

COUNTY OF LOS ANGELES

Family and Social Services

SACHI A. HAMAI
Chief Executive Officer



DATE: Wednesday, May 20, 2020
TIME: 1:30 PM

DUE TO THE CLOSURE OF ALL COUNTY BUILDINGS, MEETING PARTICIPANTS AND MEMBERS OF THE PUBLIC WILL NEED TO CALL IN TO PARTICIPATE:

Teleconference Call-In Number: (323) 776-6996/ Conference ID: 747311624#

AGENDA

Members of the Public may address agenda item. Three (3) minutes are allowed for each item.

- I. Call to Order
- II. **Presentation/Discussion Items:**
 - a. **Workforce Development, Aging and Community Services:** Great Plates Delivered Initiative Update.
 - b. **Department of Public Social Services:** Recommendation to Enter into a Contract for the Coordinated Entry System for Families with the Los Angeles Homeless Services Authority.
 - c. **Department of Children and Family Services (DCFS):** Request to Approve the Execution of 21 Transitional Housing Program for Non-Minor Dependents Services Contracts.
 - d. **DCFS:** Request to Approve the Execution of 15 Transitional Housing Program- Plus Contracts.
 - e. **DCFS:** Request to Approve an Amendment to Extend the Transitional Housing for Transition Age Youth (Independent Living Program) Services Contract with the Los Angeles Homeless Services Authority.
- III. Items continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.
- IV. Public Comment
- V. Adjournment



County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

12860 CROSSROADS PARKWAY SOUTH · CITY OF INDUSTRY, CALIFORNIA 91746
 Tel (562) 908-8400 · Fax (562) 695-4801



ANTONIA JIMÉNEZ
 Director

PARJACK GHADERI
 Chief Deputy

Board of Supervisors
 HILDA L. SOLIS
 First District
 MARK RIDLEY-THOMAS
 Second District
 SHEILA KUEHL
 Third District
 JANICE HAHN
 Fourth District
 KATHRYN BARGER
 Fifth District

June 2, 2020

The Honorable Board of Supervisors
 County of Los Angeles
 383 Kenneth Hahn Hall of Administration
 500 West Temple Street
 Los Angeles, CA 90012

Dear Supervisors:

**RECOMMENDATION TO ENTER INTO A CONTRACT FOR THE
 COORDINATED ENTRY SYSTEM FOR FAMILIES
 WITH LOS ANGELES HOMELESS SERVICES AUTHORITY
 (ALL DISTRICTS – 3 VOTES)**

SUBJECT

The Department of Public Social Services (DPSS) seeks Board approval to execute a three-year contract with Los Angeles Homeless Services Authority (LAHSA) to provide Coordinated Entry System for Families (CESF) services to homeless CalWORKs families and eligible Non-CalWORKs families. The current contract with LAHSA expires June 30, 2020.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DPSS, or her designee, to prepare and execute a contract in the substantially similar form as Enclosure I with LAHSA for CESF services. The contract will be effective July 1, 2020 through June 30, 2023. The maximum contract amount is \$46,590,000 funded by CalWORKs Single Allocation and CalWORKs Housing Support Program (HSP).
2. Delegate authority to the Director of DPSS, or her designee, to prepare and execute amendments to the contract to increase the maximum contract amount to include additional funds as appropriated by the Board, including but not limited to funds from the Homeless Initiative, and as appropriated by the State during the three-year term of this contract and its extension periods. The approval of County Counsel as to form will be obtained prior to executing the amendments. The Director of DPSS, or her designee, shall notify the Board within ten (10) business days after execution.

3. Delegate authority to the Director of DPSS, or her designee, to prepare and execute amendments to extend the contract for up to two (2) additional one-year periods, for a maximum total contract term of five (5) years. The approval of County Counsel as to form will be obtained prior to executing such amendments, and the Director of DPSS, or her designee, shall notify the Board within ten (10) business days after execution.
4. Delegate authority to the Director of DPSS, or her designee, to prepare and execute amendments to the contract for: (1) instances which affect the scope of work, contract term, contract sum, payment terms, or any term or condition in the contract; (2) additions and/or changes required by the County's Board or Chief Executive Office (CEO); (3) changes to be in compliance with applicable federal, State, and County regulations; and (4) increases or decreases of no more than ten percent (10%) of the current contract maximum amount for reasons other than those addressed in Recommendation 2 above and based on contractor's performance, County needs, and/or funding availability. The approval of County Counsel as to form will be obtained prior to executing such amendments, and the Director of DPSS, or her designee, shall notify the Board within ten (10) business days after execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will allow DPSS to continue contracting with LAHSA to provide services to homeless CalWORKs families and eligible Non-CalWORKs families who have been discontinued from CalWORKs due to income. Services will be available in each of the eight (8) Service Planning Areas (SPA). Under the contract, LAHSA provides a comprehensive, streamlined, and regionally based program to ensure that homeless families are quickly and efficiently housed through standardized assessment, crisis housing, rapidly moving families into permanent housing, and supportive services.

LAHSA's expertise in providing assistance to homeless families and those at-risk of homelessness is instrumental in stabilizing families while they address barriers to self-sufficiency and successfully attain permanent housing.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Strategy I.2 – Enhance Our Delivery of Comprehensive Interventions: Deliver comprehensive and seamless services to those seeking assistance from the County.

FISCAL IMPACT/FINANCING

The maximum contract amount for the three-year contract term is \$46,590,000. The contract is funded with CalWORKs Single Allocation and CalWORKs Housing Support Program funding, which are contingent upon the State's budget and the annual distribution of funds from the State to the County. There is no Net County Cost (NCC) after the required CalWORKs Maintenance of Effort is met.

The projected annual amount of the CESF contract by Fiscal Year (FY) and funding source is included in Enclosure II.

Funding for the contract is included in DPSS' FY 2020-21 Budget. Funding for future fiscal years will be included in DPSS' budget requests.

Funding for CESF services will be allocated according to the 2019 Homeless Count to subcontracted providers in each SPA. Enclosure III includes a list of SPAs with their allocated funding.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contract provides for termination by the County upon 60-day advance written notice, should termination be in the County's best interest. The contract also contains a provision which limits the County's obligation if funding is not appropriated by the Board of Supervisors.

The award of this contract will not result in an unauthorized disclosure of confidential information and will be in full compliance with federal, State, and County regulations.

The contractor is in compliance with all Board, CEO, and County requirements.

County Counsel has reviewed this Board letter. The contract has been approved as to form by County Counsel.

CONTRACTING PROCESS

The recommended contract was procured in accordance with the California Department of Social Services Manual of Policies and Procedures Section 23-650.14, which allows for procurement by negotiation with public entities. LAHSA, as a joint powers authority, is a public entity.

Pursuant to the Board Policy 5.100, Sole Source Contracts, the Department notified the Board on May 23, 2019, of its intent to renew the contract.

For FY 2020-2021, LAHSA will continue to work with their current network of subcontractors. For FY 2021-2022, LAHSA will solicit for subcontractors, including the Family Solution Centers (FSC) and crisis housing providers through a Request for Proposals (RFP) solicitation process. LAHSA will subcontract with an FSC in each SPA, as well as crisis housing agencies and other providers.

Contract Performance

The monitoring of this contract will be performed on a semi-annual basis. Such monitoring will include assessing LAHSA's compliance with all contract terms and conditions and performance standards. The reporting process was enhanced to better align with LAHSA's Homeless Management Information System (also known as HMIS) and improve on the tracking, measuring, and reporting quantitative outcome data. In addition, LAHSA will continue to conduct an annual fiscal and programmatic risk assessment for each subcontractor. The risk assessment factors will include, but not be limited to, results of monitoring, accurate and timely invoicing, and the HMIS data integrity.

IMPACT ON CURRENT SERVICES

The recommended actions will allow DPSS to continue to assist both CalWORKs families and families who have been discontinued from CalWORKs due to income to transition to self-sufficiency by removing homelessness and other barriers to employment.

The recommended actions will not infringe on the role of the County in relationship to its residents, and the County's ability to respond to an emergency will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

Upon Board approval, the Executive Officer and Board of Supervisors, are requested to return one adopted stamped Board letter to DPSS.

Respectfully submitted,

ANTONIA JIMÉNEZ
Director

AJ:jb

Enclosures (4)

c: Chief Executive Office
Executive Office, Board of Supervisors
County Counsel

COORDINATED ENTRY SYSTEM FOR FAMILIES
PROJECTED ANNUAL FUNDING BY SOURCE AND FISCAL YEAR

Funding Source	FY 2020-21	FY 2021-22	FY 2022-23
CalWORKs Single Allocation	\$410,000	\$410,000	\$410,000
Housing Support Program (HSP)*	\$15,120,000	\$15,120,000	\$15,120,000
Annual Maximum	\$15,530,000	\$15,530,000	\$15,530,000

*FYs 2021-22 and 2022-23 HSP funding is contingent upon the State's budget and the receipt of funds from the State to the County.

