

# Beach Wedding Permit Application Instructions

## 1. Click Sign In/Up

County of Los Angeles  
916.001.4300

Sign In | Create an Account

Home Activities Reservations Memberships

Discover LA County!  
Explore top-notch activities, programs, campsites, and facilities in Los Angeles County.  
With our new online registration system, it's even easier for you to reserve a facility or sign up for your favorite class.

Sign In/Up

Register for Activities  
Activities

Make a Reservation  
Reservations

Purchase a Membership  
Memberships

## 2. Enter your Email-address and Password and click Sign In

Home Activities Reservations Memberships

My Cart

Home > Sign in

ACTIVE network

CREATE AN ACCOUNT TO REGISTER FOR ACTIVITIES AND MAKE A RESERVATION.  
For a step-by-step video for creating an account, [CLICK HERE](#).  
[PRESIONE AQUI](#) para ver el vídeo de cómo crear su cuenta paso por paso

### Sign in

Email address (Required)

Password (Required)

[Forgot your password ?](#)

Sign in

Don't have an account? [Join](#)

3. From your Account Page click on **Reservations**



Welcome, Test | [My Account](#) | [My Wish List](#) | [Sign Out](#)

Home | [Activities](#) | **Reservations** | [Memberships](#) | [My Cart](#)

Home > My Account



**NOTE: PLEASE DO NOT PAY ANY PRELIMINARY ESTIMATED FEES IN THE BALANCE BOX BELOW FOR YOUR RESERVATION REQUEST BEFORE YOU ARE CONTACTED BY ONE OF OUR AGENTS OR YOUR RESERVATION IS APPROVED VIA EMAIL.**

## Account Options for Test Test



**Test Test** [Edit](#)

Birth date: Dec 14, 1973

12345 Street St. Los Angeles, CA 90262

[Password And Security Info](#) | [Waivers](#)

### Balance

|                   |        |
|-------------------|--------|
| Credit on account | \$0.00 |
| Current balance   | \$0.00 |
| Due now           | \$0.00 |

[Pay On Account](#)

4. Select **Beach/Harbor Use** from the tiles to apply for a Special Event Permit



Welcome, Test | [My Account](#) | [My Wish List](#) | [Sign Out](#)

Memberships

**BOOK AN EVENT. BOOK AN AMAZING EXPERIENCE.**

Search for locations or facilities to reserve

[Search](#)

### Popular events



One-Day Camp/Field Trip



Beach Clean-Up



Harbor/Beach Use



Family Event



Athletic Event



Overnight Camping

5. Enter the name of the Beach you want to reserve under Resource Search

Welcome, Test | My Account | My Wish List | Sign Out

County of Los Angeles  
lacounty.gov

Home | Activities | Reservations | Memberships | My Cart

Home > Reservations > Search results

## Resource Search

Search for locations or facilities to reserve Search

Date and time | Attendee | Facility type | **1 Event type** | Reservation group | Amenity | Reset all

Found 139 matching result(s) | Sort by: Name ascending

- DKW-Tower 40**  
Beach  
Dockweiler Beach | 100 | Reserve by hour
- DKW-Tower 41**  
Beach  
Dockweiler Beach | 100 | Reserve by hour

6. Scroll through the listed Lifeguard Towers and select the one in which you want to host your event

## Resource Search

Will Rogers Beach Search

Date and time | Attendee | Facility type | **1 Event type** | Reservation group | Amenity | Reset all

Found 17 matching result(s) | Sort by: Name ascending

- WRB-Lifeguard Headquarters**  
Lifeguard Headquarters  
Will Rogers Beach | 150 | Reserve by hour
- WRB-Tower 01**  
Beach  
Will Rogers Beach | 150 | Reserve by hour
- WRB-Tower 02**  
Beach  
Will Rogers Beach | 150 | Reserve by hour
- WRB-Tower 03**  
Beach  
Will Rogers Beach | 150 | Reserve by hour
- WRB-Tower 04**  
Beach  
Will Rogers Beach | 150 | Reserve by hour

7. On the right-hand side of the screen, **select whom the reservation is for** from the drop-down menu (applicable if multiple people are listed under the same household)

## WRB-Tower 05

### Beach

Maximum: 500 attendees | Will Rogers Beach  
17700 Pacific Coast Highway  
Pacific Palisades, CA, 90272  
(424) 526-7880

Description: Major holidays and holiday weekends: no reservations.

### Reservation Rules

- 1 Current facility reserve by hour.
- 2 Residents can make reservations at least 21 day(s) in advance but not more than 90 day(s) in advance.
- 3 Non-residents can make reservations at least 21 day(s) in advance but not more than 90 day(s) in advance.
- 4 Require staff approval

### Facility openings calendar

Today < Dec 2022 >

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 27 | 28 | 29 | 30 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |

Who are you reserving for?  
Test Test

Attendee  
100

Date  
When?

Select your event dates

Dec 2022

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 27 | 28 | 29 | 30 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |

Time Range: 9:00 AM to 2:00 PM

Time Length

Search  
Jan 4, 2023, 9:00 AM to 2:00 PM

Reset | Apply

8. Enter **Number of Attendees**

9. Select the **Date & Time**

10. Click **Apply**

11. If the location is available click on **Proceed**

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### Beach

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17700 Pacific Coast Highway  
Pacific Palisades, CA, 90272  
(424) 526-7880

Description: Major holidays and holiday weekends: no reservations.

### Reservation Rules

- 1 Current facility reserve by hour.
- 2 Residents can make reservations at least 21 day(s) in advance but not more than 90 day(s) in advance.

Who are you reserving for?  
Test Test

Attendee  
100

Date  
Jan 4, 2023, 9:00 AM to 2:00 PM  
Available  
+ Add new date and time

Proceed

## 12. Select Beach/Harbor Use from the \*Event type\* dropdown menu

Home Activities Reservations Memberships My Cart

Home > Reservations > Search results > Resource detail > Reservation form ACTIVE NETWORK

**Please review the information carefully before clicking the Reserve button.**

### Reservation form

Required fields are marked \*

#### Event details

Who are you reserving for? \*

Test Test

Event name \*

TEST Event

Event type \*

Beach Camp / Field Trip

- Beach Camp / Field Trip
- Beach Clean-Up
- Beach/Harbor Use**
- New - Sports Field / Court Rental

Remove resource Add new bookings

#### TEST Event

|              |               |
|--------------|---------------|
| WRB-Tower 05 | 1 booking     |
|              | <b>\$0.00</b> |

#### Fee summary

|              |               |
|--------------|---------------|
| Subtotal     | \$0.00        |
| Tax          | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> |

Reserve

Add another resource

## 13. Answer all the Custom Questions

### Custom questions

What is the main function(s) of your event? \*

Select answers

Please tell us about the nature of your event. \*

Estimated number of participants? \*

Estimated number of spectators? (if any)

COMPREHENSIVE GENERAL LIABILITY: Certificate of general comprehensive liability insurance in the amount of \$1,000,000 NAMING THE COUNTY OF LOS ANGELES AS AN ADDITIONAL INSURED WITH A \$2,000,000 AGGREGATE. AN ORIGINAL INSURANCE CERTIFICATE IS REQUIRED. \*

Will your event have sponsorship, donations, fundraising, entry fees, rentals, or other hired services? A 15% gross receipts fee applies. \*

Will your event have amplified sound? **AMPLIFIED LIVE MUSIC IS PROHIBITED.** No amplified music allowed at Dockweiler Beach, Marina "Mother's" Beach, and Venice Beach. \*

How will your event be publicized? \*

Select answers

Do you plan to have commercial filming? \*

Will you have cooking onsite? Note: Fires are prohibited on County owned and/or operated beaches by County Ordinance (1712.370). If your event is at Dockweiler Beach, you may cook in the fire rings. Permit required to cook in parking lot at Malibu Surfrider, Nicolas Canyon, Point Dume, Royal Palms, White Point, Will Rogers, and Zuma. \*

Do you plan on serving alcohol at your event? \*

Will your event utilize the bike path? \*

Will your event have Bleachers, Stages, Platforms or Scaffolding? Site plan and additional permits required. \*

Will your event have tents or canopies? \*

Will your event have water activity? Lifeguard fees may apply. \*

Additional event comments?

No more than 250 characters

### Waiver and information

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

I have read and agree to [Beaches, Permits: Beach Use Permit Agreement](#) (Attachment).

14. **Check the Box** under Waiver and information and click **Reserve**

I agree

Will your event utilize the bike path? \*

No

Will your event have Bleachers, Stages, Platforms or Scaffolding? Site plan and additional permits required. \*

No

Will your event have tents or canopies? \*

No

Will your event have water activity? Lifeguard fees may apply. \*

No

Additional event comments?

No more than 250 characters

### TEST Event

|              |           |
|--------------|-----------|
| WRB-Tower 05 | 1 booking |
|              | \$0.00    |

#### Fee summary

|              |               |
|--------------|---------------|
| Subtotal     | \$0.00        |
| Tax          | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> |

**Reserve**

Add another resource

**Waiver and information**

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

\* I have read and agree to [Beaches, Permits: Beach Use Permit Agreement \( Attachment \)](#).

15. **Check the Box** under Waiver and click **Finish**

## Shopping Cart

Test Test TT 1 item, \$0.00 in total.

|                             |               |
|-----------------------------|---------------|
| <b>TEST Event</b>           | <b>\$0.00</b> |
| RESERVATION REQUEST         |               |
| 1 Resource(s): WRB-Tower 05 |               |
| Number of booking(s): 1     |               |

### Order Summary

|                |               |
|----------------|---------------|
| Subtotal       | \$0.00        |
| <b>Due Now</b> | <b>\$0.00</b> |

**Finish**

**Waiver**

Required fields are marked \*

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

\* I have read and agree to [Reservation Waiver](#).


16. Click on [View printable receipt](#) to print a copy of your reservation

## Confirmation

Your receipt #3149316.001 has been completed!

You will receive a confirmation email shortly. [View printable receipt](#)

### Receipt Summary

|   |  |                     |
|---|--|---------------------|
|  | TEST Event<br>RESERVATION REQUEST                      | \$0.00              |
| Test<br>Test  | 1 Resource(s): WRB-Tower 05<br>Number of booking(s): 1 |                     |
|   |  | Subtotal \$0.00     |
|   |  | <b>Total \$0.00</b> |

17. On your receipt you will find your **Permit Number**, this number must be provided to staff when inquiring about your reservation

**Test Test** Subtotal **\$0.00**  
Email: test@aol.com Phone: -1 (424) 526-7880  
12345 Street St., Los Angeles, CA 90262

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TEST Event **Request Number R43880** Reservation Request

All requests are held for 180 days from the time they are placed.

PLEASE DO NOT MAKE ANY PAYMENT FOR THE ESTIMATED FEES IN YOUR RESERVATION REQUEST. THERE MAY BE ADDITIONAL FEES ASSESSED BASED ON THE SCOPE OF YOUR REQUEST. PLEASE WAIT UNTIL YOU ARE CONTACTED BY ONE OF OUR AGENTS OR RECEIVE AN APPROVAL NOTICE VIA EMAIL.

IF YOUR RESERVATION IS NOT APPROVED OR REQUIRES ADDITIONAL FEES OR CHANGES INCLUDING CHANGING DAY/LOCATION/TYPE OR ANYTHING ELSE IN YOUR RESERVATION, THE REFUND PROCESS MAY TAKE UP TO 4-5 WEEKS .

**A representative will contact you regarding your request.**

Resource: WRB-Tower 05 at Will Rogers Beach

**\$0.00**

**\*Please note all FEES will be added by B&H staff after your permit is reviewed\***