



FESIA A. DAVENPORT
Chief Executive Officer

County of Los Angeles Health and Mental Health Services

DATE: Wednesday, June 2, 2021
TIME: 10:00 a.m.

**DUE TO CLOSURE OF ALL COUNTY BUILDINGS,
MEETING WILL BE HELD BY PHONE.
TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:
DIAL-IN NUMBER: 1 (323) 776-6996
CONFERENCE ID: 479494149#**

[MS Teams link](#) (Ctrl+Click to Follow Link)

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO
UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

AGENDA

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Two (2) minutes are allowed for each item.

- I. Call to order
- II. **Information Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **DHS:** Request Approval to Accept Compromise Offers of Settlement for Patients Who Received Medical Care at either County Facilities and/or at Non-County Operated Facilities Under the Trauma Center Service Agreement
 - b. **DPH:** Approval to Execute a Master Agreement Work Order for the Provision of Temporary Personnel Services to Support the Emergency Preparedness and Response Division Activities Project Effective July 1, 2021 Through June 30, 2023 (#5696)
- III. **Presentation Item(s):**
 - a. **DMH:** Approval to Execute New Sole Source Contracts for Patient/Client Transportation Support Services with Metropolitan and Patton State Hospitals

- IV. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting
- V. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda
- VI. Public Comment
- VII. Adjournment

BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

II. RECOMMENDED ACTIONS (summarized)

III. COST AND FUNDING SOURCES

Cost:

Funding:

IV. BACKGROUND (critical and/or insightful)

V. POTENTIAL ISSUE(S)

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

June 15, 2021

DRAFT
DHS LETTERHEAD

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO ACCEPT COMPROMISE OFFERS OF SETTLEMENT
FOR PATIENTS SEEN UNDER THE
TRAUMA CENTER SERVICE AGREEMENT
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

To request Board approval for the Director of Health Services, or designee, to accept compromise offers of settlement for patients who received medical care at either County facilities and/or at non-County operated facilities under the Trauma Center Service Agreement. The compromise offers of settlement referenced below are not within the Director's authority to accept.

IT IS RECOMMENDED THAT YOUR BOARD:

Authorize the Director of Health Services (Director), or designee, to accept the attached compromise offers of settlement, pursuant to Section 1473 of the Health and Safety Code, for the following individual accounts:

Patients who received medical care at County facilities:

LAC+USC Medical Center – Account Number 101351403 in the amount of
\$1,500.00

Olive View UCLA Medical Center – Account Number 101499205 in the amount of
\$4,106.00

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Patients who received medical care at County facilities: The compromise offer of settlement for these patient accounts is recommended because the patients are unable to pay the full amount of charges and the compromise offers represent the maximum amount the Department of Health Services (DHS) was able to negotiate or was offered.

The best interest of the County would be served by approving the acceptance of these compromises, as it will enable the DHS to maximize net revenue on these accounts.

Implementation of Strategic Plan Goals

The recommended actions will support Strategy III.3 "Pursue for Operational Effectiveness, Fiscal Responsibility, and Accountability" of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

This will expedite the County's recovery of revenue totaling approximately \$5,606.00
There is no net cost to the County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Under County Code Chapter Section 2.76.046, the Director, or designee, has the authority to reduce patient account liabilities by the greater of i) \$15,000, or ii) \$75,000 or 50 percent of the account balance, whichever is less. Any reduction exceeding the Director's, or designee's, authority requires Board approval.

On January 15, 2002, the Board adopted an ordinance granting the Director, or designee, authority to compromise or reduce patient account liabilities when it is in the best interest of the County to do so.

On November 1, 2005, the Board approved a revised ordinance granting the Director, or designee, authority to reduce, on an account specific basis, the amount of any liability owed to the County which relates to medical care provided by third parties for which the County is contractually obligated to pay and related to which the County has subrogation or reimbursement rights. The revised ordinance was adopted by the Board on December 8, 2005.

