



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles Health and Mental Health Services

DATE: Wednesday, April 22, 2020
TIME: 10:00 a.m.

**DUE TO CLOSURE OF ALL COUNTY BUILDINGS,
MEETING WILL BE HELD VIA TELECONFERENCE.
TO PARTICIPATE IN THE MEETING, PLEASE CALL:
TELECONFERENCE +1 (323) 776-6996 CONFERENCE ID#: 75351524#**

AGENDA

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Three (3) minutes are allowed for each item.

- I. Call to order
- II. **Information Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **DHS:** Approval of Amendments to Sole Source Agreements with Sutherland Healthcare Solutions, Inc. for Continued Financial Management Services and with USCB, Inc. for Continued Financial Billing and Recovery Services
 - b. **DPH:** Authorization to Accept and Implement a Grant Award and Future Awards and/or Amendments from the Centers for Disease Control and Prevention for the Medical Monitoring Project for the Period of June 1, 2020 through May 31, 2021 (#5175)
- III. **Presentation Item(s):**
 - a. **DHS:** Request for delegated authority to the Director of Health Services, or designee, to enter into a Memorandum of Understanding with Providence Health System – Southern California, dba Providence Little Company of Mary Medical Center - San Pedro (Providence), to memorialize a no-cost loan from Providence to the County of Los Angeles (County) of a mobile medical unit that will be used at various locations within the County for the duration of the COVID-19 pandemic.

b. **DMH:** Approval to Amend Existing Affiliation Agreements for the Quality, Outcomes, and Training Division Student Professional Development Program for Fiscal Year 2020-21

c. **DPH:** Approval to Execute an Amendment to One Training and Technical Assistance Services Contract and Delegated Authority to Execute Contract Amendments to Drug Medi-Cal Organized Delivery System Services Contracts (#5158)

IV. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting

V. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda

VI. Public Comment

VII. Adjournment

BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

II. RECOMMENDED ACTIONS (summarized)

III. COST AND FUNDING SOURCES

Cost:

Funding:

IV. BACKGROUND (critical and/or insightful)

V. POTENTIAL ISSUE(S)

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

May 5, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF AMENDMENTS TO SOLE SOURCE AGREEMENTS WITH
SUTHERLAND HEALTHCARE SOLUTIONS, INC. FOR CONTINUED FINANCIAL
MANAGEMENT SERVICES
AND
WITH USCB, INC. FOR CONTINUED FINANCIAL BILLING AND RECOVERY
SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Approval of Amendments to sole source Agreements with Sutherland Healthcare Solutions, Inc. for the continued provision of Financial Management Services for the Department of Health Services and the Department of Public Health; and with USCB, Inc. for the continued provision of Financial Billing and Recovery Services for the Department of Health Services.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of Health Services, or designee, (Director) to execute Amendment No. 11 (Exhibit I) to sole source Agreement No. H-703466 with Sutherland Healthcare Solutions, Inc. (SHS), effective upon execution to extend the term for the period from June 1, 2020 through May 31, 2022, for the continued provision of Financial Management Services (FMS) for the Department of Health Services (DHS) and the Department of Public Health (DPH), with no change to the maximum compensation rates.
2. Delegate authority to the Director, or designee, to execute Amendment No. 10 (Exhibit II) to sole source Agreement No. H-702058 with USCB, Inc. (USCB), effective upon execution to extend the term for the period from June 1, 2020 through May 31, 2022, for the continued provision of Financial Billing and Recovery Services (FBRS) for DHS, with no change to the maximum compensation rates.
3. Delegate authority to the Director, or designee, to execute future Amendments to the above Agreements to: (a) add, delete and/or modify non-substantive terms and

conditions and as required by applicable law, County policy, the Board of Supervisors (Board) and/or the Chief Executive Office (CEO); (b) add/delete County facilities; (c) add/delete FMS and/or FBRs similar to services provided in the Agreements and to negotiate and adjust fees structure that do not exceed the existing maximum compensation rates specified in the Agreements; (d) make any necessary changes to scope of services; and (e) if necessary, terminate the Agreement(s) in accordance with the termination provisions set forth in the Agreement(s), with transactions related to (c), (d) and (e) subject to prior review and approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Background

On June 1, 1999, the Board approved an Agreement with Accordis, Inc., which in subsequent years came to be known as Apollo Health Street, Inc. and is now known as SHS, for financial management services and an Agreement with USCB for third-party resource identification and recovery services. Both Agreements were the result of a solicitation process and Amendments were executed in subsequent years to update the Agreements' provisions and term.

On December 13, 2005 and August 19, 2008, the Board approved replacing Agreements with USCB and Apollo, respectively. USCB's new Agreement required USCB to develop and maintain an integrated database to identify and process Medicare billing and collection information, bad debts associated with unpaid co-insurance and deductibles, and produce auditable Medicare Bad Debt reports; and Apollo's new Agreement required Apollo to continue providing billing, collection, and third-party resource identification services for both DHS and DPH.

Amendments were executed to both Agreements in subsequent years to update the provisions and extend the term; and an Amendment was executed to the Apollo Agreement to reflect its name change to SHS. DHS has exhausted all of the extension options and both Agreements are scheduled to expire on May 31, 2020.

On December 9, 2019, DHS provided your Board with a six-month advance written notice and justification explaining its intention to commence negotiations with SHS and USCB to extend their respective Agreements for a period of two years.

Justification

SHS and USCB provide services that have become fully embedded and intricately woven into the Departments' revenue generation and recovery operations and infrastructure; and the Departments do not possess the technological infrastructure required to perform financial billing and recovery services to effectively bill for the large volume of patients served and rely SHS and USCB to meet their revenue objectives and maintain their fiscal

sustainability. SHS assists DHS in collecting approximately \$478 million in gross revenue annually and USCB assists DHS in collecting an additional \$113.5 million in gross revenue annually.

Extending the term is required to enable DHS to perform extensive research and analysis to identify the various integrated service components, operational needs, system and interface requirements in order to develop the appropriate solicitation to re-solicit for these comprehensive and highly technical services.

Recommendations

Approval of the first and second recommendations will allow the Director, or designee, to execute Amendments to extend the term of the sole source Agreements with SHS and USCB, effective upon execution for the period from June 1, 2020 through May 31, 2022, for the continued provision of FMS for DHS and DPH, and FBRS for DHS, with no change to the maximum compensation rates. Additionally, over the years, SHS and USCB have customized their services and systems thereby integrating them into the Departments' revenue generating operations, consequently, these recommendations will allow the Director, or designee, to extend the term of the Agreements beyond the two years term extension if additional time is required to identify the technical service requirements and to complete re-soliciting these services.

Approval of the third recommendation will enable the Director, or designee, to execute future Amendments to the above Agreements to: (a) add, delete and/or change non-substantive terms and conditions and as required by applicable law, County policy, the Board and/or the CEO; (b) add/delete County facilities; (c) add/delete FMS and/or FBRS services similar to services provided in the Agreements and to negotiate and adjust fees structure that do not exceed the existing maximum compensation rates specified in the Agreements; (d) make any necessary changes to scope of services; and (e) if necessary, terminate the Agreement(s).

Implementation of Strategic Plan Goals

The recommended actions support Strategy II.2 "Support the Wellness of Our Communities" and III.3 "Pursue Operational Effectiveness, Fiscal Responsibility and Accountability" of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

SHS and USCB receive a contingent fee for FMS and FBRS services based on actual collections.

Total estimated annual fees to be paid to SHS by DHS for FMS during Fiscal Year (FY) 2019-2020 is approximately \$23.2 million. DPH does not anticipate incurring any FMS

fees in FY 2019-2020 since it is reconfiguring its billing process with SHS and anticipates incurring FMS fees in FY 2020-2021 and in future years. Funding is included in the FY 2019-2020 Adopted Budget for DHS and DPH and will be requested in future fiscal years' budgets.

Total estimated annual fees to be paid to USCB by DHS for FBRs during FY 2019-2020 is approximately \$6.6 million. Funding is included in the FY 2019-2020 Adopted Budget for DHS and will be requested in future fiscal years' budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 13, 2005, the Board authorized the Director, or designee, to sign replacement Agreements with USCB to continue providing FBRs, and on August 19, 2008 with Accordis, subsequently known as Apollo, to continue providing FMS for both DHS and DPH, respectively.

On July 5, 2013, Amendment No. 5 was executed to the FMS Agreement with Apollo to acknowledge its name change to SHS.

In subsequent years, Amendments were executed to both Agreements to update the provisions and extend the term.

Both Agreements are scheduled to expire on May 31, 2020.

The services provided by SHS and USCB are very specialized and highly technical which cannot be provided by County staff. Further, DHS lacks the technological infrastructure required to perform financial billing and recovery services. Therefore, both are exempt from Proposition A (Los Angeles County Code Chapter 2.121) and not subject to the Living Wage Program (Los Angeles County Code Chapter 2.201).

The Agreements include all Board of Supervisors' required provisions, including the most recent provision – Compliance with the County Policy of Equity. The County may terminate the Agreements, with or without cause, upon giving a 90-calendar day advance written notice.

County Counsel has approved the Amendments (Exhibits I and II) as to form.

CONTRACTING PROCESS

No solicitation was conducted since SHS and USCB were once identified as the only known service providers who possessed the knowledge, experience, and technical capability required to provide the highly customized FMS and FBRs required by the Departments at the time. The requested Amendments will allow DHS to conduct an in-

The Honorable Board of Supervisors
May 5, 2020
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depth analysis of the services being provided by both Contractors. This will allow the DHS to identify viable service providers and conduct an appropriate solicitation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will ensure the continued provision of financial management services and financial billing and recovery services to support DHS' and DPH's revenue cycle business programs.

Respectfully submitted,

Christina R. Ghaly, M.D.
Director

CRG:se

Enclosures

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisor

BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

II. RECOMMENDED ACTIONS (summarized)

III. COST AND FUNDING SOURCES

Cost:

Funding:

IV. BACKGROUND (critical and/or insightful)

V. POTENTIAL ISSUE(S)

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

BOARD OF SUPERVISORS

Hilda L. Solis
First District

Mark Ridley-Thomas
Second District

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Fourth District

Kathryn Barger
Fifth District

May 5, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND IMPLEMENT A GRANT AWARD AND
FUTURE AWARDS AND/OR AMENDMENTS FROM THE CENTERS FOR
DISEASE CONTROL AND PREVENTION FOR THE MEDICAL MONITORING
PROJECT
FOR THE PERIOD OF JUNE 1, 2020 THROUGH MAY 31, 2021
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Provide authorization to accept and implement a forthcoming grant award and future awards and/or amendments from the Centers for Disease Control and Prevention to support the Medical Monitoring Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of the Department of Public Health (DPH), or designee, to accept and implement a forthcoming grant award, from the Centers for Disease Control and Prevention (CDC), Catalog of Federal Domestic Assistance Number 93.944, to continue participation in the Medical Monitoring Project (MMP) for the period of June 1, 2020 through May 31, 2021, in an amount estimated not to exceed \$938,614, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

2. Delegate authority to the Director of DPH, or designee, to accept future awards and/or amendments that are consistent with the requirements of the forthcoming CDC grant award referenced above that extend the term at amounts determined by the CDC; reflect non-material and/or ministerial revisions to the award's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award; and/or provide an increase or decrease in funding, subject to review and approval by County Counsel, and notification to your Board and the CEO.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of Recommendation 1 will allow DPH to accept funds from CDC to continue participation in the MMP for the period of June 1, 2020 through May 31, 2021. DPH's delegated authority to accept grant awards for this project ends on May 31, 2020. Therefore, DPH is requesting delegated authority to accept the first term award of the five-year project. MMP is an ongoing, locally and nationally representative surveillance system that collects data on a probability sample of adults with diagnosed HIV in the United States. MMP monitors sociodemographic variables, behavioral and clinical characteristics, supportive service needs, use of healthcare and preventive services, and receipt of care among persons with diagnosed HIV. MMP data collected in Los Angeles County (LAC) are used to inform local HIV prevention and treatment efforts and inform the allocation of HIV funding and resources.

Approval of Recommendation 2 will allow DPH to accept future awards and/or amendments that are consistent with the requirements of the forthcoming award that extend and/or adjust the term of the award; reflect non-material and/or ministerial revisions to the terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding. This recommended action will enable DPH to accept awards and/or amendments that adjust the project beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

Implementation of Strategic Plan Goals

The recommended actions support Strategy I.2, Enhance Our Delivery of Comprehensive Interventions, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

DPH will accept a forthcoming award from the CDC for the MMP, in an amount estimated not to exceed \$938,614, for the period June 1, 2020 through May 31, 2021. Funds will be used to support personnel costs, operating expenses, data management and dissemination activities, quality assurance and evaluation activities, collaboration, training and engagement activities and indirect costs tied to MMP data collection activities.

Funding is included in DPH's fiscal year (FY) 2019-20 Adopted Budget and will be included in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since 2009, your Board has approved acceptance of grant funds from CDC for MMP activities. On June 11, 2019, your Board approved DPH to accept the Year 5 award of the current five-year cycle which ends May 31, 2020, as the prior delegated authority ended on May 31, 2019. At that time, DPH notified your Board that we would return in 2020 to request approval to accept future funding under the new five-year cycle awarded by the CDC.

On November 1, 2019, the CDC released a Continuation of Funding Opportunity Announcement (FOA) for local health jurisdictions who are currently funded by the CDC for MMP activities to apply for the new five-year funding cycle to begin June 1, 2020 through May 31, 2025. In response to the CDC's FOA, DPH submitted a competitive grant application on Thursday, January 30, 2020.

DPH anticipates receiving notification of this award by May 2020 as MMP activities under the new five-year grant will start June 1, 2020.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow DPH to accept funds from the CDC to continue oversight and implementation of MMP activities in LAC.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

BF:jc
BL #05175

c: Chief Executive Office
County Counsel
Executive Officer, Board of Supervisors

BOARD LETTER FACT SHEET

DRAFT

Agenda Review Date: April 22, 2020
Board Meeting Date: May 5, 2020
Sup. Dist. / SPA No.: All Supervisorial Districts

DEPARTMENT: *Mental Health*

SUBJECT: Request approval to amend the existing Affiliation Agreements with education institutions for the continued provision of student placements in County facilities for Fiscal Year 2020-21.

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

Students from universities and professional schools have an opportunity to receive specialized training, as well as clinical and administrative experience at an array of County directly-operated programs. In return, the students will deliver person-centered and recovery-oriented services to consumers in high need.

II. RECOMMENDED ACTIONS (summarized)

Authorize the Director of DMH to execute an amendment with twenty-one educational institutions for the continued provision of student placements overseen by the Quality, Outcomes, and Training Division, Student Professional Development Program (SPDP) from July 1, 2020 through June 30, 2021 with a one-year optional extension for FY 2021-22; execute future Affiliation Agreements with other qualified educational institutions; execute future amendments to the Affiliation Agreements; and terminate any of the Affiliation Agreements in accordance with the Agreements' termination provisions, including Termination for Convenience.

III. COST AND FUNDING SOURCES

Cost: The Affiliation Agreements for SPDP do not have any financial obligations.

Funding:

IV. BACKGROUND (critical and/or insightful)

Since 2003, DMH has participated in educational partnerships with universities and professional schools that focused on the training of student interns. Students have an opportunity to fulfill their requirements of professional academic curriculums, while being exposed to DMH's diverse array of programs and services. For FY 2020-21, SPDP plans to offer clinical or administrative placements to approximately 150 students in the following fields: nursing, occupational therapy, psychiatric technician, psychology, public administration, social work, marriage and family therapy, and vocational rehabilitation. DMH is in the process of developing a Request for Statements of Qualifications for universities and professional schools; however, due to COVID-19 public health related issues, DMH paused the process and decided to extend the term of the agreements until such time that DMH can resume the solicitation.

V. POTENTIAL ISSUE(S)

N/A

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

DMH: Jeff Gorsuch, jgorsuch@dmh.lacounty.gov
County Counsel: Craig Kirkwood, Jr., ckirkwood@counsel.lacounty.gov



DEPARTMENT OF MENTAL HEALTH

hope. recovery. wellbeing.

JONATHAN E. SHERIN, M.D., Ph.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer
Clinical Operations

Gregory C. Polk, M.P.A.
Chief Deputy Director
Administrative Operations

May 5, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO AMEND EXISTING AFFILIATION AGREEMENTS FOR
THE QUALITY, OUTCOMES, AND TRAINING DIVISION
STUDENT PROFESSIONAL DEVELOPMENT PROGRAM
FOR FISCAL YEAR 2020-21
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to amend the existing Affiliation Agreements with education institutions for the continued provision of student placements in County facilities for Fiscal Year 2020-21.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of the Department of Mental Health (Director), or his designee, to prepare, sign, and execute an amendment with twenty-one educational institutions, (see attachment), for the continued provision of student placements overseen by the Quality, Outcomes, and Training Division, Student Professional Development Program (SPDP). The amendment will be effective July 1, 2020 through June 30, 2021, with a one-year optional extension. The Affiliation Agreements for SPDP do not have any financial obligations or Maximum Contract Amounts (MCA).
2. Delegate authority to the Director, or his designee, to prepare, sign, and execute future Affiliation Agreements with other qualified educational institutions provided that: 1) any future agreements are necessary to meet SPDP program needs; and, 2) any new

agreements are subject to the prior review and approval as to form by County Counsel, with written notification to the Board and Chief Executive Officer (CEO).

3. Delegate authority to the Director, or his designee, to prepare, sign, and execute future amendments to the Affiliation Agreements in Recommendations 1 and 2; revise the boilerplate language; add, delete, modify, or replace a Statement of Work; and/or reflect Federal, State, and County regulatory, program and/or policy changes, provided that the amendments are subject to prior review and approval as to form by County Counsel, with written notification to the Board and CEO.
4. Delegate authority to the Director, or his designee, to terminate Affiliation Agreements described in Recommendations 1 and 2 in accordance with the agreement's termination provisions, including Termination for Convenience. The Director, or his designee, will notify the Board and CEO, in writing, of such termination action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Board approval of Recommendation 1 will enable the Department of Mental Health (DMH) to extend the Affiliation Agreements with twenty-one universities/professional schools, (see attachment), for one year and to place students in DMH directly operated and administrative programs. The twenty-one Affiliation Agreements expire on June 30, 2020.

Board approval of Recommendation 2 will allow DMH to execute future Affiliation Agreements with qualified universities and professional schools as needed. SPDP will vet educational institutions as a qualified partner prior to the execution of any agreement.

Board Approval of Recommendation 3 will enhance DMH's ability to amend the Affiliation Agreements in Recommendations 1 and 2 as necessary, and ensure the continuation of student placements and reflect program and/or policy changes.

Board Approval of Recommendation 4 will allow DMH to terminate the Affiliation Agreements in accordance with the agreement's termination provisions, including Termination for Convenience, as necessary.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions support the County's Strategic Plan Goal III, Realize Tomorrow's Government Today via Strategy III.1 – Continually Pursue Development of Our

Workforce via Strategy III.1.1 Develop Staff Through High Quality Multi-Disciplinary Approaches to Training: Implement training models that envision learning and professional growth occurring over time that includes relevant departments, academia, labor, and other stakeholders.

FISCAL IMPACT/FINANCING

The Affiliation Agreements have no financial obligations or MCAs. There is no net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since 2003, DMH has participated in educational partnerships with participating universities and educational institutions in Los Angeles County through SPDP Affiliation Agreements. The goal of the program since its inception has been to collaborate with local universities and professional schools to educate and train students.

Students have an opportunity to fulfill their requirements of professional academic curriculums, while being exposed to DMH's diverse array of programs and services. Students in clinical placements are trained to deliver comprehensive mental health services to DMH consumers. Students in administrative placements are trained on the different systems within a mental health program, and may train in the development of new policies or procedures to increase program and cost effectiveness. They also have an opportunity to participate in a variety of clinical and non-clinical trainings and/or conferences. This multidisciplinary training and fulfillment of education requirements develops a well-trained workforce that often leads to permanent employment with the County or contract providers upon graduation.

For Fiscal Year (FY) 2020-21, SPDP plans to offer clinical or administrative placements to approximately 150 students in the following fields: nursing, occupational therapy, psychiatric technician, psychology, public administration, social work, marriage and family therapy, and vocational rehabilitation. DMH clinical and administrative staff will supervise SPDP participants in gaining knowledge and experience in delivering specialty mental health services, including the use of various Evidence-Based Practices.

DMH is in the process of developing a Request for Statements of Qualifications for universities and professional schools; however, due to COVID-19 public health related issues, DMH paused the process and decided to extend the term of the agreements until such time that DMH can resume the solicitation.

As mandated by your Board, the performance of all contractors is evaluated by DMH on an annual basis to ensure the contractors' compliance with all contract terms and performance standards.

The attachment lists the twenty-one educational institutions, and their Supervisorial Districts.

The Amendment format has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES

Board approval of the proposed actions will allow DMH to accept students from accredited universities and professional schools, thereby giving students an opportunity to receive specialized training, as well as clinical and administrative experience at an array of DMH programs. In return, the students will not only deliver person-centered and recovery-oriented services to consumers in high need, but also provide administrative and application support to the department.

Respectfully submitted,

Jonathan E. Sherin, M.D. Ph.D.
Director

JES:ES:SK:jh

Attachment

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Chairperson, Mental Health Commission

COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH
STUDENT PROFESSIONAL DEVELOPMENT PROGRAM - AFFILIATED UNIVERSITY PARTNERS
ATTACHMENT

	AFFILIATED UNIVERSITY/SCHOOL	ADDRESS	SUPERVISOR DISTRICTS *STUDENTS WILL PROVIDE SERVICES
1	Antioch University	400 Corporate Pointe Culver City, CA 90230	All
2	Azusa Pacific University	901 E. Alosta Avenue Azusa CA 91702-7000	All
3	Biola University, Inc.	13800 Biola Avenue La Mirada, CA 90639	All
4	California School of Professional Psychology – Alliant International University	1000 South Freemont Avenue, Unit 5 Alhambra, CA 91803	All
5	California State University, Bakersfield	5001 E. Commercenter Drive, Suite 255 Bakersfield, CA 93309	All
6	California State University, Long Beach	1250 Bellflower Boulevard Long Beach, CA 90840-0902	All
7	California State University, Los Angeles	5151 State University Drive Los Angeles, CA 90032	All
8	Capella University Harold Abel School of Social and Behavioral Sciences	225 South Sixth Street Minneapolis, MN 55402	All
9	Dominican University of California	50 Acacia Avenue San Rafael, CA 94901	All
10	Frontier Nursing University	170 Prosperous Place Lexington, KY 40509	All
11	Fuller Theological Seminary, School of Psychology	135 North Oakland Avenue Pasadena, CA 91182	All
12	Loma Linda University, School of Behavioral Health	11060 Anderson Street, Magan Hall Loma Linda, CA 92350	All
13	Loyola Marymount University	1 Loyola Marymount University Drive, Suite 2518, Los Angeles, CA 90045	All
14	Mount Saint Mary's University	10 Chester Place Los Angeles, CA 90007	All
15	Pepperdine University	6100 Center Drive Los Angeles, CA 90045	All
16	Santa Monica College	1900 Pico Boulevard Santa Monica, CA 90405	All
17	The Chicago School of Professional Psychology	1145 Gayley Avenue, Suite 322 Los Angeles, CA 90024	All
18	University of California, Los Angeles - Department of Psychology	1285 Franz Hall Los Angeles, CA 90095-1563	All
19	University of California, Los Angeles Luskin School of Public Affairs – Department of Social Welfare	3250 Public Affairs Building, Box 951656 Los Angeles, CA 90095	All
20	University of La Verne	1950 Third Street La Verne, CA 91750	All
21	University of Southern California – School of Social Work	MRF 214 MC 0411 Los Angeles, CA 90089-0411	All

CONTRACT NO. MH

AMENDMENT NO. _____

THIS AMENDMENT is made and entered into this ____ day of _____, 2020, by and between the COUNTY OF LOS ANGELES (hereafter "County") and _____ (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Contract/Agreement (whichever is applicable), dated MH, identified as County Contract/Agreement (whichever is applicable) No. MH, including all amendments, (hereafter collectively "Contract"/"Agreement") (whichever is applicable); and

WHEREAS, on _____, 2020, the Board of Supervisors delegated authority to the Director of Mental Health, or designee, to execute amendments to the Contract/Agreement (whichever is applicable); and

WHEREAS, said Contract/Agreement (whichever is applicable) provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties; and

WHEREAS, County and Contractor intend to amend this Contract/Agreement (whichever is applicable) to extend the term of the Contract/Agreement (whichever is applicable), effective July 1, 2020 through June 30, 2021, for Contractor to continue to provide students to work at County facilities, and make other hereinafter designated changes; and

WHEREAS, for FY 2020-21 only, County and Contractor intend to amend the Contract/Agreement (whichever is applicable) only as described hereunder; and

WHEREAS, Contractor warrants that it continues to possess the competence, expertise, and personnel necessary to provide services consistent with the requirements of this Contract/Agreement (whichever is applicable).

NOW, THEREFORE, County and Contractor agree that this Contract/Agreement (whichever is applicable) shall be amended only as follows:

1. This Amendment is hereby incorporated into the original Contract/Agreement (whichever is applicable), and all of its terms and conditions, including capitalized terms defined therein, shall be given full force and effect as if fully set forth herein.
2. For FY 2020-21, the term of the Contract/Agreement (whichever is applicable) is extended effective July 1, 2020 through June 30, 2021.
3. Paragraph 4 (TERM OF CONTRACT), Subparagraph 4.1, subsections 4.1.1 and 4.1.2 are added to the Contract as follows:

“4.1.1 Renewal Period: This Contract shall be renewed for one additional period and commence on July 1, 2020, and shall continue in full force and effect through June 30, 2021.

4.1.2 First Optional Renewal Period: If this Contract is renewed after the Renewal Period, the First Optional Renewal Period shall commence on July 1, 2021, and shall continue in full force and effect through June 30, 2022.”

OR

3. Paragraph 3 (TERM), Subparagraphs (A) and (B) are added to the Agreement as follows:

“(A) Renewal Period: This Agreement shall be renewed for one additional period and commence on July 1, 2020, and shall continue in full force and effect through June 30, 2021.

(B) First Optional Renewal Period: If this Agreement is renewed after the Renewal Period, the First Optional Renewal Period shall commence on July 1, 2021, and shall continue in full force and effect through June 30, 2022.”

4. Except as provided in this Amendment, all other terms and conditions of the Contract/Agreement (whichever is applicable) shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or designee, and Contractor has caused this Amendment to be subscribed on its behalf by its duly authorized officer, on the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
JONATHAN E. SHERIN, M.D., Ph.D.
Director of Mental Health

CONTRACTOR

By _____
Name _____
Title _____
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL

By: Craig L. Kirkwood, Jr.
Senior Associate County Counsel

BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

II. RECOMMENDED ACTIONS (summarized)

III. COST AND FUNDING SOURCES

Cost:

Funding:

IV. BACKGROUND (critical and/or insightful)

V. POTENTIAL ISSUE(S)

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS



COUNTY OF LOS ANGELES
Public Health



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 288-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

BOARD OF SUPERVISORS

Hilda L. Solis
First District

Mark Ridley-Thomas
Second District

Sheila Kuehl
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District

May 5, 2020

The Honorable Board of Supervisors
County of Los Angeles
Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE AN AMENDMENT TO THE TRAINING AND TECHNICAL
ASSISTANCE SERVICES CONTRACT WITH THE CALIFORNIA INSTITUTE FOR
BEHAVIORAL HEALTH SOLUTIONS AND AUTHORITY TO EXECUTE FUTURE
AMENDMENTS TO SUBSTANCE USE DISORDER TREATMENT SERVICE
CONTRACTS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to execute a contract amendment with the California Institute for Behavioral Health Solutions to increase the contract maximum obligation to support Substance Use Disorder Services with additional training and technical assistance services and authority to execute future amendments and change notices, as appropriate, to reflect funding adjustments, term extensions, and non-material and/or ministerial revisions; as well as authority to execute future amendments to the Drug Medi Cal Organized Delivery System Substance Use Disorder treatment services contracts that allow for changes to the terms and conditions to support program needs.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and instruct the Director of the Department of Public Health (DPH), or designee, to execute an amendment, substantially similar to Exhibit I, to Contract Number PH-003171 with the California Institute for Behavioral Health Solutions (CIBHS) to: a) amend the Statement of Work (SOW) for additional training and technical assistance services; b) increase the contract maximum obligation for fiscal year (FY) 2019-20 by \$600,000 from \$2,100,000 to \$2,700,000; c) extend the term of the contract for one year through June 30, 2021 at a contract maximum obligation of \$2,700,000; and d) re-establish the annual base maximum obligation at the revised FY 2019-20 amount; funded by Substance Abuse Prevention and Treatment (SAPT) Block Grant funds, Catalog of Federal Domestic Assistance (CFDA) Number 93.959, and the California Community Reinvestment Grant (CRG).
2. Delegate authority to the Director of DPH, or designee, to execute future amendments to the contract with CIBHS that extend the term through June 30, 2024 at the revised FY 2019-20 annual base maximum obligation, allow for the rollover of unspent funds and/or provide an increase or decrease in funding up to 10 percent above or below the revised annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable term, and make corresponding service adjustments, as necessary, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
3. Delegate authority to the Director of DPH, or designee, to execute change notices to the contract with CIBHS that permit non-material and/or ministerial revisions to the scope of work, as necessary; authorize budget modifications, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections or updates to the contract's terms and conditions.
4. Delegate authority to the Director of DPH, or designee, to execute amendments to Drug Medi Cal (DMC) Organized Delivery System (ODS) substance use disorder (SUD) treatment services contracts that revise the contract terms and conditions to make necessary program adjustments which reflect service related changes from federal, State, and/or County laws, regulations, policies and program need, subject to review and approval by County Counsel with notification to your Board and the CEO.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

DPH continues to support its provider network to build clinical and program operations to successfully meet DMC-ODS Waiver participation requirements. As the DMC-ODS enters its third year, DPH continues to collaborate with network providers to identify areas of support and systems to improve access to and quality of treatment. DPH uses the training and technical assistance services contract with CIBHS to implement trainings and other methods of support to enhance these efforts.

Approval of Recommendation 1 will allow DPH to execute a contract amendment with CIBHS to amend the SOW, increase FY 2019-20 funding and extend the term through June 30, 2021, to allow CIBHS to provide additional training and technical assistance to DPH's Substance Abuse Prevention and Control staff and contracted SUD treatment providers.

Approval of Recommendation 2 will allow DPH to execute amendments to extend the term of the contract through June 30, 2024 at the revised FY 2019-20 annual base maximum obligation amount; rollover unspent funds; internally reallocate funds between budgets; and/or increase or decrease funding up to 10 percent above or below the annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract term, and make corresponding service adjustments, as necessary.

Approval of Recommendation 3 will allow DPH to execute change notices to the contract that permit non-material and/or ministerial revisions to the scope of work, as necessary; authorize budget modifications, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections or updates to the contract's term and conditions.

On June 14, 2016, your Board approved the contract with CIBHS and delegated authority to the Director of DPH, or designee, to execute amendments to the contract with CIBHS to extend the term through June 30, 2024, make funding adjustments up to 10 percent above or below each term's annual base maximum obligation, and to execute change notices to the contract for non-material and/or ministerial revisions to the terms and conditions. Subsequently on March 5, 2019, your Board approved an amendment to the contract with CIBHS to increase FY 2018-19 funding and re-establish the annual base maximum obligation and delegated authority to execute future amendments. However, DPH is now seeking an additional increase of \$600,000 in funding for FY 2019-20, the re-establishment of the annual base maximum obligation, and extending the contract term through June 30, 2024 at the revised annual base maximum obligation, which exceeds DPH's delegated authority granted by the Board on March 5, 2019.

Approval of Recommendation 4 will allow DPH to execute amendments to DMC-ODS contracts to respond to federal, State, and/or County laws, regulations, and policies and to make necessary program adjustments. As DPH manages the SUD treatment network it identifies the need to make adjustments that are not based on any change in laws, regulations or policies. These may include, but not be limited to, adjusting service hour minimum requirements, the creation of special population rate modification and the issues of transitional payments. These changes are needed to ensure that SUD treatment providers have clear guidance and appropriate resources to meet the needs of the County's SUD patients.

On June 4, 2019, your Board delegated authority to the Director of DPH, or designee, to execute amendments to the DMC-ODS contracts to make funding adjustments, reflect non-material and/or ministerial revisions to the SOWs, and to capture updates to federal and State regulation and guidance and to the provisions of the Los Angeles County

DMC-ODS. However, DPH is returning to your Board seeking additional delegated authority to make changes that fall outside of the identified parameters but are needed to improve program implementation.

IMPLEMENTATION OF STRATEGIC GOALS

The recommended actions support Strategy I.2, Enhance Our Delivery of Comprehensive Interventions of the County's Strategic Plan by allowing us to expand our training efforts.

FISCAL IMPACT/FINANCING

The total cost of the recommended contract amendment with CIBHS is \$3,300,000 (\$600,000 for FY 2019-20 and \$2,700,000 for FY 2020-21); funded by SAPT Block Grant funds and CRG.

Funding for the contract amendment is included in DPH's Final Adopted Budget for FY 2019-20 and will be included in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On January 22, 2016, DPH informed your Board of its intent to opt into the DMC-ODS Waiver Demonstration Project. In that notification, DPH indicated that there was a critical need for resources to provide technical assistance and training to its provider network to successfully implement required business, clinical, and program changes. DPH submitted the County's DMC-ODS Implementation Plan to the State on February 11, 2016 and received approval on July 27, 2016. The Fiscal and Rates Plan was submitted on August 11, 2016 and was approved by the State. Expanded services began on July 1, 2017.

The recommended amendments to the CIBHS contract will enable DPH to respond to the second implementation of the DMC-ODS waiver by expanding trainings and technical assistance to SUD treatment providers.

DPH will continue to support its provider network to build clinical, program and operational components to successfully meet the DMC-ODS Waiver participation requirements. DPH delivers regular provider technical assistance through deployed consultants and ongoing treatment provider meetings to maximize contractors' ability to succeed and thrive under the DMC-ODS and to elevate the quality of care provided to County residents in need of SUD treatment.

CONTRACTING PROCESS

On June 14, 2016, your Board approved DPH to execute a sole source contract with CIBHS for the provision of training, consultation, and technical assistance to support capacity building for operationalizing the County's participation in the DMC-ODS demonstration project, effective July 1, 2016 through June 30, 2020, at an annual

maximum obligation of \$1,303,750 and delegated authority to DPH to execute amendments to the contract that extend the term through June 30, 2024; make funding adjustments, and reflect non-material and/or ministerial revisions to the terms and conditions.

On March 5, 2019, your Board approved DPH to execute various contractual actions to support SUD services including a contract amendment with CIBHS to increase the FY 2018-19 funding by \$796,250 from \$1,303,750 to \$2,100,000 and re-establish the annual base maximum obligation at the revised FY 2018-19 amount to provide additional training and technical assistance to DPH SAPC staff and treatment providers.

On June 4, 2019, your Board approved DPH to execute 76 renewal contracts for the provision of DMC-ODS SUD treatment services for the period of July 1, 2019 through June 30, 2024, and delegated authority to execute new contracts and amendments to extend the term of the contracts through June 30, 2030 and to reflect necessary funding adjustments and other changes.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow DPH to meet the increased demand by SUD treatment providers and DPH SAPC staff for training, consultation, and technical assistance services and enable DPH to make necessary changes to the SUD treatment services contracts to ensure that DMC beneficiaries continue to receive high quality SUD treatment services.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

BF:jb
BL#05158

Enclosure

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors