



SANITATION – GENERAL REQUIREMENTS

*Prepared by Chief Executive Office, Risk Management Branch
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Keeping worksites clean and orderly is every employee's responsibility. Cluttered workspaces, accumulation of waste materials or lack of regular sweeping or mopping are indicators that effective housekeeping and sanitation guidelines are not in place.

The following minimum sanitation requirements are listed in Title 8, California Code of Regulations, Section 3362:

- Every worksite should be kept clean, orderly and in a sanitary condition to the extent that the work being performed allows.
- Building interiors and exteriors should be kept clean and maintained so they do not contribute to the hazard.
- Cleaning and sweeping should be performed in a manner to minimize the contamination of air and performed at a time to minimize harmful exposure to employees.
- To facilitate cleaning, floors should be kept free of protruding nails, splinters, loose boards and unnecessary holes and openings.
- Decayable waste should be placed in a leak-proof container. The container should be maintained in a sanitary condition and equipped with a tight-fitting lid if it cannot be maintained in a sanitary condition without one.
- All sweepings, decayable wastes, trash and garbage should be removed as often as necessary to avoid creating a nuisance or health hazard through the development of unsanitary conditions.
- Every worksite should be outfitted to prevent the entrance or harborage of insects, rodents or other vermin. An effective program of extermination and control should be instituted whenever their presence is detected.
- Sources of water intrusion (exterior and interior) or other uncontrolled accumulation of water should be corrected due to the potential for these conditions to promote mold growth.