



FESIA A. DAVENPORT  
Chief Executive Officer

## County of Los Angeles Health and Mental Health Services

**DATE:** Wednesday, August 18, 2021  
**TIME:** 10:00 a.m.

**DUE TO CLOSURE OF ALL COUNTY BUILDINGS,  
MEETING WILL BE HELD BY PHONE.  
TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:  
DIAL-IN NUMBER: 1 (323) 776-6996  
CONFERENCE ID: 479494149#**

**[MS Teams link](#) (Ctrl+Click to Follow Link)**

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL \*6 TO  
UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

### AGENDA

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Three (3) minutes are allowed for each item.

I. Call to order

II. **NOTICE OF CLOSED SESSION** – (Set for 9:30 am)

#### **CS-1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Government Code Section 54956.9(a)

Grace Community Church of the Valley, et al. v. Gavin Newsom, et al.

Los Angeles Superior Court Case No. 20BBCV00497

(consol. with County of Los Angeles, et al. v. Grace Community Church of the Valley, et al., L.A. Superior Court Case No. 20STCV30695)

Department of Public Health

III. **Information Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):

- a. **DHS:** Request to Accept Compromise Offers of Settlement for Patients Seen Under the Trauma Center Service Agreement (RLANRC and LAC+USC MC)

- b. **DHS:** Request to Accept Compromise Offers of Settlement for Patients Seen Under the Trauma Center Service Agreement (RLANRC, LAC+USC MC, and Harbor-UCLA)
- c. **DPH:** Approval to Execute an Amendment to the Oral Health Collaborative Consortium Services Contract with the Regents of the University of California, Los Angeles (#5911)
- d. **DPH:** Authorization to Accept and Sign Grant Agreement Number 21-10059 and Future Agreements and/or Amendments from the California Department of Public Health for the California Perinatal Equity Initiative (#05917)

IV. **Presentation Item(s):**

- a. **DPH:** Approval to Execute a Contract with Research Triangle Institute to Conduct the Los Angeles County Health Survey (#5709)

- V. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting
- VI. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda
- VII. Public Comment
- VIII. Adjournment

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**

August 31, 2021

DRAFT  
DHS Letterhead

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO ACCEPT COMPROMISE OFFERS OF SETTLEMENT  
FOR PATIENTS SEEN UNDER THE  
TRAUMA CENTER SERVICE AGREEMENT  
(RLANRC AND LAC+USC MC)  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

To request Board approval for the Director of Health Services, or designee, to accept compromise offers of settlement for patients who received medical care at either County facilities and/or at non-County operated facilities under the Trauma Center Service Agreement. The compromise offers of settlement referenced below are not within the Director's authority to accept.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Authorize the Director of Health Services (Director), or designee, to accept the attached compromise offers of settlement, pursuant to Section 1473 of the Health and Safety Code, for the following individual accounts:

Patients who received medical care at County facilities:

Rancho Los Amigos National Rehabilitation Center – Account Number 101215975 in the amount of \$85,937.90.

LAC+USC Medical Center – Account Number 101889875 in the amount of \$184,270.66.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Patients who received medical care at County facilities: The compromise offer of settlement for these patient accounts is recommended because the patients are unable to pay the full amount of charges and the compromise offers represent the maximum amount the Department of Health Services (DHS) was able to negotiate or was offered.

The best interest of the County would be served by approving the acceptance of these compromises, as it will enable the DHS to maximize net revenue on these accounts.

### **Implementation of Strategic Plan Goals**

The recommended actions will support Strategy III.3 "Pursue for Operational Effectiveness, Fiscal Responsibility, and Accountability" of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

This will expedite the County's recovery of revenue totaling approximately \$270,208.56  
There is no net cost to the County.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Under County Code Chapter Section 2.76.046, the Director, or designee, has the authority to reduce patient account liabilities by the greater of i) \$15,000, or ii) \$75,000 or 50 percent of the account balance, whichever is less. Any reduction exceeding the Director's, or designee's, authority requires Board approval.

On January 15, 2002, the Board adopted an ordinance granting the Director, or designee, authority to compromise or reduce patient account liabilities when it is in the best interest of the County to do so.

On November 1, 2005, the Board approved a revised ordinance granting the Director, or designee, authority to reduce, on an account specific basis, the amount of any liability owed to the County which relates to medical care provided by third parties for which the County is contractually obligated to pay and related to which the County has subrogation or reimbursement rights. The revised ordinance was adopted by the Board on December 8, 2005.

The Honorable Board of Supervisors  
8/31/2021  
Page 3

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Maximizing net revenues on patients who received medical care at County facilities will help DHS meet its budgeted revenue amounts. All payments received for the trauma accounts (non-County facilities) will replenish the Los Angeles County Trauma Funds.

Respectfully submitted,

Christina R. Ghaly, M.D.  
Director

CRG:ANW:VP

Enclosures (2)

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors

**DATA FOR COMPROMISE SETTLEMENT**

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES  
TRANSMITTAL 21-9-A

Amount of Aid	\$1,154,322.44	Account Number	101215975
Amount Paid	0.00	Name	Adult Male
Balance Due	\$1,154,322.44	Service Date	02/13/2018
Compromise Amount Offered	\$85,937.90	Facility	Rancho Los Amigos National Rehabilitation Center
Amount to be Written Off	\$1,068,384.54	Service Type	Inpatient

**JUSTIFICATION**

The patient was treated at Rancho Los Amigos National Rehabilitation Center at a cost of \$1,154,322.44. The account was referred to the County vendor whom was able to negotiate the payment of \$85,937.90 for this account.

This compromise offer of settlement is recommended because it represents the maximum amount the County vendor was able to negotiate for payment.

**DATA FOR COMPROMISE SETTLEMENT**

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES  
TRANSMITTAL 21-9-B

Amount of Aid	\$436,745.00	Account Number	101889875
Amount Paid	0.00	Name	Adult Male
Balance Due	\$436,745.00	Service Date	09/20/20 – 10/11/20
Compromise Amount Offered	\$184,270.66	Facility	LAC+USC Medical Center
Amount to be Written Off	\$252,474.34	Service Type	Inpatient

**JUSTIFICATION**

The patient was treated at LAC+USC Medical Center at a cost of \$436,745.00. The account was referred to the County vendor whom was able to negotiate the payment of \$184,270.66 for this account.

This compromise offer of settlement is recommended because it represents the maximum amount the County vendor was able to negotiate for payment.



## BOARD LETTER FACT SHEET

Agenda Review Date: August 18, 2021

Board Meeting Date: August 31, 2021

Sup. Dist. / SPA No.: All Districts

**DEPARTMENT:** *Department Of Health Services (DHS)*

**SUBJECT:** REQUEST TO ACCEPT COMPROMISE OFFERS OF SETTLEMENT FOR PATIENTS SEEN UNDER THE TRAUMA CENTER SERVICE AGREEMENT (RLANRC, LAC+USC MC, AND HARBOR-UCLA)

### **I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

Requesting Board approval for the acceptance of compromise offers of settlement for patient accounts that are unable to be paid in full. The payments will replenish the Los Angeles County Trauma Funds.

### **II. RECOMMENDED ACTIONS** (summarized)

The Board is being asked to authorize the Director, or designee, to accept the attached compromise offers of settlement, pursuant to Section 1473 of the Health and Safety Code. This will expedite the County's recovery of revenue totaling \$19,240.50 for medical care provided at LAC+USC Medical Center, Rancho Los Amigos National Rehabilitation Center and Harbor UCLA Medical Center.

### **III. COST AND FUNDING SOURCES**

Cost: There is no net cost to the County

Funding: Not Applicable

### **IV. BACKGROUND** (critical and/or insightful)

The acceptance of the attached compromise settlements will help maximize net revenues and will help DHS meet its' budgeted revenue amounts.

### **V. POTENTIAL ISSUE(S)**

Not applicable

### **VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**

DHS, Virginia Perez, [virperez@dhs.lacounty.gov](mailto:virperez@dhs.lacounty.gov)

County Counsel, Kelly Hassel, [khassel@counsel.lacounty.gov](mailto:khassel@counsel.lacounty.gov)

August 31, 2021

DRAFT  
DHS Letterhead

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO ACCEPT COMPROMISE OFFERS OF SETTLEMENT  
FOR PATIENTS SEEN UNDER THE  
TRAUMA CENTER SERVICE AGREEMENT  
(RLANRC, LAC+USC MC, AND HARBOR-UCLA)  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

To request Board approval for the Director of Health Services, or authorized designee, to accept compromise offers of settlement for patients who received medical care at either County facilities and/or at non-County operated facilities under the Trauma Center Service Agreement. The compromise offers of settlement referenced below are not within the Director's authority to accept.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Authorize the Director of Health Services (Director), or authorized designee, to accept the attached compromise offers of settlement, pursuant to Section 1473 of the Health and Safety Code, for the following individual accounts:

Patients who received medical care at County facilities:

Rancho Los Amigos National Rehabilitation Center – Account Number 101611084 in the amount of \$2,280.50

LAC+USC Medical Center – Account Number 100698832 in the amount of \$4,000.00

LAC+USC Medical Center – Account Number 101993992 in the amount of \$5,000.00

Rancho Los Amigos National Rehabilitation Center – Account Number 101993992 in the amount of \$4,960.00

Harbor UCLA Medical Center – Account Number 100201536 in the amount of \$3,000.00.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Patients who received medical care at County facilities: The compromise offer of settlement for these patient accounts is recommended because the patients are unable to pay the full amount of charges and the compromise offers represent the maximum amount the Department of Health Services (DHS) was able to negotiate or was offered.

The best interest of the County would be served by approving the acceptance of these compromises, as it will enable the DHS to maximize net revenue on these accounts.

### **Implementation of Strategic Plan Goals**

The recommended actions will support Strategy III.3 “Pursue for Operational Effectiveness, Fiscal Responsibility, and Accountability” of the County’s Strategic Plan.

### **FISCAL IMPACT/FINANCING**

This will expedite the County’s recovery of revenue totaling approximately \$19,240.50  
There is no net cost to the County.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Under County Code Chapter Section 2.76.046, the Director, or authorized designee, has the authority to reduce patient account liabilities by the greater of i) \$15,000, or ii) \$75,000 or 50 percent of the account balance, whichever is less. Any reduction exceeding the Director’s, or authorized designee’s, authority requires Board approval.

On January 15, 2002, the Board adopted an ordinance granting the Director, or authorized designee, authority to compromise or reduce patient account liabilities when it is in the best interest of the County to do so.

On November 1, 2005, the Board approved a revised ordinance granting the Director, or authorized designee, authority to reduce, on an account specific basis, the amount of any liability owed to the County which relates to medical care provided by third parties for which the County is contractually obligated to pay and related to which the County has subrogation or reimbursement rights. The revised ordinance was adopted by the Board on December 8, 2005.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Maximizing net revenues on patients who received medical care at County facilities will help DHS meet its budgeted revenue amounts. All payments received for the trauma accounts (non-County facilities) will replenish the Los Angeles County Trauma Funds.

The Honorable Board of Supervisors  
8/31/2021  
Page 3

Respectfully submitted,

Christina R. Ghaly, M.D.  
Director

CRG:ANW:VP

Enclosures (5)

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors

**DATA FOR COMPROMISE SETTLEMENT**

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES  
TRANSMITTAL 21-8-A

Amount of Aid	\$223,075.00	Account Number	101611084
Amount Paid	0.00	Name	Adult Male
Balance Due	\$223,075.00	Service Date	06/29/2019 – 02/04/2020
Compromise Amount Offered	\$2280.50	Facility	Rancho Los Amigos National Rehabilitation Center
Amount to be Written Off	\$220,794.50	Service Type	Inpatient

**JUSTIFICATION**

The patient was treated at Rancho Los Amigos National Rehabilitation Center at a total cost of \$223,075.00.

The attorney has settled the case in the amount of \$50,000.00. Due to the low recovery and the insufficient funds to fully satisfy all liens the attorney proposes the following disbursement:

<b>Disbursements</b>	<b>Total Claim</b>	<b>Proposed Settlement</b>	<b>Percent of Settlement</b>
Attorney Fees	\$20,000.00	\$20,000.00	40.0%
Attorney Cost	\$198.74	\$198.74	0.40%
Other lien holders	\$748,631.57	\$7,636.04	15.27%
Los Angeles Department of Health Services (Rancho Los Amigos NRC)	\$223,075.00	\$2,280.50	4.56%
Net to Client (Heirs)	\$0.00	\$19,884.72	39.77%
<b>Total</b>	<b>\$991,905.31</b>	<b>\$50,000.00</b>	<b>100.00%</b>

**DATA FOR COMPROMISE SETTLEMENT**

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES  
TRANSMITTAL 21-8-B

Amount of Aid	\$130,627.25	Account Number	100698832
Amount Paid	0.00	Name	Adult Male
Balance Due	\$130,627.25	Service Date	06/09/2016 & 08/12/2016
Compromise Amount Offered	\$4,000.00	Facility	LAC+USC Medical Center
Amount to be Written Off	\$126,627.25	Service Type	Inpatient

**JUSTIFICATION**

The patient was treated at LAC+USC Medical Center at a total cost of \$130,627.25.

The attorney has settled the case in the amount of \$15,000.00. Due to the low recovery and the insufficient funds to fully satisfy all liens the attorney proposes the following disbursement:

<b>Disbursements</b>	<b>Total Claim</b>	<b>Proposed Settlement</b>	<b>Percent of Settlement</b>
Attorney Fees	\$5,000.00	\$5,000.00	33.0%
Attorney Cost	\$3,000.00	\$1,500.00	10.0%
Other lien holders	\$41,310.64	\$3,000.00	20.0%
Los Angeles Department of Health Services (LAC+USC Medical Center)	\$130,627.25	\$4,000.00	27.0%
Net to Client (Heirs)	\$0.00	\$1,500.00	10.0%
<b>Total</b>	<b>\$179,937.89</b>	<b>\$15,000.00</b>	<b>100.00%</b>

**DATA FOR COMPROMISE SETTLEMENT**

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES  
TRANSMITTAL 21-8-C

Amount of Aid	\$394,185.00	Account Number	101993992
Amount Paid	0.00	Name	Adult Male
Balance Due	\$394,185.00	Service Date	03/29/2021 & 04/28/2021
Compromise Amount Offered	\$5,000.00	Facility	LAC+USC Medical Center
Amount to be Written Off	\$389,185.00	Service Type	Inpatient

**JUSTIFICATION**

The patient was treated at LAC+USC Medical Center at a total cost of \$394,185.00.

The attorney has settled the case in the amount of \$25,000.00. Due to the low recovery and the insufficient funds to fully satisfy all liens the attorney proposes the following disbursement:

<b>Disbursements</b>	<b>Total Claim</b>	<b>Proposed Settlement</b>	<b>Percent of Settlement</b>
Attorney Fees	\$11,250.00	\$11,250.00	45.00%
Attorney Cost	\$1,290.00	\$1,290.00	5.16%
Other lien holders (Rancho Los Amigos NRC)	\$156,900.00	\$4,960.00	19.84%
Los Angeles Department of Health Services (LAC+USC MC)	\$394,185.00	\$5,000.00	20.00%
Net to Client (Heirs)	\$0.00	\$2,500.00	10.00%
<b>Total</b>	<b>\$563,625.00</b>	<b>\$25,000.00</b>	<b>100.00%</b>

**DATA FOR COMPROMISE SETTLEMENT**

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES  
TRANSMITTAL 21-8-D

Amount of Aid	\$160,470.00	Account Number	101993992
Amount Paid	0.00	Name	Adult Male
Balance Due	\$160,470.00	Service Date	04/15/2021 – 05/12/2021
Compromise Amount Offered	\$4,960.00	Facility	Rancho Los Amigos National Rehabilitation Center
Amount to be Written Off	\$155,510.00	Service Type	Inpatient

**JUSTIFICATION**

The patient was treated at Rancho Los Amigos National Rehabilitation Center at a total cost of \$160,470.00.