The Honorable Board of Supervisors
June 15, 2021
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IMPACT ON CURRENT SERVICES (OR PROJECTS)

Maximizing net revenues on patients who received medical care at County facilities will help DHS meet its budgeted revenue amounts. All payments received for the trauma accounts (non-County facilities) will replenish the Los Angeles County Trauma Funds.

Respectfully submitted,

Christina R. Ghaly, M.D.
Director

CRG:ANW:VP

Enclosures (2)

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

DATA FOR COMPROMISE SETTLEMENT

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES
TRANSMITTAL 21-6-A

Amount of Aid	\$21,389.00	Account Number	101351403
Amount Paid	0.00	Name	Adult Male
Balance Due	\$21,389.00	Service Date	07/24/18 – 11/29/18
Compromise Amount Offered	\$1,500.00	Facility	LAC+USC Medical Center
Amount to be Written Off	\$19,889.00	Service Type	Inpatient

JUSTIFICATION

The patient was treated at LAC+USC Medical Center at a total cost of \$21,389.00. The patient has a total of \$113,520.94 in medical bills.

The attorney has settled the case in the amount of \$60,000.00. Due to the low recovery and the insufficient funds to fully satisfy all liens the attorney proposes the following disbursement:

Disbursements	Total Claim	Proposed Settlement	Percent of Settlement
Attorney Fees	\$24,000.00	\$24,000.00	40.0%
Attorney Cost	\$2,707.04	\$2,707.04	4.51%
Other lien holders	\$92,131.94	\$30,707.57	51.18%
Los Angeles Department of Health Services (LAC+USC MC)	\$21,389.00	\$1,500.00	2.50%
Net to Client (Heirs)	\$0.00	\$1,085.39	1.81%
Total	\$140,227.98	\$60,000.00	100.00%

DATA FOR COMPROMISE SETTLEMENT

COUNTY OF LOS ANGELES – DEPARTMENT OF HEALTH SERVICES
TRANSMITTAL 21-6-B

Amount of Aid	\$163,725.00	Account Number	101499205
Amount Paid	0.00	Name	Adult Female
Balance Due	\$163,725.00	Service Date	01/24/19 – 03/18/19
Compromise Amount Offered	\$4,106.00	Facility	Olive View Medical Center
Amount to be Written Off	\$159,619.00	Service Type	Inpatient

JUSTIFICATION

The patient was treated at Olive View Medical Center at a total cost of \$163,725.00. The patient has a total of \$176,080.02 in medical bills.

The attorney has settled the case in the amount of \$25,000.00. Due to the low recovery and the insufficient funds to fully satisfy all liens the attorney proposes the following disbursement:

Disbursements	Total Claim	Proposed Settlement	Percent of Settlement
Attorney Fees	\$8,332.50	\$6,250.00	25.00%
Attorney Cost	\$351.50	\$351.50	1.41%
Other lien holders	\$12,355.02	\$10,186.54	40.75%
Los Angeles Department of Health Services (LAC+USC MC)	\$163,725.00	\$4,106.00	16.42%
Net to Client (Heirs)	\$0.00	\$4,105.96	16.42%
Total	\$184,764.02	\$25,000.00	100.00%

BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DRAFT

DEPARTMENT:

SUBJECT:

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

II. RECOMMENDED ACTIONS (summarized)

III. COST AND FUNDING SOURCES

Cost:

Funding:

IV. BACKGROUND (critical and/or insightful)

V. POTENTIAL ISSUE(S)

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

MEGAN McCLAIRE, M.S.P.H.
Chief Deputy Director

313 North Figueroa Street, Suite 806
Los Angeles, CA 90012
TEL (213) 288-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov



BOARD OF SUPERVISORS

Hilda L. Solis
First District

Holly J. Mitchell
Second District

Sheila Kuehl
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District

June 15, 2021

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE A MASTER AGREEMENT WORK ORDER FOR THE
PROVISION OF TEMPORARY PERSONNEL SERVICES TO SUPPORT THE
EMERGENCY PREPAREDNESS AND RESPONSE DIVISION PROJECT EFFECTIVE
JULY 1, 2021 THROUGH JUNE 30, 2023
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Request approval to execute a Master Agreement Work Order for Temporary Personnel Services to support the Department of Public Health's Emergency Preparedness and Response Division Activities Project.

IT IS RECOMMENDED THAT THE BOARD:

Authorize and instruct the Director of the Department of Public Health (Public Health), or designee, to execute a Master Agreement Work Order (MAWO), Exhibit I, with Healthcare Staffing Professionals, Inc., for the provision of temporary personnel services to support Public Health's Emergency Preparedness and Response Division (EPRD) Activities Project, effective July 1, 2021 through June 30, 2023, at a total maximum obligation not to exceed \$1,364,838; 100 percent offset by funding from the Centers for Disease Control and Prevention (CDC), Assistance Listing (AS) Number 93.069.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendation will allow Public Health to execute a MAWO with Healthcare Staffing Professionals Inc., to provide six temporary personnel to support the EPRD Activities Project. These personnel will provide leadership, coordination, program management, general administrative support, and other specialized programmatic services that are professional, technical, and temporary to support Public Health's EPRD emergency preparedness and response efforts throughout the County.

The six full-time personnel will implement objectives related to EPRD including, but not limited to: 1) Investigating and analyzing strategies, making recommendations for integrating healthcare sectors, educational institutions, and private industry into medical countermeasure dispensing operations in response to a public health emergency; 2) integrating partners from the healthcare sectors, educational institutions, and private industry in the Department's plans for mass dispensing of preventive medication to pre-identified populations and building the partners' capability to operate a closed medical point of dispensing; 3) assisting in the development of hazard-specific department, agency, and programmatic plans and procedures to access and address identified gaps related to fatality management and non-pharmaceutical interventions; 4) assisting in developing, writing, and evaluating various planning documents, conducting analyses, preparing, and making recommendations, and engaging with community stakeholders in support of the Whole Community Planning Initiative; 5) planning, developing, implementing, coordinating and evaluating educational activities for medical countermeasure mass dispensing strategies; 6) identifying and analyzing problems related to systems for the dispensing of medical countermeasures and recommending solutions to maximize effectiveness of staffing allocations and efficiency of dispensing procedures; and 7) developing, coordinating, and evaluating medical countermeasure strategies.

Implementation of Strategic Plan Goals

The recommended actions support Strategy II.2, Support the Wellness of Our Communities, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The total maximum obligation for the EPRD Activities Project MAWO is \$1,364,838 (\$682,419 per term) for the period effective July 1, 2021 through June 30, 2023; 100 percent offset by funding from the CDC, AS Number 93.069.

There is no net County cost associated with this action. Funding is included in Public Health's Final Adopted Budget Request for fiscal year (FY) 2021-22 and will be included in future FYs as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On April 5, 2016, your Board approved the execution of Master Agreements with six agencies for the provision of as-needed temporary personnel services and delegated authority to the Director of Public Health, or designee, to execute work orders under the Master Agreement with the following criteria for each work order: a) \$399,999 or less annually, Public Health will notify your Board of the work order once approved by County Counsel; b) \$400,000 to \$699,999 annually, upon approval from County Counsel, Public Health will provide two weeks advance written notice to your Board and, unless otherwise instructed, will execute the work order; and c) \$700,00 or more annually, Public Health will return to your Board for approval.

Subsequently, Public Health exercised delegated authority to execute four additional MAs for the provision of as-needed temporary personnel services with vendors who had been identified and selected through the RFSQ process, increasing the pool of qualified vendors to ten.

County Counsel has reviewed and approved Exhibit I as to form.

CONTRACTING PROCESS

On April 15, 2021, Public Health issued a Temporary Personnel Services WOS for the EPRD Activities Project (TEMP-WOS-122) to the Public Health Temporary Personnel Master Agreement Contractors qualified to provide temporary personnel services.

Bidders' written questions were due by April 23, 2021 and the answers were released through Addendum 1 on April 29, 2021. There were no requests for a Solicitations Requirements Review.

By the due date of May 13, 2021, Public Health received five bids. No bids were received late or disqualified. The successful bidder, Healthcare Staffing Professionals, Inc., met all the requirements and submitted the lowest cost responsive bid.

22nd Century Technologies, Inc. did not request any program preference. Four bidders requested program preference consideration, as follows: Healthcare Staffing Professionals, Inc., Partners in Diversity, and SuperbTech, Inc. requested the Local Small Business Enterprise preference; and R.L. Klein & Associates requested the Disabled Veterans Business Enterprise preference. Each agency met the required criteria and was granted the preference.

On May 26, 2021, notification of the WOS results were sent to the five bidders. No transmittal to request a Proposed Contractor Selection Review was received by the deadline.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow Public Health to continue to expand EPRD's emergency preparedness and response efforts throughout Los Angeles County.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H, M.Ed.
Director

BF: av
#05696

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

BOARD LETTER FACT SHEET

Agenda Review Date: June 2, 2021

Board Meeting Date: June 15, 2021

Sup. Dist. / SPA No.: All

DRAFT

CEO DA Approval

DEPARTMENT: *Mental Health*

SUBJECT:

Request approval to execute new Sole Source Contracts with Metropolitan State Hospital and Patton State Hospital for the continued provision of patient/client transportation support services for a term of three years.

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

This program is for the provision of transportation services to DMH clients who are Lanterman-Petris-Short conservatees of Los Angeles County.

II. RECOMMENDED ACTIONS (summarized)

Authorize the Director to prepare, sign, and execute new Sole Source Contracts, with Metropolitan State Hospital and Patton State Hospital for the continued provision of patient/client transportation support services. Delegate authority to Director to execute future amendments to the contract and to terminate the contract in accordance with termination provisions.

III. COST AND FUNDING SOURCES

Cost: \$334,800 per FY

Funding: 2011 Sales Tax Realignment revenues

IV. BACKGROUND (critical and/or insightful)

The current Contracts with Metro and Patton expire on June 30, 2021 and DMH's intent is to continue contracting with these State Hospitals as they are the only providers of these unique and specialized services. Transportation services are provided to Lanterman-Petris-Short conservatees of Los Angeles County who are judicially committed to Metro and Patton and are periodically required to appear at various Los Angeles County courts for legal proceedings. In some cases, these patients/clients are identified as extremely dangerous and considered a serious Absent Without Official Leave risk. Metro and Patton have the necessary personnel, facilities, equipment, and vehicles to adequately provide the needed services to ensure the safety of these patients/clients and the communities where proceedings are held.

V. POTENTIAL ISSUE(S)

N/A

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

Amanda Ruiz, Supervising Mental Health Supervisor, AmaRuiz@dmh.lacounty.gov - (213) 738-4651
Emily Issa, County Counsel, Elssa@counsel.lacounty.gov, - (213) 974-1827



DEPARTMENT OF MENTAL HEALTH

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JONATHAN E. SHERIN, M.D., Ph.D.
Director

Gregory C. Polk, M.P.A.
Chief Deputy Director

Curley L. Bonds, M.D.
Chief Medical Officer

Lisa H. Wong, Psy.D.
Senior Deputy Director

June 15, 2021

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE NEW SOLE SOURCE CONTRACTS FOR
PATIENT/CLIENT TRANSPORTATION SUPPORT SERVICES WITH
METROPOLITAN AND PATTON STATE HOSPITALS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to execute new Sole Source Contracts with Metropolitan State Hospital and Patton State Hospital for the continued provision of patient/client transportation support services for three years.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the Director of Mental Health (Director), or designee, to prepare, sign, and execute new Sole Source Contracts, substantially similar to Attachment I, with Metropolitan State Hospital (Metro) and Patton State Hospital (Patton) for the continued provision of patient/client transportation support services. The Contracts will be effective July 1, 2021 through June 30, 2022 with two automatic renewals. The total contract amounts (TCA) for Metro and Patton are \$245,000 and \$89,800, respectively, as detailed on Attachment II, and is fully funded by 2011 Sales Tax Realignment revenues.
2. Delegate authority to the Director, or his designee, to prepare, sign, and execute future amendments to the Contracts in Recommendation 1 to revise the boilerplate

