



County of Los Angeles  
Chief Executive Office

## **PUBLIC SAFETY CLUSTER AGENDA REVIEW MEETING**

FESIA A. DAVENPORT  
Chief Executive Officer

**DATE:** Wednesday, July 28, 2021  
**TIME:** 10:00 a.m.

**DUE TO CLOSURE OF ALL COUNTY BUILDING, TO PARTICIPATE IN THE MEETING CALL  
TELECONFERENCE NUMBER: (323) 776-6996 ID: 169948309#**

[Click here to join the meeting](#)

### **AGENDA**

Members of the Public may address the Public Safety Cluster on any agenda item by submitting a written request prior to the meeting. Two (2) minutes are allowed per person in total for each item.

**1. CALL TO ORDER**

**2. GENERAL PUBLIC COMMENT (15 Minutes)**

**3. INFORMATIONAL ITEM(S):** [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

**A. Board Letter:**

APPROVE THE USE OF INFORMATION TECHNOLOGY FUNDS FROM THE LOS ANGELES COUNTY OPERATIONAL AREA EMERGENCY OPERATIONS CENTER (EOC) AUDIOVISUAL (AV) REPLACEMENT PROJECT FOR FISCAL YEAR 2021-22

Speaker(s): Leslie Luke (CEO-OEM)

**4. PRESENTATION/DISCUSSION ITEM(S):**

**A. Board Letter:**

APPROVAL TO USE INFORMATION TECHNOLOGY LEGACY MODERNIZATION FUND COMMITTED FOR INFORMATION TECHNOLOGY ENHANCEMENTS AND APPROVE APPROPRIATION ADJUSTMENT

Speaker(s): Todd Pelkey and Gina Satriano (District Attorney)

**B. Board Letter:**

ACCEPT 2020 URBAN AREA SECURITY INITIATIVE GRANT FUNDS

Speaker(s): Craig Hirakawa (CEO)

**C. Board Letter:**

FEDERAL EQUITABLE SHARING AGREEMENT AND ANNUAL CERTIFICATION REPORT FOR FISCAL YEAR 2020-2021

Speaker(s): Jessie McGrath and Michael Au-Yeung (District Attorney)

Wednesday, July 28, 2021

**5. PUBLIC COMMENTS**

**6. ADJOURNMENT**

**CLOSED SESSION**

**CS-1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

(Subdivision (a) of Government Code Section 54956.9)

**Shaun Marshall v. County of Los Angeles, et. al**

United States District Court Case No. 8-20-CV-00916

Department: Sheriff

**7. UPCOMING ITEMS:**

- A.** Board Briefing:  
PROBATION OVERSIGHT COMMISSION (POC) MONTHLY BRIEFING  
Speaker(s): Wendelyn Julien (POC)

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE PUBLIC SAFETY  
CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE  
AGENDA NUMBER YOU ARE COMMENTING ON:

**PUBLIC\_SAFETY\_COMMENTS@CEO.LACOUNTY.GOV**

## BOARD LETTER/MEMO – FACT SHEET OPERATIONS CLUSTER

☒ Board Letter

☐ Board Memo☐ Other

<b>OPS CLUSTER AGENDA REVIEW DATE</b>	7/28/2021		
<b>BOARD MEETING</b>	8/10/2021		
<b>DELEGATED AUTHORITY BOARD LETTER</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	ALL		
<b>DEPARTMENT</b>	Chief Executive Office, Office of Emergency Management		
<b>SUBJECT</b>	Los Angeles County Operational Area Emergency Operations Center (EOC) Audiovisual (AV) Replacement Project		
<b>PROGRAM</b>			
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A		
<b>COST &amp; FUNDING</b>	Total cost: \$1,505,108	Funding source: ITIB – ITF	
	TERMS (if applicable):		
	Explanation:		
<b>PURPOSE OF REQUEST</b>	Approve the use of ITIB – ITF for the Los Angeles County Operational Area EOC AV Replacement Project for Fiscal Year 2021-22.		
<b>BACKGROUND (include internal/external issues that may exist)</b>	<p>The EOC AV Replacement Project will replace a 1995 legacy system that is obsolete and no longer serviceable. This project will promote the vision of the EOC: An EOC that leverages technology to enhance service delivery and efficiency.</p> <p>During activations of the EOC the AV equipment provides situational awareness for disaster response and recovery. It supports the ability for conference calls with State and Federal partners.</p>		
<b>DEPARTMENTAL AND OTHER CONTACTS</b>	<p>Name, Title, Phone # &amp; Email:</p> <ul style="list-style-type: none"> <li>• Rob Barreras, EMCIII      213.503.2938   <a href="mailto:rbarreras@ceooem.lacounty.gov">rbarreras@ceooem.lacounty.gov</a></li> <li>• Kiet Huynh, Sr. IT Consultant      213.505-3529   <a href="mailto:khuynh@ceo.lacounty.gov">khuynh@ceo.lacounty.gov</a></li> <li>• Christie Carr, Division Manager      562.419-4490   <a href="mailto:ccarr@isd.lacounty.gov">ccarr@isd.lacounty.gov</a></li> </ul>		



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

FESIA A. DAVENPORT  
Chief Executive Officer

Board of Supervisors  
HILDA L. SOLIS  
First District

HOLLY J. MITCHELL  
Second District

SHEILA KUEHL  
Third District

JANICE HAHN  
Fourth District

KATHRYN BARGER  
Fifth District

August 10, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE THE USE OF INFORMATION TECHNOLOGY FUND FOR THE LOS ANGELES  
COUNTY OPERATIONAL AREA EMERGENCY OPERATIONS CENTER (EOC)  
AUDIOVISUAL (AV) REPLACEMENT PROJECT FOR FISCAL YEAR 2021-22  
(ALL SUPERVISORIAL DISTRICTS – 4 VOTES)**

**SUBJECT**

The Chief Executive Office Office of Emergency Management (CEO-OEM) is requesting the Board of Supervisors' (Board) approval of an appropriation adjustment to use \$1,505,108 from the Information Technology Fund (ITF) for the Los Angeles County Operational Area Emergency Operations Center (EOC) Audiovisual (AV) Replacement Project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and authorize the use of \$1,505,108 from the ITF for the EOC AV Replacement Project.
2. Approve a Fiscal Year 2021-22 appropriation adjustment in the ITF to reallocate \$1,505,108 from Services and Supplies (S&S) to other financing uses and to increase the CEO's Capital Assets - Equipment Budget.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The EOC was constructed in 1993 and occupied in 1995. The EOC is a convening place for decision makers and support staff to coordinate response and recovery efforts for emergencies that impact Los Angeles County. During EOC activations, situational awareness is critical to gain appropriate assessment of unfolding events, establish priorities, develop an action plan, and allocate necessary resources during an emergency.

The AV system at the EOC is the essential tool to facilitate situational awareness to allow for appropriate decisions during an emergency. For example, it is necessary for decision makers at the EOC to monitor broadcast media, teleconference with internal and external stakeholders, and display AV graphics and data sources for EOC responders. The AV system is a mission critical system of the EOC.

In response to COVID-19, the EOC was activated on March 4, 2020 and is still activated. Throughout this activation, the AV system has experienced numerous failures, including a full system outage that lasted for multiple days in August 2020. This legacy AV system (from 1995) is obsolete, cannot be serviced, and has to be replaced.

### **Implementation of Strategic Plan Goals**

The recommended action supports County-Goal 3: Realize Tomorrow's Government Today:

- III.2.3 Prioritize and Implement Technology Initiatives That Enhance Service Delivery and Increase Efficiency
  - Support implementation of technological enhancements and acquisitions that increase efficiency (e.g. infrastructure, software, hardware, applications) including replacement of legacy systems.

### **FISCAL IMPACT/FINANCING**

The ITF, governed by the Information Technology Investment Board (ITIB), was established to fund Countywide or multi-departmental technology projects that improve the delivery of services to the public; generate operational improvements to one or more departments or programs; and improve interdepartmental or interagency collaboration.

The overall cost of the EOC AV Replacement Project is \$2,661,614. The requested ITF funds/expenses are not to exceed \$1,505,108. This request includes costs for equipment, Integrated Media Technologies Inc. (IMT) (Telecommunications Equipment and Services Master Agreement (TESMA) vendor), and the County's Internal Services Department (ISD) (i.e. Project Management, TESMA Contracting Support, AV Engineering Support, and Facility/Electrical Support). Additional costs for the EOC AV Replacement Project are funded through State Homeland Security Program (SHSP) grants. CEO-OEM has secured \$1,156,506 in SHSP grants to assist with the overall cost of the EOC AV Replacement Project.

The County's ITIB approved using the ITF to pay for the EOC AV Replacement Project. The Board's recommendation requires an attached appropriation adjustment in the ITF to reallocate \$1,505,108 from S&S to other financing uses and to increase the CEO's Capital Assets - Equipment Budget.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On November 19, 2019, the Board adopted a motion regarding “Building State-of-the-Art Emergency Operations for Los Angeles County.” This EOC AV Replacement Project is one component of enhancing the capabilities at the EOC. It will help ensure situational awareness throughout the EOC and will support emergency response and recovery activities.

The Board accepted \$10,276,789 of SHSP 2018 funding on July 30, 2019 and \$10,655,569 of SHSP 2019 funding on April 7, 2020. SHSP grants provide funding to support the implementation of projects, such as the EOC AV Replacement Project. CEO-OEM has received \$588,151.00 of SHSP 2018 and \$568,355.00 of SHSP 2019 (a total of \$1,156,506) for the EOC AV Replacement Project.

The Office of the Chief Information Officer (OCIO) has reviewed this Board Letter and recommends approval (analysis attached).

## **CONTRACTING PROCESS**

In order to understand the scale and scope of this project, CEO-OEM partnered with ISD to release a TESMA Work Order Solicitation (WOS). Multiple TESMA contractors submitted proposals. IMT was awarded the multi-phase EOC AV Replacement Project.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The EOC AV Replacement Project will replace a 1995 legacy system that is obsolete and no longer serviceable. This project will promote the vision of the EOC: An EOC that leverages technology to enhance service delivery and efficiency.

## **CONCLUSION**

Upon the Board’s approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board letter to Chief Executive Office.

Respectfully submitted,

FESIA A. DAVENPORT  
Chief Executive Officer

The Honorable Board of Supervisors  
August 10, 2021  
Page 4

FAD:JMN:AC  
KM:LL:RB:md

Attachment

c: Executive Office, Board of Supervisors  
County Counsel  
Internal Service Department  
Office of the Chief Information Officer

August 10, 2021

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE****FY 2021-22****4 - VOTES****SOURCES****USES****INFORMATION TECHNOLOGY INFRASTRUCTURE FUND**

B16-AO-2000-40033

SERVICES &amp; SUPPLIES

**DECREASE APPROPRIATION****1,505,000****INFORMATION TECHNOLOGY INFRASTRUCTURE FUND**

B16-AO-6100-40033

OTHER FINANCING USES

**INCREASE APPROPRIATION****1,505,000****CHIEF EXECUTIVE OFFICER**

A01-AO-96-9911-10100

OPERATING TRANSFERS IN

**INCREASE REVENUE****1,505,000****CHIEF EXECUTIVE OFFICER**

A01-AO-6030-10100

CAPITAL ASSETS - EQUIPMENT

**INCREASE APPROPRIATION****1,505,000****SOURCES TOTAL****\$ 3,010,000****USES TOTAL****\$ 3,010,000****JUSTIFICATION**

This adjustment reflects a shift in appropriation from the Information Technology Infrastructure Fund to the Chief Executive Office for the Los Angeles County Operational Area Emergency Operations Center (EOC) Audiovisual (AV) Replacement Project.

**AUTHORIZED SIGNATURE**

THERESA TRAN, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR---☐

ACTION

☐

RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

DATE

☐

APPROVED AS REQUESTED

☐

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE



# DRAFT

Attachment



**Peter Loo**  
ACTING CHIEF INFORMATION OFFICER

## CIO ANALYSIS

BOARD AGENDA DATE:

8/10/2021

This document provides an analysis and recommendations by the Office of the Chief Information Officer pertaining only to “requests concerning the approval of actions related to the management, design, development, acquisition, expansion, or purchase of **automated systems and/or related services**,” per [Board Policy 6.020, “Chief Information Office Board Letter Approval”](#). This document shall not be construed as endorsement, or a recommendation for approval, of any other items.

SUBJECT:

**APPROVE THE USE OF INFORMATION TECHNOLOGY FUNDS FOR THE LOS ANGELES COUNTY OPERATIONAL AREA EMERGENCY OPERATIONS CENTER (EOC) AUDIO/VISUAL SYSTEM REPLACEMENT PROJECT**

CONTRACT TYPE:

☒ New Contract      ☐ Sole Source      ☐ Amendment to Contract #: TESMA W/O TA643

SUMMARY:

**Description:** The Chief Executive Office, Office of Emergency Management (CEO-OEM) is requesting Board of Supervisors’ approval to use \$1,505,108 from the Information Technology Fund (ITF) for the Los Angeles County Operational Area Emergency Operations Center (EOC) Audiovisual (AV) Replacement Project. The Information Technology Investment Board has approved this request.

The EOC AV Replacement Project will replace a 1995 legacy system that is obsolete and no longer serviceable. During activations of the EOC, the AV equipment provides situational awareness for disaster response and recovery.

In response to COVID-19, the EOC was activated on March 4, 2020 and is still activated. Throughout this activation, the AV system has experienced numerous failures, including a full system outage in August 2020.

Contract Amount: \$1,505,108

# APPROVE THE USE OF INFORMATION TECHNOLOGY FUNDS FOR THE LOS ANGELES COUNTY OPERATIONAL AREA EMERGENCY OPERATIONS CENTER (EOC) AUDIO/VISUAL SYSTEM REPLACEMENT PROJECT

## FINANCIAL ANALYSIS:

### Contract costs:

#### One-time costs

Hardware/Software/Services .....	\$	1,505,108
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<b>Total one-time costs:.....</b>	<b>\$</b>	<b>1,505,108</b>
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## Notes:

THE OVERALL COST OF THE EOC AV REPLACEMENT PROJECT IS \$2,661,614. THE ITF GRANT WILL COVER \$1,505,108 OF THE TOTAL AMOUNT. THIS INCLUDES COSTS FOR EQUIPMENT AND SERVICES. THE BALANCE OF THE COST FOR THIS PROJECT (\$1,156,506) IS FUNDED THROUGH STATE HOMELAND SECURITY PROGRAM GRANTS.

## RISKS:

1. As with any Information Technology infrastructure project, there are risks in the areas of quality, cost and schedule. The CEO-OEM has mitigated the quality risks by developing a well-defined Statement of Work. Aside from ensuring that the contractor (Integrated Media Technologies, Inc.) complies with all of the terms, conditions and technical specifications in the TESMA Master Agreement, all work performed shall be completed in accordance with the National Electrical Code, Electronics Industry Association Standards, and the Telecommunications Industry Association. The Contractor is also responsible for obtaining all construction permits and licenses required. The SOW also details the quality of materials to be used, including the necessary Uninterruptible Power Supplies, Cabling, AV Control System, Encoder/Decoder Cards, Servers, Video Processors, Wireless Microphones, Data Switches, Local Area Network Infrastructure, Control Panels, Videoconference System, Ceiling Speakers in each room, Helicopter Video Feeds, Cable Distribution System and Video Walls. Additionally, the Contractor is responsible for testing all new components before cutover, and training County personnel on the use of all new equipment, as well removing all existing equipment and cabling. From a project management standpoint, both the County and Contractor have assigned Project Managers to the project. CEO-OEM has developed a high-level timeline for the project, and a detailed project implementation plan will be developed by the Contractor 10 days after the project kickoff meeting.

From a cost standpoint, the CEO-OEM has mitigated the risks by developing a complete bill of materials, and securing 20% in project contingency funds. Some cost risks still exist because of possible unexpected issues due to the age and lack of documentation of the existing equipment and infrastructure.

From a schedule standpoint, the primary risk includes the nationwide shortage of information technology equipment, including microchips. The other event that could impact the project schedule would be an unexpected activation of the EOC.

The Chief Information Security Officer has reviewed the Work Order, and no security issues have been identified.

**APPROVE THE USE OF INFORMATION TECHNOLOGY FUNDS FOR THE LOS ANGELES COUNTY OPERATIONAL AREA EMERGENCY OPERATIONS CENTER (EOC) AUDIO/VISUAL SYSTEM REPLACEMENT PROJECT**

PREPARED BY:

\_\_\_\_\_  
HENRY BALTA, DEPUTY CHIEF INFORMATION OFFICER

\_\_\_\_\_  
DATE

APPROVED:

\_\_\_\_\_  
PETER LOO, ACTING CHIEF INFORMATION OFFICER

\_\_\_\_\_  
DATE

# LOS ANGELES COUNTY OPERATIONAL AREA EMERGENCY OPERATIONS CENTER (EOC) AUDIOVISUAL (AV) REPLACEMENT PROJECT

Information Technology Fund Presentation:  
June 24, 2021

To meet the mission of supporting the successful response  
and recovery activities of the Los Angeles County  
Operational Area Emergency Operations Center.

CEO | OEM, Rob Barreras  
CEO | ITS, Kiet Huynh  
ISD | PCS, Christie Carr



INTERNAL SERVICES  
DEPARTMENT  
COUNTY OF LOS ANGELES



# The EOC Role



Serves the County and supports all political subdivisions within the county area including 200 special districts and 10 million residents.



Displays situational awareness supports and provides informed critical decision making.



Supports Alert and Warning Notifications and Emergency Public Information.



Supports collaboration and provides the ability to share information with the County and external partners (e.g., political subdivisions, Cal OES, Federal partners, NGOs, etc.).

# Background: OEM

- The Chief Executive Office (CEO) Office of Emergency Management (OEM) has the responsibility of comprehensively planning for, responding to, and recovering from large-scale emergencies and disasters that impact the Los Angeles County Operational Area.
- OEM's work is accomplished in partnership and collaboration with first response agencies, as well as non-profit, private sector and government partners.

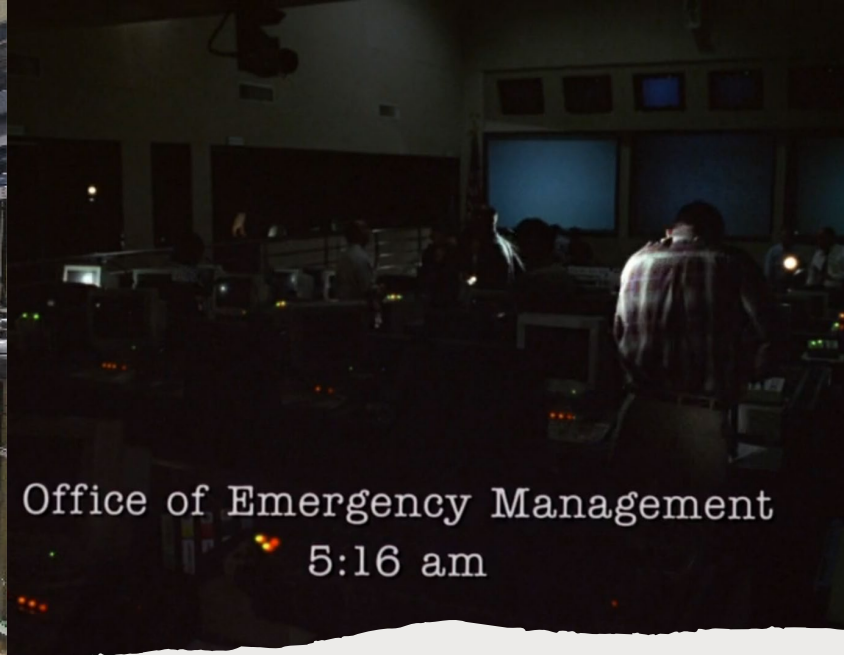




# Background - EOC

- The Los Angeles County Operational Area EOC was constructed in 1993 and occupied in 1995.
- The EOC is headquarters for decision makers and support staff who come together to respond to and recover from emergencies within the county.
- Critical to this process is the ability to monitor broadcast media, teleconference with external stakeholders, and display AV graphics and data sources.
- The EOC has been activated for over a year coordinating response and recovery activities for COVID-19 (e.g., COOP, testing, medical sheltering, feeding, vaccinations, etc.), civil unrest, General Election, Presidential Inauguration, and multiple devastating wildfires (e.g., Lake and Bobcat).





# The Problem

1993  
Legacy Equipment  
Installed

2016  
Rear projectors failed.  
No replacement parts.  
Substituted three TVs.

● ● ● ●  
*Over time it has become dated, obsolete, no longer serviceable, and must be replaced.*

2008  
Partial AV Upgrade (Mix  
of Legacy Equipment)

2020  
COVID-19 Activation:  
Numerous failures and  
multi-day system outage



# Risks/Mitigation

## RISKS

- The current AV system is at risk of failing.
- Obsolete replacement components are no longer available, and technicians can no longer service failing equipment.
- A failed AV system will leave the EOC without access to sources of situational awareness and hinder emergency response and recovery operations.

## MITIGATION EFFORTS

- The overall project is broken into Phases to help ensure that the EOC maintains an acceptable level of operational readiness during current activation.
- Replacement in phases to maintain current operational readiness until cutover.
- Demolition of obsolete system will be completed following each replacement phase.
- Utilize grant funds to replace critical components.

# Project Support

- The project has County Executive Leadership support.
- Secured initial funding through grant funding.
- Established Working Group:
  - ISD - TESMA, technology acquisition, and installation oversight
  - CEO | ITS - EOC IT Support
  - CEO | OEM - EOC facility and operational requirements

## Working Group Mission

Tasked with fast tracking project before system failure.

# The Solution

## Vision Statement

An EOC that leverages technology to enhance service delivery and efficiency.

## Board Motion - Supervisor Kuehl and Barger (November 19, 2019)

Building State-of-the-Art Emergency Operations for Los Angeles County

- ISD in coordination with OEM, released a competitive Work Order Solicitation under ISD's Telecommunications Equipment and Services Master Agreement (TESMA) contractors.
- Integrated Media Technologies Inc. (IMT) was the lowest bid and awarded the subordinate Work Order.
- The County can engage on all, some, or none of the multi-phase scope to design and install the replacement system.
- Strategic Plan Threading
  - County - Goal 3: Realize Tomorrow's Government Today
    - III.2.3 Prioritize and Implement Technology Initiatives That Enhance Service Delivery and Increase Efficiency
      - Support implementation of technological enhancements and acquisitions that increase efficiency (e.g., infrastructure, software, hardware, applications) including replacement of legacy systems.

# The Cost

## One-Time Cost

Phase	Description	IMT	ISD TESMA/PM/FOS	Subtotal	Contingency (20%)	Total	Funding
A	Purchase Equipment	588,151.00	28,855.13	617,006.12	123,401.22	740,407.35	SHSP 18 - \$588,151
B	Install Equipment	497,265.44	24,247.66	521,513.10	104,302.62	625,815.72	SHSP 19 - \$568,355
1 (A + B)	System Engine and Consolidate Systems	1,085,416.43	53,102.79	1,138,519.23	227,704.05	1,366,223.07	SHSP + ITF Request for Contingency
2	Video Wall and Displays	785,981.22	107,100.04	893,081.26	178,616.25	1,071,697.51	ITF Request
3	Top Video Wall	164,390.70	22,020.22	186,410.91	37,282.18	223,693.10	ITF Request
Total		2,035,788.36	182,223.04	2,218,011.40	443,602.48	2,661,613.68	

## One-Time Grant Funding

Grant	2018	2019	Total
SHSP	588,151.00	568,355.00	1,156,506.00

State Homeland Security Program (SHSP)

# The Request

Description	IMT	ISD (TESMA/PM/ FOS)	Subtotal	Contingency (20%)	Total
All Phases - Estimated Costs	2,035,788.36	182,223.04	2,218,011.40	443,602.48	2,661,613.68
SHSP 18 and SHSP 19 Grant Funding					-1,156,506.00
ITF Request					\$1,505,107.68

# Project Timeline

## *SHSP Funding*

### PHASE 1A

Task	Timeframe
Procurement	April 05 - 19
System Design Documents - Preliminary	April 05 - 19
System Design Documents - Final	April 19 - 23
Equipment Delivery	May 01 - 07
Project Invoice	May 07

### PHASE 1B (SHSP19 Mod by July 1)

Task	Timeframe
Installation	July 12 - August 12
System Commissioning	August 02 - 06
Substantial Completion	August 13
User Acceptance Testing	August 16 - 20
Punch List Remediation	August 23 - 27
Training	August 30 - September 03
Final Acceptance	September 03
Pre-Existing System Demo	September 04 - 24

## *ITIB Funding*

### ADDITIONAL PHASES

Task	Timeframe
Phase 2 - Video Wall and Displays	August/September 2021
Phase 3 - Top Video Wall	August/September 2021
Pre-Existing System Demo	October 2021

# Thank You...

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Presenter	Department	Email
Rob Barreras	CEO   OEM	<a href="mailto:rbarreras@ceooem.lacounty.gov">rbarreras@ceooem.lacounty.gov</a>
Kiet Huynh	CEO   ITS	<a href="mailto:khuyhnh@ceo.lacounty.gov">khuyhnh@ceo.lacounty.gov</a>
Christie Carr	ISD   PCS	<a href="mailto:ccarr@isd.lacounty.gov">ccarr@isd.lacounty.gov</a>



Recommendations

Questions

Concerns?





GEORGE GASCÓN  
LOS ANGELES COUNTY DISTRICT ATTORNEY

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HALL OF JUSTICE  
211 WEST TEMPLE STREET LOS ANGELES, CA 90012 (213) 974-3500

August 17, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO USE INFORMATION TECHNOLOGY LEGACY MODERNIZATION  
FUND COMMITTED FOR INFORMATION TECHNOLOGY ENHANCEMENTS AND  
APPROVE APPROPRIATION ADJUSTMENT  
(ALL DISTRICTS) FY 2021-22 (4 VOTES)  
CIO RECOMMENDATION: APPROVE (X)**

**SUBJECT**

The Los Angeles County (County) District Attorney's Office (DA) requests Board approval for a Fiscal Year 2021-22 appropriation adjustment to transfer \$395,000 from the Committed for Information Technology (IT) Enhancements, commonly known as Legacy Systems Modernization funding, needed to conduct the first phase of a case management system replacement effort.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the attached appropriation adjustment to transfer \$395,000 from the Committed for IT Enhancements to the Department's Services and Supplies appropriation.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Prosecutors Information Management System (PIMS) is the Department's primary case management system. PIMS is a client-server system with a relational database hosted on the County's mainframe computer. Aspects of its core technology are almost 30 years old. The County has targeted PIMS, with its outdated technology and architecture, as one of the critical County systems requiring replacement. The County's Office of the Chief Information Officer (OCIO) has identified PIMS as a critical legacy application that is eligible for legacy application funding.

In addition to PIMS, the DA has other isolated legacy systems that manage limited aspects of a case. Together with PIMS, these legacy systems track case information for approximately 7.75 million defendants. The DA seeks to replace these systems with a comprehensive case management system that can track and manage all parts of the case workflow, including the support of victims, from investigation and case presentation, through filing and the trial, to sentencing and post-conviction activities.

The first step to obtaining a new case management system will be to elicit and document business and functional requirements and perform a fit-gap analysis of the requirements against the Public Defender's (PD's) Case Management System. If the gap analysis should show enough commonality in necessary system functionality, then the PD's system may be leveraged to support the DA functional needs.

Through a competitive bid process under the Enterprise Services Master Agreement (ESMA), Gartner, Inc. was selected to conduct this effort. The Department will assign a dedicated project manager and provide appropriate subject-matter experts (SMEs) to participate in the effort.

### **Implementation of Strategic Plan Goals**

Approval of the recommended action is consistent with both the Los Angeles County Strategic Plan Goal No. 1, Make Investments that Transform Lives: Aggressively address society's most complicated social, health, and public safety challenges, as well as Goal No. 3, Realize Tomorrow's Government Today: Be an innovative, flexible, effective, and transparent partner focused on public service and advancing the common good.

### **FISCAL IMPACT/FINANCING**

The cost of services provided by Gartner, Inc. shall not exceed \$395,000. The County's IT Investment Board (ITIB) approved using the IT Legacy Modernization funding to pay for these services. Approval of the attached appropriation adjustment will allocate funding from obligated fund balance Committed for IT Enhancements to the Department for this purpose.

After this phase is completed, the Department will be better positioned to estimate the cost of remaining phases, as well as operational expenses.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

There are no legal requirements prohibiting the recommended action. The terms and conditions of the Master Agreement have been approved by County Counsel. The contracted services are extraordinary, professional, or technical in nature and are not considered Proposition A and are not subject to the Living Wage Program (County Code Chapter 2.121).

The Master Agreement contains all of the current County-required provisions.

In compliance with Board Policy 6.020 "Chief Information Office Board Letter Approval", the OCIO reviewed the IT components (management, design, development, acquisition, expansion, or purchase of IT systems and/or related services) of this request and recommends approval. The ITIB has approved the use of \$395,000 from IT Legacy Modernization Fund for the Requirements Analysis and Fit-Gap project. Because the OCIO reviewed and approved the business case for this project and approved the ITIB request, no formal written CIO Analysis is required.

### **CONTRACTING PROCESS**

On February 25, 2021, the Internal Services Department (ISD) released a competitive ESMA Work Order Solicitation, E1-120, for the Department's Case Management System Requirements (CMSR) and Fit-Gap Analysis project. The solicitation was released to 27 qualified contractors on ISD's ESMA Category 3 list. On March 9, 2021, two contractors attended the Optional Proposers' Conference. On March 29, 2021, ISD received one response to the competitive solicitation. The response was evaluated by an evaluation committee and determined to be qualified. Gartner, Inc. is recommended for award of ESMA Work Order (WO) E1-120 in the amount of \$395,000.

WO E1-120 is expected to be completed within nine to twelve months after the award of the Contract, and the Department will provide a quarterly implementation progress update to the County CIO Office. Consistent with ESMA policies and procedures, this is hereby the Department's notification informing your Board of the intent to award WO E1-120 for the Requirements and Fit-Gap Analysis Project in the amount of \$395,000. ISD will proceed with the award of this work order after Board approval.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval will ensure that the priorities of the District Attorney are incorporated into a modern case management system to allow the department to manage a full range of

activities and services, including community and victim-based services, while continuing to meet its prosecutorial obligations.

## **CONCLUSION**

Following Board approval, the Executive Officer-Clerk of the Board is requested to return two (2) copies of the adopted Board Letter to Todd Pelkey, District Attorney's Office, 12750 Center Court Drive, Suite 500, Cerritos, CA 90703. Any questions may be directed to Mr. Pelkey at (562) 403-6605.

Respectfully submitted,

Reviewed by:

GEORGE GASCÓN  
District Attorney

WILLIAM S. KEHOE  
Chief Information Officer

tp

Attachments

c: Executive Officer, Board of Supervisors  
Chief Executive Officer  
County Counsel



PINK(1)

BA FORM 03252021

BOARD OF SUPERVISORS  
OFFICIAL COPY

August 10, 2021

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF DISTRICT ATTORNEY'S OFFICE

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE****FY 2021-22****4 - VOTES****SOURCES****USES****GENERAL FUND**

A01-3052

COMMITTED FOR IT ENHANCEMENTS

DECREASE OBLIGATED FUND BALANCE

395,000

**DISTRICT ATTORNEY**

A01-DA-2000-14030

SERVICES &amp; SUPPLIES

INCREASE APPROPRIATION

395,000

**SOURCES TOTAL**

\$ 395,000

**USES TOTAL**

\$ 395,000

**JUSTIFICATION**

Reflects the cancellation of obligated fund balance Committed for IT Enhancements for the District Attorney's Office to conduct the first phase of a case management system replacement effort.

**AUTHORIZED SIGNATURE**

Lidia Youssef, Fiscal Officer

**BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)**REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR---☐ ACTION☒ RECOMMENDATION

BY

DATE

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER

B.A. NO. 009

Rene C.  
Phillips

DATE

Digitally signed by Rene C.  
Phillips  
Date: 2021.07.08 15:29:25  
-07'00'



## BOARD LETTER/MEMO – FACT SHEET OPERATIONS CLUSTER

☒ Board Letter

☐ Board Memo

☐ Other

<b>OPS CLUSTER AGENDA REVIEW DATE</b>	7/28/2021	
<b>BOARD MEETING</b>	8/17/2021	
<b>DELEGATED AUTHORITY BOARD LETTER</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	ALL	
<b>DEPARTMENT</b>	District Attorney's Office	
<b>SUBJECT</b>	APPROVAL TO USE INFORMATION TECHNOLOGY LEGACY MODERNIZATION FUND COMMITTED FOR INFORMATION TECHNOLOGY ENHANCEMENTS AND APPROVE APPROPRIATION ADJUSTMENT	
<b>PROGRAM</b>		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>		
<b>COST &amp; FUNDING</b>	Total cost: \$395,000	Funding source: Committed for Information Technology (IT) Enhancements
	TERMS (if applicable):	
	Explanation: The IT Investment Board approved this use of funds on April 11, 2019 and with phased funding on November 19, 2020.	
<b>PURPOSE OF REQUEST</b>	To fund the first phase of the department's Case Management System replacement effort. This phase will document functional requirements and compare in a fit-gap analysis against the Case Management System developed for the PD and APD.	
<b>BACKGROUND (include internal/external issues that may exist)</b>	The Prosecutors Information Management System (PIMS) is the Department's primary case management system. PIMS hosted on the County's mainframe computer and aspects of its core technology are almost 30 years old. The County's Office of the Chief Information Officer (OCIO) has identified PIMS as a critical legacy application that is eligible for legacy application funding. This first phase will define the scope of the system and guide the remaining phases of procurement.	
<b>DEPARTMENTAL AND OTHER CONTACTS</b>	Name, Title, Phone # & Email: <ul style="list-style-type: none"> <li>• Todd Pelkey, Departmental CIO. 213-344-2450, <a href="mailto:tpelkey@da.lacounty.gov">tpelkey@da.lacounty.gov</a></li> <li>• Gina Satriano, Director, Central Operations. 213-257-3061, <a href="mailto:gsatriano@da.lacounty.gov">gsatriano@da.lacounty.gov</a></li> </ul>	



FESIA A. DAVENPORT  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

August 10, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### **ACCEPT 2020 URBAN AREA SECURITY INITIATIVE GRANT FUNDS (ALL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

Board approval is requested to find the proposed actions do not constitute a project or exempt under the California Environmental Quality Act (CEQA) and accept the County of Los Angeles' allocation of the 2020 Urban Area Security Initiative Grant funds to enhance the capacity of State and local agencies to respond to incidents of terrorism as well as natural disasters. The enhancements are provided through coordinated training, exercises, equipment acquisition, and technical assistance.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the County activities to be funded with the 2020 Urban Area Security Initiative Grant funds from the Federal Department of Homeland Security as distributed through the Los Angeles/Long Beach Urban Area do not constitute projects under CEQA, because they are continuing administrative or organizational activities of government that will not result in direct or indirect physical changes of the environment and do not commit to specific projects which may result in a potentially significant impact on the environment or, in the alternative, are exempt from CEQA for the reasons stated in this letter and in the record of the proposed actions;
2. Accept \$20,219,252 in 2020 Urban Area Security Initiative Grant funds under Assistance Listings Number 97.067 from the Federal Department of Homeland

Board of Supervisors  
HILDA L. SOLIS  
First District

HOLLY J. MITCHELL  
Second District

SHEILA KUEHL  
Third District

JANICE HAHN  
Fourth District

KATHRYN BARGER  
Fifth District

Security as distributed through the Los Angeles/Long Beach Urban Area with a Performance Period of September 1, 2020 to May 31, 2023, and approve the allocation of such funds as set forth in Attachment A hereto;

3. Authorize the County's Purchasing Agent to proceed with the solicitation and purchase of the capital assets which are in excess of \$250,000 with two weeks advance notice to the Board of Supervisors; and
4. Delegate authority to the Chief Executive Officer, or her designee, to approve and execute the Urban Area Security Initiative subrecipient agreement with the City of Los Angeles and all future amendments, modifications, extensions, and augmentations as necessary.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Federal Department of Homeland Security Office (DHS) has released Urban Area Security Initiative (UASI) Grant funds to selected jurisdictions, including the Los Angeles/Long Beach Urban Area which is administered by the City of Los Angeles. The Los Angeles/Long Beach Urban Area, which includes the County, the Cities of Los Angeles and Long Beach, and nine other participating jurisdictions, received a 2020 UASI Grant award totaling \$56,236,000. The County's allocation of the 2020 UASI Grant award is \$20,219,252 and is detailed in Attachment A.

These UASI Grant funds are proposed for allocation to address the unique equipment, training, planning, and exercise needs of large urban areas associated with addressing threats or acts of terrorism.

Approval of the recommended actions will find the County activities proposed to be funded through the 2020 UASI Grant are not projects or exempt under CEQA; accept the Grant funds and approve the allocation thereof; authorize the County's Purchasing Agent to proceed with the capital asset purchases in excess of \$250,000 with two weeks advance notice to the Board of Supervisors, and delegate authority to the Chief Executive Officer to execute the appropriate documents.

#### **Implementation of Strategic Plan Goals**

The recommended actions support Goal III, Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility and Accountability of the County's Strategic Plan.

#### **FISCAL IMPACT/FINANCING**

The UASI Grant is fully funded by the DHS through the California Office of Emergency Services (Cal OES). There is no matching fund requirement or impact on net County cost.



The following County departments will receive funding for the proposed specific projects as detailed in Attachment A: Chief Executive Office – Office of Emergency Management (\$996,667), Fire (\$4,944,252), Health Services (\$2,675,000), and Sheriff (\$11,603,333). The funding needed for Fiscal Year 2021-22 will be requested during the Fiscal Year 2021-22 Supplemental Budget Phase.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Cal OES has provided the County Operational Area with specific guidelines for the administration, management, and utilization of the UASI Grant. These guidelines detail all activities and expenditures that are eligible for reimbursement.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed County activities to be funded as identified in Attachment A do not constitute projects, pursuant to CEQA, because they are excluded from the definition of a project by Public Resources Code section 21065 and section 15378(b)(2)(4) and (5) of the State CEQA Guidelines on the basis that they are continuing administrative or organizational activities of government; and/or include the creation of a government funding mechanisms or other government fiscal activities; and do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. In the alternative, the activities to be funded are categorically exempt from CEQA since they are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in section 15301 and 15322(a) of the State CEQA Guidelines and Classes 1(c) and (r) and 22(a) and (c) of the County's Environmental Documentation and Reporting Procedures and Guidelines, Appendix G which apply to building leases, and educational or training programs. In addition, based on the records of the proposed exempt activities, the exempt activities will comply with all applicable regulations, are not located in a sensitive environment and there are no cumulative impacts, unusual circumstances damage to scenic highways, listing on hazardous waste site lists compiled, pursuant to Government Code section 65962.5, or indications that the activities may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable.

Each subrecipient awarded funding is required to comply with CEQA, as applicable, in order to be reimbursed with grant funds. To the extent there are any changes proposed to the activities to be funded by the County retained funds, the proposed activities will be reviewed for any further findings, which may be necessary under CEQA. CEO staff will continue to assist the lead federal granting agency, as necessary, to complete its requirement under the National Environmental Policy Act.

### **CONTRACTING PROCESS**

The UASI subrecipient agreement with the City will be entered into and administered by the Chief Executive Officer under delegated authority as approved by the Board. Prior to execution, the agreement will be reviewed and approved as to form by County Counsel.

The acquisition of capital asset equipment costing over \$250,000, as identified in Attachment A, is under the statutory authority of the County's Purchasing Agent and will be requisitioned, solicited, and purchased in accordance with County Purchasing Policies and Procedures.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This UASI Grant provides funding to the County for planning, equipment, training, and program management and administration for emergency prevention, preparedness, and response personnel. The UASI Grant will have a positive impact on current services by improving and enhancing the County's ability to mitigate threats and incidents of terrorism.

### **CONCLUSION**

Upon execution by the Board, please send a copy of the adopted Board letter to the Chief Executive Office - Homeland Security Grants Administration for processing.

Sincerely,

FESIA A. DAVENPORT  
Chief Executive Officer

FAD:JMN:AC  
TT:CH:ar

Attachment

c: Executive Office, Board of Supervisors  
County Counsel  
Fire  
Health Services  
Public Health  
Sheriff

# **ATTACHMENT A**

## 2020 URBAN AREA SECURITY INITIATIVE (UASI) ACTIVITIES

Project #	Department	Project Name	Solution Area	Sub-Solution	Expenditure Category	Allocation
1	Chief Executive Office - Office of Emergency Management	Cybersecurity Infrastructure Assessment	Planning	Develop and Enhance Plans, Protocols and Systems	Consultants	\$ 300,000
2	Chief Executive Office - Office of Emergency Management	ICS Training	Training	Course Delivery and Evaluation	Consultant	\$ 500,000
3	Chief Executive Office - Office of Emergency Management	Research, stakeholder engagement, and plan development for mass violence recovery in the Los Angeles Operation Area.	Planning	Develop and Enhance Plans, Protocols and Systems	Consultants	\$ 100,000
4	Chief Executive Office - Office of Emergency Management	Community Preparedness - Neighborhood Outreach Campaign	Planning	Community Outreach	Materials	\$ 96,667
Chief Executive Office - OEM Total						\$ 996,667
5	Fire	Joint Hazard Assessment Team (JHAT)	Planning	Develop and Enhance Plans, Protocols and Systems	Staff	\$ 490,000
6	Fire	Joint Regional Intelligence (JRIC) / Terrorism Liaison Officer (TLO) & Critical Infrastructure Key Resource (CIKR)	Organization	Info-Intel Analysis & Sharing / Fusion Center Activities	Intelligence Analysts > Staff	\$ 490,000
7	Fire	Regional Canberra's Radiac Monitors	Equipment	Detection	N/A	\$ 250,000
8	Fire	Regional HazMat Gemini Monitors	Equipment	Detection	N/A	\$ 600,000
9	Fire	Hazardous Materials Mono Chassis Response Trucks (all CBRNE mission areas)	Equipment	CBRNE Incident Response Vehicle	N/A	\$ 1,989,252
10	Fire	Hazardous Materials Training: HazMat Specialist A/B, D/F & G	Training	Staff Expenses	OT / Backfill	\$ 150,000
11	Fire	Maritime Response Training	Training	Staff Expenses	OT / Backfill	\$ 100,000
12	Fire	Maritime Response Training	Training	Staff Expenses	Travel	\$ 100,000
13	Fire	Incident Management Training	Training	Course Delivery and Evaluation	Consultant	\$ 75,000
14	Fire	Regional Training Centers and Satellite Training Centers Sustainment and Maintenance	Training	Course Delivery and Evaluation	Non AEL equipment w/prior approval	\$ 270,000
15	Fire	Incident Management Training	Training	Staff Expenses	OT / Backfill	\$ 75,000
16	Fire	Tactical EMS (TEMS) Equipment	Equipment	Personal Protective Equipment	N/A	\$ 230,000
17	Fire	Fire Ground Survival (FGS) Training	Training	Staff Expenses	OT / Backfill	\$ 50,000



# ATTACHMENT A

Project #	Department	Project Name	Solution Area	Sub-Solution	Expenditure Category	Allocation
18	Fire	Unmanned Aircraft Systems - Drones	Equipment	CBRNE Search and Rescue Equipment	N/A	\$ 75,000
Fire Total						\$ 4,944,252
19	Health Services	Mobile Medical System Tent Facility Conversion Kits	Equipment	Medical	N/A	\$ 75,000
20	Health Services	Ventilators	Equipment	Medical	N/A	\$ 2,600,000
Health Services Total						\$ 2,675,000
21	Sheriff	Intelligence Systems Update Phase II	Equipment	Terrorism Incident Prevention Equipment	N/A	\$ 250,000
22	Sheriff	CT Intelligence Analysis & Investigations IT Mobile Equipment	Equipment	Information Technology	N/A	\$ 226,500
23	Sheriff	Counter-Terrorism Investigations Surveillance Equipment	Equipment	Terrorism Incident Prevention Equipment	N/A	\$ 145,600
24	Sheriff	LEXRAY	Equipment	Other Authorized Equipment	N/A	\$ 60,000
25	Sheriff	SCSAP (Southern California Situational Awareness Platform)	Equipment	Other Authorized Equipment	N/A	\$ 325,000
26	Sheriff	Communications and Computing Device, LASD Digital Checkpoint	Equipment	Interoperable Communications Equipment	N/A	\$ 300,000
27	Sheriff	Portable Barriers - Anti-Vehicle	Equipment	Physical Security Enhancement Equipment	N/A	\$ 228,000
28	Sheriff	CBRNE Response Vessels	Equipment	CBRNE Prevention and Response Watercraft	N/A	\$ 40,000
29	Sheriff	Ladder Response Vehicle	Equipment	CBRNE Incident Response Vehicle	N/A	\$ 500,000
30	Sheriff	Response Vehicle	Equipment	CBRNE Incident Response Vehicle	N/A	\$ 500,000
31	Sheriff	Explosive Canine/Counter IED Response Vehicle	Equipment	CBRNE Incident Response Vehicle	N/A	\$ 30,000
32	Sheriff	CBRN Detection Equipment	Equipment	Detection	N/A	\$ 265,000
33	Sheriff	X Ray Equipment	Equipment	Explosive Device Mitigation and Remediation Equipment	N/A	\$ 270,000
34	Sheriff	Maintenance, Robotic Platforms	Equipment	Other Authorized Equipment	N/A	\$ 100,000
35	Sheriff	Breathing Air Compressor	Equipment	CBRNE Logistical Support Equipment	N/A	\$ 150,000

Project #	Department	Project Name	Solution Area	Sub-Solution	Expenditure Category	Allocation
36	Sheriff	CBRN Response Vehicles, HazMat	Equipment	CBRNE Incident Response Vehicle	N/A	\$ 450,000
37	Sheriff	HazMat Training	Training	Staff Expenses	Tuition	\$ 27,500
38	Sheriff	HazMat Training	Training	Staff Expenses	Travel	\$ 27,500
39	Sheriff	SCUBA Equipment	Equipment	Personal Protective Equipment	N/A	\$ 15,000
40	Sheriff	Seakeeper Vessel Stabilizers	Equipment	CBRNE Prevention and Response Watercraft	N/A	\$ 200,000
41	Sheriff	Night Vision Goggles	Equipment	CBRNE Search and Rescue Equipment	N/A	\$ 237,260
42	Sheriff	Video Laryngoscopes	Equipment	Medical	N/A	\$ 120,000
43	Sheriff	Zoll Maintenance Exchange	Equipment	Medical	N/A	\$ 195,000
44	Sheriff	Search Cameras	Equipment	CBRNE Search and Rescue Equipment	N/A	\$ 80,000
45	Sheriff	Enhanced Active Shooter Strategies Training	Training	Staff Expenses	OT / Backfill	\$ 103,333
46	Sheriff	Threat Hazard Response and Emergency Actions Training (THREAT)	Training	Staff Expenses	OT / Backfill	\$ 178,000
47	Sheriff	Mobile Messaging Signage	Equipment	CBRNE Search and Rescue Equipment	N/A	\$ 60,000
48	Sheriff	Crisis Negotiation Mobile Command Post	Equipment	CBRNE Incident Response Vehicle	N/A	\$ 450,000
49	Sheriff	Regional Mobile Command Post	Equipment	CBRNE Incident Response Vehicle	N/A	\$ 870,000
50	Sheriff	Overwater Float Assemblies for Helicopters	Equipment	CBRNE Aviation Equipment	N/A	\$ 52,000
51	Sheriff	Rapid Egress/Confined Space Equipment	Equipment	CBRNE Search and Rescue Equipment	N/A	\$ 80,984
52	Sheriff	Multi Threat PPE Ensembles	Equipment	Personal Protective Equipment	N/A	\$ 48,000
53	Sheriff	Enhanced Body Armor for Sheriff's Response Team personnel	Equipment	Personal Protective Equipment	N/A	\$ 318,656
54	Sheriff - JRIC	JRIC Intelligence Analysts	Organization	Info-Intel Analysis & Sharing / Fusion Center Activities	Intelligence Analysts > Staff	\$ 1,903,084



**ATTACHMENT A**

Project #	Department	Project Name	Solution Area	Sub-Solution	Expenditure Category	Allocation
55	Sheriff - JRIC	JRIC Palantir	Equipment	Terrorism Incident Prevention Equipment	N/A	\$ 2,432,516
56	Sheriff - JRIC	JRIC IT Maintenance	Equipment	Terrorism Incident Prevention Equipment	N/A	\$ 65,000
57	Sheriff - JRIC	TLO Advanced Training	Training	Course Delivery and Evaluation	Consultant	\$ 299,400
Sheriff Total						\$ 11,603,333

**Grand Total \$ 20,219,252**



GEORGE GASCÓN  
LOS ANGELES COUNTY DISTRICT ATTORNEY

---

HALL OF JUSTICE  
211 WEST TEMPLE STREET LOS ANGELES, CA 90012 (213) 974-3500

August 10, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**FEDERAL EQUITABLE SHARING AGREEMENT AND ANNUAL  
CERTIFICATION REPORT FOR FISCAL YEAR 2020-2021  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

Federal Equitable Sharing Agreement and Annual Certification Report for Fiscal Year 2020-2021, a prerequisite to receive equitably-shared cash, property, or proceeds.

**IT IS RECOMMENDED THAT THE BOARD:**

Authorize the District Attorney, on behalf of the County, to sign the enclosed Agreement which enables the District Attorney's Office to continue participation in the Federal Equitable Sharing Program and report the use of federal equitable sharing funds received in Fiscal Year 2020-2021.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In order for the Los Angeles District Attorney's Office (LADA) to receive federally forfeited cash, property, proceeds, and any interest thereon from the Federal Equitable Sharing Program, the DA is required to submit an Annual Federal Equitable Sharing Agreement and Certification form.

**IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Participation in the Federal Equitable Sharing Program is consistent with the County's Strategic Plan Goal No. 3, Realize Tomorrow's Government Today, by pursuing operational effectiveness, fiscal responsibility, and accountability.



### **FISCAL IMPACT/FINANCING**

Federal Equitable Sharing funds support law enforcement training, travel, communication, and other eligible law enforcement costs. In Fiscal Year 2020-2021, District Attorney's Office utilized \$197,660.63 in Federal Equitable Sharing funds.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Comprehensive Crime Control Act of 1984 authorized federal officials to implement a national asset forfeiture program to target criminals, including drug dealers and white-collar criminals who prey on the vulnerable for financial gain. One of the most important provisions of asset forfeiture is the authorization to share federal forfeiture proceeds with cooperating state and local law enforcement agencies. The Department of Justice Asset Forfeiture Program serves to deter crime and provide additional resources to state and local law enforcement agencies. Local law enforcement agencies receive proceeds based on their participation on a federal task force comprised of state and local agencies, or from state or local investigations that are developed into federal cases.

Federal Equitable Sharing funds received from the Federal Equitable Sharing Program are deposited into a District Attorney Trust Fund and are used for eligible law enforcement operation costs. Forfeiture payments are made periodically by the U.S. Marshal's Office to the District Attorney's Office via Automated Clearing House transfers.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This program does not propose attorney staff augmentation. Therefore, the LADA is not subject to the Board Motion of December 15, 1998, requiring clearance with the Alternate Public Defender, Probation, Public Defender, and Sheriff's Departments.

### **CONCLUSION**

It is requested that the Executive Officer-Clerk of the Board return an adopted copy of this Board letter and the Federal Equitable Sharing Agreement and Annual Certification Report, with original signatures, to Michael Au-Yeung, Accounting Section, Los Angeles

The Honorable Board of Supervisors  
August 10, 2021  
Page 3

County District Attorney's Office, 211 West Temple Street, Suite 200, Los Angeles, California 90012. Any questions may be directed to Michael Au-Yeung at (213) 257-2832 or via email at [Mau-yeung@da.lacounty.gov](mailto:Mau-yeung@da.lacounty.gov).

Respectfully submitted,

GEORGE GASCÓN  
District Attorney

vs

Attachments

c: Chief Executive Officer  
County Counsel

EXECUTIVE OFFICE — BOARD OF SUPERVISOR

**AGENDA ENTRY**

DATE OF MEETING:	08/10/2021
DEPARTMENT NAME:	District Attorney's Office
BOARD LETTERHEAD	DISTRICT ATTORNEY
SUPERVISORIAL DISTRICT AFFECTED	ALL DISTRICTS
VOTES REQUIRED	3 Votes
CHIEF INFORMATION OFFICER'S RECOMMENDATION	NONE

**\*\*\* ENTRY MUST BE IN MICROSOFT WORD \*\*\***

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Instructions: To comply with the Brown Act requirement the reader should fully understand what the department is asking the Board to approve. The recommendation must describe what the action is for; with whom the action is being taken; fiscal impact, including money amounts, funding sources, and effective dates. Also, include an instruction for the Chair(man) or Director to sign when such signature is required on a document.

Recommendation: Approve and instruct the Chairman to sign the Federal Equitable Sharing Agreement and Annual Certification Report, a prerequisite for the District Attorney to receive equitably-shared cash, property, or proceeds.

***DISTRICT ATTORNEY'S OFFICE***  
**ANTICIPATED BOARD LETTER**  
**FACT SHEET**

**SUBJECT**

- Federal Equitable Sharing Agreement and Annual Certification Report for FY 2020-2021

**TARGETED BOARD AGENDA**

- August 10, 2021

**DESCRIPTION OF PROGRAM / ITEM**

- Asset Forfeiture Annual Certification for FY 2020-21

**AMOUNT / COST**

- \$197,660.63

**FUNDING SOURCE**

- Federal Departments of Justice and Treasury

**FUNDING UTILIZED**

- N/A

**PURPOSE**

- District Attorney's Office to receive federally forfeited cash, property, proceeds, and any interest thereon from the Federal Equitable Sharing Program. The DA is required to submit an Annual Federal Equitable Sharing Agreement and Certification form.

**CONTRACTING PROCESS (if applicable)**

- N/A

**CHANGES FROM PREVIOUS YEAR**

- None

**CHANGES TO DEPLOYMENT / STAFFING PLAN**

- None

**ISSUES / CONCERNS**

- None

**SUCCESSSES / ACCOMPLISHMENTS**

- N/A

**DISTRICTS IMPACTED**

- All Districts

**CONTACT PERSON**

- Michael Au-Yeung
- 213-257-2832
- [MAu-Yeung@da.lacounty.gov](mailto:MAu-Yeung@da.lacounty.gov)



## Equitable Sharing Agreement and Certification



**NCIC/ORI/Tracking Number:** CA019153A

**Agency Name:** Los Angeles County District Attorney's Office

**Type:** Prosecutor's Office

**Mailing Address:** 211 West Temple Street, Suite 200  
Los Angeles, CA 90012

**Agency Finance Contact**

**Name:** Au-Yeung, Michael

**Phone:** 213-257-2832

**Email:** mau-yeung@da.lacounty.gov

**Jurisdiction Finance Contact**

**Name:** Au-Yeung, Michael

**Phone:** 213-257-2832

**Email:** mau-yeung@da.lacounty.gov

**ESAC Preparer**

**Name:** Au-Yeung, Michael

**Phone:** 213-257-2832

**Email:** mau-yeung@da.lacounty.gov

**FY End Date:** 06/30/2021

**Agency FY 2022 Budget:** \$471,842,000.00

### Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds <sup>1</sup>	Treasury Funds <sup>2</sup>
1	Beginning Equitable Sharing Fund Balance	\$0.00	\$0.00
2	Equitable Sharing Funds Received	\$195,181.36	\$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4	Other Income	\$0.00	\$0.00
5	Interest Income	\$2,479.27	\$0.00
6	Total Equitable Sharing Funds Received (total of lines 2-5)	\$197,660.63	\$0.00
7	Equitable Sharing Funds Spent (total of lines a - n)	\$197,660.63	\$0.00
8	Ending Equitable Sharing Funds Balance (difference between line 7 and the sum of lines 1 and 6)	\$0.00	\$0.00

<sup>1</sup>Department of Justice Asset Forfeiture Program participants are: FBI, DEA, ATF, USFIS, USDA, DCIS, DSS, and FDA

<sup>2</sup>Department of the Treasury Asset Forfeiture Program participants are: IRS, ICE, CBP and USSS.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law Enforcement Operations and Investigations	\$0.00	\$0.00
b	Training and Education	\$0.00	\$0.00
c	Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d	Law Enforcement Equipment	\$197,660.63	\$0.00
e	Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$0.00
f	Contracts for Services	\$0.00	\$0.00
g	Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h	Law Enforcement Awards and Memorials	\$0.00	\$0.00
i	Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j	Matching Grants	\$0.00	\$0.00
k	Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l	Support of Community-Based Programs	\$0.00	
m	Non-Categorized Expenditures	\$0.00	\$0.00
n	Salaries	\$0.00	\$0.00
Total		\$197,660.63	\$0.00



**Equitable Sharing Funds Received From Other Agencies**

Transferring Agency Name	Justice Funds	Treasury Funds

**Other Income**

Other Income Type	Justice Funds	Treasury Funds

**Matching Grants**

Matching Grant Name	Justice Funds	Treasury Funds

**Transfers to Other Participating Law Enforcement Agencies**

Receiving Agency Name	Justice Funds	Treasury Funds

**Support of Community-Based Programs**

Recipient	Justice Funds	

**Non-Categorized Expenditures**

Description	Justice Funds	Treasury Funds

**Salaries**

Salary Type	Justice Funds	Treasury Funds

**Paperwork Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section at 1400 New York Avenue, N.W., Washington, DC 20005.

**Privacy Act Notice**

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

**Single Audit Information****Independent Auditor****Name:** Lau, Becky**Company:** Macias Gini & O'Connell LLP**Phone:** 213-408-8652**Email:** belau@mgocpa.com

**Were equitable sharing expenditures included on your jurisdiction's prior fiscal year's Schedule of Expenditures of Federal Awards (SEFA)?**

YES ☒ NO ☐

**Prior year Single Audit Number Assigned by Harvester Database: 13184520191**

# Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

## Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

**1. Submission.** The ESAC must be signed and electronically submitted within 60 days of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

**2. Signatories.** The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

**3. Uses.** Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

**4. Transfers.** Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

**5. Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by the entity that maintains the Agency's appropriated or general funds and agrees that the funds will be subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

**6. Single Audit Report and Other Reviews.** Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the Schedule of Expenditures of Federal Awards (SEFA) under Catalog of Federal Domestic Assistance number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

**7. Freedom of Information Act (FOIA).** Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

**8. Waste, Fraud, or Abuse.** An Agency or governing body is required to immediately notify the Money Laundering and Asset Recovery Section of the Department of Justice and the Executive Office for Asset Forfeiture of the Department of the Treasury of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

### Civil Rights Cases

**During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?**

☐ Yes ☒ No

### Agency Head

Name: GASCÓN, GEORGE

Title: District Attorney

Email: GGascon@da.lacounty.gov

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

### Governing Body Head

Name: SOLIS, HILDA

Title: Chair

Email: Hsolis@bos.lacounty.gov

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

☐ I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.