



SACHI A. HAMAI  
Chief Executive Officer

## County of Los Angeles Health and Mental Health Services

**DATE:** Wednesday, July 15, 2020  
**TIME:** 10:00 a.m.

**DUE TO CLOSURE OF ALL COUNTY BUILDINGS,  
MEETING WILL BE HELD BY PHONE.  
TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:  
DIAL-IN NUMBER: 1 (323) 776-6996  
CONFERENCE ID: 495545110#**

### **AGENDA**

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Three (3) minutes are allowed for each item.

- I. Call to order
- II. **Information Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
  - a. **CEO:** Accept 2019 Urban Area Security Initiative Grant Funds
  - b. **DHS:** Authorize the acquisition of three electric breathmobiles and related equipment and infrastructure, funded by the SoCalGas settlement
- III. **Presentation Item(s):**
  - a. **ISD/DHS:** Roybal CHC – Establish and Approve the Radiology Equipment Acquisition and Room Remodeling Project
- IV. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting
- V. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda

VI. Public Comment

VII. Adjournment



SACHI A. HAMAI  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

Board of Supervisors  
HILDA L. SOLIS  
First District

MARK RIDLEY-THOMAS  
Second District

SHEILA KUEHL  
Third District

JANICE HAHN  
Fourth District

KATHRYN BARGER  
Fifth District

July 21, 2020

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### **ACCEPT 2019 URBAN AREA SECURITY INITIATIVE GRANT FUNDS (ALL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

Board approval is requested to find the proposed actions not a project or exempt under the California Environmental Quality Act and accept the County of Los Angeles' allocation of the 2019 Urban Area Security Initiative Grant funds to enhance the capacity of State and local agencies to respond to incidents of terrorism as well as natural disasters. The enhancements are provided through coordinated training, exercises, equipment acquisition, and technical assistance.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the County activities to be funded with the 2019 Urban Area Security Initiative Grant funds from the Federal Department of Homeland Security as distributed through the Los Angeles/Long Beach Urban Area do not constitute projects under the California Environmental Quality Act, because they are continuing administrative or organizational activities of government that will not result in direct or indirect physical changes of the environment and do not commit to specific projects which may result in a potentially significant impact on the environment or, in the alternative, are exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the proposed actions;
2. Accept \$5,184,592 in 2019 Urban Area Security Initiative Grant Funds under

Assistance Listings Number 97.067 from the Federal Department of Homeland Security as distributed through the Los Angeles/Long Beach Urban Area with a Performance Period of September 1, 2019 to May 31, 2022, and approve the allocation of such funds as set forth in Attachment A hereto;

3. Authorize the County's Purchasing Agent to proceed with the solicitation and purchase of the capital assets which are in excess of \$250,000 with two weeks advance notice to the Board of Supervisors; and
4. Delegate authority to the Chief Executive Officer, or her designee, to approve and execute the Urban Area Security Initiative subrecipient agreement with the City of Los Angeles and all future amendments, modifications, extensions, and augmentations as necessary.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Federal Department of Homeland Security Office of Grants and Training has released Urban Area Security Initiative (UASI) Grant monies to selected jurisdictions, including the Los Angeles/Long Beach Urban Area which is administered by the City of Los Angeles. The Los Angeles/Long Beach Urban Area, which includes the County, the Cities of Los Angeles and Long Beach, and nine other participating jurisdictions, received a 2019 UASI Grant award totaling \$56,236,000. The County's allocation of the 2019 UASI Grant award is \$5,184,592 and is detailed in Attachment A. These UASI Grant funds are proposed for allocation to address the unique equipment, training, planning, and exercise needs of large urban areas associated with addressing threats or acts of terrorism. Approval of the recommended actions will find the County activities proposed to be funded through the 2019 UASI Grant are not projects or exempt under California Environmental Quality Act (CEQA); accept the Grant funds and approve the allocation thereof; authorize the County's Purchasing Agent to proceed with the capital asset purchases in excess of \$250,000 with two weeks advance notice to the Board of Supervisors, and delegate authority to the Chief Executive Officer to execute the appropriate documents.

### **Implementation of Strategic Plan Goals**

The recommended actions support Goal III, Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility and Accountability of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The UASI Grant is fully funded by the Federal Department of Homeland Security through the California Office of Emergency Services. There is no matching fund requirement or impact on net County cost.

The following County departments will receive funding for the proposed specific projects

as detailed in Attachment A: Chief Executive Office – Office of Emergency Management (\$46,333), Fire (\$306,405), Health Services (\$137,342), Public Health (\$140,000), and Sheriff (\$4,554,512). The funding needed for Fiscal Year 2020-21 will be requested during the Fiscal Year 2020-21 Supplemental Budget Phase.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The California Office of Emergency Services has provided the Los Angeles County Operational Area with specific guidelines for the administration, management, and utilization of the UASI Grant. These guidelines detail all activities and expenditures that are eligible for reimbursement.

### **ENVIRONMENTAL DOCUMENTATION**

The activities proposed to be funded as identified in Attachment A do not constitute projects pursuant to CEQA because they are excluded from the definition of a project by Section 15378(b)(2), (4) and (5) of the State CEQA Guidelines on the basis that they are continuing activities of government that will not result in direct or indirect physical changes in the environment, involve the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment and continuing administrative or maintenance activities including supply purchases. In the alternative, the activities to be funded are categorically exempt from CEQA since they are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15301 and 15322(a) of the State CEQA Guidelines and Classes 1(r) and 22(a) and (c) of the County's Environmental Documentation and Reporting Procedures and Guidelines which apply to operations and leasing of existing public or private facilities with negligible or no expansion of use and educational or training programs which involve no physical alteration in the area affected.

In addition, based on the records of the proposed exempt activities, they will comply with all applicable regulations, are not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code 65962.5, or indications that the activities may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Chief Executive Office staff will continue to assist the lead federal granting agency, as necessary, to complete its requirements under the National Environmental Policy Act if applicable.

### **CONTRACTING PROCESS**

The UASI subrecipient agreement with the City will be entered into and administered by

the Chief Executive Officer under delegated authority as approved by the Board. Prior to execution, the agreement will be reviewed and approved as to form by County Counsel.

The acquisition of capital asset equipment costing over \$250,000, as identified in Attachment A, is under the statutory authority of the County's Purchasing Agent and will be requisitioned, solicited, and purchased in accordance with County Purchasing Policies and Procedures.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This UASI Grant provides funding to the County for planning, equipment, training, and program management and administration for emergency prevention, preparedness, and response personnel. The UASI Grant will have a positive impact on current services by improving and enhancing the County's ability to mitigate threats and incidents of terrorism.

**CONCLUSION**

Upon the Board's approval, please send a copy of the adopted Board letter to the Chief Executive Office - Homeland Security Grants Administration for processing.

Sincerely,

SACHI A. HAMAI  
Chief Executive Officer

SAH:FAD:AC  
TT:CH:GQ:gq

Attachment

c: Executive Office, Board of Supervisors  
County Counsel  
Fire  
Health Services  
Public Health  
Sheriff