language; add, delete, modify, or replace the Statement of Work; extend the contract term for one additional year after expiration, if necessary; and/or reflect federal, State, and County regulatory and/or policy changes provided that: 1) the County's total payments will not exceed an increase of more than 20 percent of the Board-approved annual TCA for each Contract as detailed in Attachment II; and 2) sufficient funds are available. The amendments will be subject to prior review and approval as to form by County Counsel, with written notice to the Board and Chief Executive Officer (CEO).

3. Delegate authority to the Director, or his designee, to terminate the Contracts described in Recommendation 1 in accordance with the termination provisions, including Termination for Convenience. The Director, or designee, will notify the Board and CEO, in writing, of such termination action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Board approval of Recommendation 1 will enable Metro and Patton to continue providing transportation support services to mentally ill hospital patient/clients who are Lanterman-Petris-Short (LPS) conservatees of Los Angeles County.

Board approval of Recommendation 2 will allow DMH to amend the Contracts in Recommendation 1, expeditiously, as needed, without interruption to services, including extending the term for an additional year and increasing the annual TCA, not to exceed 20 percent of the last Board approved TCA.

Board approval of Recommendation 3 will allow DMH to terminate the Contracts in accordance with the termination provisions, including Termination for Convenience, in a timely manner, as necessary.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the County's Strategic Plan Goal I, Make Investments that Transform Lives, specifically Strategy I.1 — Increase Our Focus on Prevention Initiatives, and Strategy I.2 — Enhance Our Delivery of Comprehensive Interventions.

FISCAL IMPACT/FINANCING

For FY 2021-22, the TCA for Metro and Patton are \$245,000 and \$89,800, respectively, for these two Contracts fully funded by 2011 Sales Tax Realignment revenues. Sufficient funding will be included in the DMH's FY 2021-22 Recommended budget.

There is no increase in net County costs associated with the recommended actions.

Funding for future fiscal years will be requested through DMH's annual budget request process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The current Contracts with Metro and Patton expire on June 30, 2021 and DMH's intent is to continue contracting with these State Hospitals as they are the only providers of these unique and specialized services.

LPS patients/clients are judicially committed to Metro and Patton under California Welfare and Institutions Code (WIC) Sections 4017, 5602, and 5652.5 and are periodically required to appear at various Los Angeles County courts for legal proceedings. In some cases, patients/clients are identified as extremely dangerous and considered a serious Absent Without Official Leave risk. Metro and Patton have the necessary personnel, facilities, equipment, and vehicles to adequately provide the needed services to ensure the safety of these patients/clients and the communities where proceedings are held.

The Department of State Hospitals is a governmental entity and requests that the following standard County provisions be removed from the Contract (Attachment I), as these provisions are either contrary to State civil service procedures, or do not apply to State agencies: Paragraph 8.10 (Consideration of Hiring County Employees Targeted for Layoff or Re-Employment List); Paragraph 8.11 (Consideration of Hiring Gain-Grow Participants); and Paragraph 9.5 (Contractor's Charitable Activities Compliance).

Paragraph 8.25 (Insurance Coverage) has been removed and replaced with negotiated mutual insurance language as Metro and Patton are State institutions and are self-insured entities. The language states that the hospitals and County are required to have the appropriate coverages. As such, the inclusion of the mutual insurance language is within reason and does not significantly impact the County.

Mutual indemnification language has been added to the County's standard indemnification provision. As such, Metro and Patton would be responsible for any loss arising from this Contract, unless the loss or damage is caused by the County. The inclusion of the mutual indemnification language is within reason and does not significantly impact the County.

Under the Board Policy No. 5.100 (Sole Source Contracts), DMH is required to notify your Board at least six months prior to expiration of an existing contract when it is the Department's intent to execute a new sole source contract for replacement services. On

December 14, 2020, (Attachment III), DMH notified your Board of its intent to execute new Sole Source Contracts with Patton and Metro for the continued provision of patient/client transportation services. As required by the policy, attached for reference is the signed Sole Source Checklist (Attachment IV) approved by the CEO.

In accordance with Board Policy No. 5.120 "Authority to Approve Increases to Board Approved Contract Amounts", DMH notified your Board on March 5, 2021, (Attachment V) identifying and justifying the need for requesting an increase that exceeds 10 percent.

As mandated by your Board, the contracts in Recommendation 1, performance will continue to be evaluated by DMH on an annual basis to ensure the contractors' compliance with all contract terms and performance standards.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board approval of these Contracts will ensure the uninterrupted and safe transportation support services provided to the mentally ill State hospital patients/clients who are LPS conservatees of Los Angeles County. These patients/clients have been judicially committed to hospitals under one of the sections of the California WIC and require periodic transportation to and from various legal proceedings in the greater Los Angeles Area.

Respectfully submitted,

JONATHAN E. SHERIN, M.D., Ph.D.
Director

JES:GCP:SK
MP:atm

Attachments

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel

LOS ANGELES COUNTY
Department of Mental Health
Total Contract Amounts for FYs 2021-22, 2022-23, & 2023-24
for the Continued Provision
of Specialty Patient/Client Transportation Support Services

State Hospital Name	Headquarters Address	Service Provider Supervisorial District(s)	Maximum TCA for FYs 2021-22, 2022-23 & 2023-24
Metropolitan State Hospital	11401 S. Bloomfield Avenue Norwalk, CA 90650	4	\$245,000
Patton State Hospital	3102 East Highland Avenue Patton, CA 92369	Out of County	\$89,800
TOTAL AMOUNT			\$334,800



DEPARTMENT OF MENTAL HEALTH

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JONATHAN E. SHERIN, M.D., Ph.D.
Director

Gregory C. Polk, M.P.A.
Chief Deputy Director

Curley L. Bonds, M.D.
Chief Medical Officer

Lisa H. Wong, Psy.D.
Senior Deputy Director

December 14, 2020

TO: Supervisor Hilda L. Solis, Chair
Supervisor Holly J. Mitchell
Supervisor Sheila Kuehl
Supervisor Janice Hahn
Supervisor Kathryn Barger

FROM: Jonathan E. Sherin, M.D., Ph.D.
Director

SUBJECT: **NOTICE OF INTENT TO EXECUTE NEW SOLE SOURCE CONTRACTS
WITH METROPOLITAN AND PATTON STATE HOSPITALS FOR
PATIENT/CLIENT TRANSPORTATION SUPPORT SERVICES**

In accordance with the Los Angeles County Board of Supervisors' (Board) Policy No. 5.100 (Sole Source Contracts), the Department of Mental Health (DMH) is notifying your Board of our Department's intent to execute new sole source contracts with Metropolitan State Hospital (Metropolitan) and Patton State Hospital (Patton) for the provision of transportation services.

DMH will request that your Board approve new sole source contracts effective July 1, 2021 through June 30, 2024, with an option to extend the term for one additional fiscal year. The contracts will be funded by 2011 Realignment Revenues.

