



Caring for Our Coast

♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

Carol Baker
Deputy Director

SMALL CRAFT HARBOR COMMISSION MEETING Wednesday, February 09, 2022

10:00 A.M.

[AUDIO LINK SCHC February 09, 2022 Meeting](#)

NOTICE

In accordance with Government Code § 54953 permitting the convening of public agency meetings in light of the COVID-19 pandemic, all regularly scheduled Small Craft Harbor Commission meetings will convene as virtual (online) meetings and by teleconference as determined by the Commission.

OBSERVING THE MEETING

To observe the meeting without public comment for the record, go to <http://beaches.lacounty.gov/watch-schc-meeting> (Webinar ID: 928 7881 2983) or dial **(408) 638-0968** or **(669) 900-6833**.

PROVIDING PUBLIC COMMENT DURING THE MEETING

To provide verbal public comment for the record during the meeting, go to <http://beaches.lacounty.gov/watch-schc-meeting> (Webinar ID: 928 7881 2983) and staff will assist you via the Zoom chat feature.

PROVIDING PUBLIC COMMENT BEFORE THE MEETING

To provide public comment for the record before the meeting, send an email to DSCHCSecretary@bh.lacounty.gov or dial (424) 526-7733 and leave a message with your comment, the agenda item number, your first name and last name, email address, and phone number. Public comments submitted prior to 5 p.m. on Tuesday, October 12, 2021 will be transcribed and provided to the Small Craft Harbor Commission. Verbal public comments submitted after 5 p.m. on Tuesday, October 12, 2021 will not be provided to the Small Craft Harbor Commission, but will be transcribed and added to the public record.

AUTHORITY TO HOLD THE MEETING BY TELECONFERENCE

The Los Angeles County Board of Supervisors, at its regularly scheduled public meeting on January 11, 2022, has made the requisite findings under Government Code § 54953(e)(3) that (i) the Board has reconsidered the circumstances of the State of Emergency due to the COVID-19 pandemic and that the State of Emergency remains active; and (ii) that local officials continue to recommend measures to promote social distancing.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

Small Craft Harbor Commission Meeting of January 12, 2022.

3. **COMMUNICATION FROM THE PUBLIC**

This is the opportunity for members of the public to address the Commission on items that are not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

4. **COMMUNICATION WITH THE COMMISSIONERS**

This is the opportunity for members of the Commission to provide notification to the public regarding any communication received by the Commissioners from the public, lessees, or other interested parties regarding business of Marina del Rey.

5. **REGULAR REPORTS**

- a. Marina Sheriff (VERBAL REPORTS)
 - Crime Statistics
 - Enforcement of Seaworthy & Liveaboard Sections of the Harbor Ordinance with Liveaboard Permit Percentages
- b. Marina del Rey and Beach Special Events (VERBAL REPORT)
- c. Marina Boating Section Report (VERBAL REPORT)
- d. Marina del Rey Maintenance Report (VERBAL REPORT)

6. **OLD BUSINESS**

- a. Election of Commission Officers (APPROVAL REQUIRED)

7. **NEW BUSINESS**

- a. Status Report on Dock 55 Charter Operation Management (VERBAL REPORTS)

8. **STAFF REPORTS**

- Ongoing Activities (VERBAL REPORTS)
 - Board Actions on Items Relating to Marina del Rey
 - Regional Planning Commission Calendar
 - California Coastal Commission Calendar
 - Redevelopment Project Status Report
 - Design Control Board Minutes
 - Marina del Rey Slip Report
 - California Coastal Commission Slip Report
 - Fisherman's Village Progress Report

- Illegal Boat Charter Enforcement

9. **ADJOURNMENT**

PLEASE NOTE

1. The Los Angeles County Board of Supervisors adopted Chapter 2.160 of the Los Angeles Code (Ord. 93-0031 ~ 2 (part), 1993, relating to lobbyists. Any person who seeks support or endorsement from the Small Craft Harbor Commission on any official action must certify that he/she is familiar with the requirements of this ordinance. A copy of the ordinance can be provided prior to the meeting and certification is to be made before or at the meeting.
2. The agenda will be posted on the internet and displayed at the following locations at least 72 Hours preceding the meeting date:

Department of Beaches and Harbors Website Address: <http://marinadelrey.lacounty.gov>

Department of Beaches and Harbors
Administration Building
13837 Fiji Way
Marina del Rey, CA 90292

MdR Visitors & Information Center
4701 Admiralty Way
Marina del Rey, CA 90292

Burton Chace Park Community Room
13650 Mindanao Way
Marina del Rey, CA 90292

Lloyd Taber-Marina del Rey Library
4533 Admiralty Way
Marina del Rey, CA 90292

3. The entire agenda package and any meeting related writings or documents provided to a Majority of the Commissioners (Board members) after distribution of the agenda package, unless exempt from disclosure Pursuant to California Law, are available at the Department of Beaches and Harbors and at <http://marinadelrey.lacounty.gov>

Si necesita asistencia para interpretar esta informacion llame al (424) 526-7777.

ADA ACCOMODATIONS: If you require reasonable accommodations or auxiliary aids and services such as material in alternate format or a sign language interpreter, please contact the ADA (Americans with Disabilities Act) Coordinator at (424) 526-7752 (Voice) or (TTY/TDD) users, please call the California Relay Service at 711. The ADA Coordinator may be reached by email at rstassi@bh.lacounty.gov.

SMALL CRAFT HARBOR COMMISSION MINUTES
VIRTUAL MEETING
January 12, 2022

Commissioners: Richard Montgomery, Chair; David Lumian, Vice-Chair; Allyn Rifkin, Nathaniel Salazar, Bernard Kozacik III

Department of Beaches and Harbors (DBH): Gary Jones, Director; Amy Caves, Deputy Director; Carol Baker, Deputy Director; Steve Penn, Division Chief; Catrina Love, Acting Division Chief; Susana Graether, Chief Property Manager; Amir Tadros, Senior Real Property Agent; Senior Real Property Agent.

County: Joseph Abdelkerim, Deputy County Counsel; Parjack Ghaderi, Senior Deputy County Counsel

Item 1 - Call to Order and Pledge of Allegiance

Chair Montgomery called the virtual meeting to order at 10:00 am and led the Pledge of Allegiance. Susana Graether read the virtual meeting procedures.

Item 2 – Approval of Minutes

Motion to approve November 10, 2021, Meeting Minutes by Vice Chair Lumian, seconded by Mr. Salazar.

Ayes: 5, Unanimous – Chair Montgomery, Vice Chair Lumian, Mr. Rifkin, Mr. Salazar, and Mr. Kozacik

Item 3 – Communication from the Public

Pam Gore spoke of COMCA's difficulties finding commercial slips in the Marina and explained that after DBH staff informed that Pier 53 and 54 are zoned as commercial anchorages with slip availability, so they reached out to them. However, Rick Carmody, dock master, advised them that although zoned for commercial use, they do not allow commercial activity in their marina. She stated that there are no commercial slips available. Ms. Gore also announced that COMCA is officially one year old, and provided a summary of their accomplishments.

Walter Lamb stated that they won at the trial courts level for the Convention Visitors' Bureau to allow the public to attend their meetings. He pointed out that the CVB representatives were unaware of their voting rights and did not have a copy of the bylaws, but that's been corrected. He stated that he looks forward to working collaboratively with DBH, CVB, and anyone else regarding the right policies for Marina del Rey.

Item 4 – Communication with the Commissioners

Mr. Kozacik reported communicating with Bryce Ross regarding parcel 131.

Mr. Salazar communicated with a Caruso representative and mentioned his attendance at the CVB meeting and Janet Zaldua's presentation.

Mr. Rifkin also reported communication from Caruso's representative for their development tour.

Vice Chair Lumian reported communication from Caruso's representatives and noted his anticipation to looking at all the properties getting a better idea of their intentions, and communicating his concerns, particularly the conversion of commercial anchorages into non-commercial Anchorage uses. He has also spoke with Greg Schem, Mike Leneman, and Barry Leneman.

Chair Montgomery communicated with Pam Gore and Bryce Ross of Carusso regarding the Parcel 131 tour.

Item 5a – Marina Sheriff

Sergeant Brent Carlson presented the report.

Chair Montgomery thanked Sergeant Carlson for the report and asked about the status of illegal boat charters.

Mr. Rifkin inquired about the new regulations that resulted from the boat fire in Santa Barbara.

Sergeant Carlson replied that he's updated with the new regulations

Mr. Rifkin asked if the new regulations would affect the Sheriff's work program or anything they should know.

Sergeant Carlson replied that the new captain of their dive boat, Captain Campbell, is up to date with regulations.

Mr. Salazar thanked Sergeant Carlson and staff for their work.

Vice Chair Lumian also thanked Sergeant Carlson and inquired bout a boat fire in Marina.

Sergeant Carlson replied that the boat had been out there for about a month. He also stated that he didn't know the cause of the fire. He was waiting for the insurance company to take the boat away.

Vice Chair Lumian said he wondered why it isn't tied up on a slip and out of the way.

Sgt. Carlson explained that the boat came from one of the anchorages; therefore, the dock master's responsibility was to place a lien on it. He further explained that the insurance company has taken over and would dispose the vessel.

Vice Chair Lumian suggested impounding a vessel at the launch ramp away from traffic.

Sergeant Carlson explained that it was a Fire Department issue.

Item 5b – MdR and Beach Special Events

Catrina Love reported on the Marina Lights Event, Five-minute Firework Show, and New Year's Eve Fireworks Events. She announced the COVID-19 vaccines clinic at Burton Chace Park in collaboration with the Department of Public Health. On February 19, 2022, from 9 am – 3 pm, Public Works, Sanitation District, is sponsoring a household hazardous waste and e-waste round-up. Lastly, she announced the weekly exercise classes at Burton Chace with new instructors for \$10 per session.

Vice Chair Lumian inquired about demographic information for each event to ensure everyone enjoyed the events.

Catrina replied that they don't collect demographic information for special events unless they do surveys or have a way to collect them. However, they can provide demographic information on the sailing program.

Vice Chair Lumian replied that he would like the demographics on all youth programs as well.

Catrina Love replied that she would provide the information to Vice Chair Lumian after the meeting.

Item 5c – Marina Boating Section Report

Michael Blenk reported that Anchorage 47 has four 42-feet, one 40-feet slip, five 38-feet, four 34-feet, four 27-feet, nine 24-feet, and five 22-feet vacant slips available. Parcel 77 powerboat storage is full, and Mast-Up storage has 23 spaces available.

Vice Chair Lumian inquired as to Anchorage's 47 total amount of vacancies.

Mr. Blenk replied that there were about 25 vacancies.

Item 5d – Marina del Rey Maintenance Report

Jose Bedolla reported the repair of Dock 1 (boat launch) and the Break Water Flag damaged during a storm. He explained they are working on solutions to repair the breakwater flag, as it is difficult due to its size and height (72 feet in the air).

Vice Chair Lumian noted the importance of the breakwater flag and provided some suggestions.

Jose Bedolla replied that the breakwater flag is complicated due to its large size and must be very careful repairing it.

Item 6 – Old Business

None

Item 7a – Cedars-Sinai Hospital Project in Marina del Rey

Debbie Dyner Harris presented the report. She informed that she's the new manager of construction relations at Cedars-Sinai Hospital, which means that she's tasked with handling

all the community relationships about the new construction at all Cedars' campuses, particularly the Marina del Rey Hospital. She also showed a two-minute video on their patient room design.

Mr. Rifkin disclosed his previous collaborations with Ms. Harris when he worked for the City of Los Angeles and stated that he is a traffic engineer. . He suggested coordination with Caltrans and LA County Public Works due to their active transportation group.

Ms. Salazar thanked Debbie for her presentation and suggested communicating with all agencies involved to mitigate the traffic issue.

Vice Chair Lumian noted previous traffic issues and complaints around the Marina due to construction and urged that all alternatives be considered to speed up the process and reduce the impact to the community to alleviate many complaints.

Debbie replied that they would avoid unnecessary traffic and work with Public Works and other agencies. She appreciates the reminders and encourages phone call when contractors are seen doing something inappropriate.

Item 7b – Election of Commission Officers

Chair Montgomery informed that Beaches and Harbors has requested that this item be continued to the February meeting agenda, and a vote is required.