**2019 URBAN AREA SECURITY INITIATIVE ACTIVITIES - ATTACHMENT A**

Project Number	Department	Project Name	Solution Area	Sub-Solution	Expenditure Category	Allocation
1	Chief Executive Office - Office of Emergency Management	Community Planning Project: 5 Step Neighborhood Action Kit Translations	Planning	Community Outreach	Materials	\$ 46,333
<b>Chief Executive Office - Office of Emergency Management Total</b>						<b>\$ 46,333</b>
2	Fire	Unmanned Aircraft System Equipment	Equipment	CBRNE Aviation Equipment	N/A	\$ 40,000
3	Fire	Hazardous Materials Equipment	Equipment	Detection	N/A	\$ 173,300
4	Fire	Community Emergency Response Team Equipment	Equipment	Other Authorized Equipment	N/A	\$ 33,105
5	Fire	Maritime Training	Training	Course Delivery and Evaluation	Consultant	\$ 20,000
6	Fire	Unmanned Aircraft System Training	Training	Course Delivery and Evaluation	Consultant	\$ 40,000
<b>Fire Total</b>						<b>\$ 306,405</b>
7	Health Services	Space Lease for equipment storage	Equipment	Other Authorized Equipment	N/A	\$ 137,342
<b>Health Services Total</b>						<b>\$ 137,342</b>
8	Public Health	Enhancing Public Health Capabilities to Respond to Radiological Incident	Equipment	Detection	N/A	\$ 122,000
9	Public Health	Enhancing Public Health Capabilities to Respond to Radiological Incident	Training	Staff Expenses	Travel	\$ 16,630
10	Public Health	Enhancing Public Health Capabilities to Respond to Radiological Incident	Training	Staff Expenses	Travel	\$ 1,370
<b>Public Health Total</b>						<b>\$ 140,000</b>
11	Sheriff - JRIC	Fusion Center - Palantir	Equipment	Information Technology	N/A	\$ 2,432,516
12	Sheriff	LEXRAY	Equipment	Information Technology	N/A	\$ 60,000
13	Sheriff	COPLINK Maintenance	Equipment	Maintenance & Sustainment	N/A	\$ 304,512
14	Sheriff	SCSAP Sustainment (formerly known as LARCOPP)	Equipment	Maintenance & Sustainment	N/A	\$ 340,000
15	Sheriff - JRIC	Fusion Center - CSRA/General Dynamics - Intelligence Analyst	Organization	Info/Intel analysis and sharing/fusion center activities	Staff Intelligence Analysts	\$ 1,417,484
<b>Sheriff Total</b>						<b>\$ 4,554,512</b>

**Grand Total \$ 5,184,592**

## BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

**I. PUBLIC BENEFIT** (precise description, mandated or non-mandated)

**II. RECOMMENDED ACTIONS** (summarized)

**III. COST AND FUNDING SOURCES**

Cost:

Funding:

**IV. BACKGROUND** (critical and/or insightful)

**V. POTENTIAL ISSUE(S)**

**VI. DEPARTMENT & COUNTY COUNSEL CONTACTS**



July 21, 2020

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE THE ACQUISITION THREE ELECTRIC BREATHMOBILES AND  
RELATED EQUIPMENT AND INFRASTRUCTURE, FUNDED BY THE SOCALGAS  
SETTLEMENT**

**(SUPERVISORIAL DISTRICT 1)  
(3 VOTES)**

**SUBJECT**

Authorize the acquisition of three electric breathmobiles and related equipment and infrastructure, funded by the SoCalGas settlement related to the Aliso Canyon gas leak for the Department of Health Services' LAC+USC Medical Center.

**IT IS RECOMMENDED THAT THE BOARD:**

Authorize the Director of Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the acquisition of three electric breathmobiles and infrastructure costs, including charging stations, for the Department of Health Services' (DHS) LAC+USC Medical Center (LAC+USC MC) with an approximate combined total estimated cost of \$2.0 million.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended action will authorize ISD, as the County's Purchasing Agent, to proceed with the acquisition of three electric breathmobiles and infrastructure costs, including charging stations, with an approximate combined total estimated cost of \$2.0 million for LAC+USC MC. This acquisition is funded by the Southern California Gas Company (SoCalGas) settlement related to Aliso Canyon gas leak, as described below. The electric breathmobiles will allow the LAC+USC MC Asthma Breathmobile (Asthma Breathmobile) program to expand to other sites that are most heavily impacted

by air pollution, including additional schools and community-based sites needing asthma services.

The Asthma Breathmobile program was established in 1995 as the first mobile pediatric asthma management program in the nation. Asthma is the most chronic childhood disease affecting up to 25% of children in underserved areas of the Los Angeles County (County). Since the inception of the program, LAC+USC MC has delivered services to over 16,000 children at over 100,000 visits throughout the County. The program is designed to improve the health outcomes of children with limited access to asthma related care through the mobile delivery of asthma specialty care at schools and community-based sites. The Asthma Breathmobile program has been successful with 85% of patients achieving “well-controlled” asthma by their third visit to the program. Children who remain in the program for one year or longer report on average, a reduction of 68% in emergency room visits, 87% in hospitalization stays, and 82% in missed school days.

The acquisition of the three electric breathmobiles and related infrastructure is funded by the County's settlement of its litigation against the SoCalGas related to the Aliso Canyon gas leak in Porter Ranch. Your Board previously approved a \$119.5 million SoCalGas settlement between the County, the Attorney General's Office, the Los Angeles City Attorney, and SoCalGas. On February 25, 2019, the Court approved the settlement, which funds certain Supplemental Environmental Projects, including \$2.0 million to the County to purchase up to three new electric breathmobile asthma clinics and related infrastructure for use by the Asthma Breathmobile program in the areas that are most heavily impacted by air pollution. Such vehicles and infrastructure must be purchased using all available State and local subsidies and incentives, including California Air Resources Board's Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project. The \$2.0 million has been deposited in a DHS' SoCalGas Settlement Fund, which is currently accruing interest.

### **Implementation of Strategic Plan Goals**

The recommended actions support Strategy II.2 “Support the Wellness of Our Communities,” II.3 “Make Environmental Sustainability our Daily Reality,” and III.3 “Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability” of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The combined total estimated cost for the three electric breathmobiles and infrastructure costs, including charging stations, is approximately \$2.0 million and is included in the DHS' SoCalGas Settlement Fund established for the purchase of the electric breathmobiles and related infrastructure for LAC+USC MC's Breathmobile Program.

DHS will return to the Board to request the use of any remaining fund and interest earned as needed related to the Asthma Breathmobile program.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On October 16, 2001, the Board approved the classification categories for fixed assets and new requirements for major fixed asset (now referred to as capital asset) acquisitions requiring County departments to obtain Board approval to acquire or finance equipment with a unit cost of \$250,000 or greater prior to submitting their requisitions to ISD.

This acquisition is in accordance with the Clean Fuel – Sustainable Fleet Policy that the Board of Supervisor adopted on June 30, 2015. This Policy requires County departments to transition the County's motor vehicle fleet to viable clean fuels, including hybrids and alternative fuel vehicle as approved by the California Air Resources Board and the South Coast Air Quality Management District.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed acquisition is not a project pursuant to the California Environmental Quality Act (CEQA), because it is an activity that is excluded from the definition of project by Section 15378 (b) of the State CEQA Guidelines. This proposed action is for the acquisition of electric vehicles, which will not result in direct or indirect physical changes to the environment.

### **CONTRACTING PROCESS**

This acquisition falls under the statutory authority of the County's Purchasing Agent and will be accomplished in accordance with the County's Purchasing Policies and Procedures.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendation will enable LAC+USC MC to continue providing pediatric asthma services to County residents in a more efficient manner.

Respectfully submitted,

Christina R. Ghaly, M.D.  
Director

CRG:jc

The Honorable Board of Supervisors  
July 21, 2020  
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c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services Department

## BOARD LETTER FACT SHEET

Agenda Review Date: July 15, 2020  
Board Meeting Date: August 4, 2020  
Sup. Dist. / SPA No.: 1

**DEPARTMENT:** INTERNAL SERVICES DEPARTMENT

**SUBJECT:** Edward R. Roybal Comprehensive Health Center Radiology Equipment Acquisition and Room Remodeling project

### I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

- a. Non-mandated. The project will improve building systems for patient care services.

### II. RECOMMENDED ACTIONS (summarized)

- a. Approval of the recommendations will authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to proceed with the sole source acquisition of radiology equipment from Fujifilm Medical Systems USA, Inc. with a purchase cost in excess of \$250,000, find the Edward R. Roybal Comprehensive Health Center Radiology Equipment Acquisition and Room Remodeling project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 87705 and the total project budget in the amount of \$733,000, approve an appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed Project using a Board-approved Job Order Contract.
- b.
- c.

### III. COST AND FUNDING SOURCES

Cost: \$733,000  
Funding: DHS from the Various Refurbishment Project, Capital Project No. 86937.

### IV. BACKGROUND (critical and/or insightful)

- a. The scope of work for the proposed Project includes the remodeling of an existing space at the Edward R. Roybal Comprehensive Health Center facility to accommodate the replacement of X-ray equipment. The current X-ray equipment has reached its end-of-life and needs to be replaced by equipment that is fully compatible with DHS' existing computer network. Funding has been set aside in DHS's \$10,000 annual revolving fund to purchase and install medical equipment, including remodeling work required to accommodate the equipment.
- b. ISD will deliver the proposed Project using a previously Board-approved JOC. The design for this project was completed on November 11, 2019 and the construction duration is estimated to take 6 months.
- c.

### V. POTENTIAL ISSUE(S)

- a. None
- b.
- c.

### VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

- \* **ISD:** Sokin Yoon; Syoon@isd.lacounty.gov; 917-596-9909 and **DHS:** Ai-De Vuong; avuong@dhs.lacounty.gov; 323-409-7231
- \* **CC:** Talin Halabi; thalabi@counsel.lacounty.gov; 213-974-8948 and Lauren Dods; ldods@counsel.lacounty.gov; 213-974-1856



County of Los Angeles  
**INTERNAL SERVICES DEPARTMENT**

1100 North Eastern Avenue  
Los Angeles, California 90063

**SELWYN HOLLINS**  
Acting Director

*"Trusted Partner and Provider of Choice"*

Telephone: (323) 267-2101  
FAX: (323) 264-7135

August 4, 2020

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES  
AUTHORIZE THE SOLE SOURCE ACQUISITION OF RADIOLOGY EQUIPMENT FOR EDWARD  
R. ROYBAL COMPREHENSIVE HEALTH CENTER  
ESTABLISH AND APPROVE THE EDWARD R. ROYBAL COMPREHENSIVE HEALTH CENTER  
RADIOLOGY EQUIPMENT ACQUISITION AND ROOM REMODELING PROJECT  
CAPITAL PROJECT NO. 87705**

**APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
(SUPERVISORIAL DISTRICT 1)  
FY 2020-21  
(3 VOTES)**

**SUBJECT**

Approval of the recommendations will authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to proceed with the sole source acquisition of radiology equipment from Fujifilm Medical Systems USA, Inc. with a purchase cost in excess of \$250,000, find the Edward R. Roybal Comprehensive Health Center Radiology Equipment Acquisition and Room Remodeling project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 87705, approve the Project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed Project using a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed Edward R. Roybal Comprehensive Health Center Radiology Equipment Acquisition and Room Remodeling project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.

2. Authorize the Internal Services Department, as the County's Purchasing Agent, to proceed with the sole-source acquisition of radiology equipment from Fujifilm Medical Systems USA, Inc. for the Edward R. Roybal Comprehensive Health Center with a total estimated cost of approximately \$383,000.
3. Establish and approve the proposed Edward R. Roybal Comprehensive Health Center Radiology Equipment Acquisition and Room Remodeling project, Capital Project No. 87705 with a total project budget of \$733,000.
4. Approve the Fiscal Year 2020-21 appropriation adjustment to reallocate a combined total of \$679,000 from the Department of Health Services Various Refurbishment Project, Capital Project No. 86937, where the Health Services annual revolving fund for Radiology Program is budgeted, to fund the proposed equipment acquisition in the amount of \$383,000, and \$296,000 for projected Fiscal Year 2020-21 expenditures for the Edward R. Roybal Comprehensive Health Center Radiology Equipment Acquisition and Room Remodeling Project, Capital Project No. 87705.
5. Authorize the Director of the Internal Services Department, or designee, to deliver the proposed Edward R. Roybal Comprehensive Health Center Radiology Equipment Acquisition and Room Remodeling project using a Board-approved Job Order Contract.
6. Authorize the Director of the Internal Services Department, or designee, to authorize Project Work Orders under the Job Order Contract; to accept the Projects and file notices upon final completion of each project; to release retention money withheld pursuant to the applicable provisions of the Public Contract Code; to grant extensions of time on each project, as applicable; and assess liquidated damages as authorized under Government Code section 53069.85 and the contract specifications.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommendations will authorize the Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the sole source acquisition of radiology equipment with a purchase cost in excess of \$250,000, fund the proposed Edward R. Roybal Comprehensive Health Center (Roybal CHC) Radiology Equipment Acquisition and Room Remodeling project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 87705, approve the Project budget and appropriation adjustment, and authorize ISD to deliver the proposed Project using a Board-approved Job Order Contract (JOC).

On February 5, 2013, the Board instructed the Director of Health Services (Director) to report back within 30 days on the Department's protocols for prioritizing medical equipment purchases throughout all of its facilities. On March 5, 2013, the Director provided a report to the Board, which described the criteria used to determine the priority of medical equipment purchases for DHS facilities.

As a result of a 2013 Department of Health Services (DHS) report to the Board, DHS has established a \$10,000,000 annual revolving fund to purchase and install medical equipment, including the remodeling work required to accommodate the equipment.

Based on the report findings and recommendations, DHS is requesting approval to purchase the equipment and make the necessary room remodeling to accommodate such equipment for Roybal CHC with a combined total cost of \$733,000.

Approval of the sole source acquisition will allow DHS to replace end-of-life x-ray equipment at Roybal CHC. Fujifilm's radiology equipment is the only equipment, which is fully compatible and interoperable with DHS' enterprise-wide computer network for digitized radiologic images and reports. Such networks, otherwise known as the Picture Archiving and Communication System (PACS), is also manufactured by Fujifilm and utilizes proprietary software. The D-EVO Suite II with Digital Radiology detector was the selected equipment for General Radiography based on a standardized evaluation process. The evaluation process considered: a) high image quality, b) very low radiation dose through its Irradiated Side Sampling patented technology, and c) cost.

The proposed Project will remodel the existing X-ray room to accommodate the replacement of the X-ray equipment located at the Department of Health Services (DHS) Roybal CHC located at 245 South Fetterly Avenue in the City of Los Angeles.

The proposed scope of work includes the following: removal of the existing X-ray equipment and flooring; installation of ceiling grid, tile, flooring, overhead lighting, accessible base cabinet, sink, and conduits and boxes for the X-ray equipment; seismic remodeling to the structural support for the ceiling-mounted X-ray tube, table, wall stand, and generator cabinet; patch and repair of walls, ceilings, and existing lead shielding where needed; and remodeling of the existing 480v main power to serve the X-ray equipment.

ISD will deliver the proposed Project using a previously Board-approved JOC. The design for this project was completed on November 11, 2019 and the construction duration is estimated to take 6 months.

### **Implementation of Strategic Plan Goals**

The County Strategic Plan directs the provisions of Goal II. Foster Vibrant and Resilient Communities, Strategy II.2 – Support the Wellness of our Communities, and Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets. The recommendations support the Strategic Plan by supporting the wellness of our communities, enhancing the delivery of comprehensive and seamless healthcare services to the residents of the County seeking healthcare assistance, and improving the operational effectiveness of an existing County asset.



## **FISCAL IMPACT/FINANCING**

The total combined project budget of \$733,000 is comprised of \$383,000 for the equipment acquisition and \$350,000 for the proposed capital project, which includes construction, change order allowance, inspection/testing, and ISD County services. Of the \$350,000, DHS has paid \$54,000 for preliminary assessment fees.

Board approval of the attached Fiscal Year (FY) 2020-21 appropriation adjustment (Enclosure A) will reallocate a combined total of \$679,000 from the Various Refurbishment Project, Capital Project No. 86937, to the Ambulatory Care Network Capital Assets - Equipment operating budget for the capital assets acquisition in the amount of \$383,000, and \$296,000 to fund the projected FY 20-21 expenditures for the Edward R. Roybal Comprehensive Health Center Radiology Equipment Acquisition and Room Remodeling Project, Capital Project No. 87705.

## **Operating Budget Impact**

The scope of work consists of remodeling made to an existing space. Therefore, following the completion of the proposed Project, ISD and DHS do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed Project.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On October 16, 2001, the Board adopted a policy whereby County departments must obtain Board approval to purchase equipment with a unit cost of \$250,000 or greater prior to submitting their requisitions for the purchasing.

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on June 22, 2019, the proposed Project budget is less than \$500,000; therefore, the "Local Worker" and "Local Targeted Worker" labor hours are not required as part of the Project.

Pursuant to the Board's Civic Art Policy, adopted on December 7, 2004 and last amended on August 11, 2015, the proposed Project is exempt from the Civic Art Allocation because the estimated eligible project costs are less than \$500,000.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is categorically exempt from CEQA. The scope of work consists of refurbishments made to an existing space to accommodate a replacement of X-ray equipment. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15031(a) and (f), 15302(c), and 15303 of the State CEQA Guidelines and Classes 1(d) and (i), 2(e), and 3 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, placement of small equipment and accessory structures, and installation of equipment at existing facilities.

In addition, based on the records of the proposed Project, it will comply with all applicable regulations, it is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

The proposed purchase of radiology equipment for Roybal CHC, does not constitute a project under Section 15378(b)(2) and (4) of the State CEQA Guidelines since the activity is excluded from the definition of a project. Equipment purchases are an ongoing administrative activity of government which will not result in direct or indirect physical changes in the environment.

Upon the Board's approval of the proposed Project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code.

### **CONTRACTING PROCESS**

The acquisition of equipment falls under the statutory authority of the County Purchasing Agent and will be accomplished in accordance with the County's Sole Source Purchasing Policies and Procedures.

The proposed Project will be delivered using an ISD Board-approved JOC for the remodeling. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced County employees, are included in all JOCs.

The JOC contractor who will perform the work is required to comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this Project, ISD has determined that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent, the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by County employees, due to the "Force Account" limitations set forth in the Public Contract Code.

Installation of the equipment and room remodeling necessary to accommodate the radiology equipment at Roybal CHC will be accomplished by the JOC.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendations will have minimal impact on current County services. The existing facility will remain operational during construction of the proposed Project. During construction, the

services impacted as a result of the project will be minimized by expediting the refurbishment/installation work and scheduling patient appointments to other radiology units on-site.

**CONCLUSION**

Please return one adopted copy of the board letter to the following: ISD Facilities Operations Service, the Chief Executive Office – Capital Programs Division, and DHS.

Respectfully Submitted,

Selwyn Hollins  
Director

SH:ME:TR:sy

Enclosures

C: Executive Office, Board of Supervisors  
Chief Executive Officer  
County Counsel  
Department of Health Services



PINK

BA FORM 03/13

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF HEALTH SERVICES

DEPT'S.  
NO. 110

July 21, 2020

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2020-21

3 - VOTES

SOURCES

BA Detail - See Attachment Page 1.

USES

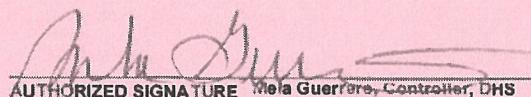
BA Detail - See Attachment Page 1.

SOURCES TOTAL: \$ 679,000

USES TOTAL: \$ 679,000

JUSTIFICATION

This budget adjustment is necessary to reallocate \$679,000 from Health Services Various Refurbishments, Capital Project No. 86937 to Roybal CHC Radiology Equipment Acquisition and Room Remodeling Project, Capital Project No. 87705 for \$296,000 to fund anticipated expenditures in FY 2020-21, and Ambulatory Care Network operating budget as Capital Assets - Equipment appropriation for \$383,000 to fully fund the proposed equipment acquisition.

  
AUTHORIZED SIGNATURE Mela Guerrero, Controller, DHS

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

006

Lanham  
June 30 20 20☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

James G  
July 1 2020



**DEPARTMENT OF HEALTH SERVICES**  
**REQUEST FOR APPROPRIATION ADJUSTMENT**  
**CAPITAL PROJECTS**  
**FISCAL YEAR 2020-21**

**3 VOTES**

**SOURCES:****USES:**

Various HS Capital Improvements		Ambulatory Care Network Capital Improvements	
Various Refurbishments		Roybal CHC Radiology Equipment Acquisition and Rm Remodeling	
A01-CP-6014-64035-86937		A01-CP-6014-64050-87705	
Capital Assets - Buildings & Improvements	679,000	Capital Assets - Buildings & Improvements	296,000
Decrease Appropriation		Increase Appropriation	
		Ambulatory Care Network	
		A01-HN-6030-20100	
		Capital Assets - Equipment	383,000
		Increase Appropriation	
<b>Total</b>	<b><u>\$ 679,000</u></b>	<b>Total</b>	<b><u>\$ 679,000</u></b>

**Noted & Approved:**

  
**Mela Guerrero, Controller**  
**Department of Health Services**

*BA#006 Lanfam 6/30/20*