

COUNTY OF LOS ANGELES

Family and Social Services

FESIA A. DAVENPORT
Acting Chief Executive Officer



DATE: Wednesday, December 16, 2020
TIME: 1:30 PM

DUE TO THE CLOSURE OF ALL COUNTY BUILDINGS, MEETING PARTICIPANTS AND MEMBERS OF THE PUBLIC WILL NEED TO CALL IN TO PARTICIPATE:

Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#

AGENDA

Members of the Public may address agenda item. Three (3) minutes are allowed for each item.

- I. Call to Order
- II. **Presentation/Discussion Items:**
 - a. **Department of Children and Family Services:** Families First Prevention Services Act Quarterly Update.
- III. **Informational Items:**
 - a. **Workforce Development, Aging and Community Services:** Request Authorization to Retroactively Increase Purchase Order Amounts and Remit Payments for Elderly Nutrition Program Services Provided by Two Subrecipients During Fiscal Year 2020-21.
- IV. Items continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.
- V. Public Comment
- VI. Adjournment



BOBBY D. CAGLE
Director

GINGER PRYOR
Chief Deputy Director

County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

Board of Supervisors
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First District
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KATHRYN BARGER
Fifth District

December 9, 2020

To: Supervisor Hilda L. Solis, Chair
Supervisor Holly J. Mitchell
Supervisor Sheila Kuehl
Supervisor Janice Hahn
Supervisor Kathryn Barger

From: 
Bobby D. Cagle
Director

**REPORT ENSURING SUCCESSFUL TRANSITION TO THE FAMILY FIRST
PREVENTION SERVICES ACT**

On April 19, 2019, your Board unanimously approved the Motion introduced by Supervisors Kathryn Barger and Janice Hahn to support the Department of Children and Family Services (DCFS) transition from the Title IV-E Waiver to the Family First Prevention Services Act (FFPSA), enacted in February 2018.

As part of that Motion, DCFS was directed to provide quarterly written or verbal updates to the Board on progress of the implementation of FFPSA until October 2021, including the necessary steps to ensuring that existing programs and services are confirmed as, or transformed into, evidence-based programs. This is the fifth quarterly report.

Beginning in December 2019, DCFS has engaged Chapin Hall at the University of Chicago in our FFPSA implementation efforts. The work completed through March 2020 was made available thanks to the generous support from the Anthony and Jeanne Pritzker Family Foundation and Casey Family Programs, as facilitated by the Center for Strategic Partnerships. Beginning in April 2020, DCFS was able to enter into a contract with Chapin Hall directly, with costs to be offset by funding made available by the recently enacted Family First Transition Act.

Attached, please find a detailed quarterly update on the FFPSA implementation activities to date. Key accomplishments include:

"To Enrich Lives Through Effective and Caring Service"

- Engaged evidence-based practice service providers and internal and external stakeholders to review results of data analysis and recommendations;
- Reviewed statewide policies to identify barriers to implementation;
- Conducted a geospatial analysis to identify location of services, utilization/capacity, funding, and performance/fidelity; and
- Prepared for and led Los Angeles County FFPSA implementation workgroups.

We hope to receive a draft of the California Prevention Plan, and although we do not have a timeframe of when it will be shared, once it is received Chapin Hall will assist us in crafting recommendations to provide back to the State. The draft of the California Plan will also allow Chapin Hall to assist us in developing a fiscal plan, evaluation strategy, and continuous quality improvement. In addition, Chapin Hall will provide us with guidance as we collaborate with the State in the design of the required Statewide evaluation strategy.

If you have any questions or need additional information, you may call me, or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

BDC:GP
CMM:KR

Attachment

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel

QUARTERLY PROGRESS REPORT

Project Title: Family First Prevention Services Act:
Implementation Support and Technical Assistance for
Los Angeles County Department of Children and Family Services

Principle Investigator: Jennifer O'Brien, Policy Fellow, Chapin Hall at the University of
Chicago

Project Period: *Pre-work Part A: December 1, 2019 – January 31, 2020 (2 months)*
Pre-work Part B: February 1, 2020 – March 31, 2020 (2 months)
Phase I Plan: April 1, 2020 – September 30, 2020 (6 months)
Phase II Pilot: September 1, 2020 – June 30, 2021 (10 months)
Phase III Implement: July 1, 2021 – December 31, 2021 (6 months)

Quarterly Report: July-September 2020

Project Overview:

The LA County Department of Children and Family Services plans to prepare and contribute to the California prevention provision of the Family First Prevention Services Act. Chapin Hall at the University of Chicago is proposing a three phase engagement, beginning December 2019, to assist with readiness and implementation of Family First. This work will be integrated with the broader Invest LA transformation underway and be inclusive of any other contractors.

Family First will serve as a core driver to reduce child abuse and neglect and prevent entry into foster care. Family First will deepen LA County's Core Practice Model, which puts children and families at the center of all efforts and creates a seamless approach to service delivery, better meeting needs, strengthening families, and improving overall well-being.

This proposal to the LA County Department of Children and Family Services supports the engagement of cross sector partners to operationalize county-wide prevention strategies. Leveraging Chapin Hall's working knowledge and experience with other jurisdictions, Chapin will guide LA County and the CDSS FFPSA State Committee in decision making and action oriented activities related to the submission and implementation of California's Prevention Plan to the Children's Bureau for approval. Chapin Hall has been supporting this work since the FFPSA LA County kick-off in May 2019 as an extension of the Outcomes Driven Implementation Structure and with support from Casey Family Programs. With Chapin Hall's support, a Candidacy Workgroup was formed and identified multiple target populations for prevention services, influenced the State's working definition, and begun to identify data to be

accessed to understand the needs of each population. However, the Casey scope of work and budget does not cover the full array of activities and deliverables outlined in this proposal so additional funding was sought.

Pre-work activities Part A (funded by Pritzker Foster Care Initiative December 2019-January 2020): 1) conduct a comprehensive readiness assessment; co-facilitate weekly FFPSA Leadership Team meetings, quarterly FFPSA in LA Advisory Team and monthly Service Array workgroups throughout the life of the project.

Pre-work activities Part B (funded by Casey Family Programs February-March 2020): 2) ongoing co-facilitation of FFPSA meetings, teams, and workgroups; develop a thorough data analysis approach and Data Sharing Agreements to understand the needs of children and families and the prevention service array EBPs available throughout the county.

The Phase I planning activities (DCFS Sole Source Contract April-September 2020): 3) ongoing co-facilitation of FFPSA meetings; engage service providers and internal and external stakeholders to review the results of the data analysis and recommend prevention service array; 4) co-design the implementation plan and related work plans to support the roll-out of the Prevention Plan in LA County; 5) provide expert consultation and recommendations regarding the draft Prevention Plan; 6) consult the State in the development of the evaluation strategy and continuous quality improvement approach for inclusion in the Prevention Plan.

Phase II pilot activities (DCFS Sole Source Contract September 2020-June 2021): 7) develop comprehensive business process maps for each candidate population; provide implementation and capacity building support in the preparation and rollout of a Prevention Pilot to include supporting the testing in select regions and refinement of the approach ahead of full implementation.

Phase III implementation activities (DCFS Sole Source Contract July-December 2021): 8) ongoing stakeholder engagement and Family First Prevention Plan Initial Implementation.

Pre-work Activities Part A. January 2020: Work was generously funded by Pritzker Foster Care Initiative. The Chapin Hall team was able to continue and complete readiness assessment interviews with both internal DCFS key sources and external DCFS partners. The following readiness interviews were conducted over the course of the month:

- Casework and Supervisory Practices
- Service Planning
- Workforce Capacity
- Katie A alignment
- Continuous Quality Improvement
- Family Centered Services Evaluation Planning
- Data collection and Federal reporting

Pre-work Activities Part B. February 2020: Work was generously supported by Casey Family Programs. The Chapin Hall team was able to gather service array data from across the provider network in LA county, including DCFS,

DMH and LA Best Babies Network. Other key areas of progress included:

- Data Sharing Agreement (DSA) developed and draft agreements sent to DCFS and Probation
- Target population data analysis framework drafted and reviewed by BIS
- Readiness Assessment Findings Report drafted
- Initial Implementation Plan drafted
- Portion of DMH provider data received
- Portion of DCFS provider data received

Pre-work Activities Part B. March 2020: Work was generously supported by Casey Family Programs. The Chapin Hall team began the analysis of the service provider data gathered in order to understand location of services, utilization/capacity, funding sources, and performance/fidelity measures. Other key areas of progress included:

- Data Sharing Agreement (DSA) with DCFS signed on 3/2/20; Delegated Authority to enter into DSA with Chapin Hall granted by Board of Supervisors to Probation – DSA still in process
- DCFS BIS further refined the target population data analysis framework and identified data sources for each field
- Board of Supervisors approved DCFS sole source contract with Chapin Hall for Phases I, II, and III
- Readiness Assessment Findings Report finalized
- Initial Implementation Plan finalized
- Remaining DMH provider data received
- Remaining DCFS provider data received
- DPH substance abuse service provider survey drafted to capture data that wasn't readily available (delayed dissemination due to COVID-19)
- LA Best Babies Network data received
- DPH Nurse Family Partnership data requested

The below table provides an updated tracking of the tasks and deliverables as laid out in the Scope of Work.

