



Caring for Our Coast

♦ ♦ ♦  
**Gary Jones**  
Director

**Amy M. Caves**  
Chief Deputy Director

**Carol Baker**  
Deputy Director

## **SMALL CRAFT HARBOR COMMISSION MEETING** **Wednesday, February 08, 2023**

**10:00 A.M.**

**AUDIO LINK SCHC February 08, 2023 Meeting**

### **NOTICE**

In accordance with Government Code § 54953 permitting the convening of public agency meetings in light of the COVID-19 pandemic, all regularly scheduled Small Craft Harbor Commission meetings will convene as virtual (online) meetings and by teleconference as determined by the Commission.

#### **OBSERVING THE MEETING**

To observe the meeting without public comment for the record, go to <http://beaches.lacounty.gov/watch-schc-meeting> (Webinar ID: 928 7881 2983) or dial **(408) 638-0968** or **(669) 900-6833**.

#### **PROVIDING PUBLIC COMMENT DURING THE MEETING**

To provide verbal public comment for the record during the meeting, go to <http://beaches.lacounty.gov/watch-schc-meeting> (Webinar ID: 928 7881 2983) and staff will assist you via the Zoom chat feature.

#### **PROVIDING PUBLIC COMMENT BEFORE THE MEETING**

To provide public comment for the record before the meeting, send an email to [DSCHCSecretary@bh.lacounty.gov](mailto:DSCHCSecretary@bh.lacounty.gov) or dial (424) 526-7778 and leave a message with your comment, the agenda item number, your first name and last name, email address, and phone number. Public comments submitted prior to 5 p.m. on Tuesday, February 07, 2023, will be transcribed and provided to the Small Craft Harbor Commission. Verbal public comments submitted after 5 p.m. on Tuesday, February 07, 2023, will not be provided to the Small Craft Harbor Commission, but will be transcribed and added to the public record.

#### **AUTHORITY TO HOLD THE MEETING BY TELECONFERENCE**

The Small Craft Harbor Commission meeting is continuing to be held via teleconference consistent with the Board of Supervisors' findings on January 10, 2023, that 1) in accordance with Assembly Bill (AB) 361 Section 3 (e)(3), California Government Code Section (54953 (e)(3), that it reconsidered the circumstances of the State of Emergency due to the COVID-19 pandemic and that the State of Emergency remains active; and 2) that local officials continue to recommend measures to promote social distancing.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

Small Craft Harbor Commission Meeting of December 14, 2022.

3. **COMMUNICATION FROM THE PUBLIC**

This is the opportunity for members of the public to address the Commission on items that are not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

4. **COMMUNICATION WITH THE COMMISSIONERS**

This is the opportunity for members of the Commission to provide notification to the public regarding any communication received by the Commissioners from the public, lessees, or other interested parties regarding business of Marina del Rey.

5. **REGULAR REPORTS**

- a. Marina Sheriff (VERBAL REPORTS)
  - Crime Statistics
  - Enforcement of Seaworthy & Liveaboard Sections of the Harbor Ordinance with Liveaboard Permit Percentages
- b. Marina del Rey and Beach Special Events (VERBAL REPORT)
- c. Marina Boating Section Report (VERBAL REPORT)
- d. Marina del Rey Maintenance Report (VERBAL REPORT)

6. **OLD BUSINESS**

- a. None

7. **NEW BUSINESS**

- a. Election of Commission Officers (APPROVAL REQUIRED)
- b. Proposed 2023 Commission Meeting Schedule (APPROVAL REQUIRED)

8. **STAFF REPORTS**

- Ongoing Activities (VERBAL REPORTS)
  - Board Actions on Items Relating to Marina del Rey
  - Regional Planning Commission Calendar
  - California Coastal Commission Calendar
  - Redevelopment Project Status Report
  - Design Control Board Minutes
  - Marina del Rey Slip Report
  - California Coastal Commission Slip Report
  - Illegal Boat Charter Enforcement

9. **ADJOURNMENT**

**PLEASE NOTE**

1. The Los Angeles County Board of Supervisors adopted Chapter 2.160 of the Los Angeles Code (Ord. 93-0031 ~ 2 (part), 1993, relating to lobbyists. Any person who seeks support or endorsement from the Small Craft Harbor Commission on any official action must certify that he/she is familiar with the requirements of this ordinance. A copy of the ordinance can be provided prior to the meeting and certification is to be made before or at the meeting.
2. The agenda will be posted on the internet and displayed at the following locations at least 72 Hours preceding the meeting date:

Department of Beaches and Harbors Website Address: <http://marinadelrey.lacounty.gov>

Department of Beaches and Harbors  
Administration Building  
13837 Fiji Way  
Marina del Rey, CA 90292

MdR Visitors & Information Center  
4701 Admiralty Way  
Marina del Rey, CA 90292

Burton Chace Park Community Room  
13650 Mindanao Way  
Marina del Rey, CA 90292

Lloyd Taber-Marina del Rey Library  
4533 Admiralty Way  
Marina del Rey, CA 90292

3. The entire agenda package and any meeting related writings or documents provided to a Majority of the Commissioners (Board members) after distribution of the agenda package, unless exempt from disclosure Pursuant to California Law, are available at the Department of Beaches and Harbors and at <http://marinadelrey.lacounty.gov>

Si necesita asistencia para interpretar esta informacion llame al (424) 526-7777.

**ADA ACCOMODATIONS:** If you require reasonable accommodations or auxiliary aids and services such as material in alternate format or a sign language interpreter, please contact the ADA (Americans with Disabilities Act) Coordinator at (424) 526-7752 (Voice) or (TTY/TDD) users, please call the California Relay Service at 711. The ADA Coordinator may be reached by email at [rstassi@bh.lacounty.gov](mailto:rstassi@bh.lacounty.gov).

**SMALL CRAFT HARBOR COMMISSION MINUTES**  
**VIRTUAL MEETING**  
**December 14, 2022**

**Commissioners:** Richard Montgomery, Chair; Nathaniel Salazar; Bernard Kozacik; Allyn Rifkin; Gregory Gorman

**Department of Beaches and Harbors (DBH):** Gary Jones, Director; Amy Caves, Chief Deputy Director; Steve Penn, Chief of Asset Management Division; Susana Graether, Chief Property Manager; Ivy Bordenave-Priestley, Senior Real Property Agent; Amir Tadros, Senior Real Property Agent

**County:** Parjack Ghaderi, Principal Deputy County Counsel

**Item 1 - Call to Order and Pledge of Allegiance**

Chair Montgomery called the virtual meeting to order at 10:00 am, followed by the Pledge of Allegiance. Susana Graether read the virtual meeting procedures.

**Item 2 – Approval of Minutes**

Motion to approve October 12, 2022, Meeting Minutes by Mr. Salazar, seconded by Mr. Rifkin.

**Ayes: 5, Chair Montgomery, Mr. Rifkin, Mr. Kozacik, Mr. Gorman, and Mr. Salazar**

**Nay: 0**

**Item 3 – Communication from the Public**

None

**Item 4 – Communication with the Commissioners**

Mr. Salazar disclosed communication with Pam Gore from COMCA.

**Item 5a – Marina Sheriff**

Absence of Sheriff's report.

**Item 5b – MdR and Beach Special Events**

Catrina Love reported on the Holiday Boat Parade, the monthly COVID-19 Vaccine Clinic at Burton Chace Park, Marina Lights in Chace Park, and announced the New Year's Eve Fire Works Show, Glow Party, and Water Program Winter Sailing Classes.

Mr. Salazar announced that the Dragon Boat Event is scheduled for March 4, 2023.

**Item 5c – Marina Boating Section Report**

Michael Blenk reported that Anchorage 47 has one 42-feet, four 38-feet, three 34-feet, two 30-feet, three 28-feet, five 24-feet, and six 22-feet vacant slips available. Parcel 77 powerboat storage is full, and Mast-Up storage has 38 spaces available.

**Item 5d – Marina del Rey Maintenance Report**

Seth Curtiss reported on the Electric Vehicle (EV) station project for the DBH administration building and Lot 5. He gave a status report for Dock 77 design construction, Aubrey Austin Junior Park improvement project, Boat Launch Ramp general improvements, Chace Park improvements, Fiscal Building improvements project, Marina del Rey parking structure, Mother's Beach boat storage improvements, and Seawall voids repair.

Chair Montgomery asked about the EV charger stations' hours of operation for the public and the date of completion for installation.

Mr. Curtiss replied that he does not have that information yet; however, the EV charger stations located at the administration building were completed in September, and will report back on the Lot 5 installation.

Steve Penn asked Planning Division staff if they would be able to answer Chair Montgomery's questions.

Bertha Ruiz-Hoffman replied that Lot 5 will be open to the public, however; the hours of operations have not been determined.

**Item 6a – Old Business**

None

**Item 7a – Dock 55 Charter Operation Management Request for Proposal and Parcel 9 Transient Dock Management**

Amir Tadros and Ivy Bordenave-Priestley presented the report.

Pam Gore stated that COMCA welcomes any qualified management for Dock 55. She noted their intentions to put in a bid for operations management. She questioned whether there is a conflict of interest when it is an open association. She explained that they are ready and able to manage that dock safely and efficiently.

Captain Alex Balian stated that charter operators servicing only hotel guests on Parcel 9 is wrong and controversial. He added that it should be open to all licensed charter operators in the Marina.

Mr. Gorman requested a response to Captain Alex Balian's comments and asked about the reasoning behind a one-year contract with a month-to-month holdover.

Ivy Bordenave-Priestley explained that the reasoning behind the one-year contract with a month-to-month holdover is that Hardage hospitality is fairly new in managing a dock such as this one. It is also a brand-new amenity to the Marina. She further explained that along with the unknown of how it's going to work out DBH wants to give both Hardage and the County an opportunity to do a trial run. If it succeeds, then we can negotiate a longer term contract; otherwise, it gives us an opportunity to seek another management company. She clarified that

the “hotel guest only “ is due to the parking requirements and the best way to allow charters and comply with said parking requirements.

Mr. Kozacik asked for clarification that the charter operators are able to use the dock, but the hotel guests are the only ones renting the charters. He expressed gratitude for the opening of the transient docks and stated that he would love to see additional transient docks throughout the Marina.

Mr. Rifkin inquired as to any considerations for water taxis at Parcel 9 and noted that this should be a priority for the greater Marina del Rey.

Ivy Bordenave-Priestley answered affirmatively and stated that Parcel 9 is a water taxi stop.

Chair Montgomery inquired about the time limits of the transient dock and enforcement responsibility.

Ivy Bordenave-Priestley answered that she didn't have that information specifically, however, she believed it was a four-hour time limit similar to the rules of Burton Chace Park, and the Harbor Master and the hotel management are responsible for enforcement.

Chair Montgomery cautioned about the conflicts of interest in managing these docks.

### **Item 8 – Staff Reports**

Steve Penn presented the staff report.

Chair Montgomery acknowledged the staff's hard work and efforts.

Mr. Salazar requested an update along with photos or videos of the Ballona Creek Trash Interceptor Project. He noted his interest in murals and artwork throughout the Marina.

Steve Penn noted that the trash interceptors have been working well; however, they are in the pilot stage and collecting a lot of data. Staff will reach out to the Department of Public Works project manager to schedule a presentation.

Mr. Gorman stated that it's been a pleasure these last few months and wished everyone happy holidays.

Mr. Kozacik and Chair Montgomery wished everyone happy holidays.

### **Adjournment**

Chair Montgomery adjourned the meeting at 10:46 am.



# LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

## MARINA DEL REY STATION

### PART I CRIMES JANUARY 2023



	West Marina 2760	East Marina 2761	Lost R.D. 2762	Marina Water 2763	Upper Ladera 2764	County Area 2765	Lower Ladera 2766	Windsor Hills 2767	View Park 2768	Parks 2791	TOTALS
<b>Homicide</b>											0
<b>Rape</b>	1	2						1			4
<b>Robbery: Weapon</b>	1										1
<b>Robbery: Strong-Arm</b>		1									1
<b>Aggravated Assault</b>	4							1	2		7
<b>Burglary: Residence</b>							3		3		6
<b>Burglary: Other Structure</b>	2										2
<b>Grand Theft</b>		2		4		1	3	11	3		24
<b>Grand Theft Auto</b>	6		1		1			8	3		19
<b>Arson</b>											0
<b>Boat Theft</b>											0
<b>Vehicle Burglary</b>	3						3	1	1		8
<b>Boat Burglary</b>				1							1
<b>Petty Theft</b>	4	3	1			1	1	4			14
<b>REPORTING DISTRICTS TOTALS</b>	<b>21</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>26</b>	<b>12</b>	<b>0</b>	<b>87</b>

**Note-** The above numbers may change due to late reports and adjustments to previously reported crimes.

**Source-** LARCIS, **Date Prepared** February 1, 2023  
**CRIME INFORMATION REPORT - OPTION 5A**

# LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

## MARINA DEL REY STATION

### PART 2 CRIMES – JANUARY 2023



Community Advisory Committee	Upper Ladera 2764	Lower Ladera 2766
Homicide		
Rape		
Robbery: Weapon		
Robbery: Strong-Arm		
Aggravated Assault		
Burglary: Residence		3
Burglary: Other Structure		
Grand Theft		3
Grand Theft Auto	1	
Arson		
Boat Theft		
Vehicle Burglary		3
Boat Burglary		
Petty Theft		1
Total	1	10

**Note-** The above numbers may change due to late reports and adjustments to previously reported crimes.

**Source-** LARCIS, **Date Prepared** February 1, 2023  
CRIME INFORMATION REPORT - OPTION 5A



# LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

## MARINA DEL REY STATION

### PART 3 CRIMES- JANUARY 2023



	MARINA AREA (RD'S 2760- 2763)	EAST END (RD'S 2764- 2791)
<b>Part I Crimes</b>		
<b>Homicide</b>		
<b>Rape</b>	3	1
<b>Robbery: Weapon</b>	1	
<b>Robbery: Strong-Arm</b>	1	
<b>Aggravated Assault</b>	4	3
<b>Burglary: Residence</b>		6
<b>Burglary: Other Structure</b>	2	
<b>Grand Theft</b>	6	18
<b>Grand Theft Auto</b>	8	11
<b>Arson</b>		
<b>Boat Theft</b>		
<b>Vehicle Burglary</b>	3	5
<b>Boat Burglary</b>	1	
<b>Petty Theft</b>	8	6
<b>Total</b>	<b>37</b>	<b>50</b>

**Note-** The above numbers may change due to late reports and adjustments to previously reported crimes.

**Source-** LARCIS, **Date Prepared – February 1, 2023**  
CRIME INFORMATION REPORT - OPTION 5A




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**Gary Jones**  
Director

**Amy M. Caves**  
Chief Deputy Director

**Carol Baker**  
Deputy Director

February 8, 2023

TO: Small Craft Harbor Commission  
FROM: Gary Jones, Director   
SUBJECT: **ITEM 5B – MARINA DEL REY SPECIAL EVENTS**

**RIDE CIRCUIT**

Daily

12:30 p.m. – 9:00 p.m.

Catch affordable, on-demand rides around Marina del Rey and Venice aboard Circuit's five-passenger electric micro-shuttles. Circuit's local route includes stops at restaurants, shops, and attractions such as Fisherman's Village, Burton Chace Park, Waterside Shopping Center, and Mother's Beach, as well as Venice Beach, Venice Pier, and Abbot Kinney Blvd.

To request an on-demand ride, download the "Ride Circuit" app (Apple or Android) and allow 10–15 minutes for pick-up. Kids must be at least 8 years old or 4'9", as child-safety seats are not provided. Pets are allowed at the discretion of the driver and other passengers.

For more information: Call (424) 526-7900 or visit [www.ridecircuit.com/venice-marina-del-rey](http://www.ridecircuit.com/venice-marina-del-rey)

**BURTON CHACE PARK ZUMBA CLASS**

Burton Chace Park ♦ 13650 Mindanao Way ♦ Marina del Rey  
Tuesdays & Thursdays  
3:30 p.m. – 4:30 p.m.

Ditch your boring workout and join the Department's FREE outdoor Zumba class at Burton Chace Park to get cardio-fit while moving to the rhythms of Latin-inspired dance and music! Each class is limited to 15 people, and pre-registration is required for each class by emailing [chacepark@bh.lacounty.gov](mailto:chacepark@bh.lacounty.gov).

For more information: Call (424) 526-7910 or visit [marinadelrey.lacounty.gov](http://marinadelrey.lacounty.gov)



**DRAWING & PAINTING CLASS**

In-Person and Virtual  
Burton Chace Park ♦ 13650 Mindanao Way ♦ Marina del Rey  
Wednesdays  
5:00 p.m. – 6:30 p.m.

The Department offers a FREE drawing and watercolor art class for beginners (ages 14 years and older). In-person classes are limited to 15 people and supplies are provided. Pre-registration is required for each class by emailing [chacepark@bh.lacounty.gov](mailto:chacepark@bh.lacounty.gov).

For more information: Call (424) 526-7910 or visit [marinadelrey.lacounty.gov](http://marinadelrey.lacounty.gov)

**BURTON CHACE PARK WALKING CLUB**

Burton Chace Park ♦ Lobby ♦ 13650 Mindanao Way ♦ Marina del Rey  
Thursdays  
10:30 a.m. – 11:30 a.m.

Looking for a new way to exercise? Join the Department's weekly walking group to increase your heart rate and daily step count while taking in beautiful views of the Marina del Rey harbor. Registration is required by emailing [chacepark@bh.lacounty.gov](mailto:chacepark@bh.lacounty.gov).

For more information: Call (424) 526-7910 or visit [marinadelrey.lacounty.gov](http://marinadelrey.lacounty.gov)

**MARINA DEL REY FARMERS' MARKET**

Lot #11 ♦ 14101 Panay Way ♦ Marina del Rey  
Saturdays  
9:00 a.m. – 2:00 p.m.

Each Saturday, the Department and Southland Farmers' Market Association present the Marina del Rey Farmers' Market, offering fresh, locally grown fruits and veggies (organic and conventional). Also, enjoy delicious prepared and prepackaged foods, and shop for artisanal crafts from local small vendors. Paid parking is available for 25 cents for every 10 minutes.

For more information: Call (424) 526-7900 or visit [marinadelrey.lacounty.gov](http://marinadelrey.lacounty.gov)

**FISHERMAN'S VILLAGE WEEKEND CONCERT SERIES**

13755 Fiji Way ♦ Marina del Rey  
Sponsored by Pacific Ocean Management, LLC  
Sundays  
1:00 p.m. – 4:00 p.m.

February 12  
Elements (R&B/Soul)

February 19  
Upstream (Reggae/Ska)

February 26  
JB & The BC Riders (Country/Rockabilly)

For more information: Call Pacific Ocean Management at (310) 306-0400

**COVID-19 VACCINE & BOOSTER CLINIC**

Burton Chace Park Community Room ♦ 13650 Mindanao Way ♦ Marina del Rey  
Monday, February 13, 2023  
12:00 p.m. – 4:00 p.m.

Stay healthy and protected FREE COVID-19 Vaccine and Booster Clinic is open to everyone 6 months and older, regardless of insurance or immigration status. Minors must be accompanied by a parent/guardian. Book an appointment at [bit.ly/dbhvaccine](https://bit.ly/dbhvaccine). Walk-ups are also welcome.

**Vaccines and boosters available:**

- Pfizer COVID-19 vaccine (ages 6 months+)
- Moderna COVID-19 vaccine + Bivalent Booster
- Pfizer COVID-19 vaccine + Bivalent Booster

\*NOTE: The latest Pfizer & Moderna Bivalent boosters that protect against the Omicron variant are available.

For more information: Email [cms@bh.lacounty.gov](mailto:cms@bh.lacounty.gov) or visit [bit.ly/dbhvaccine](https://bit.ly/dbhvaccine)

**HOUSEHOLD HAZARDOUS WASTE AND E-WASTE**  
**“DRIVE-THRU” COLLECTION**

Dock 52 Parking Lot ♦ 13483 Fiji Way ♦ Marina del Rey  
Saturday, February 18, 2023  
9:00 a.m. – 3:00 p.m.

Get a jump start on your spring cleaning at the FREE annual *Household Hazardous Waste and E-Waste “Drive-Thru” Collection* event by bringing your environmentally harmful household substances and electronic waste for proper disposal. This is a drive-through event, and you must remain in your vehicle. Sponsored by Los Angeles County Public Works and the Sanitation Districts of Los Angeles.

For more information: Contact Sanitation Districts of Los Angeles County at [info@lacsdsd.org](mailto:info@lacsdsd.org) or (800) 238-0173, or visit [www.lacsdsd.org/HHW](http://www.lacsdsd.org/HHW)

**MARINA DEL REY DRAGON BOAT FESTIVAL**

Burton Chace Park ♦ 13650 Mindanao Way ♦ Marina del Rey  
Saturday, March 4, 2023  
7:00 a.m. – 4:00 p.m.

Join the Department and the Los Angeles County Dragon Boat Club for the Marina del Rey Dragon Boat Festival at Burton Chace Park! This FREE event will include dragon boat teams from local and out-of-state clubs with paddlers ranging from 12 to 80 years old competing to be the fastest boat on the water. Spectators are encouraged to cheer and watch the races from Burton Chace Park.

For more information: Visit [losangelescountdragonboatfestival.com](http://losangelescountdragonboatfestival.com)

**AMERICAN RED CROSS BLOOD DRIVE**

Burton Chace Park Community Room ♦ 13650 Mindanao Way ♦ Marina del Rey  
Thursday, March 16, 2023  
10:00 a.m. – 4:00 p.m.

Give blood, and help save a life! Take part in this lifesaving blood drive hosted quarterly by the Department. A photo ID is required.

*\*GIVEAWAY: Donors in March will receive a \$10 Visa® Prepaid Card by email, and be automatically entered in a drawing for a \$3,000 Visa Prepaid Card. Details at [rcblood.org/help](http://rcblood.org/help).*

To schedule your donation: Visit [www.redcrossblood.org/](http://www.redcrossblood.org/) and enter sponsor code LACBH

For more information: Email Naomi Guzman at [nguzman@bh.lacounty.gov](mailto:nguzman@bh.lacounty.gov) or call (800) RED-CROSS

**W.A.T.E.R. YOUTH PROGRAM | SPRING SAILING CAMP**

Boathouse ♦ 13640 Mindanao Way ♦ Marina del Rey  
Monday – Friday, April 3–7 and April 10–14  
10:00 a.m. – 4:00 p.m.

Los Angeles County Lifeguards instruct the Department's sailing courses that teach students basic sailing knowledge and terms, boat maintenance and rigging, knot tying, tacking, docking and instruction to ocean sailing. Students will learn to sail on 14-foot

Capri sailboats (with main sail and jib) and Laser sailboats. In the final days of the session, students may get experience on a Catalina 275 Sport sailboat.

Financial aid is available for qualified families. Please call for details.

## **2023 SPRING SESSION:**

### Beginning/Intermediate:

- DATE: April 3–7 and April 10–14
- TIME: 10:00 a.m. – 4:00 p.m.
- AGES: 11– 17 years old
- CAPACITY: 6–10 students with 3 Lifeguard instructors
- LEVEL: Beginning and Intermediate
- FEE: \$375 per 5-day session

\*NOTE: Applicants must successfully complete a 100-yard swim test in 2 minutes and 20 seconds to be eligible for Beginning Sailing.

For more information: Call (424) 526-7888 or visit [marinadelrey.lacounty.gov](http://marinadelrey.lacounty.gov)

## **2023 MARINA CULTURE JAM**

Burton Chace Park ♦ 13650 Mindanao Way ♦ Marina del Rey  
Sundays – April 16, May 28, and June 25

Don't miss the return of Marina Culture Jam, sponsored by the Department in partnership with The Music Center's Arts Grown LA program. This FREE three-part arts series features a diverse range of live cultural performances and arts & crafts learning activities. Performance dates are:

### **Sunday, April 16**

11:30 AM Los Cambalache  
1:30 PM Sakai Flamenco

### **Sunday, May 28**

11:30 AM Korean Classical Music and Dance Company  
1:30 PM Kayamanan Ng Lahi

### **Sunday, June 25**

11:30 AM Brass Pacifica  
1:30 PM Jazz It Up! With Dr. Bobby Rodriguez

For more information: Call (424) 526-7900 or visit [marinadelrey.lacounty.gov](http://marinadelrey.lacounty.gov)

**SUNSET SERIES REGATTAS**

Marina del Rey Harbor  
Wednesdays, April 19 – September 6, 2023  
6:00 p.m. – 8:00 p.m.

Enjoy an exciting series of sailing races while taking in stunning sunset views in Marina del Rey harbor on Wednesday evenings between 6:00 p.m. (sailboats leaving the harbor) and 8:00 p.m. (race finishes at California Yacht Club). For spectators, prime viewing spots are at Fisherman's Village and Burton Chace Park, and around 7:30 p.m. is when the sailboats begin returning to the harbor's main channel.

For more information: Visit [calyachtclub.com/regattas](https://calyachtclub.com/regattas)

GJ:CML:da



(424) 526-7777 ♦ 13837 Fiji Way, Marina del Rey, CA 90292 ♦ [beaches.lacounty.gov](http://beaches.lacounty.gov)

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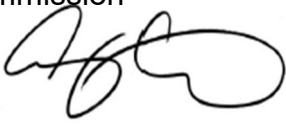
♦ ♦ ♦  
**Gary Jones**  
Director

**Amy M. Caves**  
Chief Deputy Director

**Carol Baker**  
Deputy Director

February 08, 2023

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director 

SUBJECT: **ITEM 7a– ELECTION OF COMMISSION OFFICERS**

Item 7a on your agenda pertains to the election of the Commission Chair and Vice-Chair. A copy of the Small Craft Harbor Commission rules is attached hereto for your review and reference in relation to the election of officers.

GJ:AC:SP

yw

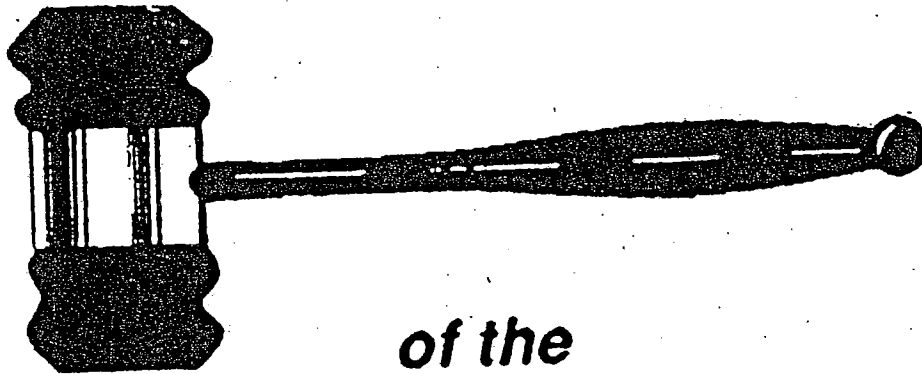
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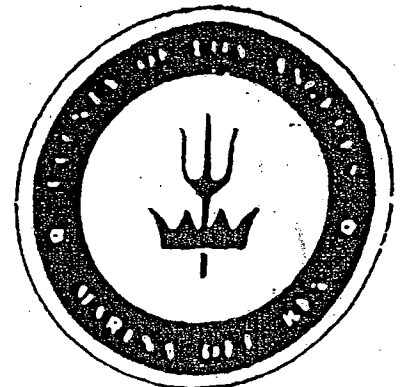




# ***Rules***



***of the  
Los Angeles County  
Small Craft Harbor  
Commission***



RULES OF THE SMALL CRAFT HARBOR COMMISSION  
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RULES OF THE  
SMALL CRAFT HARBOR COMMISSION

CHAPTER I  
GENERAL PROVISIONS

Section 1. APPLICATION. These rules shall apply to the Small Craft Harbor Commission of the County of Los Angeles (the "COMMISSION").

Section 2. RULES OF ORDER. The proceedings of the Commission shall be governed by the Ralph M. Brown Act (the "Brown Act"), and such other laws of the State of California as may apply, and to the extent the Brown Act and other statutory laws of the State of California do not apply, by Robert's Rules of Order, newly revised, except as herein otherwise provided (collectively, the "Rules"). The foregoing notwithstanding, compliance with the Rules shall not be mandatory except to extent required by law. The County Counsel shall act as parliamentarian and, on request of the Chairman, shall give parliamentary advice.

CHAPTER II  
COMMISSION MEETINGS

Section 3. REGULAR MEETINGS. The regular meetings of the Commission shall be held on the second Wednesday of each month, commencing at the hour of 9:30 a.m., in the Community Room of Los Angeles County's Department of Beaches and Harbors' Chace Park, at 13650 Mindanao Way, Marina del Rey, California or such other day, time, or place, as the Commission may decide for its next scheduled regular meeting. If any regular meeting day falls upon a holiday, the regular meeting of the Commission shall be held at the same place upon the first succeeding day which is not a holiday commencing at the same hour.

Section 4. SPECIAL MEETINGS. The Commission may elect to hold a special meeting on a day, at a time, or in a location other than that prescribed in Section 3 for regular meetings. All Rules pertaining to regular meetings of the Commission shall apply to special meetings to the extent they may be applicable to the special meeting to be conducted.

Section 5. PUBLIC HEARINGS. The Commission may hold public hearings and may appoint one of its members to be the hearing officer, with responsibility for reporting his findings and recommendations to the Commission. Guidelines for public participation at a public hearing are included in Exhibit 1.

Section 6. QUORUM. A majority of the Commission shall constitute a quorum, and a quorum must be present for the Commission to conduct its business.

Section 7. MAJORITY VOTE. No act of the Commission shall be valid or binding unless a majority of the Commission concurs. However, if there is less than a majority vote of the Commission on an item, the Commission may refer the item to the Board of Supervisors with a notation of the Commission's vote.

### CHAPTER III

#### ELECTION, POWERS, AND DUTIES OF CHAIRMAN AND VICE-CHAIRMAN

Section 8. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN. At its January meeting, the Commission shall elect both a Chairman and a Vice-Chairman to serve until the next January regular meeting. No member of the Commission shall be elected to the same office for more than two consecutive terms of one year each.

Section 9. CHAIRMAN DUTIES AND POWERS. The Chairman shall possess the powers, and perform the duties prescribed, as follows:

- a. Have general direction over the Commission Meeting Room;
- b. Preserve order and decorum;
- c. Assure that attendance of the public at meetings in the Meeting Room shall be limited to the number which can be accommodated by the seating facilities regularly maintained therein;
- d. Allocate the length of time for public discussion of any matter in advance of such discussion, with the concurrence of the Commission;
- e. Allocate equal time to opposing sides insofar as possible taking into account the number of persons requesting to be heard on any side;
- f. Limit the amount of time that a person may address the Commission during a public discussion period in order to accommodate those persons desiring to speak and to facilitate the business of the Commission; and
- g. Appoint hearing officers and set dates for public hearings.

In the event of the resignation, removal, or death of the Chairman, the Vice-Chairman shall serve as Chairman for the remainder of the term.

Section 10. VICE-CHAIRMAN DUTIES AND POWERS. The Vice-Chairman shall have all of the powers and duties of the Chairman during the absence of, or inability to act of, the Chairman.

In the event of the resignation, removal, or death of the Vice-Chairman, or the assumption of duties and powers of the Chairman by the Vice-Chairman as provided in Section 9, the Commission shall elect another member to serve as Vice-Chairman until the end of the term.

#### CHAPTER IV CONDUCT OF MEETINGS

Section 11. PUBLIC MEETINGS. Meetings of the Small Craft Harbor Commission are open to the public.

1. The general public is invited to comment upon agenda items after introduction of the item by a member of the Commission or Department.
2. Individual speakers may be limited to specific time periods of not less than three minutes, and are requested to present information not already provided. Speakers will be recognized only once on a given item.
3. At the conclusion of the public comments the Commission will consider the item without any further comment or debate from the floor.
4. The "Communications From the Public" item on the agenda provides time for any party to address the Commission on any matters that are within the subject matter jurisdiction of the Commission. A person may make one presentation under this agenda item per Commission meeting. Individual speakers may be limited to specific time periods of not less than three minutes in length; the number of speakers under this item may be limited to five.
5. The Chairman, at his discretion, may alter or change the order in which agenda items are considered, depending upon his determination of the importance or urgency of an item.

6. The Chairman shall order removed from the Commission Meeting Room any person who commits the following acts with respect to a regular or special meeting of the Commission:

- a. Disorderly, contemptuous or insolent behavior toward the Commission or any member thereof, tending to interrupt the due and orderly course of said meeting;
- b. A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting;
- c. Disobedience of any lawful order of the Chairman, which shall include an order to be seated or to refrain from addressing the Commission;
- d. Any other unlawful interference with the due and orderly course of said meeting.

Any such removal shall be effected by a peace officer upon being directed by the Chairman..

Section 12. ORDER OF BUSINESS. The business of each regular meeting of the Commission shall be transacted as far as practicable in the following order:

1. Call to order and action on absences.
2. Action on minutes of prior meeting.
3. Posted agenda items, e.g., regular reports, old business, new business, staff reports.
4. Items not on the posted agenda to be discussed and (if requested) placed on the agenda for action at a future meeting of the Commission, or items requiring immediate action because of an emergency situation involving severe impairment to the public health or safety or where the need to take action arose subsequent to the posting of the agenda.
5. Presentation of scrolls.
6. Comments by members of the public on matters that are within the subject matter jurisdiction of the Commission.

Section 13. AGENDAS AND POSTING REQUIREMENT. The Commission may set items for each agenda and Agendas will be posted at least 72 hours in advance of each meeting at the Administration building of the Department of Beaches and Harbors located at 13837 Fiji Way, Marina del Rey. The agenda will describe each agenda item to be considered, the proposed action, and the location and time of the meeting.

Section 14. MATTERS FOR CLOSED SESSIONS. The Brown Act allows the Commission to go into closed session to discuss the following matters:

1. The purchase, sale, or lease of real property with the agency's negotiator, or to instruct the negotiator.
2. Pending litigation.
3. National security, or the security of public buildings and/or threats to public access to public services and facilities.
4. The issuance of a license to a person with a criminal record.
5. The appointment, employment, performance, or dismissal of an employee, or to hear complaints or charges against an employee, unless the employee requests a public hearing.
6. Salaries, compensation, or fringe benefits for employees.

Section 15. CLOSED SESSIONS - PROCEDURES. In order to maintain compliance with the Brown Act, the intent of which is to insure that the public's business is conducted in open meetings, the following procedures will be followed whenever the Commission holds a closed session:

1. Prior to or after any closed session, the Commission must publicly state the general reason or reasons for the closed session. Specific statutory authority may be cited.
2. If the closed session is to discuss pending litigation which has been formally initiated before a court, an administrative body, a hearing officer, or an arbitrator, the title of the litigation must be cited in the public statement, unless it would jeopardize the County's ability to serve process on an unserved party or to conclude settlement negotiations, and a memorandum of reasons and authority for the closed

session shall be prepared by the County Counsel and filed with the minutes and records of the Commission.

3. In the closed session, the Commission may only discuss the matters covered in the public statement.
4. A minute book shall be kept of the topics discussed in the closed sessions and the decisions made. This book shall not be a public record and may only be viewed by members of the Commission, or court of general jurisdiction in the event of an alleged violation of the Brown Act.

#### CHAPTER V MISCELLANEOUS PROVISIONS

Section 16. SECONDED MOTION. Each motion made by any member of the Commission shall require a second. Motions and seconds may be made by any member of the Commission, including the Chairman.

Section 17. ROLL CALL. The roll need not be called in voting upon a motion except where specifically required by law or requested by a member. If the roll is not called, in the absence of objection the Chairman may order the item unanimously approved. When the roll is called on any motion, any commissioner present who does not vote in an audible voice shall be recorded as "Aye."

Section 18. SIGNS. Except with prior authorization of the Chairman, no placards, signs or posters or packages, bundles, suitcases or other large objects shall be brought into the Meeting Room.

Section 19. DISRUPTIONS. All demonstrations, including cheering, yelling, whistling, hand clapping and foot stamping are prohibited.

Section 20. DISTRIBUTION OF LITERATURE. Except with prior authorization of the Chairman, the distribution of literature, of whatever nature or kind, is prohibited.

Section 21. SMOKING. Smoking is prohibited in the Commission Meeting Room.

Section 22. ADDRESSING THE COMMISSION. No person shall address the Commission until he or she has first been recognized by the Chairman. The decision of the Chairman to recognize or not recognize a person may be changed by order of the Commission. All persons addressing the Commission shall give their names for the purpose of the record and state whether they are addressing



the Commission on their own behalf or the behalf of someone else. The Chairman may, in the interest of facilitating the business of the Commission, limit the amount of time which a person may use in addressing the Commission.

Section 23. COUNTY LOBBYISTS. The Chairman may refuse permission to any person not registered as a "county lobbyist" in accordance with provisions of Chapter 2.160 of Los Angeles County code who is seeking to address the Commission in his/her capacity as a "county lobbyist" as that term is defined in Chapter 2.160 of the Los Angeles County code.

revised 10/02/92



February 08, 2023

Caring for Our Coast

**Gary Jones**  
Director

**Amy M. Caves**  
Chief Deputy Director

**Carol Baker**  
Deputy Director

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director

SUBJECT: **ITEM 7b – PROPOSED 2023 COMMISSION MEETING SCHEDULE**

Regular meetings of the Small Craft Harbor Commission are held on the second Wednesday of every month at 10:00 a.m. (unless otherwise noted) at the Burton Chace Park Community Building, 13650 Mindanao Way, Marina del Rey. For 2023, staff recommends monthly meetings on the second Wednesday of the month unless there is an item of broad community interest, such as a major leasehold redevelopment proposal. When those items are to be presented to your Commission for recommendation, a special evening meeting may be scheduled.

Due to COVID-19 pandemic, all commission meetings are currently held in the electronic forum accessible to the public via online web links or phone numbers published in each meeting notice. However, the Small Craft Harbor Commission plans to resume in-person meetings beginning March 08, 2023.

We hereby submit the following proposed 2023 calendar for your consideration and approval:

Date	Day of Week	Time
January 11, 2023	Wednesday	10:00 am
February 08, 2023	Wednesday	10:00 am
March 08, 2023	Wednesday	10:00 am
April 12, 2023	Wednesday	10:00 am
May 10, 2023	Wednesday	10:00 am
June 14, 2023	Wednesday	10:00 am
July 12, 2023	Wednesday	10:00 am
August 09, 2023	Wednesday	10:00 am
September 13, 2023	Wednesday	10:00 am
October 11, 2023	Wednesday	10:00 am
November 08, 2023	Wednesday	10:00 am
December 13, 2023	Wednesday	10:00 am



Caring for Our Coast

♦ ♦ ♦  
**Gary Jones**  
Director

**Amy M. Caves**  
Chief Deputy Director

**Carol Baker**  
Deputy Director

February 8, 2023

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director

**SUBJECT: ITEM 8 – ONGOING ACTIVITIES REPORT**

**BOARD ACTIONS ON ITEMS RELATING TO MARINA DEL REY**

No items relating to Marina del Rey were heard by the Board of Supervisors for the month of December 2022 and January 2023.

**REGIONAL PLANNING COMMISSION'S CALENDAR**

No items relating to Marina del Rey were on the December 2022 and January 2023 Regional Planning Commission agendas.

**CALIFORNIA COASTAL COMMISSION CALENDAR**

No items relating to Marina del Rey were on the December 2022 and January 2023 California Coastal Commission agendas.

**REDEVELOPMENT PROJECT STATUS REPORT**

The updated "Marina del Rey Redevelopment Projects Report" is attached.

**DESIGN CONTROL BOARD MINUTES**

The September 2022 and December 2022 Design Control Board meeting minutes are pending.

**MARINA DEL REY SLIP REPORT**

In September 2022, the overall vacancy rate across all anchorages in Marina del Rey stood at 10.9%. Adjusted to remove out-of-service slips and 50% of available double slips, the vacancy rate within Marina del Rey stood at 9.5%. The vacancy data by anchorage and slip length are provided in the document attached.

**CALIFORNIA COASTAL COMMISSION SLIP REPORT**

Pursuant to certain conditions of the Coastal Development Permit (5-11-131) issued by the California Coastal Commission, the County is required to maintain certain minimum



thresholds of slip sizes as a percentage of the entire Marina. A report of the percentage of each size category as a percentage of all available slips in the Marina is attached.

**ILLEGAL BOAT CHARTER ENFORCEMENT**

DBH Code Enforcement Unit continues to monitor and deter illegal charter boat activities at the public launch ramp and Chace Park docks. The County Sheriff's Marina del Rey station and the US Coast Guard have an enforcement program for charter boat activities in Marina del Rey. Members of the public are encouraged to report illegal boat charters to the Harbor Master at (310) 482-6000 and USCG at (310) 521-3770 or [SECLALB@uscg.mil](mailto:SECLALB@uscg.mil), or to DBH at [info@bh.lacounty.gov](mailto:info@bh.lacounty.gov).

GJ:AC:SP:yw

Attachments (4)

**Marina del Rey Redevelopment Projects Report  
As of February 02, 2023**

<b>Parcel No. Project Name</b>	<b>Representative</b>	<b>Redevelopment Proposed</b>	<b>Massing and Parking</b>	<b>Status</b>
<b>113</b> -- Mariner's Village	Mark Wagner	* Renovation of 981 apartments  * Improvements to promenade	<b>Massing</b> – Existing buildings to remain.  <b>Parking</b> – Existing parking to remain.	<p><b>Proprietary</b> – Item opened on 9/23/2013. On October 30, 2018, the Los Angeles County Board of Supervisors approved an option for an amended at restated lease. The revised project will include 20% affordable units. The Option for the Amended and Restated Lease was extended for one year, until October 29, 2023, at the October 18, 2022 Board of Supervisors Meeting.</p> <p><b>Regulatory</b> – The Regional Planning Commission approved an after-the-fact Coastal Development Permit (CDP) for the previous removal of waterbird nests. The appeal of that CDP was approved by the Coastal Commission in September 8, 2021. Lessee is tentatively scheduled to present at the Marina del Rey Design Control Board meeting scheduled for January 19, 2022. Lessee's presentation at Jan 19, 2022's DCB meeting was continued to allow more time to review the proposal. Staff scheduled ex-parte meetings with Meg Coffee and Chair Cho. Lessee's design plans were approved at the March 2022 DCB meeting.</p>

Marina del Rey Slip Vacancy Report

Sep-22	17-25			26-30			31-35			36-40			41-45			46-50			51+			TOTAL VACANT	TOTAL AVAILABLE	%VAC	TTL OFF-LINE	TTL including OFF-LINE
Marina	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC					
P1																			1	5	20.0%	1	5	20.0%		
P7	4	8	50.0%	9	80	11.3%	7	44	15.9%	1	42	2.4%		12	0.0%		7	0.0%		21	0.0%	21	214	9.8%		
P8		15	0.0%		48	0.0%	4	82	4.9%		38	0.0%		16	0.0%	2	7	28.6%		1	0.0%	6	207	2.9%		
P10	1	9	11%	35	85	41%	9	44	20%	4	22	18%										49	160	30.6%		
P12							11	30	36.7%	7	53	13.2%	7	58	12.1%	8	44	18.2%	3	31	9.7%	36	216	16.7%		
P13					3	0.0%	3	33	9.1%		70	0.0%	4	36	11.1%	3	36	8.3%		8	0.0%	10	186	5.4%		
P15	12	113	10.6%	3	40	7.5%	8	59	13.6%		11	0.0%										23	223	10.3%		
P18	9	198	4.5%	4	68	5.9%		41	0.0%		39	0.0%		26	0.0%		18	0.0%		34	0.0%	13	424	3.1%		
P20	0	42	0.0%		59	0.0%	2	21	9.5%		9	0.0%		8	0.0%							2	139	1.4%		
P21	21	121	17.4%	3	51	5.9%					10	0.0%										24	182	13.2%		
P28	4	9	44.4%	35	121	28.9%		54	0.0%		22	0.0%	18	68	26.5%	6	24			1	0.0%	63	299	21.1%		
P30	1	8	12.5%	9	70	12.9%	10	51	19.6%		33	0.0%	1	26	3.8%		52	0.0%		55	0.0%	21	295	7.1%		
P41	18	90	20.0%	1	24	4.2%	6	34	17.6%													25	148	16.9%		
P43					5	0.0%	3	63	4.8%	7	48	14.6%	18	69	26.1%	5	37	13.5%		36	0.0%	33	258	12.8%		
P44	4	14	28.6%	21	66	31.8%	22	39	56.4%				7	10	70.0%		7	0.0%	1	4	25.0%	55	140	39.3%		
A47	8	96	8.3%	2	77	2.6%	4	28	14.3%	6	28	21.4%	2	10	20.0%		1	0.0%		3		22	243	9.1%		
P53	2	23	8.7%		28	0.0%	6	35	17.1%	1	21	4.8%										9	107	8.4%		
P54					2	0.0%				2	26	7.7%	2	6	33.3%		7	0.0%		14	0.0%	4	55	7.3%		
P111		20	0.0%	1	27	3.7%		2	0.0%		15	0.0%					8	0.0%		39	0.0%	1	111	0.9%		
P112	5	100	5.0%					11	0.0%		24	0.0%								40	0.0%	5	175	2.9%		
P125I	2	24	8.3%	7	48	14.6%	4	93	4.3%	4	50	8.0%	2	27	7.4%	3	17	17.6%	2	18	11.1%	24	277	8.7%		
P132	3	29	10.3%		3	0.0%	8	68	11.8%	9	58	15.5%	2	45	4.4%	2	39	5.1%	1	20	5.0%	25	262	9.5%		
Total	94	919	10.2%	130	905	14.4%	107	832	12.9%	41	619	6.6%	63	417	15.1%	29	304	9.5%	8	330	2.4%	472	4326	10.9%	0	4326

Summation

Vacancy in 17'-25'	10.2%
Vacancy in 26'-30'	14.4%
Vacancy in 31'-35'	12.9%
Vacancy in 36'-40'	6.6%
Vacancy in 41'-45'	15.1%
Vacancy in 46' to 50'	9.5%
Vacancy in 51' and over	2.4%

Overall Vacancy	10.9%
Vacancy w/o DOUBLES, OUT OF SERVICE slips	9.5%

Sep-22	Under Construction	Net Available	TOTAL Mdr	% of TOTAL	CDP MIN THRESHOLD
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25' & Less					
Number of Slips	0	919	4326	21%	16%

26'-30'					
Number of Slips	0	905	4326	21%	19%

30'-35'					
Number of Slips	0	1564	4326	36%	18%

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