JUSTIFICATION

Metropolitan and Patton State Hospitals provide transportation support services to mentally ill hospital patients who are Lanterman-Petris-Short (LPS) conservatees of Los Angeles County (LAC). These LPS patients are judicially committed to hospitals under California Welfare and Institutions Code (WIC) Sections 4017, 5602, and 5652.5 and are periodically required to appear at various LAC courts for legal proceedings. In some cases, these patients are identified as extremely dangerous, and as such, Metropolitan and Patton have the necessary personnel, facilities, and vehicles to

adequately provide the needed services to ensure the safety of these patients and the communities where these trips are made.

DMH has contracted with these State Hospitals in previous years for these services and new contracts are required as the exiting contracts are due to expire on June 30, 2021, and the need for these unique and specialized services continue in LAC.

NOTIFICATION TIMELINE

Pursuant to Board Policy No. 5.100 (Sole Source Contracts) DMH is required to notify your Board at least six months prior to the expiration of an existing contract when departments do not have delegated authority to execute a new contract. If requested by a Board office or the Chief Executive Office, DMH will place this item on the Health and Mental Health Services Cluster Agenda.

Unless otherwise instructed by your Board office within four weeks of this notice, DMH will commence negotiations and will present your Board a letter for approval to execute new sole source contracts with Metropolitan and Patton State Hospitals after the six month notification period.

If you have any questions or concerns, please contact me at (213) 738-4601, or your staff may contact Stella Krikorian, Division Manager, Contracts Development and Administration Division, at (213) 738-4023.

JES:GCP:ES
SK:MP:atm

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel



DEPARTMENT OF MENTAL HEALTH

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JONATHAN E. SHERIN, M.D., Ph.D.
Director

Gregory C. Polk, M.P.A.
Chief Deputy Director

Curley L. Bonds, M.D.
Chief Medical Officer

Lisa H. Wong, Psy.D.
Senior Deputy Director

March 5, 2021

TO: Supervisor Hilda L. Solis, Chair
Supervisor Holly J. Mitchell
Supervisor Sheila Kuehl
Supervisor Janice Hahn
Supervisor Kathryn Barger

FROM: Jonathan E. Sherin, M.D., Ph.D.
Director

SUBJECT: **NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY FOR
A PERCENTAGE INCREASE EXCEEDING TEN PERCENT OF THE
TOTAL CONTRACT AMOUNT FOR TWO STATE HOSPITAL
TRANSPORTATION CONTRACTS**

In accordance with Los Angeles County Board of Supervisors' (Board) Policy 5.120, the Department of Mental Health (DMH) is notifying your Board of our Department's intent to request delegated authority for a percentage increase exceeding ten percent of the Total Contract Amount (TCA) for the Metropolitan State Hospital (Metro) and Patton State Hospital (Patton) Sole Source Contracts. More specifically, DMH will request delegated authority for a 20 percent increase of the TCA of each fiscal year that the contracts are in effect.

JUSTIFICATION

On June 15, 2021, DMH will present to your Board a letter for approval to execute two new Sole Source Contracts with Metro and Patton for the continued provision of specialized patient/client transportation support services for a term of three years, effective July 1, 2021.

The authority to increase the percentage exceeding ten percent allows DMH to amend the Contracts in a timely manner for the continued provision of specialty transportation support services without interruption to patients/clients who are in need of these services.

Each Supervisor
March 5, 2021
Page 2

Should there be a need to exceed this 20 percent delegated authority, DMH will return to your Board with a request to amend the contracts accordingly.

NOTIFICATION TIMELINE

Board Policy No. 5.120 requires departments to provide written notice to your Board, with a copy to the Chief Executive Officer, at least two weeks prior to the Board Meeting at which the request to exceed ten percent of the TCA will be presented. In compliance with this policy, DMH is notifying your Board of our intent to request delegated authority up to 20 percent of the TCA of each fiscal year through a Board letter to be presented at the June 15, 2021 Board Meeting.

If you have any questions or concerns, please contact me at (213) 738-4601, or your staff may contact Stella Krikorian, Division Manager, Contracts Development and Administration Division, at (213) 738-4023.

JES:GCP:SK
RLR:MP:atm

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel