

COUNTY OF LOS ANGELES

Family and Social Services

FESIA A. DAVENPORT
Chief Executive Officer



DATE: Wednesday, October 6, 2021
TIME: 1:30 PM

DUE TO THE CLOSURE OF ALL COUNTY BUILDINGS, MEETING PARTICIPANTS AND MEMBERS OF THE PUBLIC WILL NEED TO CALL IN TO PARTICIPATE:

Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#
[MS Teams Meeting Link](#) (Ctrl + click to follow link)

AGENDA

Members of the Public may address agenda item. Two (2) minutes are allowed for each item.

- I. Call to Order
- II. **Presentation/Discussion Items:**
 - a. **Department of Public Social Services (DPSS)/Department of Children and Family Services:** California Statewide Automated Welfare System (CalSAWS) Presentation.
 - b. **DPSS:** Recommendation to Award Contract to Maximus US Services, Inc., for Greater Avenues for Independence Case Management Services.
- III. Items continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.
- IV. Public Comment
- V. Adjournment



County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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ANTONIA JIMÉNEZ
 Director

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November 16, 2021

The Honorable Board of Supervisors
 County of Los Angeles
 383 Kenneth Hanh Hall of Administration
 500 West Temple Street
 Los Angeles, California 90012

Dear Supervisors:

**RECOMMENDATION TO AWARD CONTRACT TO
 MAXIMUS US SERVICES, INC., FOR GREATER AVENUES
 FOR INDEPENDENCE CASE MANAGEMENT SERVICES
 (ALL DISTRICTS – 3 VOTES)**

SUBJECT

The Department of Public Social Services (DPSS) seeks the Board of Supervisors' (Board) approval to award a 35-month contract with Maximus US Services, Inc. (Maximus), to provide Greater Avenues for Independence (GAIN) Case Management Services to the Department's Welfare-to-Work (WtW) participants, in GAIN Region II and Region VII.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that pursuant to Los Angeles County Code Section 2.121.420 that GAIN Case Management (GCM) services can be more economically performed by an independent contractor than by County employees. (Enclosure I)
2. Approve and instruct the Board Chair to sign the enclosed contract (Enclosure II) with Maximus for the provision of GCM services to WtW participants, in GAIN Regions II and VII. The contract will be effective for 35 months, from February 1, 2022 through December 31, 2024, with a maximum contract amount of \$40,356,250.04. The cost of the contract is fully funded by the California Work Opportunity and Responsibility to Kids (CalWORKs) Single Allocation. Funding for Fiscal Year (FY) 2021-22 is included in the Department's current budget. Funding for future FYs will be included in the Department's annual budget requests.

3. Delegate authority to the Director of DPSS, or her designee, to prepare and execute amendments to the GCM services contract for: (a) instances which affect the scope of work, term, contract sum, payment terms, or any other term or condition in the contract; (b) additions and/or changes required by the Board or Chief Executive Office (CEO); (c) changes to be in compliance with applicable County, State, and federal regulations; or (d) increases or decreases of no more than ten percent of the original contract amount based on the Contractor's performance, County's service needs, and funding availability. DPSS will obtain the approval of County Counsel as to form prior to executing such amendments and submit cost analyses to the Auditor-Controller for approval, if warranted. The Director of DPSS, or her designee, shall notify the Board within ten business days of executing such amendments.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action will allow DPSS to continue to provide seamless delivery of GCM services to CalWORKs WtW participants in GAIN Regions II (Antelope Valley) and VII (San Fernando Valley).

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action is consistent with the principles of the Countywide Strategic Plan Goal I – Make Investments that Transform Lives: We will aggressively address society's most complicated social, health, and public safety challenges. We want to be a highly responsive organization capable of responding to complex societal challenges – one person at a time.

FISCAL IMPACT/FINANCING

The maximum contract amount for the 35 month period, from February 1, 2022 through December 31, 2024, is \$40,356,250.04. The maximum amount includes \$40,104,166.67 for case management services and \$252,083.37 for the maximum performance incentives. Funding for FY 2021-22 is included in the Department's current budget. Funding for future years will be included in the Department's annual budget requests. This contract is fully funded with the CalWORKs Single Allocation; there is no additional Net County Cost impact after the required CalWORKs Maintenance of Effort is met.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Maximus is a publicly held company with its headquarters located in Virginia. They have provided GCM services for the County's GAIN program for 21 years. Maximus will subcontract with JVS SoCal, a non-profit corporation, to provide GCM services in the Antelope Valley and San Fernando Valley. Maximus has subcontracted with JVS SoCal for the past 14 years.

This contract is subject to Proposition A and the Living Wage Program (Los Angeles County Code, Chapter 2.201). Maximus agrees to fully comply with all requirements of the Living Wage Program and agrees to pay full-time and part-time employees providing County services the current living wage rate. The contract does not include a cost-of-living adjustment provision.

The award of this contract will not result in the unauthorized disclosure of confidential information and will be in full compliance with federal, State, and County regulations.

County Counsel and the CEO reviewed this Board letter and County Counsel has approved the contract as to form. The contractor is in compliance with all Board, CEO, and County Counsel requirements.

CONTRACTING PROCESS

GCM services were solicited through a competitive process under Los Angeles County Code, Chapter 2.21 et seq. (Proposition A). On August 26, 2020, DPSS released a Request for Proposals (RFP). The RFP was advertised on social media platforms and was posted on Los Angeles County's "Doing Business With Us" and the "DPSS Contracting Opportunities" websites. The RFP was also advertised in the following publications: Antelope Valley Press, La Opinion, Long Beach Press Telegram, Los Angeles Times, and the San Gabriel Valley Tribune.

The mandatory proposers' conference was held on September 16, 2020. Proposals were received from four organizations: Maximus US Services, Inc.; Arbor E&T, LLC dba Equus Workforce Solutions; TLC Staffing Solutions Inc.; and Volunteers of America of Los Angeles. All proposals were reviewed for compliance with the RFP requirements; TLC Staffing Solutions Inc., was disqualified for not meeting the minimum mandatory requirements in the RFP. Proposals were cost-effective based on the Department's Proposition A cost analysis validated by the Auditor-Controller.

In accordance with the County Protest Policy, the disqualified agency was provided the opportunity to request a Disqualification Review. TLC Staffing Solutions Inc. did not request a Disqualification Review.

The remaining proposals were evaluated by a committee consisting of five panelists in accordance with the evaluation process identified in the RFP. The non-selected proposers received a debriefing meeting and did not submit a protest.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended action will not infringe on the role of the County in relationship to its responsibility to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County. Alternate resources are

available so that services can be obtained from another source in the event of default by the contractor.

CONCLUSION

Upon Board approval, the Executive Office of the Board of Supervisors is requested to return one adopted stamped Board letter and three original signed copies of the contract to the Director of DPSS.

Respectfully submitted,

Antonia Jiménez
Director

AJ:lt

Enclosures

c: Chief Executive Office
Executive Office, Board of Supervisors
County Counsel
Auditor-Controller

**LETTER OF VERIFICATION FOR THE
COST ANALYSIS
FROM THE AUDITOR-CONTROLLER**

CONTRACT WITH MAXIMUS