



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
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DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

July 21, 2015

41 July 21, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

Dear Supervisors:

**AFFILIATION AGREEMENTS FOR PARAMEDIC TRAINING BY
EL CAMINO COLLEGE, REGENTS OF THE UNIVERSITY OF CALIFORNIA - UCLA, AND THE
CONSOLIDATED FIRE PROTECTION DISTRICT
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (Fire District) is requesting approval to enter into Affiliation Agreements with El Camino College and the Regents of the University of California (on behalf of the University of California Los Angeles (UCLA), Center for Prehospital Care – Daniel Freeman Hospital) for field internship training for their Paramedic Education Programs (Paramedic Programs). In addition, the Fire District is requesting authority to reimburse El Camino College and UCLA for costs, including but not limited to tuition, textbooks, and miscellaneous fees, incurred in the provision of paramedic training to Fire District employees enrolled as students in the Paramedic Programs.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT

- 1) Authorize the Fire Chief or his designee to enter into Affiliation Agreements for the provision by the Fire District of the field internship component of the Paramedic Programs provided by El Camino College and University of California Los Angeles (UCLA), Center for Prehospital Care, as established by State regulation and the Los Angeles County Department of Health Services, Emergency Medical Services (DHS EMS) Agency policy.
- 2) Authorize the Fire District to compensate El Camino College and UCLA for costs, including but not limited to tuition, textbooks, and miscellaneous fees, for providing paramedic training to Fire District employees enrolled as students in the Paramedic Programs, as the costs are annually adjusted by

each organization.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The licensing and certification rules and regulations for EMT–Paramedics, as established by State regulation and DHS EMS policy, require paramedic trainees to complete a course of study that includes didactic education, clinical experience, and a field internship. The Fire District utilizes the DHS EMS approved Paramedic Programs at UCLA and El Camino College to certify and license Fire District employees as Emergency Medical Technician (EMT) - Paramedics.

The Fire District enrolls approximately 70 employees in a Paramedic Program each year. Fire District staff work with both organizations to determine which one can best accommodate the Fire District’s scheduling needs.

For the classroom and clinical components of the Paramedic Program, either El Camino College or UCLA provides the didactic education and clinical experience programs. The Fire District is responsible for the tuition, textbooks, and miscellaneous fees of providing paramedic training to Fire District employees enrolled as students in such Paramedic Programs, as the costs are annually adjusted by each organization.

The field internship component of the Paramedic Program is conducted utilizing Fire District facilities, equipment, and apparatus under the direct supervision of on-duty Fire District staff. Affiliation Agreements are the mechanism used to outline the parameters of the Fire District’s provision of field training, under either the UCLA or El Camino College Paramedic Program.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with Los Angeles County Strategic Plan Goals in the area of Operational Effectiveness/Fiscal Sustainability (Goal 1), to maximize the effectiveness of the County's processes, structure, and operations to support timely delivery of customer-oriented and efficient public services.

FISCAL IMPACT/FINANCING

Sufficient funding is available in the District’s Fiscal Year 2015-16 Budget. There is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Fire District will continue to ensure that the Affiliation Agreements comply with State regulations and DHS EMS’ policy for such programs. A summary of the conceptual deal points that will be included in each of the Affiliation Agreements is enclosed. The Affiliation Agreements will be approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

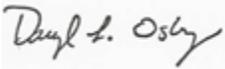
The approval of the recommended actions will assist in providing all aspects of the necessary paramedic training to members of the Fire District to promote quality life safety paramedic services.

CONCLUSION

Upon approval by your Board, please instruct the Acting Executive Officer of the Board to return two (2) approved copies of this adopted action to:

Consolidated Fire Protection District of Los Angeles County
Attention: Lorraine Buck, Acting Chief, Planning Division
1320 N. Eastern Avenue
Los Angeles, CA 90063

Respectfully submitted,



DARYL L. OSBY
FIRE CHIEF, FORESTER & FIRE WARDEN

DLO:kc

Enclosures

c: Interim Chief Executive Officer
County Counsel
Auditor-Controller

**AFFILIATION AGREEMENTS FOR PARAMEDIC TRAINING BY
EL CAMINO COMMUNITY COLLEGE DISTRICT,
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA - UCLA, AND
THE CONSOLIDATED FIRE PROTECTION DISTRICT**

CONCEPTUAL DEAL POINTS FOR AGREEMENTS

The Fire District utilizes the Los Angeles County Department of Health Services EMS Agency's (DHS EMS) approved Paramedic Programs in conjunction with the El Camino Community College District (El Camino College) and the Regents of the University of California, UCLA Center for Prehospital Care (UCLA) to certify and license Fire District employees as Emergency Medical Technician (EMT) - Paramedics.

The licensing and certification for EMT-Paramedics require paramedic trainees to complete a course of study that includes didactic education, clinical experience, and field internship. Affiliation Agreements with El Camino College and UCLA will enable Fire District employees to satisfy the field internship component of the Paramedic Program. The field internship component of the Paramedic Program will be conducted utilizing Fire District facilities, equipment, and apparatus under the direct supervision of on-duty Fire District staff.

Following are the conceptual deal points to be included in the Affiliation Agreements with El Camino College and UCLA:

Responsibilities of El Camino College and UCLA

- Establish the educational goals and objectives in a manner consistent with the standards and requirements set forth by DHS EMS and other applicable agencies;
- Designate a member of staff to provide coordination, oversight and direction of the trainees' educational activities and assignments during the field internship component of the paramedic training provided by the Fire District;
- Educate each trainee regarding compliance with all OSHA regulations;
- Furnish each trainee with a clinical experience manual or materials describing goals, policies, and procedures of the Paramedic Program;
- Develop and implement a mechanism for evaluating the performance of trainees;
- Maintain records concerning the education of trainees;
- Require trainees to comply with all applicable state and federal laws and regulations.

Responsibility of the Fire District

- Maintain adequate staff and equipment to meet the educational goals and objectives in a manner consistent with the standards and requirements established by El Camino College, UCLA, and DHS EMS;
- Designate a Program Coordinator to act as liaison with El Camino College and UCLA for the purpose of coordinating trainees' schedules and activities while enrolled in the Paramedic Programs;
- Assign each trainee a preceptor to supervise the trainee during each clinical assignment to monitor the trainee's progress;
- Protect the health and safety of the trainees;
- Ensure that the Affiliation Agreements comply with State regulations of DHS EMS policy for such programs.

All parties to the Affiliation Agreements will be required to insure or self-insure their own liabilities in connection to the Agreements at their respective and sole cost and expense.

In addition, all parties shall indemnify and hold harmless the other party, its officers, employees and agents harmless from and against any and all liability, loss, expense or claims for injury or damages arising out of the performance of the agreements.

Affiliation Agreements will be approved as to form by County Counsel.