



FESIA A. DAVENPORT  
Chief Executive Officer

## County of Los Angeles Health and Mental Health Services

**DATE:** Wednesday, June 30, 2021  
**TIME:** 10:00 a.m.

**DUE TO CLOSURE OF ALL COUNTY BUILDINGS,  
MEETING WILL BE HELD BY PHONE.  
TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:  
DIAL-IN NUMBER: 1 (323) 776-6996  
CONFERENCE ID: 479494149#**

**[MS Teams link](#) (Ctrl+Click to Follow Link)**

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL \*6 TO  
UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

### AGENDA

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Two (2) minutes are allowed for each item.

- I. Call to order
- II. **Information Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
  - a. **CEO:** Accept 2020 State Homeland Security Program Grant Funds
  - b. **DHS:** Request to Accept Compromise Offers of Settlement for Patients Seen Under the Trauma Center Service Agreement
- III. **Presentation Item(s):**
  - a. **DHS:** Request Approval of an Ordinance to Create an Accumulative Capital Outlay (ACO) Fund for the Harbor-UCLA Medical Center Replacement Program
  - b. **DPW/DHS:** Martin Luther King, Jr. Outpatient Center Campus Signage Upgrade Phase 1 Project – Establish and Approve Project

- c. **DPW/DHS:** Olive View-UCLA Medical Center USP 800 project - Increase Project Budget, Approve Appropriation Adjustment, and Authorize Use of Job Order Contract (eBLS)
- d. **DPW/DHS:** Harbor-UCLA Medical Center Psychiatric Emergency Services Project - Approve Project Budget and Authorize Use of Job Order Contract (eBLS)
- e. **DPH:** Approval to Terminate for Convenience Home Visitation Program Contract with Friends of the Family and to Execute an Amendment to Home Visitation Program Contract with El Nido Family Centers (#5796)
- f. **DPH:** Approval to Execute a Master Agreement Work Order for the Provision of Temporary Personnel Services to Support the Home Visitation Program (#5765)

- IV. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting
- V. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda
- VI. Public Comment
- VII. Adjournment



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

FESIA A. DAVENPORT  
Chief Executive Officer

Board of Supervisors  
HILDA L. SOLIS  
First District

HOLLY J. MITCHELL  
Second District

SHEILA KUEHL  
Third District

JANICE HAHN  
Fourth District

KATHRYN BARGER  
Fifth District

July 13, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

## **ACCEPT 2020 STATE HOMELAND SECURITY PROGRAM GRANT FUNDS (ALL DISTRICTS) (3-VOTES)**

### **SUBJECT**

Board approval is requested to find the proposed action is not a project or exempt under the California Environmental Quality Act (CEQA), accept the County of Los Angeles' (County) allocation of the 2020 State Homeland Security Program Grant Funds to make the funds available to the appropriate County departments and cities. The State Homeland Security Program Grant enhances the capacity of State and local agencies to respond to incidents of terrorism, particularly those involving chemical, biological, radiological, nuclear, and explosive incidents, as well as natural disasters. The enhancements are provided through coordinated training, exercises, equipment acquisition, and technical assistance.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the County activities to be funded with the 2020 State Homeland Security Program Grant Funds from the Federal Department of Homeland Security do not constitute projects under CEQA or, in the alternative, are exempt from CEQA for the reasons stated in this letter and in the record of the proposed actions;

2. Accept \$10,593,612 in Federal Department of Homeland Security Grant Funds under Assistance Listing Number 97.067 from the 2020 State Homeland Security Program Grant as distributed through the California Office of Emergency Services with a Performance Period of September 1, 2020 to May 31, 2023, and the allocation of a portion of such funds to County Departments as set forth in Enclosure B;
3. Adopt the attached Governing Body Resolution which authorizes the Chief Executive Officer, or her designee, to apply for and execute State Homeland Security Program Grant awards and all future amendments, modifications, extensions, and augmentations as necessary;
4. Delegate authority to the Chief Executive Officer, or her designee, to enter into subrecipient agreements with cities providing for use and re-allocation of these funds; and to execute all future amendments, modifications, extensions and augmentations relative to the subrecipient agreements, as necessary;
5. Approve the County activities to be funded with 2020 State Homeland Security Program Grant Funds; and
6. Authorize the County's Purchasing Agent to proceed with the solicitation and purchase of capital asset items in excess of \$250,000 with two weeks advance notice to the Board of Supervisors.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Federal Department of Homeland Security (DHS) has released grant funding through the California Office of Emergency Services (Cal OES) to enhance the capacity of the State and local agencies to respond to incidents of terrorism, particularly those involving chemical, biological, radiological, nuclear, and explosive incidents, as well as natural disasters. The enhancements are provided through coordinated trainings, exercises, equipment acquisitions, and technical assistance.

The purpose of this letter is to find that the recommended activities do not constitute projects or are exempt under CEQA and that the Board of Supervisors (Board) has authorized the Chief Executive Officer to administer the State Homeland Security Program (SHSP) Grant on behalf of the County Operational Area. The Board is requested to approve the attached Governing Body Resolution (Enclosure A), which provides a list of Chief Executive Office (CEO) personnel authorized to sign SHSP grant documents.

We are further requesting the Chief Executive Officer be granted delegated authority to enter into subrecipient agreements with the various cities receiving SHSP Grant funds.



Following the signing of agreements, these funds will be distributed to cities and County departments approved by DHS and Cal OES on a cost reimbursement basis. These agreements will be in a form approved by County Counsel.

### **Implementation of Strategic Plan Goals**

The recommended actions support Goal 3, Strategy 3.3, Pursue Operational Effectiveness, Fiscal Responsibility and Accountability of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

This Grant is fully funded by DHS through Cal OES, and there is no matching fund requirement or impact on net County cost. Of the \$10,593,612 grant, \$4,972,977 will be retained by the County for various programs under the grant, including five percent identified for management and administration costs, and \$5,620,635 will be allocated to local jurisdictions for approved activities/programs.

The funding for the impacted County departments will be distributed as follows: CEO (\$1,341,960); Fire (\$1,125,000); Health Services - Administration [Emergency Medical Services] (\$460,254); Medical Examiner – Coroner (\$161,732); Public Health (\$60,700); and the Sheriff (\$1,823,331). The funding needed for Fiscal Year 2021-22 will be requested during the Fiscal Year 2021-22 Supplemental Budget phase.

### **FACTS AND PROVISIONAL/LEGAL REQUIREMENTS**

Cal OES has provided the County Operational Area with specific guidelines for the management and administration of this grant. These guidelines detail the activities and expenditures that are allowable under the grant.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed County activities to be funded as identified in Enclosure B, as well as the disbursement of funds to cities, do not constitute projects, pursuant to CEQA, because they are excluded from the definition of a project by Public Resources Code section 21065 and section 15378(b)(2)(4) and (5) of the State CEQA Guidelines on the basis that they are continuing administrative or organizational activities of government; and/or include the creation of a government funding mechanisms or other government fiscal activities; and do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. In the alternative, the activities to be funded are categorically exempt from CEQA since they are within certain classes of projects that have been determined not to have a significant effect on the environment in

that they meet the criteria set forth in section 15301 and 15322(a) of the State CEQA Guidelines and Classes 1(c) and (r) and 22(a) and (c) of the County's Environmental Documentation and Reporting Procedures and Guidelines, Appendix G which apply to building leases, and educational or training programs. In addition, based on the records of the proposed exempt activities, they will comply with all applicable regulations, are not located in a sensitive environment and there are no cumulative impacts, unusual circumstances damage to scenic highways, listing on hazardous waste site lists compiled, pursuant to Government Code section 65962.5, or indications that the activities may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable.

Each subrecipient awarded funding is required to comply with CEQA, as applicable, in order to be reimbursed with grant funds. To the extent there are any changes proposed to the activities to be funded by the County retained funds, the proposed activities will be reviewed for any further findings, which may be necessary under CEQA. CEO staff will continue to assist the lead federal granting agency, as necessary, to complete its requirement under the National Environmental Policy Act.

### **CONTRACTING PROCESS**

Procurement for items referenced in Enclosure B will be under the statutory authority of the County's Purchasing Agent and will be requisitioned, solicited, and purchased in accordance with County Purchasing Policies and Procedures.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The Grant provides funding to the County for planning, equipment, training, exercises, and program management and administration for emergency prevention, preparedness, and response personnel which will have a positive impact on current services by improving and enhancing the County's ability to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other disasters.

The Honorable Board of Supervisors  
July 13, 2021  
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## **CONCLUSION**

Upon execution by the Board, please send a copy of the adopted Board letter and three originals of the signed Governing Body Resolution to the Chief Executive Office (Homeland Security Grants Administration) for processing.

Respectfully submitted,

FESIA A. DAVENPORT  
Chief Executive Officer

FAD:JMN:AC  
TT:CH:GQ:gq

Enclosures

c:     Executive Office, Board of Supervisors  
       County Counsel  
       Fire  
       Health Services  
       Medical Examiner - Coroner  
       Public Health  
       Sheriff

**ENCLOSURE A**

## ***Governing Body Resolution***

*Covers Grant Years:*  
*2019 SHSP, 2020 SHSP, 2021 SHSP*

***BE IT RESOLVED BY THE*** Board of Supervisors ***OF THE*** County of Los Angeles ***THAT***

Chief Executive Officer , *OR*  
Chief Deputy , *OR*  
Chief Operating Officer , *OR*  
Assistant Chief Executive Officer , *OR*  
Manager, CEO , *OR*  
Principal Analyst, CEO , *OR*  
Chief Program Specialist, CEO

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subawarded through the State of California.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2021

### ***Certification***

I, \_\_\_\_\_, duly appointed and  
(Name)

\_\_\_\_\_ of the \_\_\_\_\_  
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by  
the \_\_\_\_\_ of the \_\_\_\_\_ on the  
(Governing Body) (Name of Applicant)  
\_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
(Official Position)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**ENCLOSURE B**

**2020 STATE HOMELAND SECURITY PROGRAM  
ALLOCATION TO COUNTY DEPARTMENTS**

<u><b>Department</b></u>	<u><b>Activities Description</b></u>	<u><b>Amount</b></u>
Chief Executive Office	Various costs related to fiscal management of the overall grant program.	\$ 529,680
Chief Executive Office - Office of Emergency Management	Emergency Management Cybersecurity Training and Exercise; Emergency Notification Alert Program enhancements; and Operational Area Emergency Response Plan Threat Hazard video and outreach materials.	\$ 812,280
Fire	Community Emergency Response Team Backpacks; Regional Training Group staffing; Hazardous Materials Training; and various Chemical, Biological, Radiological, Nuclear, and Explosives, and Urban Search and Rescue equipment.	\$ 1,125,000
Health Services - EMS	Leasing space costs for storage of Homeland Security equipment, supplies and pharmaceuticals.	\$ 460,254
Medical Examiner - Coroner	Mass Care and Fatality equipment.	\$ 161,732
Public Health	DNA Extraction Magnetic Particle Processor equipment.	\$ 60,700
Sheriff	Analytical and Investigative subscription services; Search and Rescue Multi-Sensor and Search Camera systems; Personal Protective Equipment and headsets; Emergency Operations Center supplies; Emergency Medical Services equipment; Nuclide Spectrometers; Dive equipment maintenance; Operational software renewal; and continuing various classes: Intelligence and Analytical/Investigative Training; and Readiness Training.	\$ 1,823,331

**Totals** **\$ 4,972,977**

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**



July 13, 2021

DRAFT  
DHS Letterhead

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO ACCEPT COMPROMISE OFFERS OF SETTLEMENT  
FOR PATIENTS SEEN UNDER THE  
TRAUMA CENTER SERVICE AGREEMENT  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

To request Board approval for the Director of Health Services, or designee, to accept compromise offers of settlement for patients who received medical care at either County facilities and/or at non-County operated facilities under the Trauma Center Service Agreement. The compromise offers of settlement referenced below are not within the Director's authority to accept.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Authorize the Director of Health Services (Director), or designee, to accept the attached compromise offers of settlement, pursuant to Section 1473 of the Health and Safety Code, for the following individual accounts:

Patients who received medical care at Medical Centers:

Saint Francis Medical Center – Account Number IHP-200678404 in the amount of \$5,607.00

Olive View UCLA Medical Center – Account Number 102004391 in the amount of \$25,000.00

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Patients who received medical care at Medical Centers: The compromise offer of settlement for these patient accounts is recommended because the patients are unable to pay the full amount of charges and the compromise offers represent the maximum amount the Department of Health Services (DHS) was able to negotiate or was offered.

The best interest of the County would be served by approving the acceptance of these compromises, as it will enable the DHS to maximize net revenue on these accounts.

### **Implementation of Strategic Plan Goals**

The recommended actions will support Strategy III.3 "Pursue for Operational Effectiveness, Fiscal Responsibility, and Accountability" of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

This will expedite the County's recovery of revenue totaling approximately \$30,607.00  
There is no net cost to the County.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Under County Code Chapter Section 2.76.046, the Director, or designee, has the authority to reduce patient account liabilities by the greater of i) \$15,000, or ii) \$75,000 or 50 percent of the account balance, whichever is less. Any reduction exceeding the Director's, or designee's, authority requires Board approval.

On January 15, 2002, the Board adopted an ordinance granting the Director, or designee, authority to compromise or reduce patient account liabilities when it is in the best interest of the County to do so.

On November 1, 2005, the Board approved a revised ordinance granting the Director, or designee, authority to reduce, on an account specific basis, the amount of any liability owed to the County which relates to medical care provided by third parties for which the County is contractually obligated to pay and related to which the County has subrogation or reimbursement rights. The revised ordinance was adopted by the Board on December 8, 2005.

The Honorable Board of Supervisors  
July 13, 2021  
Page 3

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Maximizing net revenues on patients who received medical care at the Medical Centers will help DHS meet its budgeted revenue amounts. All payments received for the trauma accounts (non-County facilities) will replenish the Los Angeles County Trauma Funds.

