



County of Los Angeles CHIEF EXECUTIVE OFFICE OPERATIONS CLUSTER

SACHI A. HAMAI
Chief Executive Officer

DATE: September 5, 2019
TIME: 1:00 p.m. – 2:30 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Two (2) minutes are allowed for each item.

1. **Call to order – Mark Baucum/Gevork Simdjian**
2. **Public Comment**
(2 minutes each speaker)
3. **INFORMATIONAL ITEM(S):**
(5 minutes)
 - A) Board Letter:
REQUEST APPROVAL OF FACILITY USE AGREEMENTS
TEMPLATES
RR/CC – Aaron Nevarez, Division Manager
 - B) Board Memo:
ADVANCED NOTIFICATION OF INTENT TO NEGOTIATE A SOLE
SOURCE CONTRACT EXTENSION WITH CONTRACTORS
PROVIDING OCCUPATIONAL HEALTH MEDICAL EXAM SERVICES
AND OCCUPATIONAL HEALTH MOBILE MEDICAL EXAM SERVICES
DHR – Maggie Martinez, Assistant Director
 - C) Board Letter:
AMENDMENT TO CONTRACT FOR SHORT-TERM DISABILITY,
LONG-TERM DISABILITY AND SURVIVOR BENEFITS THIRD-PARTY
ADMINISTRATION SERVICES
DHR – Maggie Martinez, Assistant Director
 - D) Board Letter:
AMENDMENT TO CONTRACT FOR UNEMPLOYMENT INSURANCE
CLAIMS THIRD PARTY ADMINISTRATION SERVICES
DHR – Maggie Martinez, Assistant Director

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- E) Board Memo:
SOLE SOURCE AGREEMENT WITH SUNQUEST INFORMATION SYSTEMS
DPH – Nicole Green, Public Health Laboratories Director
- F) Board Letter:
SECOND AMENDMENT FOR FILM AND STILL PHOTOGRAPHY PERMITTING SERVICES AGREEMENT
CEO/Economic Development and Affordable Housing – Gary Smith, Principal Analyst
- G) Board Letter:
APPROVAL OF AN EIGHT-YEAR LEASE AMENDMENT OF DEPARTMENT OF MENTAL HEALTH FOR OFFICE AND PARKING SPACE
CEO/RE – Michael Navarro, Chief Program Specialist
- H) Board Letter:
REQUEST TO DELIGATE AUTHORITY TO THE CEO TO NEGOTIATE VARIOUS REAL ESTATE AGREEMENTS AT SEVEN COUNTY OWNED OR LEASED DEPARTMENTS FOR COUNTY PUBLIC SAFETY NETWORK AND THE LARICS
CEO/RE– Michael Rodriguez, Chief Program Specialist
- I) Board Letter:
NEW PARKING RATE AT COUNTY AUTO PARK 99
ISD – Michael Owh, General Manager

4.

PRESENTATION/DISCUSSION ITEMS:

None available at this time.

5. **Adjournment**

FUTURE AGENDA TOPICS

CALENDAR LOOKAHEAD:

(5 minutes)

- A. Board Letter:
GENERAL RECLASS LETTER
CEO/ – Irish Wong, CEO Analyst
- B. Board Letter:
CDF & A GRANT BOARD LETTER, ACTION ITES AND SCHEDULE
ISD – Minh Le, Administrative Manager and Lujana Medina, Section Manager

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- C. Board Letter:
APPROVE APPROPRIATION ADJUSTMENT FOR LOW VOLTAGE
TELECOMMUNICATIONS SYSTEM PROJECT FOR FIRE
DEPARTMENT
ISD – Christie Carr, Contracts Division Manager

- D. Board Letter:
APPROVAL TO AWARD AND EXECUTE A CONTRACT WITH LITTLE
JOHN COMMUNICATIONS, INC. FOR PAY PHONE SERVICES
ISD – Christie Carr, Contracts Division Manager

- E. Board Letter:
EIGHT YEAR LEASE OF DEPARTMENT OF PUBLIC SOCIAL
SERVICES
CEO/RE – Michael Navarro, Chief Program Specialist

- F. Board Letter:
APPROVAL OF IT FUND FOR A PC REFRESH PROGRAM TO UPDATE
DEPARTMENTAL PERSONAL COMPUTERS
ISD – James Hall, Senior Information Technology Consultant