The attorney has settled the case in the amount of \$25,000.00. Due to the low recovery and the insufficient funds to fully satisfy all liens the attorney proposes the following disbursement:

<b>Disbursements</b>	<b>Total Claim</b>	<b>Proposed Settlement</b>	<b>Percent of Settlement</b>
Attorney Fees	\$11,250.00	\$11,250.00	45.0%
Attorney Cost	\$1,290.00	\$1,290.00	5.16%
Other lien holders (LAC+USC MC)	\$394,185.00	\$5,000.00	20.00%
Los Angeles Department of Health Services (Rancho Los Amigos NRC)	\$160,470.00	\$4,960.00	19.84%
Net to Client (Heirs)	\$0.00	\$2,500.00	10.00%
<b>Total</b>	<b>\$567,195.00</b>	<b>\$25,000.00</b>	<b>100.00%</b>



**DATA FOR COMPROMISE SETTLEMENT**

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES  
TRANSMITTAL 21-8-E

Amount of Aid	\$18,900.00	Account Number	100201536
Amount Paid	0.00	Name	Adult Male
Balance Due	\$18,900.00	Service Date	05/27/2020-08/18/2020
Compromise Amount Offered	\$3,000.00	Facility	Harbor UCLA Medical Center
Amount to be Written Off	\$15,900.00	Service Type	Inpatient

**JUSTIFICATION**

The patient was treated at Harbor UCLA Medical Center at a total cost of \$18,900.00.

The attorney has settled the case in the amount of \$15,000.00. Due to the low recovery and the insufficient funds to fully satisfy all liens the attorney proposes the following disbursement:

<b>Disbursements</b>	<b>Total Claim</b>	<b>Proposed Settlement</b>	<b>Percent of Settlement</b>
Attorney Fees	\$6,000.00	\$5,000.00	33.33%
Attorney Cost	\$1,459.00	\$1,459.00	9.73%
Other lien holders	\$12,050.00	\$1,912.34	12.75%
Los Angeles Department of Health Services (Harbor UCLA)	\$18,900.00	\$3,000.00	20.00%
Net to Client (Heirs)	\$0.00	\$3,628.66	24.19%
<b>Total</b>	<b>\$38,409.00</b>	<b>\$15,000.00</b>	<b>100.00%</b>

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

# DRAFT

**DEPARTMENT:**

**SUBJECT:**

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**



**BARBARA FERRER, Ph.D., M.P.H., M.Ed.**  
Director

**MUNTU DAVIS, M.D., M.P.H.**  
County Health Officer

**MEGAN McCLAIRE, M.S.P.H.**  
Chief Deputy Director

313 North Figueroa Street, Suite 806  
Los Angeles, CA 90012  
TEL (213) 288-8117 • FAX (213) 975-1273

[www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)



**BOARD OF SUPERVISORS**

**Hilda L. Solis**  
First District

**Holly J. Mitchell**  
Second District

**Sheila Kuehl**  
Third District

**Janice Hahn**  
Fourth District

**Kathryn Barger**  
Fifth District

August 31, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO EXECUTE AN AMENDMENT TO THE ORAL HEALTH  
COLLABORATIVE CONSORTIUM SERVICES CONTRACT WITH THE REGENTS OF  
THE UNIVERSITY OF CALIFORNIA, LOS ANGELES  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Request approval to execute an amendment to the Oral Health Collaborative Consortium Services contract with the Regents of the University of California, Los Angeles (UCLA).

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve and instruct the Director of the Department of Public Health (Public Health), or designee, to execute a contract amendment, substantially similar to Exhibit I, to Contract Number PH-003994 with UCLA to: a) amend the Scope of Work (SOW) for additional Oral Health Collaborative Consortium services; and b) increase the contract maximum obligation for fiscal year (FY) 2021-22 by \$502,749 from \$920,172 to \$1,422,921; 100 percent offset by California Department of Public Health, Proposition 56 funds.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

Approval of the above Recommendation will allow Public Health to execute a contract amendment with UCLA to amend the SOW and increase the maximum obligation for FY 2021-22. This will enable Public Health to provide additional Oral Health Collaborative Consortium (OHCC) services which include: helping children who are unlikely to receive preventive services access primary preventive services in a school setting; supporting an electronic referral management tool to improve care coordination and communication among dental providers and care management teams providing oral health services for children; and coordinating community engagement and outreach services to continue the implementation of Public Health's Community Oral Health Improvement Plan (COHIP). The COHIP's mission is to develop methods and apply best practices to overcome barriers to better oral health, address oral health inequity, and improve the oral health of all Los Angeles County (LAC) residents.

## **Implementation of Strategic Plan Goals**

The recommended actions support Strategy II.2 – Support the Wellness of our Communities, of the County's Strategic Plan.

## **FISCAL IMPACT/FINANCING**

The total cost of the recommended contract amendment is \$502,749; 100 percent offset by the California Department of Public Health, Proposition 56 funds.

There is no net County cost associated with this action.

