



County of Los Angeles CHIEF EXECUTIVE OFFICE OPERATIONS CLUSTER

SACHI A. HAMAI
Chief Executive Officer

REVISED

DATE: January 17, 2019
TIME: 1:00 p.m. – 2:30 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Two (2) minutes are allowed for each item.

1. **Call to order / Introductions – Mark Baucum/Gevork Simdjian**
2. **Public Comment**
(2 minutes each speaker)
3. **INFORMATIONAL ITEM(S):**
(5 minutes total) [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices]:
 - A) ~~Board Letter:~~
~~COUNTYWIDE CLASSIFICATION ACTIONS TO ESTABLISH CLINICAL MANAGEMENT AND PUBLIC GUARDIAN CLASSIFICATIONS~~
~~CEO CLASS – Irish Wong, Senior Analyst~~
 - B) Board Memo:
INTENT TO EXTEND SOLE SOURCE AGREEMENT FOR AN ELECTRONIC ELIGIBILITY AND ENROLLMENT SYSTEM
DHS – Nancy Lefcourt, Assistant Nursing Director and Kathy Hanks, Contracts Manager
 - C) Board Memo:
INTENT TO EXTEND SOLE SOURCE AGREEMENT FOR THE TRAUMA AND EMERGENCY MEDICINE INFORMATION SYSTEM
DHS – Cathy Chidester, Emergency Medical Services Director and Kathy Hanks, Contracts Manager
4. **PRESENTATION/DISCUSSION ITEMS:**
 - A) VEHICLE LIABILITY RELATED RISK MITIGATION PROGRAMS (30 minutes)
CEO RM – Destiny Castro, Chief, RM Inspector General
5. **Adjournment**

FUTURE AGENDA TOPICS

CALENDAR LOOKAHEAD:

(5 minutes)

- A) Board memo:
SOLE SOURCE AGREEMENT WITH PHILIPS HEALTHCARE
DHS – Kathy Hanks, Manager

- B) BUSINESS LICENSE REDESIGN
TTC – Keith Knox, Chief Deputy Director

- C) Board Letter:
EXPANSION OF THE ACADEMIC INTERNSHIP PROGRAM TO INCLUDE
REIMBURSEMENTS TO COLLEGES AND UNIVERSITIES
DHR – Lisa Garrett, Director or designee

**BOARD LETTER/MEMO – FACT SHEET
OPERATIONS CLUSTER**

OPS CLUSTER AGENDA REVIEW DATE	1/17/2019	
BOARD MEETING	7/30/2019	
SUPERVISORIAL DISTRICT AFFECTED	All Supervisorial Districts.	
DEPARTMENT	DHS	
SUBJECT	Advanced notification of intent for the extension of an existing sole source will enable The Center To Promote Healthcare Access, Inc. DBA Social Interest Solutions, the ongoing provision of an electronic eligibility and enrollment system, known as One-e-App used at Community Partner clinic sites and DHS facilities to determine and view, respectively, eligibility for the County's My Health LA program.	
PROGRAM		
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: Implementation of the One-e-App streamlined and automated the eligibility and enrollment process for Community Partners and DHS and allowed for real-time eligibility determination for the program. The software has been customized to fit the needs of the County's My Health LA program and its eligibility rules. It has been modified numerous times since the 2013 to adapt to changes to both the eligibility rules of the County's My Health LA program and of Medi-Cal. It is in the best interest of the County to proceed with the extension of this sole source Agreement with Social Interest Solutions as no other proprietary software has been identified by DHS with the kind of eligibility functionality needed for the County's My Health LA program. The non-profit firm Social Interest Solutions has committed to continue enhancements to the One-e-App program for the benefit of the County's My Health LA program.	
DEADLINES/ TIME CONSTRAINTS	The current agreement will expire on August 30, 2019. Board Policy No. 5.100 requires written notice of a department's intent to enter into sole source negotiations for extension of a Board-approved Agreement at least six months prior to the Agreement's expiration date.	
COST & FUNDING	Total cost: \$ TBD: Pending negotiations.	Funding source: TBD: Pending negotiations.
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	Board Policy No. 5.100 requires written notice of a department's intent to enter into sole source negotiations for extension of Agreement No. H-705979 at least six months prior to the Agreement's expiration date.	
BACKGROUND (include internal/external issues that may exist)	In 2013, DHS developed a health care program designed to expand access to healthcare services and address gaps in health care access for the residually uninsured residents of Los Angeles County. At that time, DHS needed an automated solution to determine eligibility for the new County's My Health LA program, facilitate election of primary care medial homes, and serve as a mechanism for determining real-time My Health LA enrollment. Social Interest Solutions is the owner and licensor of the proprietary software known as One-e-App, which was	

