

**REVISED**



SACHI A. HAMAI  
Chief Executive Officer

## County of Los Angeles Health and Mental Health Services

**DATE:** Wednesday, August 19, 2020  
**TIME:** 10:00 a.m.

**DUE TO CLOSURE OF ALL COUNTY BUILDINGS,  
MEETING WILL BE HELD BY PHONE.  
TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:  
DIAL-IN NUMBER: 1 (323) 776-6996  
CONFERENCE ID: 495545110#**

### **AGENDA**

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Three (3) minutes are allowed for each item.

- I. Call to order
- II. **NOTICE OF CLOSED SESSION – (Set for 9:30 am)**  
  
**CS-1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
  
Government Code Section 54956.9  
Noemi Perez v. County of Los Angeles, et al.  
Los Angeles Superior Court Case No. BC706761  
Department of Mental Health
- III. **Presentation Item(s):**
  - a. **ISD/DHS:** Mid-Valley CHC – Establish and Approve the HVAC and Roof Replacement Project
  - b. **DMH:** Approval of Retroactive Payments to 11 Department of Mental Health Temporary Psychiatrist Service Agreements for Telehealth Services Provided During Covid-19 Public Health Emergency for the Period of March 19, 2020 to May 26, 2020

**c. DPH: Approval to Execute 18 New Contracts for Calfresh Healthy Living Program Services (#5196)**

- IV. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting
- V. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda
- VI. Public Comment
- VII. Adjournment

## BOARD LETTER FACT SHEET

Agenda Review Date: August 12, 2020  
Board Meeting Date: September 1, 2020  
Sup. Dist. / SPA No.: 3

**DEPARTMENT:** INTERNAL SERVICES DEPARTMENT

**SUBJECT:** MID-VALLEY COMPREHENSIVE HEALTH CENTER  
HEATING, VENTILATION, AND AIR CONDITIONING AND ROOF REPLACEMENT PROJECT

### I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

- a. Non-mandated. The project will improve building systems for patient care services.

### II. RECOMMENDED ACTIONS (summarized)

- a. The Internal Services Department is seeking Board approval to establish the Mid-Valley Comprehensive Health Center Heating, Ventilation, and Air Conditioning and Roof Replacement project, approve the total project budget, authorization to use Board-approved Job Order Contracts and CEQA exemption.
- b.
- c.

### III. COST AND FUNDING SOURCES

Cost: \$7,400,000  
Funding: Department of Health Services' Enterprise Fund

### IV. BACKGROUND (critical and/or insightful)

- a. Key components of the existing HVAC unit at the Mid-Valley Comprehensive Health Center have reached the end of their useful lifespan and have caused disruptions throughout the facility. The scope of work for this project consists of removing and replacing the existing vent and air conditioning chillers, heaters, expansion tanks, cooling towers, fans, and components of the existing HVAC unit. The replacement HVAC unit is sufficiently sized to the needs of the facility and will also be more energy efficient than the outgoing unit. In addition, the existing roof at the facility has also reached the end of its useful lifespan and is exhibiting issues with water pooling causing leaks throughout the facility and needs to be replaced.
- b. The design for this project was completed on May 7, 2019. Approval of the recommended actions, will authorize ISD to deliver the proposed Project using a Board-approved JOC. Substantial completion of the project is anticipated to be 12 months from Board approval.
- c.

### V. POTENTIAL ISSUE(S)

- a. None
- b.
- c.

### VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

- \* **ISD:** Sokin Yoon; Syoon@isd.lacounty.gov; 917-596-9909 and **DHS:** Ai-De Vuong; avuong@dhs.lacounty.gov; 323-409-7231
- \* **CC:** Talin Halabi; thalabi@counsel.lacounty.gov; 213-974-8948 and Lauren Dods; ldods@counsel.lacounty.gov; 213-974-1856



County of Los Angeles  
**INTERNAL SERVICES DEPARTMENT**

1100 North Eastern Avenue  
Los Angeles, California 90063

**SELWYN HOLLINS**  
Director

*"Trusted Partner and Provider of Choice"*

Telephone: (323) 267-2101  
FAX: (323) 264-7135

September 1, 2020

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES  
MID-VALLEY COMPREHENSIVE HEALTH CENTER  
HEATING, VENTILATION, AND AIR CONDITIONING AND ROOF REPLACEMENT  
PROJECT  
CATEGORICAL EXEMPTION  
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87598  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
AND AUTHORIZE USE OF A JOB ORDER CONTRACT  
(SUPERVISORIAL DISTRICT 3)  
FY 2020-21  
(4 VOTES)**

**SUBJECT**

The Internal Services Department is seeking Board approval of the Mid-Valley Comprehensive Health Center Heating, Ventilation, and Air Conditioning and Roof Replacement project, approve the total project budget, and authorization to use Board-approved Job Order Contracts.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed Mid-Valley Comprehensive Health Center Heating, Ventilation, and Air Conditioning and Roof Replacement project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.

2. Establish and approve the proposed Mid-Valley Comprehensive Health Center Heating, Ventilation, and Air Conditioning and Roof Replacement project, Capital Project No. 87598 with a total project budget of \$7,400,000.
3. Approve the Fiscal Year 2020-21 appropriation adjustment to reallocate a total of \$3,500,000 from the Department of Health Services' Enterprise Fund-Committed for the Department of Health Services to fund the projected Fiscal Year 2020-21 expenditures for the Mid-Valley Comprehensive Health Center Heating, Ventilation, and Air Conditioning and Roof Replacement project, Capital Project No. 87598.
4. Authorize the Director of the Internal Services Department, or designee, to deliver the proposed Mid-Valley Comprehensive Health Center Heating, Ventilation, and Air Conditioning and Roof Replacement project using a Board-approved Job Order Contract.
5. Authorize the Director of the Internal Services Department, or designee, to authorize Project Work Orders; to accept the Projects and file notices upon final completion of each project; to release retention money withheld pursuant to the applicable provisions of the Public Contract Code; to grant extensions of time on each project, as applicable; and assess liquidated damages as authorized under Government Code section 53069.85 and the contract specifications.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommendations will find the proposed Mid-Valley Comprehensive Health Center (MVCHC) Heating, Ventilation, and Air Conditioning (HVAC) and Roof Replacement project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project (C.P.) No. 87598, approve the project budget and appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed project using a Board-approved Job Order Contract (JOC).

Key components of MVCHC's existing HVAC unit have reached the end of their useful lifespan and have caused disruptions throughout the facility. A temporary support unit was brought in to minimize the impact of high temperatures; however, a replacement is necessary because the support unit is not sufficient to address the existing cooling/heating needs. In addition, the temporary unit is currently leased to the County, therefore replacing the existing HVAC unit will be a cost saving to the County. The scope of work for this project consists of removing and replacing the existing vent and air conditioning chillers, heaters, expansion tanks, cooling towers, fans, and components of the existing HVAC unit. The replacement HVAC unit is sufficiently sized to the needs of the facility and will also be more energy efficient than the outgoing unit.

In addition, the MVCHC's existing roof has also reached the end of its useful lifespan and is exhibiting issues with water pooling causing leaks throughout the facility. The roof has been patched and repaired throughout the years, however, constant leaking and increasing costs due to repairs has prompted the need to replace the damaged roof. An electrical room, mechanical room, and telecommunications room is situated on the top floor which presents an urgent need to replace the damaged roof as soon as possible to prevent potential damage to important facility infrastructure.

The design for this project was completed on May 7, 2019. Approval of the recommended actions will authorize ISD to deliver the proposed Project using a Board-approved JOC. Substantial completion of the project is anticipated to be 14 months from Board approval.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Goal II. Foster Vibrant and Resilient Communities, Strategy II.2 – Support the Wellness of our Communities; and Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability; and Objective III.3.2 Manage and Maximize County Assets. The recommendations support the Strategic Plan by supporting the wellness of our communities, enhancing the delivery of comprehensive and seamless healthcare services to the residents of the County seeking healthcare assistance, and improving the operational effectiveness of an existing County asset.

### **FISCAL IMPACT/FINANCING**

The total project budget for the MVCHC HVAC and Roof Replacement project, Capital Project No. 87598, is \$7,400,000, which includes design, construction, change order allowance, inspection/testing, Civic Art fee, and ISD County services (Enclosure A). Of this amount, the Department of Health Services (DHS) has already paid \$97,000 for preliminary assessment fees.

Board approval of the attached Fiscal Year (FY) 2020-21 appropriation adjustment (Enclosure B) will reallocate \$3,500,000 from the DHS Enterprise Fund-Committed for DHS to fund the projected FY 2020-21 projected expenditures for the MVCHC HVAC and Roof Replacement project, Capital Project No. 87598. DHS will provide funding in the future budget phases, as needed, to fully fund the remaining project budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Local and Targeted Worker Hire Policy, adopted on September 6, 2016, the MVCHC HVAC and Roof Replacement project will have a

mandatory hiring requirement of at least thirty percent (30%) Local Workers and 10 percent (10%) Targeted Workers.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 11, 2015, the proposed MVCHC HVAC and Roof Replacement project will include one percent (1%) of eligible design and construction costs, in the amount of \$49,000 to be allocated to the Civic Art Fund.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed MVCHC HVAC and Roof Replacement project is categorically exempt from CEQA. The scope of work consists of the repair and replacement of the existing HVAC unit and roof. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15301(d) and (f), 15302(c), and 15303 of the State CEQA Guidelines and Classes 1(d) and (i), and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

In addition, based on the records of the proposed project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that the project may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed Project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code.

### **CONTRACTING PROCESS**

The proposed MVCHC HVAC and Roof Replacement project will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination, renegotiation, and hiring qualified displaced County employees are included in the JOC agreement.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this Project, ISD has made the determination that a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by County employees, due to the "Force Account" limitations set forth in the Public Contract Code.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendations will have minimal impact on current County services. Patient care services at this facility will remain fully operational during construction.

**CONCLUSION**

Please return one adopted copy of the board letter to the following: ISD Facilities Operations Service, the Chief Executive Office – Capital Programs Division, and DHS.

Respectfully Submitted,

Selwyn Hollins  
Director

SH:ME:TR:sy

Enclosures

C:     Executive Office, Board of Supervisors  
         Chief Executive Officer  
         County Counsel  
         Department of Health Services  
         Arts Commission



Enclosure A  
September 1, 2020

**CONSTRUCTION-RELATED CONTRACT  
MID-VALLEY COMPREHENSIVE HEALTH CENTER  
HEATING, VENTILATION, AND AIR CONDITIONING AND ROOF REPLACEMENT PROJECT  
CAPITAL PROJECT NO. 87598  
(SUPERVISORIAL DISTRICT 3)  
(4 VOTES)**

**I. PROJECT SCHEDULE SUMMARY**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents	April 2019
Jurisdictional Approval	May 2019
Award Construction Contract	November 2020
Substantial Completion	November 2021
Project Acceptance	January 2022

**II. PROJECT BUDGET SUMMARY**

<b>Project Activity</b>	<b>Proposed Project Budget</b>
Construction	
Construction	\$ 4,890,000
Change Orders	\$ 648,000
<b>Subtotal</b>	<b>\$ 5,538,000</b>
Civic Art	\$ 49,000
Plans and Specifications	\$ 97,000
Jurisdictional Review/Plan Check/Permits	\$ 218,000
County Services	\$ 1,498,000
<b>TOTAL</b>	<b>\$ 7,400,000</b>

PINK

BA FORM 03/13

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPT'S. NO. 110

DEPARTMENT OF HEALTH SERVICES

September 1, 2020

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR**

**FY 2020-21**

**4 - VOTES**

**SOURCES**

**USES**

BA Detail - See Attachment Page 1.

BA Detail - See Attachment Page 1.

**SOURCES TOTAL: \$ 10,500,000**

**USES TOTAL: \$ 10,500,000**

**JUSTIFICATION**

This budget adjustment of \$3,500,000 is necessary to fund Capital Project No. 87598, Mid-Valley CHC HVAC and Roof Replacement Project from DHS Enterprise Fund-Committed for DHS for anticipated expenditures in FY 2020-21.

  
AUTHORIZED SIGNATURE Mela Guerrero, Controller, DHS

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---

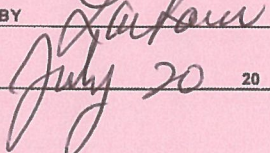
☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 013

  
July 20 20 20

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

  
7/22 20 20

**DEPARTMENT OF HEALTH SERVICES  
REQUEST FOR APPROPRIATION ADJUSTMENT  
CAPITAL PROJECTS  
FISCAL YEAR 2020-21**

**4 VOTES**

**SOURCES:**

DHS Enterprise Fund  
MN2-3078  
Committed for DHS 3,500,000  
Decrease Obligated Fund Balance

Olive View-UCLA Medical Center Enterprise Fund  
MN3-HO-96-9911-60050  
Operating Transfers In 3,500,000  
Increase Revenue

Total Enterprise Fund \$ 7,000,000

Ent Sub - Olive View-UCLA Medical Center  
A01-AC-6100-21200-21232  
Other Financing Uses 3,500,000  
Decrease Appropriation

Total General Fund \$ 3,500,000

Total \$ 10,500,000

**USES:**

DHS Enterprise Fund  
MN2-HS-6100-60070  
Other Financing Uses 3,500,000  
Increase Appropriation

Olive View-UCLA Medical Center Enterprise Fund  
MN3-HO-96-9912-60050  
Operating Subsidy - General Fund 3,500,000  
Decrease Revenue

Total Enterprise Fund \$ 7,000,000

Ambulatory Care Network Capital Improvements  
Mid-Valley CHC HVAC and Roof Replacement  
A01-CP-6014-64050-87598  
Capital Assets - Buildings & Improvements 3,500,000  
Increase Appropriation

Total General Fund \$ 3,500,000

Total \$ 10,500,000

Noted & Approved:

  
Mela Guerrero, Controller  
Department of Health Services

BA # 013  7/20/20



## BOARD LETTER FACT SHEET

**DRAFT**

Agenda Review Date: August 19, 2020  
Board Meeting Date: September 1, 2020  
Sup. Dist. / SPA No.: ALL

**DEPARTMENT:**

**SUBJECT:** Request approval to make retroactive payments to 11 Department of Mental Health Temporary Psychiatrist Service Agreements for Telehealth services.

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

Continuation of Mental Health Services during the "Safer-at-Home" orders during the COVID-19 pandemic.

**II. RECOMMENDED ACTIONS** (summarized)

Authorize the Director of Mental Health to make retroactive payments to 11 Department of Mental Health (DMH) Temporary Psychiatrist Service Agreements for telehealth services provided during the COVID-19 public health emergency for the period of March 19, 2020 through May 26, 2020 .

**III. COST AND FUNDING SOURCES**

Cost: \$1,909,088

Funding: FFP Medi-cal, 2011 Realignment-EPSTD, State Aid Mental Health & State MHSA

**IV. BACKGROUND** (critical and/or insightful)

DMH uses Temporary Psychiatrist Service Agreements to provide services at their Directly-Operated Clinics. However, for the period of March 19, 2020 through May 26, 2020 11 of these Temporary Psychiatrist Service Agreements provided telehealth psychiatry services to maintain psychiatry services capacity and ensure continuity of care during the COVID-19 pandemic. As soon as practicable DMH amended the 11 Temporary Psychiatrist Service Agreements to add Telehealth services to the Statement of Work. The contracted hourly rate for Telehealth services is the same as the contracted hourly rate for in-person psychiatry services, therefore DMH did not incur additional costs by utilizing Telehealth services. The board revision of Board Policy 5.015, Retroactive Contract Procedures, requires departments to identify applicable exception criteria for contract services performed without the Board's prior approval. DMH allowed contractors to provide unauthorized telehealth services as a result of the COVID-19 pandemic where these services were of a critical nature and an urgent necessity to protect the public's health and safety, exception criteria #1.

**V. POTENTIAL ISSUE(S)**

N/A

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**

DMH: Gregory Polk, Chief Deputy Director, gpolk@dmh.lacounty.gov, 213.738.4926/ Anna Bruce, Health Program Analyst III, abruce@dmh.lacounty.gov, 213.738.2130, Counsel: Vicki Kozikoujekian, vkozikoujekian@counsel.lacounty.gov, 213.738.2881



## DEPARTMENT OF MENTAL HEALTH

hope. recovery. wellbeing.

JONATHAN E. SHERIN, M.D., Ph.D.  
Director

Gregory C. Polk, M.P.A.  
Chief Deputy Director

Curley L. Bonds, M.D.  
Chief Medical Officer

September 1, 2020

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF RETROACTIVE PAYMENTS TO 11 DEPARTMENT OF MENTAL  
HEALTH TEMPORARY PSYCHIATRIST SERVICE AGREEMENTS FOR  
TELEHEALTH SERVICES PROVIDED DURING COVID-19 PUBLIC HEALTH  
EMERGENCY FOR THE PERIOD OF MARCH 19, 2020 TO MAY 26, 2020  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Request approval to make retroactive payments to 11 Department of Mental Health Temporary Psychiatrist Service Agreements for Telehealth services.

**IT IS RECOMMENDED THAT THE BOARD:**

Approve and authorize the Director of Mental Health (Director), or his designee, to make retroactive payments to 11 Department of Mental Health (DMH) Temporary Psychiatrist Service Agreements listed on Attachment I for Telehealth services provided during the COVID-19 public health emergency for the period of March 19, 2020 through May 26, 2020. The total payment amount for Telehealth services is listed on Attachment I which is \$ 1,909,088. The payment amount is based on the same hourly contract rate for in-person services and is fully funded by Federal Financial Participation (FFP) Medi-Cal, 2011 Realignment - Early Periodic, Screening and Diagnosis Treatment (EPSDT), State Aid Mental Health and State Mental Health Services Act (MHSA) revenue.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Due to the COVID-19 public health emergency and State and County Stay-at-Home Orders, DMH implemented strategies to allow its workforce to continue providing essential mental health services and medication support services without disruption through the use of Telehealth services within Los Angeles County.

DMH uses temporary psychiatrists through its existing Temporary Psychiatrist Service Agreements to provide services at DMH Directly-Operated Clinics. Although these Agreements do not have provisions authorizing Telehealth services, the temporary psychiatrists placed in DMH's Directly-Operated Clinics through these 11 Temporary Psychiatrist Service Agreements provided Telehealth services for the period of March 19, 2020 through May 26, 2020, to maintain psychiatry services capacity and ensure continuity of care during the initial phase of the pandemic. Through its delegated authority, DMH, as soon as practicable, amended the 11 Temporary Psychiatrist Service Agreements to add Telehealth services to the Statement of Work.

Board approval of the recommended action will allow DMH to retroactively pay the 11 contractors listed on Attachment I for Telehealth services provided during this period. The contracted hourly rate for Telehealth services is the same as the contracted hourly rate for in-person psychiatry services. As such, DMH did not incur additional costs by utilizing Telehealth services for the provision of these services.

### **Implementation of Strategic Plan Goals**

The recommended actions are consistent with the County's Strategic Plan Goal III, Realize Tomorrow's Government Today, specifically Strategy III.3 – Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability.

### **FISCAL IMPACT/FINANCING**

There's no additional cost associated with this action and the total amount due to the contractors for Telehealth services provided during this period is \$1,909,088, fully funded by FFP Medi-Cal, 2011 Realignment – EPSDT, State Aid Mental Health and State MHSA revenue. Sufficient appropriation is included in DMH's Fiscal Year 2020-21 Adopted budget.

There is no net County cost associated with this action.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On January 10, 2017, your Board authorized DMH to execute the Temporary Psychiatrist Service Agreements. DMH has utilized these Agreements to staff temporary psychiatrists on an as-needed or intermittent basis to perform evaluations, medication support, and other psychiatric services. These Agreements offer a pool of qualified independent contractors to provide DMH with temporary psychiatrists staffed at DMH Directly-Operated Clinics to meet emergent or unanticipated psychiatric needs.

On March 19, 2020, in response to the COVID-19 public health emergency, the State and Los Angeles County issued similar Stay-at-Home Orders only allowing “Essential Critical Infrastructures” to operate to protect the public from the serious illness and death resulting from the spread of COVID-19.

With the Stay-at-Home Orders issued and County buildings closed, DMH deployed telework resources for staff and issued laptops to Psychiatrists located at DMH Directly-Operated Clinics to continue providing essential mental health services and medication support services to clients without disruption through Telehealth.

For the period of March 19, 2020 through May 26, 2020, some of DMH’s Directly-Operated Clinics staffed temporary psychiatrists through DMH’s Temporary Psychiatrist Service Agreements and were asked to provide telehealth psychiatry services similar to in-house DMH psychiatrists to continue to address patients’ mental health needs during the pandemic without an amendment to the existing contract to expand the modes of service. This situation has been remedied in that amendments have long been executed through DMH’s delegated authority to authorize the delivery of telehealth psychiatry services.

Attachment I lists the 11 Temporary Psychiatrist Service Agreements, their headquarter address, Supervisorial Districts, Service Areas and retroactive payment amounts.

On July 7, 2020, your Board approved revisions to Board Policy No. 5.015 (Timely Submission of Contracts for Board Approval), revising the Retroactive Contract Review Committee Procedures. The revised Board policy requires departments to identify the applicable exception criteria for contract services performed without your Board’s prior approval. Although DMH has delegated authority to expand the scope/modes of services under these Agreements, it does not have the delegated authority to retroactively pay contractors for unauthorized services. DMH allowed contractors to provide unauthorized telehealth services as a direct result of the COVID-19 pandemic where these services were of a critical nature and an urgent necessity to protect the public’s health and safety (exception criteria # 1).

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Board approval of the recommended action will enable DMH to retroactively pay 11 Contractors for Telehealth services provided under the Stay-at-Home orders due to the COVID-19 public health emergency.

Respectfully submitted,

JONATHAN E. SHERIN, M.D., Ph.D.  
Director

JES:ES:SK:sc

Attachment

c: Executive Officer, Board of Supervisors  
Chief Executive Office  
County Counsel  
Chairperson, Mental Health Commission



## COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH

**APPROVAL OF RETROACTIVE PAYMENTS TO 11 DEPARTMENT OF MENTAL HEALTH  
TEMPORARY PSYCHIATRIST SERVICE AGREEMENTS FOR TELEHEALTH SERVICES PROVIDED  
DURING COVID-19 PUBLIC HEALTH EMERGENCY FOR THE PERIOD OF MARCH 19, 2020 TO MAY 26, 2020**

Contractor Name		Headquarter Address	Service Provider Supervisorial District	Service Provider Service Area	Retroactive Payment Amount
1	Ascend Medical Staffing, LLC	450 E.1000 North North Salt Lake City, UT 84054	All	All	\$45,000
2	ExMed, Inc.	3500 W. Olive Ave., Suite 300 Burbank, CA 91505	All	All	\$110,000
3	Fusion Healthcare Staffing, LLC.	10150 S. Centennial Parkway, Suite 120 Sandy, UT 84070	All	All	\$6,100
4	Global Medical Staffing (GMS) Medical Staffing, Inc.	339 W. 13490 S. Suite 200 Draper, UT 84070	All	All	\$171,000
5	Imperial Locum Services, APC	378 W. Fargo Ave Hanford, CA 93230	All	All	\$356,900
6	Jackson & Coker, Locumtenens, LLC	3000 Old Alabama Road, Suite 119-608 Alpharetta, GA 30022	All	All	\$367,600
7	KPG Healthcare, LLC	1960 E. Grand Avenue, Suite 940 El Segundo, CA 90245	All	All	\$24,900
8	LocumTenens.com, LLC	2655 Northwinds Parkway Alpharetta, GA 30009	All	All	\$143,100
9	Registry of Physician Specialists, A Medical Corporation	1850 Gateway Boulevard, Suite 230 Concord, CA 94520	All	All	\$90,650
10	Staff Care, Inc.	8840 Cypress Waters Blvd., Suite 300 Dallas, TX 75019	All	All	\$523,838
11	Vista Staffing Solutions, Inc.	2800 E. Cottonwood Parkway, Suite 400 Cottonwood Heights, UT 84121	All	All	\$70,000
<b>TOTAL RETROACTIVE PAYMENT FOR THE PERIOD OF MARCH 19, 2020 THROUGH MAY 26, 2020</b>					<b>\$1,909,088</b>

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**



BARBARA FERRER, Ph.D., M.P.H., M.Ed.  
Director

MUNTU DAVIS, M.D., M.P.H.  
County Health Officer

MEGAN McCLAIRE, M.S.P.H.  
Acting Chief Deputy Director

313 North Figueroa Street, Room 806  
Los Angeles, California 90012  
TEL (213) 288-8117 • FAX (213) 975-1273

[www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)



BOARD OF SUPERVISORS

Hilda L. Solis  
First District

Mark Ridley-Thomas  
Second District

Sheila Kuehl  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

DRAFT

September 1, 2020

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE 18 NEW CONTRACTS FOR  
CALFRESH HEALTHY LIVING PROGRAM SERVICES  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Request approval to execute 18 new contracts to support the Department of Public Health's Division of Chronic Disease and Injury Prevention CalFresh Healthy Living Program effective upon date of execution through September 30, 2022 and authority to execute future amendments and change notices, as appropriate, to reflect funding adjustments, non-material and/or ministerial revisions, or necessary material service delivery changes, including changes required as a result of COVID-19 restrictions and/or requirements; as well as authority to execute future amendments to extend or adjust the term through March 31, 2026.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and instruct the Director of the Department of Public Health (DPH), or designee, to execute 18 new contracts, substantially similar to Exhibit I, with the agencies listed in Attachment A, selected under a competitive solicitation process for the provision of CalFresh Healthy Living Program services, effective upon date of execution through September 30, 2022, at a total County maximum obligation of \$12,992,585 (as detailed in Attachment A); 100 percent offset by United States Department of Agriculture (USDA) funding Catalog of Federal Domestic Assistance Number 10.561 passed through the California Department of Social Services, and the California Department of Public Health (CDPH).

2. Delegate authority to the Director of DPH, or designee, to execute future amendments to the contracts that: a) extend the term for up to three additional one-year periods through September 30, 2025, at amounts to be determined by the Director of DPH; b) allow a no-cost adjustment to the term through March 31, 2026; c) allow the rollover of unspent contract funds; d) and/or provide an increase or decrease in funding up to 30 percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract term, and make corresponding service adjustments, as necessary; and/or e) revise Scope(s) of Work (SOW) to make necessary substantive revisions; subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.
3. Delegate authority to the Director of DPH, or designee, to execute change notices to the contracts that permit non-material and/or ministerial revisions to the SOW, as necessary; authorize budget modifications, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections of errors in the contract's terms and conditions.
4. Delegate authority to the Director of DPH, or designee, to immediately suspend any contract upon issuing a written notice to contractors who fail to fully comply with program requirements; to terminate contracts for convenience by providing a 30-calendar day advance written notice to contractors; and to accept voluntary contract termination notices from contractors.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

The CalFresh Healthy Living Program is a State-wide program that improves the nutritional health of low-income Californians by providing access to nutrition education, physical activity education, and leadership toward healthy community initiatives. DPH's CalFresh Healthy Living Program is designed to improve food access and increase food security as well as reduce the prevalence of diet related chronic diseases among low-income individuals and families in Los Angeles County (LAC). The overall goal of the program is to achieve specific behavioral outcomes including increased consumption of healthy foods and water, reduced consumption of unhealthy foods and sugar sweetened beverages, increased levels of physical activity, and optimization of the food system.

Approval of Recommendation 1 will allow DPH to execute 18 new contracts with qualified agencies to implement the CalFresh Healthy Living Program in LAC. The recommended agencies will provide an array of services under one or more of the six CalFresh Health Living Program service categories with the goal to increase food access and improve food security and reduce the prevalence of diet related chronic diseases among low-income individuals and families.

The service categories consist of: 1) Early Childcare and Education; 2) K-12 Schools and Afterschool Programs; 3) Healthcare Clinics; 4) Food Banks/Pantries; 5) Produce Distribution; and 6) Nutrition Education and Physical Activity.

The recommended agencies will implement specific strategies and/or activities that support the goals of each of these categories.

Approval of Recommendation 2 will allow DPH to execute amendments to the contracts to extend and/or adjust the term of the contracts; rollover unspent funds; and/or increase or decrease funding up to 30 percent above or below the base maximum obligation, effective upon amendment execution, or at the beginning of the applicable contract term, and make corresponding service adjustments, as necessary; and/or revise SOWs to make necessary substantive service delivery changes, including changes as a result of COVID-19 restrictions and/or requirements. This recommended action will enable DPH to amend contracts to adjust the term for a period of up to six months beyond the expiration date. Such amendments will only be executed if and when there is an unanticipated extension of the term of the applicable grant funding to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant funds.