Funding for the contract is included in Public Health's Final Recommended Budget for FY 2021-22 and will be included in future FYs, as necessary.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In 2018, OHP received funds through Proposition 56, the California Healthcare, Research, and Prevention Tax Act of 2016, to support California's Oral Health Plan. With these funds, OHP established an infrastructure and built the capacity to address the oral health needs of LAC residents by developing a five-year strategic plan known as the COHIP. To help achieve the objectives of the COHIP, OHP created the OHCC to enable OHP to plan, implement, and coordinate evidence-based dental health programs to prevent oral diseases and meet the funding requirements of Proposition 56.

In 2021, OHP received additional funds through Proposition 56 to further support California's Oral Health Plan. With these funds, OHP will support the extended scope of work of the Oral Health Collaborative Consortium services contract, which includes school linked oral health preventative services.

Exhibit I is the contract amendment template reviewed and approved by County Counsel.

### **CONTRACTING PROCESS**

On October 29, 2019, your Board authorized the execution of Contract Number PH-003994 with UCLA for the provision of Oral Health Collaborative Consortium services as a result of a solicitation, at a total obligation not to exceed \$1,849,405, effective upon execution through June 30, 2022, and delegated authority to execute amendments to the contract that extend the term through June 30, 2024, make funding adjustments, and reflect non-material and/or ministerial revisions to the terms and conditions. The contract was subsequently executed with an effective date of March 1, 2020.

On June 8, 2021, I notified your Board that I was exercising delegated authority to execute an amendment to the Oral Health Collaborative Consortium Services contract to rollover unspent contract funds and make corresponding service adjustments.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow Public Health's OHP to improve its capacity to address the oral health needs of LAC residents by increasing opportunities of LAC school-aged children to access preventive dental services, consequently reducing the dental service inequity gap and increasing oral health awareness.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

BF:np  
#5911  
Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

## BOARD LETTER FACT SHEET

Agenda Review Date: August 18, 2021

Board Meeting Date: August 31, 2021

Sup. Dist. / SPA No.: All/All

CEO DA Approval

# DRAFT

**DEPARTMENT:** *Department of Public Health (Public Health)*

**SUBJECT:** Authorization to Accept and Sign Grant Agreement Number 21-10059 and Future Agreements and/or Amendments from the California Department of Public Health for the California Perinatal Equity Initiative

### I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

The funding supports the continued provision of California Perinatal Equity Initiative (CPEI) activities to identify and fill gaps in current Black Infant Health (BIH) program interventions, to reduce mortality rates for Black infants.

### II. RECOMMENDED ACTIONS (summarized)

Authorize Public Health to accept and sign Grant Agreement (GA) Number 21-10059 from the California Department of Public Health (CDPH) for the period of July 1, 2021 through June 30, 2023 to support the continuation of the CPEI project: and delegate authority to accept future GAs and/or amendments that extend the funding term and/or reflect revisions to the GA's terms and conditions.

### III. COST AND FUNDING SOURCES

Cost: \$2,812,572 (for the period 7/1/2021 through 6/30/2023)

Funding: CDPH

### IV. BACKGROUND (critical and/or insightful)

The purpose of this grant is to implement the Perinatal Equity Initiative among existing BIH communities, to reduce infant mortality. This initiative aims to establish and foster Community Centers of Excellence in perinatal health and promote the use of interventions designed to fill gaps in current BIH program services.

### V. POTENTIAL ISSUE(S)

No potential issues are foreseeable.

### VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

Public Health Director Government Affairs - Joshua Bobrowski - (213) 288-8771 / jbobrowsky@ph.lacounty.gov  
Deputy County Counsel - Craig Kirkwood (213) 974-1751 / CKirkwood@counsel.lacounty.gov  
Division of Maternal, Child and Adolescent Health, Linda Aragon (213) 639-6401 / laragon@ph.lacounty.gov



**BARBARA FERRER, Ph.D., M.P.H., M.Ed.**  
Director

**MUNTU DAVIS, M.D., M.P.H.**  
Health Officer

**MEGAN McCCLAIRE, M.S.P.H.**  
Chief Deputy Director

313 North Figueroa Street, Room 806  
Los Angeles, California 90012  
TEL (213) 288-8117 • FAX (213) 975-1273

[www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)



**BOARD OF SUPERVISORS**

**Hilda L. Solis**  
First District

**Holly J. Mitchell**  
Second District

**Sheila Kuehl**  
Third District

**Janice Hahn**  
Fourth District

**Kathryn Barger**  
Fifth District

August 31, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND SIGN GRANT AGREEMENT NUMBER 21-10059  
AND FUTURE AGREEMENTS AND/OR AMENDMENTS FROM THE CALIFORNIA  
DEPARTMENT OF PUBLIC HEALTH FOR  
THE CALIFORNIA PERINATAL EQUITY INITIATIVE  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Provide authorization to accept and sign Grant Agreement Number 21-10059 from the California Department of Public Health and delegate authority to accept future agreements and/or amendments that extend the funding term and/or allow for revisions to the terms and conditions to support the development and implementation of the California Perinatal Equity Initiative project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Authorize and instruct the Director of the Department of Public Health (Public Health), or designee, to accept and sign Grant Agreement (GA) Number 21-10059 (Exhibit I) from the California Department of Public Health (CDPH) for the period of July 1, 2021, through June 30, 2023, in the amount of \$2,812,572, to support the continuation of the California Perinatal Equity Initiative (CPEI) project. The GA includes provisions requiring the County to indemnify the State against all claims and losses related to this grant and to waive all claims and recourse against the State related to this project.