Motion to postpone the Election of Commission Officers by Vice Chair Lumian; seconded by Mr. Rifkin.

Ayes: 5, Unanimous – Chair Montgomery, Vice Chair Lumian, Mr. Rifkin, Mr. Salazar, and Mr. Kozacik

Item 7c – Proposed 2022 Commission Meeting Schedule

Vice Chair Lumian suggested scheduling the community Boating Meeting in the March night meeting. He indicated that the May meeting should be the safety meeting to get boat charters and boat clubs together to discuss how to increase boating safety. Both meetings have been Special meetings and proposed to change the 2022 Commission Meeting schedule to add the March Community meeting and May safety meeting.

Steve Penn replied that staff will work on setting up the March night meeting as before and prepare for the May meeting for boating safety agenda items.

Chair Montgomery expressed his support of the changes to the schedule.

Steve Penn noted that both meetings have become productive and are annual standing meetings; therefore, staff will coordinate and schedule the March night meeting. We will continue sending email invitations to stakeholders to join the forum and share their experiences and business activities. In terms of May meeting, the meeting will be scheduled as last one with dedicated agenda items for boating safety issues.

Motion to approve the schedule with the two changes, that March 9, 2022, be a special night meeting as done in the past and that May 11, 2022, meeting be devoted to Boating Safety Vice Chair Lumian; seconded by Mr. Salazar.

Ayes: 5, Unanimous – Chair Montgomery, Vice Chair Lumian, Mr. Rifkin, Mr. Salazar, and Mr. Kozacik

Item 8 – Staff Reports

Steve Penn presented the staff report.

Chair Montgomery announced that the SCHC meetings will remain virtual until further notice from the County of Los Angeles. Any changes will be shared with the public.

Adjournment

Chair Montgomery adjourned the meeting at 11:06 am.



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART I CRIMES JANUARY 2022



	West Marina 2760	East Marina 2761	Lost R.D. 2762	Marina Water 2763	Upper Ladera 2764	County Area 2765	Lower Ladera 2766	Windsor Hills 2767	View Park 2768	Parks 2791	TOTALS
Homicide											0
Rape											0
Robbery: Weapon											0
Robbery: Strong-Arm											0
Aggravated Assault								1			1
Burglary: Residence							1		1		2
Burglary: Other Structure	2	1	1					1			5
Grand Theft	9	1		1			10	2	2		25
Grand Theft Auto	7							6	3		16
Arson											0
Boat Theft											0
Vehicle Burglary	5		1				1	1		5	13
Boat Burglary											0
Petty Theft	6	2			1		6	2	2		19
REPORTING DISTRICTS TOTALS	29	4	2	1	1	0	18	13	8	5	81

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared** February 2, 2022
CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART 2 CRIMES – JANUARY 2022



Community Advisory Committee	Upper Ladera 2764	Lower Ladera 2766
Homicide		
Rape		
Robbery: Weapon		
Robbery: Strong-Arm		
Aggravated Assault		
Burglary: Residence		1
Burglary: Other Structure		
Grand Theft		10
Grand Theft Auto		
Arson		
Boat Theft		
Vehicle Burglary		1
Boat Burglary		
Petty Theft	1	6
Total	1	18

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared** February 2, 2022
CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART 3 CRIMES- January 2022



	MARINA AREA (RD'S 2760- 2763)	EAST END (RD'S 2764- 2768)
Part I Crimes		
Homicide		
Rape		
Robbery: Weapon		
Robbery: Strong-Arm		
Aggravated Assault		1
Burglary: Residence		2
Burglary: Other Structure	4	1
Grand Theft	11	14
Grand Theft Auto	7	9
Arson		
Boat Theft		
Vehicle Burglary	6	7
Boat Burglary		
Petty Theft	8	11
Total	36	45

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared – February 2, 2022**
CRIME INFORMATION REPORT - OPTION 5A



Caring for Our Coast


♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

Carol Baker
Deputy Director

February 9, 2022

TO: Small Craft Harbor Commission
FROM: Gary Jones, Director 
SUBJECT: **ITEM 5B – MARINA DEL REY SPECIAL EVENTS**

BURTON CHACE PARK YOGA CLASS

Burton Chace Park ♦ 13650 Mindanao Way ♦ Marina del Rey
Sundays
9:30 a.m. – 10:30 a.m.

Join the Department of Beaches and Harbors (Department) and instructor Anastasia for a yoga session at the water's edge and connect with nature and community. Classes are offered to all, regardless of age or ability for \$10 per class. Children should be able to follow along or sit quietly with a parent/guardian. Students must bring their own mats and water bottles. Please pre-register for each class by emailing chacepark@bh.lacounty.gov.

For more information: Call (424) 526-7910 or visit beaches.lacounty.gov

BURTON CHACE PARK ZUMBA CLASS

Burton Chace Park ♦ 13650 Mindanao Way ♦ Marina del Rey
Tuesdays and Thursdays
3:30 p.m. – 4:30 p.m.

Ditch your boring workout and join the Department's FREE outdoor Zumba class at Burton Chace Park! Each class is limited to 10 people. Registration is required and is available on a first-come, first served basis. Pre-register for each class by emailing chacepark@bh.lacounty.gov.

For more information: Call (424) 526-7910 or visit beaches.lacounty.gov



DRAWING & PAINTING CLASS

In-Person and online class via Zoom
Wednesdays
5:00 p.m. – 6:30 p.m.

The Department is offering a FREE drawing and watercolor art class for beginners ages 14 years or older. In-person classes are limited to ten people and supplies are provided. Registration is required and is available on a first-come, first served basis. Pre-register for each class by emailing chacepark@bh.lacounty.gov.

For more information: Call (424) 526-7910 or visit beaches.lacounty.gov

MARINA DEL REY FARMERS' MARKET

Parking Lot #11 ♦ 14101 Panay Way ♦ Marina del Rey
Saturdays
9:00 a.m. – 2:00 p.m.

The Department, in collaboration with Southland Farmers' Markets Association, is offering the Marina del Rey Farmers' Market on Saturdays. The Marina del Rey Farmers' Market offers fresh, locally grown organic and conventionally grown fruits and veggies. Also available are prepackaged foods and much more! Paid parking is available for 25 cents for every 10 minutes.

For more information: Call the Marina del Rey Visitors Center at (424) 526-7900 or visit beaches.lacounty.gov

FISHERMAN'S VILLAGE CONCERT SERIES

13755 Fiji Way ♦ Marina del Rey
Sponsored by Pacific Ocean Management, LLC

Enjoy free, live entertainment at Fisherman's Village with local bands. Concerts are held on a weekly basis, depending on weather conditions.

Saturday, February 12, 2022

1:00 – 4:00 p.m.

Rodney Taylor and Friends (Jazz/R&B/Smooth Jazz)

Monday, February 14, 2022

5:30 – 8:30 p.m.

Rodney Taylor (Solo Sax/Jazz/R&B/Smooth Jazz)

For more information: Call Pacific Ocean Management at (310) 306-0400

UCLA BLOOD AND BE THE MATCH BONE MARROW DRIVE

Burton Chace Park Community Room ♦ 13650 Mindanao Way ♦ Marina del Rey
Friday, February 18, 2022
9:00 a.m. – 2:00 p.m.

Join UCLA by taking part in this lifesaving blood drive and bone marrow match event, sponsored by the Department. Please remember to eat well and increase your fluid intake a couple of days before and on the day of your donation appointment. A photo ID is required.

To schedule your donation, call (310) 825-0888 ext. 2 or visit the website at www.uclaheath.org/gotblood.

For more information: Email Noelle at nlaimednet.ucla.edu

HOUSEHOLD HAZARDOUS WASTE AND E-WASTE ROUNDUP

Dock 52 Parking Lot ♦ 13483 Fiji Way ♦ Marina del Rey
Saturday, February 19, 2022
9:00 a.m. – 3:00 p.m.

The County of Los Angeles Department of Public Works and the Sanitation Districts of Los Angeles are sponsoring the annual Household Hazardous Waste and E-Waste Roundup for the proper disposal of environmentally harmful household substances and electronic waste.

For more information: Call Sanitation Districts of Los Angeles County at (800) 238-0173 or visit their website at www.lacsd.org

MARINA DEL REY DRAGON BOAT FESTIVAL

Burton Chace Park ♦ 13650 Mindanao Way ♦ Marina del Rey
Saturday, March 5, 2022
7:00 a.m. – 4:00 p.m.

Join the Department for the inaugural Marina del Rey Dragon Boat Festival at Burton Chace Park! This FREE event will include dragon boat teams from local and out-of-state clubs to compete for the fastest boat on the water. Paddlers from 12-80 years old will enjoy the diversity and teamwork that the sport offers. Spectators may participate by cheering for the local Marina del Rey Team or simply enjoy watching the excitement of the races.

For more information: Visit lacountydragonboatfestival.com

W.A.T.E.R YOUTH PROGRAM SPRING SAILING CLASSES

Boathouse - Burton Chace Park ♦ 13640 Mindanao Way ♦ Marina del Rey

Los Angeles County Lifeguards will instruct the Department's sailing courses that teaches students basic sailing knowledge and terms, boat maintenance and rigging, knot tying, tacking, docking and instruction to ocean sailing. Students will learn to sail on 14-foot Capri sailboats (with main sail and jib) and Laser sailboats. In the final days of the session, students may get experience on Catalina 275 Sport.

Financial aid is available for qualified families. Please call for details.

2022 Spring Session: 10:00 a.m. – 4:00 p.m.

April 11 – 15

April 18 – 22

Ages: 11 - 17 years old

Class Size: 6 – 10 students with 3 Lifeguard instructors

Level: Beginning and Intermediate

Fee: \$355 for 5-day session

*NOTE: Applicants must successfully complete a 100-yard swim test in 2 minutes and 20 seconds to be eligible for Beginning Sailing.

For more information: Call (424) 526-7888 or visit marinadelrey.lacounty.gov

COVID-19 GUIDELINES

Maintaining a safe physical distance from others outside your household and wearing a face mask is highly encouraged for the above listed events and activities.

GJ:CML:da



Caring for Our Coast

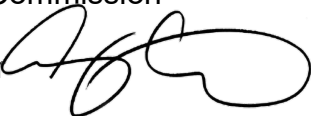
♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

Carol Baker
Deputy Director

February 09, 2022

TO: Small Craft Harbor Commission
FROM: Gary Jones, Director 
SUBJECT: **ITEM 6a– ELECTION OF COMMISSION OFFICERS**

Item 6a on your agenda pertains to the election of the Commission Chair and Vice-Chair. A copy of the Small Craft Harbor Commission rules is attached hereto for your review and reference in relation to the election of officers.

GJ:AC:SP

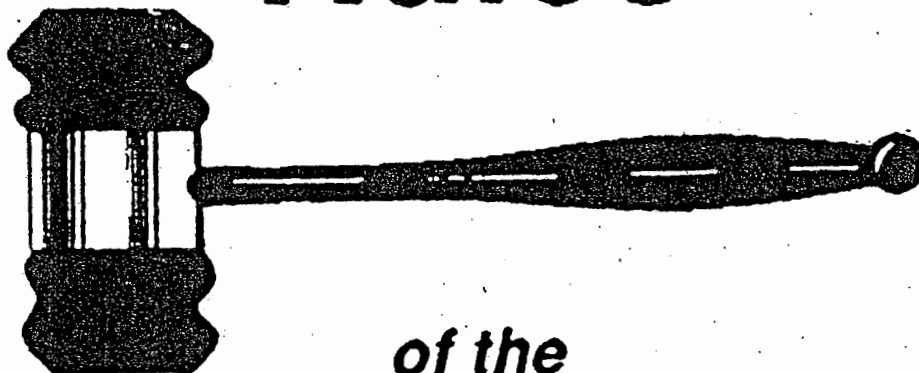
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Attachment

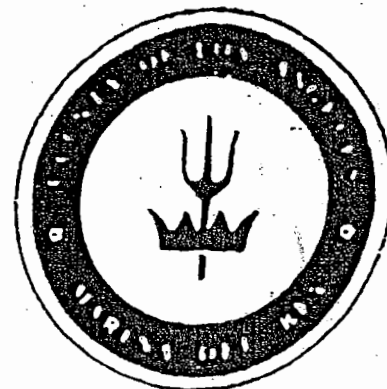




Rules



***of the
Los Angeles County
Small Craft Harbor
Commission***



RULES OF THE SMALL CRAFT HARBOR COMMISSION
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RULES OF THE
SMALL CRAFT HARBOR COMMISSION

CHAPTER I
GENERAL PROVISIONS

Section 1. APPLICATION. These rules shall apply to the Small Craft Harbor Commission of the County of Los Angeles (the "COMMISSION").

Section 2. RULES OF ORDER. The proceedings of the Commission shall be governed by the Ralph M. Brown Act (the "Brown Act"), and such other laws of the State of California as may apply, and to the extent the Brown Act and other statutory laws of the State of California do not apply, by Robert's Rules of Order, newly revised, except as herein otherwise provided (collectively, the "Rules"). The foregoing notwithstanding, compliance with the Rules shall not be mandatory except to extent required by law. The County Counsel shall act as parliamentarian and, on request of the Chairman, shall give parliamentary advice.

CHAPTER II
COMMISSION MEETINGS

Section 3. REGULAR MEETINGS. The regular meetings of the Commission shall be held on the second Wednesday of each month, commencing at the hour of 9:30 a.m., in the Community Room of Los Angeles County's Department of Beaches and Harbors' Chace Park, at 13650 Mindanao Way, Marina del Rey, California or such other day, time, or place, as the Commission may decide for its next scheduled regular meeting. If any regular meeting day falls upon a holiday, the regular meeting of the Commission shall be held at the same place upon the first succeeding day which is not a holiday commencing at the same hour.

Section 4. SPECIAL MEETINGS. The Commission may elect to hold a special meeting on a day, at a time, or in a location other than that prescribed in Section 3 for regular meetings. All Rules pertaining to regular meetings of the Commission shall apply to special meetings to the extent they may be applicable to the special meeting to be conducted.

Section 5. PUBLIC HEARINGS. The Commission may hold public hearings and may appoint one of its members to be the hearing officer, with responsibility for reporting his findings and recommendations to the Commission. Guidelines for public participation at a public hearing are included in Exhibit 1.

Section 6. QUORUM. A majority of the Commission shall constitute a quorum, and a quorum must be present for the Commission to conduct its business.

Section 7. MAJORITY VOTE. No act of the Commission shall be valid or binding unless a majority of the Commission concurs. However, if there is less than a majority vote of the Commission on an item, the Commission may refer the item to the Board of Supervisors with a notation of the Commission's vote.

CHAPTER III

ELECTION, POWERS, AND DUTIES OF CHAIRMAN AND VICE-CHAIRMAN

Section 8. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN. At its January meeting, the Commission shall elect both a Chairman and a Vice-Chairman to serve until the next January regular meeting. No member of the Commission shall be elected to the same office for more than two consecutive terms of one year each.

Section 9. CHAIRMAN DUTIES AND POWERS. The Chairman shall possess the powers, and perform the duties prescribed, as follows:

- a. Have general direction over the Commission Meeting Room;
- b. Preserve order and decorum;
- c. Assure that attendance of the public at meetings in the Meeting Room shall be limited to the number which can be accommodated by the seating facilities regularly maintained therein;
- d. Allocate the length of time for public discussion of any matter in advance of such discussion, with the concurrence of the Commission;
- e. Allocate equal time to opposing sides insofar as possible taking into account the number of persons requesting to be heard on any side;
- f. Limit the amount of time that a person may address the Commission during a public discussion period in order to accommodate those persons desiring to speak and to facilitate the business of the Commission; and
- g. Appoint hearing officers and set dates for public hearings.

In the event of the resignation, removal, or death of the Chairman, the Vice-Chairman shall serve as Chairman for the remainder of the term.

Section 10. VICE-CHAIRMAN DUTIES AND POWERS. The Vice-Chairman shall have all of the powers and duties of the Chairman during the absence of, or inability to act of, the Chairman.

In the event of the resignation, removal, or death of the Vice-Chairman, or the assumption of duties and powers of the Chairman by the Vice-Chairman as provided in Section 9, the Commission shall elect another member to serve as Vice-Chairman until the end of the term.

CHAPTER IV CONDUCT OF MEETINGS

Section 11. PUBLIC MEETINGS. Meetings of the Small Craft Harbor Commission are open to the public.

1. The general public is invited to comment upon agenda items after introduction of the item by a member of the Commission or Department.
2. Individual speakers may be limited to specific time periods of not less than three minutes, and are requested to present information not already provided. Speakers will be recognized only once on a given item.
3. At the conclusion of the public comments the Commission will consider the item without any further comment or debate from the floor.
4. The "Communications From the Public" item on the agenda provides time for any party to address the Commission on any matters that are within the subject matter jurisdiction of the Commission. A person may make one presentation under this agenda item per Commission meeting. Individual speakers may be limited to specific time periods of not less than three minutes in length; the number of speakers under this item may be limited to five.
5. The Chairman, at his discretion, may alter or change the order in which agenda items are considered, depending upon his determination of the importance or urgency of an item.

6. The Chairman shall order removed from the Commission Meeting Room any person who commits the following acts with respect to a regular or special meeting of the Commission:
 - a. Disorderly, contemptuous or insolent behavior toward the Commission or any member thereof, tending to interrupt the due and orderly course of said meeting;
 - b. A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting;
 - c. Disobedience of any lawful order of the Chairman, which shall include an order to be seated or to refrain from addressing the Commission;
 - d. Any other unlawful interference with the due and orderly course of said meeting.

Any such removal shall be effected by a peace officer upon being directed by the Chairman..

Section 12. ORDER OF BUSINESS. The business of each regular meeting of the Commission shall be transacted as far as practicable in the following order:

1. Call to order and action on absences.
2. Action on minutes of prior meeting.
3. Posted agenda items, e.g., regular reports, old business, new business, staff reports.
4. Items not on the posted agenda to be discussed and (if requested) placed on the agenda for action at a future meeting of the Commission, or items requiring immediate action because of an emergency situation involving severe impairment to the public health or safety or where the need to take action arose subsequent to the posting of the agenda.
5. Presentation of scrolls.
6. Comments by members of the public on matters that are within the subject matter jurisdiction of the Commission.

Section 13. AGENDAS AND POSTING REQUIREMENT. The Commission may set items for each agenda and Agendas will be posted at least 72 hours in advance of each meeting at the Administration building of the Department of Beaches and Harbors located at 13837 Fiji Way, Marina del Rey. The agenda will describe each agenda item to be considered, the proposed action, and the location and time of the meeting.

Section 14. MATTERS FOR CLOSED SESSIONS. The Brown Act allows the Commission to go into closed session to discuss the following matters:

1. The purchase, sale, or lease of real property with the agency's negotiator, or to instruct the negotiator.
2. Pending litigation.
3. National security, or the security of public buildings and/or threats to public access to public services and facilities.
4. The issuance of a license to a person with a criminal record.
5. The appointment, employment, performance, or dismissal of an employee, or to hear complaints or charges against an employee, unless the employee requests a public hearing.
6. Salaries, compensation, or fringe benefits for employees.

Section 15. CLOSED SESSIONS - PROCEDURES. In order to maintain compliance with the Brown Act, the intent of which is to insure that the public's business is conducted in open meetings, the following procedures will be followed whenever the Commission holds a closed session:

1. Prior to or after any closed session, the Commission must publicly state the general reason or reasons for the closed session. Specific statutory authority may be cited.
2. If the closed session is to discuss pending litigation which has been formally initiated before a court, an administrative body, a hearing officer, or an arbitrator, the title of the litigation must be cited in the public statement, unless it would jeopardize the County's ability to serve process on an unserved party or to conclude settlement negotiations, and a memorandum of reasons and authority for the closed

session shall be prepared by the County Counsel and filed with the minutes and records of the Commission.

3. In the closed session, the Commission may only discuss the matters covered in the public statement.
4. A minute book shall be kept of the topics discussed in the closed sessions and the decisions made. This book shall not be a public record and may only be viewed by members of the Commission, or court of general jurisdiction in the event of an alleged violation of the Brown Act.

CHAPTER V MISCELLANEOUS PROVISIONS

Section 16. SECONDED MOTION. Each motion made by any member of the Commission shall require a second. Motions and seconds may be made by any member of the Commission, including the Chairman.

Section 17. ROLL CALL. The roll need not be called in voting upon a motion except where specifically required by law or requested by a member. If the roll is not called, in the absence of objection the Chairman may order the item unanimously approved. When the roll is called on any motion, any commissioner present who does not vote in an audible voice shall be recorded as "Aye."

Section 18. SIGNS. Except with prior authorization of the Chairman, no placards, signs or posters or packages, bundles, suitcases or other large objects shall be brought into the Meeting Room.

Section 19. DISRUPTIONS. All demonstrations, including cheering, yelling, whistling, hand clapping and foot stamping are prohibited.

Section 20. DISTRIBUTION OF LITERATURE. Except with prior authorization of the Chairman, the distribution of literature, of whatever nature or kind, is prohibited.

Section 21. SMOKING. Smoking is prohibited in the Commission Meeting Room.

Section 22. ADDRESSING THE COMMISSION. No person shall address the Commission until he or she has first been recognized by the Chairman. The decision of the Chairman to recognize or not recognize a person may be changed by order of the Commission. All persons addressing the Commission shall give their names for the purpose of the record and state whether they are addressing

the Commission on their own behalf or the behalf of someone else. The Chairman may, in the interest of facilitating the business of the Commission, limit the amount of time which a person may use in addressing the Commission.

Section 23. COUNTY LOBBYISTS. The Chairman may refuse permission to any person not registered as a "county lobbyist" in accordance with provisions of Chapter 2.160 of Los Angeles County code who is seeking to address the Commission in his/her capacity as a "county lobbyist" as that term is defined in Chapter 2.160 of the Los Angeles County code.

revised 10/02/92



Caring for Our Coast

♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

Carol Baker
Deputy Director

February 09, 2022

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director 

SUBJECT: **ITEM 7a – STATUS REPORT ON DOCK 55 CHARTER OPERATION MANAGEMENT**

Item 7a on your agenda is a status report by department staff regarding Dock 55 Charter Operation Management.

Attachment

GJ:AC: SP

yw





Caring for Our Coast

♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

Carol Baker
Deputy Director

February 09, 2022

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director

SUBJECT: ITEM 8 – ONGOING ACTIVITIES REPORT

BOARD ACTIONS ON ITEMS RELATING TO MARINA DEL REY

No items relating to Marina del Rey were heard by the Board of Supervisors for the month of January 2022.

REGIONAL PLANNING COMMISSION'S CALENDAR

No items relating to Marina del Rey were on January 2022 Regional Planning Commission agenda.

CALIFORNIA COASTAL COMMISSION CALENDAR

No items relating to Marina del Rey were on the January 2022 California Coastal Commission agenda.

REDEVELOPMENT PROJECT STATUS REPORT

The updated "Marina del Rey Redevelopment Projects Report" is attached.

DESIGN CONTROL BOARD MINUTES

The September 2021 meeting minutes are pending.

MARINA DEL REY SLIP REPORT

In December 2021, the overall vacancy rate across all anchorages in Marina del Rey stood at 11.7%. Adjusted to remove out-of-service slips and 50% of available double slips, the vacancy rate within Marina del Rey stood at 10.4%. The vacancy data by anchorage and slip length are provided in the document attached.

CALIFORNIA COASTAL COMMISSION SLIP REPORT

Pursuant to certain conditions of the Coastal Development Permit (5-11-131) issued by the California Coastal Commission, the County is required to maintain certain minimum thresholds of slip sizes as a percentage of the entire Marina. A report of the percentage of each size category as a percentage of all available slips in the Marina is attached.

FISHERMAN'S VILLAGE PROGRESS REPORT

No further updates for this item.



ILLEGAL BOAT CHARTER ENFORCEMENT

DBH Code Enforcement Unit continues to monitor and deter illegal charter boat activities at the public launch ramp and Chace Park docks. The County Sheriff's Marina del Rey station and the US Coast Guard have an enforcement program for charter boat activities in Marina del Rey. Members of the public are encouraged to report illegal boat charters to the Harbor Master at (310) 482-6000 and USCG at (310) 521-3770 or SECLALB@uscg.mil, or to DBH at info@bh.lacounty.gov.

GJ:AC:SP:da

Attachments (4)

**Marina del Rey Redevelopment Projects Report
As of February 3, 2022**

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status
9 -- Proposed Hotel on northern portion of Parcel 9U, wetland park on southern portion.	Sam Hardage	<p>* Proposed dual building hotel, 6-story, 72'-high Marriott Residence Inn, and, 5-story, 61'-high Courtyard Marriott.</p> <p>*New promenade improvements, restaurants and amenities.</p> <p>* Wetland public park project (1.46 acres).</p>	<p>Massing -- One six-story, 72' high hotel and one five-story 61' high hotel.</p> <p>Parking -- 231 parking spaces serving the hotel and wetland park.</p>	<p>Proprietary -- Option was approved by BOS on 10/6/15. Lease was executed on July 31, 2017</p> <p>Regulatory -- January 6, 2016, the BOS' approval of the hotel project was appealed to the CCC. On May 13, 2016, the CCC granted a time extension, until December 12, 2016, for the wetland park CDP. On July 11, 2016, work began on the wetland park. On April 26, 2017, the DCB approved the final design of the hotel project. Construction of the hotel began on August 11, 2017, and Certificate of Occupancy was issued on August 2, 2021. The Department of Public Works, Building and Safety Division signed off on the Wetland Park December 2021. Wetland Park: Building and Safety signed off on GS Neptune (Parcel 14)'s work at the park in Dec 2021.</p>
10/14 (FF) -- Neptune Marina/ Legacy Partners	Andrew Kuo	<p>* Demolish existing facilities and build 526 apartments.</p> <p>* 161-slip marina + 7 end-ties.</p> <p>* 28 foot-wide waterfront promenade.</p>	<p>Massing -- Four 55' tall clustered 4-story residential buildings over Parking with view corridor.</p> <p>Parking -- 1,012 project required parking spaces to be provided (103 public Parking spaces to be replaced off site)</p> <p>* Replacement of public parking both on and off site.</p>	<p>Proprietary -- December 1, 2015, the BOS agreed to extend the term of the option for up to one year. Lessee submitted Lease Assignments and Assignments of Options to extend existing lease for Parcel 10 and the lease for Parcel 14. The SCHC endorsed the assignments on September 21, 2016 and the BOS approved on October 4, 2016. Parcel 10 and 14 Lease as executed on 12/9/16.</p> <p>Regulatory -- On January 21, 2015, the final project design was approved by the Design Control Board. On December 12, 2016, work began on the project. Project completion is expected in Summer 2021. On December 14, 2021, the Lessee received Certificate of Occupancy for Parcels 10 and 14, and the Recorded Notice of Completion dated September 7, 2021. Lessee is requesting the Final Completion Certificate from the County.</p> <p>Lessee received Certificate of Occupancy for Parcels 10 and 14 on 12/14/2021, and the Recorded Notice of Completion dated 9/7/2021. Lessee is requesting the Final Completion Certificate from the County.</p>

**Marina del Rey Redevelopment Projects Report
As of February 3, 2022**

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status
44 - Pier 44/Pacific Marina Venture	Michael Pashaie/ David Taban	<p>* Build 5 new visitor serving commercial and dry storage buildings</p> <p>* 82,652 s.f. visitor serving commercial space</p> <p>* 141 slips + 5 end ties and 57 dry storage spaces</p>	<p>Massing -- Four new visitor-serving commercial buildings, maximum 36' tall and one dry stack storage building, 65' tall. 771.5 lineal feet view corridor proposed.</p> <p>Parking -- 381 at grade Parking spaces will be provided with shared Parking agreement (402 Parking spaces are required).</p>	<p>Proprietary -- The lessee initialed a revised Term Sheet on July 9, 2015. On January 13, 2016, SCHC endorsed DBH's recommendation to grant lessee an option to extend the lease term for 39 years. The Grant of Option was approved by the BOS in October 2016. Amended and restated lease was executed on August 24, 2017. Construction began on September 11, 2017. Trader Joe's opened on 4/18/19. Restaurants including, KazuNori Sushi, Hiho Burger, Uovo Pasta, and American Cheeseburger are now open to the public. Retailers including Bank of America, Seamark, and a few yacht brokers are also open for business.</p> <p>Regulatory -- February 9, 2016, the BOS approved the project, which was appealed to the CCC. CCC denied the appeal on June 9, 2016. Lessee has received tenant improvement permits to build out several sublessees' offices. Lessee anticipates the buildout to be complete by early 2022. A 40,000 sq.ft. building is currently vacant. Additionally, DPW will not issue a final Certificate of Occupancy until all buildings have been occupied. The lessee is in negotiation with several prospective tenants for the vacant space.</p> <p>Regulatory Matter: Shared Parking Agreement.</p>

**Marina del Rey Redevelopment Projects Report
As of February 3, 2022**

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status
113 -- Mariner's Village	Michael Sondermann	* Renovation of 981 apartments * Improvements to promenade	Massing – Existing buildings to remain. Parking – Existing parking to remain.	<p>Proprietary – Item opened on 9/23/2013. On October 30, 2018, the Los Angeles County Board of Supervisors approved an option for an amended at restated lease. The revised project will include 20% affordable units.</p> <p>Regulatory – The Regional Planning Commission approved an after-the-fact Coastal Development Permit (CDP) for the previous removal of waterbird nests. The appeal of that CDP was approved by the Coastal Commission in September 8, 2021. Lessee is tentatively scheduled to present at the Marina del Rey Design Control Board meeting scheduled for January 19, 2022. Lessee's presentation at Jan 19, 2022's DCB meeting was continued to allow more time to review the proposal. Staff scheduled ex-parte meetings with Meg Coffee and Chair Cho. Staff anticipates Lessee will be able to present at the March 2022 DCB meeting.</p>

DESIGN CONTROL BOARD MINUTES

September 15, 2021

Members Present: Meg Rushing Coffee, Member (First District); Steven Cho, Chair (Fourth District); Tony Wong, P.E., Vice Chair (Fifth District)

Members Absent: None

Department Staff Present: Amy Caves, Deputy Director; Michael Tripp, Planning Division Chief, Maral Tashjian, Planning Specialist; Porsche White, Planner; Tor-Ree Jones-Freeman, Secretary

County Staff Present: Joseph Abdelkerim, County Counsel; Clark Taylor, Regional Planner

Guests Testifying: Bob Packham, PermitWiz; Charles Godinez, Coast Sign

1. Call to Order and Pledge of Allegiance

Chair Cho called the meeting to order at 1:30 p.m. and led the Pledge of Allegiance.