Core Activities and Deliverables – *timelines will be adjusted to accommodate CDSS timeline*

<i>Timeframe & Funding</i>	<i>Task</i>	<i>Deliverables</i>	<i>Status</i>
Pre-work Part A: Activity I: December 1, 2019 – January, 31, 2020 (2 months) Funded by Pritzker Foster Care Initiative	Conduct a comprehensive FFPSA Readiness Assessment by convening content expert sub-groups	<ul style="list-style-type: none"> • System Considerations <ul style="list-style-type: none"> -Transformation Vision -Sequencing & Interdependencies -Unique Jurisdictional Factors 	Complete
	Co-facilitate weekly FFPSA Leadership Team Meetings with internal and external stakeholders	<ul style="list-style-type: none"> • Prevention Component Areas <ul style="list-style-type: none"> -Target Population (Candidacy) -Stakeholder Engagement -Communication -Practice Model Alignment -Child & Family Assessment -Case & Service Planning -Service Array -Casework & Supervisory Practices -Policies, Regulations & Rules -Workforce Capacity -Training & Coaching -Data Analysis, Evaluation, & CQI -Data Collection & Federal Reporting -Information Systems -Contracting -Budgeting & Appropriations -Federal Plans & Reporting -Accounting & Claiming 	Complete
	Co-facilitate quarterly FFPSA in LA Advisory Team Meetings		
	Co-facilitate monthly Service Array Workgroups		
	Identify data elements to inform DCFS and Probation Data Sharing Agreements		
		<ul style="list-style-type: none"> • Draft agendas, prepare materials, and pull resources for weekly FFPSA Leadership Team Meetings focused on the readiness assessment 	Complete
		<ul style="list-style-type: none"> • Draft agendas, prepare materials, and pull resources for monthly Service Array Workgroup meetings 	Complete
		<ul style="list-style-type: none"> • Draft agendas, prepare materials, and pull resources for quarterly FFPSA in LA Advisory Team meetings 	Complete
		<ul style="list-style-type: none"> • Partner with DCFS IT and Probation IT to identify data elements to include in Data Sharing Agreements 	Complete

<i>Timeframe & Funding</i>	<i>Task</i>	<i>Deliverables</i>	<i>Status</i>
Pre-work Part B: Activity II: February 1, 2020 – March, 31, 2020 (2 months) Funded by Casey Family Programs	Data Sharing Agreements	<ul style="list-style-type: none"> Draft and finalize Data Sharing Agreements with DCFS and Probation 	Complete
	Data analysis to understand the needs, characteristics/demographics of each target population	<ul style="list-style-type: none"> Data analysis to understand the needs, characteristics/demographics of each target population 	Complete
	Data analysis to understand the array of EBP's available across the county	<ul style="list-style-type: none"> Data analysis of DMH, DPH, and other service providers to understand location of services, utilization/capacity, funders, performance/fidelity 	Complete
	Ongoing co-facilitation of weekly FFPSA Leadership Team Meetings	<ul style="list-style-type: none"> Draft agenda and prepare materials for weekly FFPSA Leadership Team meetings 	Complete
	Ongoing co-facilitation of quarterly FFPSA in LA Advisory Team	<ul style="list-style-type: none"> Draft agendas and prepare materials for quarterly FFPSA in LA Advisory Team Meetings 	Complete
	Ongoing co-facilitation of monthly Service Array Workgroups	<ul style="list-style-type: none"> Draft agendas, prepare materials, and pull resources for monthly Service Array Workgroup Survey of DPH evidence-based practice capacity in relationship to candidate needs and demographics 	Complete
<i>Timeframe & Funding</i>	<i>Task</i>	<i>Deliverables</i>	<i>Status</i>
Phase I Activity III, IV, V and VI: April 1, 2020 – September 30, 2020 (6 months) LA County DCFS Sole Source Contract	Discuss results of data analysis and make service array recommendations	<ul style="list-style-type: none"> Convene LA County EBP service providers and internal and external stakeholders to discuss results of data analysis and recommend prevention service array 	Complete
	Co-design an implementation plan and related work plans to support the roll-out of the Prevention Plan	<ul style="list-style-type: none"> Conduct review of statewide policies to identify barriers to implementation and recommendation revisions 	Complete
	Review and provide expert consultation and recommendations regarding the draft Prevention Plan	<ul style="list-style-type: none"> Develop business process maps to align core department functions for each candidate population 	In Progress
	Review and provide expert consultation to LA County DCFS as they assist the State in the design of the required Statewide evaluation strategy and LA County specific	<ul style="list-style-type: none"> Comprehensive review of and recommendations regarding California's Prevention Plan by a team of Chapin Hall experts identifying the implications and impact for LA County before 	Contingent on the State sharing the draft prevention plan with the County