Approval of Recommendation 2 will also enable DPH to amend the contract to allow for the changes to the SOWs and funding obligations to meet service needs. While the County is under no obligation to pay a contractor beyond what is identified in the original executed agreement, the County may determine that the contractor has provided evidence of eligible costs for qualifying contracted services and that it is in the County's best interest to increase the maximum contract obligation as a result of receipt of additional grant funds or a determination that funds should be reallocated. This recommendation has no impact on net County cost.

Approval of Recommendation 3 will allow DPH to execute change notices to the contracts that permit non-material and/or ministerial revisions to the SOW, as necessary; authorize budget modifications, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections of errors in the contract's terms and conditions.

Approval of Recommendation 4 will allow DPH to immediately suspend contracts with contractors who fail to perform and/or fully comply with program requirements, to terminate contracts for convenience by providing 30-calendar days' advance written termination notice to contractors, and to accept notices from contractors who voluntarily request to terminate their contract(s).

### **Implementation of Strategic Plan Goals**

The recommended actions support Strategy II.2, Support the Wellness of Our Communities, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total County maximum obligation for the 18 recommended contracts is \$12,992,585 (\$983,337 for the period effective date of execution through September 30, 2020; \$6,284,000 for the period October 1, 2020 through September 30, 2021; and \$5,725,248 for the period of October 1, 2021 through September 30, 2022) as detailed in Attachment A; 100 percent offset by USDA funding through CDPH.

There is no net County cost associated with this action.

Funding for these contracts is included in DPH's Adopted Budget for fiscal year (FY) 2020-2021 and will be included in future FYs, as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Historically, DPH has accepted USDA funding through CDPH to encourage low-income Californians to increase consumption of fruits and vegetables and increase levels of physical activity with the goal of preventing obesity and other diet-related chronic diseases.

As required under Board Policy 5.120, your Board was notified on July 13, 2020, of DPH's request to increase or decrease funding up to 30 percent above or below the annual base maximum obligation. Increased delegated authority is needed to

Exhibit I is the contract template reviewed and approved by County Counsel. Attachment A is a list of the recommended contracts. Attachment B is the contracting opportunity announcement on the County websites. Attachment C is the Community Business Enterprise Information Summary for the recommended contractors.

### **CONTRACTING PROCESS**

On November 13, 2019, DPH released a Request for Proposals to solicit proposals from qualified agencies to implement the CalFresh Healthy Living Program in the following categories:

- Category 1: Early Childcare and Education
- Category 2: K-12 Schools and Afterschool Programs
- Category 3: Healthcare Clinics
- Category 4: Food Banks/Pantries
- Category 5: Produce Distribution
- Category 6: Nutrition Education and Physical Activity

The contracting opportunity announcement was posted on the County of Los Angeles Online website (Attachment B) and on DPH's Contracts and Grants website. Additionally,

a contracting opportunity flyer was sent by electronic mail to over 400 agencies on DPH's internal lists of agencies that provide similar services.

DPH received 41 proposals that covered all six categories by the submission deadline. Pursuant to the selection criteria established in the RFP, four proposals were disqualified and deemed non-responsive to the RFP upon determination that they did not meet the minimum mandatory requirements. The Proposers did not request a Disqualification Review.

The remaining 37 proposals were reviewed by an evaluation committee that consisted of subject matter experts external and internal to DPH. The proposals were grouped by category and evaluated in accordance with the Evaluation Methodology for Proposals – Policy 5.054 approved by your Board on March 31, 2009 and the RFP solicitation process. As a result, DPH is recommending 19 proposals for funding from 18 responsible and responsive Proposers.

On July 14, 2020, notifications of the RFP results were sent to the Proposers. A debriefing was offered to the non-selected agencies. Subsequently, ten agencies requested and received a debriefing. Eight of the ten agencies submitted a Notice of Intent to Request a Proposed Contractor Selection Review (PCSR). #XX transmittal form to request a PCSR was received by the deadline. Upon review, DPH determined that the PCSR assertions were unsubstantiated. A request for a County Independent Review was not received by the due date and the protest process was completed.

DPH has obtained a Letter of Intent from each of the 18 recommended Proposers.

Community Business Enterprise Program information as reported by the recommended Proposers is identified in Attachment C. Proposers were selected without regard to gender, race, creed, color or national origin for award of a contract.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow DPH to implement the CalFresh Healthy Living Program to continue efforts to provide nutrition education and obesity prevention activities and interventions, as well as to increase food security and reduce prevalence of diet related chronic diseases, among low-income individuals and families in LAC.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

BF:yhj  
#05196

The Honorable Board of Supervisors  
September 1, 2020  
Page 6

Enclosures (4)

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors



**COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH  
RECOMMENDED CALFRESH HEALTHY LIVING PROGRAM SERVICES CONTRACTS**

**ATTACHMENT A**

	Agency Name	Period 1 Effective Upon Execution - 9/30/2020	Period 2 10/1/2020 - 9/30/2021	Period 3 10/1/2021 - 9/30/2022	Total Funding (Periods 1 - 3)	Service Planning Area Served	Supervisory District Served
<b>Category 1: Early Childcare and Education</b>							
1	The Children's Collective, Inc.	\$ 53,333	\$ 345,000	\$ 306,433	\$ 704,766	2	5
<b>Category 2: K-12 Schools and Afterschool Programs</b>							
2	Lawndale Elementary School District	\$ 53,333	\$ 337,000	\$ 298,433	\$ 688,766	2	8
3	Glendale Unified School District	\$ 53,333	\$ 337,000	\$ 298,433	\$ 688,766	5	2
4	Pasadena Unified School District	\$ 53,333	\$ 337,000	\$ 298,433	\$ 688,766	5	3
<b>Category 3: Healthcare Clinics</b>							
5	Asian Pacific Health Care Venture, Inc.	\$ 56,667	\$ 350,000	\$ 311,434	\$ 718,101	1	4
6	Northeast Valley Health Corporation	\$ 56,667	\$ 350,000	\$ 311,434	\$ 718,101	3	2
7	Venice Family Clinic	\$ 56,667	\$ 350,000	\$ 311,434	\$ 718,101	3	5
<b>Category 4: Food Banks/Pantries</b>							
8	Antelope Valley Partners for Health	\$ 56,667	\$ 352,500	\$ 312,808	\$ 721,975	5	1
9	Los Angeles Regional Food Bank*	\$ 56,667	\$ 352,500	\$ 312,808	\$ 721,975	2	6
<b>Category 5: Produce Distribution</b>							
10	Episcopal Diocese of Los Angeles	\$ 44,167	\$ 317,000	\$ 300,000	\$ 661,167	1	4
11	Los Angeles Regional Food Bank*	\$ 44,167	\$ 317,000	\$ 300,000	\$ 661,167	2	6
12	Social Justice Learning Institute	\$ 44,167	\$ 317,000	\$ 300,000	\$ 661,167	2	8
13	Special Service for Groups, Inc.	\$ 44,167	\$ 317,000	\$ 300,000	\$ 661,167	5	3
<b>Category 6: Nutrition Education and Physical Activity</b>							
14	Adventist Health Glendale Foundation	\$ 51,667	\$ 317,500	\$ 293,933	\$ 663,100	5	2
15	Community Partners fbo Active San Gabriel Valley	\$ 51,667	\$ 317,500	\$ 293,933	\$ 663,100	1	3
16	National Health Foundation	\$ 51,667	\$ 317,500	\$ 293,933	\$ 663,100	1	4
17	Sustainable Economic Enterprises of Los Angeles	\$ 51,667	\$ 317,500	\$ 293,933	\$ 663,100	1	4
18	The University Corporation	\$ 51,667	\$ 317,500	\$ 293,933	\$ 663,100	3	2
19	The Whole Child - Mental Health & Housing Services	\$ 51,667	\$ 317,500	\$ 293,933	\$ 663,100	4	7
<b>TOTAL FUNDING</b>		<b>\$ 983,337</b>	<b>\$ 6,284,000</b>	<b>\$ 5,725,248</b>	<b>\$ 12,992,585</b>		

\* Agency recommended for a Contract to include Category 4 and Category 5 services resulting in a total of 18 recommended contracts.

BL#05196

# Attachment B

Home Open Solicitations Detail

## Solicitation Detail

Solicitation Number:	2019-008		
Title:	2019-008 CalFresh Healthy Living Program		
Department:	Department of Public Health		
Bid Type:	Service	Bid Amount:	N/A
Commodity:	SUPPLEMENTAL FOOD SERVICES		
Description:	<p>The County of Los Angeles, Department of Public Health is pleased to announce the release of a Request for Proposals (RFP) to solicit proposals from interested qualified proposers to implement the CalFresh Healthy Living Program to increase food security and reduce the prevalence of diet related chronic diseases among low-income individuals and families.</p> <p>Proposals are being solicited for the following service categories:</p> <ol style="list-style-type: none"> <li>1) Funding Category 1: Early Childhood and Education;</li> <li>2) Funding Category 2: K-12 Schools and Afterschool Programs;</li> <li>3) Funding Category 3: Healthcare Clinics;</li> <li>4) Funding Category 4: Food Banks/Pantries;</li> <li>5) Funding Category 5: Produce Distribution; and</li> <li>6) Funding Category 6: Nutrition Education and Physical Activity</li> </ol> <p>Proposals are due Friday, January 17, 2020 by 4:00 p.m. PT. Electronic copies of the RFP can be obtained via the following County of Los Angeles website: <a href="http://publichealth.lacounty.gov/cg/index.htm">http://publichealth.lacounty.gov/cg/index.htm</a> under the "Open Solicitations for Public Health" heading.</p>		
Open Day:	11/13/2019	Close Date:	1/17/2020 4:00:00 PM
Contact Name:	Jose C. Garcia	Contact Phone:	() -
Contact Email:	cdipcontracts@ph.lacounty.gov		
Last Changed On:	11/14/2019 1:30:01 PM		
Attachment File (3):	<a href="#">Click here to download attachment files.</a>		

File Name	Description	Type	Size	Last Update On	
DocRelDate.pdf	Document Release Date	.pdf	22203	11-13-2019	<a href="#">Download</a>
ContractAnnouncement.pdf	Contract Announcement	.pdf	110164	11-13-2019	<a href="#">Download</a>

# CALFRESH HEALTHY LIVING PROGRAM SERVICES COMMUNITY BUSINESS ENTERPRISE (CBE) INFORMATION SUMMARY

Attachment C

FIRM / ORGANIZATION INFORMATION	The Children's Collective, Inc.	Lawndale Elementary School District	Pasadena Unified School District	Glendale Unified School District	Northeast Valley Health Corporation	Venice Family Clinics	Asian Pacific Health Care Venture, Inc.	Antelope Valley Partners for Health
Total Number of Employees in Firm	153	869	1753	n/a	959	337	196	106
Business Structure	Non-Profit	Public School District	Public School District		Non-Profit	Non-Profit	Non-Profit	Non-Profit
Owners/Partner/Associate								
Black/African American	0	Not Applicable	0	Not Applicable		Not Applicable		Not Applicable
Hispanic/Latin American	0	Not Applicable	0	Not Applicable		Not Applicable		Not Applicable
Asian or Pacific Islander	0	Not Applicable	0	Not Applicable		Not Applicable		Not Applicable
American Indian	0	Not Applicable	0	Not Applicable		Not Applicable		Not Applicable
Filipino	0	Not Applicable	0	Not Applicable		Not Applicable		Not Applicable
White	0	Not Applicable	0	Not Applicable		Not Applicable		Not Applicable
Unspecified	0	Not Applicable	0	Not Applicable		Not Applicable		Not Applicable
Total	0	Not Applicable	0	Not Applicable		Not Applicable		Not Applicable
Female (should be included in counts above and also reported here separately).	0	Not Applicable	0	n/a		n/a		n/a
Managers								
Black/African American	7	11	112	n/a	2	1	0	3
Hispanic/Latin American	1	23	303	n/a	74	7	0	14
Asian or Pacific Islander	0	5	75	n/a	13	8	7	0
American Indian	0		2	n/a	0	0	0	0
Filipino	0		12	n/a	0	0	2	1
White	1	24	396	n/a	18	23	0	9
Unspecified	0	0	58	n/a	0	0	0	0
Total	9	63	958	n/a	107	39	9	27
Female (should be included in counts above and also reported here separately).	7	50	704	n/a	91	30	4	24
Staff								
Black/African American	83	53	189		21	24	2	13
Hispanic/Latin American	58	305	405		657	216	65	53
Asian or Pacific Islander	2	45	41		62	17	67	0
American Indian	0	1	0		1	0	0	0
Filipino	1	6	16		0	0	44	2
White	0	229	137		101	39	9	11
Unspecified	0	0	7		0	0	0	0
Total	144	639	795		842	296	187	79
Female (should be included in counts above and also reported here separately).	136	519	508		91	237	151	74
Percentage of Ownership								
Black/African American	0.00%	Not Applicable						
Hispanic/Latin American	0.00%	Not Applicable						
Asian or Pacific Islander	0.00%	Not Applicable						
American Indian	0.00%	Not Applicable						
Filipino	0.00%	Not Applicable						
White	0.00%	Not Applicable						
Unspecified	0.00%	Not Applicable						
Total	0.00%	Not Applicable						
Female (should be included in counts above and also reported here separately).	0.00%	Not Applicable						
Current Certification as Minority, Women, Disadvantaged, and Disabled Veteran Business Enterprise								
Minority		Not Applicable						
Women		Not Applicable						
Disadvantaged		Not Applicable						
Disabled Veteran		Not Applicable						
Other		Not Applicable						
County Certification								
Local Small Business		Not Applicable						
Social Enterprise		Not Applicable						
Disabled Veteran Business		Not Applicable						
Other Certifying Agency		Not Applicable						

Figures are based on information provided by Vendors in their Proposals.

# CALFRESH HEALTHY LIVING PROGRAM SERVICES COMMUNITY BUSINESS ENTERPRICES (CBE) INFORMATION SUMMARY

Attachment C

FIRM / ORGANIZATION INFORMATION	Social Justice Learning Institute	Los Angeles Regional Food Bank	Special Service for Groups	Episcopal Diocese of Los Angeles	National Health Foundation	Community Partners fbo Active San Gabriel Valley	The University Corporation	Sustainable Economic Enterprises of Los Angeles	Adventist Health Glendale Foundation	The Whole Child - Mental Health & Housing Services
<b>Total Number of Employees in Firm</b>	23	132	1036	44	60	808	1261	33	2,647	142
<b>Business Structure</b>	Non-Profit	Non-Profit	Non-Profit	Non-Profit	Non-Profit	Corporation	Corporation	Non-Profit	Non-Profit	Non-Profit
<b>Owners/Partner/Associate Partners</b>										
Black/African American										2
Hispanic/Latin American					2					4
Asian or Pacific Islander										1
American Indian										
Filipino										
White					3					6
Unspecified										
<b>Total</b>					5					13
Female (should be included in counts above and also reported here separately).					4					7
<b>Managers</b>										
Black/African American	6	6	32	1	2	23	4	3	6	7
Hispanic/Latin American	0	14	34	0	5	38	11	5	37	
Asian or Pacific Islander	1	2	41	0	0	23	9	0	43	
American Indian	0	0	1	0	0	3	0	0	2	
Filipino	0	1	included in API	2	3	n/a	n/a	0	Included with API	
White	0	8	31	11	2	89	22	5	83	4
Unspecified	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	7	31	139	14	12	176	46	13	171	11
Female (should be included in counts above and also reported here separately).	2	20	98	8	7	109	27	10	158	8
<b>Staff</b>										
Black/African American	8	11	235	1	8	85	80	0	116	2
Hispanic/Latin American	7	82	327	7	28	231	555	10	482	111
Asian or Pacific Islander		2	193	4	0	60	215	1	772	1
American Indian		0	1	0	0	47	4	0	5	
Filipino		1	included in API	1	0	n/a	n/a	0	Included with API	
White		5	101	17	7	209	291	4	670	4
Unspecified		0	0	0	0	0	0	0	0	
<b>Total</b>	15	101	857	30	43	632	1145	15	2045	118
Female (should be included in counts above and also reported here separately).	10	46	599	19	29	408	663	15	1384	99
<b>Percentage of Ownership</b>										
Black/African American					0.00%					15.00%
Hispanic/Latin American					40.00%					30.00%
Asian or Pacific Islander					0.00%					10.00%
American Indian					0.00%					
Filipino										
White					60.00%					45.00%
Unspecified										
<b>Total</b>										100.00%
Female (should be included in counts above and also reported here separately).					20.00%					55.00%
<b>Current Certification as Minority, Women, Disadvantaged, and Disabled Veteran Business Enterprise</b>										
Minority										
Women										
Disadvantaged										
Disabled Veteran										
Other										
<b>County Certification</b>										
Local Small Business Enterprise										
Social Enterprise										
Disabled Veteran Business Enterprise										
Other Certifying Agency										

Figures are based on information provided by Vendors in their Proposals.