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Santos H. Kreimann
Director

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May 21, 2012

**Addendum #1 To Request For Proposals for
California Coastal Commission Consultant Services
RFP #DBH47**

The Department of Beaches and Harbors issues Addendum One to the California Coastal Commission Consultant Services Request For Proposals, RFP #DBH47, which was released on May 3, 2012.

As indicated in the RFP, Section 1.5, County Rights and Responsibilities, the County may amend the RFP by written addendum. This addendum contains the questions and answers received at the Proposer's Conference held May 16, 2012. Please note that some answers provided at the Proposer's Conference have been amended.

Thank you for your interest in our Request For Proposals for California Coastal Commission Consultant Services. As a reminder, Proposals are due June 7, 2012, 2:00 p.m. Pacific Standard Time.

Very truly yours,

SANTOS H. KREIMANN, DIRECTOR


Nicolette Taylor, Contracts Analyst

The information hereunder supersedes any other information previously provided.

QUESTIONS AND ANSWERS

Q: Can you tell us who the Evaluation Committee will consist of?

A: The Evaluation Committee is appointed by our Director; however we do not divulge that information.

Q: Is there an incumbent to this contract and can you tell us who it is?

A: Yes there is an incumbent; the firm is Culbertson, Adams and Associates, Inc.

Q: Did the incumbent's contract expire, or is this a separate contract?

A: It's not a separate contract; the current contract will expire January 2013.

Q: Are you looking for a firm that is purely a lobbyist or a planning/design firm that has multiple years of experience with the Commission?

A: We are looking for a Proposer(s) who meets the minimum requirements that are defined in the RFP.

Q: Do we know where we are with the Marina del Rey Local Plan acceptance, has that been solidified yet?

A: That was approved by the California Coastal Commission on February 8, 2012. There is a visioning process that we're working on that's due for review by the Board of Supervisors in September 2014.

Q: Is the visioning process being performed by Department staff?

A: It is being performed by the Department of Regional Planning and our Department will be working in conjunction with them. Should the Department of Regional Planning decide to hire a Coastal Consultant, it would be a separate contract.

Q: Would this contract only be for the Marina del Rey area or would it involve your other coastal areas?

A: It would include Marina del Rey and beaches operated by the Department.

Q: Will County staff sign the sign-in sheet?

A: Yes.

Q: Are there goals for participation for small businesses or minority businesses in the RFP?

A: *The County does give a preference to businesses that are defined and certified as a Local Small Business Enterprise. Further information about the Local Small Business Preference can be found in Section 1.33 of the RFP.*

Q: Is there a list of anticipated projects or reports tied into this contract?

A: *The consultant will be used on an as-needed basis; we don't have a list of projects anticipated but the consultant may be used to work on the visioning process.*

Q: Do you envision that the visioning process would involve some type of public outreach?

A: Yes.

Q: Would the selected consultant be responsible for the public outreach?

A: *No, not necessarily; it would likely be handled by the Department of Regional Planning and our Department. The Department of Regional Planning is the lead on the visioning process; however we will also work very closely with them because it has to do with Marina del Rey. Any work that we need from the consultant that involves the Coastal Commission may require your attendance at their meetings or public meetings in Marina del Rey.*

Q: Can you provide some background on how the consultant is being utilized now?

A: *The existing contractor has been used extensively for this past November's Coastal Commission approval of the amendment to Marina del Rey's Land Use Plan and assisted us towards those endeavors leading up to the approval. Subsequent to that, the contractor was used on an as-needed basis on such projects as the bike pathway improvement, which required assistance when discussing the proposed project with Coastal Commission staff. Primarily, the contractor was used to assist in preparation of the approval of the LCP and attending meetings with the Coastal staff. We have another amendment process we are working in conjunction with Department of Regional Planning that the contractor may be working on. In the past, the contractor has been heavily involved with preparing a response to the Periodic Review. In addition to the bike path, we have various projects along the beach that sometimes we need to call upon a coastal consultant for. We're working right now*

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on obtaining a coastal development permit for a street that goes under PCH near Zuma; Additionally, we may we receive an inquiry from the Long Beach California Coastal Commission office and that may result in us needing assistance from the contractor.

Q: Can the insurance requirement for professional liability be waived for smaller firms?

A: The insurance requirement limits are set forth by the County's Department of Risk Management. If it is in the best interest of the County, the insurance requirement may be negotiated with the recommended contractor with Risk Management's approval.

Q: Are you requesting that financial statements be submitted with our proposals?

A: No. Form P-5 requests that you provide three credit references; however we are not requesting any financial statements.

Q: Form P-4, Prospective Contractor List of Terminated Contracts, are you referring to work that has been completed or where the contractor was fired?

A: Terminated contracts are any contracts that were terminated before the term expired. If it doesn't apply, you can put N/A on the form.

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As discussed at the Proposers' Conference, the link to redevelopment projects in Marina del Rey can be found at the following website:

<http://dpw.lacounty.gov/pdd/marinadelrey/>

PROPOSERS' CONFERENCE
 CALIFORNIA COASTAL COMMISSION CONSULTANT SERVICES
 MAY 16, 2012

LOS ANGELES COUNTY DEPARTMENT OF BEACHES AND HARBORS

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	PHONE	FAX	EMAIL
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E2 ManagTech	Suzi Rosen	5000 E Spring	949 214-6470	866 302 6018	Suzi.Rosen@e2managtech.com
Culbertson, Adams+Assoc	ANDI CULBERTSON	1975 STILL MEADOW, BELLAR, CA 93463	805-688-5327	805-688-5357	mac@aculbertsonlaw.com
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LOS ANGELES COUNTY DEPARTMENT OF BEACHES AND HARBORS

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	PHONE	FAX	EMAIL
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