COORDINATED ENTRY SYSTEM FOR FAMILIES

DIRECT SERVICES

FY 2020-21

Service Planning Areas (SPA)	Percent of 2019 Homeless Count	Direct Services Funding Distribution by SPA*
1	13.40%	\$ 1,872,918
2	11.07%	\$ 1,547,254
3	6.75%	\$ 943,448
4	21.92%	\$ 3,063,758
5	9.04%	\$ 1,263,521
6	26.42%	\$ 3,692,723
7	4.43%	\$ 619,181
8	6.97%	\$ 974,197
TOTAL	100%	\$ 13,977,000

*Total annual funding is \$15,530,000; however, 10% or \$1,553,000 of the annual maximum will be used for LAHSA's administrative costs.

SOLE SOURCE CHECKLIST

Department Name: Department of Public Social Services

New Sole Source Contract

Existing Sole Source Contract Date Sole Source Contract Approved: _____

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
<input type="checkbox"/>	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>"Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>
<input type="checkbox"/>	➤ Compliance with applicable statutory and/or regulatory provisions.
<input type="checkbox"/>	➤ Compliance with State and/or federal programmatic requirements.
<input checked="" type="checkbox"/>	➤ Services provided by other public or County-related entities.
<input type="checkbox"/>	➤ Services are needed to address an emergent or related time-sensitive need.
<input type="checkbox"/>	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
<input type="checkbox"/>	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
<input type="checkbox"/>	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/ system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
<input type="checkbox"/>	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
<input type="checkbox"/>	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Chief Executive Office

Date



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602



BOBBY D. CAGLE
Director

GINGER PRYOR
Chief Deputy Director

Board of Supervisors

HILDA L. SOLIS
First District

MARK RIDLEY-THOMAS
Second District

SHEILA KUEHL
Third District

JANICE HAHN
Fourth District

KATHRYN BARGER
Fifth District

June 9, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO APPROVE AN AMENDMENT
TO EXTEND THE TRANSITIONAL HOUSING FOR TRANSITION AGE YOUTH
(INDEPENDENT LIVING PROGRAM) SERVICES CONTRACT WITH
THE LOS ANGELES HOMELESS SERVICES AUTHORITY
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests approval of an amendment to extend the Transitional Housing for Transition Age Youth (TAY) (Independent Living Program) Services Contract #16-019-01 with the Los Angeles Homeless Services Authority (LAHSA) for up to one year, effective July 1, 2020 through June 30, 2021.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to execute a contract amendment substantially similar to Attachment A, to extend LAHSA's Transitional Housing for Transition Age Youth (Independent Living Program) Services Contract #16-019-01, for up to one year, effective July 1, 2020 through June 30, 2021. The Maximum Annual Contract Sum, financed by 55 percent federal and 45 percent state funds, will remain at \$2,871,556.
2. Delegate authority to the Director of DCFS, or designee, to increase or decrease the Maximum Annual Contract Sum by no more than ten percent to accommodate an increase or decrease in units of service, or County budgetary constraints, provided that (a) sufficient funding is available; (b) prior County Counsel approval is obtained; (c) the

"To Enrich Lives Through Effective and Caring Service"

DCFS Director or his designee notifies the Chief Executive Office (CEO) and the Board in writing within ten working days of execution.

3. Delegate authority to the Director of DCFS, or his designee, to terminate the Transitional Housing for Transition Age Youth (Independent Living Program) Services contract with LAHSA for contractor default, County budgetary constraints, or for convenience.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

LAHSA is a public Joint Powers Authority between the City of Los Angeles and the County of Los Angeles.

On July 25, 2017, the Board of Supervisors approved the current contract with LAHSA for a term effective July 1, 2017 through June 30, 2018, with an option to extend, by written notice, for up to two additional one-year periods, through June 30, 2020. The contract provides housing and life skills training to 225 transition age youth, of which 50 have a Diagnostic and Statistical Manual (DSM) of Mental Disorders diagnosis on Axis I or II.

On March 19, 2020, the Director of DCFS used delegated authority, as adopted by the Board on July 25, 2017, to execute an amendment to the current LAHSA contract, which reduces its capacity from 225 to 169 beds. The number of beds allocated to mental health youth will remain at 50. The reduction in capacity increases the daily non-mental health bed rate from \$27 to \$40 with no change to the Contract's Maximum Annual Cost of \$2,871,556, since the rate increase is correspondingly offset by the reduction in the number of youth served. The rate increase will align LAHSA's bed rate with the cost of other housing programs and may encourage LAHSA subcontractors to increase their occupancy rates.

The contract will expire on June 30, 2020. All renewal options have been exercised. DCFS requests a contract amendment to extend the contract for up to one year, to allow the continuation of transitional housing services to transition age youth while the negotiation of a new contract is being finalized. The amendment will extend the contract for up to one year, and will terminate upon the execution of the new contract with LAHSA.

Implementation of Los Angeles County's Strategic Plan Goals

The recommended action is consistent with the principles of Strategic Plan Goal I – Make Investments that Transform Lives, Strategy I.2 – Enhance our Delivery of Comprehensive Interventions, I.2.1 – Provide Subsidized Housing for Vulnerable Populations, I.2.4 – Support Job Readiness and Increase Employment Opportunities for Youth Served by the County, and I.2.9 – Support the Long Term Success of Transition Aged Youth.

FISCAL IMPACT/FINANCING

The Maximum Annual Contract Sum, financed using 55 percent federal and 45 percent state funding, will remain at \$2,871,556. Sufficient funding is included in our Department's Fiscal Year 2020-21 Recommended Budget.

FACTS AND PROVISIONS/LLEGAL REQUIREMENTS

LAHSA was established in 1993 as an independent agency by the County of Los Angeles and the City of Los Angeles. LAHSA is the lead agency in Los Angeles coordinating federal, state, County and city funds for programs providing shelter, housing and services to homeless persons in the County and City of Los Angeles.

The ILP or Transitional Housing for TAY is administered in accordance with the federal John H. Chafee Foster Care Independence Act (Chafee Act). The Chafee Act authorizes DCFS and the Probation Department to provide independent living services, including housing, for former DCFS and Probation foster youth.

The contract provides for the quarterly review of occupancy rates. If any subcontractors have an average bed occupancy rate for the previous three months of less than 70 percent, then LAHSA shall submit a revised line item budget which will include a 10 percent reduction in the allocation of contract funds for each subcontractor with an average occupancy rate of less than 70 percent and a corresponding reduction in the total cost to the County. After subsequent quarterly reviews of occupancy rates, if any subcontractor whose funding allocation was previously reduced due to low occupancy rates has improved their average occupancy rate for the most recent three months to at least 70 percent, then LAHSA may submit a revised line item budget restoring that subcontractor's funding allocation to its original level.

IMPACT ON CURRENT SERVICES

Approval of the recommended action will allow the provision of services to continue until the new contract is executed.

The Honorable Board of Supervisors

June 9, 2020

Page 4

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachment to:

Department of Children and Family Services
Contracts Administration Division
Attention: Leticia Torres-Ibarra, Division Manager
425 Shatto Place, Room 400
Los Angeles, CA 90020

Respectfully submitted,

BOBBY D. CAGLE
Director

BDC:KR:LTI

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Probation Department



AMENDMENT NUMBER TWO

**TRANSITIONAL HOUSING FOR TRANSITION AGE YOUTH
(INDEPENDENT LIVING PROGRAM)**

CONTRACT NUMBER 16-019-01

WITH

LOS ANGELES HOMELESS SERVICES AUTHORITY

**AMENDMENT NUMBER TWO
TRANSITIONAL HOUSING FOR TRANSITION AGE YOUTH
(INDEPENDENT LIVING PROGRAM)**

CONTRACT NUMBER 16-019-01

This Amendment Number Two (hereinafter referred to as "Amendment") to the Transitional Housing for Transition Age Youth (Independent Living Program) Contract Number 16-019-01 (hereinafter referred to as "Contract") is made and entered into at Los Angeles, California this ____ day of _____, 2020, by and between the County of Los Angeles (hereinafter referred to as "COUNTY") and Los Angeles Homeless Services Authority (hereinafter referred to as "CONTRACTOR").

WHEREAS, COUNTY and CONTRACTOR are parties to this Contract, and CONTRACTOR has been providing Transitional Housing for Transition Age Youth (Independent Living Program) Services to the County since July 1, 2017; and

WHEREAS, a purpose of this Amendment is to extend the term of the Contract for up to one year; and

WHEREAS, this amendment is prepared and executed by COUNTY and CONTRACTOR as set forth in the Contract, Part II: STANDARD TERMS AND CONDITIONS, SECTION 7.0, CHANGE NOTICES AND AMENDMENTS;

NOW THEREFORE, COUNTY and CONTRACTOR mutually agree to the following changes to the Contract to be effective on the date of execution:

1. Part I: Unique Terms and Conditions, Section 3.0, TERM AND TERMINATION, Subsection 3.1 is amended to add Subsection 3.1.1, which reads as follows:

3.1.1 The term of this contract is extended for up to one year, effective July 1, 2020, through June 30, 2021. This contract will automatically terminate upon the execution of the new contract with LAHSA to provide transitional housing services to COUNTY. Termination will be effective on the date of execution of the new Transitional Housing for Transition Age Youth (Independent Living Program) contract.

ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER TWO
TRANSITIONAL HOUSING FOR TRANSITION AGE YOUTH
(INDEPENDENT LIVING PROGRAM)**

CONTRACT NUMBER 16-019-01

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number Two to be subscribed on its behalf by the Director of the Department of Children and Family Services, and the CONTRACTOR has caused this Amendment Number Two to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrant(s) under penalty of perjury that he or she is authorized to bind the CONTRACTOR in or to this Contract.

COUNTY OF LOS ANGELES

CONTRACTOR

LOS ANGELES HOMELESS SERVICES
AUTHORITY

By: _____
Bobby D. Cagle, Director
Department of Children and Family
Services

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

Tax Identification Number

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
Mary C. Wickham, County Counsel

By: _____
David Beudet, Senior Deputy County Counsel

PLACEHOLDER FOR AGENCY'S
NEW LINE ITEM BUDGET AND NARRATIVE



**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602



BOBBY D. CAGLE
Director

Board of Supervisors
HILDA L. SOLIS
First District

GINGER PRYOR
Chief Deputy Director

MARK RIDLEY-THOMAS
Second District
SHEILA KUEHL
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

June 9, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO APPROVE THE EXECUTION OF
15 TRANSITIONAL HOUSING PROGRAM – PLUS CONTRACTS
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) and the Probation Department (Probation) request delegated authority for the Director of DCFS and the Interim Chief Probation Officer to execute 15 Transitional Housing Program-Plus (THP-Plus) services contracts to provide transitional housing services to emancipated foster or Probation youth. The contracts will be effective July 1, 2020, through June 30, 2021, with two additional one-year renewal options through June 30, 2023, and an additional six-month extension, if necessary to complete a solicitation or negotiation of a new contract, at an estimated total cost of \$11,366,806.50.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, and the Interim Chief Probation Officer, or designee, to execute 15 THP-Plus contracts, in substantially similar form to Attachment B, with the eight THP-Plus providers listed on Attachment A, effective July 1, 2020, through June 30, 2021.
2. Delegate authority to the Director of DCFS, or designee, and the Interim Chief Probation Officer, or designee, to exercise up to two additional one-year renewal options by written notice, and an automatic month-to-month extension for up to six months beyond the then current expiration date if such additional time is necessary to complete a solicitation or negotiation of a new contract, contingent upon the

availability of funding and approval by County Counsel. Also, instruct DCFS to notify the Board and the Chief Executive Office (CEO), in writing, within ten workdays of execution of the extension options. The estimated annual cost of the THP-Plus contracts is \$3,247,659, with a total contract cost of \$11,366,806.50 if all of the extension options are exercised. The contracts will be financed using 100 percent State realignment funds. There will be no impact on net County cost (NCC).

3. Delegate authority to the Director of DCFS, or designee, and the Interim Chief Probation Officer, or designee, to execute THP-Plus contract amendments, after County Counsel approval, in the event there is a change in the THP-Plus rate of reimbursement, and instruct DCFS to notify the Board and the CEO in writing within ten workdays of executing the amendments.
4. Delegate authority to the Director of DCFS, or designee and the Interim Chief Probation Officer, or designee, to prepare and execute contract amendments with THP-Plus providers to increase or decrease their maximum contract amounts by no more than ten percent per year of the original Maximum Annual Contract Sum during the term of each of the contracts to accommodate increases or decreases in units of services or County budgetary constraints provided: (a) the amendments do not include cost of living adjustments, (b) sufficient funding is available for increases, (c) County Counsel approval is obtained prior to executing the amendments, and (d) instruct DCFS to notify the Board and CEO in writing within ten workdays of executing the amendments.
5. Delegate authority to the Director of DCFS, or designee, and the Interim Chief Probation Officer, or designee, to prepare and execute amendments to the THP-Plus contracts for changes affecting the scope of work or to any of the terms or conditions included under this contract provided that (a) such amendments are consistent with applicable Federal, State, and County requirements and (b) the prior approval of County Counsel has been obtained, and (c) instruct DCFS to notify the Board and CEO in writing within ten workdays of executing the amendments.
6. Delegate authority to the Director of DCFS, or his designee, and the Interim Chief Probation Officer, or designee, to terminate THP-Plus contracts for contractor default, County budgetary constraints, or for convenience.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The current THP-Plus contracts will expire on June 30, 2020. The new THP-Plus contracts will start on July 1, 2020, to allow for continuity of service for clients transitioning from the existing THP-Plus providers to the new THP-Plus providers.

The recommended actions will enable the County to continue an existing program designed to assist emancipated youth with or without children as they move from dependency to self-sufficiency by providing housing and supportive services.

These services are for emancipated foster/Probation Youth from the ages of 18 through the day before their 24th birthday, or before their 25th birthday, if completing secondary education or enrolled in post-secondary education.

County does not have the capacity to provide these services. County must, therefore, rely on available community resources for THP-Plus housing to ensure the safety and quality of care required for these emancipated youth.

Without approval of the recommended actions, many County emancipated foster youth, with or without children, will not make a successful transition to adulthood. For emancipated youth with children, THP-Plus will also assist in keeping their families together, thereby ensuring their children do not enter the foster care system.

Implementation of Los Angeles County's Strategic Plan Goals

The recommended action is consistent with the principles of Strategic Plan Goal I – Make Investments that Transform Lives, Strategy I.2 – Enhance our Delivery of Comprehensive Interventions, I.2.1 – Provide Subsidized Housing for Vulnerable Populations, I.2.4 – Support Job Readiness and Increase Employment Opportunities for Youth Served by the County, and I.2.9 – Support the Long Term Success of Transition Aged Youth.

FISCAL IMPACT/FINANCING

The Maximum Annual Cost for the THP-Plus contracts is \$3,247,659. The estimated total contract cost, including the cost of the two additional one-year options and the six-month option, is \$11,366,806.50. Funds are disbursed on a per-client basis with limitations set on the number of clients rather than establishment of an annual maximum contract amount for each contractor. The fixed cost/rate for each THP-Plus participant is \$2,200 a month, or pro-rated if placement is less than a month. THP-Plus can have up to 123 participants per month (based on full-month placement). The contract cost will be funded by 100 percent State realignment funds. There will be no impact on NCC. Sufficient funding is included in the DCFS' Fiscal Year 2020-21 Recommended Budget, and will be included for subsequent fiscal years in DCFS' future budget requests.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The THP-Plus Program was created pursuant to AB 427 (Chapter 125, Statutes of 2001), as modified by AB 1119. THP-Plus provides transitional housing and supportive services for eligible youth who exited foster care at age 18 or older, until the youth's 24th birthday, and/or for up to 24 cumulative months. However, based on All County Information Notice No. I-40-15, dated May 27, 2015, issued by the California Department of Social Services, to inform counties of the recent changes to the age and time limits for the THP-Plus program brought about by Senate Bill (SB) 1252, THP-Plus services will be provided to eligible youth until the youth's 25th birthday, or up to 36 cumulative months, if completing secondary education or enrolled in post-secondary education.

The Department evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to these contracts. These services cannot be effectively performed by County employees because they require the development and utilization of resources that are not available in the County system.

The proposed form contract has been approved as to form by County Counsel.

DCFS has confirmed that the eight THP-Plus providers being recommended for contract awards are not listed in the Contractor Alert Reporting Database (CARD).

CONTRACTING PROCESS

DCFS released a new Request for Proposals (RFP) for THP-Plus services on March 1, 2018. The RFP invited qualified agencies to submit proposals to provide the service in each of the eight DCFS Service Planning Areas (SPAs) across the County. The RFP anticipated at least one contract would be awarded per SPA, with a second contract per SPA awarded according to the service needs in that SPA, on the location of the housing units offered by the highest ranked proposer, and on the County's interest in securing uninterrupted services in each SPA.

The RFP also stated that if the County's service needs in any SPA would not be met by the proposals submitted for that SPA, then the County may, at its sole discretion, offer one or two contracts for that SPA to qualified Proposers who submitted a proposal to serve a different SPA. Alternately, the County reserves the right to expand services in an adjacent SPA to meet the unmet service needs of a SPA.

The deadline for the submission of proposals was on May 11, 2018. A total of 19 proposals from 10 proposers were submitted timely. One proposer was disqualified. The agency requested a disqualification review, which was granted. As a result of the disqualification review, the agency's disqualification was rescinded.

All 19 proposals from 10 agencies were evaluated. A total of 15 proposals from 8 agencies were tentatively selected for contract awards, while five proposals from three agencies were not selected due to their low ranking. One agency had three proposals that were tentatively selected and one proposal that was not selected.

Of the three agencies with proposals that were not selected, only one requested a debriefing. After their debriefing, the agency submitted a Notice of Intent to Request a Proposed Contractor Selection Review (PCSR). The agency was provided with the documents they requested in the Notice, but they did not submit a PCSR request by the deadline.

IMPACT ON CURRENT SERVICES

Approval of the execution of the 15 THP-Plus contracts will ensure uninterrupted THP-Plus services for up to 123 eligible foster and emancipated foster/Probation

youth and will help maintain the County's ability to provide a safe protective environment to children and youth while assisting youth achieve self-sufficiency.

The contracts will not infringe upon the role of the County in relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to:

1. Department of Children and Family Services,
Contracts Administration Division
Attn: Leticia Torres-Ibarra, Manager
425 Shatto Place, Room 400
Los Angeles, California 90020.

2. Probation Department
Contracts & Grants Management Division
Attn: Latasha Howard
9150 E. Imperial Highway
Downey, California 90242

Respectfully submitted,


BOBBY D. CAGLE
Director


RAY LEWA
Interim Chief Probation Officer

BDC:KR
LTI:KAF

Attachments

- c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



BOBBY D. CAGLE
Director

GINGER PRYOR
Chief Deputy Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602



Board of Supervisors
HILDA L. SOLIS
First District
MARK RIDLEY-THOMAS
Second District
SHEILA KUEHL
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

June 9, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO APPROVE AMENDMENTS
TO 21 TRANSITIONAL HOUSING PLACEMENT PROGRAM
FOR NON-MINOR DEPENDENTS SERVICES CONTRACTS
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) and the Probation Department (Probation) request approval of amendments to current Transitional Housing Placement Program for Non-Minor Dependents (THPP-NMD) services contracts listed in Attachment A, to extend the contract term by up to one year, effective July 1, 2020, through June 30, 2021.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, and the Interim Chief Probation Officer (ICPO), or designee, to execute amendments, in substantially similar form to Attachment B, to 21 THPP-NMD contracts, to extend their term by up to one year, effective July 1, 2020 through June 30, 2021, pending approval from the California Department of Social Services (CDSS). The maximum cost of the one-year contract extension is \$26,305,128, financed using 21 percent Federal Title IV-E revenue, 32 percent State Realignment funds, and 47 percent net County cost.
2. Delegate authority to the Director of DCFS, or designee, and the ICPO, or designee, to execute THPP-NMD contract amendments in the event there is a change in the THPP-NMD rate of reimbursement, or to increase/decrease the Maximum Contract

"To Enrich Lives Through Effective and Caring Service"

Sum to accommodate an increase/decrease in the number of THPP-NMD participants to be served, or County budgetary constraints, provided (a) the contractor's THPP-NMD license capacity is not exceeded, (b) funding is available and (c) approval of County Counsel is obtained prior to the execution of the contract amendments, and (d) instruct DCFS to notify the Board and the Chief Executive Office (CEO), in writing, within ten workdays of execution of the amendments.

3. Delegate authority to the Director of DCFS, or designee, and the ICPO, or designee, to execute THPP-NMD contract amendments; and to incorporate additions or changes to the THPP-NMD Statement of Work (SOW), as mandated by Federal, State, County, or Municipal laws, regulations, or court orders, provided (a) funding is available and (b) approval of County Counsel is obtained prior to the execution of the contract amendments, and (c) instruct DCFS to notify the Board and the CEO, in writing, within ten workdays of execution of the amendments.
4. Delegate authority to the Director of DCFS, or designee, and the ICPO, or designee, to terminate THPP-NMD contracts in instances when a Contractor no longer has a California Department of Social Services (CDSS) Community Care Licensing Division (CCLD) THP+FC/THPP-NMD facility license, or when the AFDC-FC Rate issued by CDSS has been terminated, provided (a) approval of County Counsel is obtained prior to the termination of the contract and (b) instruct DCFS to notify the Board and the CEO, in writing, within ten workdays of contract termination.
5. Delegate authority to the Director of DCFS, or his designee, and the ICPO, or designee, to terminate THPP-NMD contracts for contractor default, County budgetary constraints, or for convenience.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

DCFS released the Request for Statement of Qualifications (RFSQ) for THPP-NMD services on April 24, 2018. The Proposers' Conference was held on May 11, 2018. As part of the County's solicitation process, a Questions and Answers document detailing all questions asked at the conference must be published in an addendum to the RFSQ prior to the deadline for submission of proposals.

Based on questions and comments from stakeholders, the contract statement of work was revised during an extensive review period. The addendum was not released until December 13, 2019. The revised contract was significantly different than the version initially released, so a second Proposer's Conference was held on January 8, 2020. Prospective contractors and community stakeholders submitted written questions regarding the revised SOW. Addendum Number Two is being developed and reviewed for release and will include the Question and Answer document from the second Proposer's Conference.

The deadline for the submission of the Statement of Qualifications (SOQs) is pending the release of Addendum Number Two. The submission deadline for the SOQs will be approximately one month after the release of Addendum Number Two. The evaluation of the SOQs and the subsequent approval process for the selected proposers will not likely be completed before June 30, 2020, the expiration date of the existing THPP-NMD contracts.

The requested contract extension of up to one year will ensure that there is no gap in services as we complete the solicitation and contract approval processes.

The recommended actions will enable the County to continue providing services designed to assist NMDs, age 18 to 21, as they move from dependency to self-sufficiency by providing housing and supportive services. The County does not have the capacity to provide these services. County must, therefore, rely on available community resources for transitional housing to ensure the safety and quality of care required by these youth. Without the approval of the recommended actions, many County youth may not make a successful transition to adulthood.

Implementation of Los Angeles County's Strategic Plan Goals

The recommended actions are consistent with the principles of Strategic Plan Goal I – Make Investments that Transform Lives; Strategy I.2 – Enhance our Delivery of Comprehensive Interventions; I.2.1 – Provide Subsidized Housing for Vulnerable Populations, I.2.4 – Support Job Readiness and Increase Employment Opportunities for Youth Served by the County, and I.2.9 – Support the Long Term Success of Transition Aged Youth.

FISCAL IMPACT/FINANCING

The maximum cost for a one-year contract extension of the THPP-NMD contracts is \$26,305,128, financed using 21 percent Federal Title IV-E revenue, 32 percent State Realignment funds, and 47 percent net County cost. The maximum cost of the THPP-NMD contracts is included in the DCFS Fiscal Year 2020-21 Recommended Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The five THPP-NMD contracts with First Steps for Youth will not be renewed.

The current THPP-NMD program is a foster care placement option for NMD ages 18 to 21, which provides them with safe housing and assistance in developing the skills needed for transitioning to independent living.

On September 30, 2010, Assembly Bill (AB) 12, California's Fostering Connections to Success Act, was signed into law. AB 12 allows California to extend foster care up to age 21 for young adults who meet the Federal participation criteria for continued

eligibility after age 18, including those served under a State-Tribal IV-E agreement and supervised by Probation. The youth who remain in extended foster care are referred to as NMD. AB 12 added two new placement options for NMDs: 1) Transitional Housing Placement-Plus-Foster Care (THP+FC) and 2) Supervised Independent Living Placement (SILP).

On June 25, 2012, Senate Bill (SB) 1013 was approved, revising the licensing or certification standards for THP+FC program from a certified County approved placement option to a placement option offered by a State-licensed transitional housing provider. On September 11, 2012, California Department of Social Services (CDSS) issued significantly different implementation instructions for the THP+FC program in support of SB 1013.

Effective January 1, 2018, as a stipulation of SB 612, the THP+FC was renamed Transitional Housing Placement Program for Non-Minor Dependents. It also revised the degree requirements for social work (case managers) staff, expanded room-sharing options for NMDs, allowed NMDs to co-lease units, and allowed host family homes certified by Foster Family Agencies (FFA) to be used in THPP-NMD if the provider is licensed for both programs, FFA and THPP-NMD.

The Living Wage Program (County Code Chapter 2.201) does not apply to these contracts. These services cannot be effectively performed by County employees because they require the development and utilization of resources that are not available in the County system.

DCFS has requested approval to extend the contracts from CDSS. The contract extension will not be executed by the DCFS Director without the prior approval of CDSS.

County Counsel has reviewed the amendment and Board letter and approved them as to form.

IMPACT ON CURRENT SERVICES

The amendment to 21 of 27 existing THPP-NMD contracts will extend their term by up to one year, effective July 1, 2020, through June 30, 2021, and will prevent any lapse in services while the solicitation for new contracts is being completed.

Youth previously placed with First Steps for Youth have transitioned to SILPs, other THPP-NMD contractors or aged out of foster care.

The contracts will not infringe upon the role of the County in relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to:

1. Department of Children and Family Services,
Contracts Administration Division
Attn: Leticia Torres-Ibarra, Contracts Division Manager
425 Shatto Place, Room 400
Los Angeles, California 90020

2. Probation Department
Contracts & Grants Management Division
Attn: Latasha Howard
9150 E. Imperial Highway
Downey, California 90242

Respectfully submitted,

Cynthia Miller, Miller for

BOBBY D. CAGLE
Director



RAY LEYVA
Interim Chief Probation Officer

BDC:GP:KR:LTI

Attachments

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors