

SMALL CRAFT HARBOR COMMISSION January 10, 2018 10:00 A.M.

BURTON W. CHACE PARK COMMUNITY ROOM 13650 MINDANAO WAY MARINA DEL REY, CA 90292



Audio

1. (1) CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. **APPROVAL OF MINUTES**

Small Craft Harbor Commission Meeting of November 8, 2017.

3. (1) COMMUNICATION FROM THE PUBLIC

This is the opportunity for members of the public to address the Commission on items that are not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

4. ***) COMMUNICATION WITH THE COMMISSIONERS

This is the opportunity for members of the Commission to provide notification to the public regarding any communication received by the Commissioners from the public, lessees, or other interested parties regarding business of Marina del Rey.

5. M REGULAR REPORTS

a. Marina Sheriff

(DISCUSS REPORTS)

- Crime Statistics
- Enforcement of Seaworthy & Liveaboard
- Sections of the Harbor Ordinance with Liveaboard Permit Percentages
- b. Marina del Rey and Beach Special Events

(DISCUSS REPORT)

c. Marina Boating Section Report

(VERBAL REPORT)

6. (1) OLD BUSINESS

 a. Proposed Water Quality Ordinance – An amendment to existing County Code to minimize and prevent the discharge of chemical and bacterial pollutions into receiving waters of Marina del Rey Harbor.

7. (III) NEW BUSINESS

a. Proposed 2018 Commission Meeting Schedule (APPROVAL REQUIRED)

b. Election of Commission Officers (APPROVAL REQUIRED)

Small Craft Harbor Commission Agenda for January 10, 2018 Page 2 of 2

8. **M** STAFF REPORTS

Ongoing Activities

(DISCUSS REPORTS)

- Board Actions on Items Relating to Marina del Rey
- Regional Planning Commission's Calendar
- California Coastal Commission Calendar
- Redevelopment Project Status Report
- Design Control Board Minutes
- Marina del Rey Slip Report
- California Coastal Commission Slip Report
- Fisherman's Village Progress Report
- Illegal Boat Charter Enforcement
- Marina Spooktacular Event Analysis

9. ADJOURNMENT

PLEASE NOTE

- 1. The Los Angeles County Board of Supervisors adopted Chapter 2.160 of the Los Angeles Code (Ord. 93-0031 ~ 2 (part), 1993, relating to lobbyists. Any person who seeks support or endorsement from the Small Craft Harbor Commission on any official action must certify that he/she is familiar with the requirements of this ordinance. A copy of the ordinance can be provided prior to the meeting and certification is to be made before or at the meeting.
- The agenda will be posted on the internet and displayed at the following locations at least 72 Hours preceding the meeting date:

Department of Beaches and Harbors Website Address: http://marinadelrey.lacounty.gov

Department of Beaches and Harbors Administration Building 13837 Fiji Way Marina del Rey, CA 90292 MdR Visitors & Information Center 4701 Admiralty Way Marina del Rey, CA 90292

Burton Chace Park Community Room 13650 Mindanao Way Marina del Rey, CA 90292 Lloyd Taber-Marina del Rey Library 4533 Admiralty Way Marina del Rey, CA 90292

3. The entire agenda package and any meeting related writings or documents provided to a Majority of the Commissioners (Board members) after distribution of the agenda package, unless exempt from disclosure Pursuant to California Law, are available at the Department of Beaches and Harbors and at http://marinadelrey.lacounty.gov

Si necesita asistencia para interpreter esta informacion llame al (424) 526-7777.

ADA ACCOMODATIONS: If you require reasonable accommodations or auxiliary aids and services such as material in alternate format or a sign language interpreter, please contact the ADA (Americans with Disabilities Act) Coordinator at (424) 526-7752 (Voice) or (TTY/TDD) users, please call the California Relay Service at 711. The ADA Coordinator may be reached by email at rstassi@bh.lacounty.gov.

SMALL CRAFT HARBOR COMMISSION MINUTES

November 08, 2017

Commissioners: Allyn Rifkin, Chair; David Lumian, Vice Chair; Dennis Alfieri; Vanessa Delgado (excused absence)

Department of Beaches and Harbors (DBH): Gary Jones, Director; Brock Ladewig, Deputy Director; Steve Penn, Chief of Asset Management Division; Michael G. Rodriguez, Chief Property Manager; Amir Tadros, Sr. Real Property Agent; Maral Tashjian, Planning Specialist

County: Amy Caves, Principal Deputy County Counsel; Deputy Sheriff Brett Carlson, Deputy Sheriff Richard Nichols

Item 1- Call to Order and Pledge of Allegiance

Chair Rifkin called the meeting to order at 10:09 a.m. and read the Commission's policy on public comment. The Pledge of Allegiance was led by Deputy Sheriff Carlson.

Item 2- Approval of Minutes

Motion to approve October 11, 2017, Meeting Minutes by Commissioner Alfieri, seconded by Vice Chair Lumian, unanimously approved.

Ayes: 3 – Chair Rifkin, Vice Chair Lumian, and Mr. Alfieri

Item 3 – Communication from the Public

Gary Gilpin and Anastasia Aleksandrov passed out a letter and flyer and spoke about how Marina Sailing would like to promote Marina del Rey as a sailing destination without being restricted to chartering out of Dock 52. They would like to have a location where they can embark and stay on board overnight.

Vice Chair Lumian asked where else they are operating out of.

Anastasia Aleksandrove replied that they operate out of Oxnard, Marina del Rey, Redondo Beach, New Port Beach, Long Beach and San Diego.

Vice Chair Lumian asked if they were parking and operating out of one area at the other locations and how many boats they are chartering.

Anastasia Aleksandrove confirmed they are using one dock at the other locations except for Redondo Beach and provided the number of boats they are operating.

Vice Chair Lumian would like DBH to consider accommodating Marina Sailing so that they can continue to have a successful business in the Marina.

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Bob Atkins spoke about the dock prices and the Pacific Ocean Management Dock 55 Agreement.

Chris Kitcher spoke about the Southwestern Corinthian Club being audited and stated this is a hardship because they are not a business operating for profit but are providing a low-cost fee for their members to access the water.

Vice Chair Lumian would like DBH to minimize the hardship.

Gary Jones responded that the lessee is being audited and since they are a sublessee they are subject to being audited to ensure rent is collected in compliance with the terms of the ground lease.

Jack Silver spoke about the Dock 55 management company's boat chartering rules and about the condition of the docks.

Commissioner Alfieri suggested that Mr. Silver submit his issues and suggestions in writing. He also inquired about the dock maintenance and suggested a list of issues be provided to the management company.

Gary Jones responded that the maintenance issue is DBH's responsibly and that there is a cleaning schedule that is being adhered to.

Commissioner Alfieri stated that the wildlife has increasingly become an issue.

Gary Jones replied that the location was used for abandoned boats for many years but now there is a change in the environment that would eventually change the wildlife's habits over time.

Vice Chair Lumian inquired about the maintenance schedule and suggested looking at seasonal changes and increasing the cleaning schedule accordingly.

Gary Jones replied that the cleaning is done every two weeks and that he will provide the schedule to the Commission.

Commissioner Alfieri stated that we want to be the best marina by keeping up the maintenance and upgrading where we can.

Walter Lamb expressed concern about the Ballona Wetlands ecological reserve being used as a long term parking lot and believes that the land should be returned back to a wildlife habitat.

Vice Chair Lumian stated he would like to have a tour of the parking lot.

Item 4 – Communication with the Commissioners

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Vice Chair Lumian disclosed his attendance at Cal Boating Aquatic directors meeting, American Canoe Association National Paddle Sport Conference, Navigation Safety Advisory Council meeting, and received phone calls from Mr. Barry Fisher and Mr. Dave Baker.

Chair Rifkin disclosed he met with a group of concerned homeowners on Venice Canals regarding their concerns about tour buses and touring facilities.

Item 5a - Marina Sheriff

Deputy Sheriff Nichols presented the crime statistics and liveaboard report.

Item 5b - MdR and Beach Special Events

Carol Baker reported that they had a wonderful Spooktaculer Halloween event with an estimated 6,000 attendees over a two-day period, and these individuals came from over a hundred different area codes. She also reported that DBH is partnering with the Convention and Visitors Bureau to promote the upcoming holiday events, such as Winter Snow Wonder. She stated that this will be the first year they will be decorating the park for the entire holiday period with lights and a giant snow glob. There will also be a holiday movie night each Saturday evening leading up to the New Year's Fireworks Show and Glow Party.

Vice Chair Lumian would like to get a breakdown of the percentages by zip codes.

Carol Baker responded that information could be provided.

Item 5c – Marina Boating Section Report

Michael Blenk reported that Anchorage 47 has a 4% vacancy which consists of small-size slips (22ft-24ft, and 38ft); Parcel 77 power boat storage is completely full; and mast-up storage has 42 spaces open, and there is no waiting list.

Item 5d – Marina del Rey Convention and Visitor's Bureau Report

Janet Zaldua handed out the Destination Analysts Visitor Profile & Destination Brand Research Study Interim Report and reported that there were over 500 surveys conducted during the summer season. She also reported that there will be additional surveys taken during the winter season to determine how we can make the Marina a destination for both seasons. She reported that the hotel occupancy rate from January to September 2017 was 87.4%, which is up from 84.9% from 2016. She announced that they did a Sunday promotion during August and September where they partnered with 10 different businesses in the Marina, such as restaurants, stand up paddle boarding, and sport fishing, to provide some type of discount or live music.

Vice Chair Lumian stated that he would like to see the data provided by zip codes.

Janet Zaldua responded that she could provide that information to the Commission, and reported that the majority of the ARTsea attendees were from District 2. She also stated that they will continue to do the surveys for the next three years.

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Bob Atkins commented on the amount of activities that have attracted attendees to the marina and that it is surprising how small of a percentage of people are here for boating.

Item 6a – Proposed Water Quality Ordinance

Maral Tashjian provided the staff report.

Marlan Hoffman, from the California Professional Divers Association (CPDA) and the Hull Cleaners Best Management Practices (BMP) Program, provided a handout that described BMP strategies throughout the State of California, and provided a brief presentation.

Bob Atkins expressed concern that Section 19.12.1090 is a duplication of existing US Coast Guard law and that there is not a certification program in place for painters and boat cleaners who may be pushed out of a job due to high insurance criteria.

Alicia Kunz commended DBH for working on the boat hull cleaning ordinance. She expressed concern that Section 3 Item E would be hard to regulate and requested to see the link to the CPDA on our website.

Tim Riley also expressed concern with Section 3 Item E, which may need clarification but supports the ordinance.

Vice Chair Lumain stated he is sympathetic to the concern of putting the onus on the lessee to enforce the hull cleaners and asked how DBH would feel about deleting Section 3 Item E and having it be an administrative responsibility of the Boating Section to monitor the operators.

Gary Jones responded that they would be opposed to it.

Commissioner Alfieri stated he is in favor of striking Section 3 Item E.

Chair Rifkin expressed his concern with the statement on Section 1 Item D "Failure to report such a violation shall be an infraction" and feels it is far-reaching and hard to prove. He also inquired if it is imperative that the certification process be in place to make the observation.

Maral Tashjian responded that as part of the rollout, DBH will be hosting the first certification and inviting hull cleaners in the Marina and from the surrounding areas. As part of the certification there will be a stamp on their identification card that shows they are certified and they will also be issued a sticker for the boats.

Vice Chair Lumian inquired about the certification process, cost, and if the course could also be provided in Spanish.

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Chair Rifkin asked if there would be an issues with putting in a sunset clause for the ordinance and a metrics clause that would suggest an annual monitoring.

Maral Tashjian responded that that is something that can be addressed outside of the ordinance.

Commissioner Alfieri asked if the ordinance needs to be endorsed today.

Gary Jones responded "no," but preferred to move forward in a timely fashion with the State-mandated aggressive timeline that has been placed on the County. He also stated that the County needs to show the State that the County, the lessees, and the boat owners in Marina del Rey, as responsible parties under the TMDL, are taking appropriate and timely action.

Chair Rifkin asked if these were two ordinances and should be placed on the Board's agenda as two different action items.

Amy Caves responded that the ordinance amendments will be going to the Board of Supervisors as one package.

Vice Chair Lumian moved to table this item for a future meeting and that staff be requested to confer with the Lessees Association, seconded by Commissioner Afieri. Chair Rifkin would like to add to the motion that staff report back on the items that were discussed.

Ayes: 3 – Chair Rifkin, Vice Chair Lumian, and Mr. Alfieri

Vice Chair Lumian discussed the other ordinance and asked if staff had looked at other modules and what had been successful in other harbors in terms of reducing the amount of discharge into the harbors from holding tanks. He also asked if these things were being done by DBH or being inspected by DBH, and what kind of enforcement would take place.

Maral Tashjian responded that the enforcement would be done by the Harbor Master's Office. She stated that the Catalina module was looked at and that Marina del Rey and Catalina were not at the same scale with boats coming in as visitors and it would be impossible to put a dye tab in every single boat. It will be treated on a case-b- case basis at the discretion of the Harbor Master.

Vice Chair Lumian stated that a more aggressive approach is better.

Maral Tashjian stated that they have been working with the Bay Foundation on outreach efforts and they are working on a voluntary dye tab program.

Item 6b - Marina del Rey Anchorage Commercial Uses

Michael Rodriguez provided the staff report.

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Bob Atkins commented on the parking issue at Dock 55, the map that shows Parcel 47 marked as a discretionary permit zone, and Parcel 45 not being marked, and the Dock 55 management agreement.

Elliot Zimmerman stated this is the first time he heard about the ministerial and discretionary permits and would like clarification on the process, what is required from the Planning Board, and would one permit cover the entire Marina, or is a ministerial permit required for each commercial property and a discretionary permit for each residential property. He also would like to know if Kevin Finkel is the correct person to contact.

Michael Rodriguez responded that there are ground-lease requirements for chartering and commercial subleasing, and discussed when a related-use hearing is required. Then there are land-use plan requirements that invlove ministerial permits and conditional-use permits that do not have anything to do with the ground-leasing side; that the two are separate. One may go to Kevin Finkel to discuss conditional use permits and the type of permit needed, but he will not be able to help with the issues of commercial subleases under a ground lease.

Vice Chair Lumian asked if this was a new approach.

Michael Rodriguez responded that this is the same approach but wanted to clarify and educate.

Vice Chair Lumian asked for clarification on what is chartering.

Michael Rodriguez responded that this is how to qualify bareboat boat chartering.

Vice Chair Lumian stated that this would be a way for Blue Pacific, Marina Sailing, and others to legitimize their businesses.

Michael Rodriguez confirmed that its correct and that the Planning Department would look into the parking requirements.

Vice Chair Lumian asked if the cost of \$1,001 for ministerial permits is per slip or per anchorage.

Michael Rodriguez replied it would be per leasehold location.

Elliot Zimmerman asked that if an organization has a commercial sublease and permission from the lessee to use their docks they would still need to come to the SCHC to get permission to get a ministerial permit for any of the commercial anchorages listed, or a discretionary permit for the residential parcel.

Michael Rodriguez replied that they would not come to the SCHC but to the County Regional Planning Department.

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Chair Rifkin asked to receive a copy of the PowerPoint presentation and recommended that other requirements such as insurance should be added to the slides. He also asked if water taxis are included in this process.

Michael Rodriguez responded "yes," that if they are operating out of a leasehold.

Chair Rifkin suggested that staff should continue to report this issue under "Item 8: Illegal Charters" until this process is understood.

Vice Chair Lumian appreciated staff's providing a more concise presentation on the subject, but would like the staff to seek a better solution because a number of the charters have expressed the stress of doing business in Marina del Rey.

Commissioner Alfieri suggested listing the types of uses that come under each permit.

Vice Chair Lumian would like a list of Dock 55 users at the next meeting.

Item 7a - New Business

None

Item 8 - Staff Reports

Steve Penn provided the staff reports.

Adjournment

Chair Rifkin adjourned the meeting at 12:33 p.m.



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT MARINA DEL REY STATION PART I CRIMES NOVEMBER 2017



	West	East	Lost	Marina	Upper	County	Lower	Windsor	View		
	Marina	Marina	R.D.	Water	Ladera	Area	Ladera	Hills	Park	Parks	TOTALS
	2760	2761	2762	2763	2764	2765	2766	2767	2768	2791	
Homicide											0
Rape								2			2
Robbery: Weapon											0
Robbery: Strong-Arm											0
Aggravated Assault							1		1		2
Burglary: Residence			1				4	3	2		10
Burglary: Other Structure	1	1					1				3
Grand Theft	3	5				1			2		11
Grand Theft Auto	1						1	1	1		4
Arson				3							3
Boat Theft											0
Vehicle Burglary	4				1	1		6	2	3	17
Boat Burglary											0
Petty Theft	2	2				2	1	3	6	1	17
REPORTING			_	_	_	_	_			_	
DISTRICTS TOTALS	11	8	1	3	1	4	8	15	14	4	69

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared December 05, 2017** CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT MARINA DEL REY STATION

PART 2 CRIMES - NOVEMBER 2017





Community	Upper	Lower
Advisory	Ladera	Ladera
Committee	2764	2766
Homicide		
Rape		
Robbery: Weapon		
Robbery: Strong-Arm		
Aggravated Assault		1
Burglary: Residence		4
Burglary: Other Structure		1
Grand Theft		
Grand Theft Auto		1
Arson		
Boat Theft		
Vehicle Burglary	1	
Boat Burglary		
Petty Theft		
Total	1	8

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared December 05, 2017** CRIME INFORMATION REPORT - OPTION 5A

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

MARINA DEL REY STATION

PART 3 CRIMES- NOVEMBER 2017





	MARINA AREA	EAST END
	(RD'S 2760-	(RD'S 2764-
Part I Crimes	2763)	2768)
Homicide		
Rape		2
Robbery: Weapon		
Robbery: Strong-Arm		
Aggravated Assault		2
Burglary: Residence	1	9
Burglary: Other Structure	2	1
Grand Theft	8	3
Grand Theft Auto	1	3
Arson	3	
Boat Theft		
Vehicle Burglary	4	13
Boat Burglary		
Petty Theft	4	13
		
Total	23	46

Note- The above numbers may change due to late reports and adjustments to previously reported crimes.

Source- LARCIS, **Date Prepared – December 05, 2017** CRIME INFORMATION REPORT - OPTION 5A



MARINA DEL REY HARBOR LIVEABOARD COMPLIANCE REPORT 2017



Liveaboard Permits Issued			
	November	December	
New permits Issued:	3	4	
Renewal Issued:	23	9	
Total:	26	13	
Notices to Comply Issued:	12	11	

Totals:	November	December		
Liveaboard:	299	302		
Current Permits:	245	241		
Expired Permits:	46	55		
No Permits:	7	6		

Total reported vessels in Marina del Rey Harbor:

3794

Percentage of vessels that are registered liveaboards

7.96%

Number of currently impounded vessel:

15



Caring for Your Coast

Gary Jones

Kerry Silverstrom

ohn Keliy Deputy Director

Brock Ladewig Deputy Director

January 10, 2018

TO:

Small Craft Harbor Commission

FROM:

Gary Jones, Director

SUBJECT: ITEM 5b - MARINA DEL REY SPECIAL EVENTS

THE FREE RIDE

Daily service 12:00 p.m. – 9:00 p.m.

Catch free on-demand transportation aboard a five-passenger electric shuttle. The service provides transportation to attractions within Marina del Rey, including Fisherman's Village, Burton Chace Park, Waterside Shopping Center, and many restaurants. Select shuttles also travel to the Venice Pier and to Abbot Kinney Blvd. in Venice.

Wave down a Free Ride car and hop in, or text your pick-up location and passenger count to (323) 435-5000. Please allow 10 – 15 minutes for pick-up. Kids must be big enough to use a regular seatbelt; child-safety seats are not provided. Dogs are welcome.

For more information: Call the Marina del Rey Visitors Center at (424) 526-7900

BURTON CHACE PARK WALKING CLUB

Burton Chace Park ♦ Lobby ♦ 13650 Mindanao Way ♦ Marina del Rev Tuesdays & Thursdays 10:30 a.m. - 11:30 a.m.

The Department of Beaches and Harbors (Department) is sponsoring a FREE one-hour walking club. Get your exercise while taking in the beautiful view of the Marina del Rey harbor. Please RSVP by calling (424) 526-7910.

For more information: Call (424) 526-7910

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BEACH SHUTTLE

Fridays and Saturdays from 10:00 a.m. – 10:00 p.m. Sundays and Holidays from 10:00 a.m. – 8:00 p.m.

Catch a free ride on the Beach Shuttle to and from Playa Vista, Marina del Rey and the Venice Beach Pier, and enjoy the surf, sand and surroundings of Marina del Rey in a hassle-free and relaxing way. Now with extended service, the Beach Shuttle will operate year round on weekends and holidays.

For more information: Call the Marina del Rey Visitors Center (424) 526-7900

MARINA DEL REY FARMERS' MARKET

Parking Lot #11 ♦ 14101 Panay Way ♦ Marina del Rey Saturdays 9:00 a.m. – 2:00 p.m.

The Department, in collaboration with Southland Farmers' Markets Association, is offering the Marina del Rey Farmers' Market on Saturdays. The Marina del Rey Farmers' Market offers fresh, locally-grown organic and conventionally grown fruits and veggies. Also available are prepared and packaged foods, hand-crafted products and much more! Paid parking is available for 25 cents for every 10 minutes.

For more information: Call the Marina del Rey Visitors Center at (424) 526-7900

FISHERMAN'S VILLAGE WEEKEND CONCERT SERIES

13755 Fiji Way ♦ Marina del Rey Sponsored by Pacific Ocean Management, LLC Saturdays & Sundays 1:00 p.m. – 4:00 p.m.

Saturday, January 13th Upstream (Reggae/Ska)

Sunday, January 14th
Susie Hansen Latin Band (Salsa/Mambo)

Saturday, January 20th

JB & The Riders (Country/Rockabilly)

Sunday, January 21st Chazzy Green (Jazz/Funk) Small Craft Harbor Commission January 10, 2018 Item 5b Page 3

Saturday, January 27th Charangoa (Salsa/Latin)

Sunday, January 28th 2Azz1 (Jazz/Funk)

For more information: Call Pacific Ocean Management at (310) 306-0400

HOUSEHOLD HAZARDOUS WASTE AND E-WASTE ROUNDUP

Dock 52 Parking Lot ♦ 13483 Fiji Way ♦ Marina del Rey Saturday, February 17, 2018 9:00 a.m. – 3:00 p.m.

The County of Los Angeles Department of Public Works and the Sanitation Districts of Los Angeles are sponsoring the annual Household Hazardous Waste and E-Waste Roundup for the proper disposal of environmentally harmful household substances and electronic waste.

For more information: Call Sanitation Districts of Los Angeles County at (800) 238-0173 or visit their website at www.lacsd.org

GJ:CB:mw



Caring for Your Coast

Gary Jones

Kerry Silverstrom Chief Deputy

> John Kelly Deputy Director

Brock Ladewig Deputy Director

January 10, 2018

TO:

Small Craft Harbor Commission

FROM:

Gary Jones, Director

SUBJECT: ITEM 6a - WATER QUALITY ORDINANCE UPDATE

Item 6a on your agenda is a presentation by Maral Tashjian, Planning Specialist, Planning Division, Department of Beaches and Harbors. Staff has an update to the November presentation regarding a proposed ordinance to minimize and prevent the discharge of chemical and bacterial pollutants into receiving waters of Marina del Rey Harbor (MdRH) from three sources: vessel hull cleaning and maintenance, vessel waste disposal devices, and birds. The updated drafts of the Water Quality Ordinances are attached.

GJ:BL:SP yw



ORDINANCE NO.___

An Ordinance amending Title 19 (Airports and Harbors) of the Los Angeles County Code.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 19.12.100 is hereby amended to read as follows:

19.12.100 - Violation—Penalty.

- A. It is unlawful to violate any provision of this chapter, the conditions of any permit or license issued pursuant thereto, or any rule, regulation, or policy relating to the harbors, waterways, maritime facilities, or beaches, as the case may be, duly adopted by the Board of Supervisors, the Director, Fire Chief, or Sheriff when properly adopted under his/her delegated authority, and any person committing such violation is guilty of an infraction, punishable by a fine in accordance with California Government Code section 25132.
- B. Notwithstanding the above, violation of Sections 19.12.690, 19.12.810, 19.12.1040, 19.12.1100, 19.12.1140, 19.12.1150, 19.12.1160, 19.12.1170, 19.12.1250, 19.12.1280, 19.12.1380, 19.12.1420(B), and or 19.12.1420(E) of this chapter is a misdemeanor, punishable by a fine not exceeding \$1,000.00 or imprisonment in the County Jail for a period not exceeding six months, or both.
- C. The first and second violation of Section 19.12.1145 within a 12-month period by a Responsible Person, as defined in Section 1.25.020.F (excluding subsections 4 and 5 thereof) and including without limitation the owner of the subject vessel, shall be an infraction. The third and each additional violation of Section 19.12.1145 within a twelve-month period by such a Responsible Person shall be a misdemeanor. Each such Responsible Person shall be jointly and severally liable for each violation of this section.
- D. Each Responsible Person with actual or constructive knowledge of a violation of Sections 19.12.700, 19.12.1140, 19.12.1145, or 19.12.1146 shall report said violation to the Director or harbor master as soon as practically possible. Failure to report such a violation shall be an infraction.
- <u>EC</u>. A repetition or continuation of any violation of any provision of this chapter, or of any order or direction of the Director, Fire Chief, Sheriff, and/or code enforcement officer on successive <u>multiple</u> days, constitutes a separate offense for each day during any portion of which such violation is committed, continued, or permitted.
- **SECTION 2.** The following definitions are added to Chapter 19.12, Part 2 Definitions:



19.12.371 - In-Water Hull Cleaning.

"In-Water Hull Cleaning" means the cleaning, by hand or mechanical means, of a recreational or commercial vessel hull up to the waterline while the vessel is in the water. In-Water Hull Cleaning does not include cleaning, by hand or mechanical means, of a recreational or commercial vessel painted with a Non-Biocide Hull Paint, or other in-water maintenance activities such as the servicing of zinc anodes or the maintenance and repair of through-hull drive-shaft components, and similar mechanical or structural maintenance activities.

19.12.372 - In-Water Hull Cleaning Best Management Practices.

"In-Water Hull Cleaning Best Management Practices" or "Hull Cleaning BMPs" means In-Water Hull Cleaning practices generally accepted by the hull cleaning industry to be effective while having as little negative effect on the environment as practicable, including without limitation tools, schedules of activities, housekeeping practices, pollution-prevention practices, training and educational practices, maintenance practices, and other practices and procedures used to prevent or minimize the discharge of pollutants into receiving waters. Hull Cleaning BMPs may include any and all pollution prevention and pollution control measures designed to maintain and improve water quality.

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19.12.451 - Non-Biocide Hull Paint.

"Non-Biocide Hull Paint" means a hull paint that does not contain any chemical agents capable of killing living organisms.

19.12.451 19.12.452 - Ocean Lifeguard.

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19.12.575. - Vessel Service or Repair Person.

"Vessel Service or Repair Person" means any person who boards, dives near, or works on any vessel, while the same is berthed, moored, or stored within any County harbor or maritime facility, for the purpose of conducting thereon any maintenance, In-Water Hull Cleaning, service, or repairs for compensation.

SECTION 3. Section 19.12.700 is hereby amended to read as follows:

19.12.700 - Safekeeping of vessels—Evidence of authorization to perform certain services required.

A. The lessee of any premises within a <u>eCounty-owned</u> harbor or maritime facility at which privately owned vessels are regularly or occasionally berthed, moored, or

stored shall take or cause to be taken all reasonable precautions to assure ensure the safekeeping of such vessels at all times.

- B. It is unlawful for any person to board, dive near, or work on any privately owned vessel, while the same is berthed, moored or stored within any eCounty harbor or maritime facility, for the purpose of conducting thereon any maintenance, service, or repairs for compensation, or In-Water Hull Cleaning, whether for compensation or not, unless such person shall have first complied with all registration and identification procedures as may from time to time be established by the harbor master. The harbor master may require written or other satisfactory evidence that such person, if not the owner, has been authorized by the owner of said vessel to conduct such maintenance, service, or repairs.
- C. The harbor master shall issue written identification to any person who satisfactorily complies with such the harbor master's registration and identification procedures, which written identification shall be carried at all times by such person while rendering such services on or about any privately owned vessel within any County-owned harbor or maritime facility.
- D. In-Water Hull Cleaning Certification Required.

The harbor master shall issue written proof of certified or re-certified completion of one or more education and training programs in In-Water Hull Cleaning BMPs to any person who, whether for compensation or not, boards, dives near, or works on any vessel, while the same is berthed, moored, or stored within any County harbor or maritime facility, for the purpose of conducting thereon any In-Water Hull Cleaning.

 As a requirement of registration, any person who performs In-Water Hull Cleaning shall provide proof of certified or re-certified completion of one or more education and training programs in In-Water Hull Cleaning BMPs, to the satisfaction of the harbor master.

Acceptable education and training programs must cover each of the following topics to the satisfaction of the harbor master: In-Water Hull Cleaning BMPs, regulatory perspective and the Federal Water Pollution Control Act (Clean Water Act), boating pollution economics and impacts, hull coatings, fouling growth and progression, and invasive species.

- Written proof of certification may only be issued to applicants who are not the subject of any open or unresolved violation of County Code Section 19.12.1145.
- <u>DE</u>. The provisions of subsection B of this section, except those provisions relating to In-Water Hull Cleaning, shall not be deemed to apply to the owner of any vessel, to members of his immediate family, to regular employees <u>or sub-contractors</u> of



the facility or premises on which such vessel is located, or to any person boarding or performing work on any privately owned vessel for the purpose of performing maintenance, service or repairs thereon or thereto without compensation.

<u>EF</u>. Appropriate notices of the provisions of this section shall be posted pursuant to the provisions of Section 19.12.760 of this chapter.

SECTION 4. Section 19.12.1140 is hereby revised:

Part 7 – SANITATION

19.12.1140 - Discharge of petroleum, coal, or paint products.

- A. A person shall not discharge or deposit or permit to pass into the waters of a eCounty harbor, waterway, or maritime facility any coal, tar, oil, gasoline, diesel fuel, solvents, sludge, or residuary products of coal, petroleum, asphalt, bitumen, or other refined oil products, nor any varnish, lacquer, or paint products.
- B. Any such discharge, deposit, or spill of said products shall be immediately reported to the harbor master and any other <u>competent governmental or regulatory authority local or personal agency having concurrent jurisdiction</u>, and it shall be a violation of Part 7 of this chapter to fail to do so.
- **SECTION 5.** Section 19.12.1400 is hereby revised and moved to Part 8:
- Part 8 SAFETY AND MAINTENANCE

19.12.1145 - Vessel servicing and repair prohibited.

No person shall conduct, perform, or cause to be performed any repairs, alterations, maintenance, In-Water Hull Cleaning, or other work upon or to any vessel on or in Marina del Rey, including the harbor waters, the beach and any land area, or on or in the Pacific Ocean, which in any manner causes, or may cause without intervention, any material or substance, including without limitation paint, oil or other petroleum products, dirt, paint sandings or chips, paint plume, wood sandings, or other residue or debris, to enter the waters of the harbor or the Pacific Ocean.

19.12.1146 - In-Water Hull Cleaning - Certification Required.

No In-Water Hull Cleaning shall be performed in the Marina del Rey Harbor without first obtaining written proof of certification from the harbor master, in accordance with section 19.12.700.D.

Section 6. Section 19.12.1400 is hereby deleted from Part 9.



Part 9 – MARINA DEL REY

19.12.1400 - Vessel servicing and repair prohibited.

No person shall conduct, perform, or cause to be performed any repairs, alterations, maintenance, or other work upon or to any vessel on or in any public area of Marina del Rey, including the beach or any public parking lot, or in the Pacific Ocean, which in any manner may cause or tend to cause any materials or substance, including but not limited to, paint, oil or other petroleum products, dirt, paint sandings or chips, wood sandings, or other residue or debris, to be deposited upon any vessel, dock, structure, or private or County property, or to enter the waters of the harbor, or the Pacific Ocean.



ORDINANCE NO.

An Ordinance amending Title 19 (Airports and Harbors) of the Los Angeles County Code.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Chapter 19.12, Part 7 is hereby revised:

Part 7 – SANITATION

19.12.1090 - Sanitation—Responsibility of lessee or agent—Correction by Ceounty authorized when—Costs.

The lessee, agent, manager, or person in charge of a facility or water area under lease from the Ceounty, or owned in fee in any Ceounty harbor, waterway, or maritime facility, shall at all times maintain the premises under his/her charge in a clean, sanitary condition, free from malodorous materials and accumulations of garbage, refuse, debris, and other waste materials. Should the Delirector find that any facility or water area under lease is not so maintained, he/she shall notify in writing notify said lessee and the agent, manager, or other person in charge of said facility or area to immediately commence and diligently prosecute to completion the necessary correction of the unsanitary condition, to the satisfaction of the Delirector. Failure to do so with reasonable dispatch as soon as practically possible shall be a violation of Part 7 of this chapter, and the Delirector may then cause the condition to be corrected as he/she deems necessary, and the costs of such correction to be charged to said lessee, agent, manager or person in charge.

19.12.1100 - Toilet fixtures—Use prohibited.

- A. Vessel's Toilet Fixtures Not to be Used. No person shall operate the toilet fixtures of a vessel, floating home, houseboat or other floating facility within a Ceounty harbor, waterway, or maritime facility at any time so as to cause or permit to pass or to be discharged into the waters of such harbor, waterway, or maritime facility any excrement, treated or untreated sewage, or other waste matter or contaminant of any kind.
- B. Toilet fixtures of any vessel, floating home, houseboat, or other floating facility must employ either a self-contained portable toilet or a federally-approved marine sanitation device which has been demonstrated to the satisfaction of the harbor master to prohibit the overboard discharge of excrement, treated or untreated sewage, or other waste matter or contaminant of any kind while within the Marina del Rey Small Craft Harbor.
- C. If a vessel, floating home, houseboat, or other floating facility has a sanitation device which allows direct overboard discharge of excrement, treated or untreated sewage, or other waste matter or contaminant of any kind, it must be secured while moored in or using the waters of the harbor, waterway, or maritime



facility, so that overboard discharge is prevented. Acceptable methods of securing such device include:

- Closing the seacock and removing the handle;
- 2. Padlocking the seacock in the closed position;
- Using a non-releasable wire-tie to hold the seacock in the closed position;
 or
- 4. Locking the door to the space enclosing the toilet(s) with a padlock or door handle key lock.
- D. Toilet fixtures of any vessel, floating home, houseboat or other floating facility may be sealed by the harbor master unless such fixtures can be operated in compliance with Section 19.12.1100 A, B, and C of this code at all times when the vessel, floating home, houseboat or other floating facility remains in the harbor.
- E. The owner of any vessel, floating home, houseboat, or other floating facility not equipped with approved and acceptable devices for the neutralization or storage of contaminants shall post notices that the toilet facilities aboard shall not be used while the vessel, floating home, houseboat, or other floating facility is moored in or using the waters of the harbor, waterway, or maritime facility.

19.12.1110 - Use of vessel as place of abode—Restrictions.

- A. No person shall, within a <u>Ceounty harbor</u>, waterway, or maritime facility, use any vessel, floating home, houseboat, or any other floating facility as an abode in excess of three (3) days within any one-week period unless such person shall first have authorization by the lessee, agent, manager, or person in charge of such facility for a liveaboard status, and secondly, have obtained a liveaboard permit from the harbor master. The liveaboard permit shall establish compliance by such vessel, floating home, houseboat, or other floating facility with the following:
 - 1. Compliance with the requirements for seaworthiness as described in Section 19.12.1060 of this code, unless otherwise exempted or temporarily excused by the provisions of that section; and the requirements for toilet fixtures as described in Section 19.12.1100.
 - 2. Installation of a federally approved marine sanitation device or self-contained portable toilet which has been demonstrated to the satisfaction of the harbor master to prohibit the overboard discharge of treated or untreated excrement, sewage, or other waste matter or contaminant of any kind while within the Marina del Rey Small Craft Harbor.

If it is determined by the harbor master that the criteria for issuance of a liveaboard permit have been satisfactorily met, the harbor master shall issue a liveaboard decal which shall be prominently placed, as directed by the harbor

master, on the vessel, floating home, houseboat, or any other floating facility. Liveaboard permits shall be valid for a period of one (1) year commencing with the first day of the month following the month of issuance and shall be renewed on each successive annual anniversary of the previous term's commencement date. Any renewal of a liveaboard permit shall be issued by the harbor master upon the same terms as required for the initial permit. In the case of a floating home, no annual renewal of a liveaboard permit shall be issued following the tenth anniversary of the effective date of the ordinance adding this subsection [ordinance effective date] unless the owner provides the harbor master with his or her statement, made under penalty of perjury, that no transfer of ownership, as defined by Section 19.12.1060 B2, has occurred with respect to that floating home since the tenth anniversary of the effective date of the ordinance adding this subsection [ordinance effective date]. Failure to have obtained such a liveaboard permit shall be a violation of Part 7 of this chapter.

- B. For vessels, floating homes, houseboats or other floating facilities which had obtained authorization for use for a liveaboard status by the respective lessee, agent, manager or person in charge of the facility prior to the effective date of the ordinance adding this section to the code, a liveaboard permit shall be obtained within 120 days of the effective date of the ordinance adding this subsection to the code unless a longer time period is provided in order to demonstrate seaworthiness pursuant to the operation of Section 19.12.1060C or D.
- C. For all other vessels, floating homes, houseboats or other floating facilities not covered by subsection B of this section, a liveaboard permit shall be obtained prior to the commencement of the use of the vessel, floating home, houseboat or other floating facility as an abode in excess of three days within any one-week period.
- D. Regardless of the length of occupancy:,
 - 1. Aa person living aboard any vessel, floating home, houseboat or other floating facility using the harbor, waterway or maritime facilities shall not use the toilet fixtures of any vessel, floating home, houseboat or other floating facility unless such use will not violate the provisions of Section 19.12.1100 of this code:
 - 2. Toilet fixtures of any vessel, floating home, houseboat or other floating facility which is used as an abode may be sealed by the harbor master unless such fixtures can be operated in compliance with Section 19.12.1100 of this code so long as the vessel, floating home, houseboat or other floating facility remains in the harbor;
 - 3. The owner of any vessel, floating home, houseboat or other floating facility not equipped with approved and acceptable devices for the neutralization or storage of contaminants shall post notices that the toilet



facilities aboard shall not be used while the vessel, floating home, houseboat or other floating facility is moored in or using the waters of the harbor, waterway or maritime facility.

EB. The <u>D</u>director and/or harbor master may promulgate such additional regulations in connection with vessels used as abodes as may be necessary to insure ensure the maintenance of sanitary and sightly conditions, as determined by the <u>Director and/or the harbor master</u>, and the preservation and protection of the public health, safety, peace, welfare, and convenience in the use of any <u>C</u>eounty harbor, waterway, or maritime facility, or portion thereof. A violation of any part of such regulations shall be cause for revocation for use of <u>any</u> vessel, floating home, houseboat, or <u>other</u> floating facility as an abode, and it shall be unlawful for any person to live aboard such vessel, floating home, houseboat, or <u>other</u> floating facility until such violation has been corrected to the satisfaction of the <u>D</u>director <u>and/or the harbor master</u>.

SECTION 2. Section 19.12.1380 is hereby amended to read as follows:

Part 9 - MARINA DEL REY

19.12.1380 - Wild animals and birds—Molesting and feeding prohibited.

- A. Anywhere within the harbor, a person shall not hunt, injure, molest, frighten, trap, chase, tease, shoot, or throw missles missiles at any animal, bird, or fowl, nor shall a person remove or have in his possession the young of any wild animal or the eggs, nest, or young of any bird or fowl.
- B. Feeding. Anywhere within or about the harbor, a-A person shall not give, or offer, or attempt to give, or provide in any way to any animal, bird, or fowl any tobacco, alcohol, or other known noxious or toxic consumable substances, regardless of whether such substance is toxic or nontoxic.



Caring for Your Coast

Gary Jones

Kerry Silverstrom Chief Deputy

> John Kelly Deputy Director

Brock Ladewig Deputy Director

January 10, 2018

TO:

Small Craft Harbor Commission

FROM:

Gary Jones, Director

SUBJECT: ITEM 7a- PROPOSED 2018 COMMISSION MEETING SCHEDULE

Small Craft Harbor Commission meetings are usually held on the second Wednesday of each month at 10:00 a.m. (unless otherwise noted) at the Burton Chace Park Community Building, 13650 Mindanao Way, Marina del Rey. For 2018, staff is recommending the same schedule unless there is an item of broad community interest, such as a major leasehold redevelopment proposal. When those items are to be presented to your Commission for recommendation, an evening meeting may be scheduled.

We hereby submit the following proposed 2018 calendar for your consideration and approval:

Date	Day of Week	Time
January 10, 2018	Wednesday	10:00 am
February 14, 2018	Wednesday	10:00 am
March 14, 2018	Wednesday	10:00 am
April 11, 2018	Wednesday	10:00 am
May 09, 2018	Wednesday	10:00 am
June 13, 2018	Wednesday	10:00 am
July 11, 2018	Wednesday	10:00 am
August 08, 2018	Wednesday	10:00 am
September 12, 2018	Wednesday	10:00 am
October 10, 2018	Wednesday	10:00 am
November 14, 2018	Wednesday	10:00 am
December 12, 2018	Wednesday	10:00 am

GJ:BL:SP

VW



Caring for Your Coast

Gary Jones

Kerry Silverstrom Chief Deputy

> John Keily Deputy Director

Brock Ladewig Deputy Director

January 10, 2018

TO:

Small Craft Harbor Commission

FROM:

Gary Jones, Director

SUBJECT:

ITEM 7b - ELECTION OF COMMISSION OFFICERS

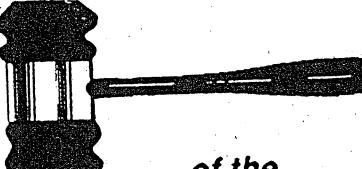
Item 7b on your agenda pertains to the election of the Commission Chair and Vice-Chair. A copy of the Small Craft Harbor Commission rules is attached hereto for your review and reference in relation to the election of officers.

GJ:BL:SP ym

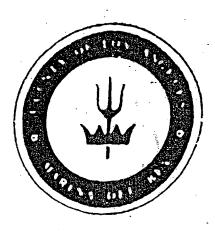
Attachment



Rules



of the
Los Angeles County
Small Craft Harbor
Commission



RULES OF THE SMALL CRAFT HARBOR COMMISSION TABLE OF CONTENTS

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RULES OF THE SMALL CRAFT HARBOR COMMISSION

CHAPTER I GENERAL PROVISIONS

Section 1. APPLICATION. These rules shall apply to the Small Craft Harbor Commission of the County of Los Angeles (the "COMMISSION").

Section 2. RULES OF ORDER. The proceedings of the Commission shall be governed by the Ralph M. Brown Act (the "Brown Act"), and such other laws of the State of California as may apply, and to the extent the Brown Act and other statutory laws of the State of California do not apply, by Robert's Rules of Order, newly revised, except as herein otherwise provided (collectively, the "Rules"). The foregoing notwithstanding, compliance with the Rules shall not be mandatory except to extent required by law. The County Counsel shall act as parliamentarian and, on request of the Chairman, shall give parliamentary advice.

CHAPTER II COMMISSION MEETINGS

Section 3. REGULAR MEETINGS. The regular meetings of the Commission shall be held on the second Wednesday of each month, commencing at the hour of 9:30 a.m., in the Community Room of Los Angeles County's Department of Beaches and Harbors' Chace Park, at 13650 Mindanao Way, Marina del Rey, California or such other day, time, or place, as the Commission may decide for its next scheduled regular meeting. If any regular meeting day falls upon a holiday, the regular meeting of the Commission shall be held at the same place upon the first succeeding day which is not a holiday commencing at the same hour.

Section 4. SPECIAL MEETINGS. The Commission may elect to hold a special meeting on a day, at a time, or in a location other than that prescribed in Section 3 for regular meetings. All Rules pertaining to regular meetings of the Commission shall apply to special meetings to the extent they may be applicable to the special meeting to be conducted.

Section 5. PUBLIC HEARINGS. The Commission may hold public hearings and may appoint one of its members to be the hearing officer, with responsibility for reporting his findings and recommendations to the Commission. Guidelines for public participation at a public hearing are included in Exhibit 1.

Section 6. QUORUM. A majority of the Commission shall constitute a quorum, and a quorum must be present for the Commission to conduct its business.

Section 7. MAJORITY VOTE. No act of the Commission shall be valid or binding unless a majority of the Commission concurs. However, if there is less than a majority vote of the Commission on an item, the Commission may refer the item to the Board of Supervisors with a notation of the Commission's vote.

CHAPTER III ELECTION, POWERS, AND DUTIES OF CHAIRMAN AND VICE-CHAIRMAN

Section 8. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN. At its January meeting, the Commission shall elect both a Chairman and a Vice-Chairman to serve until the next January regular meeting. No member of the Commission shall be elected to the same office for more than two consecutive terms of one year each.

Section 9. CHAIRMAN DUTIES AND POWERS. The Chairman shall possess the powers, and perform the duties prescribed, as follows:

- Have general direction over the Commission Meeting Room;
- b. Preserve order and decorum;
- c. Assure that attendance of the public at meetings in the Meeting Room shall be limited to the number which can be accommodated by the seating facilities regularly maintained therein;
- d. Allocate the length of time for public discussion of any matter in advance of such discussion, with the concurrence of the Commission;
- e. Allocate equal time to opposing sides insofar as possible taking into account the number of persons requesting to be heard on any side;
- f. Limit the amount of time that a person may address the Commission during a public discussion period in order to accommodate those persons desiring to speak and to facilitate the business of the Commission; and
- g. Appoint hearing officers and set dates for public hearings.

In the event of the resignation, removal, or death of the Chairman, the Vice-Chairman shall serve as Chairman for the remainder of the term.

Section 10. VICE-CHAIRMAN DUTIES AND POWERS. The Vice-Chairman shall have all of the powers and duties of the Chairman during the absence of, or inability to act of, the Chairman.

In the event of the resignation, removal, or death of the Vice-Chairman, or the assumption of duties and powers of the Chairman by the Vice-Chairman as provided in Section 9, the Commission shall elect another member to serve as Vice-Chairman until the end of the term.

CHAPTER IV CONDUCT OF MEETINGS

Section 11. PUBLIC MEETINGS. Meetings of the Small Craft Harbor Commission are open to the public.

- 1. The general public is invited to comment upon agenda items after introduction of the item by a member of the Commission or Department.
- 2. Individual speakers may be limited to specific time periods of not less than three minutes, and are requested to present information not already provided. Speakers will be recognized only once on a given item.
- 3. At the conclusion of the public comments the Commission will consider the item without any further comment or debate from the floor.
- 4. The "Communications From the Public" item on the agenda provides time for any party to address the Commission on any matters that are within the subject matter jurisdiction of the Commission. A person may make one presentation under this agenda item per Commission meeting. Individual speakers may be limited to specific time periods of not less than three minutes in length; the number of speakers under this item may be limited to five.
- 5. The Chairman, at his discretion, may alter or change the order in which agenda items are considered, depending upon his determination of the importance or urgency of an item.

- 6. The Chairman shall order removed from the Commission Meeting Room any person who commits the following acts with respect to a regular or special meeting of the Commission:
 - a. Disorderly, contemptuous or insolent behavior toward the Commission or any member thereof, tending to interrupt the due and orderly course of said meeting;
 - b. A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting;
 - c. Disobedience of any lawful order of the Chairman, which shall include an order to be seated or to refrain from addressing the Commission;
 - d. Any other unlawful interference with the due and orderly course of said meeting.

Any such removal shall be effected by a peace officer upon being directed by the Chairman.

Section 12. ORDER OF BUSINESS. The business of each regular meeting of the Commission shall be transacted as far as practicable in the following order:

- Call to order and action on absences.
- Action on minutes of prior meeting.
- Posted agenda items, e.g., regular reports, old business, new business, staff reports.
- 4. Items not on the posted agenda to be discussed and (if requested) placed on the agenda for action at a future meeting of the Commission, or items requiring immediate action because of an emergency situation involving severe impairment to the public health or safety or where the need to take action arose subsequent to the posting of the agenda.
- Presentation of scrolls.
- 6. Comments by members of the public on matters that are within the subject matter jurisdiction of the Commission.

Section 13. AGENDAS AND POSTING REQUIREMENT. The Commission may set items for each agenda and Agendas will be posted at least 72 hours in advance of each meeting at the Administration building of the Department of Beaches and Harbors located at 13837 Fiji Way, Marina del Rey. The agenda will describe each agenda item to be considered, the proposed action, and the location and time of the meeting.

Section 14. MATTERS FOR CLOSED SESSIONS. The Brown Act allows the Commission to go into closed session to discuss the following matters:

- 1. The purchase, sale, or lease of real property with the agency's negotiator, or to instruct the negotiator.
- 2. Pending litigation.
- 3. National security, or the security of public buildings and/or threats to public access to public services and facilities.
- 4. The issuance of a license to a person with a criminal record.
- 5. The appointment, employment, performance, or dismissal of an employee, or to hear complaints or charges against an employee, unless the employee requests a public hearing.
- 6. Salaries, compensation, or fringe benefits for employees.

Section 15. CLOSED SESSIONS - PROCEDURES. In order to maintain compliance with the Brown Act, the intent of which is to insure that the public's business is conducted in open meetings, the following procedures will be followed whenever the Commission holds a closed session:

- 1. Prior to or after any closed session, the Commission must publicly state the general reason or reasons for the closed session. Specific statutory authority may be cited.
- 2. If the closed session is to discuss pending litigation which has been formally initiated before a court, an administrative body, a hearing officer, or an arbitrator, the title of the litigation must be cited in the public statement, unless it would jeopardize the County's ability to serve process on an unserved party or to conclude settlement negotiations, and a memorandum of reasons and authority for the closed

session shall be prepared by the County Counsel and filed with the minutes and records of the Commission.

- 3. In the closed session, the Commission may only discuss the matters covered in the public statement.
- 4. A minute book shall be kept of the topics discussed in the closed sessions and the decisions made. This book shall not be a public record and may only be viewed by members of the Commission, or court of general jurisdiction in the event of an alleged violation of the Brown Act.

CHAPTER V MISCELLANEOUS PROVISIONS

Section 16. SECONDED MOTION. Each motion made by any member of the Commission shall require a second. Motions and seconds may be made by any member of the Commission, including the Chairman.

Section 17. ROLL CALL. The roll need not be called in voting upon a motion except where specifically required by law or requested by a member. If the roll is not called, in the absence of objection the Chairman may order the item unanimously approved. When the roll is called on any motion, any commissioner present who does not vote in an audible voice shall be recorded as "Aye."

Section 18. SIGNS. Except with prior authorization of the Chairman, no placards, signs or posters or packages, bundles, suitcases or other large objects shall be brought into the Meeting Room.

Section 19. DISRUPTIONS. All demonstrations, including cheering, yelling, whistling, hand clapping and foot stamping are prohibited.

Section 20. DISTRIBUTION OF LITERATURE. Except with prior authorization of the Chairman, the distribution of literature, of whatever nature or kind, is prohibited.

Section 21. SMOKING. Smoking is prohibited in the Commission Meeting Room.

Section 22. ADDRESSING THE COMMISSION. No person shall address the Commission until he or she has first been recognized by the Chairman. The decision of the Chairman to recognize or not recognize a person may be changed by order of the Commission. All persons addressing the Commission shall give their names for the purpose of the record and state whether they are addressing

the Commission on their own behalf or the behalf of someone else. The Chairman may, in the interest of facilitating the business of the Commission, limit the amount of time which a person may use in addressing the Commission.

Section 23. COUNTY LOBBYISTS. The Chairman may refuse permission to any person not registered as a "county lobbyist" in accordance with provisions of Chapter 2.160 of Los Angeles County code who is seeking to address the Commission in his/her capacity as a "county lobbyist" as that term is defined in Chapter 2.160 of the Los Angeles County code.

revised 10/02/92



January 10, 2018

Caring for Your Coast

Gary Jones

Kerry Silverstrom Chief Deputy

John Kelly Deputy Director

Brock Ladewig Deputy Director

TO:

Small Craft Harbor Commission

FROM:

Gary Jones, Director

SUBJECT: ITEM 8 - ONGOING ACTIVITIES REPORT

BOARD ACTIONS ON ITEMS RELATING TO MARINA DEL REY

No items relating to Marina del Rey were on the November and December 2017 Board of Supervisors agendas.

REGIONAL PLANNING COMMISSION'S CALENDAR

No items relating to Marina del Rey were on the November and December 2017 Regional Planning Commission agendas.

CALIFORNIA COASTAL COMMISSION CALENDAR

No items relating to Marina del Rey were on the November and December 2017 California Coastal Commission agendas.

REDEVELOPMENT PROJECT STATUS REPORT

The updated "Marina del Rey Redevelopment Projects Report" is attached.

DESIGN CONTROL BOARD MINUTES

The November DCB meeting minutes are attached.

MARINA DEL REY SLIP REPORT

In November 2017, the overall vacancy rate across all anchorages in Marina del Rey stood at 4.2%. Adjusted to remove out-of-service slips and 50% of available double slips, the vacancy rate within Marina del Rey stood at 3.6%. The vacancy data by anchorage and slip length are attached.

CALIFORNIA COASTAL COMMISSION SLIP REPORT

Pursuant to certain conditions of the Coastal Development Permit (5-11-131) issued by the California Coastal Commission, the County is required to maintain certain minimum thresholds of slip sizes as a percentage of the entire Marina. A report of the percentage of each size category as a percentage of all available slips in the Marina is attached.

FISHERMAN'S VILLAGE PROGRESS REPORT

No further updates for this item.

Small Craft Harbor Commission January 10, 2018 Item 8 Page 2 of 2

ILLEGAL BOAT CHARTER ENFORCEMENT

At your Commission's November meeting, Staff provided a presentation of land use requirements and lease restrictions on the commercial activities at Marina del Rey anchorages, including the process for legalizing a boat charter business.

MARINA SPOOKTACULAR EVENT ANALYSIS

At your Commission's November meeting, staff reported to the outcomes of the Spooktacular Event held at Burton Chace Park on October 28 and 29, 2017. Your Commission asked for information about attendees from respective Supervisorial Districts. Attached please find the staff analysis.

GJ:BW:SP:yw Attachments (4)

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status
9 Proposed Hotel on northern portion of Parcel 9U, wetland park on southern portion.	Sam Hardage	* Proposed dual building hotel, 6-story, 72'-high Marriott Residence Inn, and, 5-story, 61'-high Courtyard Marriott. *New promenade improvements, restaurants and amenities. * Wetland public park project (1.46 acres).	Massing Revised project will be resubmitted at a later date. Parking plan will be resubmitted at a later date.	Proprietary Option was approved by BOS on 10/6/15. Regulatory January 6, 2016, the BOS' approval of the hotel project was appealed to the CCC. On May 13, 2016, the CCC granted a time extension, until December 12, 2016, for the wetland park CDP On July 11, 2016, work began on the wetland park. On April 26, 2017, the DCB approved the final design of the hotel project. Construction of the hotel began on August 11, 2017.
10/14 (FF) Neptune Marina/ Legacy Partners	Tim O'Brien	* Demolish existing facilities and build 526 apartments. * 161-slip marina + 7 end-ties. * 28 foot-wide waterfront promenade.	Massing Four 55' tall clustered 4-story residential buildings over Parking with view corridor. Parking 1,012 project required parking spaces to be provided (103 public Parking spaces to be replaced off site) * Replacement of public parking both on and off site.	Proprietary – December 1, 2015, the BOS agreed to extend the term of the option for up to one year. Lessee submitted Lease Assignments and Assignments of Options to extend existing lease for Parcel 10 and the lease for Parcel 14. The SCHC endorsed the assignments on September 21, 2016 and the BOS approved on October 4, 2016. Parcel 10 and 14 Lease as executed on 12/9/16. Construction commenced on December 14, 2016, and anticipated completion date is October 30, 2019. Regulatory On January 21, 2015, the final project design was approved by the Design Control Board. On December 12, 2016, work began on the project.

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status		
43 Marina del Rey Hotel Anchorage	Jeff Pence	* Demolition of a 349-slip marina and construction of a 277-slip marina.	Massing Parking163 spaces for boaters	Proprietary BOS approved bifurcation of Parcels 42 and 43 into separate leaseholds Lessee exercised its option to expand the lease term. Lease was executed on 12/22/15, and project is under construction.		
				Regulatory Dock replacement will be phased during a 5-year period beginning in 2015. Reconstruction of the docks commenced in November 2016. Regulatory Matter: Parking Permit for reduced Parking.		
44 - Pier 44/Pacific Marina Venture	Michael Pashaie/ David Taban	* Build 5 new visitor serving commercial and dry storage buildings * 82,652 s.f. visitor serving commercial space	Massing Four new visitor- serving commercial buildings, maximum 36' tall and one dry stack storage building, 65' tall. 771.5 lineal feet view corridor proposed.	Proprietary The lessee initialed a revised Term Sheet on July 9, 2015. On January 13, 2016, SCHC endorsed DBH's recommendation to grant lessee an option to extend the lease term for 39 years. The Grant of Option was approved by the BOS in October 2016. Construction began on September 11, 2017.		
		* 141 slips + 5 end ties and 57 dry storage spaces	Parking 381 at grade Parking spaces will be provided with shared Parking agreement (402 Parking spaces are required).	Regulatory February 9, 2016, the BOS approved the project, which was appealed to the CCC. CCC denied the appeal on June 9, 2016. Regulatory Matter: Shared Parking Agreement. No Variance proposed		

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status
52 Boat Central/Pacific Marina Development	Jeff Pence	* 345-vessel dry stack storage facility* 30-vessel mast up storage space* 5,300 s.f. County Boatwright facility	Massing 81.5' high boat storage building partially over water. Parking with view corridor parking. All parking required of the project to be located on site.	Proprietary An extension to the Option was approved at the 11/12/13 BOS meeting. September 21, 2016, the SCHC voted 2 to 1 in favor of endorsing the recommendations to approve the Option and the new Lease for Parcel 52. Since three votes were needed to endorse the recommendation, there was no endorsement by the SCHC. On October 25, 2016, Supervisor Knabe referred the project back to DBH. Regulatory The waterside portion of the project was approved by the Coastal Commission on January 9, 2015. On August 23, 2016, the USACOE approved the 404 permit.
53 The Boatyard	Greg Schem	* New 921 s.f. ADA Restroom * New 3,916 s.f. carport with 14 garage spaces and boater storage. * Leasehold refurbishment, including new landscaping, hardscape, and waterside walkway.	Massing One 38' tall commercial warehouse building and 15' tall office buildings. New carport storage and office buildings will be 15' tall. Parking Parking proposed is 147 spaces. The code requires 134 spaces for this use.	Proprietary On 11/6/ 2012 the Lessee initialed a term sheet for an extension of the leasehold. On January 13, 2016, SCHC endorsed DBH's recommendation to extend the lease for 39 years. The grant of option was approved by the BOS at its March 15, 2016 meeting. Option was exercised and lease executed on 4/29/16. Project is under construction and anticipated completion date is February 2018. Regulatory The DCB approved the final design of the project on December 16, 2015. Regulatory Matter: Variance for reduced setbacks and Architectural Guidelines requiring that structures beat least 15 ft. from bulkhead.

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status
55/56/W Fisherman's Village/Gold Coast	Michael Pashaie/ David Taban	* 132-room hotel * 65,700 square foot restaurant/retail space * 30-slip new marina * 28 foot-wide waterfront promenade	Massing Nine mixed use hotel/visitor-serving commercial/retail structures (8 1- and 2-story and 1 60'-tall hotel over ground floor retail/ restaurant), parking structure with view corridor. Parking On-site Parking includes all project required Parking, Parking for Parcel 61 lessee (Whiskey Reds).	Proprietary The lessee provided the SCHC with project updates at the March and May 2015 meetings. Regulatory A plan was last submitted to the Department of Regional Planning in July of 2008. No recent activity has occurred. Regulatory Matter: Shared Parking Agreement. Variance for reduced setbacks (side and waterfront).
113 Mariner's Village	Michael Sondermann	* Complete leasehold refurbishment of 981 apartments * Retail space increase from 2,070 s.f. to 9,000 s.f. * New 92-slip anchorage will be constructed * New 28 foot-wide pedestrian promenade and public amenities		Proprietary – Item opened on 9/23/2013 Regulatory An EIR scoping meeting was held on 09/16/14 in Chace Park.
13 Villa del Mar	David Canzoneri	* Complete leasehold refurbishment of 198 apartments * Existing 209-slip anchorage will be renovated commencing no later than 2029 * Improved pedestrian promenade and public amenities will be renovated.	Massing Four existing buildings up to 3 stories high. Parking Existing open air Parking and Parking structure will be renovated. Total Parking provided on site is 572 spaces.	Proprietary Construction commenced on December 8, 2014. The project was completed in December 2017. Regulatory On 6/18/14, the DCB approved the final design of the renovation project.

Parcel No. Project Name	Representative	Redevelopment Proposed	Massing and Parking	Status
15 AMLI Residential	Jason Armison	* Demolish existing facilities and build 585 apartments * New 8,000 s.f. commercial space * New 241 boat slip marina * New 1,271-Parking space garage	Massing Six buildings up to 5 stories and 70' high Parking All Parking to be provided on site within new 1,271-space Parking garage	Proprietary The lease was executed on 1/30/14. Construction commenced on July 1, 2014, and anticipated completion date is May 2018. Regulatory June 30, 2014, demolition of the site commenced. October 2016 –Construction of project is underway.
28 Wayfarer	Tim O'Brien	* Complete leasehold refurbishment of 379 apartments * New bicycle depot for public use * Improvements to existing promenade and dock gates and public amenities * Replacement of existing docks within 6 months of completed of landside renovation	Massing Seven buildings up to 3 stories high Parking Existing subterranean Parking structure contains 947 Parking spaces.	Proprietary The MND for the project was adopted by the BOS at the March 24, 2015 meeting. Board also approved a future assignment to Legacy. Option was exercised and lease executed on 9/25/15. Project is under construction and anticipated completion date is January 2018. In July 2017, the CCC granted permission to begin the dock reconstruction project. Regulatory On July 15, 2015, the DCB approved the final design of the project. Construction commenced in December 2015.

DESIGN CONTROL BOARD MINUTES November 15, 2017

Members Present: Helena Jubany FAIA, Vice Chair (First District); Jerome Stanley, Member (Second District); Tony Wong, P.E, Member (Fifth District)

Members Absent: Simon Pastucha, Member (Third District)

Department Staff Present: Michael Tripp, Division Chief; Troy Evangelho, Planner; Kandyce Newton, Secretary

County Staff Present: Kevin Finkel, Department of Regional Planning; Amy Caves, County Counsel

Guests Testifying: David Levine, Marina Harbor Apartments; Rachel Vassar, Pamela Burton & Company; Jamie Myer, Myer Architects; Robert Calnon, RC Architecture; David M. Johnson, Amazon Books; Matt Ramos, Amazon Books

1. Call to Order and Pledge of Allegiance

Vice Chair Jubany called the meeting to order at 1:40 p.m.

Mr. Wong led the Pledge of Allegiance.

Moved by Mr. Wong, seconded by Mr. Stanley, the absence of Mr. Pastucha was excused.

Ayes: 3 – Vice Chair Jubany, Mr. Stanley, and Mr. Wong

2. Approval of the October 18, 2017 Minutes

Moved by Mr. Wong, seconded by Mr. Stanley, the October 18, 2017 minutes were approved.

Ayes: 3 - Vice Chair Jubany, Mr. Stanley, and Mr. Wong

3. Public Comment

None

4. Consent Agenda

None

5. New Business

A. Parcels 111/112 – Marina Harbor Apartments – DCB #17-010 – Consideration of New Landscaping and Dog Parks

Troy Evangelho presented the staff report.

Mr. Wong asked if other departments required approval of the applicant's project.

Mr. Evangelho replied that the applicant also needed approval from the Department of Regional Planning.

Kevin Finkel stated that Regional Planning had entitlement requirements for this project and would approve entitlement for land use in compliance with development standards.

Mr. Wong asked Mr. Finkel if he was aware of the Clean Water Act requirements and how storm water contamination would be handled in reference to the project. Mr. Finkel replied that he was not, and explained that the applicant would also require approval at the plan check phase with the Department of Public Works' Building and Safety Office. Mr. Finkel stated that the Clean Water Act requirements would likely be addressed at that time.

Mr. Wong shared his concern regarding storm water contamination and the need to ensure that the project is compliant with LID requirements [i.e., "low impact development" re urban storm water runoff].

Mr. Evangelho stated that the artificial turf outlined for use within the project was permeable and reiterated that grading and LID requirements would be reviewed at the Building and Safety's plan check phase.

David Levine, the Marina Harbor Lessees representative, and Rachel Vassar, the landscape architect, introduced themselves.

Mr. Levine stated that the intent of the lessee was to add amenities for residents and prospective residents while mitigating against the unattractive conditions that existed along Via Marina due to ongoing construction.

Public Comment

None

Board Comment

Mr. Wong asked Ms. Vassar about the LID requirements in reference to the project.

Ms. Vassar replied that her office was very familiar with the LID requirements and has previously designed other dog parks. Ms. Vassar also stated that the project would have a sub-aggregate base to assist with drainage and that her office would work closely with Planning Staff to ensure that all drainage concerns are addressed.

Marina del Rey Design Control Board November 15, 2017

Page 3

Vice Chair Jubany asked about the type of dense shrubbery that would cover the chainlinked fences around the parks, the impact on the park size and why those materials were

chosen.

Ms. Vassar pointed out the tree type in the plan submittals, explained that the texture of the

tree would result in minimal impact on space, and stated that the selected materials were

chosen with the elements (e.g., salty sea air) and overall esthetics in mind.

Mr. Stanley shared his concerns about the first dog park's smaller size, proximity to the two

residential buildings, and overall dog park maintenance.

Mr. Levine responded by stating that the dog parks needed to be close enough to the

buildings for dogs to make it inside. He further stated that the proposed size of the park was appropriate because it would usually only be a couple of dogs in the park at any given time

and the parks would be maintained once or twice a day.

Mr. Stanley recommended that the park use be determined by the size of the dog. Smaller,

timid dogs would utilize the smaller park and larger, more aggressive dogs would utilize the

larger park.

Mr. Levine replied that many options were considered in relation to the best use of the two

dog parks and clarified that the locations of each park would be on opposite ends of Bora Bora Way to have the least impact on residents while also remaining accessible to residents

with dogs.

Moved by Mr. Wong, seconded by Mr. Stanley this item was approved as submitted,

with conditions. The Applicant's project shall be consistent with Low Impact

Development (LID) compliance measures.

Ayes: 3 – Vice Chair Jubany, Mr. Wong, and Mr. Stanley

Nays: 0

B. Parcel 30 – Del Rey Yacht Club – DCB #17-011 – Consideration of Fencing Modifications

Troy Evangelho presented the staff report.

The architect on the project, Jamie Myer, introduced himself and further explained that the

design of the fence topper was an homage reference to the design of the original building.

Public Comment

None

Board Comment

Marina del Rey Design Control Board November 15, 2017 Page 4

Vice Chair Jubany stated that she appreciated Mr. Myer's explanation of architectural reference.

Moved by Mr. Wong, seconded by Mr. Stanley, this item was approved as submitted.

Ayes: 3 – Vice Chair Jubany, Mr. Wong, and Mr. Stanley

Nays: 0

C. Parcel 50 - Caruso Affiliated - DCB #17-012 - Consideration of Façade Modifications

Troy Evangelho presented the staff report.

The architect on the project, Robert Calnon, introduced himself and provided photographs of the existing façade and the proposed modifications and explained the modifications in detail.

Public Comment

None

Board Comment

None

Moved by Mr. Wong, seconded by Mr. Stanley, this item was approved as submitted, with conditions.

Ayes: 3 – Vice Chair Jubany, Mr. Wong, and Mr. Stanley

Nays: 0

D. Parcel 50 – Caruso Affiliated / Amazon Books – DCB #17-013 – Consideration of New Signage and Façade Modifications

Troy Evangelho presented the staff report.

Vice Chair Jubany asked if the Amazon order pick-up sign fell within the Marina del Rey Design Guidelines signage requirements.

Mr. Evangelho replied that because the shopping center had a more rigid sign program, the signage would fall outside of that program, but was still under the Board's purview. The Board could grant an exception to allow the applicant to have the sign.

Vice Chair Jubany also asked if there were any other tenants that have similar signs.

Mr. Evangelho answered that he could not recall any other stores in the shopping center that possessed informational signage such as those.

Mr. Tripp added that the store was a little different from the others in the shopping center because it would have an area where customers were able to pick up or return items ordered online. The signage was intended to explain the functionality, since customers may not be familiar with that type of store.

Vice Chair Jubany questioned if granting the exception would set a precedent for other stores to request approval for similar signage.

Mr. Tripp replied that it would set a precedent, but requesting an exception would fall under the Board's purview and be subject to the Board's approval.

Mr. Wong asked if the size of the letters on the proposed signs was comparable to other signs within the shopping center.

Mr. Evangelho responded that the proposed sign for the front of the store met the shopping center's sign program standards. The signs proposed for the side and the back of the store were slightly bigger than what the sign program allowed and the applicant was requesting an exception.

Mr. Stanley expressed concern regarding the impact on parking as a result of the restructuring of the one larger space into two spaces and agreed with Staff regarding the denial of the proposed white vinyl window coverings.

Mr. Finkel added in response to Mr. Stanley's parking concern that the County zoning code had specific parking requirements based on certain groupings of land uses. The current tenant, West Marine, fell under the retail/commercial category and the applicant, Amazon Books, would fall under the same category. Following the approval by the Design Control Board, the applicant would verify with Regional Planning what parking would be required to accommodate their business.

David Johnson and Matt Ramos of Amazon Books introduced themselves.

Mr. Johnson provided a detailed explanation of the store design and addressed the proposed vinyl window coverings. Mr. Johnson stated that the covering is more of an opaque frosted film that had some visibility, but was not completely transparent.

Public Comment

None

Board Comment

Mr. Stanley commented that he would not be comfortable approving the window coverings based on the rendered designs.

Marina del Rey Design Control Board November 15, 2017 Page 6

Mr. Johnson offered an alternative window design that would remove the opaque film completely. The left window would display an artwork mural and the window in front of the finished hallway would be left open to improve visibility.

Moved by Mr. Stanley, seconded by Mr. Wong, the exceptions to the proposed signage were approved, with conditions. The proposed vinyl window coverings were denied. The alternatively proposed window display was approved, with the condition that Staff approve the final window display design.

Ayes: 3 – Vice Chair Jubany, Mr. Wong, and Mr. Stanley

Nays: 0

7. Staff Reports

The reports were received and filed.

Public Comment

None

8. Adjournment

Vice Chair Jubany adjourned the meeting at 2:56 p.m.

Respectfully Submitted,

Kandyce Newton Secretary for the Design Control Board

Marina del Rey Slip Vacancy Report

Nov-17		17-25			26-30			31-35			36-40			41-45			46-50			51+						
Marina	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	VAC	AVAIL	%VAC	TOTAL VACANT	TOTAL AVAILABLE	%VAC	TTL OFF- LINE	TTL including OFF-LINE
P1																				5	0.0%		5	0.0%		
P7		8	0.0%	1	80	1.3%	1	44	2.3%	2	42	4.8%		12	0.0%		7	0.0%		21	0.0%	4	214	1.9%		i I
P8		15	0.0%		48	0.0%	5	82	6.1%	4	38	10.5%	2	16	12.5%		7	0.0%		1	0.0%	11	207	5.3%		1
P10																									180	1
P12							4	30	13.3%	4	53	7.5%	3	58	5.2%		44	0.0%	1	31	3.2%	12		5.6%		i I
P13					3	0.0%		33	0.0%	2	70	2.9%	2	36	5.6%	1	36	2.8%	1	8	12.5%	6	186	3.2%		i I
P15																									236	1
P18		198	0.0%	1	68			41	0.0%		39	0.0%	1	26	3.8%	3	18	16.7%		34	0.0%	5	424	1.2%		i I
P20	1	42	2.4%		59	0.0%		21	0.0%		9	0.0%		8	0.0%								139	0.0%		i I
P21	22	121	18.2%		51	0.0%		0.7	0.007		10	0.0%						0.007				22		12.1%		1
P28		_			141	0.0%		87	0.0%		81	0.0%					9	0.0%					318	0.0%	57	1
P30	1	8	12.5%	3		4.3%	2	51	3.9%		33	0.0%		26	0.0%		52	0.0%		55	0.0%	6	270	2.0%		1
P41	4	90	4.4%		24	0.0%	1	34	2.9%			7.40/		45		- 10	0.1	22 50/			0.007	5	148	3.4%		1
P43		29	0.0%	3	77	3.9%	2	88	2.3%	3	42	7.1%	8	15		10	26	38.5%		1	0.0%	26	278	9.4%	60	1
P44	_	0.4	7.00/		77	0.007		00	0.007	,	00	04.40/		0	0.00/			0.004	4	0	00.00/	4.4	0.40	F 00/	232	1
A47	/	96	7.3%		77		45	28	0.0%	6	28	21.4%		9	0.0%		1	0.0%		3	33.3%	14		5.8%		1
P53		2	0.0%	2	10	20.0%	15	22	68.2%	1	9	11.1%		,	0.00/		-	0.007		4.4	0.007	18		41.9%	60	i I
P54		00	0.004	- 1	3	33.3%		0	0.007	I	24	4.2%		6	0.0%		/	0.0%	0	14			54	3.7%		i I
P111	2	20	0.0%		27	0.0%		2	0.0%		15	0.0%					8	0.0%	3	39	7.7%	3	111	2.7%		1
P112	3	100	3.0%	_	40	4.10/		11	0.0%	- 1	24	0.0%		07	0.00/	2	17	17 (0)		40	0.0%	3	175	1.7%		1
P125I		24	8.3%		49	4.1%	3	93 68	3.2%	3	50	2.0%	2	27 4E	0.0%	3	17	17.6%		18	0.0%	11	270	4.0%		i I
P132	41	29	3.4%	12	Ü	0.0%			1.5%	Ů	58	5.2%	3	45	6.7%	10	39	2.6%	-	20	0.0%	,	202	3.4%	025	4/02
Total	41	782	5.2%	13	790	1.6%	34	735	4.6%	27	625	4.3%	19	284	6.7%	18	271	6.6%	6	290	2.1%	158	3777	4.2%	825	4602

Summation

Vacancy in 17'-25'	5.29
Vacancy in 26'-30'	1.69
Vacancy in 31'-35'	4.69
Vacancy in 36'-40'	4.39
Vacancy in 41'-45'	6.79
Vacancy in 46' to 50'	6.6%
Vacancy in 51' and over	2.19

Overall Vacancy 4.2% Vacancy w/o DOUBLES, OUT OF SERVICE slips 3.6%

Note:

 $Parcel\ 10\ dock\ reconstruction\ commencement\ August\ 2016.\ Estimated\ completion\ date:\ August\ 2018$

Parcel 15 dock reconstruction commencement September 2014. Estimated completion date: July 2018

Parcel 28 dock reconstruction commencement September 2017. Estimated completion date: May 2019

Parcel 43 dock reconstruction commencement September 2016. Estimated completion date of final stage: January 2020

Parcel 44 dock reconstruction commencement December 2017. Estimated completion date: April 2019

Parcel 53 dock reconstruciton commencement February 2017. Estimated completion date: February 2018

Nov-17	JudgeC	greenstier Het Auf	aliable TOTAL	Metr ology	OTAL COR MI	ATHRESHOLD
25' & Less						
Number of Slips	322	782	3777	21%	16%	
26'-30'				1		- 1
Number of Slips	264	790	3777	21%	19%	
30'-35'						_
Number of Slips	323	1367	3777	36%	18%	





LIST OF DOCK 55 APPROVED CHARTERS

COMPANY NAME	VESSEL NAME	VESSEL REGISTRATION #
The Duchess Yacht Charters	THE DUCHESS	USCG Doc#1091823
LA Sportfishing	MARSEA	USCG Doc#1204570
Charters 2000	LA GITANA	USCG Doc#675165
Luxury Liners Inc.	RANGO	USCG Doc#1241480
Luxury Liners Inc.	CLUELESS	USCG Doc#1084000
CruiseMdr.com	BLUE HORIZON	USCG Doc#178458
Mariner Sailing Charters, LLC	AMETHYST	USCG Doc#1150988
Uniq Yacht Charters	SUPREME	USCG Doc#1279948

The Department of Beaches and Harbors hosted its annual Halloween event on October 28-29, 2017 at Burton Chace Park. This year, the Department changed the event name from "Harvest Days and Haunted Nights" to "Marina Spooktacular". The two-day event offered family-friendly activities during the day and spine-tingling thrills at night.

The following analysis details the total number of attendees, the breakdown of attendees per Supervisorial District, and provides an assessment of the media plan.

OVERALL ATTENDANCE

One of our justifications for increasing the advertising for this event was that the Department wanted to reach residents throughout the five Supervisorial Districts and beyond. We also wanted to target people who may not yet know about the Department's programs and events.

For this year's event, we measured attendance through the number of tickets sold through Eventbrite and the liability waiver forms completed by attendees at the event. Although these forms cannot tell us the exact number of attendees at the event, it does provide some insight as to which Supervisorial Districts we are reaching through our promotional efforts.

EVENTBRITE

Based on Eventbrite analytics, there were a total of 2,499 people who "purchased" tickets to the Marina Spooktacular event. Below shows the breakdown of attendees per day:

	TOTAL:	2,499 tickets
•	Sunday, October 29, 2017 (10 am – 8 pm):	1,039 tickets
•	Saturday, October 28, 2017 (11 am – 9 pm):	1,461 tickets

LIABILITY WAIVERS

We extracted the zip code of attendees from the completed liability waiver forms. The chart below shows the breakdown of attendees per Supervisorial District.

FIGURE 1. BREAKDOWN OF ATTENDEES (BASED ON COMPLETED LIABILITY WAIVER FORMS)

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5	OTHER	TOTAL
118	1183	734	535	68	58	2696

	TOTAL:	2.696
•	Other:	58 (2.2%)
•	District 5:	68 (2.5%)
•	District 4:	535 (19.8%)
•	District 3:	734 (27.2%)
•	District 2:	1,183 (43.9%)
•	District 1:	118 (4.4%)

The results indicate that the Department was successful in reaching its target market of residents throughout Los Angeles County. Although a majority of attendees resided in District 2, District 3, and District 4, there were attendees from all five Supervisorial Districts present at the event. It is also interesting to note that there were attendees from outside Los Angeles County. According to the

liability waiver forms, attendees came from other counties in California such as Alameda County, Fresno County, Monterey County, Orange County, Riverside County, Sacramento County, San Bernardino County, San Diego County, San Mateo County, Solano County, and Ventura County. There were also attendees from outside of California such as Washington, Pennsylvania, Minnesota, Tennessee, Texas, Nevada, Wisconsin, Illinois, Utah, Connecticut, Arizona, Canada, United Kingdom, and France.

ADVERTISING

In order to increase the number of attendees for this event, the Department purchased additional advertising from various outlets. The media plan depicted below shows the details of how much the Department spent for each ad/billboard. The Department purchased the following:

• Argonaut: 3 full page ads

• Facebook: Post/event boosts (NOTE: This is the #1 source for driving traffic to the Eventbrite page.)

LA Parent: 1 exclusive email blast and a full page ad

• LA Weekly: Digital ads, print ad, and social media campaign

Mommy Poppins: Digital adsPlaya Vista Direct: 1 full page ad

• Time Out: Digital ads, print ad, and social media campaign

Please refer to Figure 2 for more details on the Marina Spooktacular media plan.

FIGURE 2. MARINA SPOOKTACULAR MEDIA PLAN

TITLE	ТҮРЕ	ISSUE	AD UNIT	COST	Se pt	October				November				December				
					25	2	9	1 6	2 3	3 0	6	1 3	2 0	2 7	4	1 1	1 8	2 5
	Newsprint	9/28	Full Page - Special Issue	\$1,320														
Argonaut	Newsprint	10/12	Full Page	\$1,320														
	Newsprint	10/26	Full Page	\$1,320									ļ					
	Digital Ads	10/20	Boost Post	\$50														
Facebook	Digital Ads	10/27	Boost Post	\$50														
	Event Listing	October	Boost Event	\$50														
LA Parent	Email Blast	10/13	Exclusive	\$750														
	Magazine	October	Full Page	\$4,091														
	Digital Ads	10/6, 10/13, 10/17, & 10/24	24 Hour Reskins of Food + Drink, News & Calendar sections	\$7,500														
	Email Blast	10/9	Exclusive															
LA Weekly	Newsletter	10/5, 10/12, 10/19 & 10/26	Promo Event Listings on Insider's Newsletter Full Page - Annual Best of LA Special Edition w/ Ad Index &															
	Newsprint Online/	10/5	E-Edition Impressions on Food + Drink,			<u> </u>	<u> </u>		L	İ			ļ					
	Mobile	October	News & Calendar sections			Ţ							ļ					
	Online/ Mobile	October	Programmatic Impressions															

	Social		LA Weekly Sponsored FB Social				 Π				
	Media	October	Sprint Campaign		<u> </u>	 		 	 		
LA Times Mommy Poppins	Digital Ads	October		\$5,400				 		 	
	Print Ads	October		\$2,450							
	Digital Ads	October	Medium Rectangle - Runs with Halloween content & activities	\$375		 					
	Digital Ads	10/6	Newsletter Banner	\$375							
	Digital Ads	10/23- 10/29	Text Ad	FREE							
Playa Vista Direct	Magazine	Oct/Nov	Full Page	\$645							
	Digital Ads	October	Medium Rectangle	FREE							
Time Out	Digital Ads	October	Things to Do + Events - Billboard + Half Page	\$1,200							
	Email Blast	10/23	Newsletter Sponsorship	\$800							
	Magazine	Oct - Dec	Full Page	\$3,500			 	 	 	 	
	TOTAL:										

ADDITIONAL PROMOTION

DBH created a page on the Department's website to promote the Marina Spooktacular event. The page provided more information about the event as well as a link to the Eventbrite website, where attendees could fill out liability waivers and "purchase" tickets for the event. According to the analytics provided by Eventbrite, this page is the third largest source of driving traffic to the site. The Department also passed out the Marina Spooktacular event fliers at community events such as the LA County Fair, Taste of Soul, and the weekly Marina del Rey Farmers' Market. The fliers were also available at various locations such as the Department's Administration Building, Burton Chace Park, Dockweiler Youth Center, Dockweiler RV Park, Lloyd-Taber-Marina del Rey Library, and the Marina del Rey Visitor's Center.

FIGURE 3. SCREENSHOT OF THE HALLOWEEN PAGE ON THE DEPARTMENT'S WEBSITE

THINGS TO DO

Marina SPOOKTACULAR

Click image above to download a PDF of the event flier.

The Department of Beaches & Harbors presents Marina SPOOKTACULAR... Harvest Delights & Nighttime Frights!

Halloween comes to Marina del Rey! Join us at Burton Chace Park on Sat-Sun, October 28–29 for a family-friendly harvest celebration during the day and spine-tingling thrills at night.

Enjoy · haunted pirate ships · games · rides · crafts · pirates · & much more!

The Marina del Rey Convention and Visitors Bureau (CVB) also created a page on their site to promote the Marina Spooktacular event. The dedicated page linked viewers to the Eventbrite website. According to Eventbrite's analytics, the CVB page is the second greatest source of driving traffic to the site.

FIGURE 4. SCREENSHOT OF THE HALLOWEEN PAGE ON THE CVB WEBSITE

A WRISTBAND

Admission is FREE, however, liability waivers are required for all attendees (all ages) who want to participate in any activity. Print out and complete your waiver at home for faster festival entry. You'll need to deliver the waiver to the Department of Beaches & Harbors tent at the park entrance and exchange it for a wristband. Get a printable waiver by registering at Marina Spooktacular's Eventbrite page. Click below.

EVENTBRITE





CARVE LIKE A PRO

Get tips from a professional pumpkin carver on how to creatively decorate festive gourds. Pumpkins and carving kits will be



PLAY LIKE A KID

Classic carnival games and kid-focused activities will be available all day. Challenge Dad to a ring toss-off. See who can beat



GET YOUR FACE PAINTED

Whether your style is a kitty cat or a spooky spider, stop by the face-painting station and get prepped for the day.

CONCLUSION

The Marina Spooktacular event drew thousands of people to Marina del Rey over the two-day weekend. There was also a good representation amongst the five Supervisorial Districts at the event. I believe this is a strong indicator that our marketing efforts to promote the event are working. Therefore, I think that we should maintain the same budget for advertising the 2018 Marina Spooktacular event.