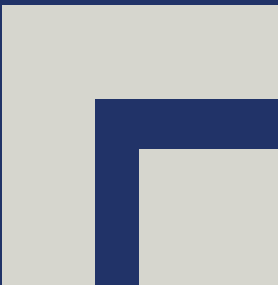
	<p>continuous quality improvement</p> <p>Ongoing co-facilitation of weekly FFPSA Leadership Team Meetings</p> <p>Ongoing co-facilitation of quarterly FFPSA in LA Advisory Team</p> <p>Ongoing co-facilitation of monthly Service Array Workgroups</p>	<p>submission to the Children's Bureau</p> <ul style="list-style-type: none"> • Comprehensive review and recommendations for the evaluation and CQI approach that articulates a clear theory of change and related research questions, along with the design of a data collection approach that corresponds with key milestones, indicators, and outcomes delineated in the Prevention Plan • Examine existing CQI structures, approaches, processes and resources in place throughout LA County to monitor and promote performance improvement; identify strengths, gaps and opportunities to enhance or streamline existing efforts to ensure the prevention plan evaluation and CQI strategy builds on existing capacity • Draft agenda and prepare materials for weekly FFPSA Leadership Team meetings • Draft agendas and prepare materials for quarterly FFPSA in LA Advisory Team Meetings • Draft agendas, prepare materials, and pull resources for monthly Service Array Workgroup 	<p>In Progress – partially contingent on State sharing draft prevention plan</p> <p>In Progress – part of the Business Process Mapping</p> <p>Complete</p> <p>Complete</p> <p>Complete</p>
Total Budget Phase I Planning: \$239,560 (DCFS Sole Source Contract)			

FFPSA in LA County July-September Quarterly Update

December 16, 1:30 PT



State Updates



State Updates

- **LA County Family First Communications with CDSS**
 - 1) **Proposed an expansion of candidacy – July 2020**
 - 2) **Recommended 25 EBPs following data analysis and provider engagements – August 2020**
 - 3) **Recommending Motivational Interviewing as a stand-alone & adjunctive intervention - December 2020**
- **DRAFT California Prevention Plan – Stakeholder Feedback**
 - Will be shared with CWDA December 16th
 - Considering Stakeholder Focus Groups
 - Submission potentially early Spring 2021 (subject to change)

Recommended Expansion of Candidacy – July 2020 Memo to CDSS

1. Recommend expanding candidacy to include, “**The child’s screening decision**, using a state-approved assessment tool, indicates threats in the home and need for substance abuse, mental health, or parenting skills interventions to mitigate the risk of entry or re-entry to foster care.” (**SDM Hotline or Front-End Screening Tool**)
2. Consider **adding a broader candidacy subgroup of children and youth who have exited foster care and are at risk of re-entry.** (Non-minor dependents, reunified, adopted, or guardianship)

Evidence-Based Programs to Consider – August & December 2020

Motivational Interviewing (*Adolescents and Adults*)



Parenting Skills

- Nurse Family Partnership (*Parents with children ages 0-2*)
- Nurturing Parenting Program and Their Infants, Toddlers, and Preschoolers (*Parents with children ages 0-4*)
- Healthy Families America (*Parents with children ages 0-5*)
- Parents as Teachers (*Parents with children ages 0-5*)
- Nurturing Parenting Program and Their School-Aged Children (*Parents with children ages 5-11*)
- Nurturing Families Program 5-19 (*Parents with children ages 5-19, with 0-5 supplement*)
- Positive Parenting Program - System Triple P (*Parents with children ages 0-15*)
- CICC's Effective Black Parenting Programs (*Parents with children ages 0-17*)
- Family Centered Treatment - FCT (*Parents with children ages 0-17*)
- Homebuilders (*Parents with children ages 0-18*)
- Motivational Interviewing (*Adolescents and Adults*)