Respectfully submitted,

Christina R. Ghaly, M.D.  
Director

CRG:ANW:VP

Enclosures (2)

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors

**DATA FOR COMPROMISE SETTLEMENT**

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES  
TRANSMITTAL 21-7-A

Amount of Aid	\$30,426.00	Account Number	IHP - 200678404
Amount Paid	0.00	Name	Adult Male
Balance Due	\$30,426.00	Service Date	03/03/2017
Compromise Amount Offered	\$5,607.00	Facility	St. Francis Medical Center
Amount to be Written Off	\$24,819.00	Service Type	Inpatient

**JUSTIFICATION**

The patient was treated at Saint Francis Medical Center at a cost of \$30,426.00.

This account was paid under the contract terms of the Impacted Hospital Programs between the County of Los Angeles Department of Health Services (DHS) and SFMC. This agreement allows the County, after it has made payments for a particular patient, to pursue recovery from third parties who are financially responsible for such medical care.

The total settlement for this case was \$25,000.00. Due to the low recovery and the insufficient funds to fully satisfy all liens a reduction is being requested to the amount of \$5,607.00.

**DATA FOR COMPROMISE SETTLEMENT**

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES  
TRANSMITTAL 21-7-B

Amount of Aid	\$65,373.00	Account Number	102004391
Amount Paid	0.00	Name	Adult Female
Balance Due	\$65,373.00	Service Date	04/15/21 & 4/15/21-04/19/21
Compromise Amount Offered	\$25,000.00	Facility	Olive View Medical Center
Amount to be Written Off	\$40,373.00	Service Type	Inpatient

**JUSTIFICATION**

The patient was treated at Olive View Medical Center at a total cost of \$65,373.00.

The patient is out-of-county/out-of-state. The patient would like to make a cash offer to settle both the Emergency and Inpatient Psychiatry visits. Patient has stated that she understands she is responsible for the medical treatment she received. Patient agreed to pay the offered amount, due to the fact this is the highest amount she is able to pay.

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**

July 13, 2021

**Los Angeles County  
Board of Supervisors**

**Hilda L. Solis**  
First District

**Holly J. Mitchell**  
Second District

**Sheila Kuehl**  
Third District

**Janice Hahn**  
Fourth District

**Kathryn Barger**  
Fifth District

**Christina R. Ghaly, M.D.**  
Director

**Hal F. Yee, Jr., M.D., Ph.D.**  
Chief Deputy Director, Clinical Affairs

**Nina J. Park, M.D.**  
Chief Deputy Director, Population Health

**Elizabeth M. Jacobi, J.D.**  
Administrative Deputy

313 N. Figueroa Street, Suite 912  
Los Angeles, CA 90012

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[www.dhs.lacounty.gov](http://www.dhs.lacounty.gov)

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patients and our  
communities by  
providing extraordinary  
care"*



[www.dhs.lacounty.gov](http://www.dhs.lacounty.gov)

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**REQUEST APPROVAL OF AN ORDINANCE TO CREATE AN  
ACCUMULATIVE CAPITAL OUTLAY FUND FOR THE HARBOR-UCLA  
MEDICAL CENTER REPLACEMENT PROGRAM  
(ALL DISTRICTS) (4 VOTES)**

**SUBJECT**

Request for the Board to adopt an ordinance to create the Harbor-UCLA Medical Center Replacement Program Accumulative Capital Outlay Fund for the equipment acquisitions and expenditures related to the replacement of the Harbor-UCLA Medical Center, and find that the purpose and establishment of the Accumulative Capital Outlay Fund are exempt from the California Environmental Quality Act.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Adopt the attached ordinance that will create the Harbor-UCLA Medical Center (H-UCLA MC) Replacement Program Accumulative Capital Outlay (ACO) Fund.
2. Find that the proposed actions are exempt from the California Environmental Quality Act for the reasons stated in this Board letter.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The H-UCLA MC ACO Fund will allow the Department of Health Services (DHS) to fund and reserve for moving and transition activities related to the replacement hospital, and acquisition of fixed and non-fixed medical equipment, minor medical equipment (equipment under \$5,000 which is classified as services and supplies) and furnishings and furniture related to the H-UCLA MC Replacement Program.

### Background

On November 20, 2018, the Board approved the establishment of the H-UCLA MC Replacement Program capital project to comply with Senate Bill 1953, which mandates all California General Acute Care Hospitals meet the graduated structural and non-structural seismic strengthening requirements by the established deadlines, the last of which occurs in 2030. Of the four County-owned hospitals, H-UCLA MC is the only remaining hospital that does not meet the final structural and non-structural seismic compliance requirements.

The H-UCLA MC ACO Fund will allow DHS to appropriately plan for the equipment acquisitions and expenditures related to the H-UCLA MC Replacement Program by setting aside funding dedicated for this purpose. A similar ACO fund was used for the LAC+USC Medical Center Replacement Project.

### Implementation of Strategic Plan Goals

Approval of the recommended action is consistent with the County's Strategic Plan Goal II.2, Support the Wellness of Our Communities and Strategy, and Goal III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, by continually assessing our efficiency and effectiveness, maximizing and leveraging resources, and holding ourselves accountable.

### **FISCAL IMPACT/FINANCING**

DHS plans on funding the H-UCLA MC ACO Fund in Fiscal Year 2021-2022 via the Fiscal Year 2021-2022 Supplemental Budget phase. It estimates transferring \$175 million from its fund balance to the newly created H-UCLA MC ACO Fund and may transfer additional amounts in the future, as necessary. The H-UCLA MC ACO Fund will be an interest-bearing fund. All interest earnings of the H-UCLA MC ACO Fund will be deposited back into the fund.

There is no impact to net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

California Government Code section 53730.5, et seq., allows for the County to create through an ordinance for the accumulation of funds for capital outlays. The H-UCLA MC ACO Fund will enable DHS to accumulate funds from the operating budget over the next several years to supplement the equipment acquisitions and expenditures related to the H-UCLA MC Replacement Program.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The H-UCLA MC ACO Fund shall be reserved for moving and transition activities related to the replacement hospital, and acquisition of fixed and non-fixed medical equipment, minor medical equipment (equipment under \$5,000 that is classified as services and supplies), and furnishings and furniture by DHS related to the H-UCLA MC Replacement Program.



Respectfully submitted,

Christina R. Ghaly, M.D.  
Director

CRG:fl

c:     Executive Office, Board of Supervisors  
        County Counsel  
        Chief Executive Office  
        Auditor-Controller

## ANALYSIS

This ordinance amends Title 4 - Revenue and Finance of the Los Angeles County Code, by adding Section 4.16.240 to create an accumulative capital outlay account for equipment acquisitions and expenditures by the Department of Health Services related to the Harbor-UCLA Medical Center Replacement Program.