2. Approval of the August 18, 2021 Minutes

Moved by Vice Chair Wong, seconded by Ms. Coffee. The August 18, 2021 minutes were approved.

Ayes: 3 – Vice Chair Wong, Ms. Coffee, Chair Cho

Nays: 0

3. Consent Agenda

Staff report 5A was moved to the consent agenda per Chair Cho's request.

Chair Cho moved to approve and file the staff report for item 5A, seconded by Ms. Coffee.

Ayes: 3 – Chair Cho, Ms. Coffee, Vice Chair Wong

Nays: 0

4. Old Business

None

5. New Business

A. Parcel 44 – DCB # 21-004 – Pacific Marina Ventures / Bank of America – Consideration of new signage (*moved to consent agenda*)

Public Comment

None

Board Comment

None

6. Staff Reports

All reports were received and filed.

Moved by Vice Chair Wong, seconded by Ms. Coffee

Ayes: 3 – Vice Chair Wong, Ms. Coffee, Chair Cho

Nays: 0

7. Public Comment

None

8. Adjournment

Chair Cho adjourned the meeting at 1:35 p.m.

Respectfully Submitted,

Tor-Ree Jones-Freeman
Secretary for the Design Control Board

Marina del Rey Slip Vacancy Report

Dec-21	17-25			26-30			31-35			36-40			41-45			46-50			51+			TOTAL VACANT	TOTAL AVAILABLE	%VAC	TTL OFF-LINE	TTL including OFF-LINE
Marina	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC					
P1																			1	5	20.0%	1	5	20.0%		
P7	1	8	12.5%	8	80	10.0%	7	44	15.9%	1	42	2.4%		12	0.0%		7	0.0%		21	0.0%	17	214	7.9%		
P8		15	0.0%		48	0.0%	5	82	6.1%		38	0.0%		16	0.0%	1	7	14.3%		1	0.0%	6	207	2.9%		
P10	1	9	11%	39	85	46%	11	44	25%	4	22	18%										55	160	34.4%		
P12							9	30	30.0%	8	53	15.1%	7	58	12.1%	8	44	18.2%	2	31	6.5%	34	216	15.7%		
P13					3	0.0%	3	33	9.1%		70	0.0%	4	36	11.1%	3	36	8.3%		8	0.0%	10	186	5.4%		
P15	17	113	15.0%	3	40	7.5%	8	59	13.6%		11	0.0%										28	223	12.6%		
P18	9	198	4.5%	3	68	4.4%		41	0.0%		39	0.0%		26	0.0%		18	0.0%		34	0.0%	12	424	2.8%		
P20	0	42	0.0%		59	0.0%	2	21	9.5%		9	0.0%		8	0.0%							2	139	1.4%		
P21	25	121	20.7%	3	51	5.9%					10	0.0%										28	182	15.4%		
P28	4	9	44.4%	38	121	31.4%		54	0.0%		22	0.0%	20	68	29.4%	7	24			1	0.0%	69	299	23.1%		
P30	1	8	12.5%	9	70	12.9%	11	51	21.6%		33	0.0%	1	26	3.8%		52	0.0%		55	0.0%	22	295	7.5%		
P41	16	90	17.8%	1	24	4.2%	7	34	20.6%													24	148	16.2%		
P43					5	0.0%	3	63	4.8%	8	48	16.7%	22	69	31.9%	5	37	13.5%		36	0.0%	38	258	14.7%		
P44	4	14	28.6%	25	66	37.9%	26	39	66.7%				7	10	70.0%		7	0.0%	1	4	25.0%	63	140	45.0%		
A47	11	96	11.5%	3	77	3.9%	5	28	17.9%	5	28	17.9%	2	10	20.0%		1	0.0%		3		26	243	10.7%		
P53	2	23	8.7%		28	0.0%	6	35	17.1%	1	21	4.8%										9	107	8.4%		
P54					2	0.0%				2	26	7.7%	1	6	16.7%		7	0.0%		14	0.0%	3	55	5.5%		
P111		20	0.0%	1	27	3.7%		2	0.0%		15	0.0%					8	0.0%	1	39	2.6%	2	111	1.8%		
P112	6	100	6.0%					11	0.0%		24	0.0%								40	0.0%	6	175	3.4%		
P125I	1	24	4.2%	7	48	14.6%	4	93	4.3%	5	50	10.0%	2	27	7.4%	3	17	17.6%	2	18	11.1%	24	277	8.7%		
P132	4	29	13.8%		3	0.0%	9	68	13.2%	10	58	17.2%	2	45	4.4%	2	39	5.1%	1	20	5.0%	28	262	10.7%		
Total	102	919	11.1%	140	905	15.5%	116	832	13.9%	44	619	7.1%	68	417	16.3%	29	304	9.5%	8	330	2.4%	507	4326	11.7%	0	4326

Summation

Vacancy in 17'-25'	11.1%
Vacancy in 26'-30'	15.5%
Vacancy in 31'-35'	13.9%
Vacancy in 36'-40'	7.1%
Vacancy in 41'-45'	16.3%
Vacancy in 46' to 50'	9.5%
Vacancy in 51' and over	2.4%

Overall Vacancy	11.7%
Vacancy w/o DOUBLES, OUT OF SERVICE slips	10.4%

Dec-21

	Under Construction	Net Available	TOTAL MdR	% of TOTAL	CDP MIN THRESHOLD
25' & Less					
Number of Slips	0	919	4326	21%	16%

26'-30'					
Number of Slips	0	905	4326	21%	19%

30'-35'					
Number of Slips	0	1564	4326	36%	18%