Mental Health

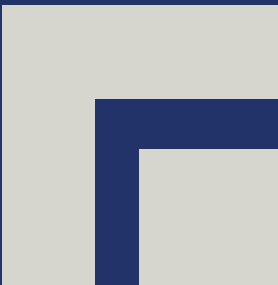
- Parent-Child Interaction Therapy - PCIT (*Children ages 2-6*)
- The Incredible Years (*Children ages 4-8*)
- Trauma-Focused Cognitive Behavioral Therapy (*Children ages 3-17*)
- Functional Family Therapy - FFT (*Children ages 11-17*)
- Multisystemic Therapy – MST (*Children ages 12-17*)
- Positive Parenting Program – Level 4 Triple P (*Parents with children ages 0-12*)
- Positive Parenting Program - System Triple P (*Parents with children ages 0-15*)
- Eye movement desensitization and reprocessing - EMDR (*Adults*)
- Interpersonal Psychotherapy for Depression - IPT (*Adults*)
- Cognitive Therapy (*Adults*)
- Motivational Interviewing (*Adolescents and Adults*)



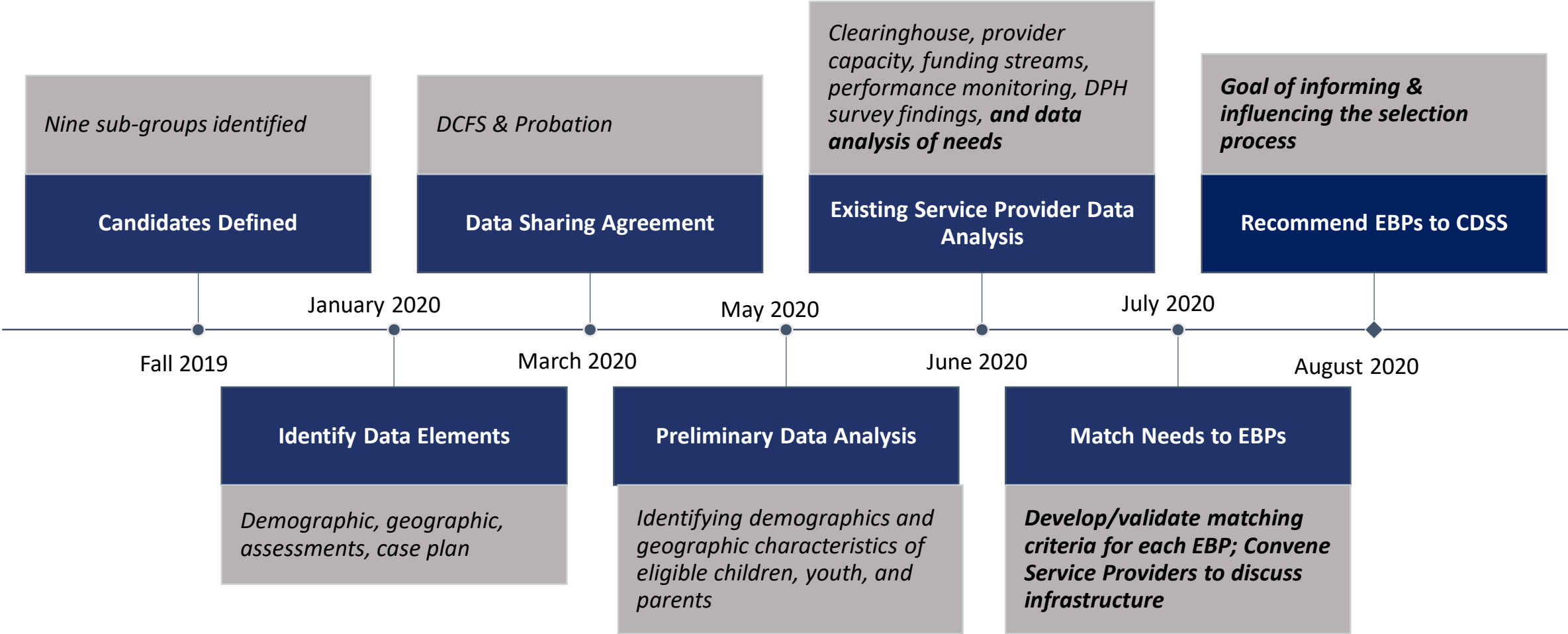
Substance Use Disorder

- Sobriety Treatment and Recovery Teams - START (*Parents with children ages 0-5*)
- Multisystemic Therapy - MST (*Children ages 12-17*)
- Matrix Model Intensive Output Program (*Adults*)
- Adolescent Community Reinforcement Approach - A-CRA (*Children ages 12-18*)
- Methadone Maintenance Therapy - MMT (*Children ages 12-18 or Adults*)
- Helping Women Recover & Beyond Trauma (*Adults*)
- Motivational Interviewing (*Adolescents and Adults*)

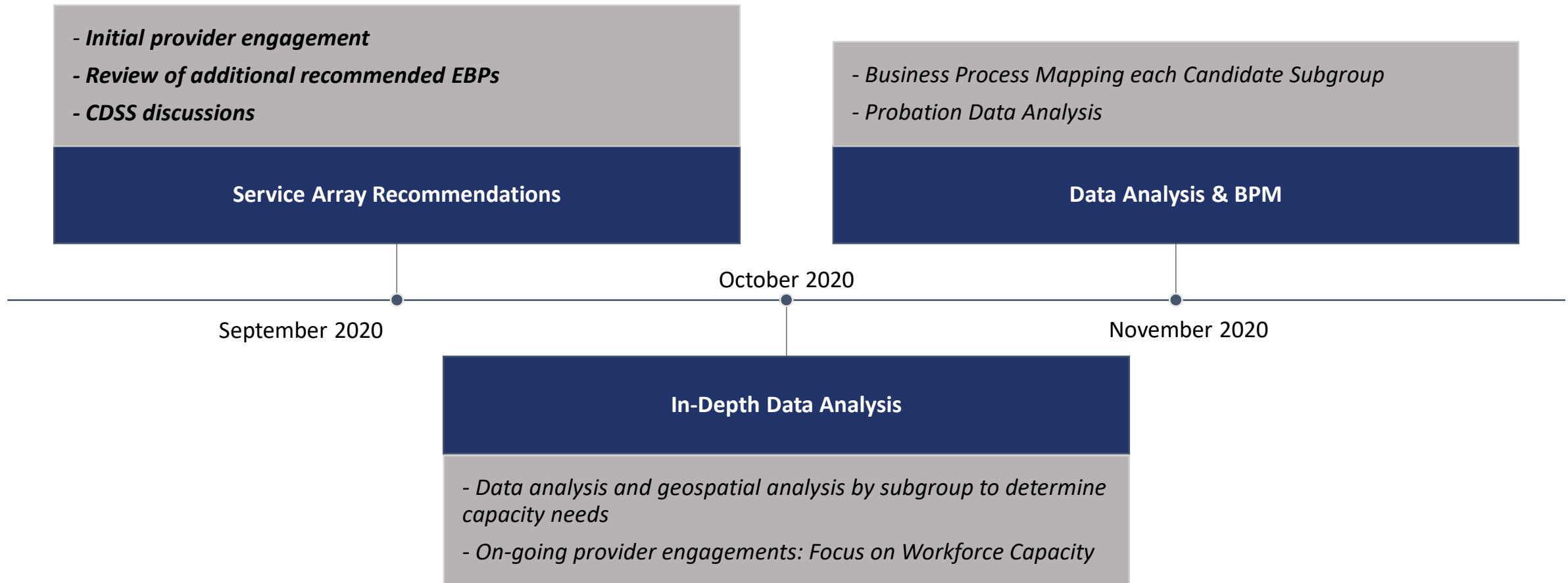
Consultant Updates



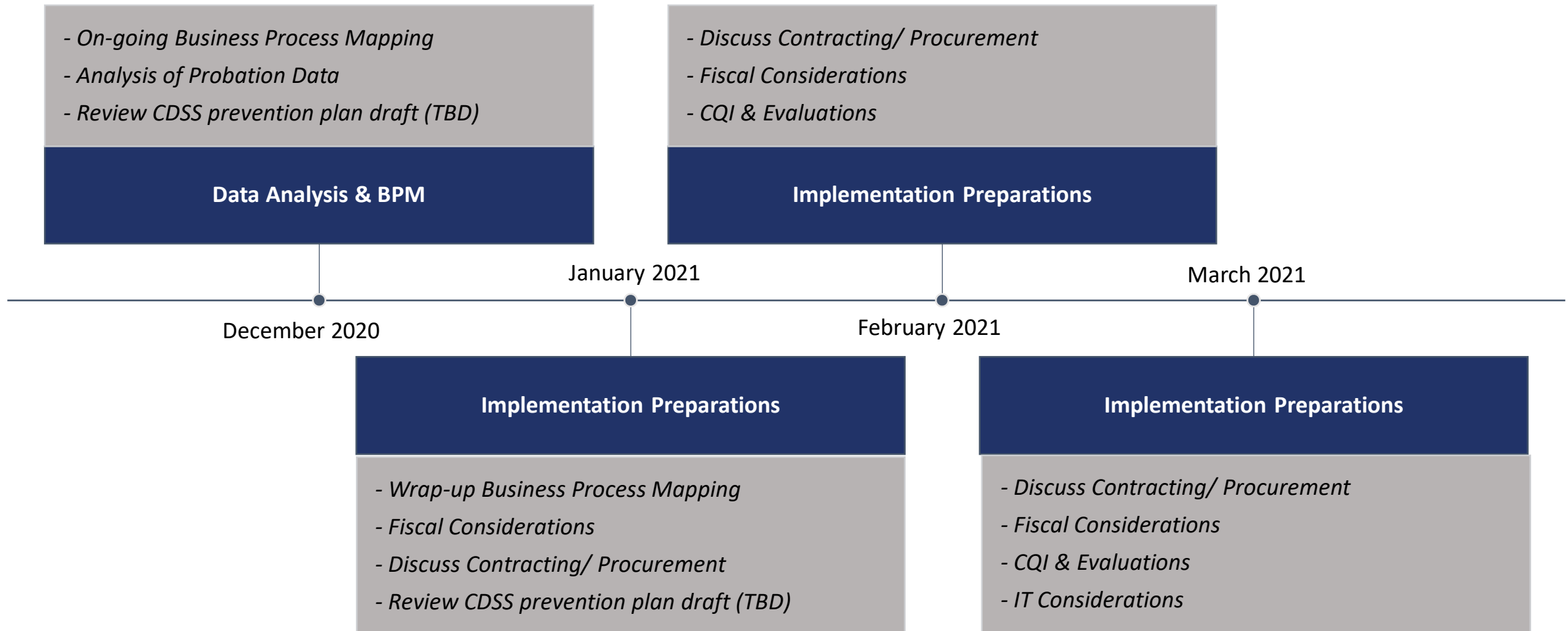
Phase I: Service Array Activities & Timeline



Phase II: Service Array Activities & Timeline



Phase II: Service Array Activities & Timeline



Next Steps

- Review draft CDSS Prevention Plan (December/January)
- Complete Business Process Mapping for prevention programs
- Implementation Preparations
 - Contracting and procurement
 - CQI and evaluations
 - Fiscal
 - IT



January 5, 2021

BOARD OF SUPERVISORS

Hilda L. Solis

Holly J. Mitchell

Sheila Kuehl

Janice Hahn

Kathryn Barger

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

EXECUTIVE LEADERSHIP

Otto Solórzano

Acting Director

Paul Goldman

*Contract & Administrative
Services*

Jose R. Perez

Workforce Development

Lorenza C. Sánchez

Aging & Adult Services

Robin S. Toma

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CONTACT INFORMATION

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WDACS.LACOUNTY.GOV



**AUTHORIZE WORKFORCE DEVELOPMENT, AGING AND
COMMUNITY SERVICES TO INCREASE PURCHASE ORDER
AMOUNTS AND REMIT PAYMENTS FOR FISCAL YEAR 2020-
2021 ELDERLY NUTRITION PROGRAM
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

The County of Los Angeles Workforce Development, Aging and Community Services (WDACS) seeks approval and delegated authority for the Internal Services Department (ISD) to retroactively amend and increase Purchase Orders (PO) on behalf of WDACS and for WDACS to remit payments for Elderly Nutrition Program (ENP) services provided by two (2) Subrecipients during Fiscal Year 2020-2021 in the cumulative amount of \$165,200 (as noted in Attachment I). The services were urgently needed to help meet the increased demand from older adults for home-delivered meals during the COVID-19 pandemic.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize ISD, as the County's Purchasing Agent, to retroactively amend two (2) ENP Purchase Orders with 1) Homeboy Industries to increase the PO maximum amount by \$127,800, from \$200,000 to \$327,800; and with 2) Coppelia's to increase the PO maximum amount by \$37,400, from \$200,000 to \$237,400, a

cumulative total of \$165,200, as identified in Attachment I; and award the two PO's which exceed the Purchasing Agent's delegated authority of \$200,000.

2. Approve and authorize the WDACS Acting Director, or designee, to retroactively pay a cumulative amount of \$165,200 to the two (2) Subrecipients identified in Attachment I for services provided during Fiscal Year 2020-2021 under their then-current ENP PO's.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

Demand by older adults for home-delivered meals increased significantly because of the pandemic and stay-at-home order. To help quickly meet the increased demand, which strained the capacity of the existing ENP Subrecipients, WDACS issued four (4) POs to provide home-delivered meals to older adults. The POs were issued for \$200,000 each, which is the maximum amount under ISD's delegated authority.

The POs were intended to be used as an interim measure while WDACS prepared to transition the POs to service contracts. However, due to the high demand for meals, two Subrecipients (Homeboy Industries and Coppelia's) exhausted their PO amounts prior to WDACS having the opportunity to execute the new contracts. As a result, the two Subrecipients provided \$165,200 in meal services to older adults during the period between exhausting their POs and the contracts being executed effective October 1, 2020.

The Recommendations will enable ISD to amend the POs, which will allow WDACS to reimburse the Subrecipients for their delivery of meals and the services that were rendered. There is sufficient Older Americans Act (OAA) funding for reimbursement of these services and WDACS seeks your Board's delegated authority to retroactively amend the POs in Attachment 1 and reimburse Subrecipients as outlined in the Recommendations.

Implementation of Strategic Plan Goals

The recommended actions support the following Countywide Strategic Plan Strategies: Strategy I.1 (Increase Our Focus on Prevention Initiatives) by promoting self-sufficiency and independence among older adults; Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of community-based services for older adults; and Strategy II.2 (Support the Wellness of Our Communities) by increasing services and promoting the well-being of older adults.

FISCAL IMPACT/FINANCING

Financing for the anticipated \$165,200 consists of OAA funds received from the California Department of Aging. These funds are included in the WDACS budget.

In accordance with federal policy, the OAA funds have been assigned the following Catalog of Federal Domestic Assistance (CFDA) program number: **21019**

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Board policy 5.015 (Timely Submission of Contracts Board Approval) requires that the Retroactive Contracts Review Committee (RCRC) review all requests for retroactive contract payments. In accordance with Section 4.0 of the implementation guidelines for the RCRC procedures, WDACS has contacted ISD about our intent to proceed with the RCRC. As authorized under Subsection 4.1.1 of the implementation guidelines, WDACS deems that payments to these Subrecipients are urgent, and we are seeking your Board's approval of the Recommendations prior to meeting with the RCRC, with the understanding that WDACS will make a presentation to the RCRC subsequent to Board approval to discuss the factors that lead to the retroactive situation and to discuss the Corrective Action Plan (CAP) developed by WDACS to prevent the recurrence of future retroactive POs. Recommendations made by the RCRC members will be incorporated in the final CAP. WDACS will send a Board memo summarizing the outcome of the RCRC meeting and will attach a copy of the final Corrective Action Plan. Upon Board approval of this letter, WDACS will follow the RCRC procedures as specified under the implementation guidelines.

CONTRACTING PROCESS

Upon your Board's approval, WDACS will work with ISD to amend the POs as provided under the Recommendations.

Monitoring Requirement

Administrative, programmatic, and fiscal monitoring of Subrecipients will be conducted on an annual basis to ensure subaward compliance. Administrative and programmatic monitoring are completed by WDACS' Contract Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

WDACS and our partners have been committed to serving our vulnerable older adult population, especially during these unprecedented times when the need for services has been overwhelming. Failure to take these actions may result in unsustainable financial burdens for these Subrecipients who provided critical meal services to older adults in response to the COVID-19 pandemic. Therefore, these amendments are urgent in nature to expedite payments to Subrecipients.

CONCLUSION

Upon your approval of the recommended actions, the WDACS Acting Director, or designee, will work with ISD to amend the POs and reimburse Subrecipients as noted herein. Should you have any questions, please contact me directly, or your staff may contact Mr. Kevin Anderson, Special Assistant, at kanderson@wdacs.lacounty.gov.

Respectfully submitted,

Otto Solórzano
Acting Director

OS:PG:CD
KA:rkl

Enclosure

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel
Internal Services Department

Attachment I

Subrecipient	Original PO Sum	Retroactive Amount
Homeboy Industries	\$200,000	\$127,800
Coppelia's	\$200,000	\$37,400
Total	\$400,000	\$165,200