RODRIGO A. CASTRO-SILVA  
County Counsel

*Lucia Gonzalez*

By

LUCIA GONZALEZ  
Senior Deputy County Counsel  
Government Services Division

LG:lb

Requested: 5/26/21  
Revised: 6/24/21

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Title 4 – Revenue and Finance of the Los Angeles County Code, relating to creating an accumulative capital outlay account for equipment acquisitions and expenditures related to the Harbor-UCLA Medical Center Replacement Program.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Section 4.16.240 is hereby added to read as follows:

**4.16.240      Accumulative Capital Outlay Account – Department of Health Services Harbor-UCLA Medical Center Replacement Account.**

A.      In addition to all other accumulative capital outlay funds or accounts provided for by this chapter, an account is created to be known as the "Accumulative Capital Outlay Account – Department of Health Services Harbor-UCLA Medical Center Replacement Account."

B.      The following monies shall be deposited into this account:

1.      All funds that are authorized by the Board of Supervisors for this account;

2.      All interest earnings of funds in this account.

C.      All monies deposited into this account shall be reserved for moving and transition activities related to the replacement hospital, and acquisition of fixed and non-fixed medical equipment, minor medical equipment (equipment under \$5,000 that is classified as services and supplies), and furnishings and furniture by the Department of Health Services related to the Harbor-UCLA Medical Center Replacement Program.

[416230LGCC]

## BOARD LETTER FACT SHEET

Agenda Review Date: June 30, 2021

Board Meeting Date: July 13, 2021

Sup. Dist. / SPA No.: 2

**DEPARTMENT:** Public Works

**SUBJECT:** Martin Luther King, Jr. Medical Campus Signage Upgrade Phase 1

### I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

- a. Non-mandated. The Project is a collaborative effort among the tenant departments and the Second District to provide clinical and patient care services.

### II. RECOMMENDED ACTIONS (summarized)

Public Works is seeking Board approval of the project and to authorize Public Works to deliver the Martin Luther King, Jr. Medical Campus Signage Upgrade Phase 1 Project using a Board-approved Job Order Contract.

### III. COST AND FUNDING SOURCES

Cost: \$309,000

Funding: Second Supervisorial District net County cost.

### IV. BACKGROUND (critical and/or insightful)

- a. Public Works completed an assessment of the campus signage for wayfinding and overall consistency at the MLK campus. It was determined that the existing MLK naming convention on campus needed to be reevaluated to provide a consistent standard that will improve campus wayfinding. A total of 35 monument signages were identified in the assessment to be upgraded.
- b. On April 20, 2021, the Board approved the execution of a change order to Bernards Bros. Inc. to design and upgrade 14 new and existing exterior campus monument signages in accordance with the campus rebranding effort under the MLK Behavioral Health Center Renovation Project. The proposed MLK Signage Upgrade Phase I Project will include upgrades to four of the 21 remaining monument signages.
- c. Public Works will return to the Board for recommendations on subsequent phases.

### V. POTENTIAL ISSUE(S)

None

### VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

- \* DPW: Esther Diaz (626) 300-2333 | Health Services: Stephen Scott (323) 409-4358
- \* County Counsel: Talin Halabi (213) 974-8948

July 13, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
MARTIN LUTHER KING, JR. MEDICAL CAMPUS  
SIGNAGE UPGRADE PHASE I PROJECT  
ESTABLISH AND APPROVE PROJECT  
CAPITAL PROJECT NO. 87730  
SUPERVISORIAL DISTRICT 2  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval of the project and to authorize Public Works to deliver the Martin Luther King, Jr. Medical Campus Signage Upgrade Phase I Project using a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the Martin Luther King, Jr. Medical Campus Signage Upgrade Phase I Project is exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the Martin Luther King, Jr. Medical Campus Signage Upgrade Phase I Project, Capital Project No. 87730, with a project budget of \$309,000.
3. Authorize the Director of Public Works or his designee to deliver the proposed Martin Luther King, Jr. Medical Campus Signage Upgrade Phase I Project using a Board-approved Job Order Contract.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the proposed Martin Luther King, Jr. Medical Campus (MLK) Signage Upgrade Phase I Project is exempt from the California

Environmental Quality Act; establish and approve the Martin Luther King, Jr. Medical Campus Signage Upgrade Phase I capital project, and authorize Public Works to deliver the project using a Board-approved Job Order Contract (JOC).

### Background

Public Works completed an assessment of the campus signage for wayfinding and overall consistency in Fall 2020. It was determined that the existing MLK naming convention on campus needed to be revised to provide a consistent standard that will improve campus wayfinding. As part of the assessment, a campus signage rebranding effort was developed and included a new campus brand and preparation of conceptual schemes for existing and new monuments to improve wayfinding on the campus. A total of 35 monument signages were identified in the assessment to be upgraded. On April 20, 2021, the Board approved the execution of a change order to Bernards Bros. Inc. to design and upgrade 14 new and existing exterior campus monument signages in accordance with the campus rebranding effort under the MLK Behavioral Health Center Renovation Project. The total cost estimate to upgrade the remaining 21 monument signages is estimated at \$1,600,000. The upgrades to the existing monument signages will be implemented in phases, with the proposed MLK Signage Upgrade Phase I Project being the first phase.

The proposed MLK Signage Upgrade Phase I Project will include upgrades to 4 of the 21 existing monument signages. The scope of work includes demolition of existing signs, remodel of the lighting provisions and existing foundations, and installation of new sign cabinets with internal illumination. The estimated project budget for the implementation of the first phase is \$309,000. Public Works will return to the Board for recommendations on subsequent phases.

The design will be completed using a Board-approved on-call architect/engineer. The Board's approval of the recommended actions will authorize Public Works to deliver the work using a Board-approved JOC. Upon completion of design and jurisdictional agency approval, the proposed project is anticipated to take approximately six months to complete.

### Green Building/Sustainable Design Program

On December 20, 2016, the Board adopted a new Leadership in Energy and Environmental Design policy. Implementation of the proposed project is exempt from the Energy Policy because it is limited to the replacement of the infrastructure within existing

buildings. However, the project will support the Board's policy for Green Building/Sustainable Design Program by recycling disposable material, minimizing the amount of demolition materials disposed in landfills, and maximizing the use and reuse of sustainable, recycled, and local materials.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.1, Drive Economic and Workforce Development in the County; Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability by supporting the wellness of our communities and enhancing the delivery of healthcare services that will in turn benefit the common good by driving the development of the workforce and the economic development of the County.

### **FISCAL IMPACT/FINANCING**

The total project budget for the MLK Signage Upgrade Phase I Project is \$309,000 (Enclosure), which includes costs for construction, construction contingency, plans and specifications, permit fees, consultant services, inspection services, and County services.

Sufficient appropriation is available in the Capital Projects/Refurbishment Budget, Capital Project No. 87730, funded by Second Supervisorial District Net County Cost.

### **Operating Budget Impact**

Following completion of the proposed project, Department of Health Services will fund the associated maintenance costs with existing budgetary resources from its Operation Budget. There is no Net County Cost impact associated with the recommended actions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The MLK Signage Upgrade Phase I Project is exempt from the Civic Art fund as it is considered a refurbishment project with eligible design and construction costs of less than \$500,000.

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy adopted on September 6, 2016, the project will include a best efforts goal that at least 30 percent of the total California craft worker hours for construction of the project be

performed by Local Residents. The Targeted Workers component will not be included as part of the project.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project, which includes the design for the upgrade of 21 signs and demolition and implementation of the first four sign upgrades, is within certain classes of projects that have been determined not to have a significant effect on the environment, in that it meets criteria set forth in Sections 15301(a) and (g), 15302 and 15311 (a) of the State California Environmental Quality Act Guidelines and Classes 1(h) and (s), 2 and 11 (d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves minor alteration and operation of an existing facility, replacement of features with negligible or no expansion of use and accessory structures for the upgrade of on-premise signs.

In addition, based on the proposed project records, it will comply with all applicable regulations and is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code.

### **CONTRACTING PROCESS**

Public Works intends to use a Board-approved, on-call architect/engineer agreement to provide design services for the proposed project. Upon jurisdictional agency approval of the plans and specifications, Public Works recommends using a Board-approved JOC to complete the construction of the project.

Public Works will return to the Board to approve the project and budget for the second phase of implementation, to adopt the plans and specs, and advertise and award the construction for the remaining 17 signs.



The Honorable Board of Supervisors  
July 13, 2021  
Page 5

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current services at the campus. Patient care services on campus will remain fully operational during construction.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

HN:jc

Enclosures

c: Department of Arts and Culture  
Chief Executive Office (Capital Programs Division)  
County Counsel  
Executive Office  
Department of Health Services (Capital Projects Division)

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
MARTIN LUTHER KING, JR. MEDICAL CAMPUS  
SIGNAGE UPGRADE PHASE I PROJECT  
ESTABLISH AND APPROVE PROJECT  
CAPITAL PROJECT NO. 87730  
SUPERVISORIAL DISTRICT 2  
(3 VOTES)**

**I. PROJECT SCHEDULE SUMMARY**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents	September 2021
Jurisdictional Approvals	November 2021
Substantial Completion	May 2022
Project Acceptance	June 2022

**II. PROJECT BUDGET SUMMARY**

<b>Project Budget Category</b>	<b>Proposed Project Budget</b>
Construction	\$215,000
Civic Art	\$ 0
<b>Hard Cost Subtotal</b>	<b>\$215,000</b>
Plans and Specifications	\$ 35,000
Consultant Services	\$ 7,000
Miscellaneous Expenditures	\$ 7,000
Jurisdictional Review	\$ 7,000
County Services	\$ 38,000
<b>Soft Cost Subtotal</b>	<b>\$ 94,000</b>
<b>TOTAL PROJECT COST</b>	<b>\$309,000</b>

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

MARK PESTRELLA, Director

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: PMI-2

July 13, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
UNITED STATES PHARMACOPEIA 800 PHARMACY UPGRADE  
APPROVE REVISED BUDGET  
AND RELATED APPROPRIATION ADJUSTMENT  
AUTHORIZE THE USE OF JOB ORDER CONTRACTING  
CAPITAL PROJECT NO. 87443  
(FISCAL YEAR 2021-22)  
(SUPERVISORIAL DISTRICTS 3 AND 5)  
(4 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to revise the project budget and related appropriation adjustment for the United States Pharmacopeia 800 Pharmacy Upgrade Project at the Olive View–UCLA Medical Center to cover the cost of additional work due to an unforeseen condition encountered during construction.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the previously approved United States Pharmacopeia 800 Pharmacy Upgrade Project at Olive View–UCLA Medical Center is within the scope of the previous finding of exemption and that the additional scope, consisting of the replacement of an additional 100 lineal feet of ductwork, is similarly exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Approve the revised project budget from the previous Board-approved amount of \$2,200,000 to \$2,450,000 for the United States Pharmacopeia 800 Pharmacy Upgrade Olive View–UCLA Medical Center, Capital Project No. 87443, to cover the cost of additional work due to an unforeseen condition encountered during construction.
3. Approve the appropriation adjustment to reallocate \$250,000 from the Department of Health Services' Enterprise Fund-Committed for the Department of Health Services to fund the projected increased Fiscal Year 2021-22 expenditures for the United States Pharmacopeia 800 Pharmacy Upgrade Olive View–UCLA Medical Center, Capital Project No. 87443.
4. Authorize the Director of Public Works, or his designee, to deliver the additional work using a Board-approved Job Order Contract.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the previously approved United States Pharmacopeia 800 (USP 800) Pharmacy Upgrade Olive View-UCLA Medical Center (OV-UCLA MC) Project is within the scope of the previous exemption finding by the Board and that the additional scope is similarly exempt from the California Environmental Quality Act; approve the revised total project budget and Appropriation Adjustment; and authorize Public Works to deliver the additional scope using a Board-approved Job Order Contract (JOC).

#### **Background**

On November 13, 2018, the Board established and approved the Capital Project and associated budget in the amount of \$2,200,000 for the USP 800 Pharmacy Upgrade Project at OV-UCLA MC and authorized Public Works to deliver the project using a Board-approved JOC. Construction is currently 95 percent complete with an anticipated completion date of August 2021.

During construction, the project encountered an unforeseen condition requiring additional work. The existing ductwork serving the remodeled chemotherapy preparation room, ante room, and intravenous (IV) room, does not have adequate capacity to achieve the required air supply. The revised scope of work includes modifications to 100 linear feet of existing ductwork from the air handler unit at the roof to the ante room in the pharmacy, including, but not limited to, additional insulation, a new fire smoke damper, enlarging

existing concrete slab openings, testing and air balancing, and associated electrical and mechanical works to meet code requirements.

#### Green Building/Sustainable Design Program

The project is an upgrade to the building systems or a renovation to less than 10 percent of an existing building. For these projects, it is not feasible to upgrade these buildings to the Leadership in Energy and Environmental Design certified level to meet the Board's December 20, 2016, policy. The proposed project will support the Board's Policy for Green Building/Sustainable Design Program by recycling disposable material, the use of sustainable materials, and by incorporating energy efficient products during construction.

#### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.1, Drive Economic and Workforce Development in the County; Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability by supporting the wellness of our communities and enhancing the delivery of comprehensive and seamless healthcare services to the residents of the County seeking healthcare assistance.

#### **FISCAL IMPACT/FINANCING**

The previously Board-approved project budget for the USP 800 Pharmacy Upgrade Project at OV-UCLA MC, Capital Project No. 87443, was \$2,200,000. Approval of the recommended actions will revise the previously Board-approved project to \$2,450,000 to cover the cost of additional work due to an unforeseen condition encountered during construction. The total project budget includes costs for construction, change order contingency, plans and specifications, permit fees, civic art fee, consultant services, inspection services, and County services (Enclosure A).

Upon Board approval, the enclosed Fiscal Year 2021-22 appropriation adjustment (Enclosure B) will reallocate \$250,000 from the Department of Health Services (DHS) Enterprise Fund-Committed for DHS to fund the increased projected Fiscal Year 2021-22 expenditures for the OV-UCLA MC USP 800 Pharmacy Upgrade Project, Capital Project No. 87443. DHS will provide funding in the future budget phases, as needed, to fully fund the remaining project expenditures.

#### Operating Budget Impact

There are no one-time or ongoing operational costs anticipated following completion of the project. There is no net County cost impact associated with the recommendations.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Art Policy, the USP 800 Pharmacy Upgrades at OV–UCLA MC Project budget includes one percent of design and construction costs to be allocated to the Civic Art fund. The eligible Civic Art Allocation has increased from \$11,000 to \$13,000.

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, adopted on September 6, 2016, the project continues to include a best efforts goal that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents and will not include Targeted Workers requirement.

#### **ENVIRONMENTAL DOCUMENTATION**

On November 13, 2018, the Board approved the USP 800 Pharmacy Upgrade Project at OV–UCLA MC and determined it is categorically exempt under Sections 15301 (a), (d), (f); 15302 (c); and 15311 (c) of the State California Environmental Quality Act Guidelines and Classes 1 (c), (d), (h), (i); 2 (e); and 11 (h) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The approved project continues to provide for repair and upgrade of existing facilities, replacement of existing systems, and placement of temporary use items. The additional scope, which consist of the replacement of an additional 100 lineal feet of existing ductwork, is within the same classes of projects and is, therefore, categorically exempt. The project continues to involve negligible or no expansion of an existing use and replacement features will have the same purpose and capacity. In addition, as noted for the original exemption finding, based on the records of the project, the work will not be located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites compiled pursuant to Government Code Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with California Public Resources Code Section 21152.

The Honorable Board of Supervisors  
July 13, 2021  
Page 5

### **CONTRACTING PROCESS**

Approval of the recommended actions will allow Public Works to use a Board-approved JOC to construct the change order work.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have little or no impact on current services at the pharmacy at OV–UCLA MC. The acquisition and operation of the mobile pharmacy unit will allow the chemotherapy preparation services to remain operational during construction. The patient care services on the campus will remain fully operational during construction. All critical work will be completed in phases and during nonpeak periods to minimize disruptions to patient services.

### **CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:LR:jc

Enclosures

cc: Arts Commission  
Auditor-Controller  
Chief Executive Office (Capital Programs Division)  
County Counsel  
Executive Office  
Department of Health Services (Capital Projects Division)



## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

MARK PESTRELLA, Director

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
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ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **PMI-2**

July 13, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
HARBOR-UCLA MEDICAL CENTER  
ADULT PSYCHIATRIC EMERGENCY SERVICES PROJECT  
APPROVE PROJECT BUDGET  
AND USE OF JOB ORDER CONTRACT  
CAPITAL PROJECT NO. 87557  
(FISCAL YEAR 2021-22)  
(SUPERVISORIAL DISTRICT 2)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval of the Adult Psychiatric Emergency Services Project at the Harbor-UCLA Medical Center, approval of the project budget, and authority to deliver the proposed project using a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed Adult Psychiatric Emergency Service Project at the Harbor-UCLA Medical Center is within the scope of the previous exemption finding by the reasons stated in this letter and in the record of the project.
2. Approve the Harbor-UCLA Medical Center Adult Psychiatric Emergency Services Project, Capital Project No. 87557, with a total project budget of \$2,240,000.

3. Authorize the Director of Public Works or his designee to deliver the proposed Adult Psychiatric Emergency Services Project at the Harbor-UCLA Medical Center using a Board-approved Job Order Contract.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the proposed Adult Psychiatric Emergency Services (PES) Project at the Harbor-UCLA Medical Center (H-UCLA MC) is within the scope of the previous exemption finding by the Board under the California Environmental Quality Act (CEQA), approve the project budget, and authorize Public Works to deliver the project using a Board-approved Job Order Contract (JOC).

On June 18, 2019, the Board established the Adult PES Project, Capital Project No. 87557, at the H-UCLA MC.

The existing 3,000-square-foot Adult PES is located on the First Floor of the South Wing of the Main Hospital Building at H-UCLA MC. The proposed project is to remodel the existing Adult PES to improve patient safety by providing antiligature and tamper resistant elements. Due to its age, the physical space does not meet current antiligature code and licensing requirements. Additionally, the constant high patient volume in the existing Adult PES leads to greater wear and tear of architectural finishes. The proposed project will allow for the integration with the recently renovated Adolescent PES adjacent to the Adult PES.

The proposed project includes remodel to the patient bathroom/toilet rooms, nurse's station, and charting room to comply with the Americans with Disabilities Act standards; upgrades to the architectural finishes in the office, staff lounge, patient sleeping rooms, and holding rooms. The proposed project also includes upgrades to the card readers, security cameras, and fixtures to be antiligature and tamper resistant. The scope no longer includes modifications to the Heating, Ventilation, and Air Conditioning system.

The design was completed using a Board-approved, on-call architect/engineer firm. Upon Board approval of the recommended actions, Public Works will deliver the project using a Board-approved JOC. The remodeling work is anticipated to take approximately nine months to complete. The Adult PES will remain operational during construction and will be completed in phases to minimize disruption to day-to-day operations.

## Green Building/Sustainable Design Program

The proposed Adult PES Project is renovation that is less than 10 percent of an existing building. In accordance with the Board's December 20, 2016, policy, the proposed project will support the Board's policy for Green Building/Sustainable Design Program by minimizing the amount of demolition materials disposed of in landfills and by incorporating energy efficient products during construction.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy I.1, Increase our Focus on Prevention Initiatives; Strategy I.2, Enhance our Delivery of Comprehensive Interventions; Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability by investing in public healthcare infrastructure improvements that will enhance the quality and delivery of healthcare services to the residents of Los Angeles County.

### **FISCAL IMPACT/FINANCING**

The total project budget for the H-UCLA MC Adult PES Project is \$2,240,000 (Enclosure), which includes costs for construction, change order contingency, plans and specifications, permit fees, consultant services, inspection services, civic art, and County services.

There is sufficient appropriation in the project's Fiscal Year 2021-22 budget to fund the projected Fiscal Year 2021-22 expenditures for the H-UCLA MC Adult PES Project, Capital Project No. 87557. Department of Health Services will provide funding in the future budget phases, as needed, to fully fund the remaining project budget.

### Operating Budget Impact

There is no one-time or ongoing operational costs anticipated following completion of the project. There is no net County cost impact associated with the recommend actions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Art Policy amended on August 11, 2015, the projects budget will include one percent of design and construction costs to be allocated to the Civic Arts fund, in the amount of \$15,000 for the Adult PES Project.

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy adopted on September 6, 2016, the projects will require that at least 30 percent of the California construction labor hours to be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed H-UCLA MC Adult PES Project is within the scope of the previous exemption finding made by the Board when the project was established on June 18, 2019. The project continues to be within certain classes of projects that have been determined not to have a significant effect on the environment in that it continues meet criteria set. There set forth in Sections 15301 (a) and (f); 15302 (c); 15303 of the State CEQA Guidelines; and Class 1 (d) and (i), and Class 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The Adult PES Project provides remodel of the patient bathroom/toilet rooms, office, staff lounge, patient sleeping rooms, holding rooms, and nurse's station. A Notice of Exemption was filed on June 25, 2019. There have been no changes since the exemption determination that require further findings under CEQA.

### **CONTRACTING PROCESS**

Public Works used a Board-approved on-call architect/engineer firm to provide design services for the Adult PES Project. Public Works recommends using a Board-approved JOC to complete the construction of the project. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced County employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

This project scope includes substantial remodeling and alteration work and, as such, Public Works has made the determination that the use of a JOC is the most appropriate contracting method to deliver the project.

The Honorable Board of Supervisors  
July 13, 2021  
Page 5

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current services at H-UCLA MC. The existing facility will remain operational during the remodeling work. Services impacted at the Adult PES will be minimized by phasing the remodeling work and relocating patients on site.

### **CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:LR:jc

Enclosure

c: Department of Arts and Culture  
Auditor-Controller  
Chief Executive Office (Capital Programs Division)  
County Counsel  
Executive Office  
Department of Health Services (Capital Projects Division)

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**



**BARBARA FERRER, Ph.D., M.P.H., M.Ed.**  
Director

**MUNTU DAVIS, M.D., M.P.H.**  
Health Officer

**MEGAN McCLAIRE, M.S.P.H.**  
Chief Deputy Director

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**BOARD OF SUPERVISORS**

**Hilda L. Solis**  
First District

**Holly J. Mitchell**  
Second District

**Sheila Kuehl**  
Third District

**Janice Hahn**  
Fourth District

**Kathryn Barger**  
Fifth District

**DRAFT**

July 13, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO TERMINATE FOR CONVENIENCE HOME VISITATION PROGRAM  
CONTRACT WITH FRIENDS OF THE FAMILY AND TO EXECUTE AN AMENDMENT  
TO HOME VISITATION PROGRAM CONTRACT WITH  
EL NIDO FAMILY CENTERS  
(SUPERVISORIAL DISTRICTS 3 & 5) (3 VOTES)**

**SUBJECT**

Request approval to terminate for convenience Parents as Teachers Home Visitation Program Services Contract Number PH-003686 with Friends of the Family, and execute an amendment to Parents as Teachers Home Visitation Program Services Contract PH-003685 with El Nido Family Centers, in order to increase the contractual maximum obligation for fiscal year 2021-22, and to re-establish the contractual base amount for fiscal years 2021-24 for home visitation services in Service Planning Area 2 in Los Angeles County.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and instruct the Director of the Department of Public Health (Public Health), or designee, to: a) accept the attached letter (Attachment A) from Friends of the Family (FOF) relinquishing their Parents as Teachers Home Visitation Program Services Contract Number PH-003686, effective June 30, 2021 and waiving the 30 calendar day advance written notice for Public Health to terminate for convenience Contract Number PH-003686 with FOF; and, b) issue a termination



letter for Contract Number PH-003686, subject to review and approval by County Counsel.

2. Approve and instruct the Director of Public Health, or designee, to: a) execute an amendment, substantially similar to Exhibit I, to El Nido Family Centers (El Nido) Parents as Teachers Home Visitation Program Services Contract Number PH-003685, effective August 1, 2021 through June 30, 2022, to increase the total annual contractual maximum obligation by \$785,573, from \$928,405, to \$1,713,978; and, b) re-establish the total annual base amount at the revised fiscal year (FY) 2021-22 amount for FYs 2021-24, fully offset by the Department of Public Social Services (DPSS) California Work Opportunity and Responsibility to Kids (CalWORKs) Home Visiting Program, California Department Public Social Services (CDSS) and the California Department of Public Health (CDPH) State General Fund (SGF).

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

On November 20, 2018, your Board approved 18 contracts with qualified agencies to support Public Health's expansion of home visitation program (HVP) services utilizing evidence-based Healthy Families America (HFA) and Parents and Teachers (PAT) home visitation models in high priority cities in the eight Service Planning Areas (SPA) in Los Angeles County (LAC). The goal of expanding HVP services is to coordinate successful mental health and family support linkages to prevent trauma risks for young children, and strengthen expectant and parenting families so children are healthy, safe and ready to learn. These agencies were identified through a solicitation process conducted by Public Health in 2018.

FOF and El Nido were among the 18 qualified agencies awarded a PAT HVP contract to provide services in SPA 2 and SPA 4, respectively. With the exception of the contract with FOF, 17 HVP contracts are effective through June 30, 2022. Public Health has delegated authority to further extend the contracts through June 30, 2024.

On March 29, 2021, Public Health received written notification of FOF's decision to relinquish Contract Number PH-003686 as the agency is no longer in a position to contract with the County. Additionally, FOF identified El Nido as an agency that has presence and familiarity with SPA 2 communities and that would be able to retain FOF program staff for PAT HVP services in that area. In an effort to ensure continuity of services in SPA 2, Public Health reached out to the three PAT HVP contracted agencies that had previously indicated in their response to the solicitation conducted in 2018 the capacity to provide services in SPA 2. Public Health surveyed these agencies to determine their capacity and willingness to expand their current PAT HVP services to SPA 2. El Nido was the only Contractor that responded indicating they would be able to expand services.

On **June xx, 2021**, the Public Health Director exercised delegated authority to amend the contract with El Nido to increase funding in the amount of \$71,416, for the period of

July 1, 2021 through July 31, 2021 to begin HVP services in SPA 2.

Public Health is returning to your Board to request approval to terminate the contract with FOF and to execute the amendment to El Nido's PAT HVP contract to increase funding by \$785,573 for FY 2021-22, which exceeds our current delegated authority approved by your Board on November 20, 2018, and to re-establish the annual base amount, to enable El Nido to expand PAT HVP services in SPA 2.

Approval of Recommendation 1 will allow Public Health to accept FOF's letter to relinquish their contract and for Public Health to terminate for convenience PAT HVP Contract Number PH-003686.

Approval of Recommendation 2 will allow Public Health to amend Contract Number PH-003685 with El Nido to make the necessary funding adjustments to provide PAT HVP services in SPA 2 that were previously provided by FOF.

### **Implementation of Strategic Plan Goals**

The recommended actions support Strategy I.1 – Increase Our Focus on Prevention Initiative; and Objective I.1.6, Increase Home Visitation Capacity, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total cost for the contract with El Nido for Fiscal Year (FY) 2021-22 is \$1,713,978, 100 percent offset by DPSS CalWORKs Home Visiting Program and CDSS and CDPH SGF Expansion Funds.

There is no net County cost associated with this action.

Funding for the contract is included in Public Health FY 2021-22 Adopted Budget, and will be included in future FYs, as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Attachment A is the letter from FOF relinquishing their PAT HVP contract.

Exhibit I is the Contract amendment approved by Counsel.

### **CONTRACTING PROCESS**

Following completion of a Request for Applications solicitation in 2018, on November 20, 2018, your Board approved the execution of 18 (8 PAT and 10 HFA) HVP services contracts, effective upon Board approval through May 31, 2020, and delegated authority to extend the term of the contracts for four additional one-year periods, and make

The Honorable Board of Supervisors

July 13, 2021

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funding adjustments that include an increase or decrease in funding up to 50 percent above or below the term's annual base maximum obligation, and make corresponding service adjustments. Subsequently, Public Health exercised delegated authority to extend the term of the contracts. The two referenced contracts were included in these actions.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of these actions will enable the continuation of PAT HVP services in SPA 2.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

BF:sp  
#05796

Enclosures (2)

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**



**BARBARA FERRER, Ph.D., M.P.H., M.Ed.**  
Director

**MUNTU DAVIS, M.D., M.P.H.**  
County Health Officer

**MEGAN McCLAIRe, M.S.P.H.**  
Chief Deputy Director

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**BOARD OF SUPERVISORS**

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First District

**Holly J. Mitchell**  
Second District

**Sheila Kuehl**  
Third District

**Janice Hahn**  
Fourth District

**Kathryn Barger**  
Fifth District

**DRAFT**

July 13, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE A MASTER AGREEMENT WORK ORDER  
FOR THE PROVISION OF TEMPORARY PERSONNEL SERVICES  
TO SUPPORT THE HOME VISITATION PROGRAM  
FOR THE PERIOD OF AUGUST 1, 2021 THROUGH JUNE 30, 2022  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Request approval to execute a Master Agreement Work Order for Temporary Personnel Services to support the Home Visitation Program by the Department of Public Health, Division of Maternal, Child, and Adolescent Health.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize and instruct the Director of the Department of Public Health (Public Health), or designee, to execute a Master Agreement Work Order (MAWO), substantially similar to Exhibit I, with SuperbTech, Inc., for the provision of temporary personnel services to support the Public Health's Division of Maternal, Child, and Adolescent Health (MCAH) Home Visitation Program (HVP), effective upon execution for the period of August 1, 2021 through June 30, 2022, at a total maximum obligation of \$916,055 fully offset by funding from the California Department of Social Services, via Intra-Fund Transfer from Department of Public Social Services (DPSS); California Home Visiting Program State General Fund Expansion; and DPSS CalWORKs Family Stabilization Program.

2. Delegate authority to the Director of Public Health, or designee, to execute an amendment to the MAWO that extends the term for one additional year through June 30, 2023, at an annual maximum obligation not to exceed \$ 916,055, contingent upon the availability of funding and contractor performance, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of Recommendation 1 will allow Public Health to execute a MAWO with SuperbTech, Inc., to provide up to 11 temporary personnel to support the HVP. These personnel will provide assistance with the implementation, reporting, evaluation, and coordination of the home visiting services throughout Los Angeles County (LAC).

MCAH HVP provides home visiting services utilizing evidence-based home visiting models, Healthy Families America (HFA), Parents As Teachers (PAT), and Nurse Family Partnership (NFP), in high priority cities in the eight Service Planning Areas in LAC. These services help to coordinate mental health and family support linkages to prevent trauma risks for young children; and support expectant mothers and parenting families for children's health, safety, and readiness to learn.

As part of the HVP, MCAH is collaborating with DPSS to implement the California Work Opportunity and Responsibility to Kids (CalWORKs) Home Visiting Program. The CalWORKs Home Visiting Program is a State program that provides cash assistance and other benefits to qualified low-income families using federal, State, and County funds. The HVP is a voluntary program supporting positive health, development, and wellbeing for eligible pregnant and parenting women, families, and infants born into poverty, expanding their future educational, economic, and financial capability opportunities, and improving the likelihood that they will overcome poverty. The pairing of home visiting with CalWORKs provides an opportunity to connect parents with resources to improve their parenting skills and help them to ensure their children have a safe and nurturing environment that allows them to thrive and grow. Eligible women who qualify for the CalWORKs Home Visiting Program receive home visitation services through the HFA and PAT home visitation models.

Specifically, the 11 full-time temporary personnel will implement objectives related to home visitation including administration of the CalWORKs HPV in collaboration with DPSS; and data collection, entry, and analysis to inform quality assurance and generate data outcomes.

Approval of Recommendation 2 will allow Public Health to execute an amendment to the MAWO to extend the term for one additional year through June 30, 2023, if necessary.

### **Implementation of Strategic Plan Goals**

The recommended actions support Strategy I.1 – Increase Our Focus on Prevention Initiative; and Objective I.1.6, Increase Home Visitation Capacity, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total maximum obligation of this MAWO is \$916,055 for the period of August 1, 2021 through June 30, 2022; fully offset by funding from the California Department of Social Services, via Intra-Fund Transfer from Department of Public Social Services (DPSS) California Home Visiting Program State General Fund Expansion; and DPSS CalWORKs Family Stabilization Program.

There is no net County cost associated with this action. Funding is included in Public Health's Recommended Budget for fiscal year (FY) 2021-22 and will be included in future FYs as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In collaboration with Public Health, DPSS submitted a County Plan to CDSS on September 27, 2018 to apply for home visiting funding appropriated by Senate Bill 840 (Chapter 29, Statutes of 2018), and the Budget Act of 2018. Subsequently on March 28, 2019, Public Health entered into a Memorandum of Understanding (MOU) with DPSS to collaboratively implement the CalWORKs Home Visiting Program. Subject to appropriation in the annual Budget Act, CDSS shall continue to award funds to participating counties who apply biennially and meet minimum requirements established by CDSS.

On April 5, 2016, your Board approved the execution of Master Agreements with six agencies for the provision of as-needed temporary personnel services and delegated authority to the Director of Public Health, or designee, to execute work orders under the Master Agreement with the following criteria for each work order: a) \$399,999 or less annually, Public Health will notify your Board of the work order once approved by County Counsel; b) \$400,000 to \$699,999 annually, upon approval from County Counsel, Public Health will provide two weeks advance written notice to your Board and, unless otherwise instructed, will execute the work order; and c) \$700,000 or more annually, Public Health will return to your Board for approval.

Subsequently, Public Health exercised delegated authority to execute four additional MAs for the provision of as-needed temporary personnel services with vendors who had been identified and selected through the RFSQ process, increasing the pool of qualified vendors to ten.

Exhibit I has been reviewed and approved by County Counsel as to use.

### **CONTRACTING PROCESS**

On April 16, 2021, Public Health issued a Temporary Personnel Services WOS for HVP (TEMP-WOS-124) to the nine Public Health Temporary Personnel Master Agreement Contractors qualified to provide temporary personnel services. One vendor was excluded from participating in the solicitation pending vendor's acceptance/signature of its Master Agreement Amendment.

Request for a Solicitations Requirements Review (SRR) and Bidder's written questions were due by April 27, 2021. There were no requests for an SRR.

Public Health received four bids by the submission deadline. No bids were received late or disqualified. The successful Bidder, SuperbTech, Inc., met all the requirements and submitted the lowest cost responsive bid.

Three bidders requested the Local Small Business Enterprise preference program consideration. Each met the required criteria and was granted the preference.

On May 27, 2021, the selected bidder was notified. No transmittal to request a Proposed Contractor Selection Review were received by the deadline.

The Honorable Board of Supervisors  
June 29, 2021  
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**IMPACT ON CURRENT SERVICES**

Approval of the recommended actions will allow Public Health to continue the provision and expansion of home visitation services throughout LAC.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

BF:yhj  
#05765

Enclosure

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors