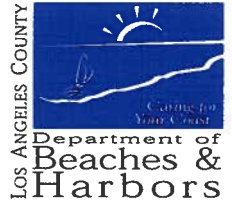




To enrich lives through effective and caring service

March 18, 2010



Santos H. Kreimann
Director

Kerry Silverstrom
Chief Deputy

TO: Interested Parties
FROM: *Kerry Silverstrom for*
Santos H. Kreimann, Director

SUBJECT: DESIGN CONTROL BOARD MONTHLY AGENDA MAILING

Based upon the County's financial condition, we have all been requested by our Chief Executive Officer to be particularly focused on instituting cost efficient and effective practices with respect to every aspect of our operations. Additionally, it has become standard in both the public and private sectors to "go green" with respect to document distribution.

Accordingly, the agenda for the monthly Design Control Board (DCB) meetings beginning with the April 2010 meeting will no longer be sent through the postal service. Instead, they can be received by e-mail. The Department of Beaches and Harbors has long been electronically distributing the DCB agenda and would be happy to add you to our e-mail address list so you may continue receiving a copy of the agenda. Please send your request for an electronic copy of the agenda to TYOUNG@bh.lacounty.gov with your name, e-mail address, and phone number.

You can also view the agenda as well as the DCB meeting materials in one of two ways:

- (1) On the Department's website at <http://marinadelrey.lacounty.gov> beginning on the Friday (agenda only on Friday and by Monday all meeting materials) before the Wednesday meeting, by scrolling to the bottom of the page and clicking 'Department Calendar' and then on the DCB meeting link, which is typically located inside the box of the third Wednesday of the month; and,
- (2) As has always been the case, hard copies of the materials may be viewed at one of four locations: Department of Beaches and Harbors Administration Building; MdR Visitors Center; Chace Park Community Building; and Lloyd Taber-Marina del Rey Library. The materials will be available for viewing beginning on the Friday before the meeting, during normal hours of operation, except at the Department Administration Building, where materials can be viewed on the Monday before the meeting as the office is closed on Fridays.

In advance, thank you for your cooperation in assisting us to improve operations and reduce our environmental impacts.

SHK:GJ:cm