	<p>designed to provide a single point of entry for the County's My Health LA program. One-e-App is implemented in numerous counties in California, with county specific customization.</p> <p>The Board approved the current sole source agreement with Social Interest Solutions for One-e-App for a web-based eligibility and enrollment system implemented in concert with the County's My Health LA program. This solution enables Community Partner clinics to determine in real time if the applicant is eligible for County's My Health LA program or other health care coverage programs such Medi-Cal. After an initial screening, if it is determined that the applicant may qualify for Medi-Cal, the applicant will be referred to apply for that program.</p>
<p>DEPARTMENTAL AND OTHER CONTACTS</p>	<p>Name, Title, Phone # & Email:</p> <ul style="list-style-type: none"> • Nancy Lefcourt, Assistant Nursing Director, Administration, (213) 288-8440, nlefcourt@dhs.lacounty.gov

TBD

TO: Supervisor Janice Hahn, Chair
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Kathryn Barger

FROM: Christina R. Ghaly, M.D.
Director

SUBJECT: **ADVANCE NOTIFICATION OF INTENT TO EXTEND SOLE SOURCE AGREEMENT NO. H-705979 WITH THE CENTER TO PROMOTE HEALTHCARE ACCESS, INC. D.B.A SOCIAL INTEREST SOLUTIONS FOR AN ELECTRONIC ELIGIBILITY AND ENROLLMENT SYSTEM**

This is to advise the Board of Supervisors (Board) that within the next six months, the Department of Health Services (DHS) intends to return to the Board to request approval of an extension to the existing sole source Agreement No. H-705979 (Agreement) with The Center To Promote Healthcare Access, Inc. DBA Social Interest Solutions (SIS), for the ongoing provision of an electronic eligibility and enrollment system, known as One-e-App (OEA) used at Community Partner clinic sites and DHS facilities to determine and view, respectively, eligibility for the County's My Health LA program (MHLA).

Board Policy No. 5.100 requires written notice of a department's intent to enter into sole source negotiations for extension of a Board-approved Agreement at least six months prior to the Agreement's expiration date. The SIS Agreement will expire August 30, 2019.

Background

In 2013, DHS developed a health care program designed to expand access to healthcare services and address gaps in health care access for the residually uninsured residents of Los Angeles County. At that time, DHS needed an automated solution to determine eligibility for the new MHLA program, facilitate election of primary care medical homes, and serve as a mechanism for determining real-time MHLA enrollment. SIS is the owner and licensor of the proprietary software known as OEA, which was designed to provide a single point of entry for the MHLA program. OEA is implemented in numerous counties in California, with county specific customization.

The Board approved the current sole source agreement with SIS for OEA for a web-based eligibility and enrollment system implemented in concert with the MHLA program. This solution enables Community Partner clinics to determine in real time if the applicant is eligible for MHLA or other health care coverage programs such Medi-Cal. After an initial

screening, if it is determined that the applicant may qualify for Medi-Cal, the applicant will be referred to apply for that program.

Justification

Implementation of OEA streamlined and automated the eligibility and enrollment process for Community Partners and DHS and allowed for real-time eligibility determination for the program. The software has been customized to fit the needs of the MHLA program and its eligibility rules. It has been modified numerous times since the 2013 to adapt to changes to both the eligibility rules of the MHLA and of Medi-Cal. It is in the best interest of the County to proceed with the extension of this sole source Agreement with SIS as no other proprietary software has been identified by DHS with the kind of eligibility functionality needed for the MHLA program. The non-profit firm SIS has committed to continue enhancements to the OEA program for the benefit of the MHLA program.

Conclusion

Consistent with the Sole Source Board policy, I am informing the Board of my intention to proceed with an Amendment to extend the term of the Agreement with SIS. If no objection is received from the Board within two weeks, we will proceed with the negotiations for a contract extension and return to the Board for approval prior to the expiration date of the Agreement.

Should you have any questions, please let me know.

CRG:kh

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

**BOARD LETTER/MEMO – FACT SHEET
OPERATIONS CLUSTER**

OPS CLUSTER AGENDA REVIEW DATE	1/10/2019	
BOARD MEETING	6/4/2019	
SUPERVISORIAL DISTRICT AFFECTED	All five Supervisorial Districts	
DEPARTMENT	DHS	
SUBJECT	The recommended extension of an existing sole source will enable Lancet to continue to maintain TEMIS with all its existing functionality, as defined in the current Agreement, and continue to be an integrated Countywide TEMIS, used by DHS EMS Agency, trauma and base hospitals, and EMS provider agencies. The EMS content and format of the existing TEMIS was designed and customized for all the agencies to continually access TEMIS records to generate reports necessary for timely data capture, analysis, and sharing of health intelligence data. TEMIS is a full continuum of care solution, capturing all data for County's patients from the moment a generated 9-1-1 call is made, straight through to discharge. Currently, TEMIS contains more than 12 million records with more than 850,000 new records added annually.	
PROGRAM		
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: The TEMIS software is a proprietary product developed and customized for the County and owned by Lancet. TEMIS has evolved from its original form into a more complex and customized system that allows for enhanced bio-surveillance and expedited decision making for casualty management activities. Lancet has a comprehensive understanding of the County's EMS system and has established an excellent working relationship with the existing TEMIS participants. They have established a positive track-record of responding consistently and quickly to all the demands of the system participants. DHS intends to negotiate an extension to continue the services while DHS evaluates the best course of action to ensure that future needs are met.	
DEADLINES/ TIME CONSTRAINTS	The current agreement will expire June 30, 2019. Board Policy No. 5.100 requires written notice of a department's intent to enter sole source negotiations for the extension of a Board-approved Agreement at least six months prior to the Agreement's expiration date.	
COST & FUNDING	Total cost: TBD: Pending Negotiations	Funding source: Pending Negotiations
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	Per Board Policy No. 5.100, DHS is required to provide written notice of its intent to enter sole source negotiations for the extension of Agreement No. H-212780 at least six months prior to the Agreement's expiration date.	
BACKGROUND (include internal/external)	The EMS Agency serves as the lead agency for the emergency medical services system in the County of Los Angeles (County) and is responsible for coordinating all system participants within its jurisdiction, encompassing both public and private sectors. The County's EMS Agency has one of the largest EMS systems in the nation and, as one of the first to be developed, is	

<p>issues that may exist)</p>	<p>known nationally and worldwide as a leader in the field of prehospital care. The system utilizes over 18,000 certified EMS personnel employed by fire departments, law enforcement, ambulance companies, hospitals and private organizations to provide lifesaving care to those in need 24 hours a day, seven days a week.</p> <p>TEMIS is an integrated, Countywide trauma and emergency clinical data management system developed by Lancet and used by the DHS EMS Agency, along with 15 trauma centers, 23 paramedic base hospitals (e.g. LAC+USC, HARBOR-UCLA, Cedars Sinai, UCLA, Long Beach Memorial, Providence Holy Cross, etc.), and 39 EMS provider agencies, all of whom rely on TEMIS to provide access to data and to generate reports necessary for timely data capture, analysis, and health intelligence data sharing. TEMIS provides a single patient record information system throughout the entire continuum of emergency care. Every 9-1-1 call is collected and tracked in TEMIS starting with the EMS provider (jurisdictional fire district and 9-1-1 responding ambulance company) and continuing through the receiving base hospital or trauma center until patient discharge. Patient records from TEMIS fields are matched-based on unique identifiers using an automated nightly process. TEMIS is used to meet Federal National Trauma Data Bank and State of California EMS Information System data collection requirements. TEMIS is funded and fully offset by trauma and base hospital fees.</p>
<p>DEPARTMENTAL AND OTHER CONTACTS</p>	<p>Name, Title, Phone # & Email:</p> <ul style="list-style-type: none"> • Cathy Chidester, RN, MSN, Director, EMS Agency, at (562) 378-1604, cchidester@dhs.lacounty.gov.

TBD

TO: Supervisor Janice Hahn, Chair
Supervisor Sheila Kuehl
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Kathryn Barger

FROM: Christina R. Ghaly, M.D.
Director

SUBJECT: **ADVANCE NOTIFICATION OF INTENT TO EXTEND SOLE SOURCE AGREEMENT NO. H-212780 WITH LANCET TECHNOLOGY, INC. FOR A TRAUMA AND EMERGENCY MEDICINE INFORMATION SYSTEM**

This is to advise the Board of Supervisors (Board) that within the next six months, the Department of Health Services (DHS) intends to return to the Board to request approval of an extension to the existing Sole Source Agreement No. H-212780 (Agreement) with Lancet Technology, Inc. (Lancet), for an integrated Countywide Trauma and Emergency Medicine Information System (TEMIS) application software and support services used by the DHS Emergency Medical Services (EMS) Agency, trauma centers, base hospitals, and EMS provider agencies.

Board Policy No. 5.100 requires written notice of a department's intent to enter sole source negotiations for the extension of a Board-approved Agreement at least six months prior to the Agreement's expiration date. The Agreement will expire June 30, 2019.

Background

The EMS Agency serves as the lead agency for the emergency medical services system in the County of Los Angeles (County) and is responsible for coordinating all system participants within its jurisdiction, encompassing both public and private sectors. The County's EMS Agency has one of the largest EMS systems in the nation and, as one of the first to be developed, is known nationally and worldwide as a leader in the field of prehospital care. The system utilizes over 18,000 certified EMS personnel employed by fire departments, law enforcement, ambulance companies, hospitals and private organizations to provide lifesaving care to those in need 24 hours a day, seven days a week.

TEMIS is an integrated, Countywide trauma and emergency clinical data management system developed by Lancet and used by the DHS EMS Agency, along with 15 trauma centers, 23 paramedic base hospitals (e.g. LAC+USC, HARBOR-UCLA, Cedars Sinai, UCLA, Long Beach Memorial, Providence Holy Cross, etc.), and 39 EMS provider agencies, all of whom rely on TEMIS to provide access to data and to generate reports necessary for timely data capture, analysis, and health intelligence data sharing. TEMIS

Each Supervisor

TBD

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Justification

The TEMIS software is a proprietary product developed and customized for the County and owned by Lancet. TEMIS has evolved from its original form into a more complex and customized system that allows for enhanced bio-surveillance and expedited decision making for casualty management activities. Lancet has a comprehensive understanding of the County's EMS system and has established an excellent working relationship with the existing TEMIS participants. They have established a positive track-record of responding consistently and quickly to all the demands of the system participants. DHS intends to negotiate an extension to continue the services while DHS evaluates the best course of action to ensure that future needs are met.

Conclusion

Consistent with the Sole Source Board policy, I am informing the Board of my intention to proceed with an Amendment to extend the term of the Agreement with Lancet. If no objection is received from the Board within two weeks, we will proceed with the negotiations for a contract extension and return to the Board for approval.

If you have any questions or require additional information, please let me know, or your staff may contact Cathy Chidester, RN, MSN, Director, EMS Agency, at (562) 378-1604.

CRG:cm

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

CHIEF EXECUTIVE OFFICE – RISK MANAGEMENT BRANCH PRESENTATION

Vehicle Liability Related Risk Mitigation Programs

January 17, 2019

I. INTRODUCTION/OVERVIEW

1. Review of types of vehicle liability related risk mitigation programs
2. Departmental roles and responsibilities

II. VEHICLE LIABILITY PROGRAM CANVASSING EFFORT

1. Overview of programs in place in other local public agencies
2. Tiered Results Los Angeles County Departments' canvassing efforts and findings

III. CLOSING REMARKS

	<i>Driver Selection and Screening (pre-hire)</i>	<i>Driver Training (initial)</i>	<i>Driver Training (refresher)</i>	<i>Driver Training (remedial/assessments needed)</i>	<i>Driver Training (In-Vehicle)</i>	<i>Vehicle-Related Disciplinary Action</i>	<i>DMV Employer Pull Notice (Commercial Drivers)</i>	<i>DMV Employer Pull Notice Program (Class C Drivers)</i>	<i>Vehicle Accident Review Committee (VARC)</i>	<i>Drive Cam/GPS</i>	<i>How Am I Driving Program</i>	<i>Circle of Safety</i>
Higher- Risk Tier												
Agricultural Commissioner/Weights and Measures	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No
Animal Care and Control	No	In progress	No	Yes	No	Yes	N/A	Yes	Yes	Yes	Yes	Yes
Beaches and Harbors	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes
Children and Family Services	Yes	In progress	In progress	In progress	Yes	Yes	N/A	Yes	Yes	No	Yes	No
Fire	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	In progress	No	In progress	Yes
Internal Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	In progress	Yes	Yes
Mental Health	No	Yes	Yes	Yes	Yes	Yes	N/A	Yes	Yes	No	Yes	Yes
Parks and Recreation	No	In progress	In progress	Yes	No	No	Yes	Yes	In progress	No	Yes	No
Probation	Yes	Yes	No	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	No
Public Health	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Public Works	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	No	Yes	Yes
Sheriff	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	No	No	No
Medium-Risk Tier												
Board of Supervisors	No	No	No	Yes	No	In progress	N/A	No	In progress	No	No	No
District Attorney	Yes	No	Yes	Yes	Yes	Yes	N/A	No	Yes	No	No	No
Health Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Medical Examiner-Coroner	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Yes	No	Yes	No	Yes
Public Defender	Yes	No	Yes	No	No	Yes	N/A	No	No	No	No	No
Public Social Services	No	Yes	No	No	No	No	Yes	No	In progress	In progress	No	Yes
Registrar Recorder/County Clerk	Yes	Yes	No	No	No	Yes	N/A	Yes	No	No	No	No
Low-Risk Tier												
Alternate Public Defender	No	No	Yes	Yes	Yes	No	N/A	No	Yes	No	No	No
Assessor	Yes	No	No	Yes	No	Yes	N/A	Yes	Yes	N/A	No	N/A
Auditor-Controller	Yes	No	No	No	No	No	N/A	No	No	No	No	No

Business and Consumer Affairs	No	No	No	Yes	No	No	N/A	Yes	No	No	No	No
Chief Executive Office	Yes	Yes	Yes	Yes	No	Yes	N/A	No	Yes	No	No	No
Child Support Services	Yes	Yes	Yes	Yes	Yes	Yes	N/A	No	No	No	Yes	No
County Counsel	No	In progress	In progress	In progress	No	No	N/A	No	In progress	No	No	No
Human Resources	No	Yes	Yes	Yes	No	No	N/A	Yes	No	No	No	No
Military and Veterans Affairs	No	In progress	In progress	In progress	No	Yes	N/A	Yes	No	No	No	N/A
Museum of Art	Yes	Yes	No	In progress	No	No	N/A	Yes	No	No	No	No
Natural History Museum	Yes	No	No	No	No	Yes	Yes	Yes	No	No	No	No
Public Library	No	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	No	Yes	Yes
Regional Planning	No	Yes	Yes	No	No	No	N/A	Yes	In progress	No	No	No
Treasurer and Tax Collector	No	Yes	No	No	No	Yes	N/A	No	No	No	Yes	No
Workforce Development, Aging and Community Services	Yes	Yes	Yes	In progress	In progress	Yes	Yes	In progress	Yes	No	No	No