



Caring for Our Coast

♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

SMALL CRAFT HARBOR COMMISSION MEETING Wednesday, November 18, 2020

SPECIAL MEETING

10:00 A.M.

[AUDIO LINK SCHC November 18, 2020 Meeting](#)

NOTICE

Following Governor Newsom's executive orders prohibiting the convening of public agency meetings in light of the COVID-19 pandemic, all regularly scheduled Small Craft Harbor Commission meetings will convene as virtual (online) meetings and by teleconference until further notice.

OBSERVING THE MEETING

To observe the meeting without public comment for the record, go to <http://beaches.lacounty.gov/watch-schc-meeting> (Webinar ID: 928 7881 2983) or dial (408) 638-0968 or (669) 900-6833.

PROVIDING PUBLIC COMMENT DURING THE MEETING

To provide verbal public comment for the record during the meeting, go to <http://beaches.lacounty.gov/watch-schc-meeting> (Webinar ID: 928 7881 2983) and staff will assist you via the Zoom chat feature.

PROVIDING PUBLIC COMMENT BEFORE THE MEETING

To provide public comment for the record before the meeting, send an email to DSCHCSecretary@bh.lacounty.gov or dial (424) 526-7733 and leave a message with your comment, the agenda item number, your first name and last name, email address, and phone number. Public comments submitted prior to 5 p.m. on Tuesday, November 17, 2020 will be transcribed and provided to the Small Craft Harbor Commission. Verbal public comments submitted after 5 p.m. on Tuesday, November 17, 2020 will not be provided to the Small Craft Harbor Commission, but will be transcribed and added to the public record.



1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

Small Craft Harbor Commission Meeting of October 14, 2020

3. **COMMUNICATION FROM THE PUBLIC**

This is the opportunity for members of the public to address the Commission on items that are not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

4. **COMMUNICATION WITH THE COMMISSIONERS**

This is the opportunity for members of the Commission to provide notification to the public regarding any communication received by the Commissioners from the public, lessees, or other interested parties regarding business of Marina del Rey.

5. **REGULAR REPORTS**

- a. Marina Sheriff (DISCUSS REPORTS)
 - Crime Statistics
 - Enforcement of Seaworthy & Liveaboard Sections of the Harbor Ordinance with Liveaboard Permit Percentages
- b. Marina del Rey and Beach Special Events (DISCUSS REPORT)
- c. Marina Boating Section Report (VERBAL REPORT)
- d. Marina del Rey Maintenance Report (VERBAL REPORT)

6. **OLD BUSINESS**

None

7. **NEW BUSINESS**

- a. Marina del Rey Convention and Visitors Bureau's Contract Amendment to Extend Agreement (ENDORSEMENT)
- b. Parcel 113-Mariner's Village Redevelopment Project Update (PRESENTATION)
- c. Marina del Rey Guest Dock Facility Discussion (DISCUSS REPORT)
- d. Election of Commission Officers (APPROVAL REQUIRED)
- e. Proposed 2021 Commission Meeting Schedule (APPROVAL REQUIRED)

8. **STAFF REPORTS**

Ongoing Activities

(DISCUSS REPORTS)

- Board Actions on Items Relating to Marina del Rey
- Regional Planning Commission Calendar
- California Coastal Commission Calendar
- Redevelopment Project Status Report
- Design Control Board Minutes
- Marina del Rey Slip Report
- California Coastal Commission Slip Report
- Fisherman's Village Progress Report
- Illegal Boat Charter Enforcement

9. **ADJOURNMENT**

PLEASE NOTE

1. The Los Angeles County Board of Supervisors adopted Chapter 2.160 of the Los Angeles Code (Ord. 93-0031 ~ 2 (part), 1993, relating to lobbyists. Any person who seeks support or endorsement from the Small Craft Harbor Commission on any official action must certify that he/she is familiar with the requirements of this ordinance. A copy of the ordinance can be provided prior to the meeting and certification is to be made before or at the meeting.
2. The agenda will be posted on the internet and displayed at the following locations at least 72 Hours preceding the meeting date:

Department of Beaches and Harbors Website Address: <http://marinadelrey.lacounty.gov>

Department of Beaches and Harbors
Administration Building
13837 Fiji Way
Marina del Rey, CA 90292

MdR Visitors & Information Center
4701 Admiralty Way
Marina del Rey, CA 90292

Burton Chace Park Community Room
13650 Mindanao Way
Marina del Rey, CA 90292

Lloyd Taber-Marina del Rey Library
4533 Admiralty Way
Marina del Rey, CA 90292

3. The entire agenda package and any meeting related writings or documents provided to a Majority of the Commissioners (Board members) after distribution of the agenda package, unless exempt from disclosure Pursuant to California Law, are available at the Department of Beaches and Harbors and at <http://marinadelrey.lacounty.gov>

Si necesita asistencia para interpretar esta informacion llame al (424) 526-7777.

ADA ACCOMODATIONS: If you require reasonable accommodations or auxiliary aids and services such as material in alternate format or a sign language interpreter, please contact the ADA (Americans with Disabilities Act) Coordinator at (424) 526-7752 (Voice) or (TTY/TDD) users, please call the California Relay Service at 711. The ADA Coordinator may be reached by email at rstassi@bh.lacounty.gov.

**SMALL CRAFT HARBOR COMMISSION MINUTES
VIRTUAL MEETING
October 14, 2020**

Commissioners: David Lumian, Chair; Nathan Salazar, Vice Chair; Allyn Rifkin; Richard Montgomery

Department of Beaches and Harbors (DBH): Gary Jones, Director; Steve Penn, Chief of Asset Management Division; Susana Graether, Chief Property Manager; Phyllis Bordenave-Priestley, Senior Real Property Agent;

County: Joseph Abdelkerim, Deputy County Counsel

Item 1 - Call to Order and Pledge of Allegiance

Chair Lumian called the virtual meeting to order at 10:01 a.m., followed by the Pledge of Allegiance and read the virtual meeting procedures.

Item 2 - Approval of Minutes

Motion to approve February 12, 2020 Meeting Minutes by Mr. Salazar, seconded by Mr. Montgomery, unanimously approved.

Ayes: 4 – Chair Lumian, Vice Chair Salazar, Mr. Montgomery and Mr. Rifkin

Motion to approve July 15, 2020 Meeting Minutes by Mr. Salazar, seconded by Mr. Rifkin, unanimously approved.

Ayes: 4 – Chair Lumian, Vice Chair Salazar, Mr. Montgomery and Mr. Rifkin

Item 3 – Communication from the Public

Marcia Hanscom, Ballona Wetland's Institute, expressed concern about the tree pruning near Mariner's Village, inquired about the meeting request with DBH staff to discuss the tree pruning, and mentioned her PRA request. Lastly, she mentioned Supervisor Janice Hahn's request to create a bird and tree taskforce.

Mollie Perlman, Blue Pacific Yachting, expressed concern about their contract to relocate to Pier 44, the potential increase of their operating expenses, and the lack of space to accommodate all their boats. She explained that their business may have to close or move out of the marina. She requested an extension to operate out of Chace Park while finding a suitable solution. Lastly, she requested a meeting with DBH staff to discuss further.

Chair Lumian responded that the meeting is currently being scheduled.

Susanne Cummings expressed concern about the tree trimming at Aubrey Park and Mariners Village. She requested a tree task force and requested the tree trimming plan.

Emma Dodson spoke about the Marina del Rey Redevelopment project report and inquired as to the construction on Slip Anchorage 92, the commencement of the Mariners Village

redevelopment project, and the proposed changes to Aubrey Park in relations to Mariners Village redevelopment.

Robert Van de Hoek gave a brief account of his scientific background and explained that Aubrey Park is a wild-life habitat that must be preserved. He provided alternative solutions to enhancing the park without pruning the trees.

Walter Lamb spoke in favor of preserving the trees and expressed concern about the Convention and Visitors Bureau's contract. Specifically, the voting rights the SCHC commissioners have which he believes violate state law. He urged the commission and DBH staff refrain from being spectators on the CVB's issues as they affect the people of the County. He requested that the commission resolve the issues collaboratively with stake holders to structure with transparency and accountability.

Captain Alex Balian expressed concern about the management and oversight of Dock 55. He requested additional cleaning of the docks.

Mary Disney spoke in favor of saving the trees at Aubrey Park.

Lennox Grosso mentioned his support of the previous speaker and expressed concern for the sailing schools' displacements. He added that it will cause expensive relocation costs.

Mr. Rifkin spoke in favor of preserving the coral trees.

Vice Chair Salazar requested DBH staff's views on the issues regarding the birds and trees.

Chair Lumian inquired if the trees were private or public property.

Gary Jones replied that they are public property.

Chair Lumian inquired about the meeting regarding the trees and requested to attend. He asked county counsel for comments regarding the CVB contract and mentioned that he will be attending the meeting with DBH staff & Mollie Perlman.

Joseph Abdelkerim replied that he wasn't aware nor has reviewed the contract but will research and report back.

Item 4 – Communication with the Commissioners

Chair Lumian disclosed his communication with Greg Schem, Mark Hansen, Lisa Faulk, Ken Johnson, Malia Zimmerman, Steve Cho, David Baker, and Mollie Perlman.

Susana Graether announced that there was a speaker who was accidentally missed to speak under item 3 and inquired if the speaker could speak.

Chair Lumian replied that he would allow it.

Gary Gilpin spoke about the rising cost for sailing schools due to relocation. He requested affordable options and suggested merging the dock fee with the County's fee.

Item 5 – Old Business

None

Item 6a – Proposed Commission Letter to Board of Supervisors in Support of Non-Household Members Onboard Same Vessel for Private, Recreational Activities.

Chair Lumian presented the report.

Motion to approve the Revised Proposed Commission Letter to Board of Supervisors in Support of Non-Household Members Onboard Same Vessel for Private, Recreational Activities by Mr. Rifkin, seconded by Mr. Montgomery, unanimously approved.

Ayes: 4 – Chair Lumian, Vice Chair Salazar, Mr. Montgomery and Mr. Rifkin

Ken Johnson mentioned his letter that addressed the current issues. He stated that the San Diego protocols are well written and provide a good basis for the Los Angeles County, Department of Public Health to adopt. He also mentioned that he would like to ensure that the unique circumstances of non-motorized vessels are properly addressed.

Malia Zimmerman, Marina Outrigger Canoe Club, spoke in support of the proposed letter and stated that they would like to begin using their 6-man paddle canoes. She further stated that they plan to sanitize the boats and require all crew members to wear masks.

John Rushing, Association of Santa Monica Bay Yacht Club, spoke on the importance of the issues and stated that they took the unprecedented step to cancel all racing. He expressed concern about the other sail boats with mixed crews which can cause serious health issues. He requested clarification on how boating can move forward in a safe way.

Greg Schem spoke about the confusion caused by the set of regulations and stated that it's imperative to clarify and implement workable solutions so that the activities can recommence. He expressed concern about San Diego's approach due of legal ramifications and the logbook for purposes of contact tracing. Lastly, he requested to see policies for recreational boating.

Mark Hanson mentioned that he submitted a proposed letter to the BOS and protocols for private recreational boating that are straightforward. He added that there's confusion regarding recreational boating protocols due to the Los Angeles County Health Order.

Ellen Klugman mentioned her 4 sample photos depicting the passengers' conduct on commercial operations and requested the commissioners' comments. She also expressed concern for public health and suggested the commissioners to observe themselves.

Mr. Rifkin asked if the commission was seeking the BOS' support for measures similar to San Diego's protocols & should they emphasize that logs should be a part of their policies, for contact tracing purposes.

Vice Chair Salazar mentioned that he's a paddler and expressed support for Malia Zimmerman's comments. He suggested that the boating organizations have a safety re-entry guideline.

Chair Lumian explained that the letter on the screen had been revised since the draft letter that was originally sent with the SCHC meeting packet. He responded that the letter could be amended as they see fit and that the current version calls attention to all of Los Angeles County and not just Marina del Rey, to include all the boating organizations. He explained that the letter requests that recreational boating be placed under the permitting outdoor recreational activities list because the current health order guidelines only permits what is on their list. He explained that the letter also recommends new protocols and agreed with Vice Chair Salazar that each organization should develop their own and negotiate them directly with the Department of Public Health.

Susana Graether announced that a speaker requested to speak on item 3 and inquired if the speaker could speak.

Pam Gore inquired if the commissioner received her photos of the dirty Dock 55. She also commented on unsafe charters. She also expressed issues with Dock 55 management and requested resolution.

Chair Lumian stated that he didn't receive photos.

Steve Penn stated that staff received the photos and forwarded them to the maintenance staff to address the sanitary issues. He mentioned that the dock is being heavily used but will coordinate with staff to resolve the issue.

Item 7 – Staff Reports

Steve Penn presented the staff report.

Ellen Klugman requested that the Marina del Rey Redevelopment Report, dated October 1, 2020, appended to the agenda, be updated. Specifically, the Mariners Village project needs clarification under status including Aubrey Park.

Rob Kessler expressed concern about the lack of enforcement of the illegal charters. He also spoke about Dock 55's poorly managed railings which are hazardous.

Susana Graether announced that there was a speaker who requested to speak on item 3 and inquired if the speaker could speak.

Jenesa Kurtland opposed the tree pruning at Aubrey Park and Mariners Village. She mentioned that her neighbor hired an independent Arborist who confirmed that the trees are healthy.

Vice Chair Salazar requested that the commissioners send DBH staff an email of appreciation for their work during COVID-19 and expressed his gratitude for their hard work.

Chair Lumian agreed and also expressed his gratitude. He also requested an update on the Mariners Village redevelopment project

Gary Jones replied that he will provide a report at the next meeting, which should answer the questions raised at today's meeting. He stated that the updated project is quite different from the original project.

Chair Lumian inquired if the new marina and the expansion of the retail space have been removed from the project.

Gary Jones replied affirmatively, and explained that the approved project is a refurbishment of existing apartment units with very little exterior work.

Chair Lumian requested an explanation of the enforcement of illegal charters.

Gary Jones agreed that there has been a large amount of illegal charters this summer. He also stated that a report will be provided at the next meeting, on how the department can address these issues and the challenges with enforcement.

Susana Graether announced that there was a speaker who requested to speak on item 3 and inquired if the speaker could speak.

Emma Dodson pointed out that the October 1, 2020 Marina del Rey Redevelopment Projects Report is incorrect because a new anchorage is no longer part of the project.

Adjournment

Chair Lumian adjourned the meeting at 11:38 a.m.



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART I CRIMES AUGUST 2020



	West Marina 2760	East Marina 2761	Lost R.D. 2762	Marina Water 2763	Upper Ladera 2764	County Area 2765	Lower Ladera 2766	Windsor Hills 2767	View Park 2768	Parks 2791	TOTALS
Homicide											0
Rape	1		1								2
Robbery: Weapon	1	1		1			1				5
Robbery: Strong-Arm											0
Aggravated Assault	4	1						1	2	1	9
Burglary: Residence	5			1					1		7
Burglary: Other Structure		1					1		1		3
Grand Theft	8	5					2	2	1		18
Grand Theft Auto	8	1	1				2	4			16
Arson											0
Boat Theft											0
Vehicle Burglary	7	1							1		9
Boat Burglary											0
Petty Theft	10	3	1				2	3	5		24
REPORTING DISTRICTS TOTALS	44	13	3	2	0	0	8	10	11	2	93

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared** September 8, 2020
CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART 2 CRIMES – AUGUST 2020



Community Advisory Committee	Upper Ladera 2764	Lower Ladera 2766
Homicide		
Rape		
Robbery: Weapon		1
Robbery: Strong-Arm		
Aggravated Assault		
Burglary: Residence		
Burglary: Other Structure		1
Grand Theft		2
Grand Theft Auto		2
Arson		
Boat Theft		
Vehicle Burglary		
Boat Burglary		
Petty Theft		2
Total	0	8

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared** September 8, 2020
CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART 3 CRIMES- AUGUST 2020



	MARINA AREA (RD'S 2760- 2763)	EAST END (RD'S 2764- 2768)
Part I Crimes		
Homicide		
Rape	2	
Robbery: Weapon	3	2
Robbery: Strong-Arm		
Aggravated Assault	5	4
Burglary: Residence	6	1
Burglary: Other Structure	1	2
Grand Theft	13	5
Grand Theft Auto	10	6
Arson		
Boat Theft		
Vehicle Burglary	8	1
Boat Burglary		
Petty Theft	14	10
Total	62	31

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared –** September 8, 2020
CRIME INFORMATION REPORT - OPTION 5A



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART I CRIMES SEPTEMBER 2020



	West Marina 2760	East Marina 2761	Lost R.D. 2762	Marina Water 2763	Upper Ladera 2764	County Area 2765	Lower Ladera 2766	Windsor Hills 2767	View Park 2768	Parks 2791	TOTALS
Homicide											0
Rape											0
Robbery: Weapon						1	1	1			3
Robbery: Strong-Arm											0
Aggravated Assault	3							2	2		7
Burglary: Residence				1							1
Burglary: Other Structure	2			2		1	1		1		7
Grand Theft	5	2				1	2				10
Grand Theft Auto	5				1			2	4		12
Arson											0
Boat Theft											0
Vehicle Burglary	4								1		5
Boat Burglary											0
Petty Theft	12	4			1	1	1	2	3	1	25
REPORTING DISTRICTS TOTALS	31	6	0	3	2	4	5	7	11	1	70

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared** October 6, 2020
CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART 2 CRIMES – SEPTEMBER 2020



Community Advisory Committee	Upper Ladera 2764	Lower Ladera 2766
Homicide		
Rape		
Robbery: Weapon		3
Robbery: Strong-Arm		
Aggravated Assault	3	4
Burglary: Residence	1	
Burglary: Other Structure	4	3
Grand Theft	7	3
Grand Theft Auto	5	7
Arson		
Boat Theft		
Vehicle Burglary	4	1
Boat Burglary		
Petty Theft	16	9
Total	40	30

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared** October 6, 2020
CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART 3 CRIMES- SEPTEMBER 2020



	MARINA AREA (RD'S 2760- 2763)	EAST END (RD'S 2764- 2768)
Part I Crimes		
Homicide		
Rape		
Robbery: Weapon		
Robbery: Strong-Arm		1
Aggravated Assault		
Burglary: Residence		
Burglary: Other Structure		1
Grand Theft		2
Grand Theft Auto	1	
Arson		
Boat Theft		
Vehicle Burglary		
Boat Burglary		
Petty Theft	1	1
Total	2	5

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared –** October 6, 2020
CRIME INFORMATION REPORT - OPTION 5A



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART I CRIMES OCTOBER 2020



	West Marina 2760	East Marina 2761	Lost R.D. 2762	Marina Water 2763	Upper Ladera 2764	County Area 2765	Lower Ladera 2766	Windsor Hills 2767	View Park 2768	Parks 2791	TOTALS
Homicide									1		1
Rape											0
Robbery: Weapon	1								1		2
Robbery: Strong-Arm		1									1
Aggravated Assault	1							2	3		6
Burglary: Residence	1	1						1	1		4
Burglary: Other Structure							1	1	1		3
Grand Theft	3	4		2	4		3	2	1		19
Grand Theft Auto	1	1					2	2	1		7
Arson											0
Boat Theft											0
Vehicle Burglary	3						2	2	2		9
Boat Burglary											0
Petty Theft	6	8					2	7	4		27
REPORTING DISTRICTS TOTALS	16	15	0	2	4	0	10	17	15	0	79

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared** November 03, 2020
CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART 2 CRIMES – OCTOBER 2020



Community Advisory Committee	Upper Ladera 2764	Lower Ladera 2766
Homicide		
Rape		
Robbery: Weapon		
Robbery: Strong-Arm		
Aggravated Assault		
Burglary: Residence		
Burglary: Other Structure		1
Grand Theft	4	3
Grand Theft Auto		2
Arson		
Boat Theft		
Vehicle Burglary		2
Boat Burglary		
Petty Theft		2
Total	4	10

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared** November 3, 2020
CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART 3 CRIMES- OCTOBER 2020



	MARINA AREA (RD'S 2760- 2763)	EAST END (RD'S 2764- 2768)
Part I Crimes		
Homicide		1
Rape		
Robbery: Weapon	1	1
Robbery: Strong-Arm	1	
Aggravated Assault	1	5
Burglary: Residence	2	2
Burglary: Other Structure		3
Grand Theft	9	10
Grand Theft Auto	2	5
Arson		
Boat Theft		
Vehicle Burglary	3	6
Boat Burglary		
Petty Theft	14	13
Total	33	46

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared – November 3, 2020**
CRIME INFORMATION REPORT - OPTION 5A



Caring for Our Coast


• • •
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

November 18, 2020

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director 

SUBJECT: **ITEM 5b – MARINA DEL REY SPECIAL EVENTS**

BEACH EATS TO GO - GOURMET FOOD TRUCK EVENT

14101 Panay Way ♦ Marina del Rey
Thursdays through November 19, 2020
5:00 p.m. – 9:00 p.m.

The Los Angeles County Department of Beaches and Harbors (Department) hosts a “to go” gourmet food truck event in Marina del Rey that offers a variety of delectable savory foods. Order online only at bestfoodtrucks.com/beacheatstogo and then pick up your delicious food “to go” from Parking Lot #11 at 14101 Panay Way. A face cover and physical distancing of at least 6 feet from others are required. The weekly assortment of food trucks will vary along with menu options, such as gourmet burgers, hot dogs, tacos, lobster rolls, and more.

For more information: Call the Marina del Rey Visitors Center at (424) 526-7900 or visit beaches.lacounty.gov

MARINA DEL REY FARMERS' MARKET

Parking Lot #11 ♦ 14101 Panay Way ♦ Marina del Rey
Saturdays

Senior Hour: 8:00 a.m. – 9:00 a.m.

Regular Market Hours: 9:00 a.m. – 2:00 p.m.

*The market will not be in operation on 11/28.

The Department, in collaboration with Southland Farmers' Markets Association, is offering the Marina del Rey Farmers' Market on Saturdays. The Marina del Rey Farmers' Market offers fresh, locally grown organic and conventionally grown fruits and veggies. Also available are prepackaged foods and much more! Paid parking is available for 25 cents for every 10 minutes. A face cover and 6-foot physical distancing from others is required.



Small Craft Harbor Commission
November 18, 2020
Item 5b
Page 2 of 2

For more information: Call the Marina del Rey Visitors Center at (424) 526-7900 or visit beaches.lacounty.gov

W.A.T.E.R PROGRAM FALL & WINTER SAILING

Burton Chace Park ♦ 13640 Mindanao Way ♦ Marina del Rey
2020 Afternoon Session Sailing Class Dates - All Levels Each Week

Los Angeles County Lifeguards will instruct the Department's sailing courses that teaches students basic sailing knowledge and terms, boat maintenance and rigging, knot tying, tacking, docking and instruction to ocean sailing. Students will learn to sail on 14-foot Capri sailboats (with main sail and jib) and Laser sailboats. In the final days of the session, students may get experience on Catalina 275 Sport.

Financial aid is available for qualified families. Please call for details.

November:

November 16-20

November 30 – December 4

December:

December 7 – 11

December 14 – 18

Ages: 11 - 17 years old

Class Size: 6 – 10 students with 3 Lifeguard instructors

Fee: \$224 for 5-day session

1:00 p.m. – 5:00 p.m.

*NOTE: Applicants must successfully complete a 100-yard swim test in 2 minutes and 20 seconds to be eligible for Beginning Sailing.

For more information: Call (424) 526-7888 or visit marinadelrey.lacounty.gov

GJ:CB:da



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Amy M. Caves
Deputy Director

November 18, 2020

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director

**SUBJECT: AGENDA ITEM 7a – MARINA DEL REY CONVENTION AND VISITORS
BUREAU – CONTRACT AMENDMENT TO EXTEND AGREEMENT**

The Department of Beaches and Harbor's (Department) five-year agreement with the Marina del Rey Convention and Visitors Bureau (MdR CVB) to promote Marina del Rey as a travel destination ends on December 31, 2020. The Department is recommending that the Board of Supervisors (Board), or the Acting Chief Executive Officer, under the Board's delegated authority, authorize the Department's Director to execute a sole source amendment to extend the agreement by one year, with an additional one-year extension option, to allow sufficient time to evaluate needed changes to the agreement due to impacts of COVID-19 and the related downturn in the tourism industry and the hospitality sector in the Marina.

We respectfully request your Commission's endorsement of the Department's recommendation that the Board will consider at an upcoming meeting. We will report your feedback to the Board prior to their consideration of this item.

GJ:KS:CB:nt

Attachment



AMENDMENT NO. 2 TO AGREEMENT NO. BH-MDRCVB16

THIS AMENDMENT 2 is made and entered into this ____ day of _____, 2020, by and between the COUNTY OF LOS ANGELES, a body corporate and politic (hereinafter referred to as COUNTY), and MARINA DEL REY CONVENTION AND VISITORS BUREAU, INC. ("MdR CVB").

RECITALS:

WHEREAS, Agreement No. BH-MDRCVB16 ("Agreement") was entered into between the COUNTY and the MdR CVB on December 23, 2015 for continued development of marketing and promotional strategies for Marina del Rey as a travel and visitor destination for a period of five years, commencing January 1, 2016 through December 31, 2020; and

WHEREAS, Section VI.A. of the Agreement authorizes amendments to the Agreement; and

WHEREAS, due to the Coronavirus health pandemic and subsequent downturn in the tourism industry, COUNTY desires a one-year extension of the current Agreement, with an additional one-year extension option exercised at the Director of Beaches and Harbors' (Director) sole discretion, with modifications to allow sufficient time for the tourism and hospitality sector in Marina del Rey to revive from the devastating impact of the pandemic and there becomes certainty in the travel industry upon which to rely in negotiating a new future Agreement with MdR CVB; and

WHEREAS, by AMENDMENT 1, COUNTY amended Sections IV and VI to add the *Default Method of Payment: Direct Deposit or Electronic Funds Transfer, Zero Tolerance Policy on Human Trafficking, Compliance with Fair Chance Employment Practices and Compliance with the County Policy of Equity* provisions and revision to the *Assignment and Delegation/Mergers and Acquisitions, Consideration of Hiring Gain/Grow Program Participants and County's Quality Assurance Plan* provisions; and

WHEREAS, the MdR CVB is agreeable to continue to provide these services under the Agreement's existing terms and conditions as amended by this AMENDMENT 2.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the MdR CVB agree that Agreement No. BH-MDRCVB16 between them shall be amended as follows:

1. **SECTION II. DEFINITIONS** is amended by adding the following defined term:

Extended Term – The period for which the term of this Agreement is extended under Section III of this Agreement. Reference to the Term of this Agreement shall apply to the Extended Term unless expressly excluded.

2. **SECTION III. TERM OF AGREEMENT** is amended by adding the following:

Extended Term. The Extended Term of this Agreement shall be for a period of one year effective upon the date of execution by the Director, which shall be January 1, 2021, with an additional one-year option exercised at the Director's sole discretion, unless otherwise sooner terminated in accordance with the provisions set forth herein. If every hotel/motel in Marina del Rey does not similarly commit to the one-year term and additional one-year option, if exercised, the County may cancel this Agreement upon 90-days' written notice.

County and the MdR CVB agree that the terms of this Agreement will not be renegotiated during the Extended Term.

3. **SECTION IV. MAXIMUM AMOUNT AND MDR CVB PAYMENT** is amended by adding the following:

A.2. **Monetary Payments during Extended Term.** In lieu of the Monetary Payments in Section A, the County shall make the following payments to the MdR CVB during the Extended Term:

- i. Up to a \$187,400 annual payment, or a lesser amount as determined at the sole discretion of the Director, reduced from \$227,400 for the \$2,000 monthly rent fee previously agreed upon between the Department and MdR CVB for MdR CVB's use of Department facilities to house MdR CVB administrative staff. The annual payment shall be paid in three installments no later than January 5, May 5, and September 5 of this Agreement Year and any optional year, if exercised. The three individual payments may be equal installments or an amount as determined at the sole discretion of the Director but shall not exceed the annual payment amount;
 - (a) For this Agreement Year, the total annual payment reduction is \$40,000 for (1) the MdR CVB's monthly rent from May through December 2020 (\$16,000) and (2) the annual aggregate monthly rent for 2021 (\$24,000).
 - (b) For the additional option year exercised, the annual payment shall also be reduced by the monthly rent fee of \$2,000, at an annual amount of \$24,000, should the MdR CVB continue to rent the Department's facilities.
 - (c) If at any time the MdR CVB discontinues the use of Department facilities to house administrative staff, the annual payment amount may be increased by \$2,000 per month for the remainder of the Agreement Year as determined at the sole discretion of the Director.
- ii. \$46,620 for staffing at the Visitors Center, as discussed in V.B.iii., below, which will be invoiced by the MdR CVB to the County:

- (a) The annual payment to the MdR CVB for staffing at the Visitors Center may increase at the sole discretion of the Director by the lesser of (1) the most-recently published percentage change in the Consumer Price Index for Los Angeles, Riverside and Orange Counties as determined by the U.S. Bureau of Labor Statistics for the 12-month period preceding the next Agreement Year or (2) the general salary movement percentage granted to County employees as of each July 1 for the prior 12-month period. In the event that fiscal circumstances have prevented the Board from approving any increase in employee salaries, no increase in the annual payment to the MdR CVB for Visitors Center staffing shall be granted. Further, before any increase shall take effect and become part of this Agreement, it shall require a written amendment to this Agreement first that has been formally approved and executed by the parties.
- iii. Up to \$130,000 annually for special projects upon mutual agreement between the County and MdR CVB, which will be invoiced by the MdR CVB to the County and may, at the Department's discretion, be used for marketing Marina del Rey hotels and other tourism attractions;
- iv. Up to \$197,600 annually, for digital marketing, professional services (not including legal costs or expenses), marketing, and community event sponsorships, with the CVB providing proof of product, CVB costs incurred, and payments. These payments may be equal installments or an amount as determined at the discretion of the Director, but shall not exceed the annual payment amount and made no later than January 5, May 5, and September 5 of the Agreement Year. The CVB will reimburse the

County for any and all unspent funds resulting from said payments to the CVB;

- v. Each disbursement of such payments to the MdR CVB shall be contingent upon its compliance with the terms and conditions of this Agreement, as determined by the Director in his/her sole discretion;
- vi. Each disbursement of such payments to the MdR CVB shall be contingent upon full participation in, and funding of, the MdR CVB by every operating hotel/motel in Marina del Rey through a surcharge of no less than 2%, continuing to the end of the Agreement, against fees charged for the occupancy of hotel and motel sleeping accommodations; and
- vii. All such payments to the MdR CVB shall be expended by the MdR CVB at the specified amounts listed above for the activities enumerated in this Agreement.

- B. No Payment for Services Provided Following Expiration/Termination of Agreement. ~~Section IV B is deleted as follows: The MdR CVB shall have no claim against the County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by the MdR CVB after the expiration or other termination of this Agreement. Should the MdR CVB receive any such payment, it shall immediately notify the County and shall immediately repay all such funds to the County. Payment by the County for services rendered after expiration/ termination of this Agreement shall not constitute a waiver of the County's right to recover such payment from the MdR CVB. This provision shall survive the expiration or other termination of this Agreement.~~

- C. Documentation of Services Provided with County Funding. **Extended Term:** The MdR CVB shall provide to the County proof of product, MdR CVB costs incurred, and payments as specified in the Agreement, beginning April 1, 2021 and continuing on a quarterly basis thereafter for this Agreement Year and the additional option year, if exercised. The documentation shall include a detailed accounting of funds expended, including the budget for the project, billed-to-date expenditures and charges, applicable receipts, subcontractor's vendor receipts and a narrative report of project tasks and timelines.
- D. Use of County Office Space. The County may permit the MdR CVB to use unused Department office space for the activities enumerated in this Agreement, which the MdR CVB acknowledges is a non-exclusive use and that other persons may use office space within the same space as the MdR CVB.
- i. The Director, in his sole discretion, may terminate upon 60-days' notice the MdR CVB's use of Department office space and/or relocate the MdR CVB to other office space, if available, on a temporary or permanent basis, as the needs of the County and/or the Department dictate. Permission to use Department office space shall otherwise terminate upon the expiration or earlier termination of this Agreement or if the MdR CVB chooses to vacate earlier. Upon such termination, the MdR CVB shall peaceably vacate the office space and remove all improvements installed by the MdR CVB, restoring said office space to its condition prior to commencement of this Agreement, normal wear and tear excepted. In the event the MdR CVB fails to cause such removal of improvements, the County, at its sole discretion, may elect to assume thereto, or may have them removed and have said office space restored at the MdR CVB's expense;

- ii. The County shall not be responsible for providing the MdR CVB with any supplies, equipment or furniture for said office space; however, the Director, in his sole discretion, may make such items available for use by the MdR CVB;
- iii. “As Is” Condition. The County makes no representations or warranties whatsoever regarding the physical condition, size or fitness of such office space for the MdR CVB’s use and the MdR CVB agrees to accept it in “as is” condition and agrees to make no demands upon County for any improvements or alteration thereof. Any alterations or improvements the MdR CVB wishes to make to the office space require advance written approval and will be at the MdR CVB’s expense and no cost to the County.
- iv. Maintenance and Repair. The maintenance and repair of the office space used by the MdR CVB shall be the responsibility of the County, but the MdR CVB shall keep the office space in a clean, neat and orderly manner during usage and not introduce any material that would constitute an unnecessary, unreasonable, or unlawful hazard or material detrimental to the public’s health.
- v. No Transfer. The MdR CVB acknowledges that the rights conferred herein with respect to the office space are personal to the MdR CVB and do not confer on or vest in the MdR CVB any title, interest or estate in the office space.

4. SECTION V. STATEMENT OF WORK/DELIVERABLES/WORK PRODUCT is amended as follows:

- A. Marketing Plan, second paragraph is amended by adding the following:

The first Marketing Plan during the Extended Term shall be prepared and submitted for review and approval to the Director no later than January 15, 2021, and the second, if the optional year is exercised, by November 15, 2021, unless the Director and the MdR CVB mutually agree otherwise. The Marketing Plan shall not be implemented with any County funding by the MdR CVB until it has been approved by the Director in writing. The Director shall have full approval authority over Marketing Plan components specifically related to promoting hotels in Marina del Rey. The Director shall review and approve the Marketing Plan for consistency with Countywide policies and procedures, and such approval shall not be unreasonably withheld.

B. Convention and Visitors Bureau. Section B.vi. is deleted as follows:

vi. ~~The MdR CVB may not use County funding to support sales and/or booking staff for hotels.~~

C. Promotions. Section C is revised as follows:

The MdR CVB shall favorably promote, invite and encourage trade and business meetings, conferences, hotels and celebrations in Marina del Rey. ~~County-funded promotion of the Marina shall not include international marketing efforts or usage of outdoor signage on billboards.~~

5. **SECTION VI. FURTHER TERMS AND CONDITIONS** is amended to add the following:

XX. Records and Auditing

i. The MdR CVB's accounting records and all records related to the MdR CVB's use of County funds and marketing and promotional activities shall be made available to the County for inspection or

audit at any reasonable time during the term of the Agreement and five years thereafter.

- ii. The MdR CVB shall contract with an independent, certified public accountant (CPA) to conduct an annual audit. The audit shall include a review of the MdR CVB's income and expenditure controls, including sample tests to verify deposit of income received and the appropriateness of expenditures in compliance with the agreement. The audit shall also specifically review and verify the existence of separate agreements between the MdR CVB and the individual hotels and motels to confirm there is full participation in, and funding of, the MdR CVB by every hotel/motel in Marina del Rey through a surcharge of no less than 2%, continuing to the end of the Agreement, against fees charged for the occupancy of hotel and motel sleeping accommodations. The CPA report should be provided to the County within 120 days after the end of each Agreement year and any optional year, if exercised.

- 6. In the event of a conflict between the Agreement and this AMENDMENT 2, the language of AMENDMENT 2 shall control.

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IN WITNESS WHEREOF, the COUNTY has caused this AMENDMENT 2 to be subscribed by the Director of Beaches and Harbors and the MdR CVB by its duly authorized officer, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director, Beaches and Harbors

MARINA DEL REY CONVENTION AND
VISITORS BUREAU, INC.

By _____

APPROVED AS TO FORM:

RODRIGO CASTRO-SILVA
Acting County Counsel

By _____
Deputy



Caring for Our Coast

♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

December 1, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**SOLE SOURCE AMENDMENT 2 TO
MARINA DEL REY CONVENTION AND VISITORS BUREAU AGREEMENT
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

SUBJECT

This action is to request approval to extend the current Agreement with the Marina del Rey Convention and Visitors Bureau by one year, with an additional one-year extension option, and delegate authority to the Director of the Department of Beaches and Harbors to execute the sole source extension for continued marketing and promotion of Marina del Rey as a travel and visitor destination and to spend up to the maximum annual payment at his discretion.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of the Department of Beaches and Harbors to execute sole source Amendment 2 to extend the Agreement with the Marina del Rey Convention and Visitors Bureau by one year, with an additional one-year extension option, commencing on January 1, 2021 through December 31, 2021, resulting in an annual payment of up to \$561,620 during the one-year extension and up to \$577,620 during the additional one-year extension option, for a total maximum amount of \$1,139,240 over the potential two-year term, for continued Marina del Rey promotional and marketing services, including seven-day-a-week staffing of the Marina del Rey Visitors Center.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On December 15, 2015, your Board approved a five-year Agreement with the Marina del Rey Convention and Visitors Bureau (MdR CVB) to market and promote Marina del Rey as a travel and visitor destination at a maximum amount of \$2,599,600 over the five-year term. The MdR CVB is a non-profit mutual benefit corporation, formed to operate a convention and visitors bureau in cooperation with the private and public sectors, for the purpose of inviting, attracting and welcoming tourists, business travelers and visitors to Marina del Rey (Marina) as a destination of choice, through advertising, promotion and other services.

As a result of the Coronavirus (COVID-19) health pandemic and subsequent related deterioration of the tourism industry, the Department of Beaches and Harbors (Department) does not believe now is the time to negotiate a new agreement with the MdR CVB. Accordingly, the Department is requesting delegated authority to the Director to execute a one-year sole source extension amendment with an additional one-year extension option to allow sufficient time for tourism and the hospitality sector to revive and for us to be in a better position to assess and negotiate the appropriate work to be secured in a new, future Agreement with the MdR CVB.

Implementation of Strategic Plan Goals

Approval of this Agreement will promote and further the Strategic Plan Goal III, Realize Tomorrow's Government Today, Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility and Accountability, by allowing for the provision and distribution of quality Marina information to increase the public's awareness of and visitorship to the Marina and, thereby, the Marina's fiscal viability. Strategic Plan Goal II, Foster Vibrant and Resilient Communities, Strategy 11.2.2, Expand Access to Recreational and Cultural Opportunities, will also be furthered by increasing awareness of and, thereby, accessibility to the Marina and its recreational opportunities.

FISCAL IMPACT/FINANCING

The Department will pay the MdR CVB an annual payment of up to \$561,620 during the one-year extension option, and up to \$577,620 during the additional one-year extension option, if exercised, for a potential maximum amount of \$1,139,240 over the potential two-year term. These payments will also compensate the MdR CVB for providing seven-day-a-week staffing services at the Marina del Rey Visitors Center.

Operating Budget Impact

There is sufficient appropriation in the Department's Fiscal Year (FY) 2020-21 Final Adopted Budget to fund the cost of these services. However, should Transit Occupancy Tax funds be unable to fully fund the Agreement during this one-year sole source extension or the additional one-year sole source extension option, if exercised, this

Agreement will be funded from the Department's Operating Budget within budgetary resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A sole source amendment substantially similar to Attachment A will be executed with the MdR CVB upon your Board's approval of this action.

The County, as the owner of Marina del Rey, contracts with the private sector for the creation and implementation of an advertising/promotional campaign for Marina del Rey pursuant to Government Code Section 26100.

Beginning in May 2020, the Department agreed to provide office space to the MdR CVB in the Department's Trailer Complex and, in return, the MdR CVB agreed to offset the \$2,000 monthly rent fee with a prorated reduction amount of \$40,000 to the MdR CVB's 2021 annual payment, and a potential \$24,000 annual payment reduction in 2022.

Different from the current Agreement, Amendment 2 will allow the MdR CVB to market and promote hotels in the Marina, consistent with the Board's current efforts to assist the hospitality industry to recover from COVID-19 impacts. The Director will have full authority to approve any marketing plans by the MdR CVB that are specifically related to the promotion of hotels.

Pursuant to agreements entered into with the MdR CVB, all Marina hotels/motels will pay a voluntary 2% self-assessment on rates charged for room accommodations through the end of the Agreement. Each payment by the County to the MdR CVB under this Agreement shall be contingent upon full participation in and funding of the MdR CVB by every operating hotel/motel in the Marina through this surcharge.

The MdR CVB will continue to prepare and implement an annual tourism marketing plan to promote Marina del Rey as a destination of choice for visitors, tourists and business travelers, through advertising, promotion and other services. Prior to implementation each Agreement year, the MdR CVB will meet with the Department's Director to discuss the programs and secure approval of the plan.

The MdR CVB shall not use the County's name, logo or other intellectual property or depict County property without the Director's approval.

The MdR CVB is in compliance with all Board, Chief Executive Office and County Counsel requirements. The amendment has been approved as to form by County Counsel.

The Department will present its recommended contract amendment to the Small Craft Harbor Commission at its upcoming November 18, 2020 meeting. The outcome of this meeting will be reported to your Board prior to your consideration of this item.

CONTRACTING PROCESS

In May 2000, your Board approved an action plan and a timeline for the formation of the MdR CVB and created an Executive Formation Committee to develop an implementation plan setting forth the steps and necessary documents to form the MdR CVB. Concurrent with your Board's approval in October 2000 of the implementation plan developed, County Counsel was authorized to assist the Executive Formation Committee in filing the MdR CVB's articles of incorporation with the California Secretary of State. The County has contracted with the MdR CVB for promotional services since December 2000.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The MdR CVB has managed the development and dissemination of professional Marina del Rey visitor information, building awareness of Marina del Rey for the last two decades. Approval of this sole source extension will allow for continued exposure of the Marina as a top travel destination, particularly important as the Marina is nearing completion of its second-generation redevelopment.

CONCLUSION

Authorize the Executive Officer of the Board to send two adopted copies of the Board letter to the Department of Beaches and Harbors, Administrative Services Division, 4640 Admiralty Way, Suite 300, Marina del Rey, CA 90292. Should you have any questions, please feel free to contact Nicolette Taylor, Contracts and Grants Manager, at NTaylor@bh.lacounty.gov.

Respectfully submitted,

Gary Jones
Director

GJ:nt

Attachment

c: Acting Chief Executive Officer
Acting County Counsel



Caring for Our Coast

♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

November 18, 2020

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director

SUBJECT: **ITEM 7b – PARCEL 113-MARINER'S VILLAGE REDEVELOPMENT PROJECT UPDATE**

Pursuant to your Commission's request at the October 14, 2020 meeting, Item 7b on your agenda is a presentation by the Department staff regarding Parcel 113-Mariner's Village Redevelopment Project's update.

Attached please find the Department's report of October 30, 2020, to the Board of Supervisors for this project.

GJ:AC:SP
yw

Attachment





Caring for Our Coast

• • •
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

October 30, 2020

TO: Each Supervisor

FROM: Gary Jones, Director 

SUBJECT: **MARINERS VILLAGE (PARCEL 113 MARINA DEL REY) –
QUARTERLY STATUS REPORT**

SUMMARY

On October 30, 2018, your Board approved an Option for Amended and Restated Lease to Facilitate Redevelopment of Mariners Village (Parcel 113, Marina del Rey). In connection with that approval, your Board instructed the Department of Beaches and Harbors (DBH) to report back on a quarterly basis on the items enumerated below until construction of the project is completed.

STATUS

1. Work in partnership with the Community Development Commission and the Lessee along with the tenants and housing advocates to develop the affordable housing plan for Mariners Village.

Update: Lessee submitted a proposed affordable housing program to the Community Development Commission (CDC now known as LACDA) in early December 2018. LACDA has engaged the Lessee and housing advocacy groups Legal Aid Foundation and POWER, in discussions regarding the affordable housing plan. With Lessee's having agreed to reduce its number of market-rate view units by 10 units, LACDA prepared the terms of the affordable housing program and provided comprehensive comments to Lessee's affordable housing package. As of April 30, 2020, the County and Lessee finalized and executed all the documents relating to the affordable housing program that will be instituted on Parcel 113 upon implementation of the renovation and lease extension.

ITEM COMPLETE.



2. Work in partnership with the Community Development Commission and the Lessee to ensure that no current tenants shall be forced to vacate their homes during the renovation process.

Update: The lease prohibits tenant displacement from the Mariners Village property during the renovation process (although temporary relocation to another unit on the property may be required). The affordable housing program referenced in Item 1 above provides additional language to protect the tenants.

ITEM COMPLETE.

3. Work in partnership with the Lessee, tenants and knowledgeable environmental groups to address any issues related to the trees and the Heron Habitat that arise during the development period.

Update: Lessee appeared before the Regional Planning Commission (RPC) on November 13, 2019. The RPC approved the after the fact Coastal Development Permit (CDP) for the removal of nests that previously occurred. On December 20, 2019, the Regional Planning Commission's approval of the CDP was appealed to the Coastal Commission. DBH staff has agreed with Coastal Commission staff on potential mitigation for the removal of the nests. We expect the CDP to be heard by the Coastal Commission early next year. In addition, the Small Craft Harbor Commission has requested that DBH provide an update on the status of these and other issues concerning this project at its next meeting. This will afford the residents and other community members with an opportunity to provide input.

4. Work in partnership with the Lessee and tenants to address any design and operational issues for the Waterfront Promenade during the development period.

Update: Design and operational issues regarding the Waterfront Promenade will be addressed with all the other design issues once Lessee has resolved the outstanding issues relating to tree trimming, as referenced in Item 3 above.

5. Any changes to the affordable housing mix (196 very low-income units) will be made as part of the affordable housing program referenced in Items 1 and 2 above.

Please feel free to contact me with any questions or concerns.

GJ:AC:dg

c: Marina Board Deputies
Executive Office, Board of Supervisors
Chief Executive Office
County Counsel



Caring for Our Coast

♦ ♦ ♦

Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

November 18, 2020

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director

SUBJECT: **ITEM 7c – MARINA DEL REY GUEST DOCK FACILITY DISCUSSION**

Item 7c on your agenda pertains to discussion regarding the issues facing the Marina del Rey Guest Dock Facilities and the implementation of signage.

GJ:AC:SP

yw



Los Angeles County

MARINA DEL REY

Boating-Related Support Facilities

LEGEND

Boating-Related Support Facilities

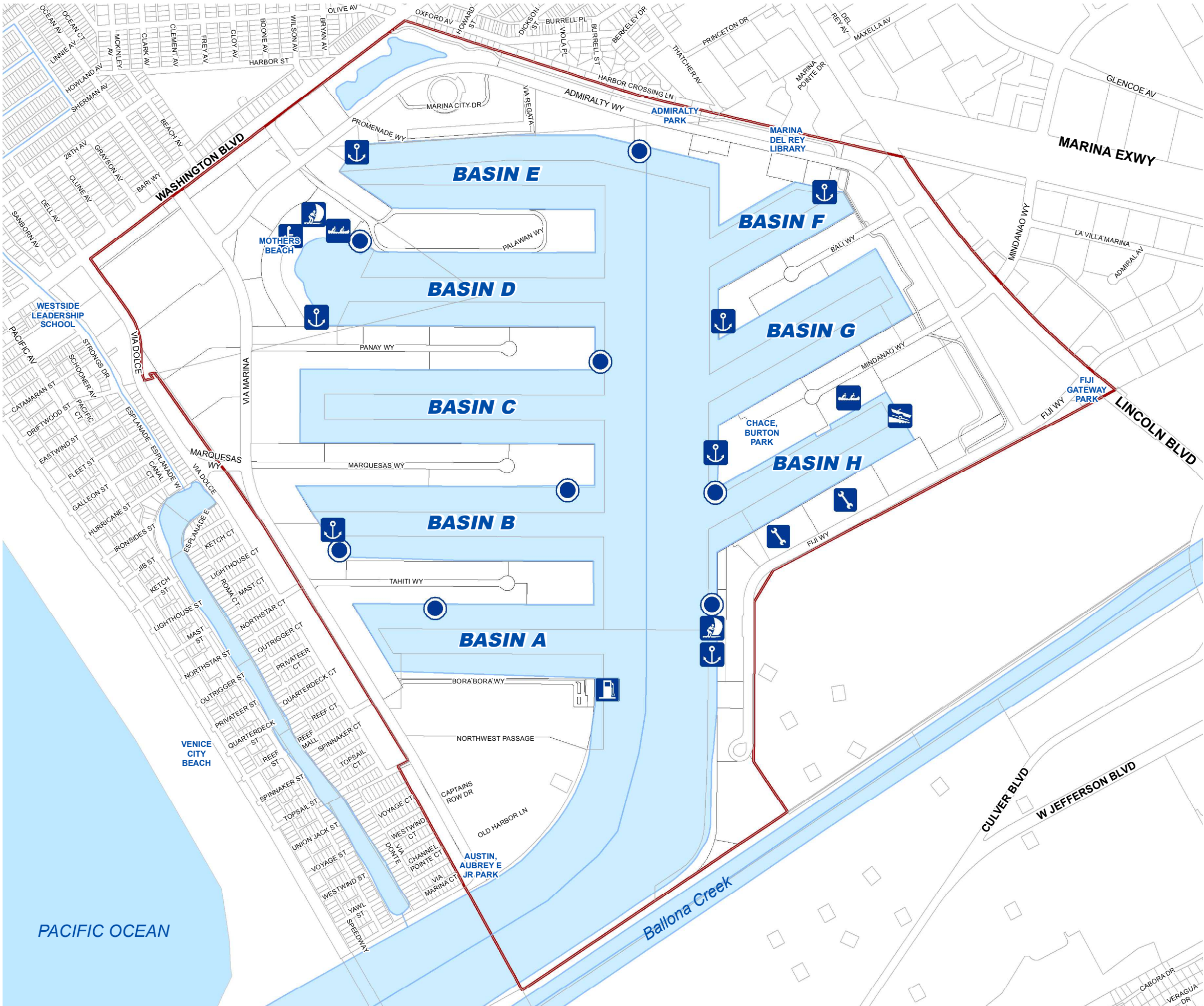
- WaterBus Stop
- Boat Yard
- Fuel Dock
- Watercraft Rental
- Kayak/Canoe Storage
- ADA Beach Access
- Public Launch Ramp
- Guest, Transient and Dinghy Docks

- River, Stream or Channel
- Lease Parcels LCP
- Marina Del Rey LCP Area
- Perennial Water Body
- Pacific Ocean



Current as of: August 2010

LOS ANGELES COUNTY
Department of Regional Planning
320 W. Temple St.
Los Angeles, CA 90012







Caring for Our Coast

♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

November 18, 2020

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director

SUBJECT: **ITEM 7d – ELECTION OF COMMISSION OFFICERS**

Item 7d on your agenda pertains to the election of the Commission Chair and Vice-Chair. A copy of the Small Craft Harbor Commission rules is attached hereto for your review and reference in relation to the election of officers.

GJ:AC:SP

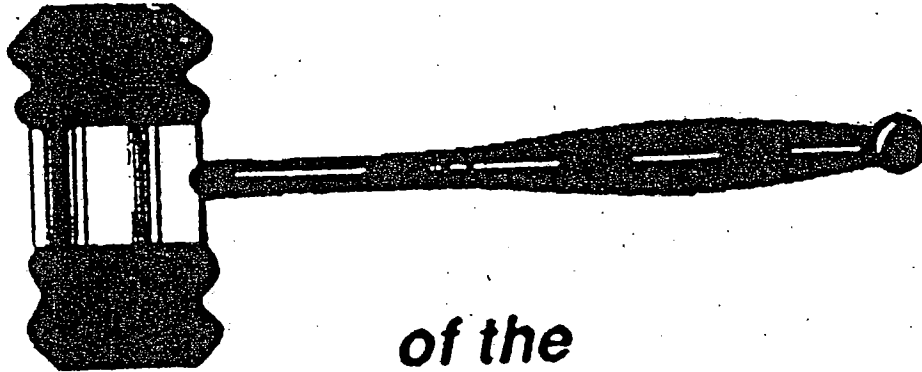
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Attachment

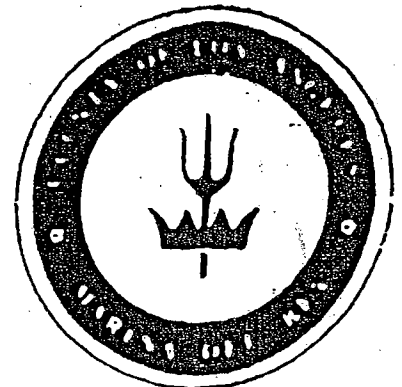




Rules



of the
**Los Angeles County
Small Craft Harbor
Commission**



RULES OF THE SMALL CRAFT HARBOR COMMISSION
TABLE OF CONTENTS

	<u>PAGE</u>
CHAPTER I - GENERAL PROVISIONS	1
CHAPTER II - COMMISSION MEETINGS	1
CHAPTER III - ELECTION, POWERS, AND DUTIES OF CHAIRMAN AND VICE-CHAIRMAN	2
CHAPTER IV - CONDUCT OF MEETINGS	3
CHAPTER V - MISCELLANEOUS PROVISIONS	6

RULES OF THE
SMALL CRAFT HARBOR COMMISSION

CHAPTER I
GENERAL PROVISIONS

Section 1. APPLICATION. These rules shall apply to the Small Craft Harbor Commission of the County of Los Angeles (the "COMMISSION").

Section 2. RULES OF ORDER. The proceedings of the Commission shall be governed by the Ralph M. Brown Act (the "Brown Act"), and such other laws of the State of California as may apply, and to the extent the Brown Act and other statutory laws of the State of California do not apply, by Robert's Rules of Order, newly revised, except as herein otherwise provided (collectively, the "Rules"). The foregoing notwithstanding, compliance with the Rules shall not be mandatory except to extent required by law. The County Counsel shall act as parliamentarian and, on request of the Chairman, shall give parliamentary advice.

CHAPTER II
COMMISSION MEETINGS

Section 3. REGULAR MEETINGS. The regular meetings of the Commission shall be held on the second Wednesday of each month, commencing at the hour of 9:30 a.m., in the Community Room of Los Angeles County's Department of Beaches and Harbors' Chace Park, at 13650 Mindanao Way, Marina del Rey, California or such other day, time, or place, as the Commission may decide for its next scheduled regular meeting. If any regular meeting day falls upon a holiday, the regular meeting of the Commission shall be held at the same place upon the first succeeding day which is not a holiday commencing at the same hour.

Section 4. SPECIAL MEETINGS. The Commission may elect to hold a special meeting on a day, at a time, or in a location other than that prescribed in Section 3 for regular meetings. All Rules pertaining to regular meetings of the Commission shall apply to special meetings to the extent they may be applicable to the special meeting to be conducted.

Section 5. PUBLIC HEARINGS. The Commission may hold public hearings and may appoint one of its members to be the hearing officer, with responsibility for reporting his findings and recommendations to the Commission. Guidelines for public participation at a public hearing are included in Exhibit 1.

Section 6. QUORUM. A majority of the Commission shall constitute a quorum, and a quorum must be present for the Commission to conduct its business.

Section 7. MAJORITY VOTE. No act of the Commission shall be valid or binding unless a majority of the Commission concurs. However, if there is less than a majority vote of the Commission on an item, the Commission may refer the item to the Board of Supervisors with a notation of the Commission's vote.

CHAPTER III

ELECTION, POWERS, AND DUTIES OF CHAIRMAN AND VICE-CHAIRMAN

Section 8. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN. At its January meeting, the Commission shall elect both a Chairman and a Vice-Chairman to serve until the next January regular meeting. No member of the Commission shall be elected to the same office for more than two consecutive terms of one year each.

Section 9. CHAIRMAN DUTIES AND POWERS. The Chairman shall possess the powers, and perform the duties prescribed, as follows:

- a. Have general direction over the Commission Meeting Room;
- b. Preserve order and decorum;
- c. Assure that attendance of the public at meetings in the Meeting Room shall be limited to the number which can be accommodated by the seating facilities regularly maintained therein;
- d. Allocate the length of time for public discussion of any matter in advance of such discussion, with the concurrence of the Commission;
- e. Allocate equal time to opposing sides insofar as possible taking into account the number of persons requesting to be heard on any side;
- f. Limit the amount of time that a person may address the Commission during a public discussion period in order to accommodate those persons desiring to speak and to facilitate the business of the Commission; and
- g. Appoint hearing officers and set dates for public hearings.

In the event of the resignation, removal, or death of the Chairman, the Vice-Chairman shall serve as Chairman for the remainder of the term.

Section 10. VICE-CHAIRMAN DUTIES AND POWERS. The Vice-Chairman shall have all of the powers and duties of the Chairman during the absence of, or inability to act of, the Chairman.

In the event of the resignation, removal, or death of the Vice-Chairman, or the assumption of duties and powers of the Chairman by the Vice-Chairman as provided in Section 9, the Commission shall elect another member to serve as Vice-Chairman until the end of the term.

CHAPTER IV CONDUCT OF MEETINGS

Section 11. PUBLIC MEETINGS. Meetings of the Small Craft Harbor Commission are open to the public.

1. The general public is invited to comment upon agenda items after introduction of the item by a member of the Commission or Department.
2. Individual speakers may be limited to specific time periods of not less than three minutes, and are requested to present information not already provided. Speakers will be recognized only once on a given item.
3. At the conclusion of the public comments the Commission will consider the item without any further comment or debate from the floor.
4. The "Communications From the Public" item on the agenda provides time for any party to address the Commission on any matters that are within the subject matter jurisdiction of the Commission. A person may make one presentation under this agenda item per Commission meeting. Individual speakers may be limited to specific time periods of not less than three minutes in length; the number of speakers under this item may be limited to five.
5. The Chairman, at his discretion, may alter or change the order in which agenda items are considered, depending upon his determination of the importance or urgency of an item.

6. The Chairman shall order removed from the Commission Meeting Room any person who commits the following acts with respect to a regular or special meeting of the Commission:

- a. Disorderly, contemptuous or insolent behavior toward the Commission or any member thereof, tending to interrupt the due and orderly course of said meeting;
- b. A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting;
- c. Disobedience of any lawful order of the Chairman, which shall include an order to be seated or to refrain from addressing the Commission;
- d. Any other unlawful interference with the due and orderly course of said meeting.

Any such removal shall be effected by a peace officer upon being directed by the Chairman..

Section 12. ORDER OF BUSINESS. The business of each regular meeting of the Commission shall be transacted as far as practicable in the following order:

1. Call to order and action on absences.
2. Action on minutes of prior meeting.
3. Posted agenda items, e.g., regular reports, old business, new business, staff reports.
4. Items not on the posted agenda to be discussed and (if requested) placed on the agenda for action at a future meeting of the Commission, or items requiring immediate action because of an emergency situation involving severe impairment to the public health or safety or where the need to take action arose subsequent to the posting of the agenda.
5. Presentation of scrolls.
6. Comments by members of the public on matters that are within the subject matter jurisdiction of the Commission.

Section 13. AGENDAS AND POSTING REQUIREMENT. The Commission may set items for each agenda and Agendas will be posted at least 72 hours in advance of each meeting at the Administration building of the Department of Beaches and Harbors located at 13837 Fiji Way, Marina del Rey. The agenda will describe each agenda item to be considered, the proposed action, and the location and time of the meeting.

Section 14. MATTERS FOR CLOSED SESSIONS. The Brown Act allows the Commission to go into closed session to discuss the following matters:

1. The purchase, sale, or lease of real property with the agency's negotiator, or to instruct the negotiator.
2. Pending litigation.
3. National security, or the security of public buildings and/or threats to public access to public services and facilities.
4. The issuance of a license to a person with a criminal record.
5. The appointment, employment, performance, or dismissal of an employee, or to hear complaints or charges against an employee, unless the employee requests a public hearing.
6. Salaries, compensation, or fringe benefits for employees.

Section 15. CLOSED SESSIONS - PROCEDURES. In order to maintain compliance with the Brown Act, the intent of which is to insure that the public's business is conducted in open meetings, the following procedures will be followed whenever the Commission holds a closed session:

1. Prior to or after any closed session, the Commission must publicly state the general reason or reasons for the closed session. Specific statutory authority may be cited.
2. If the closed session is to discuss pending litigation which has been formally initiated before a court, an administrative body, a hearing officer, or an arbitrator, the title of the litigation must be cited in the public statement, unless it would jeopardize the County's ability to serve process on an unserved party or to conclude settlement negotiations, and a memorandum of reasons and authority for the closed

session shall be prepared by the County Counsel and filed with the minutes and records of the Commission.

3. In the closed session, the Commission may only discuss the matters covered in the public statement.
4. A minute book shall be kept of the topics discussed in the closed sessions and the decisions made. This book shall not be a public record and may only be viewed by members of the Commission, or court of general jurisdiction in the event of an alleged violation of the Brown Act.

CHAPTER V MISCELLANEOUS PROVISIONS

Section 16. SECONDED MOTION. Each motion made by any member of the Commission shall require a second. Motions and seconds may be made by any member of the Commission, including the Chairman.

Section 17. ROLL CALL. The roll need not be called in voting upon a motion except where specifically required by law or requested by a member. If the roll is not called, in the absence of objection the Chairman may order the item unanimously approved. When the roll is called on any motion, any commissioner present who does not vote in an audible voice shall be recorded as "Aye."

Section 18. SIGNS. Except with prior authorization of the Chairman, no placards, signs or posters or packages, bundles, suitcases or other large objects shall be brought into the Meeting Room.

Section 19. DISRUPTIONS. All demonstrations, including cheering, yelling, whistling, hand clapping and foot stamping are prohibited.

Section 20. DISTRIBUTION OF LITERATURE. Except with prior authorization of the Chairman, the distribution of literature, of whatever nature or kind, is prohibited.

Section 21. SMOKING. Smoking is prohibited in the Commission Meeting Room.

Section 22. ADDRESSING THE COMMISSION. No person shall address the Commission until he or she has first been recognized by the Chairman. The decision of the Chairman to recognize or not recognize a person may be changed by order of the Commission. All persons addressing the Commission shall give their names for the purpose of the record and state whether they are addressing

the Commission on their own behalf or the behalf of someone else. The Chairman may, in the interest of facilitating the business of the Commission, limit the amount of time which a person may use in addressing the Commission.

Section 23. COUNTY LOBBYISTS. The Chairman may refuse permission to any person not registered as a "county lobbyist" in accordance with provisions of Chapter 2.160 of Los Angeles County code who is seeking to address the Commission in his/her capacity as a "county lobbyist" as that term is defined in Chapter 2.160 of the Los Angeles County code.

revised 10/02/92



November 18, 2020

Caring for Our Coast

♦ ♦ ♦
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director 

SUBJECT: **ITEM 7e– PROPOSED 2021 COMMISSION MEETING SCHEDULE**

Regular meetings of the Small Craft Harbor Commission are held on the second Wednesday of every month at 10:00 a.m. (unless otherwise noted) at the Burton Chace Park Community Building, 13650 Mindanao Way, Marina del Rey. For 2021, staff is recommending monthly meetings on the second Wednesday of the month unless there is an item of broad community interest, such as a major leasehold redevelopment proposal. When those items are to be presented to your Commission for recommendation, a special evening meeting may be scheduled.

Due to COVID-19 pandemic, all commission meetings are currently held in the electronic forum accessible to the public via online web links or phone numbers published in each meeting notice.

We hereby submit the following proposed 2021 calendar for your consideration and approval:

Date	Day of Week	Time
January 13, 2021	Wednesday	10:00 am
February 10, 2021	Wednesday	10:00 am
March 10, 2021	Wednesday	10:00 am
April 14, 2021	Wednesday	10:00 am
May 12, 2021	Wednesday	10:00 am
June 09, 2021	Wednesday	10:00 am
July 14, 2021	Wednesday	10:00 am
August 11, 2021	Wednesday	10:00 am
September 08, 2021	Wednesday	10:00 am
October 13, 2021	Wednesday	10:00 am
November 10, 2021	Wednesday	10:00 am
December 08, 2021	Wednesday	10:00 am

GJ:AC:SP:yw





Caring for Our Coast

• • •
Gary Jones
Director

Kerry Silverstrom
Chief Deputy

Amy M. Caves
Deputy Director

November 18, 2020

TO: Small Craft Harbor Commission

FROM: Gary Jones, Director 

SUBJECT: ITEM 8 – ONGOING ACTIVITIES REPORT

BOARD ACTIONS ON ITEMS RELATING TO MARINA DEL REY

On October 13, 2020 the CEO, using its delegated authority, approved the Unarmed Event Staff and Armed Security Guard Services Contract for an initial term of three years, with two one-year optional renewals, and an additional 12 month-to-month extension options for Universal Protection Services, LP DBA Allied Universal, providing unarmed event staff and armed security guard services, to commence on November 1, 2020 at an annual sum not to exceed \$1,217,571.14, for a total maximum amount of \$8,035,969.52 over the potential total term of six years.

On October 13, 2020 the CEO, using its delegated authority, also approved the As-Needed Commercial Real Property Appraisal Services Master Agreements. The agreements are three-year Master Agreements, with four one-year optional renewals, with four initial contractors providing commercial real property appraisal services for the Department, to commence on October 14, 2020 at an annual aggregate amount not to exceed \$50,000 for a maximum amount of \$385,000 over the potential total term of 7 years.

REGIONAL PLANNING COMMISSION'S CALENDAR

No items relating to Marina del Rey were on the October 2020 Regional Planning Commission agenda.

CALIFORNIA COASTAL COMMISSION CALENDAR

No items relating to Marina del Rey were on the October 2020 California Coastal Commission agenda.

REDEVELOPMENT PROJECT STATUS REPORT

The updated "Marina del Rey Redevelopment Projects Report" is attached.

DESIGN CONTROL BOARD MINUTES

The September 2020 meeting minutes are attached.



MARINA DEL REY SLIP REPORT

In September 2020, the overall vacancy rate across all anchorages in Marina del Rey stood at 13.1%. Adjusted to remove out-of-service slips and 50% of available double slips, the vacancy rate within Marina del Rey stood at 11.8%. The vacancy data by anchorage and slip length are provided in the document attached.

CALIFORNIA COASTAL COMMISSION SLIP REPORT

Pursuant to certain conditions of the Coastal Development Permit (5-11-131) issued by the California Coastal Commission, the County is required to maintain certain minimum thresholds of slip sizes as a percentage of the entire Marina. A report of the percentage of each size category as a percentage of all available slips in the Marina is attached.

FISHERMAN'S VILLAGE PROGRESS REPORT

No further updates for this item.

ILLEGAL BOAT CHARTER ENFORCEMENT

DBH Code Enforcement Unit continues to monitor and deter illegal charter boat activities at the public launch ramp and Chace Park docks. The US Coast Guard also has an enforcement program in Marina del Rey, and encourages reporting illegal boat charters to its office at (310) 521-3770 or SECLALB@uscg.mil. In addition to general complaints regarding illegal charter boats, DBH received and followed up with one specific lead on illegal charter boats in this reporting period. The lead was confirmed as being operating without proper permits and referred to the Harbor Master office and DBH code enforcement. For reporting illegal charter boats, please send information to "DBH Info" at info@bh.lacounty.gov.

GJ:AC:SP:yw

Attachments (9)

**Marina del Rey Redevelopment Projects Report
As of November 11, 2020**

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status
9 -- Proposed Hotel on northern portion of Parcel 9U, wetland park on southern portion.	Sam Hardage	<p>* Proposed dual building hotel, 6-story, 72'-high Marriott Residence Inn, and, 5-story, 61'-high Courtyard Marriott.</p> <p>*New promenade improvements, restaurants and amenities.</p> <p>* Wetland public park project (1.46 acres).</p>	<p>Massing -- One six-story, 72' high hotel and one five-story 61' high hotel.</p> <p>Parking -- 231 parking spaces serving the hotel and wetland park.</p>	<p>Proprietary -- Option was approved by BOS on 10/6/15. Lease was executed on July 31, 2017</p> <p>Regulatory -- January 6, 2016, the BOS' approval of the hotel project was appealed to the CCC. On May 13, 2016, the CCC granted a time extension, until December 12, 2016, for the wetland park CDP. On July 11, 2016, work began on the wetland park. On April 26, 2017, the DCB approved the final design of the hotel project. Construction of the hotel began on August 11, 2017, and anticipated completion date is January 2021.</p>
10/14 (FF) -- Neptune Marina/ Legacy Partners	Tim O'Brien	<p>* Demolish existing facilities and build 526 apartments.</p> <p>* 161-slip marina + 7 end-ties.</p> <p>* 28 foot-wide waterfront promenade.</p>	<p>Massing -- Four 55' tall clustered 4-story residential buildings over Parking with view corridor.</p> <p>Parking -- 1,012 project required parking spaces to be provided (103 public Parking spaces to be replaced off site)</p> <p>* Replacement of public parking both on and off site.</p>	<p>Proprietary -- December 1, 2015, the BOS agreed to extend the term of the option for up to one year. Lessee submitted Lease Assignments and Assignments of Options to extend existing lease for Parcel 10 and the lease for Parcel 14. The SCHC endorsed the assignments on September 21, 2016 and the BOS approved on October 4, 2016. Parcel 10 and 14 Lease as executed on 12/9/16.</p> <p>Regulatory -- On January 21, 2015, the final project design was approved by the Design Control Board. On December 12, 2016, work began on the project. Project completion is expected in early 2021.</p>

**Marina del Rey Redevelopment Projects Report
As of November 11, 2020**

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status
44 - Pier 44/Pacific Marina Venture	Michael Pashaie/ David Taban	<ul style="list-style-type: none"> * Build 5 new visitor serving commercial and dry storage buildings * 82,652 s.f. visitor serving commercial space * 141 slips + 5 end ties and 57 dry storage spaces 	<p>Massing -- Four new visitor-serving commercial buildings, maximum 36' tall and one dry stack storage building, 65' tall. 771.5 lineal feet view corridor proposed.</p> <p>Parking -- 381 at grade Parking spaces will be provided with shared Parking agreement (402 Parking spaces are required).</p>	<p>Proprietary -- The lessee initialed a revised Term Sheet on July 9, 2015. On January 13, 2016, SCHC endorsed DBH's recommendation to grant lessee an option to extend the lease term for 39 years. The Grant of Option was approved by the BOS in October 2016. Amended and restated lease was executed on August 24, 2017. Construction began on September 11, 2017. Trader Joe's opened on 4/18/19. Project completion is expected in late 2020.</p> <p>Regulatory -- February 9, 2016, the BOS approved the project, which was appealed to the CCC. CCC denied the appeal on June 9, 2016.</p> <p>Regulatory Matter: Shared Parking Agreement.</p>
113 -- Mariner's Village	Michael Sondermann	<ul style="list-style-type: none"> * Renovation of 981 apartments * Improvements to promenade * 	<p>Massing -- Existing buildings to remain.</p> <p>Parking -- Existing parking to remain.</p>	<p>Proprietary -- Item opened on 9/23/2013. On October 30, 2018, the Los Angeles County Board of Supervisors approved an option for an amended at restated lease. The revised project will include 20% affordable units.</p> <p>Regulatory -- The Regional Planning Commission approved an after-the-fact Coastal Development Permit (CDP) for the previous removal of waterbird nests. The appeal of that CDP is expected to be heard by the Coastal Commission in early 2021.</p>
15 -- AMLI Residential	Jason Armison	<ul style="list-style-type: none"> * Demolish existing facilities and build 585 apartments * New 8,000 s.f. commercial space * New 241 boat slip marina * New 1,271-Parking space garage 	<p>Massing -- Six buildings up to 5 stories and 70' high</p> <p>Parking -- All Parking to be provided on site within new 1,271-space Parking garage</p>	<p>Proprietary -- The lease was executed on 1/30/14. Construction commenced on August 4, 2014.</p> <p>Regulatory -- June 30, 2014, demolition of the site commenced. August 2014 --Construction of project is underway. Project completion is expected in late 2020.</p>

DESIGN CONTROL BOARD MINUTES

September 16, 2020

Members Present: Meg Rushing Coffee, Member (First District); Steven Cho, Chair (Fourth District); Tony Wong, P.E., Vice Chair (Fifth District)

Members Absent: None

Department Staff Present: Gary Jones, Director; Amy Caves, Deputy Director; Michael Tripp, Planning Division Chief; Maral Tashjian, Planning Specialist; Porsche White, Planner; Tor-Ree Jones-Freeman, Secretary

County Staff Present: Joseph Abdelkerim, County Counsel; Clark Taylor, Regional Planner

Guests Testifying: Anthony Hernandez, Sushi Nozawa and Robert Kirsten, Marmol Radziner

1. Call to Order and Pledge of Allegiance

Chair Steven Cho called the meeting to order at 1:30 p.m. and led the Pledge of Allegiance.

2. Approval of the August 19, 2020 Minutes

Moved by Vice Chair Wong, seconded by Ms. Coffee. The August 19, 2020 minutes were approved.

Ayes: 3 – Vice Chair Wong, Ms. Coffee, and Chair Cho

Nays: 0

3. Consent Agenda

None

4. Old Business

A. Parcel 44 – Pacific Marina Venture / Uovo Pasta – DCB #20-004-B – Consideration of revised signage and exterior improvements

Porsche White presented the staff report.

Public Comment

None

Board Comment

Ms. Coffee asked about the rationale for requiring that the signage go on the awning rather than on the building façade.

Ms. White responded that in 2018, the Board approved a master sign program for the site that listed the locations and types of signage allowed throughout the shopping center. An awning sign was approved at the proposed location in question, and the applicant requested to deviate from the previously approved master sign program.

Ms. Coffee asked why awning signs were included in the master sign program and inquired about how much the change in signage would deviate from the approved master sign program.

Ms. Tashjian indicated that according to the Master Sign program, various awning signs were approved for the building in question. She also mentioned that the Board has the discretion to allow a deviation to the master sign program and a deviation of this nature would result in one of the building façades being slightly inconsistent in appearance from the other tenant storefronts.

Ms. Coffee asked the applicant why they wanted to change the sign design.

Mr. Hernandez introduced himself as the project manager.

Mr. Kirsten introduced himself and noted that all the Uovo related signage corresponding to the master sign program alternates between awning and wall signs. He explained that the reason for changing the sign is that Uovo is undergoing a rebranding across all their restaurants. Due to this, the sign design was modified to a stencil style font. Mr. Kirsten mentioned that although they explored methods to include the new company branding as an awning mounted sign, based on the nature of the new font and the fact that each letter is made up of multiple individual pieces, no solution was found. The intent behind the new design is that although the sign is mounted to the wall, the light source is mounted within the awning.

Chair Cho asked if any of the dining tables proposed for the outdoor/indoor patio would be placed onto the walkway, and if so, is there a setback requirement.

Ms. White indicated that there is a setback that is required, and such requirements would be reviewed at a later date by the Department of Regional Planning. The applicant would need to abide by any Department of Regional Planning setback requirements.

Ms. Coffee asked if the security doors would be lowered during inclement weather conditions.

Mr. Kirsten responded that the security gates would only be used overnight based on the operation hours of the restaurant, and the security gates would not be used for weather control.

Ms. Coffee asked how the applicant planned to address inclement weather conditions on the patio.

Mr. Kirsten answered that the patio is covered, and inclement weather conditions would be handled similar to the neighboring Hiho restaurant patio. There would be partial cover and heaters, but no additional method of rain cover.

Chair Cho asked in the event there is strong wind, would the security gate be left open.

Mr. Kirsten responded that there were conversations on earlier designs about creating some sort of wind break. However, the only way to obtain that was to set back the storefront so this was really about creating an open-air outdoor seating arrangement.

Chair Cho noted that in the previous approved design, there was a door. He also inquired whether the door was part of the exit requirements?

Mr. Kirsten responded that there was a door in the previous approval, and that the entire storefront, including the door, was pushed back approximately 12 feet. Due to the new layout, additional doors would be added for access to the patio.

Mr. Kirsten requested that the Board review the renderings again and pointed to the area where the Uovo storefront would be set back. He also noted the wood siding around the perimeter of the patio and the glass enclosure within the patio, which represents the storefront entrance.

Public Comment

None

Board Comment

None

Moved by Ms. Coffee, seconded by Vice Chair Wong. Chair Cho confirmed the condition of the roll up doors to be glass and aluminum doors. Ms. Coffee confirmed and added an option with no roll up door. Chair Cho asked if Ms. Coffee was ok with the existing conditions put out by staff. Ms. Coffee agreed. Ms. Tashjian asked if the Board wished to approve the variance from the previous sign program. Ms. Coffee agreed.

The item was approved, with an added condition that the applicant revise the security gate design per the recommendations listed in the staff report.

Ayes: 3 – Ms. Coffee, Chair Cho, Vice Chair Wong

Nays: 0

5. New Business

None

6. Staff Reports

All reports were received and filed.

7. Public Comment

None

8. Adjournment

Chair Cho adjourned the meeting at 1:58 p.m.

Respectfully Submitted,

Tor-Ree Jones-Freeman
Secretary for the Design Board

Marina del Rey Slip Vacancy Report

Sep-20	17-25			26-30			31-35			36-40			41-45			46-50			51+			TOTAL VACANT	TOTAL AVAILABLE	%VAC	TTL OFF-LINE	TTL including OFF-LINE
Marina	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC					
P1																			1	5	20.0%	1	5	20.0%		
P7		8	0.0%	2	80	2.5%	2	44	4.5%	2	42	4.8%	2	12	16.7%		7	0.0%		21	0.0%	8	214	3.7%		
P8	1	15	6.7%	3	48	6.3%	9	82	11.0%	3	38	7.9%	1	16	6.3%		7	0.0%		1	0.0%	17	207	8.2%		
P10	4	8	50%	46	85	54%	26	44	59%	11	22	50%										87	159	54.7%		
P12							3	30	10.0%	5	53	9.4%	5	58	8.6%	4	44	9.1%	1	31	3.2%	18	216	8.3%		
P13					3	0.0%	1	33	3.0%	2	70	2.9%	4	36	11.1%	1	36	2.8%	1	8	12.5%	9	186	4.8%		
P15	45	113	39.8%	11	40	27.5%	29	59	49.2%	2	11	18.2%										87	223	39.0%		
P18	16	198	8.1%		68	0.0%		41	0.0%	1	39	2.6%		26	0.0%	1	18	5.6%		34	0.0%	18	424	4.2%		
P20	2	42	4.8%	1	59	1.7%		21	0.0%		9	0.0%		8	0.0%							3	139	2.2%		
P21	32	121	26.4%	2	51	3.9%				1	10	10.0%										35	182	19.2%		
P28	4	9	44.4%	71	121	58.7%	17	54	31.5%	5	22	22.7%	40	68	58.8%	13	24			1	0.0%	150	299	50.2%		
P30	1	8	12.5%	2	70	2.9%	5	51	9.8%	1	33	3.0%	1	26	3.8%		52	0.0%		55	0.0%	10	295	3.4%		
P41	5	90	5.6%		24	0.0%	2	34	5.9%													7	148	4.7%		
P43	2	29	6.9%	6	78	7.7%	8	82	9.8%		25	0.0%	1	32	3.1%	4	25	16.0%	1	35	2.9%	22	306	7.2%		
P44																									232	
A47	6	96	6.3%	4	77	5.2%	1	28	3.6%	2	28	7.1%		9	0.0%		1	0.0%		3		13	242	5.4%		
P53	2	23	8.7%	1	28	3.6%	8	35	22.9%	1	20	5.0%										12	106	11.3%		
P54					2	0.0%				1	25	4.0%		6	0.0%		7	0.0%		14	0.0%	1	54	1.9%		
P111	1	20	5.0%		27	0.0%		2	0.0%		15	0.0%					8	0.0%		39	0.0%	1	111	0.9%		
P112	2	100	2.0%					11	0.0%		24	0.0%							1	40	2.5%	3	175	1.7%		
P125I	2	24	8.3%	3	49	6.1%	3	93	3.2%	3	50	6.0%		27	0.0%		17	0.0%	5	18	27.8%	16	278	5.8%		
P132	1	29	3.4%		3	0.0%	12	68	17.6%	11	58	19.0%	7	45	15.6%	4	39	10.3%	3	20	15.0%	38	262	14.5%		
Total	126	933	13.5%	152	913	16.6%	126	812	15.5%	51	594	8.6%	61	369	16.5%	27	285	9.5%	13	325	4.0%	556	4231	13.1%	232	4463

Summation

Vacancy in 17'-25'	13.5%
Vacancy in 26'-30'	16.6%
Vacancy in 31'-35'	15.5%
Vacancy in 36'-40'	8.6%
Vacancy in 41'-45'	16.5%
Vacancy in 46' to 50'	9.5%
Vacancy in 51' and over	4.0%

Overall Vacancy 13.1%

Vacancy w/o DOUBLES, OUT OF SERVICE slips 11.8%

Note:
Parcel 44 dock reconstruction commencement December 2017. Estimated completion date: December 2020

Sep-20

	Under Construction	Net Available	TOTAL MdR	% of TOTAL	CDP MIN THRESHOLD
25' & Less					
Number of Slips	145	933	4231	22%	16%

26'-30'					
Number of Slips	28	913	4231	22%	19%

30'-35'					
Number of Slips	86	1556	4231	37%	18%