2. Delegate authority to the Director of Public Health, or designee, to accept future GAs from CDPH that are consistent with the requirements of the GA referenced in Recommendation 1 and/or amendments that extend the funding periods at amounts to be determined by CDPH; reflect revisions to the GA's terms and conditions to include but not limited to the rollover of unspent funds, redirection of funds; and/or an increase or decrease in funding, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Since 2018, CDPH has issued GAs to Public Health to support the development and implementation of the CPEI project.

CDPH established CPEI to expand the scope of interventions provided under the Black Infant Health (BIH) Program. The purpose of the grant is to implement the Perinatal Equity Initiative (PEI) among existing BIH communities, to reduce infant mortality. This initiative aims to establish and foster Community Centers of Excellence in perinatal health and promote the use of interventions designed to fill gaps in current BIH program services.

Approval of Recommendation 1 will allow Public Health to accept GA Number 21-10059 from CDPH to support the continuation of Public Health's CPEI project.

Approval of Recommendation 2 will allow Public Health to accept future GAs from CDPH and/or amendments that extend the funding periods at amounts to be determined by CDPH and reflect revisions to GA's terms and conditions to include but not be limited to the rollover of unspent funds, redirect of funds, and/or increase or decrease in funding. This authority is being requested to enhance Public Health's efforts to expeditiously maximize grant revenue, consistent with Board policy 4.070: Full Utilization of Grant Funds.

### **Implementation of Strategic Plan Goals**

The recommended actions support Strategy I.1, Increase Our Focus on Prevention Initiative, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

GA Number 21-10059 provides funding for the period of July 1, 2021, through June 30, 2023 in the total amount of \$2,812,572 (\$1,406,286 for the period of July 1, 2021 through June 30, 2022; and \$1,406,286 for the period of July 1, 2022 through June 30, 2023). Funds will support the continued implementation of the CPEI project which include personnel costs (salaries and employee benefits), operating costs, and contractual costs.

Funding is included in Public Health's fiscal year (FY) 2021-22 Final Budget and will be requested in future FYs, as necessary.

There is no net County cost associated with this action.



## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Although statistically significant declines in infant mortality have been achieved, the rate of mortality among Black infants continues to be two to four times higher than the rates for other groups, statewide. One response to the crises is the BIH Program, an evidence-informed intervention program focusing on social support, stress management, and empowerment designed to reduce Black infant mortality. CPEI expands the current scope of BIH program services through the implementation of perinatal health interventions.

On December 18, 2018, your Board authorized Public Health to accept and sign GA 18-10535 from CDPH, for the period of December 1, 2018, through September 30, 2019, to support the development of a three-year Perinatal Equity Initiative “Collective Impact” blueprint to outline common goals and shared measurements to reduce infant mortality among existing BIH communities and implementation of the CPEI project, and delegated authority to accept future GAs and/or amendments through September 30, 2022. Subsequently, on February 24, 2020, Public Health notified your board that it was exercising delegated authority to accept GA 19-10596 from CDPH to continue the implementation of CPEI for the period of October 1, 2019, through June 30, 2021.

On May 24, 2021, CDPH issued GA Number 21-10059 as a multi-year award through June 30, 2023, for Public Health to continue to implement PEI. This award includes indemnification language requiring the County to indemnify the State from all claims, liabilities, or losses in connection with this project. This is a standard requirement of the State and cannot be waived or modified. The CEO Risk Management advised Public Health and County Counsel of the risks associated with these provisions. However, it was determined that these risks are acceptable in light of the need for these services and the resulting benefit to public health.

Attachment A is the Grant Management Statement for grants exceeding \$100,000.

County Counsel has reviewed and approved Exhibit I as to form.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow Public Health to continue CPEI project activities to identify and fill gaps in current interventions to reduce mortality rates for Black infants.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

BF:rh  
BL #05917

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

DRAFT

Los Angeles County Chief Executive Office  
Grant Management Statement for Grants Exceeding \$100,000

Department: Public Health

Grant Project Title and Description

California Perinatal Equity Initiative Grant Agreement Number 21-10059 for the implementation of Perinatal Equity Initiative (PEI) activities

**Funding Agency**

California Department of  
Public Health

**Program (Fed. Grant #State Bill or Code #)**

Health & Safety Code 123260

**Grant Acceptance Deadline**

**Total Amount of Grant Funding:** \$ 2,812,572

**County Match Requirements:** N/A

**Grant Period:** 24 months

**Begin Date:** 7/01/21

**End Date:** 6/30/23

**Number of Personnel Hired Under this Grant:** 2 Full Time

0 Part Time

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary "N" items? Yes ☐ No ☒

Is the County obligated to continue this program after the grant expires Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☐ No ☒

b). Identify other revenue sources Yes ☒ No ☐

(Describe) DPH will advocate for ongoing state funding and is in conversation with the health plans and philanthropic partners.

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant Yes ☒ No ☐

Impact of additional personnel on existing space: Space available.

Other requirements not mentioned above: None

Department Head Signature

Barbara Ferrer  
Barbara Ferrer (Jul 29, 2021 17:09 PDT)

Date

Jul 29, 2021

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DRAFT

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**



**BARBARA FERRER, Ph.D., M.P.H., M.Ed.**  
Director

**MUNTU DAVIS, M.D., M.P.H.**  
County Health Officer

**MEGAN McCLAIRE M.S.P.H.**  
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Fifth District

August 31, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE A CONTRACT WITH RESEARCH TRIANGLE INSTITUTE  
TO CONDUCT THE LOS ANGELES COUNTY HEALTH SURVEY  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Request approval to execute a contract with Research Triangle Institute to conduct the Los Angeles County Health Survey, effective upon date of execution through June 30, 2023, and delegated authority to extend the term through June 30, 2027.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize and instruct the Director of the Department of Public Health (Public Health), or designee, to execute a contract, substantially similar to Exhibit I, with Research Triangle Institute (RTI), selected under a competitive solicitation process for the 2022 Los Angeles County Health Survey (LACHS), effective upon date of execution through June 30, 2023 (Survey Cycle 1), at a total maximum obligation of \$2,432,997; 100 percent offset by Tobacco Program Fund, Oral Health Program and Vital Records Investment Fund.
2. Delegate authority to the Director of Public Health, or designee, to execute future amendments to the contract that: a) extend the term for two additional two-year terms through June 30, 2027, to conduct up to two additional survey cycles (Survey Cycles 2 and 3) at a maximum obligation not to exceed \$2,432,997 per Survey Cycle, contingent upon availability of new funding; b) allow a no-cost adjustment to the term through December 31, 2027; c) allow the rollover of unspent contract funds

to future survey cycles; and/or d) provide an increase or decrease in funding up to 10 percent above or below each period's base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract term; and make corresponding service adjustments, as necessary, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

3. Delegate authority to the Director of Public Health, or designee, to execute change notices to the contract that permit non-material and/or ministerial revisions to the Scope of Work (SOW), as necessary; authorize budget modifications, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or make changes to the contract's terms and conditions.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of Recommendation 1 will allow Public Health to execute a contract with RTI to conduct the 2022 LACHS (Survey Cycle 1) and gather health status data to better serve communities and residents in Los Angeles County (LAC). The LACHS is a population-based survey that collects data on the health and health behaviors of adult and child residents in LAC to obtain health indicator data for large demographic subgroups across geographic regions of LAC and to strategically formulate local response to public health issues.

Since 1997, the LACHS has been Public Health's primary vehicle for gathering data on a broad range of public health issues (e.g., access to care, utilization of preventive health services, public opinion on health policies, and demographic factors) that are underlying determinants of health for LAC residents. The LACHS data is used for assessing and tracking the health-related needs of the LAC population, for program planning and policy development, for program evaluation, and to better serve local communities engaged in improving the health status of their residents. The LACHS data serves as a valuable information resource for other County departments, public agencies, academic institutions, and various other organizations. The data is broadly disseminated through published reports; conference presentations; responses to data requests from community organizations, public agencies, policymakers, researchers, and health care providers throughout the LAC; collaborations with academic partners; and online Public Health data-sharing platforms.

Approval of Recommendation 2 will allow Public Health to execute amendments to the contract to extend and/or adjust the term; rollover unspent funds; and/or increase or decrease funding by up to 10 percent above or below each period's base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract term; and make corresponding service adjustments, as necessary. The recommended action will enable Public Health to conduct the LACHS Survey Cycles 2 and 3 in a timely and organized manner. A level of continuity is essential to the

successful implementation of the LACHS due to the excessive learning curve involved, not only in designing and implementing the survey, but also in developing the complex sampling scheme and weighting of results. Accurate, reliable, and timely data collection per survey cycle is essential to effective decision making.

Approval of Recommendation 3 will allow Public Health to execute change notices to the contract that permit non-material and/or ministerial revisions to the SOW, as necessary; authorize budget modifications, and corresponding service adjustments, as necessary; and/or make changes to the contract's terms and conditions.

### **Implementation of Strategic Plan Goals**

The recommended action supports Strategy II.2 - Support the Wellness of Our Communities and Strategy III.4 - Engage and Share Information with Our Customers, Communities and Partners, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total maximum obligation for the recommended contract is \$2,432,997, effective upon date of execution through June 30, 2023; 100 percent funded by Tobacco Program Fund, Oral Health Program and Vital Records Investment Fund.

Funding for this contract is included in Public Health's Final Adopted Budget for fiscal year (FY) 2021-22 and will be included in future FYs, as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The 2022 LACHS will build on eight previous iterations of the survey (1997, 1999, 2002, 2005, 2007, 2011, 2015, and 2018). Under the recommended contract, RTI will design and implement the LACHS with two main components: 1) Adult Survey with a minimum of 8,000-9,000 completed surveys with individual adults; and 2) Child Survey with a minimum of 6,000-7,000 completed surveys with a "sufficiently knowledgeable adult" about a selected child's health and well-being for children under the age of 18. The data sample must accurately represent the geographic areas for all eight Service Planning Areas (SPAs), with 500 completed surveys obtained in each SPA for the Adult Survey and at least 500 completed surveys obtained in each SPA for the Child Survey. Oversampling of other LAC geographic areas or specific demographic groups may also be incorporated into the LACHS methods.

The Survey Cycle will be comprised of several stages. The first year of the Survey Cycle will include the design and development of the questionnaires, programming of the survey, translation of the survey, pre-testing and pilot testing. This will be followed by the data collection stage which will take approximately one year; after which, RTI will complete the process for data cleaning and weighting of the data. The remainder of the

Survey Cycle will consist of Public Health and RTI working together to resolve any issues/questions, post survey data adjustments, etc. that may arise as Public Health implements usage of the data to conduct analyses.

County Counsel has approved Exhibit 1 as to form.

Attachment A is the contracting opportunity announcement from the County website. Attachment B is the Community Business Enterprise Information Summary for the recommended contractor.

### **CONTRACTING PROCESS**

On November 2, 2020, Public Health released a Request for Proposals (RFP) to solicit proposals from qualified organizations with expertise in population-based surveys to award one contract to conduct the 2022 LACHS with LAC residents.

The contracting opportunity announcement was posted on the County website (Attachment A) and on Public Health's Contracts and Grants website. A Notice of Intent to release the RFP was also sent by electronic mail to 27 potential contractors.

By the due date of January 19, 2021, Public Health received eight proposals. The proposals were reviewed by an Evaluation Committee that consisted of subject matter experts and evaluated in accordance with the Evaluation Methodology for Proposals – Policy 5.054 approved by your Board on March 31, 2009 and updated in December 2020.

As a result of the evaluation process, Public Health is recommending a contract award to RTI. The recommended proposer met all the requirements, was found to be responsible and responsive, and had the highest scored proposal.

On June 25, 2021, notifications of the results were sent to the proposers. A debriefing was requested by 6 non-selected proposers. After the debriefing, 5 non-selected proposers submitted a Notice of Intent to Request a Proposed Contractor Selection Review (PCSR). A response to the Notice of Intent to Request a PCSR was sent to the non-selected proposer on July 29, 2021. There were no request for a PCSR and County Independent Review.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow Public Health to contract with RTI to conduct the LACHS and collect valuable information to be used by Public Health, policymakers, healthcare providers, and community organizations to formulate local



responses to public health issues and improve the overall health status of LAC residents.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

BF:vt  
#05709

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors



# CONTRACTING OPPORTUNITY \*

**BID NUMBER:** 2020-002

**BID TITLE:** Los Angeles County Health Survey (LACHS)

**RELEASE/OPEN DATE:** November 2, 2020

**CLOSING/DUE DATE:** December 28, 2020

\*Visit websites indicated below for additional information and updates.

The County of Los Angeles (County) Department of Public Health is pleased to announce the release of a Request for Proposals (RFP) to solicit proposals from interested qualified proposers to enter into contract with Los Angeles County to conduct the Los Angeles County Health Survey (LACHS). The LACHS is a population-based survey that provides the County with information concerning the health of Los Angeles County residents.

Los Angeles County Healthy Survey services include the following:

- ❖ Designing the 2022 LACHS using a cost-effective survey design and sampling method
- ❖ Conducting the two (2) components of the 2022 LACHS in a minimum of six (6) languages: English, Spanish, Mandarin, Cantonese, Korean, and Vietnamese:
  - ❖ Adult Survey consisting of Los Angeles County adults 18 years of age and older
  - ❖ Child Survey consisting of Los Angeles County children 0-17 years of age
- ❖ Collecting high quality data that results in reliable estimates for health status and health behaviors
- ❖ Preparing final Adult and Child Survey datasets, including population and household weights
- ❖ Preparing a comprehensive methodology report
- ❖ Collaborating with the Office of Health Assessment and Epidemiology in the implementation of the LACHS

## Minimum Mandatory Requirements

Interested proposers that meet the Minimum Mandatory Requirements to conduct the Los Angeles County Health Survey are invited to respond to this RFP by submitting a proposal by the closing/due date. Please click the Public Health link below to review the Minimum Mandatory Requirements identified in Section 3.0, of the RFP.

---

## Next Steps for Interested Proposers

- ✓ Register at <http://camisvr.co.la.ca.us/webven>
- ✓ Review this contracting opportunity solicitation document for additional information, requirements, submission information, and updates at:
  - <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>
  - <http://publichealth.lacounty.gov/cg/index.htm>

## COMMUNITY BUSINESS ENTERPRISES (CBE) INFORMATION

- I. FIRM/ORGANIZATION INFORMATION:** The information requested below is for statistical purposes only. On final analysis and consideration of award, contractor/vendor will be selected without regard to race/ethnicity, color, religion, sex, national origin, age, sexual orientation or disability.

<b>Business Structure:</b> <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> Franchise <input type="checkbox"/> Other (Specify) _____						
<b>Total Number of Employees</b> (including owners): <b>5818</b>						
<b>Race/Ethnic Composition of Firm.</b> Distribute the above total number of individuals into the following categories:						
Race/Ethnic Composition	Owners/Partners/ Associate Partners		Managers		Staff	
	Male	Female	Male	Female	Male	Female
Black/African American			17	33	105	272
Hispanic/Latino			9	18	72	174
Asian or Pacific Islander			31	26	98	160
American Indian					4	11
Filipino						
White			270	438	796	1588

- II. PERCENTAGE OF OWNERSHIP IN FIRM:** Please indicate by percentage (%) how ownership of the firm is distributed.

	Black/African American	Hispanic/ Latino	Asian or Pacific Islander	American Indian	Filipino	White
Men	N/A	N/A	N/A	N/A	N/A	N/A
Women	N/A	N/A	N/A	N/A	N/A	N/A

- III. CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, AND DISABLED VETERAN BUSINESS ENTERPRISES:**  
 If your firm is currently certified as a minority, women, disadvantaged or disabled veteran owned business enterprise by a public agency, complete the following and attach a copy of your proof of certification. (Use back of form, if necessary.)

Agency Name	Minority	Women	Disadvantaged	Disabled Veteran	Expiration Date
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A