



GAIL FARBER, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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ADDRESS ALL CORRESPONDENCE TO:
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November 17, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

24 November 17, 2015


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

**CONSTRUCTION-RELATED CONTRACT
OLIVE VIEW-UCLA MEDICAL CENTER CAMPUS MASTER PLAN
AWARD CONSULTANT SERVICES AGREEMENT
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Approval of the recommended actions will allow the Department of Public Works to proceed with preparation of an environmental Impact Report for the proposed Olive View-UCLA Medical Center campus master plan.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the award and execution of an agreement for environmental document services with ICF Jones & Stokes, Inc. is not a project under the California Environmental Quality Act because it is an administrative activity of government which will not result in direct or indirect physical changes to the environment.
2. Award and authorize the Director of Public Works or her designee to execute an agreement with ICF Jones & Stokes, Inc. to provide environmental documentation services for the proposed Olive View-UCLA Medical Center campus master plan for a \$712,500 not-to-exceed fee.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize the retention of ICF Jones & Stokes, Inc. for the preparation of environmental documentation for the proposed Olive View-UCLA Medical Center (OVMC) Campus Master Plan (Master Plan), for a \$712,500 not-to-exceed fee.

In December 2013, the Board awarded a consultant agreement to the Smith Group JJR to provide executive services for the development of the proposed OVMC Master Plan, and the proposed Master Plan was completed in June 2015. In accordance with the California Environmental Quality Act (CEQA), environmental documentation is required to be completed prior to adoption of the proposed Master Plan by the Board.

Upon completion of the environmental documentation process, we will return to the Board to recommend adoption of a Master Plan along with consideration and certification of the Environmental Impact Report (EIR) along with any other necessary environmental findings.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). The recommended actions support the Strategic Plan by investing in public healthcare infrastructure improvements that will enhance the quality and delivery of healthcare services to the residents of the County of Los Angeles.

FISCAL IMPACT/FINANCING

The recommended agreement for the environmental documentation services is for a \$712,500 not-to-exceed fee, including \$30,250 for consultant reimbursables and \$62,022 for contingency to fund any needed changes or additions to the scope of services. Changes in the scope may include, but are not limited to, additional community outreach meetings or additional analysis, comprehensive surveys, or reports. Sufficient funds are available in Fiscal Year 2015-16 Project and Facility Development Fund budget for award of this agreement and for Public Works' project management costs in the amount of \$151,163 to monitor the contract.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in a form previously approved by County Counsel, will be used. The agreement will contain terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to, the County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Contractor Employee Jury Service Program, and the Los Angeles County's Child Support Compliance Program.

ENVIRONMENTAL DOCUMENTATION

The recommended action, preparation of environmental documentation for the proposed project, is not a project pursuant to CEQA because it is an activity that is excluded from the definition of a project pursuant to Section 15378 (b) of the State CEQA Guidelines. The proposed action is an organizational or administrative activity for government, which will not result in direct or indirect changes to the environment.

Prior to implementing any activity that would be considered a project under CEQA, we will return to the Board with the EIR for consideration when the proposed Master Plan is recommended for consideration.

CONTRACTING PROCESS

On January 15, 2015, Public Works issued a Request for Proposals (RFP) for environmental document services for the OVMC Master Plan. Availability of the RFP was advertised on the County's "Doing Business with Us" and Public Works' "Business Opportunities" websites. Twenty-seven firms downloaded the RFP. On February 12, 2015, six firms submitted proposals. The proposals were evaluated by a panel composed of members from Public Works and scored based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. The evaluations were done without regard to race, creed, color, or gender. Four firms were shortlisted and invited for interviews in April 2015. ICF Jones & Stokes, Inc. was found to be the best qualified firm to perform the recommended environmental documentation services.

ICF Jones & Stokes, Inc. has agreed to provide environmental documentation services for a \$712,495 not-to-exceed fee. The fees have been reviewed and are considered reasonable for the scope of work.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Project Management Division I.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The signature is written in a cursive, flowing style.

GAIL FARBER
Director

GF:DPH:ms

c: Chief Executive Office (Capital Programs
Division)
County Counsel
Executive Office
Department of Health Services