

LOS ANGELES URBAN COUNTY

2015-2016

One-Year Action Plan

VOLUME I OF II

DRAFT

2017-18

2016-17

2015-16

2014-15

2013-14

*Providing a
Suitable Living
Environment*

*Expanding
Economic
Opportunities*

*Providing
Decent Housing*



2013-2018

HOUSING & COMMUNITY DEVELOPMENT

Consolidated Plan

FOR THE LOS ANGELES URBAN COUNTY



COMMUNITY DEVELOPMENT COMMISSION
OF THE COUNTY OF LOS ANGELES

BOARD OF SUPERVISORS COUNTY OF LOS ANGELES



HILDA L. SOLIS
FIRST SUPERVISORIAL DISTRICT

MARK RIDLEY-THOMAS
SECOND SUPERVISORIAL DISTRICT

SHEILA KUEHL
THIRD SUPERVISORIAL DISTRICT

DON KNABE
FOURTH SUPERVISORIAL DISTRICT

MICHAEL D. ANTONOVICH
FIFTH SUPERVISORIAL DISTRICT

**LOS ANGELES URBAN COUNTY 2015-2016
ONE-YEAR ACTION PLAN
VOLUME I of II**

DRAFT FOR PUBLIC REVIEW

April 24, 2015

**COMMUNITY DEVELOPMENT COMMISSION
OF THE COUNTY OF LOS ANGELES**

SEAN ROGAN
Executive Director

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *Other (Specify) _____
3. Date Received: 6/2/15	4. Applicant Identifier: Community Development Commission	
5a. Federal Entity Identifier: B-15-UC-06-0505	*5b. Federal Award Identifier: N/A	
State Use Only:		
6. Date Received by State: N/A	7. State Application Identifier: N/A	
8. APPLICANT INFORMATION:		
*a. Legal Name: County of Los Angeles		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 95-3777596	*c. Organizational DUNS: 961608163	
d. Address:		
*Street 1:	<u>700 W. Main Street</u>	
Street 2:	_____	
*City:	<u>Alhambra</u>	
County:	<u>Los Angeles</u>	
*State:	<u>California</u>	
Province:	_____	
*Country:	<u>United States</u>	
*Zip / Postal Code	<u>91801</u>	
e. Organizational Unit:		
Department Name: Community Development Commission	Division Name: Community Development Division	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Ms.</u>	*First Name: <u>Linda</u>	
Middle Name: <u>Louise</u>		
*Last Name: <u>Jenkins-Swift</u>		
Suffix: _____		
Title: <u>Manager</u>		
Organizational Affiliation: N/A		
*Telephone Number: (626) 586-1765	Fax Number: (626) 943-3838	
*Email: Linda.Jenkins@lacdc.org		

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218 _____

CFDA Title:

COMMUNITY DEVELOPMENT BLOCK GRANT _____

***12 Funding Opportunity Number:**

N/A _____

*Title:

N/A _____

13. Competition Identification Number:

N/A _____

Title:

N/A _____

14. Areas Affected by Project (Cities, Counties, States, etc.):

Los Angeles County

***15. Descriptive Title of Applicant's Project:**

Housing and Community Development projects and funding levels for low- and moderate-income Los Angeles Urban County residents, including participating cities. All projects are CDBG eligible. Estimated funding includes \$20,619,939 in New 40th Year funding, \$229,244 received as a joint applicant with the City of Cerritos, \$860,853 received as a joint application with the City of Torrance, and \$2,600,000 in Program Income.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 23, 25-30, 32-34, 37, 39-40, 43-44, 46-47

b. Program/Project: 23, 25-30, 32-34, 37, 39-40, 43-44, 46-47

17. Proposed Project:

*a. Start Date: 7/1/15

*b. End Date: 6/30/16

18. Estimated Funding (\$):

*a. Federal	_____	\$21,710,036
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	\$2,600,000
*g. TOTAL	_____	\$24,310,036

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr. *First Name: Sean

Middle Name: _____

*Last Name: Rogan

Suffix: _____

*Title: Executive Director

*Telephone Number: (626) 586-1500

Fax Number: (626) 943-3801

* Email: Executive.Director@lacdc.org

*Signature of Authorized Representative:

*Date Signed: 6/2/15

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

N/A

Application for Federal Assistance SF-424

Version 02

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--	---	----------------------------------

3. Date Received: 6/2/15	4. Applicant Identifier: Community Development Commission
------------------------------------	---

5a. Federal Entity Identifier: M-15-UC-06-0520	*5b. Federal Award Identifier: N/A
--	--

State Use Only:

6. Date Received by State: N/A	7. State Application Identifier: N/A
---------------------------------------	---

8. APPLICANT INFORMATION:

*a. Legal Name: County of Los Angeles	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 95-3777596	*c. Organizational DUNS: 961608163

d. Address:

*Street 1:	<u>700 W. Main Street</u>
Street 2:	_____
*City:	<u>Alhambra</u>
County:	<u>Los Angeles</u>
*State:	<u>California</u>
Province:	_____
*Country:	<u>United States</u>
*Zip / Postal Code	<u>91801</u>

e. Organizational Unit:

Department Name: Community Development Commission	Division Name: Economic & Housing Development Division
---	---

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <u>Ms.</u>	*First Name: <u>Patricia</u>
Middle Name:	_____
*Last Name: <u>Case</u>	
Suffix:	_____

Title: <u>Manager</u>

Organizational Affiliation: N/A

*Telephone Number: (626) 586-1844	Fax Number: (626) 943-3815
--	-----------------------------------

*Email: <u>Pat.Case@lacdc.org</u>
--

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-239 _____

CFDA Title:

HOME Investment Partnership Program _____

***12 Funding Opportunity Number:**

N/A _____

*Title:

N/A _____

13. Competition Identification Number:

N/A _____

Title:

N/A _____

14. Areas Affected by Project (Cities, Counties, States, etc.):

Los Angeles County

***15. Descriptive Title of Applicant's Project:**

Production and preservation of affordable housing in the Los Angeles Urban County, including participating cities. Includes Community Housing Development Organization.

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16. Congressional Districts Of:

*a. Applicant: 23, 25-30, 32-34, 37, 39-40, 43-44, 46-47

b. Program/Project: 23, 25-30, 32-34, 37, 39-40, 43-44, 46-47

17. Proposed Project:

*a. Start Date: 7/1/15

*b. End Date: 6/30/16

18. Estimated Funding (\$):

*a. Federal	_____	\$5,991,660
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	_____	\$5,991,660

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** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr. *First Name: Sean

Middle Name: _____

*Last Name: Rogan

Suffix: _____

*Title: Executive Director

*Telephone Number: (626) 586-1500

Fax Number: (626) 943-3801

* Email: Executive.Director@lacdc.org

*Signature of Authorized Representative:

*Date Signed: 6/2/15

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***Applicant Federal Debt Delinquency Explanation**

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N/A

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3. Date Received: 6/1/15	4. Applicant Identifier: Community Development Commission
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5a. Federal Entity Identifier: S-15-UC-06-0505	*5b. Federal Award Identifier: N/A
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State Use Only:

6. Date Received by State: N/A	7. State Application Identifier: N/A
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County: Los Angeles
***State:** California
Province: _____
***Country:** United States
***Zip / Postal Code** 91801

e. Organizational Unit:

Department Name: Community Development Commission	Division Name: Community Development Division
---	---

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms. ***First Name:** Linda
Middle Name: Louise
***Last Name:** Jenkins-Swift
Suffix: _____

Title: Manager

Organizational Affiliation:
N/A

***Telephone Number:** (626) 586-1765 **Fax Number:** (626) 943-3838

***Email:** Linda.Jenkins@lacdc.org

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

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Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-231 _____

CFDA Title:

EMERGENCY SOLUTIONS GRANT _____

***12 Funding Opportunity Number:**

N/A _____

*Title:

N/A _____

13. Competition Identification Number:

N/A _____

Title:

N/A _____

14. Areas Affected by Project (Cities, Counties, States, etc.):

Los Angeles County

***15. Descriptive Title of Applicant's Project:**

Program provides for street outreach, emergency shelter, rapid-rehousing, Homeless Management information System (HMIS), and administration throughout Los Angeles County.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 23, 25-30, 32-34, 37, 39-40, 43-44, 46-47 b. Program/Project: 23, 25-30, 32-34, 37, 39-40, 43-44, 46-47

17. Proposed Project:

*a. Start Date: 7/1/15 *b. End Date: 6/30/16

18. Estimated Funding (\$):

*a. Federal	_____	\$1,879,396
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	_____	\$1,879,396

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*Last Name: Rogan

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*Title: Executive Director

*Telephone Number: (626) 586-1500

Fax Number: (626) 943-3801

* Email: Executive.Director@lacdc.org

*Signature of Authorized Representative:

*Date Signed: 6/2/15

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Version 02

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N/A

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Section I: Executive Summary



I. EXECUTIVE SUMMARY

A. INTRODUCTION

The *Los Angeles Urban County 2015–2016 One-Year Action Plan* (Action Plan) contains the County’s one-year plan to carry out housing and community development activities funded by Federal formula grant funds received in the 2015–2016 program year from the U.S. Department of Housing and Urban Development (HUD). These funds are from the Community Development Block Grant (CDBG); HOME Investment Partnerships (HOME); and Emergency Solutions Grants (ESG)¹ programs.

The Community Development Commission of the County of Los Angeles (CDC) submits the Annual Action Plan as a requirement for participation in HUD’s CDBG program for urban counties. This Action Plan covers the third of the five program years covered by the *2013–2018 Housing and Community Development Consolidated Plan for the Los Angeles Urban County* (Consolidated Plan).

URBAN COUNTY PROGRAM

HUD awards CDBG, HOME, and ESG program funds annually to entitlement jurisdictions such as the Los Angeles Urban County. The Los Angeles Urban County program includes the unincorporated areas of the County and 47 nonentitlement cities with populations of generally less than 50,000 in population who participate in the program.

The CDC is the lead agency for the Consolidated Plan. It administers the County’s CDBG, and HOME programs and the Los Angeles Homeless Services Authority (LAHSA) administers the ESG program for the CDC.

FUNDING DECISIONS

Funding decisions for the 2015–2016 Urban County Program are based on the needs and strategies discussed in the Consolidated Plan.

Funds are distributed among the 47 participating cities and the unincorporated areas within the five Supervisorial Districts. The distribution of funds among these entities utilizes the HUD formula as adopted by the Board of Supervisors in 1975. The formula is based on a combination of 2010 Census data and other most recent population estimates provided by HUD.

Participating cities retain local control by designing and operating eligible CDBG projects based on local needs. The CDC works with each individual Board Office to identify and develop viable projects in the unincorporated areas of the County.

¹ The Emergency Shelter Grants program was renamed the Emergency Solutions Grants program in 2011.

B. PROGRAMS ADMINISTERED

CDBG PROGRAM

The CDBG program was initiated by the Housing and Community Development Act of 1974. Although the Act has been amended in recent years, the primary objective continues to be the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low- and moderate-income.

The Urban County CDBG program is designed to achieve this primary objective each year. Regulations governing the program also require that each activity undertaken with CDBG funds meet one (1) of three (3) broad national objectives as follows:

- Benefit low- and moderate-income persons,
- Aid in the prevention or elimination of slums and blight, or
- Meet other community development needs having particular urgency.

The CDC certifies that its Annual Action Plan has been designed to give maximum feasible priority to activities which meet the first and second objectives above. Additionally, the CDC certifies that no less than 70 percent of the CDBG funds received, over a three-year certification period, will be designed to benefit low- and moderate-income persons.

The CDC also supports capacity building activities with the CDBG program. These include technical assistance support to agencies to help them build capacity, carry out housing and community development activities, and coordinate with other agencies.

HOME INVESTMENT PARTNERSHIPS PROGRAM

Los Angeles County is an Urban County-participating jurisdiction for HUD's HOME Investment Partnerships (HOME) Program. It receives an annual formula allocation of HOME funds that can be used to promote affordable housing in the County through activities such as homeowner rehabilitation, homebuyer activities, rental housing development, and tenant-based rental assistance. CDC administers the HOME Program for the County in unincorporated areas and in 47 participating cities.

HOME activities have specific requirements such as the 25 percent match with non-federal funds for HOME dollars allocated to projects. Eligible activities include homebuyer assistance and rehabilitation of owner occupied properties. Homebuyer programs are structured for acquisition, acquisition and rehabilitation, and development of affordable homes. Rental housing is assisted through the development of new projects, as well as rehabilitation and/or acquisition of existing rental housing units.

In some cases, HOME funds used to finance the development of affordable rental housing may be used in conjunction with other funding sources including, but not limited to, HUD's HEARTH Act programs described in Section II.I. In cases where HOME funds were used in permanent supportive housing or special needs rental units, specific project leasing and tenant selection plans may be approved to utilize a Coordinated Entry or Coordinated methodology in accordance with HUD guidelines.

HOMELESS SERVICES PROGRAMS INCLUDING THE ESG PROGRAM

Primary federal funding for homelessness prevention activities comes from one (1) key program. The Emergency Shelter Grants program began in 1989 as part of the McKinney-Vento Homeless Assistance Act. The program was designed to improve the quality of existing emergency shelters, make available additional emergency shelters, help meet the cost of operating emergency shelters, and provide essential social services to homeless individuals. The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), enacted on May 20, 2009, made changes to the Emergency Shelter Grants program and renamed it the Emergency Solutions Grants (ESG) program. Under its new name, the ESG program's goals address assisting those recently facing homelessness to find permanent, stable housing. The program helps persons experiencing housing crisis or homelessness find housing through a rapid re-housing program, and supports homelessness prevention activities.

Los Angeles Homeless Services Authority

Since 1993, the County and City of Los Angeles have operated under a joint exercise of powers agreement which created the Los Angeles Homeless Services Authority (LAHSA) to provide coordinated homeless services. LAHSA is charged with planning the Continuum of Care for homeless services in the City and County of Los Angeles, a component of which includes distribution of the CDC's ESG funding to nonprofit agencies operating shelter programs. Programs initially assigned to LAHSA by the County and City of Los Angeles include the ESG Program and the Cold/Wet Weather Emergency Shelter Program, funded in part with CDBG funds, as well as other homeless services programs already being provided by the County and City.

C. CITIZEN PARTICIPATION SUMMARY

To encourage citizen participation in the preparation of the Consolidated Plan and Action Plan, the CDC took the following actions in accordance with its Citizen Participation Plan:

- Conducted five (5) community meetings throughout the Urban County and conducted a survey of residents (see **Appendix B** for summaries of each)
- Is making the Action Plan available at 29 public libraries and on the CDC website, giving County residents 30 calendar days to review and comment on it (see **Appendix D**).
- Will conduct a public hearing to consider approval of the Action Plan (see **Appendix D**)
- Provided sufficient advance notice of the meetings and the hearing by advertising times and locations in several widely circulated newspapers and on the CDC's website (see **Appendix D**), and
- Will receive any oral and written comments at the meetings and public hearing (see **Appendix E**).

D. STRATEGIC PLAN SUMMARY

Following the research development of the five-year Consolidated Plan and the one-year Annual Action Plan, the CDC identified 10 priority needs and corresponding goals to address them. These form the Consolidated Plan's Strategic Plan, and were formed based on the national objectives and outcomes supported by HUD.

Objectives

Three objectives originate from the statutory purposes of the formula grant programs:

- Creating a suitable living environment. In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Provide decent affordable housing. The activities that typically would be found under this objective are designed to cover a wide range of housing possibilities under HOME, CDBG, HOPWA, or ESG.
- Creating economic opportunities. This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

Outcomes

Three outcomes reflect what the grantee seeks to achieve by the funded activity. The CDC associates the national objectives to these outcomes.

- **Availability/Accessibility:** Activities which make services, infrastructure, housing, or shelter available or accessible to low-income people. Not only refers to physical barriers, but also making the affordable basics of daily living available and accessible to low- and moderate-income people where they live. (The national objectives that apply to this outcome are Low- and Moderate-Income Limited Clientele and Low- and Moderate-Income Jobs.)
- **Affordability:** Activities which provide affordability in a variety of ways in the lives of low- and moderate- income people. Can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. (The national objective that applies to this outcome is Low- and Moderate-Income Housing.)
- **Sustainability:** Promoting Livable or Viable Communities. Projects aimed at improving a neighborhood by helping make it more livable or viable for principally low- and moderate-income people through multiple activities, or by providing services that sustain communities or sections of communities. (The national objectives that apply to this outcome are Addressing Slums or Blight on an Area Basis, Addressing Slums or Blight on a Spot Basis, and Urgent Need.)

The objectives and outcomes are stated for projects on the individual project pages in **Volume II** of this Annual Action Plan. The outcome indicators will be reported for each activity in the Consolidated Annual Performance and Evaluation Report (CAPER) submitted to HUD at the end of each fiscal year.

The CDC must also ensure that its HUD-funded activities carried out under the Consolidated Plan meet its priority needs. Priority needs were ranked on a scale of High, Medium, Low, or No Such Need, to describe the relative need for assistance in each category. All priority needs were found to be High based on the Consolidated Plan's need assessments and resources. Table I.1 indicates the CDC's 2013–2018 Priority Needs and corresponding Goals for each need.

Priority Need	Goals
1. Housing	Affordability Accessibility (Fair Housing) Sustainability (Code Enforcement)
2. Homelessness	Homelessness Programs
3. Non-Homeless Special Needs & HIV/AIDS	Special Needs Services & ADA Improvements
4. Anti-Crime	Accessibility Sustainability
5. Economic Development	Accessibility Sustainability
6. Infrastructure	Infrastructure Improvements
7. Public Facilities	Public Facilities and Improvements
8. Public Services	Accessibility Sustainability
9. Senior Programs	Senior Services and Centers
10. Youth Programs	Youth Services and Centers (Including Child Care)

HUD requires that grantees provide an evaluation of past performance. Since the current year, 2014–2015 is still in progress, Table I.2 below presents a summary of actual accomplishments as reported in the 2013–2014 CAPER.

Priority Need	Planned Accomplishments	Actual Accomplishments
Housing	1,350 housing units	1,309 housing units
Housing – Code Enforcement	500,000 people	702,216 people
Homelessness	57,000 people	100,700 people
Anti-Crime	80,012 people	89,861 people
Public Services	16,000 people	16,903 people
Senior Services	4,000 seniors	3,753 seniors
Non-Homeless Special Needs & HIV/AIDS	10,600 people	16,290 people
Youth Programs	1,600 youth	2,203 youth
Public Facilities	137 public facilities	137 public facilities
Economic Development	1,014 businesses 16 jobs 3 organizations	1,662 businesses 26 jobs 4 organizations
Infrastructure	30,000 people	30,474 people

E. SPECIFIC ACTIONS

Also discussed in this plan are specific actions the CDC will take to meet national objectives for housing and community development.

PUBLIC HOUSING

The CDC will take actions to foster public housing improvements and resident initiatives.

HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES

Homeless Needs

The Annual Action Plan seeks to support a comprehensive Continuum of Care for homeless individuals and families which is currently funded through LAHSA through the following resources:

- Supportive Housing Program
- CDBG Program
- ESG Program
- County of Los Angeles General Fund
- City of Los Angeles General Fund
- Department of Public Social Services
- Independent Living Program Funds through the County's Department of Children and Family Services
- Emergency Housing and Assistance Program

Other Special Needs

The County, with CDC as the lead, also will take actions in the coming year to:

- Address obstacles to meeting underserved needs,
- Reduce lead-based paint hazards,
- Reduce the number of poverty level families,
- Develop the institutional structure,
- Enhance coordination between public and private housing and social service agencies, and
- Conduct fair housing activities.

BARRIERS TO AFFORDABLE HOUSING

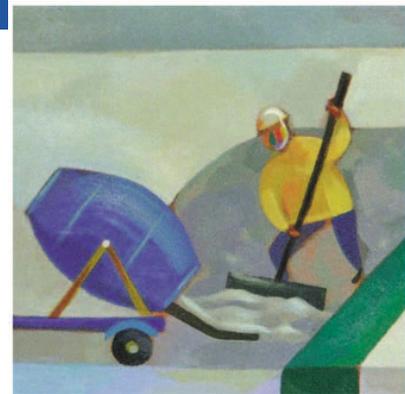
As the lead agency for housing and community development for the Urban County, the CDC is making a significant effort to identify housing problems and reshape its policies and programs to meet the community's needs in the coming years.

F. MONITORING

As the lead agency for the Consolidated Plan, the CDC has the responsibility to ensure that the Urban County's CDBG, HOME, and ESG programs follow applicable laws and regulations.

It is the principal objective of the CDC, as the grantee, to develop a standard approach to monitoring which ensures that federal funds received from HUD are used only for approved activities and that they are administered in accordance with all applicable statutory and regulatory requirements. This established monitoring approach provides an early indication of problems or potential problems in meeting applicable requirements. This approach also helps to prevent fraud, waste, and mismanagement. Finally, through an active process of agency interaction including instructional training, ongoing technical assistance, routine site visits, quarterly reporting, and annual monitoring, the CDC promotes efficient and effective grantee performance.

Section II: General Narratives



What is the Annual Action Plan?
Urban County Program Description
Consultation and Citizen Participation
Resources
Activities to be Undertaken
Monitoring

II. GENERAL NARRATIVES

A. INTRODUCTION

This section contains general information that applies to the CDBG, HOME, and ESG programs. It first describes the Urban County program, including the proposed geographic allocation of CDBG, HOME, and ESG funding and consultation and citizen participation. Next, it describes the resources anticipated to be available in the coming year to address the five-year strategies in the Consolidated Plan. This section then describes one-year goals and objectives for FY Fiscal Year 2015–2016.

Also addressed in this section are activities to be undertaken to address public housing, homeless and other special needs activities, barriers to affordable housing, and other actions. Last discussed is the performance evaluation system.

- A. Introduction**
- B. Geographic Distribution (AP-50)**
- C. Consultation**
- D. Citizen Participation**
- E. Expected Resources (AP-15)**
- F. Annual Goals And Objectives (AP-20)**
- G. Summary of Projects (AP-35)**
- H. Public Housing Improvements And Resident Initiatives (AP-60)**
- I. Homeless And Other Special Needs Activities (AP-65)**
- J. Removing Barriers to Affordable Housing (AP-75)**
- K. Other Actions (AP-85)**
- L. Performance Evaluation System**
- M. Monitoring (SP-80)**

URBAN COUNTY PROGRAM

The CDC is the lead agency for the Consolidated Plan. It administers the County’s CDBG, and HOME programs and the Los Angeles Homeless Services Authority administers the ESG program for the CDC. The CDC comprises numerous divisions, each with its own area of responsibility. Those divisions most directly involved with implementation of the Urban County’s housing and community development strategy include Community Development, Economic and Housing Development, Assisted Housing, and Housing Management.

As the largest city in the Los Angeles eligible metropolitan statistical area (EMSA), the City of Los Angeles manages the Housing Opportunities for Persons with AIDS (HOPWA) Program. The CDC aids with managing the program by taking part in the Los Angeles Countywide HOPWA Advisory Committee. This committee advises the City on identification of the needs and priorities of people with HIV/AIDS.

PURPOSE OF THE ANNUAL ACTION PLAN

The CDC develops the Annual Action Plan to take part in HUD’s Urban County program. This Action Plan covers the third of the five program years covered by the *2013–2018 Housing and Community Development Consolidated Plan for the Los Angeles Urban County* (Consolidated Plan).

The Consolidated Plan contains objectives that address a broad range of priority needs related to affordable housing, public housing, homelessness, and non-housing community development. Los Angeles County develops the Consolidated Plan to received federal funding. The Consolidated Plan contains nine sections:

- I. An executive summary,
- II. An introduction to the Consolidated Plan development process,
- III. A demographic and economic profile,
- IV. A housing market analysis and needs assessment,
- V. An assessment of homeless needs and services,
- VI. An assessment of non-homeless special needs population needs and services,
- VII. An assessment of non-housing community development needs and services,
- VIII. A strategic plan describing how the CDC will carry out its goals to address priority needs, and
- IX. A description of the CDC's monitoring procedures.

Also completed as part of the five-year Consolidated Plan is an Annual Action Plan for the first year of the period, describing the proposed projects the CDC, supported by the County, plans to undertake in the coming program year to carry out the long-term objectives to address priority needs.

ANNUAL ACTION PLAN ITEMS

The *Los Angeles Urban County Fiscal Year 2015–2016 Annual Action Plan* (Action Plan) includes these items:

1. **Standard Forms 424 (SF-424):** These forms are in the front of this document.
2. **Geographic Distribution:** A description of the areas in the County (including areas of low- and moderate-income concentration) in which the CDC may provide support in the coming program year. Also includes an explanation of priorities for earmarking these investments geographically. **Section II** includes this information.
3. **Expected Resources:** A description of the resources (Federal, State, local, and private) that are to be available to address the priority needs and specific objectives identified in the Consolidated Plan. **Section II** contains this description.
4. **Annual Actions for the Coming Program Year:** A description of proposed actions to carry out the five-year objectives in the Consolidated Plan. **Section II** contains these descriptions:
 - Public Housing
 - Homeless and Other Special Needs Activities
 - Homeless Needs
 - Other Special Needs
 - Address obstacles to meeting underserved needs,
 - Reduce lead-based paint hazards,
 - Reduce the number of poverty level families,
 - Develop the institutional structure,
 - Enhance coordination between public and private housing and social service agencies, and
 - Conduct fair housing activities.
 - Barriers to Affordable Housing

- 5. CDBG, HOME, and ESG-funded Actions:** A description of the proposed projects funded with CDBG, HOME, and ESG for the coming year to address the priority needs and objectives identified in the Consolidated Plan. **Volume II** of the Annual Action Plan contains proposed projects.
- 6. Specific CDBG Narratives** that describe certain PARTS of the CDBG program as managed by the CDC: **Section III** contains the CDBG narratives.
- 7. Specific HOME Narratives** that describe certain ITEMS of the County’s HOME program as managed by the CDC: **Section IV** contains the HOME narratives.
- 8. Specific ESG Narratives** that describe certain components of the County’s ESG program as administered by LAHSA: **Section V** contains the ESG narratives.
- 9. Required Certifications:** **Appendix A** contains these certifications.

B. GEOGRAPHIC DISTRIBUTION (AP-50)

Funding Allocation (AP-50)

Funding decisions for FY Fiscal Year 2015–2016 are based on the needs and strategies discussed in the Consolidated Plan. The Consolidated Plan’s Strategy section discusses the County’s allocation priorities based on the needs of County residents. These needs were identified through consultation with numerous community groups, nonprofit and for-profit organizations, participating cities, County Departments and CDC staff using interviews, focus groups, community meetings, and public hearings. In addition, statistical data was compiled from a variety of sources, including 2010 Census data, Southern California Association of Governments (SCAG) data and growth projections, Housing Element of the *2014–2021 Los Angeles County General Plan*, and other national, state, and local datasets and studies.

Funds are distributed among the 47 participating cities and the unincorporated areas within the five Supervisorial Districts. The distribution of funds among these entities utilizes the HUD formula as adopted by the Board of Supervisors in 1975. The formula is based on a combination of 2000 Census data and other most recent population estimates provided by HUD.

Funding decisions for the Urban County program for FY Fiscal Year 2015–2016 are based on the needs and strategies discussed in the Consolidated Plan’s Strategic Plan. Participating cities retain local control by designing and operating eligible CDBG projects based on local needs. The CDC works with each individual Board Office to identify and develop viable projects in the unincorporated areas of the County.

In addition, funding allocations will adhere to the following guidelines:

- Allocations will be made to activities in accordance with the national objectives specified in the “maximum feasible priority” certification for the CDBG program and in the HOME and ESG rules and regulations.
- At least 70 percent of CDBG expenditures will benefit low- and moderate-income persons over the three-year certification period, which cover fiscal years 2015, 2016, and 2017. For FY Fiscal Year 2015–2016, it is estimated that \$20,000,000 in CDBG funding will be used for activities to benefit persons of low- and moderate- income.
- The amount of funds proposed for public services, relative to the total entitlement CDBG grant, including program income, will be no more than 15 percent through FY Fiscal Year 2015–2016 (see **Appendix K** for Public Service Activities).
- The amount of funds proposed for planning and administration relative to the total CDBG entitlement grant, including program income, will be no more than 20 percent (see **Appendix K** for Administration Activities). **Appendix I** contains a breakdown of CDBG allocations for the entire Urban County.

CDBG PROGRAM

For the purposes of the CDBG Program, the Los Angeles Urban County generally consists of all of the unincorporated areas plus cities with populations of less than 50,000 persons that have signed cooperation agreements with the County. Currently, 47 cities participate in the Urban County program. The participating cities are listed in Table II.1, below.

Table II.1 Participating Cities Los Angeles Urban County Fiscal Year 2015–2016 CDC Data				
Cities				
Agoura Hills	Commerce	La Cañada Flintridge	Monrovia	South El Monte
Arcadia	Covina	La Habra Heights	Rancho Palos Verdes	South Pasadena
Avalon	Cudahy	La Mirada	Rolling Hills Estates	Temple City
Azusa	Culver City	La Puente	San Dimas	Torrance
Bell	Diamond Bar	La Verne	San Fernando	Walnut
Bell Gardens	Duarte	Lawndale	San Gabriel	West Hollywood
Beverly Hills	El Segundo	Lomita	San Marino	Westlake Village
Calabasas	Hawaiian Gardens	Malibu	Santa Fe Springs	
Cerritos	Hermosa Beach	Manhattan Beach	Sierra Madre	
Claremont	Irwindale	Maywood	Signal Hill	

The majority of these cities, 44, had populations of less than 50,000 at the time of the 2010 Census. The cities of Torrance, Arcadia, and Diamond Bar, with populations of more than 50,000, exercise their option to participate in the Urban County CDBG Program. As the grantee, the CDC provides the participating cities with technical assistance in planning and implementing CDBG- and HOME-funded activities within their jurisdictions. The CDC also assumes the responsibility for monitoring the cities' CDBG and HOME activities for compliance with program regulations. Funding decisions for the Urban County programs for 2013–2018 are based on the needs and strategies discussed in the strategic plans identified throughout the Consolidated Plan process. Participating cities retain local control by designing and operating CDBG projects based on local needs.

For FY 2015-2016, the Executive Director is requesting authority to establish and administer a revolving pool of available CDBG funds comprised of funding contributed by participating cities; and the authority to sign agreements with cities that would utilize such funds for eligible activities within the jurisdiction that participate in the Urban County program, following County Counsel approval. The funds withdrawn from the pool would be repaid with future CDBG funds allocated to the participating city that utilized funds from the pool.

CDBG-funded activities in the unincorporated areas target geographical areas with the greatest socio-economic distress. The goals of the program are to maintain and improve neighborhoods and communities within the unincorporated County. To this end, a variety of public works projects, housing production and rehabilitation programs, and economic development activities are undertaken. Public funds are leveraged with private resources to maximize the effects of CDBG investment.

To provide guidance to the Board Offices in allocating funds, the County's *Community Profile* was updated in August 2004 and is planned to be updated in 2015. The *Community Profile* identifies Strategy Areas within the unincorporated County of Los Angeles that have a majority of low- and moderate-income residents, as defined by CDBG requirements, and a demonstrated pattern of disinvestment and deterioration. The *Community Profile* serves as a resource tool that guides the CDC's community development activities and helps prioritize the investment of CDBG and other

funds within the unincorporated areas of Los Angeles County. The CDC also uses the CDC's database system to provide additional linkages to activities implemented within the Strategy Areas. **Appendix G** lists activities for each Supervisorial District by Strategy Area and investment level. Approximately 35 percent of the FY Fiscal Year 2015–2016 CDBG allocation will be dedicated to these targeted strategy areas.

Low- and Moderate-Income Residents

To create essential neighborhood improvements and stimulate additional, unassisted improvement efforts, the County will focus a portion of its housing-related funding in targeted low- and moderate-income neighborhoods. Based on the widespread need for affordable housing, however, assistance will also be available throughout the unincorporated areas. Community services and facilities will be available to residents countywide, as well as funding for accessibility improvements. Economic development efforts will be focused on business districts in qualified lower- and moderate-income areas.

Funding Allocation (AP-15)

HUD allocates CDBG funds to entitlement jurisdictions across the nation based on a formula that takes into account population, overcrowding, and poverty. In 1975, the Board of Supervisors adopted HUD's allocation formula to equitably distribute CDBG funds among the participating cities and Supervisorial Districts, which use their funds to support activities in the unincorporated areas of the County. **Appendix I** contains a breakdown of CDBG funding for the entire Urban County.

CDBG reallocated funds are additional monies derived from other entitlement jurisdictions, which have either forfeited their CDBG funds or opted not to participate in the Program. Urban County reallocated funds are allocated to countywide activities utilizing the same HUD formula. Additionally, prior years' CDBG funds, consisting of unallocated and unexpended funds from previous years, are allocated to projects in the appropriate Supervisorial Districts and participating cities.

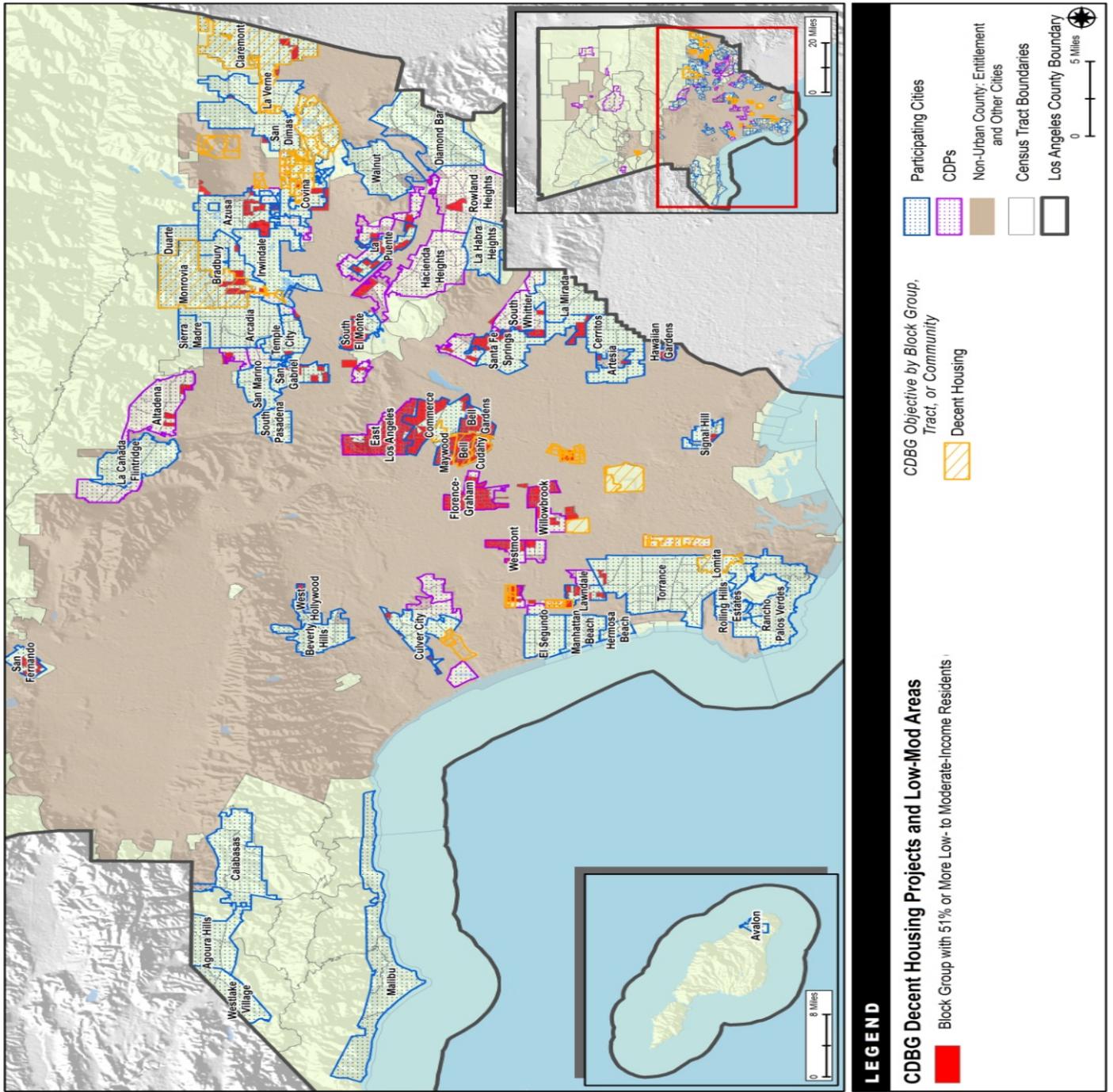
Prior year funds include funds that were un-programmed in the previous year and funds that were programmed in the previous year but were unexpended. Unexpended funds are typically funds allocated to construction projects, which take more than one year to complete. Reallocated funds are funds that were unallocated to other entitlement communities during the previous program year. These funds are reallocated to other entitlements the following year.

Total estimated CDBG funds available in Fiscal Year 2015–2016 are \$32,308,018, comprising \$20,619,939 in new allocation, \$2,600,000 in program income, \$7,997,982 in prior year's funds, \$229,244 in funds allocated to the City of Cerritos, and \$860,853 in funds allocated to the City of Torrance. The City of Cerritos and the City of Torrance are voluntary joint applicants with the County of Los Angeles for Urban County funding.

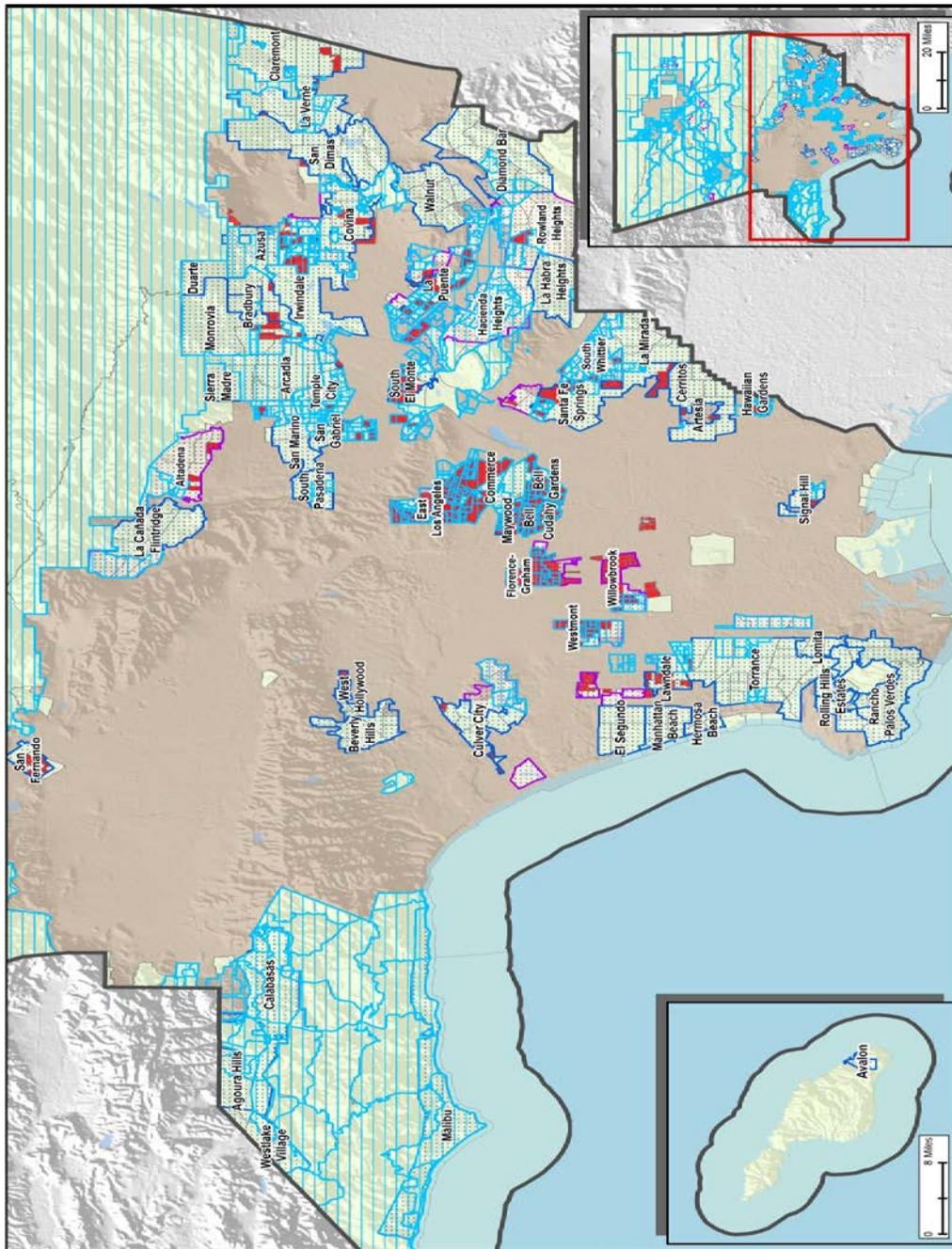
Geographic Distribution of CDBG Funds

Map II.1 through Map II.3, on pages 7 through 9, show how CDBG, HOME, and ESG funds are allocated in FY 2015–2016, relative to low- and moderate-income areas and the three Consolidated Plan objectives: Providing Decent Housing, Providing a Suitable Living Environment, and Expanding Economic Opportunities.

Map II.1
CDBG Decent Housing Projects and Low-Mod Areas
 Los Angeles County
 2015



Map II.2
CDBG Suitable Living Environment Projects and Low-Mod Areas
 Los Angeles County
 2015



LEGEND

CDBG Suitable Living Environment Projects and Low-Mod Areas

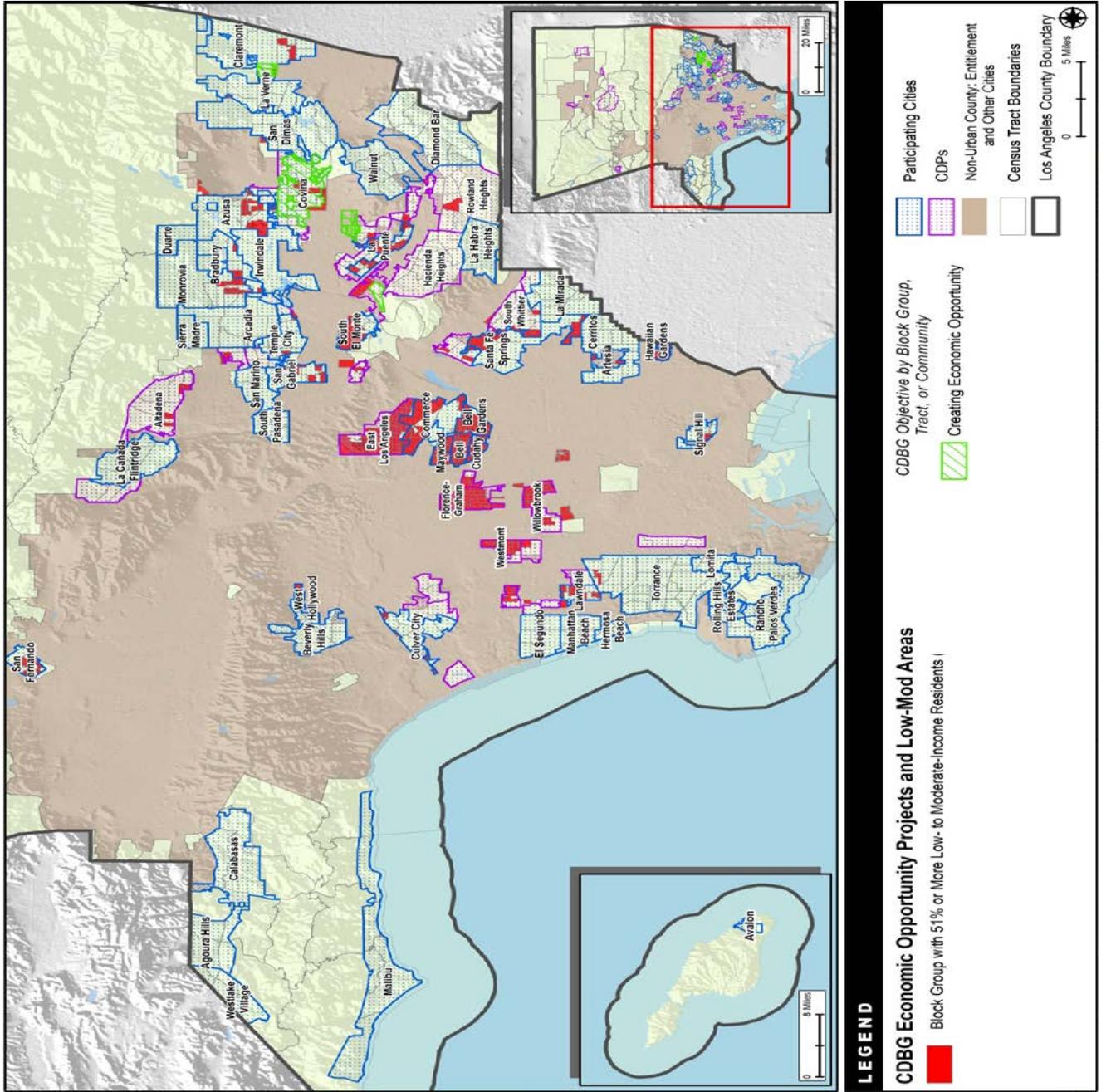
- Block Group with 51% or More Low- to Moderate-Income Residents
- Suitable Living Environment

CDBG Objective by Block Group, Tract, or Community

- Participating Cities
- CDPs
- Non-Urban County: Entitlement and Other Cities
- Census Tract Boundaries
- Los Angeles County Boundary

Scale: 0 to 10 Miles

Map II.3
CDBG Economic Opportunity Projects and Low-Mod Areas
 Los Angeles County
 2015



HOME PROGRAM

Los Angeles County is an Urban County-participating jurisdiction for HUD's HOME Investment Partnerships (HOME) Program. It receives an annual formula allocation of HOME funds that can be used to promote affordable housing in the County through activities such as homeowner rehabilitation, homebuyer activities, rental housing development, and tenant-based rental assistance. CDC administers the HOME Program for the County in unincorporated areas and in 49 participating cities.

HOME activities have specific requirements such as the 25 percent match with non-federal funds for HOME dollars allocated to projects. Eligible activities include homebuyer assistance and rehabilitation of owner occupied properties. Homebuyer programs are structured for acquisition, acquisition and rehabilitation, and development of affordable homes. Rental housing is assisted through the development of new projects, as well as rehabilitation and/or acquisition of existing rental housing units.

Funding Allocation (AP-15)

The Fiscal Year 2015–2016 HOME allocation is \$5,991,660.

ESG AND HOMELESS SERVICES PROGRAMS

The Los Angeles Homeless Services Authority (LAHSA) is the agency designated by the County and all participating cities within the County except Pasadena, Glendale, and Long Beach, to annually apply for Stewart B. McKinney Vento funds through the NOFA process. As the lead agency for the Los Angeles CoC, LAHSA coordinates and manages \$83 million annually in federal, State, County, and City funds for programs providing shelter, housing, and services to homeless persons in the City and County of Los Angeles. LAHSA works closely with the City and County of Los Angeles to ensure services and housing are proportionately distributed throughout the entire CoC.

LAHSA partners with local government agencies and nonprofit housing and social services providers to administer funding, program design, performance outcomes assessment and technical assistance to nearly 300 homeless services programs throughout the County. Services and housing provided include: street outreach, essential social services, access centers, emergency shelters, safe havens, transitional and permanent supportive housing, and prevention.

Additionally, LAHSA funds specialized programs to address a wide-range of issues related to homelessness, including but not limited to: domestic violence, mental illness, substance abuse, job training, family strengthening, health, mainstream benefits enrollment, and most importantly, supportive short and long-term housing.

Funding Allocation (AP-15)

The Fiscal Year 2015–2016 ESG allocation is \$1,879,396.

C. CONSULTATION

As part of the consolidated planning process, the CDC consulted with a wide variety of organizations in order to gain understanding of the housing and community development arena. This Consolidated Plan represents a collective effort from a broad array of entities in the Los Angeles Urban County, ranging from advocacy groups for persons with disabilities to community development organizations. Economic development consultation activities were also undertaken, particularly in regard to CDBG funds, and included outreach to private industry, businesses, developers, and social service agencies.

CDC notified all 47 participating cities of the availability of the draft Action Plan, which was available at various public libraries throughout the County. In addition, the CDC invited 38 adjacent grantees, listed in Table II.1, to provide comments on the draft Action Plan. Any comments received from these jurisdictions will be considered and included in the final Action Plan to be submitted to HUD.

Table II.1			
Adjacent Grantees			
Los Angeles Urban County			
Fiscal Year 2015–2016 CDC Data			
Communities			
Alhambra	Glendora	Monterey Park	Santa Monica
Baldwin Park	Hawthorne	Norwalk	South Gate
Bellflower	Huntington Park	Palmdale	Thousand Oaks
Burbank	Inglewood	Paramount	West Covina
Carson	Lakewood	Pasadena	Whittier
Compton	Lancaster	Pico Rivera	San Bernardino County
Downey	Long Beach	Pomona	Orange County
El Monte	Los Angeles	Redondo Beach	Ventura County
Gardena	Lynwood	Rosemead	
Glendale	Montebello	Santa Clarita	

Other public agencies, for-profit entities, and nonprofit organizations all play a part in the provision of affordable housing and community services in the Urban County. The CDC strives to coordinate with these organizations in the development of the Action Plan and in the delivery of the programs it covers.

PARTICIPATING CITY COORDINATION

With submission of their planning documents to the CDC each year, participating cities are required to submit proof of city council approval of their proposed activities in one (1) of the following ways:

- A copy of the adopting resolution or approved city council minutes,
- A letter from the city manager stating that the activities have received city council approval, or
- A certification by the city clerk stating that the activities have received city council approval.

This documentation is kept on file at the CDC and is available for public review.

D. CITIZEN PARTICIPATION

As the lead agency for the Consolidated Plan, the CDC follows HUD's guidelines for citizen and community involvement. Furthermore, it is responsible for overseeing a citizen participation requirements those that accompany the Consolidated Plan and the CDBG, HOME, and ESG programs, and that complement the CDC planning processes already at work in the County. Consequently, the CDC strongly encourages public participation and consultation with other organizations as fundamental means of identifying community needs.

The CDC encourages citizens throughout the Urban County and participating cities to participate in the development of the Consolidated Plan and Action Plan. As the plans are prepared, hearings are conducted for public input and comment. The citizen participation process was formulated at the beginning of the plan development process and is presented in the Citizen Participation Plan (CPP). The CPP is presented in full in **Appendix A** of the Consolidated Plan.

To encourage citizen participation in the preparation of Action Plan, the CDC undertook several activities.

COMMUNITY MEETINGS

The CDC conducted five (5) community meetings in September 2014. All were in the evening and at locations convenient to citizens and program beneficiaries. One meeting was held in each of the five (5) County Supervisorial Districts, ensuring that residents in all areas of the Urban County had opportunities to participate. Table II.2 presents the publicized meeting schedule.

Table II.2 Community Meetings Los Angeles Urban County 2014 Meeting Data		
District	Location	Time and Date
1	Nueva Maravilla Community Center Main Hall 4909 E. Cesar E. Chavez Ave. Los Angeles, CA 90022	Tuesday September 9, 2014 6:00 p.m. - 7:30 p.m.
2	Lennox Park Community Recreation Room 10828 S. Condon Ave. Los Angeles, CA 90304	Thursday September 11, 2014 6:00 p.m. - 7:30 p.m.
3	City of San Fernando Regional Pool, Banquet Room, 2 nd Floor 208 Park Ave. San Fernando, CA 91340	Tuesday September 16, 2014 6:00 p.m. - 7:30 p.m.
4	Adventure Park Gymnasium 10130 S. Gunn Ave. Whittier, CA 90605	Thursday September 18, 2014 6:00 p.m. - 7:30 p.m.
5	Pamela Park Gymnasium 2236 Goodall Ave. Duarte, CA 91010	Tuesday September 23, 2014 6:00 p.m. - 7:30 p.m.

Citizens were invited to attend the meetings to learn about the programs and services available to them through the CDC, the Housing Authority, and the CDBG Urban County program; to express their views on their neighborhood's housing and community development needs and prioritization of grant expenditures during the ensuing fiscal year; and to comment on program performance in the prior fiscal year. Attendants were also provided paper copies of the 2014 Resident Survey, discussed below. English, Spanish, Chinese, Korean, and Russian versions of the surveys were made available as needed. Respondents returned the survey by mail or in person to the CDC. Results of these surveys, separated by meeting, are presented in the following section.



Image II.1
Community Meeting, Nueva Maravilla Community Center

Results of these surveys, separated by meeting, are presented in the following section.

RESIDENT SURVEY

In order to evaluate public opinion of specific housing and community development needs in the County, the CDC elected to use a survey instrument very similar in design and content to those used in previous years for development of the 2003–2008 and 2008–2013 Consolidated Plans.

Survey Process

The 2014 Resident Survey was distributed in paper form at the five (5) community meetings as well advertised on the CDC website and by email to citizens and stakeholders from community organizations. About 14,500 surveys were also mailed to residents. Completed responses to the paper

forms were collected at the community meetings and received by paper mail. The CDC provided surveys in English, Spanish, Korean, Chinese, and Russian and attached an envelope to each paper survey to facilitate returns. The survey was conducted from September through November of 2014. A total of 1,132 surveys were collected.

The results of the survey were then forwarded to each Los Angeles County Supervisor so that they could use this information when making funding decisions for Fiscal Year 2015-2016.

The survey consisted of a variety of housing and community development needs organized into the following categories: Businesses & Jobs, Community Services, Infrastructure, Community Facilities, Housing, Neighborhood Services, and Special Needs Services. Residents ranked every item listed in order of need, from 1 to 4, with 1 indicating the lowest need and 4 indicating the highest need. The following are the top five (5) needs identified for each District. Please see Appendix B for complete survey results.

Top Five Needs Identified on the Survey

1st District (174 surveys)

Trash & Debris Removal:	3.65
Anti-Crime Programs:	3.64
Graffiti Removal:	3.63
Educational Services:	3.56
Employment Training*:	3.45
Residential Rehabilitation*:	3.45

**Tied for Fifth*

2nd District (117 surveys)

Trash and Debris Removal:	3.62
Anti-Crime Programs:	3.54
Street/Alley Improvements:	3.53
Employment Training:	3.48
Graffiti Removal:	3.46

3rd District (254 surveys)

Street/Alley Improvements:	3.59
Sidewalk Improvements:	3.52
Anti-Crime Programs:	3.52
Trash and Debris Removal:	3.48
Graffiti Removal:	3.47

4th District (270 surveys)

Anti-Crime Programs:	3.59
Graffiti Removal:	3.52
Trash and Debris Removal:	3.39
Services for the Elderly and and Frail Elderly:	3.34
Employment Training:	3.32

5th District (317 surveys)

Anti-Crime Programs:	3.51
Libraries:	3.35
Street/Alley Improvements:	3.30
Water/Sewer Improvements:	3.30
Park and Recreation Facilities:	3.28

PUBLIC REVIEW PROCESS

At this time, the Action Plan is being released in draft form. The CDC will be conducting a number of additional activities in completing this planning process, and will do the following:

- Conduct a public hearing to consider approval of the Action Plan,
- Provide sufficient advance notice of the meetings and the hearing by advertising times and locations in several widely circulated newspapers, and
- Receive and respond to any oral and written comments at the meetings and public hearing, and will include any comments and responses as appendices to the Action Plan.

A 30-day public notice will be published before April 24, 2015 in the legal section of the *Los Angeles Times*, advertising a public hearing on May 26, 2015 regarding the draft Fiscal Year 2015–2016 Annual Action Plan. The notice will also be published in the week following April 24, 2014 in several local newspapers with daily or weekly circulation.

The notice will invite citizens to review the draft Action Plan and to attend the public hearing to present oral and written comments to the Board of Supervisors for consideration in approving the document. Citizens unable to attend the public hearing are invited to submit written comments to the offices of the CDC up to and including the day of the public hearing. The draft Action Plan will also be available for review at the CDC, 700 W. Main Street, Alhambra, CA 91801 and at various public libraries throughout the County.

Written comments received at the CDC and at the public hearing and a transcript of oral comments received at the public hearing will be included in the Final Action Plan, specifically in Appendix E. The transcript will also include approval by the Board of Supervisors, Board of Commissioners of the HACoLA, and Board of Commissioners of the CDC.

Public Review in the Participating Cities

Each participating city offers its constituency the opportunity to provide citizen input on housing and community development needs at a community meeting or public hearing by:

- Holding one (1) or more community meetings or conducting one (1) public hearing with a minimum 14-calendar day notification period,
- Soliciting citizen participation through an advertisement published in a local newspaper whose primary circulation is within the city, or
- Soliciting citizen participation through notices posted in public buildings within the city and at least 14 calendar days prior to the meeting date.

SUBSTANTIAL AMENDMENTS

The CDC has determined that an amendment is substantial when:

- A new activity that is not included in the Annual Action Plan is proposed,
- A funded activity described in the Annual Action Plan is cancelled, or
- A project listed in the Action Plan is changed from one eligible use to another.

The CDC will provide affected citizens a period of not less than 30 calendar days to make comments on a substantial amendment before it is implemented. Acceptable methods of meeting the citizen participation requirements include:

- Publication of the availability of the substantial change(s) in a local newspaper. The publication will provide a link to a CDC web page which will provide more detailed information on the substantial amendment(s) and how to provide comments.
- Publication of any proposed change shall appear in a local newspaper whose primary circulation is within the area serving the community of affected citizens;
- Advertisement of the availability of the proposed change on the CDC's website;
- Posting notices in public buildings within the jurisdiction of the administering agency, which include, but are not limited to, public libraries; or

- Holding meetings with citizens' advisory groups within the area affected by the substantial amendment.

Notification to the public shall advise citizens of how and where to submit comments on the proposed changes. A summary of these comments, and a summary of comments not accepted and the reasons therefore, shall be attached to the substantial amendment that is submitted to HUD.

Please see Appendix L for further citizen participation requirements, including those applicable to participation cities relative to substantial amendments.

E. EXPECTED RESOURCES (AP-15)

The CDC enlists a variety of public and private resources to provide decent housing, suitable living environments, and expanded economic opportunities for its residents. Recognizing that no one resource can build communities, the County uses a variety of resources, not only to implement its strategic plan but also to link County strategies. This allows the County to reinforce coordination of activities between and among agencies and to leverage additional resources. This section summarizes the major sources of funding available to carry out housing and community development activities in the Urban County, and specifically identifies the County's current funding levels for formula grant programs (CDBG, HOME, and ESG).

Funds are available from the following categories:

- Federal Programs
 - Formula/Entitlements
 - Competitive Programs
- State Programs
- Local Resources
- Private Resources/Financing Programs

Table II.4 through II.9, on pages 18 through 22, present and describes the available funding sources anticipated for the Fiscal Year 2015–2016 program year.

Also discussed in this section is how County will leverage available resources, as well as a description of how matching requirements will be satisfied.

PUBLIC SECTOR

The County uses resources from CDBG, HOME, ESG, Public Housing Assistance, and special grants awarded by HUD as bases for implementing its strategies. CDBG dollars are expanded through the Section 108 Loan Guarantee Program, which allows the County and the participating cities to borrow additional funds against their grant funds to meet immediate community development needs. In addition, the County receives funds from the State of California and the City of Los Angeles for projects that involve joint funding by these jurisdictions.

PRIVATE SECTOR

The CDC works with the lending community to provide dollars to meet the Urban County's needs. Through the Community Reinvestment Act (CRA), small business owners and first-time homebuyers can be assisted.

LEVERAGING

The CDC leverages and links resources among various programs. For instance, the Workforce Investment Act (WIA) Program, County Community Service Block Grant (CSBG), and CDBG funds can be used to jointly fund projects. This allows the County to provide a wide range of public services to many low-income County residents. In the participating cities, CDBG funds are matched with other funds available to cities such as general funds and other local resources. For FY Fiscal Year 2015–2016, the CDC will leverage \$28,767,577 in other funding. Table II.3, shows the breakdown of Fiscal Year 2015–2016 leveraged funds.

Table II.3	
Approximate Annual Leveraging Resources	
Los Angeles Urban County Fiscal Year 2015–2016	
Source	Leveraging Amount
General Fund	\$1,642,038
Other State	\$666,121
Other Local	\$15,535,165
Other Federal	\$10,139,000
Other Private	\$229,715
Other	\$555,538
Total	\$27,767,577

The County will also use various financial, administrative, and other funding mechanisms to leverage additional funds for development and preservation activities. For example:

- Rental housing developers typically combine tax credits, State-administered funds, exercise processing fees, and property tax waivers.
- Development activities for homeowners typically utilize maximum subsidy limits below those permitted under federal regulations, thus requiring increased developer equity.
- For housing, the County leverages private funds from participating lenders with HOME and CDBG funds.
- Habitat for Humanity, which utilizes volunteer labor, discounted materials, and “sweat equity,” is used to develop many affordable units for homeownership where CDBG and HOME funds are used to acquire the site and complete public improvements.
- Local, non-federal dollars are used in combination with federal funds to construct developments located in the Urban County’s participating cities.
- Specialized client-based funding sources, funds provided through appropriate County departments, and local private contributions are used in conjunction with federal resources to construct service-enhanced developments.

Economic Development: These activities are enhanced with governmental funds such as CDBG and also with other mechanisms such as tax credits and utility cost reductions.

Public Land: The County acquires private and public land, when necessary, to facilitate commercial and residential development.

Table II.4 Anticipated Resources: Federal Programs: Formula/Entitlements Los Angeles Urban County 2015-2016							
Program	Description	Expected Amount Available 2015-2016				Expected Amount Remainder of Con Plan	Eligible Activities
		Estimated Annual Allocation	Program Income	Prior Year Resources	Total		
Community Development Block Grant (CDBG)	Grants awarded on a formula basis for housing and community development. Primary recipients must be low to moderate-income (up to 80% MFI), or reside in a low/moderate-income target area.	\$21,710,036	\$2,600,000	\$7,997,982	\$32,308,018	\$3,000,000	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services
Home Investment Partnerships (HOME)	Flexible grant program awarded on a formula basis to implement local housing strategies. Recipients must be low to moderate-income (up to 80% AMI) for homeownership, with low-income targeting at least 20% of the units at 50% AMI. Requires 25% non-federal matching funds.	\$5,991,600	\$1,500,000	\$3,200,000	\$10,691,600	\$2,000,000	Acquisition Homebuyer assistance Multifamily rental new construction New construction for ownership
Emergency Solutions Grants (ESG)	Grants are awarded to provide outreach to persons living on the street; to operate emergency and winter shelter; to operate a day shelter/access center to serve the homeless; for rapid re-housing activities throughout the County for families and individuals who are homeless or in the homeless shelter system; for homelessness prevention and diversion activities; for the collection, evaluation, and reporting of client level data through the Homeless Management Information System (HMIS); and for program administration.	\$1,879,396	\$0	\$0	\$1,879,396	\$0	Street Outreach Emergency Shelters Homelessness Prevention Rapid Re-Housing System (HMIS) Administration
Capital Fund Program (CFP)	A formula-based funding program used by HACOLA to make physical and management improvements to public housing developments.	\$4,786,731	\$0	\$0	\$4,786,731	\$0	<ul style="list-style-type: none"> Upgrade living conditions. Correct physical deficiencies Achieve operating efficiency
Section 8 Housing Choice Voucher Program	Rental assistance payments to owners of private market rate units, or directly to tenants (vouchers). Section 8 tenants must be low-income (up to 50% MFI). Administered by HACOLA.	n/a	n/a	n/a	n/a	n/a	<ul style="list-style-type: none"> Rental Assistance

**Table II.5
Federal Resources Available for Housing and Community Development Activities
Competitive Programs**
Los Angeles Urban County
2015-2016

Program	Description	Eligible Activities
EDA Economic Development Administrative Grants	<p>Funds the following loan programs that provide capital to small- and medium-sized businesses:</p> <ul style="list-style-type: none"> -County Technology Loan Program -County Business Loan Program -County Utility Loan Program 	<p>Loans are used by businesses for real estate, working capital, equipment /machinery, and construction.</p>
Economic Development Initiative Grant (used in conjunction with Section 108 loan funds)	<p>Economic development initiative grants are awarded on a competitive basis through the following programs:</p> <ul style="list-style-type: none"> -Empowerment Zone Loan Program -Los Angeles Community Development Bank -Countywide Economic Development Loan Program 	<p>Grants are used for economic/business development activities such as:</p> <ul style="list-style-type: none"> - Operating capital to start or expand business - Commercial/industrial property development - Commercial/industrial construction and rehabilitation
Supportive Housing Program	<p>Promotes rental housing aid with supportive services to homeless persons. Applicants to HUD may be government entities, private non-profits, or public non-profit community mental health associations.</p>	<p>Acquisition/rehabilitation, new construction, and leasing for following components:</p> <ul style="list-style-type: none"> - Transitional housing - Permanent housing for homeless with disabilities - Supportive services for homeless
Shelter Plus Care	<p>Provides rental housing aid with supportive services to be provided with other sources of funds. Assistance provided to homeless people with disabilities and their families. Selection is on a nationwide competitive basis.</p>	<ul style="list-style-type: none"> - Tenant-based rental assistance - Project-based rental assistance - Sponsor-based rental assistance - Section 8 Moderate Rehab Assistance for SRO dwellings.
Section 202 – Supportive Housing for the Elderly	<p>Grants to non-profit developers of supportive housing for the elderly. Rental assistance is available to low-income elderly people (up to 50% MFI).</p>	<ul style="list-style-type: none"> - Acquisition - Rehabilitation - New construction - Rental assistance - Support services
Section 811 – Supportive Housing for Persons with Disabilities	<p>Grants to non-profit developers of supportive housing for persons with disabilities, including group homes, independent living facilities and intermediate care facilities. Provides two types of financing: capital advances and project rental assistance. Rental assistance is available to low-income disabled persons (up to 50% MFI).</p>	<ul style="list-style-type: none"> - Acquisition - Rehabilitation - New construction - Rental assistance
FHA Single Family Mortgage Insurance Program	<p>The Section 203(b) Program is the primary FHA effort used to assist low- and moderate-income homebuyers. The program applies to the purchase of one-to-four family dwellings as well as to the refinancing of existing residences. FHA insures the mortgage loan and provides coverage to the lender in case of borrower default.</p> <p>Section 203(k) is used to insure the financing of the acquisition and rehabilitation of existing one-to-four unit properties. Certain loan limits and down payment requirements apply.</p>	<ul style="list-style-type: none"> - Purchase and refinance of single-family homes - Acquisition, rehabilitation, relocation of unit, refinance

**Table II.7
State Resources Available for Housing and Community Development Activities
Los Angeles Urban County
2014 CDC Data**

Program	Description	Eligible Activities
Mortgage Credit Certificate (MCC) Program	Federal income tax credits awarded by County to first-time homebuyers for the purchase of new or existing single-family housing. Credit is for up to 15% of annual interest paid on mortgage. Value of MCC calculated by mortgage lender into reduced down payment.	- Home Buyer Assistance
California Housing Finance Agency (CalHFA) Multifamily Rental Housing Programs	CalHFA provides below market rate financing to builders and developers of multifamily housing and elderly rental housing. Tax exempt bonds are sold to provide below market mortgage money.	New construction, rehabilitation and acquisition of properties from 20 to 150 units are eligible. Twenty percent of the units must be set-aside for very low-income tenants for at least 30 years.
Southern California Housing Finance Agency (SCHFA) Home Mortgage Purchase Program	SCHFA sells tax-exempt bonds for below market rate loans to first time homebuyers. Program operates through participating lenders who originate loans for SCHFA purchase.	- Home Buyer Assistance
Low-income Housing Tax Credit – 9% Tax Credit and 4% Tax Credit/State tax-exempt bonds – subject to annual volume cap	Federal tax credits available to individuals and corporations that invest in low-income rental housing. Tax credits sold to people with high tax liability and proceeds are used to create rental housing. Tax credit allocations are awarded through the state on a competitive basis. 20% of project units must be set-aside for households earning 50% MFI, or 40% of units at 80% MFI. However, projects competing for 9% tax credits typically set income targeting at 40% MFI or below to remain competitive.	New Construction – Rental Substantial Rehabilitation – Rental - Acquisition – Rental

**Table II.8
Private Resources Available for Housing and Community Development Activities
Los Angeles Urban County
2014 CDC Data**

Program	Description	Eligible Activities
Federal National Mortgage Association (Fannie Mae)	<p>Loan Applicants apply to participating lenders for the following programs:</p> <p>Community Mortgage Improvement Program – mortgages that fund the purchase and rehabilitation of a home.</p> <p>Community Second Mortgage Loans – Second mortgage loans secured/subsidies provided in conjunction with a Fannie Mae Community Lending Product fixed-rate first mortgage.</p> <p>Fannie Neighbors – Second Mortgage secured/subsidized by a federal, state, or local government agency at no or very low interest.</p> <p>Fannie 97 – Low Down Payment Mortgages for Single-Family Home in underserved low-income and minority communities. 3% down payment mortgage loans for low-income home buyers. 3% loans for nonprofits, government agencies to pay for closing costs.</p>	<p>- Home Buyer Assistance and Rehabilitation</p> <p>-Homebuyer Assistance</p>
Federal Home Loan Bank Affordable Housing Program (AHP) \$100 million yearly	<p>Long-term housing financing provided as both grants and loans for qualified homeownership and rental housing development projects. Aid limited to households earning up to 80% MFI, although program is competitive and often needs lower targeting. Funds distributed through semi-annual competitive grant process.</p>	<p>-New Construction -Acquisition -Purchase -Rehabilitation</p>
Federal Home Loan Bank Community Investment Program (CIP)	<p>Offers advances at or slightly below the cost of funds to lenders to finance housing and community development projects that include commercial development in low to moderate-income neighborhoods. Eligible households may earn up to 115% MFI.</p>	<p>- Financing</p>
Federal Home Loan Bank Technical Assistance	<p>Provides technical assistance in packaging and underwriting affordable housing and community development projects.</p>	<p>-Technical Assistance</p>
Private Lenders	<p>The Community Reinvestment Act (CRA) requires certain regulated financial institutions to achieve goals for lending in low- and moderate-income neighborhoods. As a result, most of the larger private lenders offer one or more affordable housing programs, such as first-time homebuyer, housing rehabilitation, or new construction.</p>	<p>Varies, depending on individual program offered by bank</p>

**Table II.9
Local Resources Available for Housing and Community Development Activities
Los Angeles Urban County
2015-2016**

Program	Description	Eligible Activities
Affordable Housing Trust Funds	County General Funds have been made available to allow CDC to increase the availability of affordable housing and add resources to the critical regional need for housing and services for extremely low-income persons and households who are homeless or at risk of homelessness in the County.	<ul style="list-style-type: none"> -Predevelopment -Acquisition -New Construction -Rehabilitation -Operating Subsidies
Emergency Shelter Fund Program \$20 million in County General Funds	County General Funds have been made available for: New Construction of year round homeless shelters; Expansion of beds in homeless shelters currently in existence; Services and ongoing operational costs for year round homeless shelters; and Enhancement to the homeless delivery service.	<ul style="list-style-type: none"> - Predevelopment, acquisition, rehabilitation, operating subsidies and services.
Homeless and Housing Program (HHP) \$52 million in County General Funds	<p>\$20 million Revolving Loan Fund: Through an RFP process, proposals from lenders interested in receiving an allocation of funds which they will use to establish a Revolving Loan Fund for affordable housing. They will be required to incorporate their own funds, thereby leveraging the County's funds to increase the amount of low cost financing available to affordable housing developers. Priority will be given to capital development projects serving homeless and at risk of homeless for the development of emergency shelters, transitional housing and permanent rental housing.</p> <p>\$32 million City/Community Programs. This funding is one-time only funding to develop innovative programs to address the homeless crisis and fund current program that have shown success in moving people out of homelessness and also preventing homelessness. Through an RFP process modeled after the City of Industry RFP process, the CDC will allocate approximately \$32 million in General funds for both capital and service programs for homeless and at risk of homeless programs.</p>	<p>Revolving Loan Fund:</p> <ul style="list-style-type: none"> -Acquisition -pre-development activities <p>City/Community Programs:</p> <ul style="list-style-type: none"> -Services: Service only funds may be used for the development and implementation of service delivery models that positively impact the lives of homeless individuals and families having the goal of moving them into permanent housing and achieving housing stability.

MATCHING

The HOME and ESG programs require the CDC to provide matching funds.

HOME Program

HOME program regulations require a 25 percent non-federal match for every HOME dollar expended. Funds set aside for administration and for Community Housing Development Organization (CHDO) technical assistance and capacity building are exempt from this requirement. The match must be met by the end of the Federal Fiscal Year in which the expenditure occurred. This requirement is not project-specific but rather program-wide.

The following non-federal sources are eligible as matches:

- Cash from a non-federal source
- Donated land or other real property
- The cost, not paid with Federal funds, of on-site and off-site infrastructure
- Value of forgone taxes, fees, or other charges
- Proceeds from affordable housing bonds issued by state or local government
- The cost of supportive services provided to families living in HOME units

Because the matching fund requirement is concurrent with the Federal Fiscal Year, each year's matches are identified on September 30. Therefore, the matches as of September 30, 2015, will be identified in the Fiscal Year 2015–2016 Consolidated Annual Performance and Evaluation Report (CAPER), which will be submitted to HUD on September 30, 2015.

ESG Program

ESG regulations require a 100 percent match for ESG funding. Funds provided through the County General Funds to LAHSA will provide 100 percent of the match requirement for ESG funds.

F. ANNUAL GOALS AND OBJECTIVES (AP-20)

Fifteen goals were created to address the 10 Priority Needs for 2013–2018, measured using outcome indicators as defined by HUD.

The tables on the following pages present a series of matrices representing the goals, strategies, and objectives for activities serving persons or businesses consist of the number of services provided or client contacts. These data correspond with the 2013–2018 planning period. Please be advised that these are goals and actual accomplishment data will be found in the Consolidated Annual Performance and Evaluation Report (CAPER). So, percent (%) planned on the tables represent what has been planned annually compared to the five-year overall goal.

Table II.6
Goal: Housing – Affordability
 Los Angeles Urban County
 2013–2018

Outcome/Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five-Year Goal	2013	2014	2015	2016	2017	% Planned
			Priority Need Addressed: Housing								
Affordability for the purpose of providing decent affordable housing	Acquisition; disposition, including property maintenance; relocation; clearance and demolition; off-site property improvements; construction of housing; loans and grants to assist first-time homebuyers will be funded to expand the supply of affordable rental and homeownership housing.		Rental units constructed	Household housing unit	250	50	87	43	n/a	n/a	72%
	Single-family and multi-family rehabilitation; lead-based paint programs; public housing modernization and property improvements; emancipated foster youth rehabilitation; and rehabilitation administration will be funded to preserve and improve the existing housing stock.	HOME: \$33,000,000 CDBG: \$52,000,000	Homeowner Housing Rehabilitation	Household housing unit	3,000	600	662	662	n/a	n/a	64%
	CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.		Direct Financial Assistance to Homebuyers	Households assisted	250	50	59	59	n/a	n/a	67%
	Under the Goal Outcome Indicator "Other," three (3) housing units will be maintained and eventually disposed (HUD Code 02).		Rental Units Rehabilitated	Household housing unit	2,500	500	2,000	550	n/a	n/a	122%
			Other	Other	15	3	2	2	n/a	n/a	47%

AP-55 - The following includes planned accomplishments relative to CDBG, and HOME as required by 24 CFR.220(g) and 91.420:

2015-2016 Goals for the Number of Households to be Supported:	2015-2016 Goals for the Number of Households to be Supported Through:
Homeless: 0 Non-Homeless: 1,278 Special Needs: 36 Total: 1,314	Rental Assistance: 0 The Production of New Units: 43 Rehab of Existing Units: 1,212 Acquisition of Existing Units: 0 First-Time Homebuyer Programs: 59 Total: 1,314

Table II.7 Goal: Housing – Accessibility (Fair Housing) Los Angeles Urban County 2013–2018											
Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five-Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Housing											
Availability and accessibility for the purpose of providing decent affordable housing.	Fair housing activities will primarily be funded with Countywide administration funds to ensure equal access to housing. If funding becomes available, public service fair housing activities will be funded.										
	CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.	CDBG: \$1,000,000	Other	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	The Goal Outcome Indicator was selected as "Other" because fair housing activities are being funded under Administration (HUD Code 21D) do not report accomplishments/goals in IDIS. However, planned and actual accomplishments will be reported in the Consolidated Plan (strategic plan section), Action Plan, and CAPER narratives.										

Table II.8 Goal: Housing – Sustainability (Code Enforcement) Los Angeles Urban County 2013–2018											
Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five-Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Housing											
Sustainability for the purpose to create suitable living environments.	Code enforcement activities will be funded to assist in preserving and improving the existing housing stock and arresting the decline of residential neighborhoods. Activities will be carried out in primarily low- and moderate-income residential areas or slum blight areas.	CDBG: \$6,000,000	Housing Code Enforcement/ Foreclosed Property Care	Household Housing Unit	1,000	200	0	205	n/a	n/a	41%
	CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.					500,000	620,000	500,000	n/a	n/a	65%
	The number under "Other" represents 2,500,000 people served through code enforcement activities in low- and moderate-income areas.		Other	Other	2,500,000	500,000	620,000	500,000	n/a	n/a	65%

Table II.9
Goal: Homelessness Programs
 Los Angeles Urban County
 2013–2018

Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five- Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Homelessness											
Availability and accessibility for the purpose to create suitable living environments.	Emergency shelter and services; food and essential services; outreach, case management, and referral services; access center; emergency response team; homelessness prevention programs; rapid re-housing; HMIS; administration; and non-profit capacity building activities will be funded to support a continuum of services in support of the County's effort to end homelessness.	CDBG: \$1,250,000 ESC: \$9,000,000	Homeless Person Overnight Shelter	Persons Assisted	35,000	7,000	10,000	10,000	n/a	n/a	77%
			Homelessness Prevention	Persons Assisted	100	20	0	0	n/a	n/a	n/a
			Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	250,000	50,000	100,000	113,000	n/a	n/a	105%
	CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.		Tenant-based rental assistance / Rapid Re-housing	Households Assisted	500	100	92	92	n/a	n/a	57%

Table II.10
Goal: Special Needs Services & ADA Improvements
 Los Angeles Urban County
 2013–2018

Outcome/Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five-Year Goal	2013	2014	2015	2016	2017	% Planned
<p>Availability and accessibility for the purpose to create suitable living environments.</p>	<p>Battered and abused spousal programs, home based prevention programs, independent living and life skills programs, literacy programs, meals on wheels programs, referral and case management services, routine check-up call programs, construction or upgrading sidewalks with wheelchair ramps with Americans with Disabilities Act (ADA) improvements will be funded to help persons with special needs live as independently as possible.</p> <p>CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.</p> <p>Under the Goal Outcome Indicator "Other," four (4) public facilities are planned to be improved so that they become ADA accessible. The Goal Outcome Indicator "Public or Infrastructure Activities other than Low/Moderate Income Housing Benefit."</p>	<p>CDBG: \$4,000,000</p>	<p>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit</p>	Persons Assisted	50,000	10,000	10,000	26,000	n/a	n/a	92%
				Persons Assisted	3,000	600	1,000	920	n/a	n/a	84%
			Other	Other	4	1	0	3	n/a	n/a	100%

Table II.11 Goal: Anti-Crime Programs – Accessibility Los Angeles Urban County 2013–2018											
Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five-Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Anti-Crime											
Availability and accessibility for the purpose to create suitable living environments.	Fraud prevention and juvenile and gang diversion programs will be funded to decrease crime in neighborhoods and communities. Activities funded to address this goal will be qualified as low- and moderate-income limited clientele.	CDBG: \$170,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	60	12	20	20	n/a	n/a	87%

Table II.12 Goal: Anti-Crime Programs – Sustainability Los Angeles Urban County 2013–2018											
Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five-Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Anti-Crime											
Availability and accessibility for the purpose to create suitable living environments.	Community-based policing, neighborhood watch programs, and graffiti removal will be funded to decrease crime in neighborhoods and communities. Activities to address this goal will be qualified on an area basis. CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.	CDBG: \$750,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400,000	80,000	80,000	100,000	n/a	n/a	65%

Table II.13
Goal: Economic Development – Accessibility
 Los Angeles Urban County
 2013–2018

Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five-Year Goal	2013	2014	2015	2016	2017	% Planned
			Priority Need Addressed: Economic Development								
Availability and accessibility for the purpose to create economic opportunities.	<p>Direct financial assistance, technical assistance and micro-enterprise assistance, including loans and other activities. The purpose of these activities is to stimulate business investment and job development to build vibrant, self-sustaining communities. Activities to address this goal will primarily be qualified as low- and moderate-income jobs.</p> <p>CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.</p>	CDBG: \$1,500,000	Jobs created/retained	Jobs	40	8	10	6	n/a	n/a	60%

Table II.14
Goal: Economic Development – Sustainability
 Los Angeles Urban County
 2013–2018

Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five- Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Economic Development											
<p>Availability and accessibility for the purpose to create economic opportunities.</p> <p>Acquisition, clearance, demolition, relocation, commercial/industrial improvements, direct financial assistance, commercial rehabilitation, technical assistance, disposition, and non-profit organization capacity building activities will be funded in order to stimulate business investment and job development to build vibrant, self-sustaining communities. These activities will be qualified on an area basis.</p> <p>CDBG: \$7,000,000</p> <p>Under the Goal Outcome Indicator "Other," three (3) organizations are planned to be assisted through capacity building activities (HUD Code 19C).</p>	Facade treatment & business building rehabilitation	Business	70	Business	70	14	33	9	n/a	n/a	51%
	Jobs created/retained	Jobs	40	Jobs	40	8	0	0	n/a	n/a	20%
	Businesses Assisted	Businesses Assisted	5,000	Businesses Assisted	5,000	1,000	1,440	1,300	n/a	n/a	75%
	Other	Other	15	Other	15	3	4	1	n/a	n/a	53%
	Disposition	People	152,000	People	152,000	0	38,000	8,800	n/a	n/a	31%
	Public Facilities	Public Facilities	1	Public Facilities	1	0	1	0	n/a	n/a	100%

Table II.15 Goal: Infrastructure Improvements Los Angeles Urban County 2013–2018											
Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five-Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Infrastructure											
Sustainability for the purpose to create suitable living environments.	Street and sidewalk improvements will be funded to encourage the continued maintenance and improvements of infrastructure.	CBDG: \$3,000,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	150,000	30,000	45,000	7,200	n/a	n/a	55%
	CBDG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.										

Table II.16 Goal: Public Facilities and Improvements Los Angeles Urban County 2013–2018											
Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five-Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Public Facilities											
Sustainability for the purpose to create suitable living environments.	Community and neighborhood facilities, park improvements, parking lot improvements, and tree planting will be funded in order to provide access to local public facilities that contribute to community and neighborhood development.	CBDG: \$200,000	Other	Other	2	1	4	0	n/a	n/a	250%
	CBDG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.										
The Goal Outcome Indicator "Other," includes two (2) public facility rehabilitation projects.											

Table II.17 Goal: Public Services – Accessibility Los Angeles Urban County 2013–2018											
Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five- Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Public Services											
Availability and accessibility for the purpose to create suitable living environments.	Employment and other training programs, food and essential services, health and medical programs, family services, recreation programs, and volunteers programs will be funded to contribute to the well-being of individuals, families, and neighborhoods. CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.	CDBG: \$2,500,00	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15,000	3,000	3,500	4,000	n/a	n/a	70%

Table II.18 Goal: Public Services – Sustainability Los Angeles Urban County 2013–2018											
Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five- Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Public Services											
Sustainability for the purpose to create suitable living environments.	Neighborhood clean-up programs will be funded to contribute to the well-being of low- and moderate income neighborhoods. CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.	CDBG: \$100,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	65,000	13,000	13,000	13,000	n/a	n/a	60%

Table II.19
Goal: Senior Services and Centers
 Los Angeles Urban County
 2013–2018

Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five- Year Goal	2013	2014	2015	2016	2017	% Planned
<p>Availability and accessibility for the purpose to create suitable living environments.</p> <p>General senior programs, information and referral programs, food and essential services, recreational programs, and the construction and improvement of senior centers will be funded so elderly residents can live as independently as possible.</p> <p>CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.</p> <p>Under the Goal Outcome Indicator "Other," one (1) senior center (HUD Code 03A) may be constructed or improved during the five-year period.</p>	<p>Public service activities other than Low/Moderate Income Housing Benefit</p>	<p>CDBG: \$2,000,000</p>	<p>Persons Assisted</p>	<p>20,000</p>	4,000	3,776	3,942	n/a	n/a	59%	
					<p>Other</p>	1	0	1	0	n/a	n/a

Table II.20
Goal: Youth Services and Centers (Including Child Care)
 Los Angeles Urban County
 2013–2018

Outcome/ Objective Statement	Activities	Five-Year Funding	Goal Outcome Indicator	Units	Five- Year Goal	2013	2014	2015	2016	2017	% Planned
Priority Need Addressed: Youth Programs											
Availability and accessibility for the purpose to create suitable living environments.	General youth services, arts and education programs, health and nutrition services, mentoring and counseling programs, recreation programs, child care services, and the construction and improvement of youth and child care centers will be funded to provide youth with appropriate health, recreational and other services that help them to develop into well-rounded, well-adjusted and independent adults. CDBG non-profit organization capacity building will also be funded to assist public and non-profit organizations to increase their capacity in carrying out these activities.	CDBG: \$2,750,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8,000	1,600	2,730	1,900	n/a	n/a	78%
						0	0	0	n/a	n/a	0%

G. SUMMARY OF PROJECTS (AP-35)

The proposed projects identified in **Volume II** summarize the County's eligible activities to be undertaken with CDBG, HOME, and ESG funds in FY Fiscal Year 2015–2016. The projects are outlined in detail on the individual project summary pages. Each proposed project includes an activity summary, the proposed accomplishment, the national objective and HUD eligibility citation; the priority need that will be addressed; location of the activity and service area, as applicable; and the estimated cost. Unless otherwise noted, the target date for completion for all CDBG-funded projects is June 30, 2016. In IDIS, all these projects are rolled up into three (3) separate projects as follows: (1) CDBG, (2) HOME, and (3) ESG. However, Volume II provides specific activities under each larger IDIS project.

H. PUBLIC HOUSING IMPROVEMENTS AND RESIDENT INITIATIVES (AP-60)

The Housing Authority of the County of Los Angeles (HACoLA), through the Resident Initiatives program, assists individual residents to achieve self-sufficiency through literacy, job training, job placement, and various supportive services. Many of these support the economies of public housing developments as well as the surrounding communities. The Resident Initiatives program also provides youth in our public housing developments with literacy and recreational programs to promote the values of teamwork, personal development, and achievement.

The following activities are provided year-round:

Educational Partnerships: HACoLA's Educational Programs builds and coordinates productive partnerships with educational institutions. The program supports the residents in a variety of ways including English as a Second Language (ESL) instruction, homework assistance, arts & crafts activities, etc. HACoLA fosters new partnerships that are committed to providing educational resources, program delivery and needs-based solutions to housing communities. Students are able to receive real-life experiences in a variety of fields including: after-school education, social services, criminal justice, the arts, human resources, information technology, and various fields of research.

Family Learning Centers: In 1988, the CDC established the first Family Learning Center (FLC) to address the need for education, literacy, and after-school programming in public housing. This commitment to education and accessibility for youth and adults helped establish a variety of learning centers across the County's large family housing developments including: Carmelitos, Harbor Hills, Nueva Maravilla, and South Los Angeles. Almost 20 years later, the FLCs provide after-school programs, adult education, training, and other educational classes. In its continuing support of education, the CDC increased the technological capacity with new computers and high-speed internet access, to ensure that FLCs have the ability to prepare youth and adults for the 21st century.

Resident Opportunities and Self-Sufficiency Service Coordinators (ROSS-SC) Program: The ROSS Service Coordinators (ROSS-SC) funds staff to coordinate and expand social and human services to all public housing residents residing at various conventional public housing sites. Coordinators provide supportive services to youth, families, seniors, and residents with disabilities within the public housing communities including youth development, education and literacy, resident empowerment, senior services, and workforce development.

HACoLA was awarded the 2013 Public Housing-Family Self-Sufficiency (PH-FSS) grant in the amount of \$69,000. The funding employs one coordinator to connect residents to self-sufficiency programs. HACoLA currently has 144 participants, 38 of which have active escrow savings accounts. The program provides critical tools and supportive services to foster a resident's transition from financial and housing assistance to economic and housing self-sufficiency. For the 2014 FSS NOFA, HUD combined the PH and HCV programs into one streamline funding. HACoLA was awarded funding in the amount of \$684,245 which covers 10 positions. This grant began January 2015 and allows HACoLA to increase supportive services for participants.

To support this effort, marketing materials have been developed to outreach and further promote the program's requirements and benefits to all public housing residents. For families that are eligible to participate, a Contract of Participation (COP) is prepared to govern the terms and conditions of their participation and an Individual Training Service Plan (ITSP) is created that outlines the following: supportive services to be provided, activities to be completed by the participant, and agreed upon completion dates for the services and activities. The COP is valid for five years and may be extended to allow the family to meet their ITSP goals.

Once the COP is established and the family experiences an increase in tenant rent as a result of earned income, an escrow account in their name is established. Escrow accounts will be disbursed to the family once the family has graduated successfully from the program. In the event the family terminates its participation in the FSS program, or their housing assistance is terminated before successful completion of the program, their escrow account will be forfeited.

Capital Fund Program for Public Housing: HACoLA uses the Capital Fund Program (CFP) to provide for rehabilitation, repair and physical improvements of county-owned public housing developments as well as management improvements. The program operates on a Fiscal Year beginning July 1 to June 30. Through CFP, housing authorities across the country receive a formula allocation amount based on unit count, size, and need. HACoLA is receiving approximately \$4.7 million in CFP funds for FY Fiscal Year 2015–2016.

The CFP program requires that a physical and management needs assessment is done every 6th year, in which work items are identified and prioritized. It is not unusual to have more needs than can be reasonably funded over the next 10–20 years.

A Five-Year Plan is then developed to identify which projects, across the county, will be funded in years one through five. Emergency work items and those required by statute take priority over other needs and are funded in the first year, provided funding is available. The remaining work items are identified based on need and available funding. Any remaining work items that are not included in the Five-Year Plan are carried over for consideration in the next needs assessment. Major work items may require funding for multiple years.

HACoLA rehabbed the following housing sites with CFP funds during FY 2014-2015:

- Rosas Irrigation Phase II
- Rosas Entryway Planting and Upgrades
- Foothill Villa ADA Upgrades (CF)
- Carmelitos Balconies Phase III-48 units
- Nueva Maravilla Irrigation Pumps
- Francisquito Villa Unit Door Refinish/Numbering

- Southbay Gardens Site Improvements
- Carmelitos Sidewalks and Maintenance Yard Asphalt
- Carmelitos Burn Unit Rehabilitation
- 107th Street Burn Unit Rehabilitation
- Ocean Park Stair & Landing Replacement
- Westknoll Kitchen Units 326 and 327 Rehabilitation
- Marina Manor Unit Rehabilitation

CFP actions for FY Fiscal Year 2015–2016 are consistent with the County’s assessment of low-income housing needs as evidenced in the Consolidated Plan.

For FY 2015-2016, HACoLA will utilize CFP funds to complete ADA upgrades, elevator modernization, exterior painting, and replacement of boilers at various housing developments.

CDC ONE-FOR-ONE REPLACEMENT PLAN 2014–2015

Through our annual planning process, the Commission assesses the anticipated number of lower-income dwelling units that will be demolished or converted to another use in the next fiscal year.

For planning purposes, it is assumed that any residential acquisition project will result in the displacement of lower-income households and that those dwellings will be demolished or converted to another use. It is also assumed that any identified units are occupied by lower-income persons and that all will be demolished or converted to a use other than lower-income housing. The goals in the proposed One-for-One Replacement plan correspond to what is estimated the budget in each funded project could accomplish.

This section identifies specific housing development projects in the Urban County that will supply newly constructed low-income replacement dwellings that will be available for occupancy during this same fiscal year. The number of anticipated replacement units will exceed the number of demolished or converted dwellings to ensure compliance with the One-for-One Replacement obligations. The Commission has selected replacement dwellings that, as a condition of funding, will remain affordable for at least ten (10) years as established in the development agreement(s) between the developer(s) of the identified replacement units and the County of Los Angeles.

Table II.21 on represents the CDC’s replacement plan.

Table II.21 2014-2015 Replacement Plan Los Angeles Urban County				
Displacing Activity	Project #			Units
Due to severe reductions in funding, no acquisition, demolition, or displacing rehabilitation projects have been planned for FY 15-16. However, site specific acquisition opportunities which result in a displacing activity may be identified and subsequently initiated during the program year, if funding is available. For this reason, this plan will only identify that one unit may be displaced in FY 15-16. New acquisition activities funded during the year will be public noticed and will identify the number of displaced households, if any.	No projects funded at this time.			1
Replacement Housing	Total Demolished or Converted			1
	Address	Funding Source	Term of Affordability	Units
Whittier Place	4125-4131 Whittier Blvd. & 837 S. Bonnie Beach Place	HOME, Other	55 Years	25
Terracina Apartments	1251 Palomarese Ave., La Verne, CA 91750	HOME, Affordable Housing Trust Fund & Other	55 Years	35
Total Low-Income One-for-One Replacement Dwellings				60

Additional information on the location of funded displacing activities is provided in the project specific pages in Volume II of the One-Year Action Plan or will be amended into the plan if funding is allocated during the fiscal year. Residents of dwellings identified within the areas shown on the following maps or in other unincorporated communities where properties are acquired for projects assisted with federal funds may be relocated.

The actual addresses where the demolition or conversion of units may occur have not yet been determined but this will be published in the Consolidated Annual Performance and Evaluation Report when that is known. The actual number of the acquired lower-income dwellings that were demolished or converted including the addresses, bedroom size, and location on a map and the completed replacement dwellings available for occupancy this fiscal year as identified in this One-for-One Replacement Plan will be reported in the Consolidated Annual Performance and Evaluation Report to meet federal compliance responsibilities. The report will confirm that the number of low-income units constructed annually by the Commission and developers participating in our programs exceeded the number of units demolished or converted to a use other than lower-income housing.

The following pages include maps of the Maravilla, Willowbrook, and West Altadena Community Revitalization Areas in which displacement activities may occur.

Map II.4 Willowbrook Community Revitalization Area Los Angeles Urban County 2004 CDC Data



I. HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES (AP-65)

INTRODUCTION

As the lead agency for the LA CoC, LAHSA works closely with the County and CoC housing and service providers to ensure that homeless and other special needs activities address the unique barriers of these populations.

ONE YEAR GOALS AND ACTIONS TO REDUCE AND ENDING HOMELESSNESS

The LA CoC's one-year goals include continued implementation of the Homeless Family Solutions System (HFSS). The LA CoC has also created and implemented a Coordinated Entry System (CES) for individuals that has now expanded to serve all 8 Service Planning Areas (SPAs). In order to support the CES system LAHSA has released its Crisis Housing and Services RFP which will provide 14 hour crisis housing for homeless individuals and 24 hour reserved crisis housing for chronically homeless individuals who have been identified through the CES system and have been matched to a permanent housing unit. In addition the CoC is working on the development of the planning and program design for the coordinated entry and assessment for youth. Emergency shelter and transitional housing will also be funded for homeless youth through the Crisis and Services RFP and will be required to integrate with the coordinated entry and assessment system for youth when it comes online. LAHSA will also continue to collaborate with housing and service providers to expand on the Home For Good Plan to develop ten place-based community plans aligned with the Federal Strategic Plan. See AP-85 for further details.

The Homeless Family Solution System (HFSS) provides coordinated resources to regionally based and community driven systems for families. The providers of these much needed services use standardized assessments and coordinated housing and service plans to streamline service deliveries and minimize barriers to obtaining and maintaining permanent housing with a final goal of reducing the length of homelessness experienced by families in Los Angeles County. Family Solutions Centers (FSCs) are the primary point of access to the Homeless Family Solutions System. Families are screened and targeted towards right-sized housing interventions in a standardized and coordinated manner.

In June of 2014, the LAHSA Commission approved funding for 13 agencies and 211 LA County to carry out HFSS activities. 211 LA County assists families not currently receiving homeless services connect to the most geographically relevant Family Solutions Center. Each FSC utilizes the same standardized assessment to determine a family's housing need and helps to connect the family to the most appropriate housing option. Crisis housing providers, inclusive of those funded under the HFSS RFP and other community based crisis housing providers, provide short-term shelter to families during the housing search process.

It is anticipated that this system will assist 1000 homeless households secure permanent housing throughout the 2015-2016 Program Year. The entire system is coordinated and monitored by LAHSA's Family System Integration Manager who works with providers to prioritize families, monitor rapid exits to permanent housing and coordinate non-ESG leveraged funding (Section 8 vouchers, First 5 LA funds, LA County Homelessness Prevention Initiative Funds and Department of Public Social Services CalWORKS Welfare-to-Work funds).

LAHSA will continue to utilize its Homeless Services Department's Emergency Response Team (ERT) as one strategy to outreach and assess the needs of the unsheltered homeless individuals and families. The ERT is comprised of nine outreach workers who perform street outreach throughout the City of Los Angeles and respond to requests for assistance from citizens, local businesses, neighborhood groups and legislative offices to homeless persons residing on the streets. ERT team members work to build trusting relationships with homeless persons living on the streets and in encampments, perform assessments for homeless persons in the field, and link them to shelter and supportive services that are appropriate to meet their needs.

The ERT works in collaboration with Los Angeles County Departments of Mental Health, Public Social Services, Public Health, Adult Protective Services and Health Services and local service providers as part of a Multi-Disciplinary Team approach to divert persons living on the streets to health, wellbeing and other resources. The Multi-Disciplinary (Interagency) Team targets the chronically homeless, living in locations with extensive encampments concentrated over specific locations which may pose health risks to the community.

ADDRESSING EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS

LAHSA currently funds the operation of 39 emergency shelters and 85 transitional housing programs in the County of Los Angeles serving individuals and families, including transition age youth (TAY). Some emergency shelters and transitional housing programs are designed to focus their services to the needs of specific populations such as chronically homeless persons, families, TAY, veterans, persons with severe mental health disorders or substance abuse histories or those suffering from dual or multiple co-occurring disorders. Emergency shelters and transitional housing programs that will be procured through the Crisis Housing and Services RFP will be required to integrate their services with the CES system for homeless individuals and the coordinated entry and assessment system being developed for youth. These new programs will begin on July 1, 2015 with a 12 month, renewable funding cycle.

In response to the HEARTH Act and ESG guidelines, LAHSA, in collaboration with the City and County of Los Angeles LAHSA implemented a regional system of care for homeless families – the Homeless Family Solutions System – to provide standardized assessments which identifies the most appropriate housing services intervention based on the family's needs, prevents homelessness by helping families remain within their communities and retain their current non-shelter housing, or diverts people to housing options other than homeless shelters. In collaboration with mainstream resources and targeted homeless resources, this new integrated Countywide system will provide the appropriate level of services and housing to each family in need. The ultimate goals of this coordinated system will be to divert families from becoming homeless and to end families' homelessness as rapidly as possible. As part of this process LAHSA is also developing a systematic approach to address the specific needs of single adults and youth.

LAHSA's Homeless Systems Analysts (HSAs) who work directly with individual, family and youth providers attend and participate in a variety of community coalition and SPA wide meetings with Emergency Shelter, Transitional Housing, Permanent Housing and Rapid Rehousing providers. The purpose of the meetings is to assist providers with policy and programmatic collaborative efforts, distribute program information including program challenges and achievements

Policy and Programmatic Issues that will be addressed in the 2015-2016 program year:

- How can the CoC be more strategic in the utilization of permanent supportive housing and rapid rehousing resources, especially with the probability of continued federal funding cuts and pending sequestration impacts?
- How can providers assist the CoC to ensure the integration of their existing shelter and services resources with the Homeless Family Solutions System and the Coordinated Entry System.
- Are project recipients using all funding sources as efficiently as possible? If not, why and how can a proactive remedy be created and implemented?

On an annual basis LAHSA operates the Winter Shelter Program (WSP) which adds over 1500 beds of overnight emergency shelter beds. LAHSA is procuring new shelter providers for the 2015-16 program year through the 2015 Winter Shelter Program Request for Proposals (RFP). The WSP program is being redesigned through input to be gathered at focus groups from funding partners, providers and other community stakeholders. The goal of WSP redesign is to provide a more efficient shelter protection from inclement weather including flexibility in hours and days of operation to more effectively respond to severe weather conditions. In addition the WSP program will be integrated with the CES system for homeless individuals to identify high acuity chronically homeless persons who can be prioritized for permanent, supportive housing opportunities.

HELPING HOMELESS PERSONS MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING

Through regionally located Family Solutions Centers (FSC), the HFSS actively connects homeless families to landlords and other permanent housing opportunities, including affordable housing and permanent supportive housing, to shorten the family's length of homelessness and stabilize housing as rapidly as possible. The FSCs assist families to identify and apply for appropriate housing options and provide the financial assistance necessary to secure that housing. Shelter and FSC staff assist families identify local community-based resources which can be leveraged by the family in case future events threaten housing stability in an effort to ensure that formerly homeless families do not become homeless again. In addition to the services available through the HFSS, the System has relationships with mainstream resources such as the County Departments of Public Social Services, Children and Family Services, Mental Health, and Health Services to ensure that families are receiving the maximum level of benefits needed to maintain stable housing.

To augment the HFSS, homeless service providers offer on-site and/or direct connections to supportive services which are designed to assist homeless families increase income and life skills to assist them in maintaining stable, permanent housing for the long-term.

In 2014-2015 LAHSA worked with the United Way/Home for Good and other LA CoC stakeholders to expand the implementation of the new Coordinated Entry System (CES) for individuals. CES began in Skid Row as the Downtown Pathway Home Demonstration program in 2013 to accelerate and streamline the process for housing Skid Row's most vulnerable chronic homeless individuals and veterans.

The CES for individuals continues to prioritize permanent supportive housing for the chronically homeless and veterans. Beginning in July 2015 the CES pilot projects that were funded in the following diverse communities throughout including the San Fernando Valley, Gateway Cities,

South Los Angeles, South Bay, Pasadena, Hollywood, and West Los Angeles will begin their second full year of operations.

As previously noted, the new System will prioritize housing need and coordinate care through a uniform, culturally competent assessment based on the “Housing First” model. The multi-level team approach allows for lessons learned on the ground to be quickly reflected in technological improvements and policy alignment. It also ensures policies established through this effort support and streamline the work taking place at the client level.

As well as the LA CoC service and housing providers, the government, nonprofit and private agencies and organizations actively participating in this undertaking include:

- LAHSA
- Department of Mental Health
- Department of Health Services
- Housing Authority for the City of Los Angeles (HACLA)
- Housing Authority for the County of Los Angeles (HACOLA)
- Los Angeles County Council on Homelessness
- Los Angeles City Police Department (LAPD)
- Corporation for Supportive Housing
- United Way of Greater Greater LA
- Community Solutions
- The Hilton Foundation
- Rapid Results Institute
- Veterans Administration of Greater Los Angeles
- HUD
- U.S. Interagency Council on Homelessness (USICH)

In 2015-2016 LAHSA will continue to work with the Corporation for Supportive Housing and LA CoC youth providers to establish a CES for youth based on lessons learned with the HFSS and CES for individuals.

Currently CSH and the Los Angeles County Coalition to End Youth Homelessness are applying for a private foundation grant in order to fund a youth CES pilot project and staffing to support the implementation of the new system for homeless youth.

The greatest challenge the LA CoC faces in successfully implementing these systems change activities underway is the severe and persisting lack of affordable housing within Los Angeles City and County. In 2015-2016 LAHSA will work with the City and County, and other CoC partners to specifically address this issue.

HELPING LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS

As noted above, LAHSA works closely with the Los Angeles County Department of Children & Family Services (DCFS), Department of Health Services (DHS), Department of Mental Health (DMH), and the Los Angeles County Sheriff's Department who all have requirements stipulated by

State law or County regulations requiring effective discharge planning and specific transition plans to ensure that individuals and families are not discharged into homelessness.

Diversion to housing and services outside of the traditional homeless services system is an integral part of both the HFSS and CES. One of the first interventions is to determine if there are other housing options available to the household rather than accessing shelter through the homeless system. For example, family or friends that the client may be able to stay with while stabilizing their housing situation; which may be more beneficial for the household and simultaneously reserves homeless shelter resources for those with no other options.

For those households with low to moderate barriers to housing, rapid rehousing assistance in the form of move-in assistance and short term rental subsidies may be all that the household needs to regain and maintain their permanent housing. Implementation of standardized assessment that identifies the level of barriers to housing and targets the type of service intervention that best addresses those barriers will enable the LA CoC to reduce the amount of time that an individual or family is homeless and increase their ability to maintain their permanent housing.

The development of standardized systems of assessment and coordinated access to housing and services are also being built upon these principles of diverting homeless persons from involvement in the homeless shelter system whenever possible, prioritizing limited housing resources such as permanent supportive housing for those individuals most in need of this level of support, and rapid re-housing assistance for clients assessed as being able to regain and maintain their housing with short term assistance.

Chronic Homelessness

To assist communities in the challenging task of successfully targeting very limited resources, LAHSA will continue to partner with the United Way of Greater Los Angeles to end chronic and veteran homelessness in the Los Angeles CoC by 2016.

As outlined above this work includes facilitating SPA-wide meetings of service and housing providers to accurately determine the needs (and assess local capacity and gaps) of the chronically homeless as well as those of HUD's three other priority populations (veterans, families, youth). This outreach effort will also focus on incorporating leading best practices and is intended to protect the collective best interest of the Los Angeles CoC.

Utilizing a technical assistance grant from HUD, LAHSA will continue to work with Enterprise Community Partners, Corporation for Supportive Housing and HUD to increase the number of permanent supportive housing projects in the Los Angeles CoC – Pathways to Permanent Housing, as the project is called, has two phases. Phase One is focused on the transitional housing programs in the Los Angeles CoC that serve single adults and veterans. The goal is to target these programs first to align with the Federal Strategic Plan to End Homelessness and the Home for Good Plan in the LA CoC to end chronic and veteran homelessness within the next five years. Phase Two will focus on transitional housing programs in the Los Angeles CoC that serve families and transition age youth.

Chronic homelessness is a solvable problem. There are promising new programs and housing models that prove this to be true. Chronically homeless people are the highest users of costly public services such as emergency medical care, psychiatric treatment, shelters, and law enforcement. Nationally,

HUD has documented that the chronically homeless make up only 10% of the homeless population yet consume more than 50% of these resources. Thus strategically focusing on ending chronic homelessness is tremendously cost effective. By concentrating on the chronically homeless, we are also serving the County's most vulnerable populations, including people with mental health and/or substance abuse issues, veterans, seniors and former foster youth.

Discharge Coordination Policy

January 2005, the Los Angeles County Board of Supervisors adopted a policy of "zero tolerance" for discharging individuals from any County institution or facility or any County-sponsored program (where applicable) to homelessness. A working group led by the Chief Administrative Office and comprised of the County Departments of Children and Family Services (administering foster care), Health Services (DHS) (including Drug and Alcohol programs), Mental Health (DMH) and Sheriff's Department (administering the jail system) developed cross-Departmental Discharge Protocol Guidelines. In addition to standards shared by all Departments, the Departments also have individualized standards tailored to their own needs.

The table below shows the CoC discharge planning policy chart. The County's homeless prevention and discharge policies recommendations are included in **Appendix J**.

Table II.22					
CoC Discharge Planning Policy Chart					
Los Angeles CoC 2014 LAHSA Data					
Institution(s) or System(s)	None	Initial Discussion	Protocol in Development	Formal Protocol Finalized	Formal Protocol Implemented
Foster Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Health Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mental Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Corrections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Foster Care

California Welfare and Institutions Code §303 ensures that youth are not discharged into homelessness. At the time of a youth's emancipation, LA County Department of Children and Family Services' (DCFS) social worker assists in completing a transitional plan which includes securing housing, so that emancipation occurs properly pursuant to the Code. California law AB1331 also requires Counties to submit SSI benefit applications for foster youth before exiting from foster care. CoC resources include: transitional housing (TH), housing with supportive services, subsidized housing, living with friends/roommates, market and affordable housing. These programs are funded by the state, LA County Independent Living Program, Title IV-E Foster Care Funds. California law AB12 extends foster care from age 18 to 21. The law allows California to establish relative guardianship programs with federal funding, and created other new placement options: THP Plus Foster Care and Supervised Independent Living Placement.

The discharge process from public systems involves identifying family/friends where youth may live temporarily or permanently. Diversion at discharge is critical to ensure the CoC's limited resources are used for those with literally no other options. Title IV-E Foster Care Funds, City and County General Funds are used to meet shelter and service needs for those with no other options. Programs

include: Year Round Overnight Shelter with 836 beds for individuals and 15 units for families; Winter Shelter Program with 1491 overnight beds for individuals from 12/1 – 3/1; the Family Transitions Project (FTP) provides emergency shelter using hotel/motel vouchers and rapid CM for homeless families during the winter. The CoC's Independent Living program provides 175 beds of TH for TAY funded by the Chaffee Foster Care Independence Act; Lastly, DPSS Emergency Shelter Services program provides 84 slots of emergency shelter for homeless families funded by TANF and County General Funds.

The stakeholders and collaborating agencies responsible for ensuring that persons being discharged from foster care are not routinely discharged into homelessness include: LAHSA, LA County Department of Children and Family Services (DCFS), County Probation and the County Family and Children's Court.

Health Care

California law requires hospitals/hospital associations have protocols for homeless patients. Services include housing location, medical and support services. DHS requires clients exiting care receive the same. Social workers must develop plans to avoid discharge to homelessness. Housing options include nursing homes, family reunification, friends/roommates, PSH and affordable housing. LA Homeless Health Care provides training and resources to hospital social workers to improve discharge results. DHS' Access to Housing for Health requires the provision of case management and permanent housing to frequent hospital users with chronic conditions.

The stakeholders and collaborating agencies responsible for ensuring that persons being discharged from the health care system are not routinely discharged into homelessness include: LAHSA, LA County of Health Services (DHS), LA County Department of Mental Health (DMH), Local CoC Hospitals and their Associations.

Mental Health:

DMH has discharge procedures for Acute Care Hospitals, State Mental Hospitals/Institutions. Plans are tailored to meet individual needs and maximize local resources and include physical health care, mental health and substance abuse treatment, financial need, family involvement, access to services and housing. DMH links clients to community based mental health programs or full service partnerships to promote housing stability after discharge. Housing resources include independent living with rental assistance and/or moving assistance, family reunification, friends/roommates, permanent supportive housing (PSH), and nursing homes.

In 2004, California enacted the Mental Health Services Act (MHSA) – to date, DMH has allocated \$20.4 million in MHSA Innovation funds for 5 Integrated Mobile Health Teams to provide services to 500 homeless clients with mental illness to transition into and retain permanent supportive housing. The DMH MHSA Housing Program is creating 1,588 units of affordable housing, 746 units dedicated to homeless clients with severe mental illness.

The stakeholders and collaborating agencies responsible for ensuring that persons being discharged from the mental health system are not routinely discharged into homelessness include: LAHSA, LA County Department of Mental Health (DMH), LA County Departments of Public Social Services (DPSS), Health Services (DHS), local CoC Hospitals and their Associations.

Corrections¹

LA County Sheriff Department's Community Transition Unit (CTU) prepares prisoners for reintegration by coordinating with other county depts. And local service providers to link them to community housing, education, employment, health care, benefit assistance, social work and mental health services. CTU provides CM to assist homeless parolees/probationers transition to stability prior to and during release. DMH assists homeless inmates with mental illness transition into housing and provides case management to build independence. DPSS identifies individuals scheduled for release who are eligible for mainstream benefits and works with DHS to ensure inmates discharged to hospitals are also enrolled for benefits. The California Workforce Investment Board directs inmates to one stop employment centers and links them to housing assistance. Housing resources include: supportive housing, flexible funds for short term subsidies, group homes, family reunification, friends/roommates, market rate and affordable housing.

The stakeholders and collaborating agencies responsible for ensuring that persons being discharged from Corrections are not routinely discharged into homelessness include: LAHSA, County Sheriff and Probation, DMH, and DPSS. Per the State's prisoner realignment program, effective 10-1-11, LA County is receiving the highest percentage of returning prisoners in California. To prepare, the County enacted a policy expanding collaborative case management and discharge services with County Probation and CBOs. CTRC's Temporary Inmate Housing Program provides beds for inmates who do not qualify for alternative custody options.

OTHER SPECIAL NEEDS ACTIVITIES

The CDC will also undertake annual actions to address the needs of special needs populations who are not homeless. For the purpose of this plan, special needs populations include those in the following seven (7) categories:

1. Elderly and the frail elderly
2. Neglected or abused children
3. Persons with physical or sensory disabilities (including mobility impaired, blind, deaf, or chemically/environmentally sensitive)
4. Victims of domestic violence
5. Persons suffering from mental illness
6. Persons with disabilities related to substance abuse and chemical dependency
7. Emancipated foster youth

Non-homeless special needs populations also include those with HIV/AIDS.

J. REMOVING BARRIERS TO AFFORDABLE HOUSING (AP-75)

Barriers to affordable housing, combined with thin profit margins, explain why many developers choose not to build affordable housing. Such barriers also contribute to the reasons many property owners do not renew expiring rental subsidy contracts. Often, property owners instead choose to convert previously affordable units to market-rate sale or rental housing.

¹ The "corrections" category refers to local jails and state or federal prisons.

As the lead agency for housing and community development for the Urban County, the CDC is making a significant effort to identify housing problems and reshape its policies and programs to meet the community's needs in the coming years.

In the Consolidated Plan, the CDC identified three primary barriers to affordable housing:

- Current market conditions—such as increased land costs, high construction costs, construction liabilities, and lack of vacant and developable land—constrain the housing market and become barriers to affordable housing.
- Financing requirements, increasing interest rates, and lending discrimination make homeownership less attainable for low- and moderate-income households.
- Regulatory/policy measures (development fees, building codes, zoning, and the approval process) as well as environmental conditions (hillsides/slopes, fire hazards, flooding/mudflows, seismic hazards) create obstacles to developing affordable housing.

A central requirement of the *2014–2021 Los Angeles County General Plan's* Housing Element is that sufficient land, under the General Plan Land Use Policy Map, is allocated to accommodate the projected housing needs of the population. Through the Housing Element, the County can ensure that adequate affordable housing sites are identified and housing policies and programs are developed to address the County's projected affordable housing needs.

To address the barriers to affordable housing in FY Fiscal Year 2015–2016, the County will continue to implement the density bonus program and allow second units under certain circumstances to increase the supply of affordable housing for low and moderate households and senior citizens. In addition, the County will continue to reduce or exempt fees for affordable housing developers for minor modifications to conditional use permits or from payment of zoning and subdivision fees for their projects.

As mentioned above, the CDC has also established high priorities for fostering and maintaining affordable housing for the CDC's low- and moderate-income households. The four strategies developed by the County are: 1) expanding the supply of affordable rental and homeownership housing; 2) increase homeownership among low and moderate-income prospective homebuyers; and 3) preserve and improve the existing stock of affordable housing; and 4) ensure equal access to housing. To implement these strategies in Fiscal Year 2015–2016 and to support the County Housing Element, first-time homebuyer loans, housing rehabilitation, tenant-landlord counseling, fair housing, and the development of new affordable housing will be provided. In addition, the CDC will continue to provide infrastructure improvements to low- and moderate-income neighborhoods. Proposed housing and infrastructure activities to be undertaken during the Fiscal Year 2015–2016 program year are located in **Volume II** of the Annual Action Plan.

K. OTHER ACTIONS (AP-85)

Other actions the CDC will take in the following year are discussed in this section. The County, with CDC as the lead, also will be taking actions in the coming year to:

- **Address obstacles to meeting underserved needs,**
- **Reduce lead-based paint hazards,**
- **Reduce the number of poverty level families,**

- **Develop the institutional structure,**
- **Enhance coordination between public and private housing and social service agencies, and**
- **Conduct fair housing activities.**

ADDRESSING OBSTACLES TO MEETING UNDERSERVED NEEDS

The Consolidated Plan documents that close to half of Urban County households experienced one or more housing problems in the 2005–2009 ACS, including housing cost burden, overcrowding, and inadequate housing. This figure was higher for minority racial and ethnic households, and large families. This indicates that these groups represent some of the most underserved groups in the Urban County. In response, a significant amount of the County’s housing resources is directed towards the development, rehabilitation, and preservation of affordable housing for large families. The proposed housing activities to be undertaken during the Fiscal Year 2015–2016 program year are located in **Volume II** of this Plan.

The greatest challenge the LA CoC faces in successfully implementing the systems change activities (the Homeless Family Solutions System and Coordinated Entry Systems for individuals and youth) underway is the severe and persisting lack of affordable housing within Los Angeles County. In 2015–2016 LAHSA will work with the County and other CoC partners to specifically address this issue.

The shortage of affordable housing in Los Angeles presents unique and difficult challenges for the LA CoC, for example, on any given night in Los Angeles County, 76 percent of the Continuum’s homeless population is unsheltered exacerbating the demand for affordable housing and permanent supportive housing.

Another obstacle Los Angeles faces is the drastic reduction in funding for developing new permanent supportive housing due to the near exhaustion of the State Housing Bond Programs, the elimination of California redevelopment agencies, and Congressional reductions of funding for federal housing programs. Permanent supportive housing remains the most precious commodity in the Continuum and due to LA’s vast homeless population there is a need for alternatives to new developments. Targeting additional Housing Authorities to create and/or increase homeless set aside vouchers for the chronically homeless is a top priority for the 2015–2016 Program Year. The Homeless Family Solutions System and the Coordinated Entry System will also assist the LA CoC identify housing gaps and needs to create centralized waitlists for the neediest families and individuals.

In order for people to stay housed, supportive services are essential. As HUD CoC funding has prioritized housing, service providers have struggled to secure supportive services funding. The LA CoC is working to protect HUD funding for supportive service that are attached to temporary and permanent housing projects, and coordinating with the County’s CDBG and ESG funds to leverage funding for housing and supportive services. LAHSA is also aligning and connecting CoC and Consolidated Plan funded programs with other local resources such as United Way, Los Angeles County Department of Children & Family Services (DCFS), Department of Health Services (DHS), Department of Mental Health (DMH), Department of Public Social Services (DPSS) and First 5 LA to implement the HFSS and CES. LAHSA has realigned its CDBG and General Fund Shelter and Service programs to create more synergy between housing and services and systematize activities with HEARTH Act goals.

Currently, 68 percent of participants in CoC-funded programs receive mainstream benefits at program exit. Online applications and services provided through MyBenefits.com have made it easier for Los Angeles residents to obtain public benefits. The County Department of Health Services is also automatically enrolling General Relief clients into the Healthy Way Los Angeles Program so that they will be eligible for subsidized Health Care. As has been mentioned above the LA CoC is creating coordinated assessment systems for families, single adults and youth to help expedite connections to mainstream resources.

Lastly, the Consolidated Plan documents other underserved groups in the Urban County including the mentally ill homeless, and those homeless who are dually diagnosed with mental illness and substance abuse. The CoC strategy is intended to meet this challenge through coordinated efforts with the County Department of Mental Health and other homeless service agencies.

REDUCING LEAD-BASED PAINT HAZARDS

Since September 14, 2000, the CDC has implemented HUD Lead Based Paint Regulations (Title X), which requires federally funded rehabilitation projects to address lead hazards. Recently, the CDC procured, through a Request for Proposals, the services of Certified Lead Consultants to conduct testing on all CDC existing loan and grant housing rehabilitation programs. The CDC entered into agreements with six (6) certified Lead Consultants. As directed, the Lead Consultants reviewed over 200 homes for the presence of Lead-Based Paint during FY 2014–2015. Additionally, a Lead Abatement Program is offered to address hazardous materials including lead based paint, asbestos, mold, and other environmental hazards. This Program is also offered to first time homebuyers to assist in addressing lead based paint hazards at the close of escrow. The same Program will be implemented in FY 2015-2016.

Additional actions planned by the CDC to address lead-based paint hazards are explained in **Section IV** of the Consolidated Plan.

REDUCE THE NUMBER OF POVERTY LEVEL FAMILIES

Many factors contribute to poverty, including a low level of education, a lack of job skills, a depressed regional economy, as well as a shortage of affordable childcare that prevents single parents from joining the work force. The Consolidated Plan contains an Anti-Poverty Strategy that describes how the CDC's goals, programs, and policies for producing and preserving affordable housing and community development activities contribute to reducing the number of poverty level families.

The CDC supports the State's overall anti-poverty strategy of moving low-income people to self-sufficiency in part by funding activities with CDBG, HOME, and ESG. The Commission consults with many public, private, and nonprofit organizations to help ensure that its goals, programs, and policies for activities such as producing and preserving affordable housing are effectively coordinated to best reduce the number of poverty level families.

In Fiscal Year 2015–2016, the County will continue to support its job training programs and economic development activities to expand employment opportunities. In addition, the County will fund social service activities such as parenting classes, teen programs to avert involvement in illicit activities such as gangs and drug abuse, childcare programs, and education programs. These programs are aimed at preventing low- and moderate-income persons and families from falling into

poverty. These actions are described in further detail in the Anti-Poverty Strategy in **Section VIII** of the Consolidated Plan.

DEVELOPING THE INSTITUTIONAL STRUCTURE

State agencies, local governments, nonprofit organizations, businesses, and financial institutions, and other organizations help carry out numerous housing and community development-related policies and programs in the Urban County. The CDC values its partners and recognizes their vital contribution.

As lead agency for the Consolidated Plan, the CDC's focus on the institutional structure is a broad strategy of coordination, empowerment, and communication with the public, private, and nonprofit sectors. The CDC continues to foster greater cooperation and coordination of efforts with other local governmental agencies and has identified a variety of programs, services, and strategies suitable for the significant involvement of other County departments. Strengths and gaps regarding the institutional structure emerged from the focus groups, community meetings, and other research.

In the coming year, the CDC will continue to enhance the County's institutional structure by using cooperative strategies to fill gaps in the Urban County's housing and community development system, listed in the Strategic Plan of the Consolidated Plan. The CDC will also provide technical assistance and capacity building to agencies to increase their effectiveness in carrying out housing and community development activities.

In terms of homelessness, following the Federal Strategic Plan, Opening Doors, the LA CoC has prioritized three (3) goals: (1) ending chronic homelessness; (2) preventing and ending veteran homelessness; and (3) preventing and ending homelessness for families, youth, and children. As noted above, LAHSA requires all applicants for new CoC funding to allocate 100% of their units to the chronically homeless.

The LA CoC will take a community approach to increase coordination and collaboration among service providers and local mainstream agencies.

The CoC's most recent plan, Home for Good, was formally adopted in 2010. The CoC's strategy is continuing to evolve through development of place-based community plans aligned with the Federal Strategic Plan and Home for Good.

A total of ten (10) community plans will be developed and incorporated into the CoC's strategic efforts. (Note: Due to scale and scope of the LA CoC, SPA 4 has three (3) distinct community planning regions: Hollywood, Downtown, and East LA/Boyle Heights areas).

Over the next five years, LAHSA will work with each of the ten (10) communities to identify homeless needs and develop priorities that will result in improving system-wide coordination and program performance. Communities will be guided through an interactive and collaborative planning process that will result in homeless service plans that are reflective of each individual community's needs. This collection of plans will become the foundation of the CoC's next ten year plan.

LAHSA is also partner in the Veterans Affairs Supportive Housing (VASH) Workgroup to expand upon the collaboration initiated between CoC providers, PHAs and the VA developed through HPRP.

The group consists of veteran specific providers and CoC point of entry providers including access centers, drop-in centers, street outreach teams, representatives of the VASH program from the Greater LA VA Healthcare Center, and Los Angeles County Departments providing public services. The goal is to ensure homeless veterans are immediately identified when requesting services to determine right sized interventions to meet their needs and connect them to the comprehensive array of medical, social services and VASH vouchers available through the VA.

ENHANCING COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

The Consolidated Plan is based on collaborative processes and consultations to develop a unified vision for meeting housing and community development needs. Extensive outreach has been made to public and private agencies organizations and the general public to solicit input on housing, neighborhood revitalization, economic development, and homeless and human services needs.

The following actions between public and private housing and other agencies are anticipated for the coming year:

- Coordination of housing and community development activities with the Continuum of Care and welfare reform efforts.
- Referral coordination between the Department of Children and Family Services with CDBG and other locally funded agencies providing juvenile delinquency prevention programs and emancipated foster youth housing.
- Coordination of various neighborhood improvements and housing rehabilitation activities with code enforcement activities conducted by County Department of Regional Planning Building and Safety and other municipal agencies.
- Coordination of CDC rehabilitation activities to address health and safety violations with Federal Aviation Administration and Los Angeles World Airport funds to further improve housing through sound attenuation measures.

In terms of homelessness, the Homeless Family Solutions System and the Coordinated Entry System will carry out coordinated assessment and provide access to rental assistance, motel vouchers, and Section 8 vouchers based on housing barriers and needs. Both of these systems require LAHSA to develop and foster partnerships with private landlords, developers, and public housing and social service agencies. See AP-65 for complete outline of these programs.

As discussed in AP-65, in 2015-2016 LAHSA will continue to work with the Housing Authorities, specifically, the Housing Authority of the County of Los Angeles to implement the FSS and CES. This work includes developing and enhancing relationships with private landlords to place clients in affordable housing and so that they are comfortable knowing they can rely on LAHSA and LA CoC agencies if and/or when issues arise with clients.

LAHSA will also continue to work closely with the Los Angeles County Department of Children & Family Services (DCFS), Department of Health Services (DHS), Department of Mental Health (DMH), and First 5 LA to implement the FSS and CES.

Notwithstanding the negative impacts of sequestration on our programmatic work, the LA CoC is diligently working with City and County stakeholders to utilize and leverage ESG resources with mainstream benefits as well as City and County General Funds. For one example, we will be working with the above mentioned County departments in the City and County to evolve the CES for individuals and youth in the 2015-2016 Program Year. This will incorporate work on a transition in place demonstration project for youth emancipating from the dependency and/or delinquency systems with mental illness and multiple challenges that very often result in them falling through the cracks or being labeled as too difficult and/or service resistant.

With the help of housing and service providers the LA CoC has compiled a comprehensive inventory of outreach service providers, including subpopulations served, and developed a coordinated planning process for outreach services throughout the CoC. Better coordination of outreach services will improve geographic coverage and reduce duplication in engagement activities between outreach workers. LAHSA will also continue to host a biannual outreach summit where street outreach providers meet to discuss best practices, identify hot spots, and coordinate service provision. LAHSA's Emergency Response Team provides outreach, direct services and referrals to service providers for unsheltered homeless families in the LA CoC.

FAIR HOUSING ACTIVITIES

In FY Fiscal Year 2015–2016, the CDC will contract with a fair housing service provider to perform services to meet the goals set forth in the County's Fair Housing Strategy for 2013–2018, which appears in **Section IV** of the Consolidated Plan. The fair housing service provider will specifically perform fair housing services such as responding to housing discrimination complaints and inquiries from residents; conducting investigations regarding complaints; disseminating informational literature and announcements to landlords, managers, and real estate agents; and conducting educational seminars and trainings. Additionally, in support of the fair housing strategy, some participating cities will be using their CDBG funds to contract out for their own fair housing services provider for the performance of similar tasks and services.

The 2013–2018 Fair Housing Strategy was developed based on the impediments identified in the research conducted through the recently completed *2011 Analysis of Impediments to Fair Housing Choice* (AI) study.

L. PERFORMANCE EVALUATION SYSTEM

Los Angeles County's Consolidated Plan activities must meet one (1) of the three (3) national goals set by HUD for all but administrative activities. As the lead entity for the Consolidated Plan, the CDC is responsible for ensuring the Consolidated Plan meets these goals. The CDC must also ensure that its HUD-funded activities carried out under the Consolidated Plan meet its five-year priorities and strategies. The CDC will measure the effectiveness of its programs through multiple elements of the performance evaluation system.

The CDC helps ensure that Consolidated Plan activities meet these goals, strategies, and objectives through a measurement system that quantifies achievement. The results of the CDC's resource expenditures will be measured in terms that are quantifiable, measurable, and based on original goals.

The CDC uses four (4) elements to measure and evaluate its performance.

1. Five-Year Matrix

The foundation of this measurement system is the Five-Year Performance Measurement System Matrix in the Consolidated Plan, which quantifies and summarizes the CDC's five-year planned accomplishments in relation to the national performance measurement objectives, outcomes, and Los Angeles Urban County's five-year priorities and strategies. This matrix presents each housing and community development priority need and identifies the applicable HUD national goals for the Consolidated Plan.

Identified in the matrix are the following: the Los Angeles Urban County Priority Need and five-year strategy and Outcome/Objective statements. There are nine (9) possible outcome/objective statements. However, the Los Angeles Urban County uses the following seven (7) and link them to the national objective as discussed above under Outcomes:

- Accessibility for the purpose of creating suitable living environments
- Accessibility for the purpose of providing decent affordable housing
- Accessibility for the purpose of creating economic opportunities
- Affordability for the purpose of creating decent affordable housing
- Sustainability for the purpose of creating suitable living environments
- Sustainability for the purpose of providing decent affordable housing
- Sustainability for the purpose of creating economic opportunity

2. Annual Plan Tables

The second component of the CDC's performance measurement system is a table in each year's Action Plan that contains measurable short-term objectives planned for the coming year along with the planned activities, unit of accomplishment, and the number of expected accomplishments upon completion of activities.

3. IDIS

The measurement system's third component is the Integrated Disbursement and Information System (IDIS), a computer system that reports accomplishments and other information to HUD. During the program year, the CDC will enter its planned and actual accomplishments for each activity into IDIS. At the end of the program year, the CDC will run reports that summarize these accomplishments. The CDC will aggregate the actual number of accomplishments and enter them into the 2013–2018 Los Angeles Urban County Consolidated Plan for Housing and Community Development Priority Needs Five-Year Performance Measurement System Matrix. It will also update the accomplishment table published in the Annual Action Plan by entering actual units of accomplishment.

4. CAPER

The final component of CDC's performance measurement system is the CAPER. The CDC will publish these two tables in each year's CAPER to reflect its number of planned and actual accomplishments and how they relate to the long- and short-term objectives set in the Consolidated Plan and Annual Action Plan. Such updates will allow HUD, the CDC's partners, citizens and others to track the CDC's performance.

M. MONITORING (SP-80)

As the lead agency for the Consolidated Plan, CDC has the responsibility to ensure that the Urban County's CDBG, HOME, and ESG programs follow applicable laws and regulations. Therefore, the CDC continually hones its monitoring procedures. It views monitoring as an opportunity to provide ongoing technical assistance and support to help its grantees and participating cities reach project goals, achieve Consolidated Plan goals, and improve service.

PRINCIPLE OBJECTIVE

It is the principal objective of the CDC, as the grantee, to develop a standard approach to monitoring which ensures that federal funds received from HUD are used only for approved activities and that they are administered in accordance with all applicable statutory and regulatory requirements. This established monitoring approach provides an early indication of problems or potential problems in meeting applicable requirements. This approach also helps to prevent fraud, waste, and mismanagement. Finally, through an active process of agency interaction including instructional training, ongoing technical assistance, routine site visits, quarterly reporting, and annual monitoring, the CDC promotes efficient and effective grantee performance.

MONITORING TECHNIQUES

To achieve the stated objective, the CDC maintains a qualified professional monitoring staff, who conduct thorough financial and programmatic monitoring on an annual basis. This monitoring process incorporates a variety of monitoring techniques and tools into a coordinated effort, ensuring that all funded activities receive an appropriate level of review. Currently, the following five (5) types of monitoring techniques are incorporated into the CDC's comprehensive monitoring approach.

1. Individual Project Monitoring

This is the primary technique used for monitoring and reviewing funded activities implemented by the CDC and its subrecipients. Principally, in-house staff are assigned specific agencies or projects with the responsibility to conduct comprehensive annual reviews of either active or completed projects.

2. Team Monitoring

A supplementary technique used by the CDC allows staff the opportunity to schedule monitoring reviews in groups of two (2) or three (3) persons. The tool is effective for conducting in-depth financial and construction compliance reviews. These teams may comprise generalists and specialists including general program managers, accountants, and a construction contract compliance officer. Finally, this technique is utilized to provide ongoing training opportunities for new and inexperienced monitoring staff.

3. In-House Monitoring

This approach provides greater flexibility for the CDC, and allows for some projects to be reviewed through an in-house process. It allows agencies to bring project documentation into the CDC for

review. The technique is used only for very simple projects and in the course of providing technical assistance.

4. Desktop Monitoring

This fourth monitoring technique is used on a routine basis and provides staff with another tool for examining ongoing project activities. Through this review process, agencies are required to submit quarterly reports that identify ongoing activities. CDC staff then analyze and assess this information and make decisions regarding the need for additional technical assistance or future on-site visits. Desktop reviews include an analysis of an agency's accomplishments to date and their rate of expenditures. This review is documented in the CDC's project files, and serves as a source of information for the final comprehensive review of program performance.

5. Comprehensive Technical Assistance Visits

Comprehensive Technical Assistance (CTA) visits assist agencies with ongoing projects. If an agency is encountering project implementation problems, CDC staff will visit the agency and conduct a comprehensive review of programmatic and financial records. CDC staff also conducts mid-year technical assistance visits for all community based non-profit organizations administering CDBG-funded programs.

Based on a review of the records and an examination of the program, technical assistance is provided and a follow-up letter may be sent to the agency. The issues addressed during the CTA visit are maintained in the CDC's project files and the information is used as reference material during future monitoring visits.

IN-PROGRESS MONITORING PROTOCOL

The CDC has enhanced its approach to conducting programmatic compliance monitoring of CDBG-funded activities through the In-Progress Monitoring (IPM) protocol, a proactive strategy that implements the following methods:

- Individual meetings with each sub-recipient city during the planning phase for their new year, to discuss their prior year performance, discuss their plans for new CDBG-funded activities, and provide clarification on any new regulation or policy.
- Desktop monitoring, including review and analysis of information reported by sub-recipients through the CDBG system, supplemented with the sampling of records that support funding of eligible activities.
- Annual field visits to provide tailored technical assistance, review the sub-recipient's recordkeeping system, interview beneficiaries, discuss any client complaints, and review any additional relevant records that cannot be submitted electronically (e.g. voluminous or large documents or confidential client information).
- Timely communication on deficiencies found and required corrective actions, with necessary follow-up.
- An annual report card that summarizes the sub-recipient's performance, including their overall program administration, individual project implementation, and praise for any best business practices.

Through this approach, CDBG-funded activities are reviewed during the year funded, instead of after project closeout, and continuous monitoring enables timely identification of deficiencies, provision of tailored technical assistance to address the noted deficiency, implementation of corrective actions, and mitigation and/or prevention of questioned or disallowed costs.

MONITORING STRATEGY

The CDC's monitoring plan establishes some general criteria against which funded activities can be evaluated to determine both the necessity for and the appropriate level of review. This approach is based on both past monitoring experience and a "risk analysis" approach. Overall, this approach focuses primarily on reviewing completed projects; however, it also incorporates two (2) levels of review for ongoing or active projects: the desktop monitoring review and the on-site monitoring review, which is used depending on the determined need.

Based on the monitoring tools available and the general assumptions made and described in the following section, the CDC's monitoring staff work to develop an annual monitoring schedule that determines the level of review necessary. Staff then use the appropriate monitoring tools available and ensure that all funded activities receive a professional monitoring to ensure compliance with all CDC and HUD requirements.

Monitoring needs are different for each type of agency or program receiving CDC funding. Using the approaches described above, the following general assumptions and monitoring procedures occur for programs administered by cities, county departments, community-based organizations, and CDC divisions:

PARTICIPATING CITIES

Participating cities, most of which have been involved in the CDBG Program since its inception, are thoroughly acquainted with the program and generally have the most experienced staff. They generally fund continuing activities that change little from year to year and, if costs are questioned, have access to other funding sources that can be utilized to readily repay disbursed funds.

Based on these facts, cities represent the lowest risk potential as it relates to monitoring findings or disallowed costs. For these reasons, it has been determined that some monitoring emphasis can be shifted away to other areas where the potential for problems is higher. To accomplish this, the CDC has determined that ongoing city projects, those activities that are funded annually, can be reviewed every other year, should the following specific conditions exist:

- Either minor or no programmatic or financial findings were identified and resolved during the last review,
- The scope of the activity has not substantially changed,
- There have been no recent staff changes within the program that could jeopardize project integrity, and
- A review of previous program operations indicates a good expenditure and drawdown record with no glaring project/program design deficiencies.

COUNTY DEPARTMENTS

A majority of Los Angeles County Department funded activities are one-time capital improvement projects or continuing activities that change little from year to year. Some specific ongoing public service activities, such as youth programs operated by the County Sheriff's Department, are candidates for in-house monitoring. Depending on their size and scope, other County projects primarily receive individual or group monitoring visits.

COMMUNITY-BASED ORGANIZATIONS

Community-Based Organizations (CBOs) are funded for a wide variety of CDBG- and ESG-eligible activities, especially for public services. However, their experience and training in implementing these activities in compliance with applicable statutory and regulatory requirements vary widely.

In addition, some projects are one-time CDC efforts while others are ongoing activities. Based on this diversity, the CDC has determined that some of these projects can represent the highest potential for risk, while others represent a very low risk. Therefore, completed projects are candidates for the full range of monitoring tools, from intensive individual reviews to limited reviews conducted within the context of the in-house monitoring approach. Monitoring of CBOs has been augmented by mid-year technical assistance visits that are provided to every CBO in an effort to enhance programmatic compliance. Further, ongoing CBO projects receive annual on-site monitoring visits.

CDC DIVISIONS

Through its internal divisions, the CDC implements a diverse range of projects that include both ongoing and one-time activities. The CDC also maintains experienced staff to implement these efforts. However, just as outside agency projects are assessed and the appropriate monitoring strategies used, the CDC also conducts the same analysis to determine the level of monitoring necessary for its internal divisions.

The CDC's administrative CDBG Division conducts this analysis and monitoring. The CDBG Division maintains a separate and independent relationship from the other internal divisions. Drawing from all available monitoring tools, the CDBG Division closely monitors completed and ongoing projects implemented by the CDC's other divisions.

HOME-ASSISTED ACTIVITIES

As a condition of receiving HOME funds, recipients agree to maintain all HOME-assisted units as affordable housing and in compliance with Housing Quality Standards (HQSs). A site visit is made to each development and multifamily rehabilitation project in order to conduct mandatory tenant file reviews and physical inspections. The greater of 10 units or 10 percent of the total development units are inspected and tenant files reviewed. All sampling is performed randomly. Tenant file reviews consist of evaluating documentation, verifying rent amounts, conducting income calculations, and reviewing leases. On-site inspections are performed in accordance with HQSs.

All deficiencies encountered are referred to the property management company and owner for corrective action. A recommended plan of action is also made available to the property management

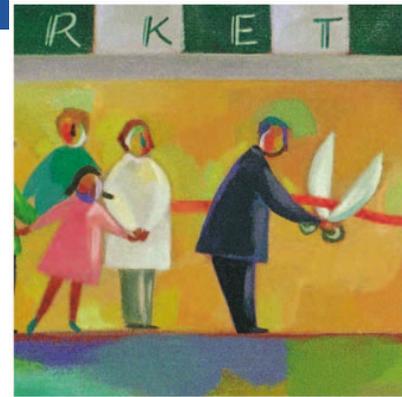
company and owner. Additional site visits are made at a later date to ensure all deficiencies have been addressed.

Additionally, first time homeowner units are monitored. Annually, each homeowner is sent a letter requesting verification that the home continues to be their primary residence and that they maintain the property. Title reviews are completed on a sampling of the units monitored and random curbside visits are also made to ensure the sites are being maintained.

CONCLUSION

Based on the monitoring tools available and the general assumptions made above, the CDC's monitoring staff work to develop an annual monitoring schedule that decides the level of review necessary. Staff then uses the proper monitoring tools available and ensures that all funded activities receive a professional monitoring to ensure compliance with all CDC and HUD needs.

Section III: CDBG Narratives



Introduction

New CDBG Funds for Program Year 2015

III. CDBG NARRATIVES (AP-90)

A. INTRODUCTION

Los Angeles County is an entitlement recipient for HUD's Community Development Block Grant (CDBG) program. It receives CDBG funds annually that it can use for a variety of housing and community development projects. The Community Development Commission (CDC) of Los Angeles County administers the CDBG program for the County.

AVAILABLE FUNDS

Total CDBG funds available in 2015–2016 are \$32,308,018, comprising \$21,619,939 in new allocation, \$2,600,000 in program income, \$7,997,982 in prior year's funds, \$229,244 in funds allocated to the City of Cerritos, and \$860,853 funds allocated to the City of Torrance.

The City of Cerritos and City of Torrance are voluntary joint applicants with the County of Los Angeles for Urban County funding. In the past, the City of Cerritos has exchanged its funding with another jurisdiction participating in the Urban County program and, as a result, has not used its funds.

B. ELIGIBLE ACTIVITIES

CDBG funds will be used for a variety of housing and community development activities that will benefit low- and moderate-income persons. The activities described in the listing of proposed projects, located in **Volume II** of this Annual Action Plan, account for all CDBG funds.

ELIGIBLE ACTIVITIES

The CDBG program can fund a variety of community development activities, including the following:

- CDBG administration
- Planning
- Infrastructure (i.e. water and sewer lines, storm drain systems, road improvements, and curb gutters).
- Housing rehabilitation
- Down payment or closing costs
- Assistance in the prevention of homelessness
- Temporary housing
- Public services (i.e. youth and elderly services, and services for persons with disabilities or are affected by HIV/AIDS).
- Fair housing
- Employment training
- County Business loan Program
- Commercial rehabilitation

- Extension of infrastructure to businesses
- Demolition and clearance
- Neighborhood clean-up
- Elimination of lead-based paint

PROGRAM INCOME

The projected amount of 2015–2016 CDBG program income is \$2,600,000. All funds will be reprogrammed to 2015–2016 County activities. The County does not have any urban renewal projects. Therefore, no surplus funds will be generated from urban renewal settlements.

It is not known at this time whether any grant funds must be returned to the line of credit because the County financial records are not closed until 90 days after the end of the fiscal year, which for FY 2015–2016 is September 30, 2016. Returned grant funds are not expected. However, if there are returned grant funds, this Action Plan will be revised to reflect the new use of the returned funds.

FLOAT-FUNDED ACTIVITIES

The County's Float Loan Program provides short-term, interest-only financing for projects that promote economic, community and housing development in Los Angeles County. County Float Loan Program proceeds may be used for equipment/machinery, property acquisition, construction or renovation, tenant improvements, working capital and infrastructure. The County Float Loan Program may provide financing for eligible County projects, such as infrastructure improvements. The County Float Loan Program is available to private and nonprofit entities, jurisdictions, and government agencies located in Los Angeles County. Project activities must meet the program eligibility requirements of the CDBG program [24 CFR 570.301].

Loan amounts range from \$1 million to \$5 million, depending on the availability of funds in the County's line of credit. Interest rates for the County Float Loan Program will be priced according to the requirements of the project and prevailing market conditions. In general, the rate will be below prime. In lieu of an interest charge, a one percent per annum administrative fee will be charged when funds are used by a County agency or department. The term for County Float Loan Program financing is two years and six months. An extension of a repayment period, for an additional two years and six months, shall be considered a new activity, and will be implemented subject to the requirements that apply to a new activity.

For private and nonprofit entities, jurisdictions and government agencies, the County Float Loan Program requires an AA-rated, direct pay, irrevocable, callable on demand Letter of Credit. Financing for County departments may be secured by an irrevocable pledge by the County of Los Angeles, as authorized by the Board of Supervisors, to transfer general local government funds in the full amount of the financing, including interest or administrative fees, within 30 days of call.

All financing made through the County Float Loan Program is subject to final approval by the Board of Supervisors/Commission of Los Angeles County. Currently, there are no float-funded activities.

SECTION 108 ACTIVITIES AND ACCOMPLISHMENTS

The Section 108 Loan Guarantee Program involves a Federal guarantee on local debt allowed under Section 108 of the Housing and Community Development Act of 1974, as amended. This section of the Act allows public entities such as the County to issue promissory notes through HUD to raise money for eligible large-scale community and economic development activities. HUD guarantees these notes, which are sold on the private market in return for a grantee's pledge of its future CDBG funds and other security for the purpose of debt repayment. This program is another funding source that is available to Participating Cities and County unincorporated areas to meet community development objectives throughout the Los Angeles Urban County.

It is important to note that the Section 108 Loan Guarantee Program is part of the CDBG program and is governed by the same set of Federal regulations. In the past, Section 108 funds have been used for a variety of projects including: the development of commercial retail, and office space; industrial development; roads, bridges, and sewers; and the construction of public facilities.

The CDC currently administers a total of \$14,356,000 of Section 108 authority through two programs: the Countywide Section 108 Program (approximately \$12,756,000); and the Empowerment Zone Section 108 Program (approximately \$1,600,000).

In addition, any other "stand alone" Section 108 loan applications considered outside of these two programs are managed under the same loan application process.

Countywide Section 108 Loan Program

The Countywide Section 108 Loan Program currently has a \$12,756,000 loan guarantee balance that has been pre-authorized for drawdown by HUD. It has been established as a loan pool under a generic application, and since it has been approved and pre-authorized for drawdown, it will allow us to make loans in a shorter amount of time by not having to follow the conventional Section 108 loan application process that is outlined in the federal regulations. As a companion to the \$12,756,000 in Section 108 loan guarantees, the County also received \$1,000,000 in Economic Development Initiative (EDI) Grant funds to reduce the risk, such as through a loan-loss reserve, associated with making loans with the Section 108 proceeds.

Empowerment Zone Section 108 Program

The County's \$3,200,000 Empowerment Zone Loan Program comprises approximately \$1,600,000 in Economic Development Initiative (EDI) Grant funds, and approximately \$1,600,000 in Section 108 loan guarantees approved by HUD for use in the Los Angeles County Empowerment Zone. Activities assisted under this program must benefit the Empowerment Zone, defined as the following five Census tracts: 5352, 5353, 5354, 5406, and 5407. Currently, there is no Empowerment Zone Section 108 loan activity.

Section 108 loan funds in the amount of \$1.6 million with a matching EDI grant fund of \$1.6 million will be used to pay for construction costs of a public library located on the corner of 118th Street and Wilmington in the unincorporated Willowbrook area. The proposed 8,000 square foot library will be situated on the first floor of the mixed-use affordable senior housing development to provide easy access to all library patrons and remain visible to the community. The proposed library will offer its

traditional program and it will incorporate various job training services through partnerships formed with the County of Los Angeles Public Library (Library). The Library will partner with the Los Angeles County Department of Community and Senior Services, and the Los Angeles County Workforce Investment Board to offer employment and training services through The Los Angeles County America's Job Center of California (AJCC) program serving adults and youth at the Willowbrook Library as a remote access site. The Library is located within the Empowerment Zone designated census tract 5407. The proposed Library service area for consists of the following census tracts: 5406, 5407, 5408, 5413, 5414, and 5415. The Library service area contains approximately 67.07% low and moderate income persons.

The Library is eligible under 570.703(I), Acquisition, construction, reconstruction, rehabilitation, or installation of public facilities and will meet the National Objective of 570.208(a)(1)(i) Area Benefit Activities; the service area contains 67.07 % low-and moderate-income persons.

Repayment of Section 108 Funds using CDBG Funds

HUD provides loan funds requested by CDC under interim financing and then establishes permanent financing after a public offering is held. Interest only payments are made quarterly for loans funded from the interim funding facility. For loans established under the permanent financing mechanism, an interest only payment is made by February 1st and an interest plus principal payment is made by August 1st. Table III.1 shows the total amount of Section 108 funding allocated and repayments due during 2015–2016.

Table III.1				
Section 108 Loan Repayments				
Los Angeles Urban County				
2015–2016				
Loan Recipient	Total Loan Amount	Type of Loan	Funding Mechanism	Total Loan Repayment
City of Bell Gardens	\$5,000,000	Countywide	Permanent	\$568,987.70
City of Commerce	\$10,000,000	Stand Alone	Permanent	\$869,967.00
Unincorporated West Altadena	\$2,300,000	Countywide	Permanent	\$192,236.40
County of Los Angeles La Alameda Project	\$8,020,000	Empowerment Zone	Permanent	\$715,222.00
County of Los Angeles South Health Center	\$8,367,000	Empowerment Zone	Permanent	\$937,900.35
County of Los Angeles Florence Parking Lot	\$850,000	Empowerment Zone	Interim	\$86,700.00
Total	\$34,537,000			\$3,371,013.45 estimated payments

ELIMINATING SLUM AND BLIGHTING CONDITIONS

Effective May 24, 2006, the HUD updated the CDBG regulations specific to the “Slum or Blight” national objective criteria. These changes required that for area designation, at least 25 percent of properties throughout the project area be determined blighted. Further, the revisions require that the slum or blighted designated areas be re-determined every 10 years. In compliance with the updated regulations, the following jurisdictions have designated slim/blight areas (SBAs) for eligible activities to eliminate identified conditions of blight:

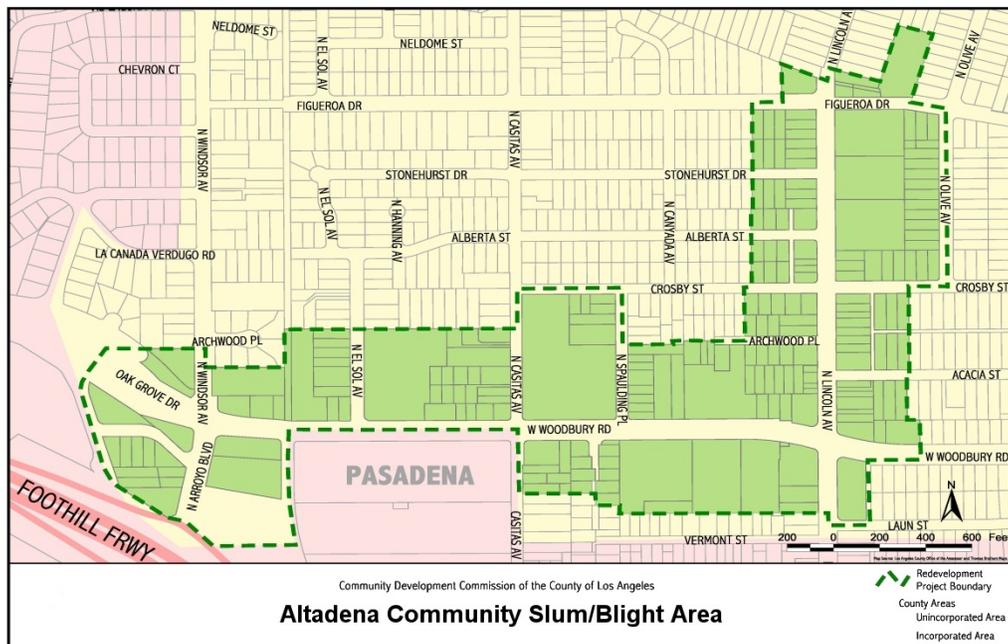
1. **West Altadena Community Redevelopment Area**
2. **La Mirada Merged Redevelopment Project Area**
3. **Whiteside Redevelopment Area**
4. **East San Gabriel Commercial Development Project Area**
5. **Lawndale Slum/Blight Area**
6. **Slauson-Overhill Slum/Blight Area**

Details of these areas are discussed on the following pages.

1. West Altadena Slum Blight Area

Operating Agency: CDC, Economic and Housing Development Division
Project Area: West Altadena Slum Blight Area
Slum/Blight Area Approval Date (Re-designation): July 2007
Slum/Blight Area Expiration Date (10-year Duration): July 2017

The West Altadena Community Slum/Blight Area is centered on three major transportation corridors in the Altadena community – Woodbury Road, Lincoln Avenue and Windsor Avenue. The project area is generally bounded by: Figueroa to the north; Olive Avenue to the east; Vermont Street to the south; and Yucca Lane to the west.



The SBA consists of 18 blocks containing 221 parcels. The determination of blighting conditions was reached based on a parcel-by-parcel evaluation of the area examining factors such as the condition of driveways, fencing, paint, landscaping, roof, railings, landscaping and other deteriorating exterior conditions. Of the 221 parcels surveyed, 111 (50 percent) exhibited physical characteristics of slum or blight.

Specific strategies have been proposed to fund infrastructure improvements and promote economic reinvestment in the area. Through a series of carefully planned and phased improvements, the goal is to improve the visual aesthetics of the corridor, promote economic growth in and around the project area, and ultimately alleviate the area’s identified blighting conditions.

2. La Mirada Foster Park Neighborhood Slum/Blight Area

Operating Agency:	City of La Mirada
Project Area:	Foster Park Neighborhood Slum/Blight Area
Slum/Blight Area Approval Date:	January 27, 2014
Slum/Blight Area Expiration Date (10-year Duration):	January 27, 2024

The City of La Mirada renewed its efforts to improve the Foster Park neighborhood through the amended extension of its slum/blight area (*formally entitled the La Mirada Merged Redevelopment Project Area*). Over the last ten years, the City has used CDBG funding to make improvements in the area, but there is still a need for the rehabilitation of residential properties and the investment in public infrastructure improvements. The new Foster Park Neighborhood Slum/Blight Area is primarily a single-family residential community of over 1,300 residential units and 1,092 parcels totaling approximately 230 acres. The area is located along the western border of the City, adjacent to the City of Santa Fe Springs. The project area is generally bounded by the Imperial Highway (SR-90) on the north, Valley View Avenue on the east, the back property line of the residential properties generally fronting Bora Drive and Plume Drive on the south, and Marquardt Avenue on the west.



In 2012, the City conducted a parcel-by-parcel survey and a blight analysis of the neighborhood area. The results indicated that over half (50.9%) of the parcels in the area had poorly maintained buildings including cracks in walls, excessive peeling paint, windows needing repair, and deteriorated or sagging roofs or garages with flat or low-pitched roofs. The City's analysis indicated that flat roofs are an obsolete design resulting in poor drainage, leaks and eventual dry rot of roofing material. Almost half (47.3%) of the parcels in the area had garages built with flat roofs.

The City's survey of the area's infrastructure also indicated issues such as poor or inadequate storm drainage systems, the need to reconstruct or resurface roadways, deteriorated curbs, gutters, and driveway aprons, as well as the need to install sidewalks and curb ramps where they were missing. According to the survey, 445 residential parcels or 40.8 percent of the parcels lacked sidewalks. Some neighborhood blocks also lack ADA-compliant curb ramps, required to accommodate residents with disabilities.

To eliminate and abate the blighted housing conditions, the City will continue to implement their Home Improvement Program. The program is designed to assist low- to moderate-income home owners with the correction of code violations and the repair of deteriorated or substandard housing conditions. The program utilizes financing vehicles such as emergency grants and a low interest deferred loans.

The City will also continue to maintain its Code Enforcement program providing on-going enforcement of the City's local municipal codes pertaining to building and zoning violations. The City's Code Enforcement Officer will work with residents and business owners to eliminate blight and improve the appearance and safety of the community by investigating code violation issues. Through this focused enforcement effort, the City seeks to address the declining conditions identified in the Slum/Blight area.

The City's Public Works Department will implement a multi-year capital improvement program to significantly upgrade the area's infrastructure. The capital improvement projects planned will include the resurfacing of streets, installation of sidewalks and ADA-compliant curb ramps, removal and replacement of curbs and gutters, and the installation or repair of storm drains.

3. Whiteside Slum/Blight Area

Operating Agency: CDC, Economic and Housing Development Division
Project Area: Whiteside Slum/Blight Area
Slum/Blight Area Approval Date: July 2009
Slum/Blight Area Expiration Date (10-year Duration): July 2019

The Whiteside Slum/Blight Area consists of approximately 171 acres and is located within a portion of the City Terrace area of unincorporated East Los Angeles. The area is generally bounded by the City of Los Angeles communities of Boyle Heights on the west and Lincoln Heights on the north, the City of Monterey Park on the east and unincorporated County territory to the south. The street boundaries include Indiana Street to the west, Valley Boulevard to the north, Eastern Avenue to the east and the 10 Freeway to the south. Major streets that traverse the Survey Area include Herbert Avenue, Medford Street, Fowler Street, and Whiteside Street.



Industrial land uses represent the largest portion of the Survey Area acreage at 61 percent. Residential land uses, both single- and multi-family, represent seven percent of the acreage and commercial retail and office uses represent six percent of the acreage. The remaining acreage is represented by vacant land at three percent, public land uses at two percent and public rights-of-way at 21 percent.

Physical deterioration of buildings can be seen in 171 of the 292 buildings in the Project Area; meaning 59 percent of the buildings were identified as being physically deteriorated. In addition, of the 294 parcels in the Project area, 270 are assessed property taxes. At the time of the study, 70 percent of the parcels remained stagnant with respect to assessed property value, only increasing between zero percent and two percent annually. Eight percent of the parcels showed a decrease in

assessed valuation and only 22 percent increased by more than two percent annually. During the same time frame, property assessments in the County as a whole increased by an average of eight percent per year.

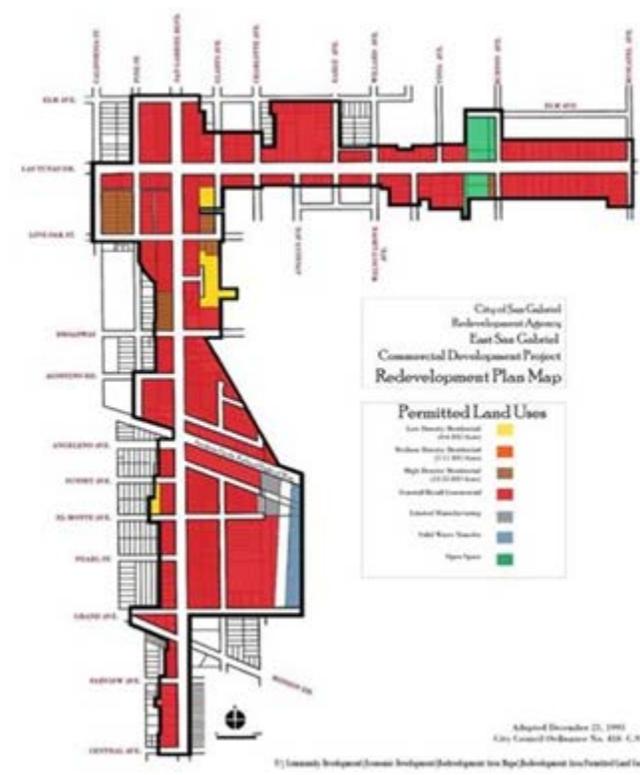
The specific strategies proposed to improve and alleviate the slum/blight conditions in the area include land acquisition and assembly, targeted business recruitment, infrastructure improvements and providing sound development.

4. East San Gabriel Commercial Development Project Area

Operating Agency: City of San Gabriel
Project Area: East San Gabriel Commercial Development Project Area
Slum/Blight Area Approval Date (Designation): June 25, 2010
Slum/Blight Area Expiration Date (10-year Duration): June 25, 2020

The CDBG SBA encompasses the East San Gabriel Commercial Development Project Area, the city’s only redevelopment project. It incorporates two commercial corridors along San Gabriel Boulevard between Central Avenue on the south and East Elm Avenue on the north (1 mile), and along Las Tunas Drive between California Street on the west and North Muscatel Avenue on the east (1.7 miles) to the city limits. The area also encompasses other smaller streets and contiguous streets off of the major arterials. On the eastside of the area and adjacent to the commercial corridors is an unincorporated area of Los Angeles County.

It encompasses approximately 143.75 acres and consists of 453 parcels and represents 5.5% of the total city acreage.



The primary goals of the SBA are to: eliminate blighting conditions by providing needed public improvements; mitigate the effects of building deterioration, age and obsolescence; correct problems of impaired investments due to depreciated or stagnant property values.

5. Lawndale Slum/Blight Area

Operating Agency:	City of Lawndale
Project Area:	Lawndale SBA: Project Area 1
Slum/Blight Area Approval Date (Designation):	November 9, 2010
Slum/Blight Area Expiration Date (10-year Duration):	November 9, 2020

SBA 1 is located approximately between 145th Street and Marine Avenue, and between Burin Avenue eastward to approximately the midpoint between Hawthorne Boulevard and Larch Avenue. While SBA 1 comprises both residential and commercial properties, the vast majority of the deficiencies are situated on the commercially zoned sites. This area contains 70 parcels, with 22 parcels containing blighting conditions.



Many of the commercial properties are older structures with varying levels of maintenance. Most commercial properties lack the required on-site parking for the conducting of business. Many properties are dated in appearance, which when combined with deferred maintenance and poorly performed repairs, serves to detract from the appearance of the area. Signage is mixed, and in many instances not professionally prepared or installed, old or poorly maintained.

Additionally, there are a number of vacant facilities within the proposed Area 1. As a major arterial, the boarded up and vacant structures deter from the desired appearance of the city's major commercial corridor. In order to address these conditions, the City would like to perform CDBG

funded façade renovations, address signage programs, or assist in providing some form of economic assistance to facilitate the occupancy of vacant commercial properties.

6. Slauson-Overhill Slum Blight Area

Operating Agency:	CDC
Project Area:	Slauson-Overhill SBA
Slum/Blight Area Approval Date (Designation):	July 1 2012
Slum/Blight Area Expiration Date (10-year Duration):	July 1 2022

The Slauson-Overhill SBA Project incorporates the commercial corridor of Slauson Avenue and is bounded between La Brea Avenue on the west and Angeles Vista Boulevard on the east for about ½ mile along Slauson Avenue. Although it encompasses other smaller streets and contiguous streets off of the major arterial of Slauson Avenue (Mansfield Avenue to the south, Heatherdale Drive to the north), the main theme and central focal point of the area is between the major streets of Slauson Avenue and Overhill Drive (hence the name Slauson-Overhill SBA).



The primary concern in the area was property on the north side of Slauson Avenue between Angeles Vista Boulevard and Overhill Drive. This property had once been an active center for the community with a major supermarket and drug store and related small stores. The location is a prominent one on the crest of a hill and has become an eye sore with a relatively low-activity public storage facility in the former supermarket building as an anchor use that does not adequately draw customers to the small stores. This lack of a community center exists for several blocks, thus the survey area extends along Slauson Avenue from Angeles Vista Boulevard to South La Brea Avenue on the west.

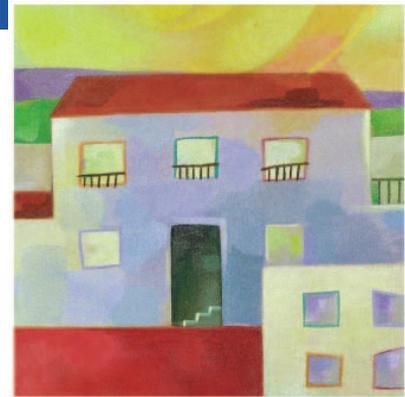
Federal regulations require that for an area to be deemed blighted, at least 25 percent of the properties throughout the area must experience one or more blighting conditions. The parcels deemed physically blighted are shown in the map. Thirteen (13) properties, or 38.2 percent of the properties in the survey area, are deemed blighted.

The project area was selected because of visible signs of economic and physical decline along this once-prominent commercial corridor. The Slauson/Overhill SBA project will assist in addressing

several slum and blight issues in the area by funding infrastructure improvements, promoting economic reinvestment and improve the overall appearance of existing buildings and streets. To reduce or eliminate these blighting conditions, the Community Development Commission (Commission) will use CDBG funds to:

1. Provide financial assistance to businesses to encourage a better mix of uses and a more active use of the area by local residents.
2. Provide improvements to pedestrian amenities along Slauson Avenue to create a safer, more inviting and walkable street.
3. Provide façade improvements to existing commercial buildings to correct code violations and attract customer

Section IV: HOME Narratives



New HOME Funds for 2015-2016 Program Year
Resale/Recapture Provisions
Affirmative Marketing Policies

IV. HOME NARRATIVES (AP-90)

A. INTRODUCTION

Los Angeles County is an Urban County-participating jurisdiction for HUD's HOME Investment Partnerships (HOME) Program. It receives an annual formula allocation of HOME funds that can be used to promote affordable housing in the County through activities such as homeowner rehabilitation, homebuyer activities, rental housing development, and tenant-based rental assistance. CDC administers the HOME Program for the County in unincorporated areas and in 47 participating cities.

HOME activities have specific requirements such as the 25 percent match with non-federal funds for HOME dollars allocated to projects. Eligible activities include homebuyer assistance and rehabilitation of owner occupied properties. Homebuyer programs are structured for acquisition, acquisition and rehabilitation, and development of affordable homes. Rental housing is assisted through the development of new projects, as well as rehabilitation and/or acquisition of existing rental housing units.

In some cases, HOME funds used to finance the development of affordable rental housing may be used in conjunction with other funding sources including, but not limited to, HUD's HEARTH Act programs described in Section II.I. In cases where HOME funds were used in permanent supportive housing or special needs rental units, specific project leasing and tenant selection plans may be approved to utilize a Coordinated Entry or Coordinated methodology in accordance with HUD guidelines.

AVAILABLE FUNDS

The new program year (2015–2016) will begin on July 1, 2015. The 2015–2016 new HOME allocation totals \$5,991,660.

Federal Investment Criteria

Federal regulations require CDC to apply the following criteria to HOME funds:

- Beneficiary incomes must not exceed 80 percent of area median income (AMI), adjusted for household size. CDC policy targets 20% of the units for renter households earning at or below 50 percent of AMI.
- Up to 10 percent of the grant can be spent on administration and planning.
- At least 15 percent is set-aside annually for projects by eligible Community Housing Development Organizations (CHDOs).

B. ELIGIBLE ACTIVITIES

The following eligible activities will be implemented with HOME funds in 2015–2016:

- HOME Administration
- Development of Rental and For-Sale Housing
- Direct Homeownership Assistance
- Multi-Family Rental Acquisition and Rehabilitation, Including Refinancing and Debt Reduction

Please see **Volume II** of this Annual Action Plan for specific details regarding these activities.

ELIGIBLE USES OF CHDO FUNDS

- Acquisition and/or rehabilitation of rental housing
- Development of affordable rental housing
- Acquisition and/or rehabilitation/new construction of homebuyer properties
- Direct financial assistance to purchasers of HOME-assisted housing sponsored or developed by a CHDO with HOME funds
- Project related expenses

C. ADDITIONAL INFORMATION ON USE OF HOME FUNDS (AP-90)

OTHER FORMS OF INVESTMENT

CDC does not use other forms of investment. CDC does not operate the Tenant-Based Rental Assistance (TBRA) program.

HOMEBUYER PROGRAMS

The HOME loans will be used in combination with all of CDC's homeownership programs. CDC currently uses HOME funds to facilitate the purchase of existing and newly constructed housing by issuing HOME loans to eligible homebuyers. CDC also offers a variety of homeownership programs that assist a broad range of income groups throughout the County. HOME loans will be available to applicants of these programs who meet HOME eligibility requirements, namely, household income does not exceed 80 percent of AMI and the home is located in one of the 47 participating cities or the unincorporated areas.

CDC requires all homeownership applicants to participate in homebuyer education programs that cover all aspects of owning a home, with emphasis on post-purchase education addressing foreclosure prevention, predatory lending, and loss mitigation. All recipients of HOME funds will be required to attend these programs in order to ensure their suitability to undertake and maintain homeownership.

CDC implements an active marketing program to promote and solicit applicants for the various homeownership programs. As part of continued marketing efforts, the availability of HOME loans

will be included in information that is disseminated throughout the County. The marketing will be expanded to include residents and tenants of mobile home parks, public housing, as well as families assisted by public housing agencies. Special efforts will be made to coordinate with the Housing Authority of the County of Los Angeles (HACOLA) self-sufficiency programs for public housing residents and Section 8 recipients who are ready to transition from public assistance to homeownership.

RECAPTURE PROVISIONS FOR HOMEBUYER ACTIVITIES

CDC provides second trust deed financing to homebuyers through its Homeownership programs. Payments of principal and interest are deferred unless the property is sold or transferred. CDC conducts ongoing compliance monitoring in order to ensure that homebuyers maintain the housing as their principal residence during the affordability period.

CDC will recapture HOME funds from the net proceeds of the sale of the property, if the property is sold or otherwise transferred during the affordability period. Recaptured funds are utilized for eligible activities under the HOME program. CDC shares equity with the borrower and recaptures a portion of any home appreciation at the time of sale. CDC appreciation share is based upon the affordability period: 55 years for newly constructed units that also receive former redevelopment funds and 20 years for all other properties, regardless of the amount of HOME investment.

When the net proceeds are sufficient to repay both CDC's HOME investment and the homeowner's investment in the home, CDC will recapture a share of the net proceeds that is proportionate to the amount provided by the homeowner and CDC for the original purchase reduced in accordance with the length of time the owner held the property.

CDC will recapture the full HOME investment unless the net proceeds are insufficient to repay both the Note and the Borrower's investment in the Property. In such cases, the Borrower shall receive the full amount of Borrower's investment and the balance of the net proceeds shall be paid to CDC. Net Proceeds is defined as the sale price minus loan repayments and closing costs. Homeowner investment includes down payment, payments to the principal balance, and cost to the homeowner of eligible improvements made to the property after purchase. In the event of foreclosure, CDC will attempt to recoup its HOME investment to the extent that there are proceeds available.

RECAPTURE PROVISIONS THAT ENSURE AFFORDABILITY

CDC enforces affordability restrictions by imposing deed restrictions and covenants. CDC conducts ongoing compliance monitoring in order to ensure that homebuyers maintain the housing as their principal residence during the affordability period. CDC also utilizes written agreements that specify the recapture provisions to be used at the time of sale and the actions taken should the affordability period not be met. HOME funds garnered from recapture are used to assist other homebuyers.

If affordability periods are not met for homeownership projects, CDC has guidelines in place for recapturing the loan. CDC will use 2015–2016 HOME funds to support a first-time homebuyer program, and will impose recapture requirements for affordability periods that are not met. HOME funds garnered from recapture are used to assist other homebuyers.

CDC may use criteria, including first-time homebuyer qualifications and terms of affordability, which are more restrictive than the minimums prescribed by HOME Program regulations.

Affordability Periods

The HOME program sets affordability periods for the affordable housing that it assists. These periods are based on whether the project is new construction or existing housing. The County must control the sale/resale of any homebuyer property through either resale or recapture provisions as set forth in §24 CFR 92.254. Table IV.1 shows these periods.

Table IV.1	
Affordability Periods	
Los Angeles Urban County 2015–2016	
Type of Assistance	Affordability Period
HOME Loans	20 Years
Newly constructed	55 Years

FINANCING

CDC will loan HOME funds for debt reduction or permanent financing in order to facilitate development of new affordable units in acquisition and rehabilitation projects or to ensure continuing or increased affordability. The cost of rehabilitation must be at least one-half the cost of the proposed existing debt reduction (this requirement may be appropriately modified at the discretion of the Executive Director or his designee).

HOME funds will not be used to refinance multifamily loans made or insured by any Federal program (including HOME) and will be limited to projects in the unincorporated areas of the County. A review of property management practices must demonstrate that disinvestment in the property has not occurred, that the long term needs of the project can be met and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.

AFFIRMATIVE MARKETING POLICY AND PROCEDURES

CDC's policy is to disseminate information to the public regarding fair housing laws and its own guidelines for participation in the HOME Program. In accordance with federal regulations (24 CFR 92.351), the CDC adopted an affirmative marketing policy and procedures. The CDC is committed to equal opportunity in housing choices in the local housing market without discrimination based on race, color, religion, sex, and national origin.

CDC is also committed to affirmative marketing, which is implemented in the HOME Program through a specific set of steps that the CDC and participating groups follow.

Informing Affected Parties

CDC will inform the public, potential tenants, potential homebuyers, and property owners about Federal fair housing laws and the affirmative marketing policy using the following items:

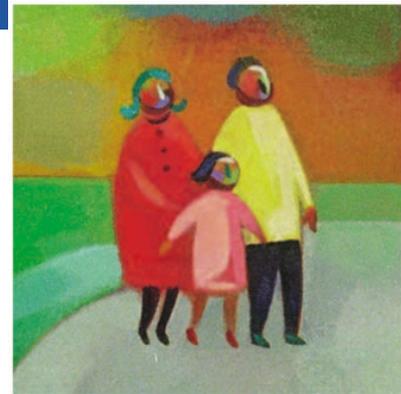
- Equal Housing Opportunity logotype or slogan in press releases, news advisories, solicitations for owners and in all written communications
- Special news releases in local neighborhood and ethnic newspapers and public service announcements in the local electronic media
- Meetings to inform owners regarding program participants

CDC has established procedures to ensure that owners of rental housing developments assisted by the HOME Program solicit applications from persons in the housing market area who are not likely to apply for the housing without special outreach. The owners will solicit applications through such locations as community-based organizations, places of worship, employment centers, fair housing groups, or housing counseling agencies.

MONITORING AND EVALUATION

CDC has established monitoring procedures to assure that each owner of rental housing adheres to the established requirements and practices in order to carry out the affirmative marketing procedure. The effectiveness of CDC's affirmative marketing actions will be evaluated annually and CDC will take corrective actions if it finds that property owners fail to carry out required procedures. CDC will inform owners of the affirmative marketing requirements and ways to improve current procedures. Owners who fail to meet the requirements or to make suggested improvements will be disqualified from future participation in the HOME Program.

Section V: ESG Narratives



V. ESG NARRATIVES (AP-90)

A. INTRODUCTION

The Los Angeles Homeless Services Authority (LAHSA) is an independent unit of local government (a Joint Powers Authority) created by the City and County of Los Angeles. LAHSA was created to provide leadership, advocacy, planning, and management of program funding within the Los Angeles Continuum of Care (LA CoC). LAHSA is governed by a ten-member Board of Commissioners, five of whom are appointed by the Mayor and confirmed by City Council, and one by each of the five County Supervisors. Per §578.7 of the HEARTH Act, the LA CoC is in the process of revising and updating its governance structure and accompanying policies and procedures where appropriate.

As a lead entity administering homeless funds, LAHSA is responsible for the planning process for the LA CoC. The LA CoC comprises the County of Los Angeles except for the cities of Pasadena, Glendale, and Long Beach which have their own CoCs. The LAHA Commission sets funding priorities and policy for homeless programs administered by LAHSA.

AVAILABLE FUNDS

The new program year (2015–2016) will begin on July 1, 2015. Total ESG funds available in 2015–2016 are \$1,879,396, a 6.4% increase over plan year 2014-2015.

Table V.1 estimates the amounts and percentages of ESG funds to be allocated to activities. The following are preliminary allocation to eligible activities. Final allocation recommendations will need to be presented to LAHSA Commission for approval.

Eligible Activity	Amount	Percent
Street Outreach	\$102,770	5.47%
Emergency Shelter	\$1,180,658	62.82%
Homelessness Prevention	\$0	0%
Rapid Re-Housing	\$338,526	18.01%
HMIS	\$116,487	6.20%
Administration	\$140,955	7.5%
Total	\$1,879,396	100.0%

HUD requires that the grantee provide a 100 percent match for ESG funding. Funds provided through County General Funds to LAHSA will provide 100 percent of the match requirement for the ESG funds.

B. USE OF ESG FUNDS

LAHSA proposes to use the 2015–2016 ESG allocation to meet the objectives of the Stewart B. McKinney Homeless Assistance Act as amended by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) and the homeless needs, goals, and objectives identified in the Consolidated Plan.

The ESG program ensures that homeless persons have access not only to safe and sanitary shelter but also to supportive services and other kinds of assistance needed to improve their situations. The program also intends to reduce homelessness through the funding of rapid rehousing and diversion. For the first time in twenty years, the Emergency Shelter Grants program was streamlined and reconfigured by the HEARTH Act. Now named the Emergency Solutions Grants program (ESG), the intent of the Act is to build upon the existing Emergency Shelter Grants program while placing more emphasis on homelessness rapid re-housing and prevention activities by expanding eligible activities, such as housing relocation and stabilization services and short -term rental assistance to prevent people from becoming homeless and/or assist them to move quickly from homelessness into permanent housing. HUD has also prioritized the importance of aligning ESG with other HUD programs (CDBG, HOME, and the Housing Choice Voucher programs).

The HEARTH Act also consolidated the three separate homeless assistance programs (Supportive Housing Program, Shelter Plus Care, and Moderate Rehabilitation/Single Room Occupancy) administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, now called the Continuum of Care Program (CoC).

PROPOSED USE OF ESG FUNDS

Given the shortage of funds for emergency shelter and services and in response to extensive Countywide public participation in planning, the highest priority for the use of ESG is to strengthen and enlarge the network and referral systems to emergency beds and services in order to address the needs of chronically homeless individuals and families, while placing increasing emphasis on homelessness prevention and rapid re-housing activities.

Six (6) programs are proposed to be funded with ESG funds to meet this priority:

1. **Crisis Housing and Services Program**
2. **Winter Shelter Program**
3. **Day Shelter and Service Center**
4. **Emergency Response Team**
5. **Homeless Family Solutions System**
6. **Homeless Management Information System (HMIS)**

1. *Crisis Housing and Services Program*

LAHSA released a new Request for Proposals (RFP) for this program for the 2015-16 program year with newly awarded programs to begin serving participants on July 1, 2015. The programs that will be funded under this component will provide short term crisis housing and services that are

integrated with the Coordinated Entry System (CES) for homeless individuals and the coordinated assessment/access system that is being developed for homeless transition age youth and unaccompanied minor youth. Crisis housing provides safe, temporary housing and services free of charge which help homeless individuals and families to stabilize and gain access to the supportive services and financial assistance they need through the Homeless Family Solutions System (HFSS) or CES to obtain permanent housing. The length of stay in crisis housing is designed to be flexible to meet the needs of clients and can range from 2 weeks up to 90 days. On a case-by-case basis, clients may remain for a period longer than ninety days if they require a longer period to accomplish a specific goal

LAHSA selects subrecipients through a competitive Request for Proposals (RFP) process. Through these programs, the agencies provide a range of services including supportive services, short and medium term crisis housing for homeless individuals and families.

2. Winter Shelter Program

LAHSA has administered the Winter Shelter Program (WSP) since 1994. The program is funded by the City and County of Los Angeles with the support of the California National Guard providing shelter sites at armories. The 2014-2015 Program Year consisted of a total of 1521 beds at 21 sites throughout the City and County of Los Angeles, providing emergency shelter to over 7,000 homeless individuals. The WSP offer emergency shelter, two meals a day, case management, and other supportive services to the most service-resistant persons experiencing homelessness during the cold and wet weather months in Los Angeles County. Many of these clients do not typically access shelters and would be left to endure life threatening situations in the winter, if the WSP did not provide food warmth and other services. In order to mitigate the effects of reduced funding, programs opened with staggered start dates to provide maximum coverage County-wide. Each 2014-2015 WSP program operated for a 91-day period from November 2014 to March 2015. LAHSA will administer the WSP for the 2015-2016 Program Year

3. Day Shelter & Services Center

LAHSA released a new Request for Proposals (RFP) for this program for the 2015-16 program year with newly awarded programs to begin serving participants on July 1, 2015. Day Shelter & Services Centers are the entry points for many homeless people in the CoC funded system of services and housing. Newly awarded programs under this RFP component must utilize the CoC adopted standardized assessment tool for individuals and families and must act as a physical access point to the CES Lead Agency or the HFSS Family Solutions Center in their Service Planning Area (SPA) and immediately link homeless individuals and families with the appropriate system. The Day Shelter & Services Centers are designed to be one-stop full service centers that provide for the emergency needs of food, clothing, showers, hygiene supplies, transportation, mail and message service, case management, money management and employment assistance, benefits advocacy and access to storage, crisis housing and permanent housing. Each client's eligibility for services is assessed and documented in accordance with ESG regulations and enrollment and service provision is tracked the HMIS system. Once these basic needs are met, the day shelters in conjunction with the regional CES Lead Agency or HFSS-FSC will provide a range of supportive services and long term case management in order to focus on gaining residential, emotional, and income stability through assistance obtaining shelter, transitional and permanent housing, employment, and medical/health and/or substance abuse counseling. In addition to the array of services available, clients may remain

at the Day Shelter & Services Center during all the hours that the center is open. The measurable outcomes are:

- (1) 65% of the total number of participants will exit the program into emergency shelter, transitional housing or permanent housing programs, and
- (2) 35% of participants will be linked to services addressing their specific conditions.

4. *Emergency Response Team*

LAHSA utilizes its Homeless Services Department's Emergency Response Team (ERT) as one strategy to outreach and access the needs of homeless individuals and families. The ERT is comprised of nine (9) outreach workers who perform street outreach throughout the County of Los Angeles and respond to requests for assistance from citizens, local businesses, neighborhood groups and legislative offices to homeless persons residing on the streets. ERT team members work to build trusting relationships with homeless persons living on the streets and in encampments, perform assessments for homeless persons in the field, and link them to shelter and supportive services that are appropriate to meet their needs.

The ERT works in collaboration with Los Angeles County Departments of Mental Health, Public Social Services, Public Health, Adult Protective Services and Health Services and local service providers as part of a Multi-Disciplinary Team approach to divert persons living on the streets to health, wellbeing and other resources. The Multi-Disciplinary (Interagency) Team targets the chronically homeless, living in locations with extensive encampments concentrated over specific locations which may pose health risks to the community.

5. *Homeless Family Solutions Centers*

The Homeless Family Solution System (HFSS) provides coordinated resources to regionally based and community driven systems for families. The providers of these much needed services use standardized assessments and coordinated housing and service plans to streamline service deliveries and minimize barriers to obtaining and maintaining permanent housing with a final goal of reducing the length of homelessness experienced by families in Los Angeles County. Family Solutions Centers (FSCs) are the primary point of access to the Homeless Family Solutions System. Families are screened and targeted towards right-sized housing interventions in a standardized and coordinated manner.

In June of 2014, the LAHSA Commission approved funding for 13 agencies and 211 LA County to carry out HFSS activities. 211 LA County assists families not currently receiving homeless services connect to the most geographically relevant Family Solutions Center. Each FSC utilizes the same standardized assessment to determine a family's housing need and helps to connect the family to the most appropriate housing option. Crisis housing providers, inclusive of those funded under the HFSS RFP and other community based crisis housing providers, provide short-term shelter to families during the housing search process.

Families with no place to stay are prioritized for entry into crisis housing. ESG will fund rapid re-housing activities with the goal of reducing length of stay in crisis housing and providing housing retention services to clients once they are placed in permanent housing. ESG-funded activities will include assessment of clients, assigning the most appropriate services and/or services intervention,

support and advisory services such as housing search assistance, mediation, transportation, and referrals to long-term housing programs and other mainstream resources. The program also provides financial assistance for security deposits, moving expenses, utility deposit and payment in arrears, and short-term rental assistance.

Through ESG and other leveraged resources including Temporary Aid for Needy Families (TANF) it is anticipated that this system will assist almost homeless families secure permanent housing throughout the 2015-2016 Program Year. The entire system is coordinated and monitored by LAHSA's Family System Integration Manager who works with providers to prioritize families, monitor rapid exits to permanent housing and coordinate non-ESG leveraged funding (Section 8 vouchers, First 5 LA funds, LA County Homelessness Prevention Initiative Funds, Department of Public Social Services CalWORKS Welfare-to-Work funds).

6. Homeless Management Information System (HMIS)

The Homeless Management Information System (HMIS) is mandated by HUD to provide information about the demographics, needs, and program outcomes of a jurisdiction's homeless population. Per the HEARTH Act, expenditures for HMIS are allowable. Budgeted activities support the mandatory participation of all ESG recipients. HMIS responsibilities include general system oversight and agency training on ESG data element requirements, as well as data quality support and data reporting for the program providers and the CoC. These resources allow the County and LAHSA to comply with the HEARTH Act regulatory obligation to enter data for all ESG-funded recipients into HMIS and that the above-mentioned recordkeeping and evaluation requirements are met.

C. WRITTEN STANDARDS FOR PROVISION OF ESG ASSISTANCE

1. Standardized policies and procedures for evaluating individuals' and families eligibility for assistance under ESG.
 - LAHSA is testing a common screening tool to provide "right-sized" intervention (including the types of services needed, amount of services, and a recommended length of time a participant can receive services) to each household in the Family Solutions System. City and County-funded FSCs will have an MSW and Housing Stabilization experts to ensure the appropriate ESG funded intervention for each client in the program, whether diversion or entry into shelter system followed by rapid re-housing.
2. Standardized policies and procedures for coordination among emergency shelter providers, essential service providers, homeless prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.
 - 211 LA County serves as an initial access point for families. When a family discloses they are homeless or are imminently at-risk of homelessness, 211 LA County transfers the caller directly to the FSC for screening. Families are diverted to other resources such as family and friends whenever possible. Families who are literally homeless are assisted with securing crisis housing and meet with an FSC case manager to develop an appropriately-sized housing and services plan.

- Department of Public Social Services has allocated ten (10) Homeless Case Managers to assess all families in the program for CalWORKS eligibility, assist with resolving sanctions, and coordinate appointments for clients for other DPSS offices/divisions. The Department of Mental Health and the Department of Public Health also have outstationed staff at each FSC to assist in connecting families to any needed mental health or substance use supportive services needed to help the family stabilize in permanent housing.
 - City of Glendale and Pasadena will coordinate referrals and help families move back into original communities.
 - The program will also coordinate referrals with the Supportive Services for Veteran Families (SSVF) program.
 - ESG activities will leverage case management/housing stabilization funding and services through County-funded FSC sites. FSC sites will work with/train crisis housing programs in the region to educate them on rapid re-housing to help reduce lengths of stay and target the appropriate populations. Site staff will work closely with other County-funded housing and services programs (each site will have a joint MOU with other programs in the region that provide housing and services).
3. Standardized policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.
- FSCs complete a standardized assessment which includes a housing scoring tool that assists in the development of the family's housing plan; and is designed to measure the severity of housing barriers each individual family faces.
 - Rapid Re-Housing clients must meet HUD's Category 1 Literally Homeless or Category 4 Fleeing or attempting to flee domestic violence definitions. Clients must be at or below 30% AMI and be able to maintain housing once the assistance period ends.
 - Prevention clients must meet HUD's Category 2 definition for immediately at-risk of homelessness. Clients must be at or below 30% AMI. Assistance for homelessness prevention is currently limited to housing stability assistance which includes housing stability case management, housing search and placement, and landlord mediation assistance. It does not include financial assistance.
4. Established standards for determining the share of rent and utilities costs that each program recipient must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.
- The Family Solutions System's assistance is based on providing "the least amount of assistance for the least amount of time while providing enough initial support to ensure families are able to maintain their housing.
 - Families or individuals placed into housing may receive security deposit equivalent to two (2) months rent, move-in assistance and short-term rental assistance (families may be eligible to receive up to 6 months of rental assistance with service providers utilizing a step-down approach to issuing rental assistance to ensure families are able to pay the full amount of rent at the end of the assistance period.

5. Established standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.
 - The Family Solutions System is designed on a “progressive engagement” model, intended to provide as little support as needed to divert or re-house households quickly and reserve resources as much as possible for other households, while allowing for the option of increased assistance if needed.
 - The Short-term assistance period is designed to ensure households will be in a position to retain their housing after the assistance period ends.
 - Families must score in the low to low-moderate barrier range on the housing scoring tool to be eligible for rapid re-housing assistance.
6. Established standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance.
 - Providers will utilize the standardize assessment and housing scoring tool to help determine the level of assistance necessary to stabilize the family’s housing crisis. Generally, families scoring in the low to low-moderate barrier range will be provided with 3-9 months of housing stabilization case management. Families scoring higher will be referred to interim housing which provide longer-term stays so that the family will be able to address barriers which impact their housing stability.
 - Families qualifying under the prevention component of the FSS are eligible for housing stabilization case management only.
 - Families who qualify under the rapid re-housing component will be eligible for security deposits (not to exceed the equivalent of two (2) month’s rent); rental assistance not to exceed six (6) months; utility deposits, arrearages, and ongoing payments; rental application fees; moving assistance; and crisis housing in the form of motel vouchers not to exceed thirty (30) days.
 - Families whom the FSC cannot assist due the level of their barriers to housing or due to insufficient resources at the FSC will work with other community-based providers to ensure that the family’s housing needs are met.

D. PROJECT SELECTION, FUNDING ALLOCATION, AND MAKING SUB-AWARDS

PROJECT SELECTION

Funds are distributed to agencies using a competitive bid process. Agencies interested in obtaining funds are asked to submit Core Documents and a Proposal Application prior to the proposal submission deadline.

In response to a Request for Proposals (RFP) announcement by LAHSA, agencies may submit a proposal for the program(s) specified. All proposals submitted by the deadline will be submitted for a Threshold Review by LAHSA staff. During this phase, projects are assessed for completeness and eligibility. Projects that meet the Threshold criteria as outlined in the RFP are recommended to move on to Quality Review. LAHSA staff present the recommended list to the LAHSA Programs and Evaluation Committee for approval. A Quality Review panel, comprised of identified community experts in the field of homeless services, reviews and scores proposals submitted based on the scoring criteria in the RFP. LAHSA staff present the finalized list to the LAHSA Board of Commissioners, based on recommendations made by the Quality Review Panel. LAHSA staff facilitates this process. The majority of RFP's for LAHSA programs are released on a three-year cycle. The CoC Program has an annual RFP cycle.

In some instances, local governmental discretionary funds may be required to be spent in a specific manner in a particular geographic region. In such cases, the funds do not go through a competitive bid process. Rather, the funder may identify a specific service to be provided, as well as an agency to provide the service. In such cases, LAHSA facilitates the process by requesting the identified agency successfully complete a project application and submit the required Core Documents. Once approved, the project will move to the contract execution phase and the agency is able to provide the requested services upon execution.

In emergency situations, such as a natural disaster or an emergency agency closure, it is necessary to deviate from the standard RFP protocol and secure a service provider that can meet the immediate needs of the community. In such an event, initial consideration will be given to those agencies that have been assessed as "low risk" as determined by the Fiscal and Programmatic Risk Assessment score from LAHSA's Monitoring and Compliance Department. Additional consideration will be given based on population served, program design, geographic location, and years of experience.

LAHSA's Policy and Procedures Manual does allow "sole source" contracting when the following conditions exist:

1. The item or services required is only available from a single source or is copyrighted or legally owned by the source.
2. The item, supply or professional services required is so specialized or unique so as to make identification of appropriate competitive bidders extremely difficult or impossible to find.
3. The procurement represents the augmentation of current services provided by specific vendor and utilization of another source would be impractical and inefficient to the process or deliverable.
4. The needs of LAHSA are urgent and a formal Request for Bid (RFB) or RFP process would create significant hardship or jeopardy to LAHSA;
5. An emergency exists that seriously threatens the public health, welfare, or safety of staff or clients or immediately endangers property.

Review Criteria

The Proposal Evaluation Process is conducted in two (2) phases.

Phase 1: All proposals received by the submission deadline are submitted for a Threshold Review by LAHSA staff. Proposals that meet all Threshold Requirements, as outlined in the RFP, are recommended to move on to Quality Review and are submitted for the approval of the Programs &

Evaluations Committee and posted to the LAHSA website. Proposals that do not meet threshold requirements do not move to the Quality Review phase.

Phase 2: Proposals recommended for Quality Review are evaluated by a panel of experts. Proposals are scored independently based on the criteria outlined in the Quality Review section of the RFP. Proposals must receive an aggregate score of 75 points or more to be recommended for funding. Final Funding Recommendations are made based on the amount of funding available and the amount of proposals that score above the 75 point funding line. Quality Review results and final funding recommendations are posted on the LAHSA website and presented to the LAHSA Commission for approval.

MAKING SUB-AWARDS

LAHSA subcontracts procured funds to agencies using the competitive bid process described above.

RFP's issued by LAHSA detail programming and funding source requirements. The application, appeal, scoring, and award processes are also outlined in the RFP.

Funding Priorities

Priority is placed on funding programs with a housing emphasis and connected to the CoC coordinated entry and centralized intake systems. Funding is particularly focused on rapid re-housing activities, crisis housing activities, homelessness diversion efforts, and strengthening the prioritization and referral systems that connect homeless individuals, families and youth to permanent housing and crisis housing services. To increase the effectiveness of limited resources, LAHSA will work with funded programs to closely evaluate each program and ensure the appropriate amount of support in order to maximize the number of people and households assisted.

To ensure that the County's funding priorities align with national goals established in the Federal Strategic Plan to Prevent and End Homelessness and the HEARTH Act as well as meet the needs of the LA CoC, LAHSA has adopted Funding Principles that include recommendations from the LA CoC Coordinating Council (elected leadership of Homeless Coalitions representing each of the Continuum's eight Service Planning Areas). These Funding Principles have been approved for Continuum use by the LAHSA Board of Commissioners. LAHSA is committed to funding LA CoC programs whose performance closely meets or exceeds the highest performance standards outlined below:

- Programs with a housing emphasis; requested service dollars do not exceed 20% of the funding request;
- Programs that target chronically homeless individuals, veterans, families and youth;
- Programs that fully utilize the Homeless Management Information System (HMIS), the LA CoC system of record; or are committed to fully utilizing HMIS;
- Programs that are outcomes-driven with performance standards that meet or exceed HUD requirements;
- Promote fair-share funding distribution to solve local community homelessness;
- Programs that demonstrate community and continuum integration that is part of a "system of care;"
- Programs that are cost effective and reflect a local best practices cost per bed or unit;

- Programs that house people from the community in which the facilities are located; and

Programs that demonstrate the ability to be fully operational within a reasonable amount of time. Program Design

LAHSA evaluates proposals for a comprehensive program design that outlines a clear approach to addressing the permanent housing and service needs of the homeless population it intends to serve. Funded proposals must demonstrate an understanding of program requirements and there must be a clear link between services and the target population's advancement towards housing placement and stability. Proposals are evaluated on originality, the strength of the implementation plan, long term sustainability, potential for impact on the proposed region, and demonstrated commitment to evidence based practices utilized in the development of the proposal.

The housing and services provided must directly relate to HUD goals that promote permanent housing placement, residential stability and increased income in order to prepare homeless persons to live more independently. LAHSA evaluates the use of supportive services, staffing and supervision plans to assist the population it proposes to serve in achieving these goals. LAHSA evaluates the appropriateness of the facility for serving the proposed population in relation to the number of participants sheltered and served as well as the location of the facility in relationship to community amenities.

Past Performance

The proposer's past performance under other LAHSA funded contracts and previous federal and local awards **are** taken into consideration during both Threshold and Quality Review. LAHSA evaluates the proposed projects based on the proposer's ability to meet performance outcomes. Programs that demonstrate the ability to fully utilize the resources available in past grants and who meet or exceed performance outcomes achieve higher scores than programs that do not. Proposers agree that the LA CoC HMIS System, or a comparable HUD approved system of record, is the primary source of verification of performance and outcome data for programs funded by HUD.

Proposer Experience and Capacity

LAHSA will evaluate the capacity of the proposer, collaborators, partners, and key subcontractors to implement and administer the proposed project while adhering to ESG regulations and serving eligible populations. Both the fiscal and programmatic capabilities of the proposer will be considered, as well as the proposer's demonstrated capacity to enter into a large government contract. Beyond the length of time providing service to homeless populations in general, LAHSA will look at the proposer's experience working directly with the targeted population and its experience directly related to carrying out the proposed project.

Program Budget/Cost Efficiency/Financial Stability

Each program must submit a proposed budget that covers the grant term. Budgets are assessed for feasibility, cost-effectiveness, and reasonableness. LAHSA also evaluates the degree to which requested ESG funds are leveraged with other sources of funds in the delivery of overall program services. LAHSA evaluates cost effectiveness by comparing the amount requested to the number of minimum households served and/or the level of services provided. LAHSA utilizes its Monitoring

and Compliance Unit's Programmatic Risk Assessment to measure fiscal stability. If no risk assessment has been performed, the Core Documents will be used to assess fiscal stability.

Continuum of Care Integration

LAHSA evaluates proposed projects on consistency with funder objectives, integration with the Consolidated Plan of the proposer's jurisdiction. Proposals are evaluated on the potential of impact on the proposed region, how the proposed project fits into and meets the unmet need in the CoC, as well as the extent to which the proposed project is integrated and coordinated with other service and housing providers within the region. This evaluation includes an assessment of linkages with other components in the continuum, including coordinated assessment and intake efforts, within the proposer's agency or with other agencies within the CoC.

Programs must be integrated with the local Coordinated Entry System (CES) for Individuals, the Homeless Families Solutions System (HFSS) or the coordinated entry planning efforts for youth to ensure effective engagement of the targeted population. Organizations need to demonstrate active participation in local homeless coalitions.

Homeless Management Information System (HMIS) Participation

All projects recommended for funding are required to participate in the Los Angeles CoC Homeless Management Information System (HMIS) using the AdSystem system. For service providers currently utilizing HMIS, LAHSA will evaluate the proposers' HMIS data entry and data quality standards. If the proposer is not currently using HMIS, LAHSA will evaluate the proposers' ability and willingness to comply with the technical and program standards necessary to operate HMIS. Agencies serving victims of domestic violence may use an equivalent alternative system with identical data sets or partial identifying data with coded naming conventions.

Facility

LAHSA evaluates the appropriateness of the facility for serving the proposed population and the number of participants served, as well as the location of the facility in relationship to community amenities. The proposer must identify a site that will be available for administration of the grant, or for the provision of supportive services, throughout the contract period, and evidence of site control must be submitted with the proposal. The Proposer's compliance with the Americans with Disabilities Act of 1990 and any amendment thereto, in the areas of program access, physical access, communications access, employment practices and any reasonable accommodation process in place for persons with disabilities (for employees, program participants, and the public) will be evaluated. LAHSA will also evaluate the proposer's past experience in resolving ADA complaints in a timely manner.

Project Readiness

A proposer's ability to implement the program upon award of the grant is evaluated, the length of time between grant award and program implementation is critically important. Project readiness begins at the earliest date the program will engage, serve, and house participants.

E. SUMMARY OF CONSULTATION PROCESS

LAHSA's mission is to support, create and sustain solutions to homelessness in Los Angeles County by providing leadership, advocacy, planning, and management of program funding. As the lead entity administering homeless funds, LAHSA is responsible for the planning process for the Los Angeles Continuum of Care (LA CoC). The LA CoC is comprised of the City of Los Angeles and the County of Los Angeles, except for the cities of Pasadena, Glendale and Long Beach which have their own Continua of Care. The LAHSA Commission sets funding priorities and policy for homeless programs administered by LAHSA. The LAHSA Commission and its Programs and Evaluations, Policy and Planning and Finance, Contracts and Grants Committees hold public monthly meetings throughout the year. The ten member Board of Commissioners consists of five members appointed by the Mayor and confirmed by City Council, and one by each of the five County Supervisors. The Commission also works closely with the Los Angeles Continuum of Care (LA CoC) Coordinating Council to develop policy and planning priorities as well as assists LAHSA on the development of scoring criteria for new project submissions to the U.S. Department of Housing and Community Development (HUD).

The Coordinating Council was established in 2009 to enhance and empower local community participation in the grant process for McKinney-Vento Homeless Assistance Act funding throughout the LA CoC. Prior to the establishment of the Coordinating Council, the McKinney-Vento award process was overseen by Housing Authorities and the LAHSA Commission with limited community participation and input. As noted above, per §578.7 of the HEARTH Act, the LA CoC is in the process of revising and updating its governance structure and accompanying policies and procedures where appropriate. The new governance structure is scheduled to be in place by the HEARTH Act's August 31, 2014 deadline.

The Coordinating Council represents the service and housing providers throughout the CoC. Its members are elected by their colleagues and serve a two year term. Elections are conducted by LAHSA in each of the eight Service Planning Areas (SPAs) in the CoC. To implement the Consolidated Plan project objectives, LAHSA coordinates with CoC housing and service providers as well as city and county agency departments and other CoC stakeholders to ensure the effective and efficient provision of housing and services to homeless individuals and families.

LAHSA also works in the eight Service Planning Areas (SPAs) on a regular basis to identify and address the most critical needs in each community and provide information and technical assistance on national leading practices as well as policy and funding issues. This includes:

- Organizing and facilitating 10 SPA-wide Continuum of Care meetings quarterly
- Organizing and facilitating monthly meetings for the Continuum's Coordinating Council (elected leadership of homeless coalitions)
- Attending and presenting information and trainings on trends, best practices and legislation to monthly homeless coalition meetings (approximately 150 meetings per year)

Following the Federal Strategic Plan, *Opening Doors*, the LA CoC has prioritized three key goals: ending chronic homelessness; preventing and ending veteran homelessness; and preventing and ending homelessness for families, youth, and children. LAHSA requires all applicants for new CoC funding to allocate 100% of their units to the chronically homeless.

LAHSA hosts quarterly meetings with the five entitlement cities (Compton, El Monte, Inglewood, South Gate and Pomona). In 2012-2013 LAHSA began discussions with these jurisdictions to organize coordination efforts and ensure the best possible collaboration to strengthen the LA CoC. In 2014-2015 LAHSA and entitlement cities will coordinate on four policy priorities:

- Increasing and diversifying stakeholder participation in the LA CoC
- Redesigning the LA CoC Governance structure
- Aligning the LA CoC planning process
- Increasing coverage and data quality in HMIS

To develop and implement the Families Solutions System (FSS) and the Coordinated Entry System (CES) for individuals LAHSA and the LA CoC consulted and coordinated closely with Los Angeles County Departments of Mental Health (DMH), Public Health (DPH), and Public Social Services (DPSS). DPSS has realigned approximately \$6.8 million in homeless services program funding for the FSS.

LAHSA also hosts a regular monthly FSS Collaborative as well as biweekly management meetings to solicit provider feedback regarding the use of ESG funding. Provider feedback has already resulted in several programmatic enhancements to both the rapid re-housing program component and the coordinated access component of the FSS.

LAHSA will continue to work closely with the Los Angeles County Department of Children & Family Services (DCFS), Department of Health Services (DHS), Department of Mental Health (DMH), and the Los Angeles County Sheriff's Department who all have requirements stipulated by State law or County regulations requiring effective discharge planning and specific transition plans to ensure that individuals and families are not discharged into homelessness.

The CDC has consulted with the CoC to determine how to allocate ESG funds for eligible activities such as developing the performance standards; and policies, and procedures for the operation and administration of the HMIS.

Specifically, the CDC consulted with the LAHSA Commission, which has been designated as the lead governing body of the CoC. The ten member Board of Commissioners consists of five members appointed by the Mayor and confirmed by City Council, and one by each of the five County Supervisors.

Homeless Participation

As described above, the LA CoC has convened a Coordinating Council made up of community leaders representing each of the eight Service Planning Areas throughout the CoC. This body is instrumental in making decisions regarding CoC priorities and in providing final recommendations to the LAHSA Board of Commissioners for renewal and new CoC awards. The current makeup of this coordinating council includes four formerly homeless individuals.

Additionally, homeless and formerly homeless individuals and families participate in the public monthly Policy and Planning Committee meetings, the Programs and Evaluations Committee meetings and the full Commission meetings.

F. PERFORMANCE MEASURES

The performance outcomes LAHSA utilizes to evaluate programs are based on a combination of federal sources and regulations, best practices, and continuum priorities. These standards are further developed by service providers and community members in a process facilitated by LAHSA staff. Finalized performance outcomes are presented to the LAHSA Commission for approval and adoption annually.

The table below details the ESG performance measures by project type.

Table V.2 Performance Measures Los Angeles Urban County 2015-2016	
Performance Standard	Applies To
Placement of those served into Emergency Shelters, Transitional Housing, Safe Havens, or Permanent Housing. CoC goal: 65%.	Day Shelters Street Outreach
Placement of those served into Permanent Housing. CoC goal: 25%.	Day Shelters Street Outreach
Connection of those with physical disabilities, developmental disabilities, chronic health issues, HIV/AIDS, mental health issues, and/or substance abuse issues to services that address those conditions. CoC goal: 35%	Day Shelters Street Outreach
Bed / unit utilization rates. CoC goal: 95%	Emergency Shelters
Placement of those exited into Permanent Housing. CoC goal: 30%	Emergency Shelters
Maintaining or Increasing income from mainstream benefits or employment. CoC goal: 20%	Emergency Shelters
Of those Exiting to Permanent Housing, minimize Returns to Homelessness: 10%	Emergency Shelters
Placement of those served into Permanent Housing. CoC goal: 85%.	Rapid Re-Housing
Permanent Housing Placement within 90 Days. CoC goal: 70%.	Rapid Re-Housing
Of those Exiting to Permanent Housing, minimize Returns to Homelessness: 10%	Rapid Re-Housing
Increase Income from all sources: 20%	Rapid Re-Housing
Decrease average length of time from a full needs assessment to housing placement: 10% decrease	Rapid Re-Housing
Complete and accurate HMIS data entered by providers. CoC goal: 95%	All programs

In addition, LAHSA has implemented a quarterly report that uses HMIS to track:

- Housing placement and retention rates
- Bed occupancy and turnover rates
- Length of time in program
- Return to Homelessness
- Diversion from emergency shelters
- Service linkages for those with specific barriers
- Employment rates
- Mainstream benefit rates
- Data Quality

Finally, LAHSA has developed a set of funding principles that outline overall performance standards for all funded programs. These standards are used to help determine whether a potential or currently funded program is meeting the needs of the CoC, and to calculate the extent to which an underperforming program may receive funding reductions. These standards evaluate the extent to which each program:

- Emphasizes housing
- Targets its services to the chronically homeless, veterans, families, and youth
- Provides permanent supportive housing
- Meets the HUD performance standards of placement in permanent housing, retention in permanent housing, and employment at exit
- Helps solve local and regional homelessness
- Demonstrates integration into the system of care of its community and the CoC
- Is cost effective and meets local best practices around cost per bed or unit provided
- Houses people from the community in which it operates
- Can become fully operational within a reasonable amount of time

Appendices



A: Certifications

B: Community Meeting Comments and Responses

C: Community Meeting Notice and List of Publications

D: Public Hearing Notice and List of Publications

E: Comments and Board Approval

F: Coding Terms and Definitions

G: Geographic Index

H: Glossary of Terms

I: CDBG Allocations

J: Homeless Prevention and Discharge Policies

K: Public Service and Administration Activities

Appendix A: Certifications



CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1 No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3 It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

6/2/15
Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation --It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan --Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan --It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds --It has complied with the following criteria:

- 1 Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
- 2 Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016, 2017 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
- 3 Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force --It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws --The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint --Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws --It will comply with applicable laws.

Signature/Authorized Official

6/2/15
Date

Executive Director
Title

**OPTIONAL
CERTIFICATION CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A
Signature/Authorized Official

6/2/15
Date

Executive Director
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance --If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs --it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance --before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

6/2/15
Date

Executive Director
Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature/Authorized Official

6/2/15
Date

Executive Director
Title

HOPWA Certifications

The HOPWA grantee certifies that:

Activities --Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building --Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

- 1 For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
- 2 For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

NA
Signature/Authorized Official

6/2/15
Date

Executive Director
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 18, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Appendix B: Community Meetings Comments and Responses



Appendix B: Community Meetings Comments and Responses First District



Community Development Commission

January 14, 2015

TO: Cielo Castro, Deputy, 1st District

FROM:  Scott Stevenson, Director
Community Development Division

SUBJECT: RESIDENT INPUT RECEIVED DURING THE FIRST DISTRICT COMMUNITY MEETING

The Community Development Commission (CDC) held a Community Meeting in the First District, to assess housing and community development needs within the unincorporated areas. The meeting was convened at the Nueva Maravilla Community Center in East Los Angeles on September 9, 2014, and a total of 32 residents attended. The attached summary material was prepared for the District after the meeting, but was held until the incoming District representatives were appointed and formally identified.

Designed to allow residents to take part in planning the allocation of Community Development Block Grant (CDBG) funds, the meeting highlighted current CDBG activities in the First Supervisorial District. The residents viewed a PowerPoint presentation that explained the planning process and investment of CDBG funds in their community. Next, residents completed a survey which recorded their needs on public service and community development activities. The meeting closed with representatives from various County departments introducing themselves and the services they provide to the community. Following the meeting, residents met one-on-one with the County representatives, allowing them the opportunity to ask questions about their issues or concerns. Attachment I is a list of the County departments and the representatives present at the meeting.

We have also included for your review the results of the survey distributed during the meeting (Attachment II). The tabulated numbers include the average rate of response, as well as the top five (5) needs identified by the residents. Attachment III includes comments made on the surveys. In addition to getting feedback from attendees, residents living in close proximity to the meeting were also mailed copies of the survey. If residents were unable to attend, they were invited to share their community needs by mailing in the completed survey forms. Community interest was strong with 143 resident surveys collected by mail. The results of the survey should help the District prioritize the use of its CDBG funds for Fiscal Year (FY) 2015-2016.

We also handed out a "Thank You" card to all residents in attendance. The card encourages residents to view the survey results on the CDC's website, and lets them know that the Annual Action Plan, containing the proposed CDBG activities for FY 2015-2016, will be available for review in April.

If you have any questions, please contact Linda Jenkins, Community Development Division – Grants Management Unit Manager, at (626) 586-1765.

SS:LJ:RB:RBW:rb

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Attachments

**COMMUNITY MEETING SUMMARY
NUEVA MARAVILLA COMMUNITY CENTER
SEPTEMBER 9, 2014**

Total Residents in Attendance from Sign-In Sheet: 32
Total Resident Surveys Collected at Meeting: 31
Total Resident Surveys Collected in the Mail: 143

Community Meeting Planning Team:

CDD-GMU Staff:	Presenter:	Randall Bissell
	Coordinator:	Brian Talbot
	Support Team:	Raymond Webster, Rosa Barreto, Donald Dean, and Veronica Segura
	Management:	Scott Stevenson and Linda Jenkins

Venue Staff:

Community Development Commission/ Housing Management:	Reyna Sotelo
	Carmen Gonzalez
	Keith Crossley
	Marco Ruiz

**Community Development Commission/
Housing Authority Staff:**

Assisted Housing:	Lorraine Lopez
Economic & Housing Development Division:	Gabrielle Williams
Housing Management:	Jeanette Montano

County Department Staff:

Animal Care and Control:	Danny Ubario
Assessor:	Cheryl Williams
Community and Senior Services:	Rosendo Garcia
Health Services:	Lisa Finkelstein
Parks and Recreation	Anthony Montanez
Public Health:	Lindsey Lastra and Lois Luster
Public Library:	Donald Rowe and Patricia Rivera
Public Social Services:	Paul Allen, Jr. and Rosario Alonzo

Continued on next page.

**COMMUNITY MEETING SUMMARY
NUEVA MARAVILLA COMMUNITY CENTER
SEPTEMBER 9, 2014
*Continued***

County Department Staff (Continued):

Public Works: Art Correa, Miguel Garcia, Guillermo Gonzalez,
James Yang, Josh Lugavere, and Laura Rockett

Regional Planning: Anthony Richardson

Treasurer and Tax Collector's Office: Raymond Johnson

Other Agencies:

California Highway Patrol: Officer Martin Vasquez

Housing Rights Center: Judith Vasan

UC Cooperative Extension: Dohee Kim and Aba Ramirez



COMMUNITY DEVELOPMENT COMMISSION OF THE COUNTY OF LOS ANGELES

Supervisory District:	First
Community Meeting Date:	Tuesday, September 9, 2014
Meeting Location:	Nueva Maravilla Community Center
Responses Received:	174

RESIDENT SURVEY RESULTS - COMMUNITY DEVELOPMENT NEEDS

For each of the following subcategories, residents ranked every item listed in order of need, from 1 to 4, with 1 indicating the lowest need and 4 indicating the highest need. The average responses for each item are indicated below. The items in bold had the highest ratings.

TOP FIVE (5) NEEDS IDENTIFIED:

Trash and Debris Removal:	3.65
Anti-Crime Programs:	3.64
Graffiti Removal:	3.58
Educational Services:	3.56
Employment Training*:	3.45
Residential Rehabilitation*:	3.45

**These needs tied for 5th at 3.45.*

1. If you had funds to invest, how would you allocate your resources among these areas? Please express your answer in percentage terms. The sum should equal to 100.

Housing	21%
Economic Development	21%
Human Services	18%
Infrastructure	18%
Public Facilities	17%
Other	5%
Total	100

- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---------------------|------|--------------------|------|----------------------|------|-----------------|------|-------------------|------|----------------|------|------------------------|------|----------------------------|------|--|-------------------|------|-------------------|------|-----------------------|------|----------------------------------|------|----------------|------|---------------|------|-----------|------|
| <p>2. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following <i>Community Services</i>:</p> <table style="width: 100%; border: none;"> <tr><td>Anti-Crime Programs</td><td style="text-align: right;">3.64</td></tr> <tr><td>Childcare Services</td><td style="text-align: right;">3.05</td></tr> <tr><td>Educational Services</td><td style="text-align: right;">3.56</td></tr> <tr><td>Health Services</td><td style="text-align: right;">3.44</td></tr> <tr><td>Senior Activities</td><td style="text-align: right;">3.33</td></tr> <tr><td>Youth Services</td><td style="text-align: right;">3.44</td></tr> <tr><td>Fair Housing Education</td><td style="text-align: right;">2.84</td></tr> <tr><td>Tenant/Landlord Counseling</td><td style="text-align: right;">2.83</td></tr> </table> | Anti-Crime Programs | 3.64 | Childcare Services | 3.05 | Educational Services | 3.56 | Health Services | 3.44 | Senior Activities | 3.33 | Youth Services | 3.44 | Fair Housing Education | 2.84 | Tenant/Landlord Counseling | 2.83 | <p>3. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following <i>Community Facilities</i>:</p> <table style="width: 100%; border: none;"> <tr><td>Childcare Centers</td><td style="text-align: right;">3.10</td></tr> <tr><td>Community Centers</td><td style="text-align: right;">3.14</td></tr> <tr><td>Healthcare Facilities</td><td style="text-align: right;">3.41</td></tr> <tr><td>Park and Recreational Facilities</td><td style="text-align: right;">3.27</td></tr> <tr><td>Senior Centers</td><td style="text-align: right;">3.22</td></tr> <tr><td>Youth Centers</td><td style="text-align: right;">3.36</td></tr> <tr><td>Libraries</td><td style="text-align: right;">3.43</td></tr> </table> | Childcare Centers | 3.10 | Community Centers | 3.14 | Healthcare Facilities | 3.41 | Park and Recreational Facilities | 3.27 | Senior Centers | 3.22 | Youth Centers | 3.36 | Libraries | 3.43 |
| Anti-Crime Programs | 3.64 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Childcare Services | 3.05 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Educational Services | 3.56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Health Services | 3.44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Senior Activities | 3.33 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Youth Services | 3.44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fair Housing Education | 2.84 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tenant/Landlord Counseling | 2.83 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Childcare Centers | 3.10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Centers | 3.14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Healthcare Facilities | 3.41 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park and Recreational Facilities | 3.27 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Senior Centers | 3.22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Youth Centers | 3.36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Libraries | 3.43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

4. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Infrastructure Projects*:

Drainage Improvements	3.25
Sidewalk Improvements	3.36
Street/Alley Improvements	3.43
Street Lighting	3.43
Water/Sewer Improvements	3.40
Public Transit Improvements	3.22

5. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Neighborhood Services*:

Code Enforcement	3.09
Graffiti Removal	3.58
Parking Facilities	3.28
Trash and Debris Removal	3.65
Tree Planting	3.30

6. On a scale of 1 to 4, rate how important to you and/or to your community is the availability of the following *Special Needs Services*:

Accessibility Improvements	3.13
Disabled Centers and Services	3.24
Domestic Violence Services	3.27
HIV/AIDS Centers and Services	3.02
Mental Health Services	3.26
Neglected/Abused Children Centers and Services	3.40
Substance Abuse Services	3.28
Services for the Elderly and Frail Elderly	3.36
Homeless Prevention Services	3.21
Emergency Homeless Shelters	3.16
Transitional Homeless Shelters	3.10
Helping Homeless Find Permanent Housing	3.19
Other Housing Services for the Homeless	3.11

7. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Business and Job opportunities*:

Employment Training	3.45
Commercial/Industrial Improvements	3.04
Micro-Enterprise Assistance	2.97
Job Creation/Retention	3.31
Small Business Assistance	3.10
Storefront Improvements	3.15
Business District Revitalization	3.10
Access to Venture Capital	2.92
Business Recruitment	2.95
Business Expansion Assistance	2.99
Technical Assistance	3.05

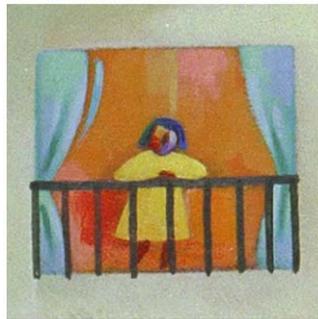
8. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Housing options*:

Affordable For-Sale Housing	3.25
Affordable For-Rent Housing	3.17
Disabled Housing	3.18
Fair Housing	3.20
Homeownership Assistance	3.33
Residential Rehabilitation	3.45
Senior Housing	3.22
Assisted Rental Housing	2.93
Housing Demolition	2.66
New Rental Construction	2.89
Energy Efficient Retrofits	3.18
Fair Housing Practices	3.15

1ST DISTRICT COMMENTS MADE ON THE SURVEYS

- Since we have no bowling allies or theaters here, we need to use money and time wisely, have youth programs, senior programs available where we can maybe have people who are truly interested in teaching the youth to swim maybe excel in water polo or to try out to be a swimming Olympian. We need people to represent us who are truly interested in investing in the community to empower ELA unincorporated to improve ourselves and the community, truly beautify our neighborhood, not just plant a few trees here and there. Another project just so a few government employees can make ten thousand dollars more a year. The money is gone and E.L.A. is worse off than it was anyway. Look at the streets of E.L.E. Beautify, what, when where?
- To whom it may concern: I scored "4s" on gang prevention, youth serving and improving the community because in the East Los Angeles area these programs are needed. Due to years of neglect and gang activity that transpired in the 80s and 90s. So far, the time invested in improving the community and anti-gang programs have brought crime down and middle class homebuyers have bought property in East Los Angeles. Thank you.
- People speed at night at 40 mph. We need speed limit signs or speed bumps on Woods Ave. between 3rd and 1st streets, lots of congestion too. Please look into this.
- Before we improve our community we need security as the #1 priority just as our country needs. What good is it to build up, when there are elements (cholos) to tear it down again. A lot of illegal dumping on Marengo St. between C.T. Drive and Evergreen due to homeless being chased out of downtown L.A. due to the yuppie migration downtown.
- Speed bumps – we have constant speeding on the street "Fisher." People avoid Floral. We would like to see CHP & Sheriff patrol more. In the U.S., loud DJ systems should be an immediate fine. Site those in violation of sound ordinance before we are forced to call Sheriff at 1-2 am. Rent a hall if you want to play the darn Banda music. No thrift store or sidewalk sales should be permitted. Should educate families on the Laws of the Land. Hold them accountable. This is a give and take relationship. I'm a resident of 50 years and served my country honorably. The sound ordinance is constantly being violated. Law enforcement need to send a message immediately with a "fine." These parties are the root problem when it comes to defiant behavior and many illegal activities.
- ALL THE TAXES I PAY EVERY YEAR... WHERE DOES IT GO? I demand that an order be put to diminish all "cholos" (gang members). As a homeowner, I am tired of all the violence on my street, Record Avenue and Hammel. I am also tired of the police doing nothing about all these "cholos" hanging around the corners and alleys of my neighborhood. More and more of these individuals are coming to live in our neighborhood. Also, the sidewalks on Record Avenue are horrible and need repair it has been difficult for handicap persons to be on them.

Appendix B: Community Meetings Comments and Responses Second District



Community Development Commission
of the
County of Los Angeles

Community Development Commission

November 19, 2014

TO: Dorinne Jordan, Senior Deputy, 2nd District

FROM:  Scott Stevenson, Director
Community Development Division

SUBJECT: RESIDENT INPUT RECEIVED DURING THE SECOND DISTRICT COMMUNITY MEETING

The Community Development Commission (CDC) recently held a Community Meeting in the Second District, to assess housing and community development needs within the unincorporated areas. A total of 26 residents attended the meeting at Lennox Park on September 11, 2014.

Designed to allow residents to take part in planning the allocation of Community Development Block Grant (CDBG) funds, the meeting highlighted current CDBG activities in the Second Supervisorial District. The residents viewed a PowerPoint presentation that explained the planning process and investment of CDBG funds in their community. Next, residents completed a survey which recorded their needs on public service and community development activities. The meeting closed with representatives from various County departments introducing themselves and the services they provide to the community. Following the meeting, residents met one-on-one with the County representatives, allowing them the opportunity to ask questions about their issues or concerns. Attachment I is a list of the County departments and the representatives present at the meeting.

We have also included for your review the results of the survey distributed during the meeting (Attachment II). The tabulated numbers include the average rate of response, as well as the top five (5) needs identified by the residents. Attachment III includes comments made on the surveys. In addition to getting feedback from attendees, residents living in close proximity to the meeting were also mailed copies of the survey. If residents were unable to attend, they were invited to share their community needs by mailing in the completed survey forms. Community interest was strong with 91 resident surveys collected by mail. The results of the survey should help the District prioritize the use of its CDBG funds for Fiscal Year (FY) 2015-2016.

We also handed out a "Thank You" card to all residents in attendance. The card encourages residents to view the survey results on the CDC's website, and lets them know that the Annual Action Plan, containing the proposed CDBG activities for FY 2015-2016, will be available for review in April.

If you have any questions, please contact Linda Jenkins, Community Development Division – Grants Management Unit Manager, at (626) 586-1765.

SS:LJ:RB:RBW:rb

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Attachments



**COMMUNITY DEVELOPMENT COMMISSION
OF THE COUNTY OF LOS ANGELES**

Supervisory District: Second
 Community Meeting Date: Thursday, September 11, 2014
 Meeting Location: Lennox Park
 Responses Received: 117

RESIDENT SURVEY RESULTS - COMMUNITY DEVELOPMENT NEEDS

For each of the following subcategories, residents ranked every item listed in order of need, from 1 to 4, with 1 indicating the lowest need and 4 indicating the highest need. The average responses for each item are indicated below. The items in bold had the highest ratings.

TOP FIVE (5) NEEDS IDENTIFIED:

Trash and Debris Removal:	3.62
Anti-Crime Programs:	3.54
Street/Alley Improvements:	3.53
Employment Training:	3.48
Graffiti Removal:	3.46

1. If you had funds to invest, how would you allocate your resources among these areas? Please express your answer in percentage terms. The sum should equal to 100.

Housing	22%
Economic Development	20%
Public Facilities	18%
Human Services	17%
Infrastructure	17%
Other	6%
Total	100

2. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Community Services*:
3. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Community Facilities*:

Anti-Crime Programs	3.54
Childcare Services	3.03
Educational Services	3.39
Health Services	3.40
Senior Activities	3.31
Youth Services	3.24
Fair Housing Education	2.99
Tenant/Landlord Counseling	2.77

Childcare Centers	2.95
Community Centers	3.05
Healthcare Facilities	3.35
Park and Recreational Facilities	3.37
Senior Centers	3.19
Youth Centers	3.22
Libraries	3.24

4. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Infrastructure Projects*:

Drainage Improvements	3.22
Sidewalk Improvements	3.43
Street/Alley Improvements	3.53
Street Lighting	3.41
Water/Sewer Improvements	3.37
Public Transit Improvements	3.23

5. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Neighborhood Services*:

Code Enforcement	3.14
Graffiti Removal	3.46
Parking Facilities	3.27
Trash and Debris Removal	3.62
Tree Planting	3.35

6. On a scale of 1 to 4, rate how important to you and/or to your community is the availability of the following *Special Needs Services*:

Accessibility Improvements	3.28
Disabled Centers and Services	3.31
Domestic Violence Services	3.21
HIV/AIDS Centers and Services	3.04
Mental Health Services	3.19
Neglected/Abused Children Centers and Services	3.25
Substance Abuse Services	3.24
Services for the Elderly and Frail Elderly	3.21
Homeless Prevention Services	3.26
Emergency Homeless Shelters	3.24
Transitional Homeless Shelters	3.12
Helping Homeless Find Permanent Housing	3.18
Other Housing Services for the Homeless	3.04

7. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Business and Job* opportunities:

Employment Training	3.48
Commercial/Industrial Improvements	3.23
Micro-Enterprise Assistance	3.14
Job Creation/Retention	3.32
Small Business Assistance	3.19
Storefront Improvements	3.14
Business District Revitalization	3.10
Access to Venture Capital	3.00
Business Recruitment	3.08
Business Expansion Assistance	3.05
Technical Assistance	3.07

8. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Housing* options:

Affordable For-Sale Housing	3.29
Affordable For-Rent Housing	3.32
Disabled Housing	3.30
Fair Housing	3.33
Homeownership Assistance	3.31
Residential Rehabilitation	3.24
Senior Housing	3.23
Assisted Rental Housing	3.06
Housing Demolition	2.80
New Rental Construction	2.96
Energy Efficient Retrofits	3.34
Fair Housing Practices	3.23

2ND DISTRICT COMMENTS MADE ON SURVEY

I live on 5007 W. 112st Street and street is too crowded. I wish it could only be one way parking – for traffic to move fast and for emergency vehicles. Safety – traffic is horrible – especially at school hours. It could be very important to have street bumps to slow cars and for safety. To plant trees on sidewalk could be beneficial for the environment and to beautify the community and on my block. Code enforcement is needed it big time. More police or sheriff patrol is also needed.

Appendix B: Community Meetings Comments and Responses Third District



Community Development Commission
of the
County of Los Angeles

Community Development Commission

January 14, 2015

TO: Molly Rysman, Deputy for Housing and Homelessness Services, 3rd District

FROM:  Scott Stevenson, Director
Community Development Division

SUBJECT: RESIDENT INPUT RECEIVED DURING THE THIRD DISTRICT COMMUNITY MEETING

The Community Development Commission (CDC) held a Community Meeting in the Third District to assess housing and community development needs. The meeting was convened at the City of San Fernando Regional Pool on September 16, 2014, and a total of 25 residents attended. The attached summary material was prepared for the District after the meeting, but was held until the incoming District representatives were appointed and formally identified.

The Third District meeting is designed to allow residents to take part in planning the allocation of Community Development Block Grant (CDBG) funds, and highlighted current CDBG activities in the District. The residents viewed a PowerPoint presentation that explained the planning process and investment of CDBG funds in their community. Next, residents completed a survey which recorded their needs on public service and community development activities. The meeting closed with representatives from various County departments introducing themselves and the services they provide to the community. Following the meeting, residents met one-on-one with the County representatives, allowing them the opportunity to ask questions about their issues or concerns. Attachment I is a list of the County departments and the representatives present at the meeting.

We have also included for your review the results of the survey distributed during the meeting (Attachment II). The tabulated numbers include the average rate of response, as well as the top five (5) needs identified by the residents. Attachment III includes comments made on the surveys. In addition to getting feedback from attendees, residents living in close proximity to the meeting were mailed copies of the survey. If residents were unable to attend, they were invited to share their community needs by mailing in the completed survey forms. Interested residents completed and mailed in 229 additional surveys. The results of the survey should help the District prioritize the use of its CDBG funds for Fiscal Year (FY) 2015-2016.

We also handed out a "Thank You" card to all residents in attendance. The card encourages residents to view the survey results on the CDC's website, and lets them know that the Annual Action Plan, containing the proposed CDBG activities for FY 2015-2016, will be available for review in April.

If you have any questions, please contact Linda Jenkins, Community Development Division – Grants Management Unit Manager, at (626) 586-1765.

SS:LJ:RB:RBW:rb

K:\GMU COMMON\GPPA\PEST\Community Meetings\15-16 Comm Mtgs (Fall)\Community Meeting District Summaries\3rd District\3rd District Meeting Summary Memo Doc

Attachments

**COMMUNITY MEETING SUMMARY
CITY OF SAN FERNANDO REGIONAL POOL
SEPTEMBER 16, 2014
*Continued***

County Department Staff (continued):

Public Library:	Darcy Hastings
Public Social Services:	Koujy Zeron
Public Works:	Art Correa and Tim Grover
Treasurer and Tax Collector's Office:	Hamlet Panosian

Other Agencies:

Housing Rights Center:	Marisol Arzate
UC Cooperative Extension:	Rachel Surls, Ph.D.



**COMMUNITY DEVELOPMENT COMMISSION
OF THE COUNTY OF LOS ANGELES**

Supervisorial District: Third
 Community Meeting Date: Tuesday, September 16, 2014
 Meeting Location: City of San Fernando Regional Pool
 Responses Received: 254

RESIDENT SURVEY RESULTS - COMMUNITY DEVELOPMENT NEEDS

For each of the following subcategories, residents ranked every item listed in order of need, from 1 to 4, with 1 indicating the lowest need and 4 indicating the highest need. The average responses for each item are indicated below. The items in bold had the highest ratings.

TOP FIVE (5) NEEDS IDENTIFIED:

Street/Alley Improvements:	3.59
Sidewalk Improvements:	3.52
Anti-Crime Programs:	3.52
Trash and Debris Removal:	3.48
Graffiti Removal:	3.47

1. If you had funds to invest, how would you allocate your resources among these areas? Please express your answer in percentage terms. The sum should equal to 100.

Economic Development	25%
Infrastructure	22%
Public Facilities	18%
Housing	17%
Human Services	14%
Other	4%
Total	100

2. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Community Services*:
3. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Community Facilities*:

Anti-Crime Programs	3.52	Childcare Centers	2.65
Childcare Services	2.67	Community Centers	2.92
Educational Services	3.27	Healthcare Facilities	3.08
Health Services	3.13	Park and Recreational Facilities	3.25
Senior Activities	2.99	Senior Centers	3.02
Youth Services	3.14	Youth Centers	3.13
Fair Housing Education	2.55	Libraries	3.29
Tenant/Landlord Counseling	2.46		

4. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Infrastructure Projects*:

Drainage Improvements	3.17
Sidewalk Improvements	3.52
Street/Alley Improvements	3.59
Street Lighting	3.36
Water/Sewer Improvements	3.35
Public Transit Improvements	2.94

5. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Neighborhood Services*:

Code Enforcement	3.15
Graffiti Removal	3.47
Parking Facilities	3.06
Trash and Debris Removal	3.48
Tree Planting	3.08

6. On a scale of 1 to 4, rate how important to you and/or to your community is the availability of the following *Special Needs Services*:

Accessibility Improvements	2.99
Disabled Centers and Services	2.97
Domestic Violence Services	3.00
HIV/AIDS Centers and Services	2.74
Mental Health Services	3.08
Neglect/Abused Children Centers and Services	3.14
Substance Abuse Services	2.94
Services for the Elderly and Frail Elderly	3.13
Homeless Prevention Services	2.93
Emergency Homeless Shelters	2.86
Transitional Homeless Shelters	2.81
Helping Homeless Find Permanent Housing	2.85
Other Housing Services for the Homeless	2.73

7. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Business and Job* opportunities:

Employment Training	3.25
Commercial/Industrial Improvements	3.16
Micro-Enterprise Assistance	2.86
Job Creation/Retention	3.17
Small Business Assistance	3.22
Storefront Improvements	3.21
Business District Revitalization	3.14
Access to Venture Capital	3.01
Business Recruitment	3.14
Business Expansion Assistance	3.11
Technical Assistance	2.98

8. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Housing* options:

Affordable For-Sale Housing	3.11
Affordable For-Rent Housing	2.90
Disabled Housing	2.87
Fair Housing	3.00
Homeownership Assistance	3.14
Residential Rehabilitation	3.10
Senior Housing	3.04
Assisted Rental Housing	2.65
Housing Demolition	2.44
New Rental Construction	2.67
Energy Efficient Retrofits	3.16
Fair Housing Practices	3.04

3RD DISTRICT COMMENTS MADE ON SURVEY

- Code enforcement has been a joke. Houses are looking ugly with overgrown grass and enforcement does nothing about it. But they have time and dollars to bug me with my garage sale permit. What a joke. Let's make San Fernando beautiful again. Some of our businesses have horrible service. Valley Wing Pit. Housing - we don't want to make it too affordable because then the quality of the neighborhood goes down. The City of San Fernando used to be a great place to live in. I am glad to see the addition of Chipotle to our neighborhood. It is a healthy alternative to many of the many fast food restaurants that are around us. The problem with this city is that we need to seriously start citing people for allowing their homes/exterior to look ugly with uncut grass and trash. We cite for garage sale signs and not moving our cars on Street Sweeper Days. What about we start citing for more important issues. There is a truck parked right in front of my house and it leaks major oil. What about citing for that? There are so many shops/businesses that need to improve the exterior of the building. We need to bring in more businesses that will raise property values. I am tired of little businesses that shut down after a year. Thank you.
- TAKE NOTICE: Due to loss of low cost housing in Los Angeles downtown and Hollywood, the population is moving into the Valley. This growing mix of ethnicities so fast is creating tension and reorganizing of gangs, etc. Deal with and watch this, NOW. For once look ahead - for all.
- We should be ashamed of Glenoaks Blvd. It is full of holes. Instead of business leaving, we need to bring in businesses so we don't need to go to another city to spend our money. Forget the Bridal Shop capital and bring in businesses that benefit the entire community so we don't have to leave San Fernando to shop.
- Comments: On Glenoaks Blvd. and Orange Grove too many auto accidents. There was one last night. Cars are speeding down Glenoaks Blvd. to Hubbard. No parking on Orange Grove is a problem because the street is not wide enough.
- We need a good market for American food and some different stores downtown.
- Why don't you get street vendors off the street?! Embarrassed to live in a community where local legitimate businesses close and unlicensed individuals set up shop in their front yards. Looks very bad.
- Special Needs – some of these would be scored differently if it was a larger city. E.G. HIV/AIDS would be a County project, ditto mental health services, emergency homeless centers, transitional homeless shelters, etc. We have to upgrade our housing to attract residents who can afford to shop in more attractive retail facilities. We already have more than our share of residents who are attracted to "Affordable Housing" that don't want to upgrade the community to at least the level we were in the 1940s and 1950s.
- We have enough programs and facilities in this town and are used by people who are not citizens. Los Angeles has enough of these places and programs. This is a waste of time and money. We need better roads and bridges. You made a mess of this beautiful golden State of California.

**3RD DISTRICT COMMENTS MADE ON SURVEY
(Continued)**

- When will people be fined for wasting water? Please people need to be conscious about water conservation.
- Would it be too much to ask? Please remove all (more than 8) drug addicts from the street I live on. They are also accompanied by vicious dogs. The streets are Glenoaks and Hubbard. They hang out in all four corners.
- Please see letter on next page that was mailed in with one of the surveys. Be advised that it was sent to us with the right margin cut off.

COMMUNITY DEVELOPMENT COMMISSION

CITY OF LOS ANGELES

ATTEN: RAYMOND WEBSTER PLANNING SPECIALIST

CDD DIVISION

DEAR MR. WEBSTER:

ENCLOSED IS THE COMPLETED RESIDENT SURVEY WITH MY COMMENTS AND SUGGESTIONS TO KNOW THAT SOMEONE HAS TAKEN THE TIME AND EFFORT TO REQUEST COMMENTS FROM THE RESIDENTS OF SAN FERNANDO. AFTER ALL WE ARE THE ONLY ONES WHO KNOW THE SPECIAL NEEDS AND IMPROVEMENTS NEEDED IN OUR COMMUNITY.

I HAVE BEEN A RESIDENT HOME OWNER IN SAN FERNANDO FOR THE PAST FOURTY YEARS. TIME I HAVE NOT SEEN THIS STREET REPAIRED. OTHER STREETS AROUND HAVE BUMPERS INSTALLED. MORE THAN ONCE, HOWEVER LAZARD STREET HAS NOT BEEN REPAIRED. WE ARE CLUTTERED WITH BAD PAVEMENT POT HOLES VARYING FROM ONE TO TWO FEET DEEP. MORE CRACKS FROM ONE END OF THE STREET TO THE OTHER, ESPECIALLY BETWEEN GLENOAKS BLVD. COMPLAINT AFTER COMPLAINT GOES UNHEARD AND UNNOTICED. THE PHRASE "THERE IS NO BUDGET" WHEN WE CONTINUE TO VOICE OUR COMPLAINTS TO SEND TWO CITY TRUCKS WITH THREE SOMETIMES FOUR MEN TO "FILL OUT" AN ALL DAY PROJECT, ONE TO DRIVE, ONE TO TAKE DOWN A SHOVEL, THE OTHER TO SHOVE THE BLACK GOOP, THEY DRIVE TO THE BIGGER HOLES AND THEN VENTURE. TWO OR THREE DAYS LATER THE POT HOLES ARE THERE AGAIN, YOU WASTE WITH ALL THE MONIES SPENT ON USELESS SO CALLED REPAIRS IF THEY WOULD JUST REPAVE THE STREET ONCE AND FOR ALL GIVING THE STREET AND NEIGHBORHOOD SOMETHING TO DRIVE ON. HOME VALUES WOULD INCREASE AND THE CITY WOULD BE A BETTER PLACE TO THRIVE. I TRULY BELIEVE THIS CITY COULD BE THE PLACE IT USED TO BE IF SOME EFFORT WAS MADE ON THE PART OF THOSE IN CHARGE. SIDEWALKS ARE ANOTHER EYE SORE, HOURS AND USELESS MATERIALS TO PATCH THEM UP INSTEAD OF REPAIRING THEM WITH A BAG OF CEMENT.

FAMILIES LIKE MYSELF WHO LIVE HERE DESERVE A BETTER LIVING ENVIRONMENT. APPROPRIATE MONIES TO THIS CITY TAKE A MOMENT TO REALLY EVALUATE THE : YOU REQUESTED SUGGESTIONS, THIS ARE BUT A FEW OF MINE.

THANK YOU FOR YOUR TIME.

CARMEN CASTILLO

Appendix B: Community Meetings Comments and Responses Fourth District



Community Development Commission

November 19, 2014

TO: Aaron Nevarez, Deputy, 4th District

FROM:  Scott Stevenson, Director
Community Development Division

SUBJECT: RESIDENT INPUT RECEIVED DURING THE FOURTH DISTRICT COMMUNITY MEETING

The Community Development Commission (CDC) recently held a Community Meeting in the Fourth District, to assess housing and community development needs within the unincorporated areas. A total of 56 residents attended the meeting at Adventure Park in Whittier on September 18, 2014.

Designed to allow residents to take part in planning the allocation of Community Development Block Grant (CDBG) funds, the meeting highlighted current CDBG activities in the Fourth Supervisorial District. The residents viewed a PowerPoint presentation that explained the planning process and investment of CDBG funds in their community. Next, residents completed a survey which recorded their needs on public service and community development activities. The meeting closed with representatives from various County departments introducing themselves and the services they provide to the community. Following the meeting, residents met one-on-one with the County representatives, allowing them the opportunity to ask questions about their issues or concerns. Attachment I is a list of the County departments and the representatives present at the meeting.

We have also included for your review the results of the survey distributed during the meeting (Attachment II). The tabulated numbers include the average rate of response, as well as the top five (5) needs identified by the residents. Attachment III includes comments made on the surveys. In addition to getting feedback from attendees, residents living in close proximity to the meeting were also mailed copies of the survey. If residents were unable to attend, they were invited to share their community needs by mailing in the completed survey forms. Community interest was strong with 230 resident surveys collected by mail. The results of the survey should help the District prioritize the use of its CDBG funds for Fiscal Year (FY) 2015-2016.

We also handed out a "Thank You" card to all residents in attendance. The card encourages residents to view the survey results on the CDC's website, and lets them know that the Annual Action Plan, containing the proposed CDBG activities for FY 2015-2016, will be available for review in April.

If you have any questions, please contact Linda Jenkins, Community Development Division - Grants Management Unit Manager, at (626) 586-1765.

SS:LJ:RB:RBW:rb

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Attachments

c: Andrea Avila, Deputy, 4th District

**COMMUNITY MEETING SUMMARY
ADVENTURE PARK GYMNASIUM
SEPTEMBER 18, 2014
*Continued***

County Department Staff (Continued):

Regional Planning: Dennis Harkins

Office of Sustainability: Nicole Amweg

Other Agencies:

Housing Rights Center: Yazmin Guzman

UC Cooperative Extension: Drusilla M. Rosales and Jannet Hastin



**COMMUNITY DEVELOPMENT COMMISSION
OF THE COUNTY OF LOS ANGELES**

Supervisorial District: Fourth
 Community Meeting Date: Thursday, September 18, 2014
 Meeting Location: Adventure Park Gymnasium
 Responses Received: 270

RESIDENT SURVEY RESULTS - COMMUNITY DEVELOPMENT NEEDS

For each of the following subcategories, residents ranked every item listed in order of need, from 1 to 4, with 1 indicating the lowest need and 4 indicating the highest need. The average responses for each item are indicated below. The items in bold had the highest ratings.

TOP FIVE (5) NEEDS IDENTIFIED:

Anti-Crime Programs: 3.59
Graffiti Removal: 3.52
Trash and Debris Removal: 3.39
Services for the Elderly and Frail Elderly: 3.34
Employment Training: 3.32

1. If you had funds to invest, how would you allocate your resources among these areas? Please express your answer in percentage terms. The sum should equal to 100.

Infrastructure	24%
Public Facilities	19%
Economic Development	18%
Housing	17%
Human Services	17%
Other	5%
Total	100

2. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Community Services*:
3. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Community Facilities*:

Anti-Crime Programs 3.59
 Childcare Services 2.83
 Educational Services 3.25
 Health Services 3.27
 Senior Activities 3.15
 Youth Services 3.23
 Fair Housing Education 2.50
 Tenant/Landlord Counseling 2.41

Childcare Centers 2.84
 Community Centers 3.13
Healthcare Facilities 3.27
Park and Recreational Facilities 3.27
 Senior Centers 3.16
 Youth Centers 3.21
 Libraries 3.24

4. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Infrastructure Projects*:

Drainage Improvements	3.09
Sidewalk Improvements	3.21
Street/Alley Improvements	3.14
Street Lighting	3.28
Water/Sewer Improvements	3.26
Public Transit Improvements	2.99

5. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Neighborhood Services*:

Code Enforcement	3.06
Graffiti Removal	3.52
Parking Facilities	2.79
Trash and Debris Removal	3.39
Tree Planting	3.01

6. On a scale of 1 to 4, rate how important to you and/or to your community is the availability of the following *Special Needs Services*:

Accessibility Improvements	2.82
Disabled Centers and Services	3.02
Domestic Violence Services	3.10
HIV/AIDS Centers and Services	2.81
Mental Health Services	3.13
Neglect/Abused Children Centers and Services	3.27
Substance Abuse Services	3.05
Services for the Elderly and Frail Elderly	3.34
Homeless Prevention Services	3.07
Emergency Homeless Shelters	2.99
Transitional Homeless Shelters	2.95
Helping Homeless Find Permanent Housing	3.07
Other Housing Services for the Homeless	2.93

7. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Business and Job* opportunities:

Employment Training	3.32
Commercial/Industrial Improvements	2.86
Micro-Enterprise Assistance	2.61
Job Creation/Retention	3.21
Small Business Assistance	2.96
Storefront Improvements	2.91
Business District Revitalization	2.89
Access to Venture Capital	2.70
Business Recruitment	2.82
Business Expansion Assistance	2.79
Technical Assistance	2.83

8. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Housing* options:

Affordable For-Sale Housing	3.00
Affordable For-Rent Housing	2.93
Disabled Housing	2.93
Fair Housing	2.91
Homeownership Assistance	3.03
Residential Rehabilitation	3.08
Senior Housing	3.18
Assisted Rental Housing	2.63
Housing Demolition	2.36
New Rental Construction	2.50
Energy Efficient Retrofits	3.00
Fair Housing Practices	2.90

4TH DISTRICT COMMENTS MADE ON SURVEY

- Lighting – Carmenita Rd. between Lakeland and Florence is long overdue. We've been waiting for 40 years.
- Our community is a young, vibrant place where you could affordably raise a young family. This has been replaced by young people with no other option gang/crew violence. Whittier is becoming another perfect example of bureaucracy/bureaucratic overdevelopment. We must educate and train our young people.
- My area has become a county dumping ground for sex offenders, drug addicts, paroles, poverty level immigrants, etc. Once peaceful not anymore. The police helicopter is now a staple presence. Gee thanks.
- All these things to be done on a free market basis. Stop all the free hand outs for phones, cars, and rent. People that don't work for things never come to appreciate things always been given to them. We have ongoing problem with trash/debris between Gun and Mills and Lambert. It is adjacent to railroad tracks on the incorporated area of Whittier. It has become an eyesore and affects our property value. Please take care of it.
- Help beautify the community by giving free paint to those residents who have the desire to better their residents and also, placing more trees. Lessen the amount of liquor stores in South Whittier. Placing more street lights will make the community feel safer especially for children.
- It would be ideal to help recycle the water we use. For example, water that we use for laundry washing can be reused for watering our lawns. It would also, be a great idea in having the youth participate.

Appendix B: Community Meetings Comments and Responses Fifth District



Community Development Commission
of the
County of Los Angeles

Community Development Commission

November 19, 2014

TO: Jarrod DeGonia, Field Deputy, 5th District

FROM:  Scott Stevenson, Director
Community Development Division

SUBJECT: RESIDENT INPUT RECEIVED DURING THE FIFTH DISTRICT COMMUNITY MEETING

The Community Development Commission (CDC) recently held a Community Meeting in the Fifth District, to assess housing and community development needs within the unincorporated areas. A total of 48 residents attended the meeting at the Pamela Park Gymnasium on September 23, 2014.

Designed to allow residents to take part in planning the allocation of Community Development Block Grant (CDBG) funds, the meeting highlighted current CDBG activities in the Fifth Supervisorial District. The residents viewed a PowerPoint presentation that explained the planning process and investment of CDBG funds in their community. Next, residents completed a survey which recorded their needs on public service and community development activities. The meeting closed with representatives from various County departments introducing themselves and the services they provide to the community. Following the meeting, residents met one-on-one with the County representatives, allowing them the opportunity to ask questions about their issues or concerns. Attachment I is a list of the County departments and the representatives present at the meeting.

We have also included for your review the results of the survey distributed during the meeting (Attachment II). The tabulated numbers include the average rate of response, as well as the top five (5) needs identified by the residents. Attachment III consists of comments made on the surveys, including a letter from a resident who is concerned that his comments be read and addressed. In addition to getting feedback from attendees, residents living in close proximity to the meeting were also mailed copies of the survey. If residents were unable to attend, they were invited to share their community needs by mailing in the completed survey forms. Community interest was very strong with 278 resident surveys collected by mail. The results of the survey should help the District prioritize the use of its CDBG funds for Fiscal Year (FY) 2015-2016.

We also handed out a "Thank You" card to all residents in attendance. The card encourages residents to view the survey results on the CDC's website, and lets them know that the Annual Action Plan, containing the proposed CDBG activities for FY 2015-2016, will be available for review in April.

If you have any questions, please contact Linda Jenkins, Community Development Division - Grants Management Unit Manager, at (626) 586-1765.

SS:LJ:RB:RBW:rb

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Attachments

c: Brian Mejia, Deputy, 5th District

**COMMUNITY MEETING SUMMARY
PAMELA PARK GYMNASIUM
SEPTEMBER 23, 2014
*Continued***

County Department Staff (Continued):

Regional Planning:	Anthony M. Richardson
Sheriff's Department:	Deputy April Nelson and Sgt. Sherif Morsi
Treasurer and Tax Collector's Office:	Benjamin M. Effinger
<u>Other Agencies:</u>	
Housing Rights Center:	Marisol Arzate and Stephanie Knapik
UC Cooperative Extension:	Coral Burciaga-Luquin and Cynthia Orozco



COMMUNITY DEVELOPMENT COMMISSION OF THE COUNTY OF LOS ANGELES

Supervisorial District:	Fifth
Community Meeting Date:	Thursday, September 23, 2014
Meeting Location:	Pamela Park Gymnasium
Responses Received:	317

RESIDENT SURVEY RESULTS - COMMUNITY DEVELOPMENT NEEDS

For each of the following subcategories, residents ranked every item listed in order of need, from 1 to 4, with 1 indicating the lowest need and 4 indicating the highest need. The average responses for each item are indicated below. The items in bold had the highest ratings.

TOP FIVE (5) NEEDS IDENTIFIED:

Anti-Crime Programs:	3.51
Libraries:	3.35
Street/Alley Improvement:	3.30
Water/Sewer Improvements:	3.30
Park and Recreation Facilities:	3.28

1. If you had funds to invest, how would you allocate your resources among these areas? Please express your answer in percentage terms. The sum should equal to 100.

Infrastructure	30%
Economic Development	20%
Public Facilities	19%
Human Services	14%
Housing	14%
Other	3%
Total	100

2. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Community Services*:

Anti-Crime Programs	3.51
Childcare Services	2.60
Educational Services	3.11
Health Services	2.93
Senior Activities	2.88
Youth Services	2.90
Fair Housing Education	2.12
Tenant/Landlord Counseling	2.09

3. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Community Facilities*:

Childcare Centers	2.55
Community Centers	2.96
Healthcare Facilities	2.88
Park and Recreational Facilities	3.28
Senior Centers	2.85
Youth Centers	2.81
Libraries	3.35

4. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Infrastructure Projects*:

Drainage Improvements	3.12
Sidewalk Improvements	3.24
Street/Alley Improvements	3.30
Street Lighting	3.27
Water/Sewer Improvements	3.30
Public Transit Improvements	3.01

5. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Neighborhood Services*:

Code Enforcement	2.97
Graffiti Removal	3.22
Parking Facilities	2.75
Trash and Debris Removal	3.24
Tree Planting	3.06

6. On a scale of 1 to 4, rate how important to you and/or to your community is the availability of the following *Special Needs Services*:

Accessibility Improvements	2.53
Disabled Centers and Services	2.62
Domestic Violence Services	2.60
HIV/AIDS Centers and Services	2.24
Mental Health Services	2.65
Neglect/Abused Children Centers and Services	2.85
Substance Abuse Services	2.59
Services for the Elderly and Frail Elderly	2.97
Homeless Prevention Services	2.64
Emergency Homeless Shelters	2.57
Transitional Homeless Shelters	2.44
Helping Homeless Find Permanent Housing	2.60
Other Housing Services for the Homeless	2.38

7. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Business and Job* opportunities:

Employment Training	2.92
Commercial/Industrial Improvements	2.79
Micro-Enterprise Assistance	2.49
Job Creation/Retention	2.96
Small Business Assistance	2.91
Storefront Improvements	2.86
Business District Revitalization	2.93
Access to Venture Capital	2.53
Business Recruitment	2.83
Business Expansion Assistance	2.70
Technical Assistance	2.77

8. On a scale from 1 to 4, rate how important to you and/or to your community is the availability of the following *Housing* options:

Affordable For-Sale Housing	2.45
Affordable For-Rent Housing	2.37
Disabled Housing	2.40
Fair Housing	2.28
Homeownership Assistance	2.51
Residential Rehabilitation	2.57
Senior Housing	2.66
Assisted Rental Housing	2.14
Housing Demolition	2.02
New Rental Construction	1.99
Energy Efficient Retrofits	2.82
Fair Housing Practices	2.39

5TH DISTRICT COMMENTS MADE ON SURVEY

- Enforce dog leash and picking up dog poop.
- If don't bring down the cost of for sale or houses for rent, California will become empty. No one will be able to afford to live here. Please help California.
- Regarding housing, the demolition of housing in some areas is out of control. We do not need McMansions.
- How about instead of just taking my tax money and giving it to people that don't contribute anything but votes, you learn how to create revenue. I'm tired of waste and I'm tired of paying more taxes while inflation rises. Let us keep more of the money we earn.
- Please communicate with owner/manager of the River Apartments on Peck Road. This is a health and safety hazard when vacating tenants discard used mattresses and other soiled furniture alongside the fire hydrant adjacent to the property. This is a residential neighborhood not a landfill site!!! Levy fines for trash.
- We need speed bumps on Pamela Road between California and Maydee. Too many idiots including the County's vanpool driven at Pamela Park haul ass as if our tiny street is a speedway for drag races.
- I hope that this is taken for real and we can all make a difference in the whole city. Our reputation as an ugly and dirty city can be changed but us as residents and you guys as representatives of our city have to work together. Thanks!
- Removal of nonoperational vehicles off streets – no parking in front of schools.
- The commercial area of Live Oak in Arcadia badly needs revitalization and businesses that appeal to the neighborhood (restaurants – not fast food, boutiques, etc.). Get rid of the billboards! Code enforcement is needed. Streets are in bad shape. We need sidewalks.
- Please see letter on next page that was mailed in with one of the surveys.

TO WHOM IT MAY CONCERN,

ONCE IN AWHILE WE GET SURVEYS, AND MAIL THEM IN, OR PEOPLE COME TO OUR HOME IN THE NEIGHBOR AND WE SEE NO RESULTS.

IS IT REALLY USEFUL TO DO THESE SURVEY AND WE SEE NO RESULTS BECAUSE WE LIVE IN THE COUNTY AREA (THE LOWEST AREA).

THERE ARE TWO HOMES ON BRODERICK AVE..... THAT YOUR OFFICE NEED TO ATTAIN TO,

2048 BRODERICK AVE. DUARTE, 91010. THIS HOME HAS TRASH IN THE FRONT YARD, CAR PARK IN THE BACK YARD, REALLY NASTY.

2071 BRODERICK AVE. DUARET, 91010. THIS HOME, HAS TWO TRAILERS PARK IN THE FRONT YARD, WHICH PEOPLE ARE LIVING IN THEM, YEARNING IN THE FRONT YARD, HANGING OUT AND MANY MORE OTHER COMPLAINTS.

I'M SURE THAT THERE HAVE BEEN MANY COMPLAINT ABOUT THESE RESIDENTS,

IT'S REALLY AN EMBARSSMENT TO THE NEIGHBOR THAT THE COMMUNITY DEVELOPMENT COMMISSION OFFICE DON'T SITE THEM, OR TRY TO MAKE THESE PEOPLE CLEAN UP THE OUTSIDE OF THERE HOMES.

WHAT'S THE USE OF HAVING THESE MEETING AT PAMELA PARK WHEN YOU SEE NO RESULTS.

THAT MAY BE WHY PEOPLE DON'T SHOW UP FOR THE IMPORTANT MEETING BECAUSE WE SEE NO RESULTS. DON'T EVEN KNOW IF THIS LETTER WILL GET THROW IN THE TRASH, ARE EVEN IF SOMEONE WILL TAKE THE TIME TO READ THIS LETTER. HOPE SO.

IF NOTHING ELSE PLEASE ATTAIN TO THESE TWO ADDRESS ON BRODERICK STREET. AND MAKE A CHANGE PLEASE...

WHEN YOU SEND THESE SURVEY OUT, PLEASE INCLUDED YOUR PHONE NUMBER ON THE FORM. ONLY THE FAX NUMBER IS INCLUDED.

THANKS FOR YOUR TIME

Appendix C: Community Meetings Notice and List of Publications



PUBLIC NOTICE

County of Los Angeles Community Meetings for the Action Plan

The Community Development Commission (CDC) invites the public to participate in a series of community meetings for the purpose of obtaining citizens' views on housing and community development priorities. Comments and priorities expressed at these meetings will be presented to the Los Angeles County Board of Supervisors and may be used to develop the Action Plan, which allocates funds in the upcoming 2015-2016 Fiscal Year that serves as an action-oriented management tool and guides federal grant spending to address housing and community development needs for low- and moderate-income residents living within the jurisdiction of the Los Angeles Urban County Program (unincorporated areas and 47 participating cities). On behalf of the County of Los Angeles, the CDC administers approximately \$30 million received annually from the U.S. Department of Housing and Urban Development through three federal grants: the Community Development Block Grant, the HOME Investment Partnerships, and the Emergency Solutions Grant.

The community meetings will be held on the following dates at the following locations and times:

First District

Date/Time: Tuesday, September 9, 2014, 6:00 p.m.
Location: Nueva Maravilla Community Center
4909 E. Cesar Chavez Ave.
Los Angeles, CA 90022

Second District

Date/Time: Thursday, September 11, 2014, 6:00 p.m.
Location: Lennox Park – Community Recreation Room
10828 Condon Ave.
Lennox, CA 90304

Third District

Date/Time: Tuesday, September 16, 2014, 6:00 p.m.
Location: San Fernando Regional Pool – Banquet Room, 2nd Floor
208 Park Ave.
San Fernando, CA 91340

Fourth District

Date/Time: Thursday, September 18, 2014, 6:00 p.m.
Location: Adventure Park – Gymnasium
10130 S. Gunn Ave.
Whittier, CA 90605

Fifth District

Date/Time: Tuesday, September 23, 2014, 6:00 p.m.
Location: Pamela Park – Gymnasium
2236 Goodall Ave.
Duarte, CA 91010

The following 47 cities will participate in the Los Angeles Urban County Program for Fiscal Year 2015-2016

Agoura Hills	Arcadia	Bell
Avalon	Azusa	Claremont
Bell Gardens	Beverly Hills	Cudahy
Calabasas	Cerritos	Duarte
Commerce	Covina	Hermosa Beach
Culver City	Diamond Bar	La Habra Heights
El Segundo	Hawaiian Gardens	La Verne
Irwindale	La Canada Flintridge	Malibu
La Mirada	La Puente	Monrovia
Lawndale	Lomita	San Dimas
Manhattan Beach	Maywood	San Marino
Rancho Palos Verdes	Rolling Hills Estates	Signal Hill
San Fernando	San Gabriel	Temple City
Santa Fe Springs	Sierra Madre	West Hollywood
South El Monte	South Pasadena	
Torrance	Walnut	
Westlake Village		

Citizens unable to attend a community meeting are invited to submit written comments during the community meeting period and up to 30 days after the last community meeting to the following address:

**Attn: CDD Division/Consolidated Plan
Community Development Commission of the
County of Los Angeles
700 W. Main Street
Alhambra, CA 91801**

For TTY assistance, please call the California Relay Services at (800) 735-2929 and reference Brian Talbot at (626) 586-1752. Citizens in need of a sign language interpreter should make their request to Brian Talbot no later than five working days prior to the meeting.

For information on programs administered by the Community Development Commission, you may log on to our website at www.lacdc.org.

PROOF OF PUBLICATIONS

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San Francisco, Oakland, San Jose, Santa Rosa, San Rafael, Sacramento
Special Services Available in Phoenix, Las Vegas, Denver and Seattle

DECLARATION

I am a resident of Los Angeles County, over the age of eighteen years and not a party to any or interested in the matter noticed.

The notice, of which the annexed is a printed copy appeared in the:

THE KOREA TIMES

On the following dates:

8/22/14

See attached →

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Los Angeles, California, this
22ND day of AUGUST 2014



Signature

2656847

"The only Public Notice which is justifiable from the standpoint of true economy and the public interest, is that which reaches those who are affected by it"

Rev. 11 98 Daily Journal Corporation, 915 East First Street, Los Angeles, CA 90012



공 고

로스앤젤레스 카운티 행동 계획을 위한 커뮤니티 미팅

지역 사회 개발위원회(CDC)는 주택 및 지역 사회 개발 우선 순위에 대한 시민들의 의견을 수렴하고자 일련의 커뮤니티 미팅에 지역 시민들을 초대합니다. 이 미팅을 통해 수집된 주민들의 의견들은 로스앤젤레스 카운티 의회(Los Angeles County Board of Supervisors)에 제출되어 다가올 2015-2016 회계연도 예산 할당을 위한 행동 계획 개발에 반영될 것입니다. 이 행동 계획은 행동 중심의 관리 도구의 역할을 하고 로스앤젤레스 어반 카운티 프로그램의 관할권 (비자치 인가 지역들과 47 개의 참여 도시들) 안에 사는 저소득층 주민들을 위한 주택 및 지역사회의 개발에 지침이 될 것입니다. 로스앤젤레스 카운티를 대신하여, CDC는 세 개의 연방 교부금을 통하여 미연방 주택 및 도시개발국으로부터 매년 받는 약 3,000 만불을 관리합니다: 즉, Community Development Block Grant, HOME Investment Partnerships 및 Emergency Solutions Grant.

커뮤니티 미팅들이 열리는 장소와 시간은 아래와 같습니다:

제 1 지구

날짜/시간: 2014년 9월 9일 화요일 6:00 p.m.
장소: Nueva Maravilla Community Center
4909 E. Cesar Chavez Ave.
Los Angeles, CA 90022

제 2 지구

날짜/시간: 2014년 9월 11일 목요일, 6:00 p.m.
장소: Lennox Park - Community Recreation Room
10828 Condon Ave.
Lennox, CA 90304

제 3 지구

날짜/시간: 2014년 9월 16일 화요일, 6:00 p.m.
장소: San Fernando Regional Pool - Banquet Room, 2nd Floor
208 Park Ave.
San Fernando, CA 91340

제 4 지구

날짜/시간: 2014년 9월 18일 목요일, 6:00 p.m.
장소: Adventure Park - Gymnasium
10130 S. Gunn Ave.
Whittier, CA 90605

제 5 지구

날짜/시간: 2014년 9월 23일 화요일, 6:00 p.m.
장소: Pamela Park - Gymnasium
2236 Goodall Ave.
Duarte, CA 91010

다음 47 개 도시들은 2015-2016 회계연도를 위한 로스앤젤레스 어반 카운티 프로그램에 참여할 것입니다:

Agoura Hills	Arcadia	Bell
Avalon	Azusa	Claremont
Bell Gardens	Beverly Hills	Cudahy
Calabasas	Cerritos	Duarte
Commerce	Covina	Hermosa Beach
Culver City	Diamond Bar	La Habra Heights
El Segundo	Hawaiian Gardens	La Verne
Irwindale	La Canada Flintridge	Malibu
La Mirada	La Puente	Monrovia
Lawndale	Lomita	San Dimas
Manhattan Beach	Maywood	San Marino
Rancho Palos Verdes	Rolling Hills Estates	Signal Hill
San Fernando	San Gabriel	Temple City
Santa Fe Springs	Sierra Madre	West Hollywood
South El Monte	South Pasadena	
Torrance	Walnut	
Westlake Village		

커뮤니티 미팅에 참석 할 수 없는 시민들은 커뮤니티 미팅 기간 중에 그리고 마지막 커뮤니티 미팅 후 30 일까지 의견을 써서 아래 주소로 제출하시기 바랍니다:

Attn: CDD Division/Consolidated Plan
Community Development Commission of the
Los Angeles County
700 W. Main Street
Alhambra, CA 91801

TTY 도움은 California Relay Services (800) 735-2929 로 전화해서서 Brian Talbot (626) 586-1752 에게 요청하십시오. 수화 통역이 필요한 분들은 늦어도 회의 5 일 영업일 전에 위 주소의 Brian Talbot 에게 요청하시기 바랍니다.

지역 사회 개발위원회가 관리하는 프로그램들에 대한 자세한 내용은, www.lacdc.org 웹 사이트에서 알아보실 수 있습니다.

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San Francisco, Oakland, San Jose, Santa Rosa, San Rafael, Sacramento
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DECLARATION

I am a resident of Los Angeles County, over the age of eighteen years and not a party to any or interested in the matter noticed.

The notice, of which the annexed is a printed copy appeared in the:

PANORAMA

On the following dates:

8/20/14

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Los Angeles, California, this
20th day of **AUGUST** 20**14**



Signature

2656311

"The only Public Notice which is justifiable from the standpoint of true economy and the public interest, is that which reaches those who are affected by it"

Rev. 11-98 Daily Journal Corporation, 915 East First Street, Los Angeles, CA 90012



**ПУБЛИЧНОЕ УВЕДОМЛЕНИЕ
Графство Лос-Анджелес:
собрания с участием общественности
по поводу Плана действий**

The Community Development Commission (CDC) приглашает желающих принять участие в серии собраний, в ходе которых граждане смогут высказать свое мнение по поводу приоритетов в развитии инфраструктуры районов и в жилищном строительстве. Соображения и комментарии присутствующих будут переданы в Совет супервайзеров графства Лос-Анджелес для последующего использования в разработке Плана действий (Action Plan), в рамках которого происходит выделение средств на грядущий финансовый 2015-2016 год. Он служит ориентиром для распределения федерального гранта, выделяемого на развитие инфраструктуры районов и жилищное строительство для людей с низким и средним уровнем доходов, проживающих на территории, подпадающей под юрисдикцию Программы Los Angeles Urban County (неинкорпорированные районы и 47 городов-участников). От имени графства Лос-Анджелес CDC распределяет приблизительно 30 миллионов долларов, ежегодно получаемых от Департамента жилищного строительства и городского развития США, через три федеральных гранта: Community Development Block Grant, HOME Investment Partnerships и Emergency Solutions Grant. Место и время проведения собраний с участием общественности приводятся ниже:

Первый округ

Date/Time: Tuesday, September 9, 2014, 6:00 p.m.

Location: Nueva Maravilla Community Center 4909 E. Cesar Chavez Ave. Los Angeles, CA 90022

Второй округ

Date/Time: Thursday, September 11, 2014, 6:00 p.m.

Location: Lennox Park - Community Recreation Room 10828 Condon Ave. Lennox, CA 90304

Третий округ

Date/Time: Tuesday, September 16, 2014, 6:00 p.m.

Location: San Fernando Regional Pool - Banquet Room, 2nd Floor 208 Park Ave. San Fernando, CA 91340

Четвертый округ

Date/Time: Thursday, September 18, 2014, 6:00 p.m.

Location: Adventure Park - Gymnasium 10130 S. Gunn Ave. Whittier, CA 90605

Пятый округ

Date/Time: Tuesday, September 23, 2014, 6:00 p.m.

Location: Pamela Park - Gymnasium 2236 Goodall Ave. Duarte, CA 91010

Следующие 47 городов участвуют в Программе Los Angeles Urban County в 2015-2016 финансовом году:

Agoura Hills, Arcadia, Bell, Avalon, Azusa, Claremont, Bell Gardens, Beverly Hills, Cudahy, Calabasas, Cerritos, Duarte, Commerce, Covina, Hermosa Beach, Culver City, Diamond Bar, La Habra Heights, El Segundo, Hawaiian Gardens, La Verne, Irwindale, La Canada Flintridge, Malibu, La Mirada, La Puente, Monrovia, Lawndale, Lomita, San Dimas, Manhattan Beach, Maywood, San Marino, Rancho Palos Verdes, Rolling Hills Estates, Signal Hill, San Fernando, San Gabriel, Temple City, Santa Fe Springs, Sierra Madre, West Hollywood, South El Monte, South Pasadena, Torrance, Walnut, Westlake Village.

Граждане, не имеющие возможности присутствовать на собраниях, могут представить свои комментарии в письменном виде в период проведения собраний и на протяжении 30 дней после проведения последнего из них по следующему адресу:

**Attn: CDD
Division/Consolidated
Plan
Community
Development
Commission of the
County of Los Angeles
700 W. Main Street
Alhambra, CA 91801**

Нуждающиеся в коммуникационных средствах для глухих (TTY) могут позвонить в California Relay Services по телефону: (800) 735-2929 и обратиться к Брайену Талботу: (626) 586-1752. Заявки на предоставление услуг переводчиков для глухонемых должны быть направлены Брайену Талботу по указанному выше адресу не позднее, чем за пять рабочих дней до начала собрания.

Для получения информации по программам, находящимся в ведении CDC, зайдите на сайт: www.lacdc.org
8/20/14 **CNS-2656311#**

Proof of Publication

Los Angeles Times

STATE OF CALIFORNIA
County of Los Angeles

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years; and I am not a party to or interested in the notice published. I am the chief legal advertising clerk of the publisher of the LOS ANGELES TIME a newspaper of general circulation, printed and published daily in the City of Los Angeles, County of Los Angeles. The LOS ANGELES TIMES has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under the date of May 21, 1952, Case No. 598,599. The notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

August 22,

all in the year 2014

I certify (or declare) under penalty of perjury that the foregoing is true and correct

Dated at Los Angeles, California, this

25th day of August 2014



Signature

2656308

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Rev 12 11, Daily Journal Corporation, 915 East First Street, Los Angeles, CA 90012



PUBLIC NOTICE County of Los Angeles Community Meetings for the Action Plan

The Community Development Commission (CDC) invites the public to participate in a series of community meetings for the purpose of obtaining citizens' views on housing and community development priorities. Comments and priorities expressed at these meetings will be presented to the Los Angeles County Board of Supervisors and may be used to develop the Action Plan, which allocates funds in the upcoming 2015-2016 Fiscal Year that serves as an action-oriented management tool and guides federal grant spending to address housing and community development needs for low- and moderate-income residents living within the jurisdiction of the Los Angeles Urban County Program (unincorporated areas and 47 participating cities). On behalf of the County of Los Angeles, the CDC administers approximately \$30 million received annually from the U.S. Department of Housing and Urban Development through three federal grants: the Community Development Block Grant, the HOME Investment Partnerships, and the Emergency Solutions Grant.

The community meetings will be held on the following dates at the following locations and times:

First District

Date/Time: Tuesday, September 9, 2014, 6:00 p.m.
Location: Nueva Maravilla Community Center
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Los Angeles, CA 90022

Second District

Date/Time: Thursday, September 11, 2014, 6:00 p.m.
Location: Lennox Park – Community Recreation Room
10828 Condon Ave.
Lennox, CA 90304

Third District

Date/Time: Tuesday, September 16, 2014, 6:00 p.m.
Location: San Fernando Regional Pool – Banquet Room, 2nd Floor
208 Park Ave.
San Fernando, CA 91340

Fourth District

Date/Time: Thursday, September 18, 2014, 6:00 p.m.
Location: Adventure Park – Gymnasium
10130 S. Gunn Ave.
Whittier, CA 90605

Fifth District

Date/Time: Tuesday, September 23, 2014, 6:00 p.m.
Location: Pamela Park – Gymnasium
2236 Goodall Ave.
Duarte, CA 91010

The following 47 cities will participate in the Los Angeles Urban County Program for Fiscal Year 2015-2016:

Agoura Hills, Arcadia, Bell, Avalon, Azusa, Claremont, Bell Gardens, Beverly Hills, Cudahy, Calabasas, Cerritos, Duarte, Commerce, Covina, Hermosa Beach, Culver City, Diamond Bar, La Habra Heights, El Segundo, Hawaiian Gardens, La Verne, Irwindale, La Canada Flintridge, Malibu, La Mirada, La Puente, Monrovia, Lawndale, Lomita, San Dimas, Manhattan Beach, Maywood, San Marino, Rancho Palos Verdes, Rolling Hills Estates, Signal Hill, San Fernando, San Gabriel, Temple City, Santa Fe Springs, Sierra Madre, West Hollywood, South El Monte, South Pasadena, Torrance, Walnut, Westlake Village.

Citizens unable to attend a community meeting are invited to submit written comments during the community meeting period and up to 30 days after the last community meeting to the following address:

**Attn: CDD Division/Consolidated Plan
Community Development Commission of the
County of Los Angeles**

**700 W. Main Street
Alhambra, CA 91801**

For TTY assistance, please call the California Relay Services at (800) 735-2929 and reference Brian Talbot at (626) 586-1752. Citizens in need of a sign language interpreter should make their request to Brian Talbot at the above address no later than five working days prior to the meeting.

For information on programs administered by the Community Development Commission, you may log on to our website at www.jacdc.org

8/22/14

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(2015.5C.C.P.)

La Opinión

www.laopinion.com impreMedia

700 S. Flower St. • Los Angeles, CA 90017
Tel: (213) 896-2260 • Fax: (213) 896-2238

STATE OF CALIFORNIA

I am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of La Opinión a newspaper of general circulation, printed and published daily in the city of Los Angeles, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under the date of July 28, 1969, Case Number: 950176; that the notice, of which the annexed is a printed copy, has been published in each regular and not in any supplement thereof on the following dates, to-wit:

August 22

all in the year 20 14

I certified (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Los Angeles, California, this

27 day of August, 20 14

Rosa Berumen
Signature

This spa

Proof of

stamp

AVISO PÚBLICO
Consejo de Los Angeles
Reuniones Comunitarias
para el Plan de Acción
La Comisión de Desarrollo
comunitario (CDC, por
sus siglas en inglés)
invita al público a partici-
par en una serie de
reuniones comunitarias
con el propósito de
obtener opiniones de los
ciudadanos de desarro-
llo de vivienda y comuni-
tarios. Los comentarios y
prioridades expresadas
en estas reuniones serán
presentados a la Junta
de Supervisores del
Condado de Los Ange-
les y pueden ser utiliza-
dos para desarrollar el
Plan de Acción, que
asigna fondos en el
próximo Año Fiscal
2015-2016, que sirve
como una herramienta
de gestión orientada a la
acción y que de la sub-
vención federal de gas-
tos para atender las
necesidades de desarro-
llo de vivienda y comuni-
tarios para residentes de
bajos y moderados
ingresos que viven dentro
de la jurisdicción del
Programa del Condado
Urbano de Los Angeles

Este no incorporará
48 ciudades participantes.
En representación
del Condado de Los
Angeles, el CDC admini-
stra aproximadamente
\$30 millones federales
anualmente del Depart-
tamento de vivienda y
Desarrollo Urbano de los
EE.UU. a través de tres
fondos federales: la
Subvención en Bloque
para Desarrollo Comuni-
tario, Sociedades para la
Inversión HOME, y la
Subvención para Solu-
ciones de Emergencia.
Las reuniones comuni-
tarias se llevarán a cabo
en las siguientes fechas
en los siguientes lugares
y horarios:

Distrito Primero
Fecha/Hora: Martes 9 de
septiembre de 2014,
6:00 p.m.
Ubicación: Nueva Mara-
villa Community Center
4909 E. César Chávez
Ave.
Los Angeles, CA 90022

Distrito Segundo
Fecha/Hora: Jueves 11
de septiembre de 2014,
6:00 p.m.
Ubicación: Lennox Park
Community Recreation
Room
10528 Condon Ave.
Lennox, CA 90304

Distrito Tercero
Fecha/Hora: Martes 16
de septiembre de 2014,
6:00 p.m.
Ubicación: San Fern-
nando Regional Pool
-Sala de Banquetes, 2
Piso
208 Park Ave.
San Fernando, CA 91340

Distrito Cuarto
Fecha/Hora: Jueves 18
de septiembre de 2014,
2014, 6:00 p.m.
Ubicación: Adventure
Park - Gimnasio
10130 S. Gunn Ave.
Whittier, CA 90605

Distrito Quinto
Fecha/Hora: Martes 23
de septiembre de 2014,
6:00 p.m.
Ubicación: Pamela Park

- Gimnasio
2226 Goodell Ave.
Duarte, CA 91010
Las siguientes 47 ciuda-
des participarán en el
Programa del Condado
Urbano de Los Angeles
para el Año Fiscal
2015-2016:

Agoura Hills, Arcadia,
Bell, Avalon, Azusa, Cle-
remont, Bell Gardens,
Beverly Hills, Cudahy,
Calabasas, Cerritos,
Duarte, Commerce,
Covina, Hermosa Beach,
Culver City, Diamond
Bar, La Habra Heights, El
Segundo, Hawaiian Gar-
dens, La Verne, Irwin-
dale, La Canada Flin-
tridge, Malibu, La
Mirada, La Puente, Mon-
rovia, Lawndale, Lomita,
San Dimas, Manhattan
Beach, Maywood, San
Marino, Rancho Palos
Verdes, Rolling Hills
Estates, Signal Hill, San
Fernando, San Gabriel,
Temple City, Santa Fe
Springs, Sierra Madre,
West Hollywood, South
El Monte, South Pasa-
dena, Torrance, Walnut,
Westlake Village.

Los ciudadanos que no
puedan asistir a una
reunión comunitaria
están invitados a presen-
tar observaciones por
escrito durante el
periodo de la reunión
comunitaria y hasta 30
días después de la
última reunión comuni-
taria a la siguiente direc-
ción:

Attn: CDD División/Plan
Consolidado
Comisión de Desarrollo
Comunitario del Condado
de Los Angeles
700 W. Main Street
Alhambra, CA 91801.

Para asistencia TTY,
llame por favor a los
Servicios de Retransmisión
de California al (800)
735-2929 y haga men-
ción a Brian Talbot al
(562) 585-1752. Los ciu-
dadanos que necesiten
un intérprete en len-
guaje de señas deben
hacer su solicitud a Brian
Talbot a más tardar
cinco días hábiles antes
de la reunión. Para obte-
ner información sobre
los programas adminis-
trados por la comisión
de Desarrollo Comuni-
tario, puede iniciar sesión
en nuestro sitio en línea
en www.laopa.org.

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DECLARATION

I am a resident of Los Angeles County, over the age of eighteen years and not a party to any or interested in the matter noticed.

The notice, of which the annexed is a printed copy appeared in the:

WORLD JOURNAL (CHINESE DAILY NEWS)

On the following dates:

August 22, 2014

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Los Angeles, California, this
22nd day of August 2014



Signature

2656842

"The only Public Notice which is justifiable from the standpoint of true economy and the public interest, is that which reaches those who are affected by it"



公告

洛杉磯縣 行動計劃社區會議

社區發展委員會 (CDC) 邀請民眾參加一系列的社區會議，這些會議的目的是征求市民對住房和社區發展優先項目的意見。在這些會議中表達的意見和優先項目將提交洛杉磯縣縣政委員會，並且可以用於制定行動計劃；行動計劃作為行動導向的管理工具分配即將到來的2015-2016財政年度的資金和指導聯邦補助金的支出，以解決洛杉磯縣市區計劃 (未建立市政府的區域和47個參加的城市) 管轄範圍內居住的中低收入居民的住房和社區發展需要。CDC代表洛杉磯縣政府管理每年從美國住房與城市發展部收到共計約3000萬元的三筆補助金：社區發展街區補助金、住房投資合作夥伴、以及緊急庇護所補助金。

社區會議將於下列日期好時間在下列地點舉行：

第一區

日期/時間： 2014年9月9日週二，晚上6時
地點： Nueva Maravilla社區中心
4909 E. Cesar Chavez Ave. Los Angeles, CA 90022

第二區

日期/時間： 2014年9月11日週四，晚上6時
地點： Lennox公園 — 社區娛樂室
10828 Condon Ave. Lennox, CA 90304

第三區

日期/時間： 2014年9月16日週二，下午6時
地點： San Fernando地區游泳池 — 宴會廳，2樓\
208 Park Ave. San Fernando, CA 91340

第四區

日期/時間： 2014年9月18日週四，晚上6時
地點： 冒險公園 — 健身房
10130 S. Gunn Ave. Whittier, CA 90605

第五區

日期/時間： 2014年9月23日週二，晚上6時
地點： Pamela 公園 — 健身房
2236 Goodall Ave. Duarte, CA 91010

以下 47個城市在2015-2016財政年度將參加洛杉磯縣市區計劃

Agoura Hills	Arcadia	Bell
Avalon	Azusa	Claremont
Bell Gardens	Beverly Hills	Cudahy
Calabasas	Cerritos	Duarte
Commerce	Covina	Hermosa Beach
Culver City	Diamond Bar	La Habra Heights
El Segundo	Hawaiian Gardens	La Verne
Irwindale	La Canada Flintridge	Malibu
La Mirada	La Puente	Monrovia
Lawndale	Lomita	San Dimas
Manhattan Beach	Maywood	San Marino
Rancho Palos Verdes	Rolling Hills Estates	Signal Hill
San Fernando	San Gabriel	Temple City
Santa Fe Springs	Sierra Madre	West Hollywood
South El Monte	South Pasadena	
Torrance	Walnut	
Westlake Village		

邀請不能參加社區會議的市民在社區會議期間以及在最後一次社區會議之後的30天內把書面意見寄到下列地址：

Attn: CDD Division/Consolidated Plan
Community Development Commission of the
County of Los Angeles
700 W. Main Street
Alhambra, CA 91801

需要TTY協助者，請致電 (800) 735-2929與加州接駁服務聯繫，並且接駁(626) 586-1752與Brian Talbot聯繫。需要手語翻譯的市民應該在會議之前至少提前五個工作日按照上述地址向Brian Talbot提出要求。

欲了解社區發展委員會管理的計劃的相關資訊，您可以登錄我們的網站www.lacdc.org查看。

Appendix D: Public Hearing Notice and List of Publications



PUBLIC NOTICE

The 2015-2016 Action Plan (Action Plan) is the third annual implementation plan of the Five-Year 2013-2018 Housing and Community Development Consolidated Plan for the Los Angeles Urban County (Consolidated Plan). The Consolidated Plan describes the housing and community development needs, as well as activities to address those needs through the Los Angeles Urban County Program, as defined and funded by the U.S. Department of Housing and Urban Development (HUD). As required by HUD, the Consolidated Plan brings together, in one (1) consolidated submission, the planning and application aspects of the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) Programs. The Urban County Program's geographic area encompasses 47 participating cities and the entire County's unincorporated areas. Project descriptions, resources to be utilized, and proposed accomplishments for the 2015-2016 Fiscal Year (July 1, 2015 - June 30, 2016) are delineated in the Action Plan. In addition, the Action Plan addresses monitoring standards and procedures.

A public hearing on the Action Plan will be held before the Los Angeles County Board of Supervisors on:

May 26, 2015 – 1:00 p.m.
Board Hearing Room – 381 Kenneth Hahn Hall of Administration
500 West Temple Street – Los Angeles, CA 90012

Copies of the proposed document will be available during a 30-day public review and comment period from April 26, 2015 to May 26, 2015 at the following locations:

1st District

Anthony Quinn Library, 3965 Cesar E. Chavez Ave., Los Angeles	(323) 264-7715
Azusa Library, 729 N. Dalton Ave., Azusa	(626) 812-5268
East Los Angeles Library, 4837 E. Third St., Los Angeles	(323) 264-0155
La Puente Library, 15920 E. Central Ave., La Puente	(626) 968-4613
Montebello Library, 1550 W. Beverly Blvd., Montebello	(323) 722-6551
Sunkist Library, 840 N. Puente Ave., La Puente, CA	

2nd District

Carson Regional Library, 151 E. Carson St., Carson	(310) 830-0901
East Rancho Dominguez Library, 4420 Rose St., East Rancho Dominguez	(310) 632-6193
Graham Library, 1900 E. Firestone Blvd., Los Angeles	(323) 582-2903
Lennox Library, 4359 Lennox Blvd., Lennox	(310) 674-0385
View Park Library, 3854 W. 54 th St., Los Angeles	(323) 293-5371
Willowbrook Library, 11838 Wilmington Ave., Los Angeles	(323) 564-5698
Woodcrest Library, 1340 W. 106th St., Los Angeles	(323) 757-9373

3rd District

Agoura Hills Library, 29901 Ladyface Ct., Agoura Hills	(818) 889-2278
Malibu Library, 23519 W. Civic Center Way, Malibu	(310) 456-6438
San Fernando Library, 217 North Maclay Ave., San Fernando	(818) 365-6928
West Hollywood Library, 625 N. San Vicente Blvd., West Hollywood	(310) 652-5340

4th District

El Segundo Library, 111 W. Mariposa Ave., El Segundo	(310) 524-2722
Hacienda Heights Library, 16010 La Monde St., Hacienda Heights	(626) 968-9356
Hawaiian Gardens Library, 11940 Carson St., Hawaiian Gardens	(562) 496-1212
Lomita Library, 24200 Narbonne Ave., Lomita	(310) 539-4515
Rowland Heights Library, 1850 Nogales St., Rowland Heights	(626) 912-5348
South Whittier Library, 14433 Leffingwell Rd., Whittier	(562) 946-4415

5th District

Altadena Library, 600 E. Mariposa St., Altadena	(626) 798-0833
Duarte Library, 1301 Buena Vista St., Duarte	(626) 358-1865
La Verne Library, 3640 D. St., La Verne	(909) 596-1934
Lake Los Angeles Library, 16921 E. Ave. O, Suite A, Palmdale	(661) 264-0593
Littlerock Library, 35119 80 th St. East, Littlerock	(661) 944-4138
Old Town Newhall Library, 24500 Main St. Santa Clarita	(661) 259-0750
Quartz Hill Library, 42018 N. 50 th St. West, Quartz Hill	(661) 943-2454

Assisted listening devices, agenda in Braille, and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disabled community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three (3) business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please telephone the Executive Office of the Board at (213) 974-1431 (voice) or (213) 974-1707 (TTY), from 8:00 a.m. to 5:00 p.m., Monday through Friday.

Copies of the proposed document are also available for review at the Community Development Commission (CDC), 700 W. Main Street, Alhambra, CA 91801. Citizens wishing to submit written comments during the public review and comment period may mail them, postmarked no later than May 26, 2015, to the CDC, to the attention of Raymond Webster, Development Specialist, Community Development Division-Grants Management Unit, who can be reached at (626) 586-1755 or Raymond.webster@lacdc.org if there are any questions.

Publications for 2015-2016 Action Plan Public Hearing Notice

PUBLICATION	DISTRICTS	NEWSPAPER
Daily	5	Antelope Valley Press
Weekly	1	Chinese Daily News (in Chinese)
Daily	2, 4	Daily Breeze
Daily	3,4,5	Whittier Daily News
Weekly	1	Eastside Sun
Weekly	4,5	Inland Valley/Pomona Daily Bulletin
Weekly	2,3	Panorama (in Russian)
Daily	2	Korea Times (in Korean)
Daily	1,2,3,4,5	La Opinion (in Spanish)
Daily	2,3,5	L.A. Daily News
Weekly	2	L.A. Sentinel
Daily	1,2,3,4,5	L.A. Times
Weekly	2	L.A. Watts Times
Daily	5	Pasadena Star News
Daily	1,5	San Gabriel Valley Tribune

English = 11 newspapers

Spanish = 1 newspaper

Korean = 1 newspaper

Chinese = 1 newspaper

Russian = 1 newspaper

Appendix E: Action Plan Comments and Board Approval



PUBLIC COMMENTS AND APPROVAL

The draft 2015-2016 Action Plan will be open for public review and comment from April 25th to May 26th, 2014, in accordance with U.S. Department of Housing and Urban Development (HUD) regulations Title 24 of the Code of Federal Regulations, Part 91.105(b). The document is also available for review at public libraries and at the Community Development Commission (CDC). In addition, a public hearing will be held before the Los Angeles County Board of Supervisors on May 26, 2015 at 1:00 p.m.

The public is invited to mail comments during the public comment period to the following:

Los Angeles County Community Development Commission
Attention: CDBG Division/Raymond Webster
700 W. Main Street, Alhambra, CA 91801

Comments

All comments received will be included in the Final Action Plan submitted to HUD.

Approval

The Statement of Proceedings (Minutes) of the Los Angeles County Board of Supervisors approving the Action Plan were not available for the Draft Action Plan. They will be included in the Final Action Plan and provided to HUD.

Appendix F: Coding Terms and Definitions



PRIORITY NEED CODE DEFINITIONS

1. Housing:

An activity that creates or improves residential units (single- or multi-family housing), including activities in support of housing, such as code enforcement as well as infrastructure development specifically to support housing development.

2. Homelessness:

An activity that provides services exclusively to individuals who are homeless or at risk of homelessness.

3. Special Needs/Non-Homeless:

A non-housing activity or facility which provides services exclusively to individuals with special needs who are not homeless or at risk of homelessness (e.g., persons with mental, physical or developmental disabilities, substance abusers, battered and abused spouses and other victims of domestic violence, illiterate persons, migrant farm workers emancipated foster youth up to 21 years old, and persons living with HIV/AIDS).

4. Community Development (CD) Anti - Crime:

An activity designed to prevent, eliminate, or reduce crime, fraud, or delinquent behavior (e.g., neighborhood watch programs, gang diversion programs, graffiti removal, and street lighting improvements specific to the purpose of increasing visibility).

5. CD - Economic Development:

An activity or improvement designed to support, increase, or stabilize business development, as well as to create or retain jobs, or expand the provision of goods and services (e.g., small business incubators, commercial and industrial development, loans to for-profit businesses, infrastructure improvements specific to expanding or creating business development).

6. CD - Infrastructure:

Public improvements that support existing or future community development which benefits an entire area (e.g., roads, curbs, gutters, sewer systems, street lighting, bridges) or site.

7. CD - Public Facilities:

The construction or rehabilitation of a structure or facility that houses a public use, except for the general conduct of government.

8. CD - Public Services:

An activity that provides services to individuals and/or households, excluding services to specific clientele mentioned under another defined category (e.g.: seniors or youth).

9. CD - Senior Programs:

A non-housing activity or facility, which provides services exclusively to an individual who, is elderly, defined as 55 years of age or older, including frail elderly, as well as elderly households.

10. CD - Youth Programs:

A non-housing activity or facility which provides services to youth and/or young people, 18 years of age or younger.

11. CD - Planning and Administration:

An activity, which builds the capacity of an organization, involves the development of general or specific development plans (excluding project specific plans and project administration), as well as overall program administration activities.

12. CD - Other:

Any community and/or economic development activity which does not apply to any other defined category (e.g., CDBG Non-profit Organization Capacity Building and Section 108 Loan repayment).

Revised 4/1/2013

*Los Angeles County Community Development Commission
Community Development Block Grant*

Definitions of HUD Codes

The Los Angeles County Community Development Commission, Community Development Block Grant (CDBG) Division is providing this document for your use when working with CDBG Programs. These codes are used to describe the nature of the activity being funded by HUD. The code descriptions are written in easy-to-understand language and contain specific examples.

ACQUISITION AND DISPOSITION

- 01 Acquisition***
- 02 Disposition***

PUBLIC FACILITIES AND IMPROVEMENTS

- 03 Public Facilities and Improvements***
- 03A Senior Centers***
- 03B Centers for the Disabled/Handicapped***
- 03C Homeless Facilities (Not Operating Costs)***
- 03D Youth Centers/Facilities***
- 03E Neighborhood Facilities***
- 03F Parks, Recreational Facilities***
- 03G Parking Facilities***
- 03H Solid Waste Disposal Facilities***
- 03I Flood and Drainage Facilities***
- 03J Water/Sewer Improvements***
- 03K Street Improvements***
- 03L Sidewalks***
- 03M Child Care Centers/Facilities for Children***
- 03N Tree Planting***
- 03O Fire Station/Equipment***
- 03P Health Facilities***
- 03Q Abused and Neglected Children's Facilities***
- 03R Asbestos Removal***
- 03S Facilities for AIDS Patients (Not Operating Costs)***
- 03T Operating Costs of Homeless/AIDS Patients Programs***

PUBLIC SERVICES

- 05 Public Services (General)**
- 05A Senior Services**
- 05B Services for the Disabled**
- 05C Legal Services**
- 05D Youth Services**
- 05E Transportation Services**
- 05F Substance Abuse Services**
- 05G Battered and Abused Spouses**
- 05H Employment Training**
- 05I Crime Awareness/Prevention**
- 05J Fair Housing Activities**
- 05K Tenant/Landlord Counseling**
- 05L Child Care Services**
- 05M Health Services**
- 05N Abused and Neglected Children**
- 05O Mental Health Services**
- 05P Screen for Lead-Based Paint/Lead Hazards Poisoning**
- 05Q Subsistence Payments**
- 05R Homeownership Assistance (Not Direct)**
- 05S Rental Housing Subsidies (HOME Tenant-Based Rental Assistance)**
- 05T Security Deposits**
- 03T Operating Costs of Homeless/AIDS Patients Programs**

HOUSING

- 12 Construction of Housing**
- 13 Direct Homeownership Assistance**
- 14A Rehabilitation: Single-Unit Residential**
- 14B Rehabilitation: Multi-Unit Residential**
- 14C Public Housing Modernization**
- 14D Rehabilitation: Other Publicly Owned Residential Buildings**
- 14F Energy Efficient Improvements**
- 14G Acquisition For Rehabilitation**
- 14H Rehabilitation Administration**
- 14I Lead-Based Paint/Lead Hazard Test/Abatement**
- 16A Residential Historic Preservation**
- 19A This is not a valid code**
- 19B This is not a valid code**

**COMMERCIAL/INDUSTRIAL IMPROVEMENTS BY GRANTEE OR
NON-PROFIT**

- 17A** *Commercial/Industrial Land Acquisition/Disposition*
- 17B** *Commercial/Industrial Infrastructure Development*
- 17C** *Commercial/Industrial Building Acquisition, Construction,
Rehabilitation*
- 17D** *Other Commercial/Industrial Improvements*

**DIRECT ECONOMIC DEVELOPMENT ASSISTANCE TO PRIVATE
FOR-PROFITS**

- 14E** *Rehabilitation: Publicly or Privately Owned
Commercial/Industrial*
- 18A** *ED Direct: Direct Financial Assistance to For-Profit Business*
- 18B** *ED Direct: Technical Assistance*
- 18C** *Micro-Enterprise Assistance*

GENERAL ADMINISTRATIVE AND PLANNING COSTS

- 20** *Planning*
- 21A** *General Program Administration*
- 21B** *Indirect Costs*
- 21C** *Public Information*
- 21D** *Fair Housing Activities*
- 21E** *Submissions or Applications for Federal Programs*
- 21F** *This is not a valid code*
- 21G** *This is not a valid code*
- 21H** *HOME Administration/Planning Costs of PJs*
- 21I** *HOME CHDO Operating Expenses*

OTHER

- 04** *Clearance and Demolition*
- 04A** *Clean-up of Contaminated Sites/Brownfields*
- 06** *Interim Assistance*
- 07** *Urban Renewal Completion*
- 08** *Relocation*
- 09** *Loss of Rental Income*
- 10** *Removal of Architectural Barriers*
- 11** *Privately Owned Utilities*
- 15** *Code Enforcement*
- 16B** *Non-Residential Historic Preservation*
- 19C** *CDBG Non-Profit Organization Capacity Building*
- 19D** *CDBG Assistance to Institutions of Higher Education*
- 19E** *CDBG Operation and Repair of Foreclosed Property*
- 19F** *Repayments of Section 108 Loan Principal*
- 22** *Unprogrammed Funds*

Acquisition and Disposition

01 Acquisition

An activity should be coded as Acquisition if CDBG funds will be used only for the acquisition of property for a public purpose. This code is frequently used for the acquisition of property on which a public facility or public improvement will be constructed using other funds, or for the acquisition of property on which housing will be constructed using other funds. (**NOTE:** Sometimes it will be necessary to include demolition and relocation expenditures under this category because the grantee will not be able to distinguish these funds from those used for acquisition.)

For example, if land is acquired for the development of a senior center and CDBG funds will be used only for acquisition of the property, code the activity as 01. If the property will be acquired and CDBG funds will be used for constructing or rehabilitating a senior center, code the activity 03A, Senior Centers, rather than 01. However, if grantees group acquisition with relocation or disposition, the activity can be coded as acquisition (as this is usually the most expensive portion).

When CDBG funds are used to acquire housing that will also be rehabilitated with CDBG funds, code 14G, Acquisition for Rehabilitation, should be used. Use code 17A, Commercial/Industrial Land Acquisition Disposition, if the grantee or subrecipient will acquire land, clear structures, or package land for the purpose of creating an industrial park or encouraging commercial or industrial redevelopment.

For the HOME program, use this code for the acquisition of a structure that does not require rehabilitation and that will be used to provide affordable rental housing or Homeownership units. Use code 14G for the acquisition of a structure that requires rehabilitation and will be used to provide affordable rental housing or Homeownership units. Use code 12 for the acquisition of land on which new housing will be constructed using HOME funds.

ESG funds cannot be used for acquisition activities.

02 Disposition

Disposition can occur through the sale, lease, or donation of property acquired with CDBG funds or under urban renewal. Communities ordinarily use this term to describe costs that are incidental to disposing or transferring real property acquired with CDBG funds, and to describe the costs of temporarily maintaining properties pending disposition (for example, legal service, financial service, appraisal survey, and transfer of ownership costs).

Public Facilities and Improvements

CDBG, HOPWA, and ESG funds may be used by the grantee or other public or private non-profit entities for public facilities and improvements.

The matrix codes listed below should be used when the grantee includes the cost of acquiring real property with the cost of construction or rehabilitation of a public facility or improvement. (If CDBG funds will **only** be used to acquire property for a public facility, use the Acquisition code, 01.) Examples of public facilities include senior, handicapped, youth, or neighborhood centers, shelters for the homeless, and child care centers. Infrastructure improvements include street, sidewalk, water, sewer, flood, and drainage improvements.

Finally, commercial and industrial improvements undertaken by the grantee or a subrecipient for economic development purposes should be coded 17A, 17B, 17C, or 17D, as appropriate.

03 Public Facilities and Improvements

This is the general code for public facilities. **This code should not be used unless the activity does not fall under a more specific category.**

03A Senior Centers

Use code 03A for the construction or rehabilitation of senior citizen centers. A facility described as serving "senior citizens and the disabled" may be classified under this category; however, if the facility is intended **primarily** to serve persons with disabilities, the facility should be classified under 03B, Centers for the Disabled/Handicapped. (If the activity involves rehabilitation of a building to provide permanent housing for the elderly, the activity should be coded in the 14 series, Housing; if the activity involves new construction of such permanent housing, it should be classified under code 12, Construction of Housing.)

03B Centers for the Disabled/Handicapped

Use code 03B for construction or rehabilitation of group homes or centers for the disabled. (As noted above, if the activity involves rehabilitation of a building to provide permanent housing, it should be coded in the 14 series, Housing; if the activity involves new construction of such permanent housing, it should be classified under code 12, Construction of Housing.)

03C Homeless Facilities (Not Operating Costs)

Use code 03C for construction, conversion, renovation, or rehabilitation of shelters for the homeless, including shelters for battered spouses. This code should also be used for transitional housing and SROs (single room occupancy units) for the homeless that are funded by CDBG.

NOTE: Transitional housing for homeless persons should be coded 03C for CDBG-funded activities. However, for activities funded by other programs, transitional housing and SROs may be coded under the 14 series, as housing rehabilitation. ESG funds may not be used for new construction.

Centers for abused children should be coded under 03Q, Abused and Neglected Children's Facilities.

03D Youth Centers/Facilities

This refers to facilities that will be used primarily to provide services for teenage youth (ages 13 to 19). This includes playground and recreation facilities that are a part of youth center Facilities. Facilities for children ages 0 to 12 should be coded as 03M, Child Care Centers/ Facilities for Children.

03E Neighborhood Facilities

Use code 03E for structures that will be used for social services or for multiple purposes, including recreation, and that are principally designed to serve a neighborhood. Such facilities may include libraries and public schools.

03F Parks, Recreational Facilities

Use code 03F whenever the activity involves developing an open space area or a facility to be used principally for recreation purposes.

03G Parking Facilities

This code should be used for off-street parking lots and parking garages. If on-street parking is included as part of a street improvement program, the activity should be recorded as street improvements, unless the proposed description of the activity or the accomplishments clearly indicate that the purpose of the activity will be primarily to improve parking. If a parking addition/improvement is the major component of improvements made to a neighborhood facility or other facility under the 03 series, the activity should be classified under 03G as a parking improvement.

03H Solid Waste Disposal Facilities

This code should be used for any activity that describes the construction and/or rehabilitation of solid waste disposal facilities.

031 Flood and Drainage Facilities

This code should be used for those activities that the grantee indicates will be used for flood control or irrigation (e.g., retention ponds or catch basins). This code does not include storm sewers, street drains, or storm drains. When in doubt, use 03J for water/sewer improvements and 03K for street drains and storm drains.

03J Water/Sewer Improvements

Water/Sewer Improvements include installation or replacement of water lines, sanitary sewers, storm sewers, and fire hydrants. All water/sewer projects undertaken with only minor or no street improvements should be coded as 03J. Repaving of streets is generally required as part of the installation of water/sewer improvements. However, if the activity is primarily for the purpose of street improvements but involves some water/sewer improvements, the activity should be coded as 03K, Street Improvements. For example, an activity that involves paving 6 blocks of Main Street and installing 100 feet of new water lines in one of those blocks should be classified under 03K. Activities classified under the 03J code generally should not include flood and drainage facilities; flood and drainage facilities should be classified under 031.

03K Street Improvements

A street improvement project may include street drains, storm drains, curb and gutter work, tunnels, bridges, and the installation of street lights or signs. If sidewalks and trees will be installed as a peripheral part of a street improvement, the activity should still be coded as Street Improvements. Street improvements that include landscaping, street lights, and/or street signs (commonly referred to as "streetscapes") should also be coded 03K.

See also the discussion above in 03J, Water/Sewer Improvements.

03L Sidewalks

Use this code when an activity is for the purpose of sidewalk improvements. Sidewalk improvements that include the installation of trash receptacles, trees, benches, and lighting should also be coded under 03L.

- 03M Child Care Centers/Facilities for Children**
Examples of these include daycare centers and Head Start pre-school centers.
- 03N Tree Planting**
Activities that are limited to tree planting (sometimes referred to as "beautification") should be coded under 03N. As noted under 03K and 03L, tree planting included as part of a streetscape activity should be coded 03K, and tree planting included as part of sidewalks should be coded 03L.
- 03O Fire Station/Equipment**
In addition to the construction or rehabilitation of a fire station, this category includes the purchase of fire trucks, ambulances, and rescue equipment.
- 03P Health Facilities**
This code includes both physical and mental health facilities. If the facility is more accurately classified under another category, such as one for Abused and Neglected Children (03Q), it should be classified as such.
- 03Q Abused and Neglected Children's Facilities**
Use this code when the activity includes daycare, treatment, or temporary housing for abused and neglected children.
- 03R Asbestos Removal**
Use this code when the primary goal of the improvement to any public facility is to remove asbestos.
- 03S Facilities for AIDS Patients (Not Operating Costs)**
Construction or rehabilitation of buildings for treatment or temporary housing for people who are HIV positive or who have AIDS. If the facility is for AIDS education and prevention, the facility should be categorized under Health Facilities (03P).
- 03T Operating Costs of Homeless/AIDS Patients Programs**
Use this code for operating expenses of ESG-funded emergency shelters. This code includes all costs associated with the operation of facilities (such as utilities, maintenance, and insurance) for homeless persons and/or AIDS patients. (**NOTE:** If this code is used for a CDBG-assisted activity, the activity will be included in the public service calculation, because the use of CDBG funds to pay for the cost of operating homeless/AIDS patients programs is a public service.)

Public Services

Examples of public services activities include CDBG-assisted programs for drug and alcohol counseling, meals-on-wheels, daycare, and Head Start; ESG-funded essential services; and HOPWA-funded supportive services. Care should be taken to distinguish a service from construction or rehabilitation of a facility where a service is being provided. For example, the construction or rehabilitation of a senior center is coded as 03A, but the funding of services provided at a facility for senior citizens is coded as 05A. Rental of a facility for a service is considered part of delivery of the service and should be coded as a public service. Public service activities also include the cost of operating and maintaining that portion of a facility in which a service is located.

Generally, if the activity is restricted to one client group such as the elderly, use the code for that client group; for example, use code 05A for Senior Services. Exceptions to this rule occur when considering employment services and substance abuse services. A grantee may code an activity such as youth employment services as either ODD, Youth Services, or 05H, Employment Training.

05 Public Services (General)

Do not use this code unless the activity cannot be classified under a more specific activity code.

Public service activities include housing referral and counseling services, neighborhood cleanup, Homeownership counseling, food distribution (food bank services), health education, or rape prevention education. General or unspecified homeless services, including those described as essential or supportive services, may also be assigned this activity code.

Use this code for **essential services** provided by the ESG Program, unless a more specific activity code can be assigned.

05A Senior Services

Use code 05A for services that will be provided to elderly persons (e.g., meals-on-wheels, dial-a-ride). Also use this code for services provided for victims of Alzheimer's disease. (Code 05A, Senior Services, or 05B, Services for the Disabled, may be used for activities that will provide services for both senior citizens and persons with disabilities if the activity is not intended **primarily** to serve one group rather than the other.)

- 05B Services for the Disabled
(Previously Referred to as Handicapped Services)**
Use this code to indicate services for persons with disabilities, regardless of age.
- 05C Legal Services**
Includes programs that provide legal aid to low- and moderate-income persons. If legal services are solely to settle tenant/landlord disputes, use code 05K.
- 05D Youth Services**
Use code 05D for services for teenagers (ages 13 to 19) that include, for example, recreational services limited to teenagers or a teen counseling program. If a counseling program is targeted for youth but includes counseling for the family as well, it may still be classified as a youth service if the focus is on counseling for youth. However, use GEL, Child Care Services, for services for children up to age 13, and DEN, Abused and Neglected Children, for services for abused children.
- 05E Transportation Services**
Use this code for transportation services. Transportation services for a specific client group should be classified under the code for that client group; for example, use code 05A, Senior Services, for transportation services for the elderly.
- 05F Substance Abuse Services**
Use this code for substance abuse recovery programs as well as prevention/education activities.
- 05G Battered and Abused Spouses**
Use this code only for programs serving adults or families. If the activity is limited to serving abused and neglected children, classify the activity under DEN, Abused and Neglected Children.
- 05H Employment Training**
Use this code for assistance that increases self-sufficiency. This includes literacy, independent living skills, job training, and employment service activities. These activities may be administered by the grantee or a subrecipient, such as a social service agency. When financial assistance will be used to provide job training for the creation of a permanent job (or jobs) with a specific business (or businesses), use code 18A, Economic Development Direct: Direct Financial Assistance to For-Profit Business.

- 05I Crime Awareness/Prevention**
Use this code for any program that promotes these goals, including crime prevention education programs and paying for security guards.
- 05J Fair Housing Activities**
(If CDBG, subject to 15 percent public service cap)
Use this code for fair housing services (e.g., counseling on housing discrimination) when the grantee indicates that a national objective will be met. Use code 21 D when a national objective is not stated.
- 05K Tenant/Landlord Counseling**
Use this code for counseling provided to help prevent or settle disputes that occur between tenants and landlords.
- 05L Child Care Services**
Use this code for services that will benefit children (generally under age 13), including parenting skills classes. However, services exclusively for abused and neglected children should be classified under DEN, Abused and Neglected Children.
- 05M Health Services**
Health services activities include operation of neighborhood clinics, postrape counseling, vermin abatement services (also known as "vector control"), and other activities designed to serve the health needs of residents. (Exception: Mental health services, which should be classified under 050.)
- 05N Abused and Neglected Children**
Use this code for daycare or other services exclusively for abused and neglected children.
- 05O Mental Health Services**
Use this code for activities designed to address the mental health needs of residents of the community.
- 05P Screening for Lead-Based Paint/Lead Hazards Poisoning**
Use this code for activities designed primarily to provide screening for not removal of lead-based paint and other lead poisoning hazards.

05Q Subsistence Payments

For CDBG, this code should only be used for activities designed to provide one-time or short-term (no more than three months) emergency grant payments on behalf of an individual or family, generally for the purpose of preventing homelessness. Examples include use of CDBG funds to prevent the loss of utilities, or payment of rent/mortgage to prevent eviction.

For other programs, this code may be used for activities that provide tenant subsidies and other payments for expenses **other than** rent or security deposits. If payments are only for rent, code as 05S, Rental Housing Subsidies (HOME Tenant-Based Rental Assistance). Payments for security deposits should be coded 05T, Security Deposits (if HOME, not part of 5 percent Administration cap). For ESG, this code should be used for projects that provide **a range** of homeless prevention assistance, including short-term subsidies to defray rent and utility arrearages for families, security deposits or first month's rent, payments to prevent foreclosure on a home, mediation and legal services, and other similar programs.

05R Homeownership Assistance (Not Direct)

CDBG: **Prior to December 11, 1995**, this category should be used for Homeownership assistance carried out as a public service. Examples include write-down of mortgage costs, payment of closing costs, and downpayment assistance. When carried out as a public service, generally the recipients are not 100 percent low- and moderate-income. The national objective should be shown as LMH.

Effective December 11, 1995, Homeownership under 05R is limited to only homebuyer downpayment assistance, and the activity must use the LMH (housing) national objective. (**NOTE:** Homeownership assistance provided by the authority of the National Affordable Housing Act should be classified under code 13, Direct Homeownership Assistance.)

05S Rental Housing Subsidies (HOME Tenant-Based Rental Assistance)

Use this code for tenant subsidies exclusively for rental payments, including HOME Tenant-Based Rental Assistance. Under CDBG, effective December 11, 1995, an activity to provide assistance for this purpose must be carried out by a community-based development organization (CHDO); prior to December 11, 1995, the activity must have been carried out by an eligible subrecipient under 570.204.

For ESG, this code should be assigned to homeless prevention projects that only provide rental subsidies.

05T Security Deposits

For all programs, use this code for activities exclusively providing security deposits as a form of tenant subsidy.

03T Operating Costs of Homeless/AIDS Patients Programs

If this code is used for a CDBG-assisted activity, the activity will be included in the public service calculation, because the use of CDBG funds to pay for the cost of operating homeless/AIDS patients programs is a public service. (**NOTE:** If this code will be used for an ESG-funded emergency shelter, the activity will be considered a public facility/service.) This code includes all costs associated with the operation of facilities (such as utilities, maintenance, and insurance) for homeless persons and/or AIDS patients.

Housing

Housing includes new construction, rehabilitation, and delivery costs. For CDBG, housing rehabilitation includes "handy-person," paint, smoke detector, and lock installation programs as well as water and sewer connections to housing. (Landscaping may be included as part of a rehabilitation project when performed in conjunction with other rehabilitation activities.) Code 14A should be used for single-family housing, and 14B should be used for privately owned multi-family rehabilitation.

For CDBG, the rehabilitation of facilities or shelters for homeless persons may not be coded under the 14 series. The construction or rehabilitation of homeless shelters and group homes is not generally considered housing; rather, it is considered "Public facilities" under the CDBG program. However, for programs designed to provide permanent housing for homeless persons (rather than temporary shelter), such rehabilitation may be coded under the 14 series.

For CDBG housing service expenses under 201 K, which is restricted to assisting HOME projects, use the codes that apply to the particular HOME projects.

12 Construction of Housing

Use code 12 for the construction of new housing, including the acquisition of the land on which the housing will be constructed.

ESG funds may not be used for the construction of housing.

13 Direct Homeownership Assistance

Under the HOME program, use this code for Homeownership assistance.

Under the CDBG program, assistance provided to facilitate Homeownership may be in the form of subsidizing interest rates and mortgage principal amounts, payment of closing costs and downpayment assistance for low- and moderate-income homebuyers, acquiring guarantees for mortgage financing from private lenders, and financing the acquisition by low- and moderate-income persons of housing they already occupy. The assistance may be provided by the grantee or through a subrecipient, and the LMH (housing) national objective should be used. However, if all recipients are not low- or moderate-income persons, the activity must be classified 05R, Homeownership Assistance, Not Direct.

14A Rehabilitation: Single-Unit Residential

This category includes loans and grants for the rehabilitation of privately owned homes. **NOTE:** Under CDBG, single family means one-unit structures.

14B Rehabilitation: Multi-Unit Residential

For CDBG, this category includes the rehabilitation of buildings with two or more residential units. Under the CDBG program, grantees may use 14B for SROs that will provide permanent housing for low- and moderate income persons, including the elderly or persons with disabilities. SROs intended to provide temporary or transitional housing for homeless persons should be classified under the 03 series, Public Facilities and Improvements, rather than under the 14 series.

14C Public Housing Modernization

This type of activity includes the rehabilitation of housing units owned/operated by a public housing authority (PHA) or an Indian housing authority (IHA).

14D Rehabilitation: Other Publicly Owned Residential Buildings

This type of activity includes housing that is owned by a public entity other than a PHA or an IHA. This category may include SROs that are owned by a public entity other than a PHA or IHA. (CDBG: As discussed under 14B above, if the SROs are to provide permanent housing for low income persons, including the elderly or handicapped persons, they may be classified under 14D if they are owned by a public entity other than a PHA or IHA. If such SROs are intended to provide temporary shelter or transitional housing for homeless persons, they should be classified under the 03 series, Public Facilities and Improvements, rather than under the 14 series.)

14F Energy Efficiency Improvements

Code 14F should be used only when it is clear that the activity being funded is a rehabilitation program for the sole purpose of promoting energy efficiency (e.g., a weatherization program).

If an activity will provide energy-efficiency improvements for public housing units or other publicly owned residential buildings, it should be classified as 14C or 14D, as appropriate.

14G Acquisition For Rehabilitation

CDBG: Use code 14G when property is acquired in order that it may be rehabilitated for housing. (Use codes 01 or 17A for other acquisition activities.) 14G may be used to reflect the cost of only the acquisition if the rehabilitation costs will be paid from another source, or it may also include both the costs of acquisition and rehabilitation if the cost of the rehabilitation is also paid with CDBG funds.

For the HOME program, use this code for the acquisition of a structure that requires rehabilitation and will be used to provide affordable rental housing or Homeownership units.

14H Rehabilitation Administration

Use this code for all activity delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Examples of these include architectural, engineering, appraisal, and other professional services; preparation of work specifications and work write-ups; loan processing and loan origination fees; surveys, site, and utility plans; application processing; and other fees involving housing rehabilitation.

The costs of administering one or more rehabilitation programs may be classified as separate activities or they may be included as part of the total cost of each rehabilitation activity. Similarly, activities such as "rehabilitation counseling" may be included as part of housing rehabilitation activities coded 14A-14D and 14F. When housing rehabilitation administration is classified in the 14 series, a national objective must be identified. However, housing rehabilitation administration may be included under General Program Administration, code 21, without a national objective being identified. If classified in this manner, though, the activity will be included under the 20 percent Planning and Administration cap.

141 Lead-Based Paint/Lead Hazard Test/Abatement

Use this code when the primary goal of a housing rehabilitation activity is for lead-based paint and hazard evaluation and reduction.

16A Residential Historic Preservation

This code should only be used for the rehabilitation of historic residential structures.

19A This is not a valid code.

Refer to code 21H. HOME Administration/Planning Costs of PJs.

19B This is not a valid code.

Refer to code 21I, HOME CHDO Operating Expenses.

Commercial/Industrial Improvements by Grantee or Non-Profit

These codes may be used to identify special economic development activities carried out by the grantee or through a public or private non-profit subrecipient. Under this series, CDBG funds are not given to a specific for-profit business or businesses. Assistance to for-profits for economic development projects should be classified under the 18 series.

17A Commercial/Industrial Land Acquisition/Disposition

Use code 17A if the grantee or subrecipient will acquire land, clear structures, or package commercial or industrial property for a special economic development activity, like creating an industrial park.

17B Commercial/Industrial Infrastructure Development

Use code 17B if the grantee or subrecipient will make street improvements, water improvements, parking additions, rail transport improvements, or other improvements to a site for a special economic development activity. This category may include installation of public improvements in an industrial site or construction of streets/roads to and through commercial/industrial areas.

17C Commercial/Industrial Building Acquisition, Construction, Rehabilitation

Use code 17C if the grantee or subrecipient will acquire, construct, or rehabilitate a commercial/industrial building for a special economic development activity.

17D Other Commercial/Industrial Improvements

Use this code for other commercial and industrial improvements undertaken by the grantee or a non-profit for a special economic development activity that is not covered by 17A, 17B, or 17C.

Direct Economic Development Assistance to Private For-Profits

Direct assistance to a for-profit entity, provided either by the grantee or through a subrecipient, should be classified under the 18 series.

14E Rehabilitation: Publicly or Privately Owned Commercial/Industrial

Use code 14E only if the rehabilitation will be limited to improvements to the exterior of a commercial building (generally referred to as "facade improvements") or to the correction of code violations.

NOTE: Rehabilitation of public facilities should be classified under the 03 series, Public Facilities and Improvements. Also, code 17C (Commercial/Industrial Building Acquisition, Construction, and Rehabilitation) should be used for commercial and industrial building rehabilitation conducted by the grantee or a non-profit as part of a special economic development activity. Code 17B (Commercial/Industrial Infrastructure Development) should be used to indicate funds a grantee or non-profit subrecipient uses to rehabilitate a privately owned commercial/industrial building.

18A ED Direct: Direct Financial Assistance to For-Profit Business

Use code 18A if the grantee or subrecipient will provide financial assistance to a for-profit business. Examples may include loans, loan guarantees, or grants to acquire property, clear structures, construct or rehabilitate a building, and/or purchase equipment. Activities coded 18A generally use a national objective code of LMJ (indicating a benefit to low and moderate-income persons on the basis of the creation or retention of jobs) and report job creation/retention accomplishments.

18B ED Direct: Technical Assistance

Use code 18B if a grantee or subrecipient will provide technical assistance to for-profit businesses. This includes workshops, marketing, or referrals.

18C Micro-Enterprise Assistance

Use code 18C for activities that involve providing financial assistance, technical assistance, or general support services/programs to owners of and persons developing micro-enterprises. (A micro-enterprise is a business with five or fewer employees, including the owner(s).)

General Administrative and Planning Costs

20 Planning

Use code 20 for planning activities identified by the grantee—except those planning activities conducted by HOME participating jurisdictions (PJs), which should be coded 21H.

Examples of the types of activities included under planning and capacity building include development of comprehensive plans (for example, a consolidated plan), energy strategies, community development plans, environmental studies, area neighborhood plans, and functional plans. **NOTE:** A national objective is not required for planning activities.

21A General Program Administration

This code is used to indicate reasonable costs of overall program management, coordination, monitoring, and evaluation. Such costs include (but are not limited to) salaries, wages, and related costs of the recipient's staff or other staff engaged in program administration, which includes (but is not limited to) providing information about the program, preparing program budgets and schedules, preparing reports, and other costs for goods or services needed for administration of the program. This code should also be used to report the use of CDBG funds to administer a federally designated Empowerment Zone or Enterprise Community, or to administer the HOME program.

21B Indirect Costs

Use this code to indicate costs charged to a program under an indirect cost allocation plan.

21C Public Information

This code is used for the provision of information and other resources to residents and citizen organizations participating in the planning, implementation, or assessment of activities.

21D Fair Housing Activities

(Subject to 20 percent Administration cap.) Use code 21 D to identify fair housing activities that are to be included among General Program Administration activities. Fair housing activities classified under 21D are subject to the 20 percent Planning and Administration cap but do not have to have a national objective identified. (**NOTE:** Fair housing activities carried out as a public service rather than as part of program administration may be classified under 05J, Fair Housing Activities.)

21E Submissions or Applications for Federal Programs

Use this code for the preparation of documents required for submission to HUD to receive funds under the CDBG program and to prepare applications for other federal programs when the grantee has determined that such activities are necessary to achieve its community development needs.

21F This is not a valid code.

Refer to code 05S, Rental Housing Subsidies (HOME Tenant-Based Rental Assistance).

21G This is not a valid code.

Refer to code 05T, Security Deposits.

**21H HOME Administration/Planning Cost of PJs
(Subject to 10 percent Administration cap.)**

Administration and planning costs of a HOME participating jurisdiction (PJ) may include program management, coordination, planning, monitoring, and evaluation activities.

**21I HOME CHDO Operating Expenses
(Subject to 5 percent Operating Expenses cap.)**

Use this code to indicate expenses incurred for operating costs associated with a CHDO carrying out its activities. The actual costs of new housing construction, acquisition, and rehabilitation should not be assigned this code.

Other

04 Clearance and Demolition

Included under this code are activities that involve the clearance or demolition of buildings and improvements, or the movement of structures to other sites.

04A Clean-up of Contaminated Sites/Brownfields

Use this code for activities that are designed primarily for cleaning toxic/environmental waste or contamination from a site.

06 Interim Assistance

There are two circumstances under which the Interim Assistance code may be used:

- a. When making limited improvements (e.g., repair of streets, sidewalks, or public buildings) to areas with determinable signs of physical deterioration when the improvements are intended to arrest deterioration prior to permanent improvements being made.
- b. When the activity will alleviate an emergency condition threatening public health and safety, such as emergency removal of tree limbs or other debris after a major storm.

07 Urban Renewal Completion

This code should be used only if the assistance will be used for the completion of urban renewal projects. (This code refers to the close-out of the urban renewal categorical grant program that preceded CDBG; active urban renewal projects that are now being completed are generally located in large cities.) Activities involving downtown renewal, downtown redevelopment, or urban renewal should NOT be coded 07 unless it is clear that the activity will result in the closing out of an urban renewal project.

08 Relocation

Funds may be used for relocation payments and assistance to displaced persons, including individuals, families, businesses, non-profit organizations, and farms.

09 Loss of Rental Income

This activity involves the use of funds to pay housing owners for the loss of rental income incurred by holding (for temporary periods) housing units to be used for the relocation of individuals and families displaced by CDBG-assisted activities.

10 Removal of Architectural Barriers

NOTE: This code should NOT be used for activities assisted on or after December 11, 1995. Effective December 11, 1995, assisted activities must be classified as either Housing under the 14 series or as Public Facilities and Improvements under the 03 series.

Use this code for activities assisted prior to December 11, 1995, when the activity was undertaken for the purpose of improving the accessibility of facilities for persons with disabilities. Some common activities within this category include curb cuts, wheelchair ramps, or alterations to buildings for increasing handicapped accessibility, such as wider doorways or elevators. This code should be used for public facilities, buildings, or private residences where CDBG funds are used to remove barriers for increasing handicapped accessibility.

11 Privately Owned Utilities

This code should be used for an activity that involves the use of CDBG funds to acquire, reconstruct, rehabilitate, or install the distribution lines and facilities of privately owned utilities, including placing new or existing distribution facilities and lines underground.

15 Code Enforcement

Code enforcement involves the payment of salaries and overhead costs directly related to the enforcement of local codes. Use this code only for payment of costs associated with property inspection and follow-up action, such as legal proceedings. If CDBG funds will be used to correct code violations, use the appropriate rehabilitation code.

16B Non-Residential Historic Preservation

This code should be used for any non-residential historic building that will be rehabilitated. Examples include the rehabilitation of an historic building for use by an historic preservation society, the renovation of an historic building for use as a museum, or the renovation of an historic building for use as a neighborhood facility.

19C CDBG Non-Profit Organization Capacity Building

Use this code for activities funded under the CDBG program that increase the capacity of non-profit organizations to carry out eligible neighborhood revitalization or economic development activities. Activities that strengthen non-profits may include providing staff with specialized training and technical assistance.

- 19D CDBG Assistance to Institutions of Higher Education**
Use this code when assistance is provided to institutions of higher education that have demonstrated a capacity to carry out eligible activities.
- 19E CDBG Operation and Repair of Foreclosed Property**
This code should be used for activities that use CDBG funds to make essential repairs and to pay operating expenses necessary to maintain the habitability of housing units acquired through tax foreclosure in order to prevent abandonment and deterioration of such housing primarily in low- and moderate-income neighborhoods.
- 19F Repayments of Section 108 Loan Principal**
Use this code to indicate repayment of principal for a Section 108 Loan Guarantee.
- 21 Unprogrammed Funds**
This code should only be used to identify funds that have not been programmed for use. This category may include funds identified as reserve or contingency funds.

Appendix G: Action Plan by Region



2015/2016 Action Plan Index By Region

Jurisdiction: 1st District

Strategy Area: Avocado Heights-Bassett

Invest. Level	Project No.	Project Name
III	F96131-15	Code Enforcement (Regional Planning)
III	600922-15	Code Enforcement (Public Works)
III	1KE14A-15	Single Family Rehabilitation Loan Program
III	600071-15	First Districtwide CBR Rehabilitation
III	601638-15	Project STAR (Sunkist)

Strategy Area: Covina Islands

Invest. Level	Project No.	Project Name
II	601224-15	Fiesta Program
II	600071-15	First Districtwide CBR Rehabilitation

Strategy Area: East Azusa Islands

Invest. Level	Project No.	Project Name
II	601346-15	Valleydale Park After-School Program
II	1KE14A-15	Single Family Rehabilitation Loan Program

Strategy Area: East Los Angeles

Invest. Level	Project No.	Project Name
II, III, IV	601134-15	Fathers in the Classroom
II, III, IV	F96125-15	Project S.T.A.R. (Studying, Tutoring, and Reading)
IV	600477-15	Special Events & Programs
II, III, IV	600926-15	East Los Angeles Farmer's Market
II, III, IV	600857-15	Domestic Violence Intervention/Prevention
II, III, IV	600071-15	First Districtwide CBR Rehabilitation
II, III, IV	F96131-15	Code Enforcement (Regional Planning)
II, III, IV	1KE14A-15	Single Family Rehabilitation Loan Program
II, III, IV	600922-15	Code Enforcement (Public Works)
II, III, IV	601387-15	Senior Empowerment Program
II, III, IV	601388-15	Youth Development Program
II, III, IV	601500-15	VELA Handyworker Minor Fix-up Program
III	601469-15	Maravilla Dispositon
III	601700-15	Herbert Stairwell Flooring Replacement and Painting

Strategy Area: North Claremont Islands

II	600071-15	First Districtwide CBR Rehabilitation
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Strategy Area: South San Gabriel

Invest. Level	Project No.	Project Name
II	600728-15	Potrero Heights Elementary – PAWS Program
II	600922-15	Code Enforcement (Public Works)
II	1KE14A-15	Single Family Rehabilitation Loan Program
II	600071-15	First Districtwide CBR Rehabilitation

2015/2016 Action Plan Index By Region

Jurisdiction: 1st District Continued

Strategy Area: Valinda

Invest. Level	Project No.	Project Name
II	600922-15	Code Enforcement (Public Works)
II	601224-15	Fiesta Program
II	1KE14A-15	Single Family Rehabilitation Loan Program
II	600071-15	First Districtwide CBR Rehabilitation
II	601500-15	VELA Handyworker Minor Fix-up Program
II	TBD	Valinda Farmer's Market

Strategy Area: West Puente Valley

Invest. Level	Project No.	Project Name
II	601638-15	Project STAR (Sunkist)
II	601224-15	Fiesta Program

Strategy Area: Whittier Narrows

Invest. Level	Project No.	Project Name
II	600922-15	Code Enforcement (Public Works)

Strategy Area: Walnut Park

Invest. Level	Project No.	Project Name
II	F96131-15	Code Enforcement (Regional Planning)
II, III, IV	600922-15	Code Enforcement (Public Works)
II, III, IV	1KE14A-15	Single Family Rehabilitation Loan Program
II, III, IV	600071-15	First Districtwide CBR Rehabilitation
II, III, IV	600855-15	Florence/Firestone Chamber of Commerce Technical Assistance
II, III, IV	601500-15	VELA Handyworker Minor Fix-up Program
II, II, IV	TBD	Walnut Park Senior Empowerment Program

Jurisdiction: 2nd District

Strategy Area: Alondra Park

Invest. Level	Project No.	Project Name
II	L96217-15	Handyworker Program (PACE)
II	2KC14A-15	Single Family Rehabilitation Loan Program

Strategy Area: Alondra Park (Continued)

II	F96227-15	Homeowner Fraud Prevention Program
II	601674-15	Community Business Revitalization Program
II	F96232-15	Century Station Code Enforcement Project
II	L96217-15	Handyworker Program (PACE)

2015/2016 Action Plan Index By Region

Jurisdiction: 2nd District Continued

Strategy Area: Athens/West Athens/Westmont

Invest. Level	Project No.	Project Name
II	L96217-15	Handyworker Program (PACE)
II	2KC14A-15	Single Family Rehabilitation Loan Program
II, III, IV	F96227-15	Homeowner Fraud Prevention Program
II, III, IV	F96232-15	Century Station Code Enforcement Project
II, III, IV	601356-15	Mary B. Henry Community Clinic
II, III, IV	601674-15	Community Business Revitalization Program

Strategy Area: East Compton

Invest. Level	Project No.	Project Name
II, III	2KC14A-15	Single Family Rehabilitation Loan Program
II, III	F96227-15	Homeowner Fraud Prevention Program
II, III	F96228-15	Team Ridley-Thomas Drug Prevention & Gang Intervention Program
II, III	F96232-15	Century Station Code Enforcement Project
II, III	601356-15	Mary B. Henry Community Clinic
II, III	601526-15	CCEO YouthBuild Handyworker
II, III	601674-15	Community Business Revitalization Program

Strategy Area: Florence

Invest. Level	Project No.	Project Name
III	L96217-15	Handyworker Program (PACE)
III	2KC14A-15	Single Family Rehabilitation Loan Program
III	F96227-15	Homeowner Fraud Prevention Program
III	F96228-15	Team Ridley-Thomas Drug Prevention & Gang Intervention Program
III	F96232-15	Century Station Code Enforcement Project
III	600919-15	Capacity Building
III	600920-15	Technical Assistance
III	601356-15	Mary B. Henry Community Clinic

Strategy Area: Graham (Firestone)

Invest. Level	Project No.	Project Name
II, III, IV	2KC14A-15	Single Family Rehabilitation Loan Program
II, III, IV	F96228-15	Team Ridley-Thomas Drug Prevention & Gang Intervention Program
II, III, IV	F96232-15	Century Station Code Enforcement Project
II, III, IV	601356-15	Mary B. Henry Community Clinic

Strategy Area: Lennox

Invest. Level	Project No.	Project Name
III	L96217-15	Handyworker Program (PACE)
III	2KR14A-15	Lennox Health & Safety Correction – Single-Unit
III	2KR14B-15	Lennox Health & Safety Correction – Multi-Unit
III	2KC14A-15	Single Family Rehabilitation Loan Program
III	F96227-15	Homeowner Fraud Prevention Program
III	F96228-15	Team Ridley-Thomas Drug Prevention & Gang Intervention Program
III	601526-15	CCEO YouthBuild Handyworker
III	601674-15	Community Business Revitalization Program
II	F96232-15	Century Station Code Enforcement Project

2015/2016 Action Plan Index By Region

Jurisdiction: 2nd District Continued

Strategy Area: West Compton

Invest. Level	Project No.	Project Name
III	601526-15	CCEO YouthBuild Handyworker
III	601674-15	Community Business Revitalization Program
II, III, IV	F96227-15	Homeowner Fraud Prevention Program
II, III, IV	F96232-15	Century Station Code Enforcement Project
II, III, IV	2KC14A-15	Single Family Rehabilitation Loan Program

Strategy Area: Willowbrook

Invest. Level	Project No.	Project Name
II, III, IV	2BF02X-15	Willowbrook Community Redevelopment Project – Disposition
II, III, IV	2KC14A-15	Single Family Rehabilitation Loan Program
II, III, IV	F96227-15	Homeowner Fraud Prevention Program
II, III, IV	F96232-15	Century Station Code Enforcement Project
II, III, IV	601356-15	Mary B. Henry Community Clinic
II, III, IV	601674-15	Community Business Revitalization Program

Jurisdiction: 4th District

Strategy Area: Northwest Whittier

Invest. Level	Project No.	Project Name
II	600727-15	Code Enforcement
II	4KA14A-15	Single Family Rehabilitation Loan Program

Strategy Area: Northwest Whittier

Invest. Level	Project No.	Project Name
II	F96409-15	Amigo Park Recreation Program
II	600727-15	Code Enforcement
II	4KA14A-15	Single Family Rehabilitation Loan Program

Strategy Area: Hacienda Heights

Invest. Level	Project No.	Project Name
II	4KA14A-15	Single Family Rehabilitation Loan Program
II	F96411-15	Hacienda Heights Community Recreation Room

Strategy Area: Rowland Heights

Invest. Level	Project No.	Project Name
II	F96415-15	Youth Activities League – Carolyn Rosas Park
II	600727-15	Code Enforcement
II	4KA14A-15	Single Family Rehabilitation Loan Program
II	601590-15	Pathfinder Senior Recreation Program

2015/2016 Action Plan Index By Region

Jurisdiction: 4th District Continued

Strategy Area: South Whittier

Invest. Level	Project No.	Project Name
II	600727-15	Code Enforcement
II	4KA14A-15	Single Family Rehabilitation Loan Program
II	601708-15	Sundance Vista Site Improvements
II	F96410-15	Adventure Park Recreation Program

Strategy Area: West Whittier-Los Nietos

Invest. Level	Project No.	Project Name
II	600727-15	Code Enforcement

Jurisdiction: 5th District

Strategy Area: Altadena

II	600475-15	Loma Alta Park Recreation Center
II	601468-15	West Altadena - Disposition
II	601063-15	Bright Scholars Program
II	4KA14A-15	Single Family Rehabilitation Loan Program

Strategy Area: Monrovia-Arcadia-Duarte Islands

Invest. Level	Project No.	Project Name
II	601696-15	Handyworker Program
II	600482-15	Pamela Park Recreation Program
II	4KA14A-15	Single Family Rehabilitation Loan Program

Strategy Area: East Antelope Valley

Invest. Level	Project No.	Project Name
II	600819-15	Healthy Homes
II	4KA14A-15	Single Family Rehabilitation Loan Program
II	601681-15	Handyworker Program

Strategy Area: East Pasadena

Invest. Level	Project No.	Project Name
I	4KA14A-15	Single Family Rehabilitation Loan Program
II	601063-15	Bright Scholars Program

Strategy Area: Littlerock/Pearblossom

Invest. Level	Project No.	Project Name
II	600483-15	Pearblossom Park Recreation Program
II	4KA14A-15	Single Family Rehabilitation Loan Program
II	601681-15	Handyworker Program

2015/2016 Action Plan Index By Region

Jurisdiction: 5th District Continued

Strategy Area: Quartz Hill

Invest. Level	Project No.	Project Name
I	601681-15	Handyworker Program
I	600819-15	Healthy Homes
I	4KA14A-15	Single Family Rehabilitation Loan Program
I	601639-15	Quartz Hill I and II Kitchen and Lighting Improvements

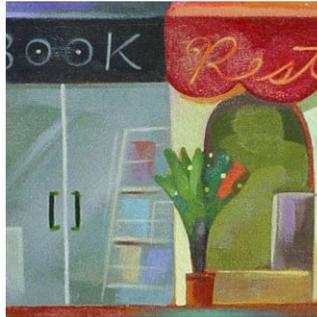
Strategy Area: South Antelope Valley

Invest. Level	Project No.	Project Name
II	600819-15	Healthy Homes
II	4KA14A-15	Single Family Rehabilitation Loan Program

Strategy Area: West Santa Clarita Valley

Invest. Level	Project No.	Project Name
I	E96508-15	Samuel Dixon Family Health Center
I	4KA14A-15	Single Family Rehabilitation Loan Program
I	L96509-15	Handyworker Program

Appendix H: Glossary of Terms



GLOSSARY

Accessible (Fair Housing Act): Public or common use area of a building that can be approached, entered, and used by individuals with physical impairments.

Accessible (Section 504): Facility or portion of a facility, when designed, constructed, or altered, which can be approached, entered, and used by individuals with physical impairments.

Accessible housing: Housing designed to allow easier access for physically disabled or vision impaired persons.

ACS: American Community Survey, conducted by the U.S. Census Bureau every year.

ADDI: American Dream Downpayment Initiative, designed to assist low-income first-time homebuyers in purchasing single-family homes by providing funds for downpayments, closing costs, and up-front rehabilitation. Administered as a part of HOME.

Affordability (HOME): Refers to the requirements of the HOME Program that relate to the cost of housing both at initial occupancy and over established timeframes, as prescribed in the HOME regulations. Affordability requirements vary depending on the nature of the HOME-assisted activity (i.e., homeownership or rental housing).

Affordable housing: Housing is considered affordable if it and all related expenses impose a cost of no more than 30 percent of a household's monthly income. See **Cost Burden**. Programs that encourage affordable housing include decent and safe rental and homeowner housing, for extremely low-, very low-, low-, and moderate-income households.

Age Discrimination Act of 1975: Prohibits discrimination on the basis of age in programs or activities receiving federal financial assistance.

Agency (U.S. Government): Any department, agency, commission, authority, administration, board, or other independent establishment in the executive branch of the government, including any corporation wholly or partly owned by the United States that is an independent instrumentality of the United States, not including the municipal government of the District of Columbia.

AMI: Area median income

Annual Action Plan: One-year plan for the expenditure of federal housing and community development funds. Five annual action plans correspond to the priority needs, goals, and objectives set out in each period's five-year Consolidated Plan. An Action Plan includes an application for federal funds under HUD's formula grant programs, identification of federal and other resources expected to be used in the year, and description of activities to be undertaken.

Architectural Barriers Act of 1968: Requires that buildings and facilities designed, constructed, altered, or leased with certain federal funds after September 1969 be accessible to and useable by handicapped persons.

At Risk of Homelessness (Category 1): An individual or family who has an annual income below 30 percent of MFI, does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition, and meets one of the following conditions:

- Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance,
- Is living in the home of another because of economic hardship,
- Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance,
- Lives in a hotel or motel and the cost is not paid for by charitable organizations or by federal, state, or local government programs for low-income individuals,
- Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than 1.5 persons per room,
- Is exiting a publicly funded institution or system of care, or
- Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness.

At Risk of Homelessness (Category 2): A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute

At Risk of Homelessness (Category 3): An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her.

BEA: Bureau of Economic Analysis.

BLL: Blood lead level, a measure of lead in the blood measured in micrograms of lead per deciliter of blood ($\mu\text{g/dL}$). Lead poisoning occurs with an EBLL (elevated blood lead level), determined by the U.S. CDC to be 25 ($\mu\text{g/dL}$) in adults and 5 ($\mu\text{g/dL}$) in children.

BLS: Bureau of Labor Statistics

California Fair Employment and Housing Act (FEHA): Extends additional protections based on sexual orientation, ancestry, source of income, and marital status.

Brownfields Economic Development Initiative (BEDI) Grant Program: Designed to help cities redevelop abandoned, idled, or underutilized industrial and commercial properties and facilities where expansion or redevelopment is complicated by real or potential environmental contamination. Provides funding to local governments which can be used in conjunction with CDBG and Section 108 loan guarantees to finance redevelopment of brownfield sites.

CAPER (Consolidated Annual Performance and Evaluation Performance Report): Annual report that allows HUD, local officials, and the public to evaluate a grantee's overall performance, including whether activities and strategies undertaken during the preceding year made an impact on the goals and needs identified in the Consolidated Plan.

Capital Fund Program (CFP): Provides funds, annually, to PHAs for the development, financing, and modernization of public housing developments and for management improvements.

CAR: California Association of Realtors®

CDBG (Community Development Block Grant) Program: Federal grant program that distributes housing and community development funds to states, counties, and cities. Funds are used for activities such as housing construction and rehabilitation; economic development; public services that benefit low- and moderate- income people; and activities that eliminate slums and blight or meet urgent needs.

CDC: Community Development Commission of the County of Los Angeles, lead agency for the *2013–2018 Los Angeles Urban County Consolidated Plan for Housing and Community Development* and administrator of the County's federal housing and community development program funds. The CDC comprises numerous divisions, each with its own area of responsibility. CDC staff also coordinate with other County departments, approximately 85 community-based organizations, and the Los Angeles Homeless Services Authority to meet Consolidated Plan goals and allocate CDBG, HOME and ESG program funds.

CDC (U.S.): U.S. Centers for Disease Control and Prevention

CDHS: California Department of Health Services

Census tract: Geographic area of measurement defined by the U.S. Census Bureau. Census tract boundaries are updated with each decennial census based on population size, and ideally represent approximately the same number of persons in each tract (generally between 1,200 and 8,000 persons, with an optimum size of 4,000 persons).

Certification: A written assertion based on supporting evidence that must be kept available for inspection by HUD, by the Inspector General of HUD, and by the public. The assertion shall be deemed to be accurate unless HUD determines otherwise, after inspecting the evidence and providing due notice and opportunity for comment.

CHAS: HUD's Comprehensive Housing Affordability Strategy

CHDO (Community and Housing Development Organization): Private nonprofit, community-based service organization whose primary purpose is to provide and develop decent, affordable housing. Certified CHDOs are approved by HUD grantees to confirm that they meet certain HOME Program requirements, making them eligible for HOME funding. At least one-third of the board of CHDOs must come from low-income areas.

Chronically Homeless: Having a disabling condition and having either been continuously homeless for a year or more or have had at least four (4) episodes of homelessness in the past three (3) years: sleeping in a place not meant for human habitation and/or in an emergency shelter/safe haven during that time.

CLPPP: U.S. CDC's Childhood Lead Poisoning Prevention Program

CoC (Continuum of Care): Policies designed to address homelessness that include a coordinated, community-based process of identifying needs and building a system to address those needs, based on the understanding that homelessness is not caused merely by a lack of shelter, but involves a variety of underlying, unmet needs—physical, economic, and social.

Consolidated Plan (Consolidated Plan for Housing and Community Development): Five-year planning document prepared by HUD grantees in exchange for federal funding from the CDBG, ESG, HOME, and HOPWA programs. Consolidated Plans evaluate needs based on current data and citizen participation; define goals and objectives to meet priority needs; create a five-year strategy to achieve goals; and describe individual activities and current funding levels in an Annual Action Plan for the first year of the five-year period.

Cost burden: The condition that occurs when a household has gross housing costs that range from 30.1 to 50 percent of gross household income.

CPP: Citizen Participation Plan, required for Consolidated Plans

Developmental Disability (Developmental Disabilities Assistance and Bill of Rights Act of 2000):

- (1) A severe, chronic disability of an individual that:
 - (i) Is attributable to a mental or physical impairment or combination of mental and physical impairments,
 - (ii) Is manifested before the individual attains age 22,
 - (iii) Is likely to continue indefinitely,
 - (iv) Results in substantial functional limitations in three or more of the following areas of major life activity:
 - (A) Self-care;
 - (B) Receptive and expressive language;
 - (C) Learning;
 - (D) Mobility;
 - (E) Self-direction;
 - (F) Capacity for independent living; or
 - (G) Economic self-sufficiency.or
 - (v) Reflects the individual's need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.
- (2) An individual from birth to age 9, inclusive, who has a substantial developmental delay or specific congenital or acquired condition if the individual, without services and supports, has a high probability of meeting three (3) or more of above the criteria later in life.

Disability: A lasting physical, mental, or emotional condition that makes it difficult for a person to conduct daily activities of living or impedes him or her from being able to go outside the home alone or to work.

Disproportionate share: Exists when the percentage of a population is 10 percentage points or more above the study area average.

DPH: Los Angeles County Department of Public Health

EBLL: See BLL.

EDI: Economic Development Initiative Grant Program; provides grants to local governments to be used in conjunction with Section 108 loan guarantees, enhancing the security of Section 108 loans and making more feasible the development and revitalization projects that Section 108 guarantees finance. EDI grants may be used to provide additional security for Section 108 loans (for example, as a loss reserve), thereby reducing the exposure of its CDBG funds (which by law must be pledged as security for the loan guarantees) or to pay for costs associated with a project.

Elderly (CDC, CDBG non-housing activities): A person aged 55 or older, as defined by the County for non-housing activities; CDBG regulations do not define the term "elderly" and allow grantees to choose their own definitions. The CDBG low and moderate-income limited clientele national objective at 570.208(a)(2)(i)(A) includes the elderly.

Elderly (Census Bureau): A person aged 65 or older. Includes the **frail elderly** population: those aged 75 or older.

Elderly (HUD): A person aged 62 or older, as defined in 24 CFR 91.5 and 24 CFR 5.100.

Emergency shelter (HUD): Any facility with overnight sleeping accommodations, the primary purpose of which is to provide temporary shelter for the homeless in general or for specific populations of the homeless.

Entitlement community: Unit of general local government that qualifies to receive CBDG entitlement funds. These are:

- Principal cities of Metropolitan Statistical Areas;
- Other metropolitan cities with populations of at least 50,000; and
- Qualified urban counties with populations of at least 200,000 (excluding the population of entitlement cities).

Entitlement grant: Formula block grant program funding providing annual funds to eligible local government recipients. See **Entitlement Communities, Grant**.

ESG (Emergency Solutions Grants) Program: A federally funded program designed to help individuals and families quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. ESG fund can be used by grantees or subrecipients for programs that meet one of five program goals: street outreach,

emergency shelter, homelessness prevention, rapid re-housing assistance, and data collection through the Homeless Management Information System or HMIS.

ESG: Emergency Solutions Grants program

Fair Housing Act: Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, based on race, color, national origin, religion, sex, familial status (including children under the age of 18 living with parents or legal custodians, pregnant women, and persons securing custody of children under the age of 18), and handicap (disability).

Fair Housing Amendments Act: Title VIII was amended in 1988 (effective March 12, 1989); in connection with prohibitions on discrimination against individuals with disabilities, contains design and construction accessibility provisions for certain new multi-family dwellings developed for first occupancy on or after March 13, 1991.

Family: A household composed of two or more people related by birth, marriage, or adoption and residing together.

Fannie Mae: Federal National Mortgage Association (FNMA), a government-sponsored enterprise that purchases mortgages from lenders and repackages them as mortgage-backed securities for investors.

Financing: Functions necessary to provide the financial resources to fund government operations and federal assistance including the functions of taxation, fee and revenue generation, public debt, deposit funds, and intragovernmental collections.

First-Time Homebuyer (Los Angeles County Housing Resource Center): A low-income family or individual applicant to the Affordable Homeownership Program who has not owned a home during the three years preceding application. The program provides first-time homebuyers financial assistance for owner-occupied home purchases.

Fiscal Year: Yearly accounting period, July 1 through June 30 of each calendar year.

Frail Elderly: A person aged 75 or older (See **Elderly**).

Freddie Mac: Federal Home Loan Mortgage Corporation (FHLMC), a government-sponsored enterprise that purchases mortgages from lenders and repackages them as mortgage-backed securities for investors.

Grant (Federal): An award of financial assistance from a federal agency to a recipient to carry out a public purpose of support or stimulation authorized by a law of the United States. Federal grants are not federal assistance or loans to individuals.

Grantee: Unit of state or local government or other entity named in the notice of grant awards as the recipient.

Gross housing costs: For homeowners, gross housing costs include property taxes, insurance, energy payments, water and sewer service, and refuse collection. If the homeowner has a mortgage, the determination also includes principal and interest payments on the mortgage loan. For renters, this figure represents monthly rent and electricity or natural gas energy charges.

Group home: Housing occupied by two or more single persons or families consisting of common space and/or facilities for group use by the occupants of the unit and (except in the case of shared one-bedroom units) separate private space for each family.

HACoLA: Housing Authority of the County of Los Angeles

HAL: High annual percentage rate (APR) loan, defined as more than three percentage points higher than comparable treasury rates for home purchase loans, or five percentage points higher for refinance loans.¹

HAMFI: HUD Area Median Family Income, the threshold that varies geographically and by family size, and is used to calculate income levels. In 2011, it was \$64,000 in the Los Angeles-Long Beach metropolitan area in 2011 for families of all sizes.²

HCV Program: Housing Choice Voucher Program, formerly the Section 8 Program. Primary program that provides rental assistance to low-income families who are unable to afford market rents. Assistance is provided on behalf of the family or individual in the form of vouchers or certificates; participants can choose any housing that meets the requirements of the program.

HEARTH Act: Homeless Emergency Assistance and Rapid Transition to Housing Act

HHPF: Homeless and Housing Program Fund, created by Los Angeles County Board of Supervisors

HMDA: Home Mortgage Disclosure Act

HOME Program: Home Investment Partnerships Program, largest federal block grant program for states and local governments; designed to provide decent and affordable housing for low-income families.

¹ 12 CFR Part 203, http://www.ffiec.gov/hmda/pdf/regc_020702.pdf

² U.S. Department of Housing and Urban Development, FY 2011 Income Limits, May 31, 2011, http://www.huduser.org/portal/datasets/il/il11/ca_v2.pdf

Homeless (HUD): On January 4, 2012 the federal definition of homeless was revised to include four categories:

- People who are living in a place not meant for human habitation, in emergency shelter, in transitional housing, or are exiting an institution where they resided for up to 90 days (it was previously 30 days) if they were in shelter or a place not meant for human habitation before entering the institution.
- People who are losing their primary nighttime residence, which may include a motel or hotel or a doubled-up situation, within 14 days (previously 7 days) and lack resources or support networks to remain in housing. The regulation also describes specific documentation requirements for this category.
- (New category) Families with children or unaccompanied youth (up to age 24) who are unstably housed and likely to continue in that state. Unstably housed families are those who have not had a lease or ownership interest in a housing unit in the last 60 or more days, have had two or more moves in the last 60 days, and who are likely to continue to be unstably housed because of disability or multiple barriers to employment.
- People who are fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening situations related to violence; have no other residence; and lack the resources or support networks to obtain other permanent housing.

Homeless Management Information System (HMIS): Information system designated by the Continuum of Care to comply with HUD's data collection, management, and reporting standards and used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness.

HOPWA Program: Housing Opportunities for People with AIDS Program, designed to provide entitlements with resources and incentives to devise long-term comprehensive strategies for meeting the housing needs of persons with acquired immunodeficiency syndrome (AIDS) or related diseases and their families.

Household: A household consists of all the people who occupy a housing unit. A house, an apartment or other group of rooms, or a single room, is regarded as a housing unit when it is occupied or intended for occupancy as separate living quarters; that is, when the occupants do not live with any other persons in the structure and there is direct access from the outside or through a common hall. Households include family and non-family households.

Housing problems (HUD): Overcrowding, incomplete plumbing or kitchen facilities, or cost burdens

Housing: Includes manufactured housing and manufactured housing lots, permanent housing for disabled homeless persons, transitional housing, single-room occupancy housing, and group homes. Does not include emergency shelters (including shelters for disaster victims) or facilities such as nursing homes, convalescent homes, hospitals, residential treatment facilities, correctional facilities, and student dormitories.

HPI: Homeless Prevention Initiative, created by Los Angeles County Board of Supervisors

HUD: U.S. Department of Housing and Urban Development; federal agency responsible for national policy and programs that address housing needs, improve and develop communities, and enforce fair housing laws.

Income levels (HUD): Income levels serve as eligibility criteria for persons, households, and areas participating in federally funded programs. Income levels are based on median family income (MFI), which varies geographically and by family size.

- **Extremely Low-Income:** Between 0 and 30 percent of MFI
- **Very Low-Income:** Between 30.1 and 50 percent of MFI
- **Low-Income:** Between 50.1 and 80 percent of MFI
- **Moderate-Income:** Between 80.1 and 100 percent of MFI

Incomplete kitchen facilities: A housing unit is classified as lacking complete kitchen facilities when any of the following are not present: a sink with piped hot and cold water, a range or cook top and oven, and a refrigerator.

Incomplete plumbing facilities: A housing unit is classified as lacking complete plumbing facilities when any of the following are not present: piped hot and cold water, a flush toilet, and a bathtub or shower.

Joint Powers Authority: Entity wherein two or more public authorities can operate collectively.

Jurisdiction: Unit of government such as a city, county, or state.

Labor force: The total number of persons working or looking for work.

LAHSA: Los Angeles Homeless Services Authority, a Joint Powers Authority established in 1993 as an independent agency by the County and the City of Los Angeles.

Large family (HUD): Family of five or more persons.

LCCA: Lead Contamination Control Act

Lead-based paint hazard: Any condition that causes exposure to lead, such as lead-contaminated dust; soil; or paint that is deteriorated or present in accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects.

Letter of Credit: Line of credit to a grant recipient established at a time of approval of application.

Liability: Assets owed for items received, services received, assets acquired, construction performed (regardless of whether invoices have been received), an amount received but not yet earned, or other expenses incurred.

Limited Clientele Activities: For school-wide activities that benefit the entire student population, who are at least 51 percent low- or moderate- income, the eligibility citation of 570.208(2)(D) will be applied. To demonstrate that the school population meets the 51 percent low – or moderate –income level, staff will obtain the percentage of students participating in free or reduced-price lunch program from the respective school district’s website.

LMA (CDBG): Low-Mod Area

LMC (CDBG): Low-Mod Limited Clientele

LMH (CDBG): Low-Mod Housing

LMJ (CDBG): Low-Mod Jobs

Los Angeles Urban County: The County’s unincorporated areas and 49 participating cities which participate in the Urban County funding program. The population of the Los Angeles Urban County was 2,478,556 in 2010, making it the largest Urban County in the U.S.

Low-Mod: Low- to moderate-income (household, family, individual, e.g.)

MFI: Median family income

Mixed-use development: The use of a building, set of buildings, or neighborhood for more than one purpose.

MSA: Metropolitan Statistical Area

NIMBYism: “Not in my backyard” mentality among community members, often in protest of affordable or multi-family housing.

NOFA: Notice of Funding Availability, which notifies prospective applicants for HUD’s competitive funding of funding availability for the following fiscal year.

Non-entitlement community: Unit of general local government that does not qualify to receive CDBG entitlement funds or unit of local government that has opted not to participate in an urban county entitlement CDBG program.

Other vacant units (Census Bureau): Vacant housing units that are not for sale or rent.

Overcrowding: Condition that occurs when a housing unit has more than one to 1.5 persons per room.

Permanent supportive housing (HUD): Long-term housing that enables special needs populations to live as independently as possible in a permanent setting. Includes supportive services for homeless individuals with disabilities provided by the organization managing the housing or other public or private service agencies.

Person with a disability (HUD): Any person who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such an impairment.

Poverty: The Census Bureau uses a set of money income thresholds that vary by family size and composition to determine who is in poverty. If a family’s total income is less than the family’s threshold, then that family and every individual in it is considered in poverty. The official poverty thresholds do not vary geographically, but they are updated for inflation using Consumer Price Index (CPI-U). The official poverty definition uses money income before taxes and does not include capital gains or noncash benefits (such as public housing, Medicaid, and food stamps).

Predatory loan: As defined by the Predatory Lending Consumer Protection Act of 2002 as well as the Home Owner Equity Protection Act (HOEPA), loans are considered predatory based on:

1. If they are HOEPA loans;³
2. Lien status, such as whether secured by a first lien, a subordinate lien, not secured by a lien, or not applicable (purchased loans); and
3. Presence of HALs. For full definition, see **HAL**.

Private non-profit organization: A secular or religious organization described in section 501 (c) of the Internal Revenue Code of 1988 which: (a) is exempt from taxation under subtitle A of the Code; (b) has an accounting system and a voluntary board; and (c) practices nondiscrimination in the provision of assistance.

Program Income: Gross income received by the participating jurisdiction, State recipient, or a subrecipient directly generated from the use of federal funds or matching contributions.

³ Loans are subject to the HOEPA if they impose rates or fees above a certain threshold set by the Federal Reserve Board. “HMDA Glossary.” <http://www.ffiec.gov/hmda/glossary.htm#H>

- Project sponsor:** Any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee (the CDC) to carry out eligible activities. The selection of project sponsors is not subject to the procurement requirements of 24 CFR 85.36.
- Protected class:** Group of people protected from discrimination and harassment. California residents are protected from housing discrimination based on race, sex, religion, familial status, disability, national origin, color, sexual orientation, ancestry, age, source of income, and marital status.
- Public housing:** Public housing was established to provide decent and safe rental housing for eligible low-income families, the elderly, and persons with disabilities.
- PHA:** Public Housing Authority
- Rapid Re-Housing Assistance:** The provision of housing relocation and stabilization services and short- and/or medium-term rental assistance as necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing.
- RDA:** Redevelopment agency
- Rehabilitation:** The labor, materials, tools, and other costs of improving buildings, other than minor or routine repairs. Includes cases where the use of a building is changed to an emergency shelter and the cost of this change and any rehabilitation costs do not exceed 75 percent of the value of the building before the change in use.
- Rental assistance:** Provides financial assistance for rental housing costs through either project-based (property) or tenant-based (portable with tenant) assistance. See **HCV, Section 8, TBRA.**
- Renovation:** Rehabilitation that involves costs of 75 percent or less of the value of the building before rehabilitation.
- RFP:** Request for proposals, an instrument used to solicit proposals and/or offers for proposed contracts using the negotiated procurement method.
- RHNA:** Regional Housing Needs Assessment, mandated by State Housing Law as part of the periodic process of updating local housing elements of the General Plan. In Los Angeles County, conducted by SCAG.
- SCAG:** Southern California Association of Governments, the designated metropolitan planning organization for Southern California.
- Section 108 Loan Guarantee Program:** Loan guarantee provision of the CDBG program. Provides communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects.
- Section 109 of the Housing and Community Development Act of 1974:** Prohibits discrimination on the basis of race, color, national origin, sex, or religion in programs and activities receiving financial assistance from the CDBG program.
- Section 504 of the Rehabilitation Act of 1973:** Protects qualified individuals from discrimination based on disability.
- Section 8:** See HCV (Housing Choice Voucher) Program.
- Senior:** Elderly person, usually more than 60 or 65 years old. See **Elderly.**
- Severe cost burden:** Occurs when gross housing costs represent 50 percent or more of gross household income.
- Severe overcrowding:** Occurs when a housing unit has more than 1.5 persons per room.
- Shelter Plus Care (S+C) Program:** Federally-funded McKinney Act program designed to provide housing and supportive services on a long-term basis for homeless persons with mental and/or physical disabilities.
- Single-family housing:** A one- to four-family residence, condominium unit, cooperative unit, combination of manufactured housing and lot, or manufactured housing lot.
- Special needs populations:** Include the elderly and the frail elderly; neglected or abused children; persons with physical or sensory disabilities (including mobility impaired, blind, deaf, or chemically/environmentally sensitive); persons suffering from mental illness; victims of domestic violence; persons with disabilities related to substance abuse and chemical dependency; and emancipated foster youth
- SRO:** Single-room occupancy hotel room, formerly a common public housing option for homeless persons.
- State:** Any State of the United States and the Commonwealth of Puerto Rico.
- Subrecipient:** A public or private nonprofit agency, authority, or organization or an authorized for-profit entity selected by the participating jurisdiction to administer all or apportion of the jurisdiction's federal grant funds. Subrecipients receive federal funds from the primary entitlement recipient or another subrecipient to undertake activities eligible for such assistance.
- Subsidy:** A payment or benefit made where the benefit exceeds the cost to the beneficiary.
- Substantial rehabilitation:** Rehabilitation of residential property at an average cost for the project in excess of \$25,000 per dwelling unit.

- Supportive housing:** Housing linked with social services tailored to the needs of the population being housed; designed to help those with special needs live more stable, productive lives.
- Supportive Housing Program:** Helps develop housing and related supportive services for people moving from homelessness to independent living.
- TBRA:** Tenant-Based Rental Assistance; any form of rental assistance in which the assisted tenant may move from a dwelling unit with a right to continued assistance elsewhere.
- Tenure:** The status by which a housing unit is held. A housing unit is “owned” if the owner or co-owner lives in the unit, even if it is mortgaged or not fully paid for. A cooperative or condominium unit is “owned” only if the owner or co-owner lives in it. All other occupied units are classified as “rented,” including units rented for cash rent and those occupied without payment of cash rent.
- Title II of the Americans with Disabilities Act of 1990:** Prohibits discrimination based on disability in programs, services, and activities provided or made available by public entities, including public housing, housing assistance, and housing referrals.
- Title VI of the Civil Rights Act of 1964:** Prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance.
- Title IX of the Education Amendments Act of 1972:** Prohibits discrimination on the basis of sex in education programs or activities that receive federal financial assistance.
- Transit-oriented development (TOD):** A mixed-use residential and commercial area designed to maximize access to transportation services. Typically within a 1/4 to 1/2 mile radius from a transit spot so as to be accessible to pedestrians.
- Transitional housing:** Temporary housing designed to provide a safe living environment for homeless individuals and families while facilitating their transition to permanent housing within a reasonable amount of time (usually 24 months).
- Transitional housing (HUD):** A project that has its purpose facilitating the movement of homelessness individuals and families to permanent housing within a reasonable amount of time (usually 24 months). Transitional supportive housing is where the homeless get a change to re-establish their lives through the stability and safety that housing provides.
- Unit of general local government:** A city, town, township, county, parish, village, or other general purpose political subdivision of a State; a consortium of such political subdivisions recognized by HUD in accordance with § 92.101; and any agency or instrumentality thereof that is established pursuant to legislation and designated by the chief executive to act on behalf of the jurisdiction with regard to provisions of this part.
- Unruh Civil Rights Act:** Provides additional protection from discrimination by business establishments, including housing providers, based on age.
- Urban county (HUD):** A county that receives a CDBG entitlement grant and includes units of general local government that sign cooperation agreements with the county. Also eligible to participate in the HOME program if it joins a consortium.
- Victim Service Provider:** A private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. Includes rape crisis centers, battered women’s shelters, domestic violence transitional housing programs, and other programs.

Appendix I: CDBG Allocations



Forty-First Year CDBG**41st Year Allocation - Final
10-Feb-15**

Total Urban County Entitlement	\$20,619,939
Reallocation of FY14 Entitlement	<u>\$0</u>
Adjusted Urban County Entitlement	\$20,619,939
Less Administration (20%)	<u>(\$4,123,988)</u>
Total 2015-2016 to be Allocated	\$16,495,951

City	Population 2010	Poverty 2010	Overcrowding 2010	Factor	Allocation
AGOURA HILLS	20,330	805	40	0.003878946	\$63,987
ARCADIA	56,364	4999	833	0.018475415	\$304,770
AVALON	3,728	421	264	0.002138489	\$35,276
AZUSA	46,361	7464	1,960	0.025984324	\$428,636
BELL	35,477	8034	2,427	0.027515181	\$453,889
BELL GARDENS	42,072	9507	3,245	0.033907187	\$559,331
BEVERLY HILLS	34,109	2668	377	0.010062397	\$165,989
CALABASAS	23,058	1346	12	0.005082919	\$83,848
CLAREMONT	34,926	1879	245	0.008215871	\$135,529
COMMERCE	12,823	1661	789	0.007323706	\$120,812
COVINA	47,796	5061	1,274	0.019226286	\$317,156
CUDAHY	23,805	5798	1,856	0.020033430	\$330,470
CULVER CITY	38,883	2792	587	0.011571802	\$190,888
DIAMOND BAR	55,544	2535	409	0.012294746	\$202,814
DUARTE	21,321	2167	602	0.008529204	\$140,697
EL SEGUNDO	16,654	541	106	0.003220413	\$53,124
HAWAIIAN GARDENS	14,254	2255	762	0.008486507	\$139,993
HERMOSA BEACH	19,506	993	17	0.004054307	\$66,880
IRWINDALE	1,422	164	30	0.000568583	\$9,379
LA CANADA-FLINTRIDGE	20,246	646	41	0.003578353	\$59,028
LA HABRA HEIGHTS	5,325	113	27	0.000893742	\$14,743
LA MIRADA	48,527	2390	1,094	0.013707467	\$226,118
LA PUENTE	39,816	4806	1,911	0.020156683	\$332,504
LA VERNE	31,063	2060	269	0.008211531	\$135,457
LAWNDALE	32,769	5118	1,548	0.018656765	\$307,761
LOMITA	20,256	1728	559	0.007443325	\$122,785
MALIBU	12,645	707	27	0.002802902	\$46,237
MANHATTAN BEACH	35,135	1043	80	0.006096804	\$100,573
MAYWOOD	27,395	6161	2,152	0.022163836	\$365,614
MONROVIA	36,590	3576	782	0.013472097	\$222,235
RANCHO PALOS VERDES	41,643	1601	278	0.008559436	\$141,196
ROLLING HILLS ESTS	8,067	136	56	0.001342812	\$22,151
SAN DIMAS	33,371	1767	312	0.008076802	\$133,235
SAN FERNANDO	23,645	4050	1,036	0.013833978	\$228,205
SAN GABRIEL	39,718	5368	1,319	0.019066011	\$314,512
SAN MARINO	13,147	451	13	0.002333257	\$38,489
SANTA FE SPRINGS	16,223	1392	621	0.006597529	\$108,833
SIERRA MADRE	10,917	744	37	0.002716777	\$44,816
SIGNAL HILL	11,016	845	199	0.003495785	\$57,666
SOUTH EL MONTE	20,116	3130	1,117	0.012028684	\$198,425
SOUTH PASADENA	25,619	1668	403	0.007364342	\$121,482
TEMPLE CITY	35,558	2473	618	0.010724499	\$176,911
WALNUT	29,172	1445	222	0.006693758	\$110,420
WEST HOLLYWOOD	34,399	4580	381	0.013655100	\$225,254
WESTLAKE VILLAGE	8,270	278	17	0.001488774	\$24,559
TOTAL PARTICIPATING CITIES	1,209,081	119,366	30,954	0.465730763	\$7,682,672

Supervisorial Districts (Unincorporated Area only) *

I.	259,187	47,885	14,083	0.167891974	\$2,769,538
II.	250,237	53,842	13,331	0.175257966	\$2,891,047
III.	21,124	1,400	74	0.005192018	\$85,647
IV.	215,545	20,540	6,464	0.085045368	\$1,402,904
V.	311,333	26,538	4,831	0.100881911	\$1,664,143
TOTAL DISTRICTS	1,057,426	150,205	38,783	0.534269237	\$8,813,279
TOTAL 2015-2016 ALLOCATIONS	2,266,507	269,571	69,737	100%	\$16,495,951

Appendix J: Homeless Prevention and Discharge Policies



COUNTY HOMELESS PREVENTION INITIATIVE RECOMMENDATIONS

Department	Recommendation	Cost Assessment	Time Line	Comments
<p>1. Sheriff: Stabilization Centers</p>	<p>Create five, 24-hour, multi-disciplinary/interdepartmental Stabilization Centers with short-term shelter beds, one in close proximity to the Central Jail and others located regionally. It is intended that the Stabilization Centers will serve two homeless or at-risk homeless populations: 1) those being released from County Jail with no identified place to go; and 2) homeless persons with mental health and/or substance abuse issues who have been arrested for minor offenses. The purpose of the Stabilization Centers is to provide temporary housing and triage of these homeless persons and then connect them with more permanent housing and health and human services programs.</p>	<p>County General Fund contribution will probably be needed to support the Centers.</p> <p>The People Assisting The Homeless (PATH) Chief Executive Officer has provided a definition and an estimate of the costs for the provision of an "ideal" Stabilization Center; the projected annual cost per center is \$1,425,000. This ideal model builds on the use and expansion of an existing regional homeless access centers; the above stated cost projection is in addition to the approximately \$400,000 in annual Federal funding that the centers now receive. There are currently 18 such centers in the County which are generally funded through HUD Supportive Housing Program Funds. The PATH paper is attached (Exhibit A) and will serve as a point of departure for the work group described in the Comments section to the right.</p>	<p>Long-term (over six months).</p>	<p>A work group consisting of private homeless service providers and County departments (Sheriff, CDC, CAO, DHS, DMH, and DPSS) has been convened to develop the cost and time line for implementation. Initially, it is intended to implement five Stabilization Centers; one in each Supervisorial District. To build on existing infrastructure, the work group will consider expanding existing regional Homeless Access Centers and/or drug/alcohol Community Service Access Centers as Stabilization Centers. The Work Group's first meeting was held on January 4, 2006.</p> <p>DMH has not committed to providing funding for Stabilization Centers although services for homeless mentally ill persons at these centers will be provided by DMH.</p> <p>The Stabilization Center's will be budgeted to support 40 shelter beds; 30 of which will be housed at the Centers for the general homeless population being released from County institutions; 10 will be housed at a nearby community partner facility and will be residential treatment beds set aside for homeless people being discharged from institutions who agree to drug treatment.</p>
<p>2. Sheriff (Superior Court): Homeless Court</p>	<p>Create Homeless Court, in partnership with Superior Court, possibly located at the Stabilization Centers on a rotating basis. The purpose of the Court is to quickly divert homeless persons who are arrested for minor offenses, have frequent contact with the criminal justice system, and may have co-occurring mental illness and substance abuse issues out of the criminal justice system and into appropriate treatment and housing.</p>	<p>Annual administrative cost estimated at \$579,000.</p>	<p>Long-term (over six months)</p>	<p>A work group has been established to develop the plan for creating the courts. The work group will include Superior Court, District Attorney, Public Defender representatives as well as the Sheriff, CAO, DMH, and private parties such as the Public Counsel.</p>

COUNTY HOMELESS PREVENTION INITIATIVE RECOMMENDATIONS

Department	Recommendation	Cost Assessment	Time Line	Comments
3. Sheriff (DMH): Inmates with Mental Illness	Identify additional funding streams to offset the cost of mental health prescriptions for inmates; and develop a pre-release protocol with DMH to ensure that released inmates do not experience "gaps" in medication upon discharge.	Sheriff is exploring alternative funding options.		Sheriff currently funds medications in the jail. DMH conducts assessments of inmates with mental health needs.
4. Sheriff (DCFS): Title IV-E	Explore the possibility of identifying jail inmates who are former foster youth (ages 18-21) and who were in the foster care system on or after their 16 th birthday) through the Sheriff's Jail Inmate Classification System (JICS). Once identified, these inmates will be provided with information materials regarding Transitional Resource Centers, services and benefits for which they may be eligible.	Sheriff is exploring the possibility of adding a question regarding an inmate's former foster care status to its classification process. Costs to be identified.	Short-term (less than six months).	DCFS materials that identify program benefits are currently available and can be provided to potentially eligible persons.
5. Sheriff: Connecting Homeless Female Inmates with Their Children	Expand on model that allows homeless female inmates to live with their child(ren) for two days/nights to experience a "family living situation" and prepares them for successful discharge. Program to include academic classes, parenting skills, and participation in job training and incentive programs. (Paul Newman Foundation for Homeless Women funds similar models.)	Total additional staffing needs are estimated at a cost of \$1.7 million: 7 Deputies 15 Custody Assistants 1 Supervising Nurse 1 Nurse Practitioner 1 Staff Nurse	Budgetary issue: Consider during 2006-07 Budget Deliberations.	Improves the ability of homeless female inmates to become successful parents.
6. Sheriff: Job Training	Create mini-career centers within the County jails/Pitchess Detention Center modeled after DPSS' GAIN program and the LA Works Mini-Career Center.	Sheriff has \$50,000 set aside per year, for three years.	Short-term (three months).	Funds will be disbursed within 30-days to LA Works to create a mini-career center in the jail targeting the high rate of unemployment of inmates transitioning from the jail system.
7. Sheriff: Community Transition Unit Staffing	Increase staffing for the Sheriff's Community Transition Unit (CTU), to improve assistance with transition of inmates from custody to the community (i.e., discharge, including follow-up with inmates post release). Develop partnerships/collaborations with other County departments that have resources to assist with the Sheriff's diverse population. Continue to seek collaboration with organizations that embrace Sheriff clients; seek to assure Sheriff discharge plans include linkages to essential housing, and other community services and support.	Total additional personnel needed to expand program are estimated at a cost of \$4.7 million: 45 Custody Assistants 4 Sergeants 2 Psychiatrists 2 Nurses 2 Social Workers 2 Supvlg. Operations Assist I 5 Admin. Services Manager III's	Budgetary issue: Consider during 2006-07 Budget Deliberations.	Funding will help fill the gaps in the transition process that have been identified. For example, the CTU would be expanded to all jail facilities (CRDF where the females will be housed and released, Pitchess North, Pitchess East, NCCF) to allow those inmates to be case managed properly. Currently, the CTU is only downtown and is not 24-hours per day. Funding would allow for better discharge planning, including a psychiatrist, nurse, and social worker available to ensure that the transition from jail is comprehensive and successful. Funding would also allow the Sheriff to link and collaborate well with other agencies and to be an effective partner in efforts dealing with homelessness, HIV issues, substance abuse, benefits, etc. Currently,

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Department	Recommendation	Cost Assessment	Time Line	Comments
<p>8. Sheriff: Maintenance of Supplemental Social Security (SSI) Insurance Benefits and Coordination of Benefit Receipt with Jail Transition Services</p>	<p>Develop pre-release agreements with the Social Security Administration (SSA) to implement a "pre-release procedure" that establishes eligibility for SSI payments upon release from custody. The pre-release procedure applies to penal institution cases. Ensure ongoing collaboration between organizations related to jail transition, to ensure that an inmate's benefits/income, housing, and interactions with the justice system are coordinated to ensure a successful transition.</p>	<p>County General Fund may be needed to support a staff position in the Sheriff's CTU dedicated to establishing coordination/ collaboration protocols with the SSA and other organizations involved in jail transition.</p>	<p>Short-term (less than six months) Budgetary issue: Consider during 2006-07 Budget Deliberations.</p>	<p>many agencies work with inmates in and out of the jails, but effective partnership and collaboration is lacking.</p> <p>Sheriff to provide details of how they will successfully re-establish SSI benefits for discharged inmates who received benefits prior to incarceration. For example, the Sheriff's CTU processes SSI paperwork prior to release to ensure \$200 in benefits is received by the inmate upon discharge. Sheriff would like a position assigned to the CTU and dedicated to liaison with SSA and other organizations and agencies involved in jail transition. This recommendation is consistent with recommendations coming out of the SSI/SSDI Outreach, Access and Recovery (SOAR) process, a Federally-funded technical assistance program to improve access to SSA Disability Benefits.</p>
<p>9. Sheriff (DMH): Homeless Transportation Program for Mentally Ill</p>	<p>Expand contracts with service providers to transport discharge clients to specific housing and support service situations. Initial expansion would be with the Volunteers of America (VOA) to increase transportation service from the jail on a 24/7 schedule and to a wide array of area community service providers.</p>	<p>\$99,000 from Inmate Welfare Funds to fund one year pilot with the VOA to be administered by the Inmate Reception Center (IRC); downtown LA service. The estimated cost for the expansion to all Supervisorial Districts is approximately \$400,000 annually.</p>	<p>Short-term (less than three months). Long-term (over six months) Budgetary issue: Consider during 2006-07 Budget Deliberations.</p>	<p>In 2000, the Volunteers of America (VOA) and the Sheriff's CTU worked together to create a program where VOA would provide transportation from the IRC to the VOA Drop-in Center in downtown Los Angeles throughout the day and night. Pickup times were posted throughout the release area. In 2003, VOA applied for a pilot project to expand the transportation program. This would include those individuals who had identified appointments or places to go to when released from the jail so that they were not released with nowhere to go. VOA will receive \$99,000 to increase transportation service from the jail on a 24/7 schedule and to a wide array of area community service providers. While it is estimated that VOA currently serves individuals from all Supervisorial Districts, the Sheriff would eventually like to see a driver assigned to each District that coordinates with the courts.</p>
Department of Health Services				
10. DHS:	Provide ongoing training to social workers in each County hospital on	Two full-time equivalent	Need	Curriculum for CSW positions is yet to be

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Department	Recommendation	Cost Assessment	Time Line	Comments
<p>Social Worker Training – Systems Navigators</p>	<p>resources (housing, shelter, community-based organizations (CBOs), interfaith groups, etc.); and ensure that an accurate assessment of housing, health care, and support needs of individuals with no fixed address is completed prior to discharge.</p>	<p>(FTE) positions for four facilities at \$61,424 per year per Clinical Social Worker. A community based organization specializing in homeless services is in the process of writing a grant to obtain support funding.</p>	<p>approximately six months subsequent to the identification of funding to hire and train.</p>	<p>developed.</p>
<p>11. DHS: Social Security Administration (SSA)/DHS Liaisons</p>	<p>Hire two SSA/DHS liaisons to cover the four DHS Healthcare Networks to initiate, streamline, and follow-up on DHS client SSI applications and to assist SSA and Disability Determination Services (DDS) by accessing and submitting appropriate medical records for SSI application processes.</p>	<p>Approximately \$190,000 per year (\$65,000 for salary and benefits for each liaison; \$30,000 for administrative costs).</p>	<p>Long-term (12 months). Budgetary issue: Consider during 2006-07 Budget Deliberations.</p>	
<p>12. DHS: Residential Treatment and Recovery Beds</p>	<p>Increase, by 100, the number of residential treatment and recovery beds to provide ready access for homeless persons.</p>	<p>Residential treatment services average \$75 per bed, per day, or \$27,375 annually; total annual cost for additional 100 beds is \$2,737,500. This per bed rate will fluctuate based on the type of service provided and the population and geographic area served.</p>	<p>RFP would take approximately one year to complete from writing it to the beds actually being available for use.</p>	<p>DHS Alcohol & Drug Program Administration (ADPA) currently contracts with CBOs to provide, among other things, approximately 2,000 alcohol and drug program treatment beds Countywide. It also provides partial funding for the County-operated Antelope Valley Rehabilitation Center's 500 bed residential treatment programs. All beds are routinely full and all programs usually have waiting lists for admission. In addition, many of these beds are committed to other County departments that have also provided funding. Therefore, in order to have beds that are readily accessible by homeless persons, additional beds need to be developed.</p>
<p>13. DHS: Recuperative/Respite Care Beds</p>	<p>Create 20 recuperative/respite care beds outside of the Skid Row area.</p>	<p>Projected cost is \$25,000 per-bed, per-year; total projected annual cost would be \$500,000. This projection is based on JWCH's cost of \$20,000 per-bed in skid row, which is less expensive than other parts of the County.</p>		<p>JWCH Institute, Inc., currently has 40 such beds in Skid Row. This recommendation, if implemented, would provide a lower level care bed for homeless persons not requiring acute inpatient care, but needing some minimal medical oversight, e.g., medication management, wound care, etc., including wheel chair bound clients. LA County has one of the lowest, if not the lowest number of recuperative/respite care beds available for a large jurisdiction given the number of homeless per capita.</p>

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Department	Recommendation	Cost Assessment	Time Line	Comments
Department of Mental Health				
<p>14. <i>DMH:</i> Children's Inpatient Clinical Case Management (CCIM) Unit</p>	<p>Increase CCIM unit's staffing resources to allow more intensive and timely consultation services prior to client discharge, which will help to ensure that individuals under 18 are discharged to stable housing and linked to mental health services.</p>	<p>Proposed staff at a cost of \$600,000 per year is: 4 Psychiatric Social Workers 1 Mental Health Counselor 1 Registered Nurse 2 Supervising Psychiatric Social Workers 1 Intermediate Typist Clerk It is anticipated that 80-90 percent of these costs would be offset by Medi-Cal revenue. Approximately 50 percent of the cost would be offset with Medi-Cal Federal Financial Participation (FFP) for individuals with Medi-Cal. The remaining funding would be NCC. MHSA will not fund this expansion.</p>	<p>Short-term (less than six months) contingent on hiring time lines.</p>	<p>Increased resource development should be a primary feature of any plan to address potential for homelessness with this population (i.e., including access to in-home mental health services, respite care, increased benefits establishment, and specialized residential placements).</p>
<p>15. <i>DMH:</i> Safe Havens</p>	<p>Develop two Safe Havens, as defined by HUD, for clients who are chronically homeless and mentally ill who are not connected to any mental health services and for whom traditional housing services have not been effective.</p>	<p>MHSA plan submitted to the State includes \$1 million for services and operational costs to support the development of two new Safe Havens. Funds should be available in February 2006.</p>	<p>Long-term (implementation to begin April 2006 with completion in late 2007).</p>	<p>Safe Havens (25 beds each) provide a permanent, low demand (not a lot of rules) housing option that targets people who have been unsuccessful in other housing options or have not been previously engaged in mental health services and supports. This will link with the Outreach Teams: See Item 8 under Sheriff and DMH item 17.</p>
<p>16. <i>DMH:</i> Downtown Alternative Crisis Services /Wellness Center</p>	<p>Increase the availability of crisis and recovery-based mental health services in the Skid Row area by implementation of an Alternative Crisis Services/Wellness Center located at Downtown Mental Health Center (DMHC) available twenty-four hours, seven days per week. The Alternative Crisis Services/Wellness Center will serve homeless mentally ill persons living on Skid Row who are unable to secure shelter at night, and/or who require mental health services on an urgent need basis. The Alternative Crisis/Wellness Center will</p>	<p>\$4.0 million dollars per fiscal year. Funding will be provided by MHSA.</p>	<p>Long term (over six months)</p>	<p>DMH has been collaborating with a variety of community agencies since December 2005 including other County Departments, non-profit providers on the Skid Row area, DMH Stakeholders. DMH intends to continue collaboration in the development and implementation this program in the future.</p>

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Department	Recommendation	Cost Assessment	Time Line	Comments
	<p>provide mental health services including crisis intervention, medication support, stabilization, and linkage to other community agencies, including housing or shelters. In addition, the Center will function as a resource for local area shelters and provide crisis intervention and stabilization to residents. This Center will interface with the proposed Stabilization Centers by providing more intensive mental health services and supports.</p>			
<p>17. <i>DMH:</i> Patients' Rights</p>	<p>Increase the number of Patients' Rights Advocates to provide full time advocacy and linkage services to mental health clients who are located in Men's Forensic Outpatient Program (FOP-all pods) at the Twin Towers Correctional Facility and the Women's Outpatient Program at the Women's Jail.</p>	<p>DMH is planning to provide two full-time Mental Health Coordinator II positions, funded by MHSA, at a cost of \$147,110 per year.</p>	<p>Short-term (less than six months).</p>	<p>This will link with the "Inmates with Mental Illness." See Item 3 under Sheriff.</p>
<p>18. <i>DMH (Sheriff):</i> Full Service Partnerships</p>	<p>Ensure that inmates are assessed for, and linked to, the Full Service Partnerships. The MHSA plan includes jail transition and linkage services. The jail linkage team will outreach, engage, and enroll incarcerated individuals diagnosed with mental illness and substance abuse into appropriate mental health services and supports including Full Service Partnerships.</p>	<p>To be funded by MHSA funding in February 2006. The plan includes an annual amount of \$1,748,106 to hire jail linkage staff. DMH plans to enroll approximately 450 individuals directly from the jail in Full Service Partnership Programs at any given time, beginning in March 2006, at an average cost of \$15,000 per individual. In addition, an average of 300 individuals are currently enrolled from the jail in AB 2034 at any given time at a cost of \$11,000 per individual.</p>	<p>Short-term (less than six months), possibly by April 2006.</p>	<p>Currently in the development stage. Full Service Partnerships provide a wide array of services and support to help individuals (e.g., housing services, employment services, peer support services, and integrated mental health services, for individuals with co-occurring mental health and substance abuse disorders). There is a commitment to partner with individuals and families, where possible and appropriate, to identify the needs and preferences of the client as the foundation for the plan that will promote the individual's recovery and wellness.</p> <p>This will link with the Outreach Teams: See Item 8 under Sheriff.</p>
<p>19. <i>DMH (Sheriff):</i> Prototype Court (MHC)</p>	<p>Create a Prototype Court which will serve as a model to support future expansion of the number of clients served and the number of similar courts. The Prototype Court will only target individuals with co-occurring substance abuse and mental illness. Individuals that meet the criteria and choose to have their cases heard in the Prototype Court will be eligible to be linked to Full Service Partnership (FSP) adult programs that are targeting the jail focal population under the Los Angeles County implementation of the Mental Health Services Act. Many of these individuals will be homeless and have frequent contact with the criminal justice system.</p>	<p>DMH is in the planning process with other stakeholders to develop a Prototype Court. The goal will be to link incarcerated individuals through the Court into Full Service Partnerships as a diversion to the criminal justice system. DMH has estimated that up to 50</p>	<p>Short-term (less than six months), possibly by April 2006.</p>	<p>A proposal to use MHSA funds for a mental health court was originally rejected during the DMH Stakeholder Process. DMH will revisit the idea of a Prototype Court as a method to link incarcerated individuals with mental health and substance abuse treatment needs to FSPs with Stakeholders during an upcoming Stakeholder Process. DMH will develop their concept for the Prototype Court through this Process. See Item 2 under Sheriff.</p>

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Department	Recommendation	Cost Assessment	Time Line	Comments
<p>20. DMH: Countywide Resource Management</p>	<p>Centralize management of DMH Countywide acute inpatient (uninsured), institutional, and intensive and supportive residential bed resources, which will coordinate functions to maximize flow between higher levels of psychiatric care and provide linkage to community-based mental health services and supports. This program will help mitigate the numbers of individuals being discharged from institutional settings into homelessness.</p>	<p>Individuals will be served in FSP programs during the initial year of Prototype Court operations.</p> <p>To be funded by MHSA in February 2006. The plan includes \$250,000 which includes salaries, benefits, and administrative costs for: 1 District Chief 1 Mental Health Analyst II To provide administrative, fiscal, and clinical utilization management for 1,200 acute and residential beds at any given time.</p>	<p>Short-term (less than six months), possibly by April 2006.</p>	<p>The program will provide coordination, linkage, and integration of DMH inpatient and residential bed resources, including acute inpatient beds (uninsured), Institution of Mental Disease (IMD), State hospitals, and intensive residential programs. Coordination throughout the system will reduce hospitalization, incarceration, and the need for institutional care, while increasing the potential for community living and recovery.</p> <p>Links to Sheriff Item 8 and DMH Items 17 and 18.</p>
<p>21. DMH: Residential and Bridging Services</p>	<p>Ensure that individuals with mental illness who are being discharged from institutional settings, including County hospitals, County-contracted private acute inpatient beds (for the uninsured), and intensive and supportive residential programs, are linked to appropriate levels and types of mental health and supportive services including residential, substance abuse, and other specialized programs on discharge. The program will be under direction of the DMH Countywide Resource Management Program.</p>	<p>To be funded by MHSA in February 2006. The plan includes \$1.2 million annually (including salaries, benefits, and administrative costs) to provide: 8 Psychiatric Social Workers 2 Supervising Psychiatric Social Workers 5 Peer Advocates/Bridger's</p>	<p>Short-term (less than six months), possibly by April 2006.</p>	<p>DMH program liaisons and peer advocates/bridgers will assist in the coordination of psychiatric services and supports for individuals being discharged from County hospital psychiatric emergency services and inpatient units; County-contracted acute inpatient beds; long-term residential resources; and crisis, intensive, and supportive residential facilities. Program liaisons will provide linkage for individuals with mental illness to Full Service Partnerships, Service Area System Navigators, Impact Teams, MHC, substance abuse and residential programs, to ensure individuals are not discharged into homelessness.</p> <p>Some individuals from the jails are sent involuntarily to County hospitals and subsequently</p>

**DISCHARGE POLICIES WORK GROUP
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Department	Recommendation	Cost Assessment	Time Line	Comments
				<p>are admitted to County inpatient units. The Residential and Bridging Services will provide DMH staff in the County ERs and inpatient units who will link these individuals to State hospitals, IMDs substance abuse and residential programs, Full Service Partnerships, System Navigators, and other community-based services as clinically appropriate. Linkage from the jail to outpatient services will be through the DMH Jail Linkage program that will link to Full Service Partnerships in item 17.</p> <p>Also links with Sheriff item 8 and DMH 18 and 19.</p>
Department of Public Social Services				
<p>22. DPSS: Benefits for Families/ Individuals Exiting Other Systems</p>	<p>Expand linkages with other departments and agencies (DCFS, Probation, Sheriff, Courts, Public Defender, and DHS) to connect families/individuals exiting these systems with CalWORKs, Food Stamps, General Relief, and/or Medi-Cal.</p>	<p>The projected first year cost of taking applications at County Med Centers in the Assistance budget is \$328,000, with ongoing annual Assistance costs projected at \$414,000. Administrative cost to house five EWs, one supervisor and one clerk to service the four pilot hospitals is \$174,000. Both the Assistance and Administrative costs will be Net County Cost. The projected implementation date is July 2006.</p>	<p>Though there is not yet a specific time line, DPSS could begin taking applications at hospitals in 2006.</p>	<p>DPSS is currently meeting with the Sheriff, DHS, and DCFS on this and will expand to include other appropriate departments. For example, currently, DPSS takes GR applications at Twin Towers for inmates with mental health needs who are about to be released and who were on SSI prior to incarceration, or for those deemed potentially eligible for SSI. The possibility of expanding this project to include other aid programs and/or other groups of homeless inmates is currently being explored. Conditional upon additional resources, DPSS could out-station DPSS staff at the Central Jail and/or other County jails to assist individuals exiting jail in applying for CalWORKs, GR, Food Stamps, and Medi-Cal.</p> <p>Links with DPSS Item 23.</p>
<p>23. DPSS: CalWORKs – Current Participants</p>	<p>A. Assign case managers to all homeless CalWORKs families to assist them in finding permanent housing while on aid.</p> <p>B. Provide “money management” classes to CalWORKs homeless families to better prepare them for exiting DPSS benefit programs.</p>	<p>A. Annual CalWORKs Single Allocation costs are as follows: 72 GSWs at \$4,639,000; and 9 GSSs at \$702,000</p> <p>B. Costs not available at this time; cost would depend on number of families participating in these classes and the</p>	<p>A. Pilot started May 2005; fully implemented Countywide in July 2005.</p> <p>B. Partially implemented at this time.</p>	<p>A. As of July 2005, all 24 CalWORKs district offices have homeless case managers on staff.</p> <p>B. DPSS homeless case managers initiate referrals to Broad Spectrum for Homeless CalWORKs families for money management training and tax preparation assistance. DPSS is continuing to explore the possibility of adding</p>

**DISCHARGE POLICIES WORK GROUP
DISCHARGE POLICIES RECOMMENDATIONS**

Department	Recommendation	Cost Assessment	Time Line	Comments
	C. Pilot case managers providing services to help prevent homelessness for CalWORKs families where aid will be terminated because the only remaining eligible child will be reaching the maximum age limit.	C. No additional cost for pilot	C. Pilot targeted for July 2006.	C. Continuing the services and expanding to all districts will be dependent on pilot results and available resources.
24. DPSS (Sheriff): Benefits for Homeless Inmates Program	Expand the DPSS Twin Towers GR program whereby DPSS staff take GR applications for certain inmates pending imminent release. DPSS proposes to expand the program to the Central Jail; include other benefit programs, such as Food Stamps, CalWORKs and Medi-Cal; and provide application assistance to all inmates who are likely to be homeless upon release.	The projected first year cost in the Assistance budget is \$592,000, with ongoing annual Assistance costs projected at \$748,000. Administrative costs for staffing one unit (7 Eligibility Workers (EW), 1 Eligibility Supervisor and 1 clerk) at both Twin Towers and the Men's Central Jail will be \$349,000 per year. Both the Assistance and Administrative costs will require Net County Cost.	Within 2006	
Department of Children and Family Services				
25. DCFS: Transitional Housing Program (THP)	Secure funding from California State Department of Social Services (CDSS) for Transitional Housing Program Plus (THPPlus) services. The THPPlus funds will increase the Transitional Housing Program beds by at least 50 beds for 2006/07 (from 244 to 294). Secure funding for this program to continue in the next fiscal year.	DCFS was awarded \$600,000 in matching funds to implement THPPlus services. Cost is negligible.	June 2006	DCFS to determine if there are any community partners who can provide THPPlus services and the funding match.
26. DCFS: Transitional Housing Program (THP)	DCFS and the Emancipation Program Partnership (EPP) will ensure a thorough review of the Transitional Housing Program, including placement of beds, is conducted. Recommendations for enhancements will be provided to the Board upon completion of the review.		90 days from Board approval.	This recommendation was created in response to Supervisor Knabe's March 14, 2006 motion instructing DCFS and the EPP to enhance the THP.
27. DCFS:	Expand P3 to increase services to dependent youth ages 12 and older	DCFS and CAO are currently	Hiring authority	

**DISCHARGE POLICIES WORK GROUP
DISCHARGE POLICIES RECOMMENDATIONS**

Department	Recommendation	Cost Assessment	Time Line	Comments
<p>Permanency Partners Program (P3)</p>	<p>that are currently in long term foster care. The goal of P3 is to create a partnership with a youth to connect them with individuals who are currently or who have in the past, been significant in the youth's life. If successful, the youth will exit foster care to permanency through reunification, adoption or legal guardianship. The P3 program has expanded services to the emergent runaway population that has been identified, to assist in placement stabilization and permanency planning. As a comprehensive strategy for addressing the runaway youth population is developed, P3 techniques and staff will continue to be utilized to support the Department's efforts to promote safety and permanency for all youth in care.</p>	<p>exploring funding options for 2006/07.</p>	<p>has been received for CSW items and hiring is commencing immediately. DCFS and CAO are in discussion regarding remaining items and funding for next fiscal year.</p>	
<p>28. DCFS: Community Partnerships</p>	<p>Create alliances with CBOs and landlords capable of providing permanent housing and social services for foster youth who wish to reintegrate into communities.</p>	<p>Cost may be negligible and would be covered within existing budgeted programs.</p>	<p>In process.</p>	<p>DCFS continues to work with CDC and others to expand housing opportunities.</p>
<p>29. DCFS: Governmental Partnership</p>	<p>Work with community partners to make housing vouchers available to foster youth who "age out" of DCFS.</p>	<p>DCFS has budgeted \$5,000 to purchase housing vouchers from its annual State Independent Living Program allocation.</p>		
Cross-Departmental				
<p>30. Cross-Departmental: Discharge Standards/ Guidelines</p>	<p>Ensure that all discharging departments complete the Discharge Standards/Guidelines by tailoring the template to meet their specific departmental needs.</p>	<p>No cost foreseen at this time.</p>	<p>July 2006.</p>	<p>Departments have been provided ample opportunity to review and revise the template. Upon Board approval, departments will have until July 2006 to tailor and implement the standards/guidelines. A work group will be convened by the CAO to develop the universal discharge form.</p>
<p>31. Cross-Departmental: Universal Discharge Form</p>	<p>All County health and human services departments that provide inpatient and residential services as part of their policies/procedures will develop a discharge risk assessment form that includes a scoring system to identify, on admission to inpatient and residential services, those patients/inmates/foster kids who may have complex needs following discharge.</p>	<p>No cost foreseen at this time.</p>	<p>July 2006.</p>	
<p>32. Cross-Departmental: Inventory Data Base</p>	<p>Develop a housing data base to use as a tool for identifying housing opportunities (emergency, transitional, and permanent), with homeless persons as the priority, and support services.</p>	<p>Phase I start up cost: \$3,900 for design, \$15,000 to develop new systems, \$25,000 for marketing, and \$158,000 to launch; total start up cost is \$201,900 Annual maintenance cost: is projected to be \$180,000; total projected cost for year one:</p>	<p>Phase I short-term; Phase II long-term (six to eight months).</p>	<p>CAO currently exploring a contract to develop and maintain database. Phase I would focus on critical needs areas in the County; Phase II would focus Countywide.</p>

**DISCHARGE POLICIES WORK GROUP
DISCHARGE POLICIES RECOMMENDATIONS**

Department	Recommendation	Cost Assessment	Time Line	Comments
		<p>\$381,900. Subsequent to year one annual cost will consist of the \$180,000 maintenance fee only.</p>		
<p>33. <i>Cross-Departmental:</i> Client Data Base</p>	<p>Develop an Internet-based data base that would, at a minimum, provide chronological information on services provided to discharged persons who become homeless in an effort to eliminate duplication of services.</p>	<p>Sheriff estimates the total cost, including start-up fees, is \$215,000. There will be no further cost since the data base will be maintained by the Sheriff.</p>	<p>Development could be short-term (less than six months).</p>	<p>This would work in concert with the standard discharge guidelines and universal discharge form. Confidentiality issues are being explored.</p>
<p>34. <i>Cross-Departmental</i> <i>(DPSS, LACOE, Probation, DCFS):</i> Transition Age Youth (TAY) Education and Social Services</p>	<p>Develop an educational and social services initiative for youth aging out of eligibility for County services.</p>	<p>Life skills classes for DCFS and Probation youth in out-of-home care are within the DCFS budget and paid through the State's allocation for the Independent Living Program.</p>	<p>Life skills classes have been implemented.</p>	<p>The curriculum of DCFS' contracted life skills classes provides information to youth on how to address various social skills/issues (e.g., health and relationships), during their transition to independent living.</p> <p>Through the Emancipation Program Partnership, DPSS is currently working with DCFS and Public Counsel on an initiative to integrate Independent Living Program services with GR for former foster youth who are now on GR. The purpose of this is to assist these individuals (between the ages of 18 and 21) with expanded services, such as housing and case management.</p> <p>Probation has reported that they will collect data to project departmental need in relation to this recommendation and to assist with identifying strategies.</p>
<p>35. <i>Cross-Departmental:</i> SPA-Based Housing Locators</p>	<p>All discharging departments or groups, establish at least one SPA-based team of housing locators/specialist in each SPA responsible for helping clients overcome barriers to obtaining permanent housing.</p>	<p>The total cost for housing locators would depend on the number of families/individuals served. According to CDC, housing locator services cost at least \$1,500 for each successful permanent housing placement. At a projection of 1,000 placements per year, annual cost would be \$1,500,000</p> <p>Through MHSA funding, DMH will fund two housing</p>	<p>DPSS plans to execute a contract for housing locators for CaWORKs homeless families by July 2006.</p> <p>Currently, DMH funds two housing specialists in two SPAs; 14 additional staff to</p>	<p>DPSS is working with CDC, DCFS, DMH, Probation, CAO, and County Counsel to structure the DPSS Request for Proposals for housing locator services for CaWORKs homeless families, in such a way that other departments will have the option of purchasing housing locator services for their clients from the contractor(s) secured by DPSS.</p>

**DISCHARGE POLICIES WORK GROUP
DISCHARGE POLICIES RECOMMENDATIONS**

Department	Recommendation	Cost Assessment	Time Line	Comments
<p>36. <i>Cross Departmental:</i> Homeless Family Access Center (HFAC)</p>	<p>Create a HFAC would assess the service needs of homeless families at Skid row and to connect them with services provided on site; the HFAC would also target families living at missions, hotels, and shelters. The ultimate goal of the HFAC is to connect the families to services and permanent housing outside of Downtown/Skid row area.</p>	<p>specialists per SPA, at a cost of \$849,216 effective February 2006: 5 Medical Case Worker II's 8 Mental Health Service Coordinator I's DCFS is exploring with the State whether ILP funds can be blended with other County funds to support this initiative. Approximately \$400,000.00 has been identified in the ILP budget.</p>	<p>be hired in March 2006.</p>	

Rev: March 22, 2006
G:/DischargePoliciesRecommendationswithProjections

2013-2018 Consolidated Plan
2015-2016 One-Year Action Plan

Appendix K: Public Service and Administration Activities



**Community Development Commission
of the County of Los Angeles**

2015-2016 Public Service Activities

Jurisdiction	Agency	Project Title	Project No.	Priority Need	HUD Code	Budget
1st District	New Horizons Caregivers Group	F.I.E.S.T.A. Program	601224-15	CD - Public Services	05	\$50,000
1st District	Plaza Community Center, Inc.	Domestic Violence Intervention Prevention	600857-15	Special Needs/Non-Homeless	05G	\$20,000
1st District	Plaza Community Center, Inc.	Fathers in the Classroom	601134-15	CD - Public Services	05	\$40,000
1st District	The Salvation Army (Bell Shelter)	Salvation Army Bell Shelter	E96111-15	Homelessness	03T	\$20,000
1st District	YWCA of Greater Los Angeles	Senior Empowerment Program	601387-15	CD - Senior Programs	05A	\$28,000
1st District	YWCA of Greater Los Angeles	Youth Development Program	601388-15	CD - Youth Programs	05D	\$42,000
1st District	YWCA of Greater Los Angeles	Walnut Park - Senior Empowerment Program	601753-15	CD - Senior Programs	05A	\$25,000
1st District	County of L.A. Public Library	Project STAR (Sunkist)	601638-15	CD - Youth Programs	05L	\$30,000
1st District	County of L.A. Public Library	Project S.T.A.R. (Studying, Tutoring, and Reading)	F96125-15	CD - Youth Programs	05L	\$90,000
1st District	Department of Parks and Recreation	Valleydale Park After-School Program	601346-15	CD - Youth Programs	05D	\$25,000
1st District	Montebello Unified School District	Portero Heights Elementary - PAWS Program	600728-15	CD - Youth Programs	05L	\$20,000
2nd District	1736 Family Crisis Center	Homeless Shelter and Ancillary Services	E96201-15	Special Needs/Non-Homeless	05G	\$48,000
2nd District	Junior Blind of America	Children's Project-CRP	E96212-15	Special Needs/Non-Homeless	05B	\$25,000
2nd District	Peace4Kids	Transition Youth Services	600928-15	CD - Public Services	05	\$30,000
2nd District	West Angeles Community Development Corporation	Food Distribution & CalFresh Applicants Outreach Project	601591-15	CD - Public Services	05	\$52,657
2nd District	Wilmington Community Clinic	Mary B. Henry Community Clinic	601356-15	CD - Public Services	05M	\$90,000
2nd District	Department of Consumer and Business Affairs	Homeowners Fraud Prevention Project	F96227-15	CD - Anti-Crime	05I	\$50,000
2nd District	Department of Parks and Recreation	Team Ridley-Thomas Drug Prevention and Gang Intervention Program	F96228-15	CD - Youth Programs	05L	\$138,000
3rd District	Affordable Living for the Aging	Housing Alternatives for Seniors	E96302-15	CD - Senior Programs	05A	\$25,000
3rd District	OPCC	Domestic Violence Crisis Shelter Services	601745-15	Homelessness	03T	\$20,000
3rd District	St. Joseph Center	Homeless Services Center	E97301-15	Homelessness	03T	\$20,647
3rd District	Topanga Community Club	Topanga Youth Services	E96315-15	CD - Youth Programs	05D	\$20,000
4th District	Office of Samoan Affairs	Youth and Adult Educational Services	601682-15	CD - Public Services	05	\$22,000
4th District	Department of Parks and Recreation	Pathfinder Senior Recreation Program	601590-15	CD - Senior Programs	05A	\$20,000
4th District	Department of Parks and Recreation	Amigo Park Recreation Program	F96409-15	CD - Public Services	05	\$23,000
4th District	Department of Parks and Recreation	Adventure Park Recreation Program	F96410-15	CD - Public Services	05	\$71,300
4th District	Department of Parks and Recreation	Hacienda Heights Community Recreation Program	F96411-15	CD - Public Services	05	\$23,000
4th District	Sheriff's Dept., Los Angeles County	Youth Activities League - Carolyn Rosas Park	F96415-15	CD - Public Services	05	\$50,000
5th District	Antelope Valley Partners for Health	Healthy Homes	600819-15	CD - Public Services	05	\$23,840
5th District	Quality of Life Center	Bright Futures Scholars Program	601063-15	CD - Youth Programs	05D	\$68,760
5th District	Samuel Dixon Family Health Center, Inc.	Samuel Dixon Family Health Center	E96508-15	CD - Public Services	05M	\$28,702
5th District	Department of Parks and Recreation	Loma Alta Park Tiny Tots Program and Teen Club	600475-15	CD - Youth Programs	05	\$37,340
5th District	Department of Parks and Recreation	Pamela Park Recreation Program	600482-15	CD - Public Services	05	\$31,820
5th District	Department of Parks and Recreation	Pearblossom Park Recreation Program	600483-15	CD - Public Services	05	\$38,529
5th District	City of San Gabriel	After-School Program	E99520-15	CD - Youth Programs	05L	\$20,630
Arcadia	City of Arcadia	Congregate Meals Program	600794-15	CD - Senior Programs	05A	\$22,055
Arcadia	City of Arcadia	Information and Referral Services for Senior Citizens	D96619-15	CD - Senior Programs	05A	\$23,660
Azusa	City of Azusa	Senior Nutrition Program	600434-15	CD - Senior Programs	05A	\$10,000
Azusa	City of Azusa	Homework House	D00032-15	CD - Public Services	05	\$10,000
Azusa	City of Azusa	Senior Referral & Case Management	D96034-15	CD - Senior Programs	05A	\$10,000
Azusa	City of Azusa	After School Program	D96037-15	CD - Youth Programs	05L	\$33,991
Bell	City of Bell	Graffiti Removal	D96065-15	CD - Anti-Crime	05I	\$68,083
Bell Gardens	City of Bell Gardens	Human Services Association	601525-15	CD - Senior Programs	05A	\$11,330
Claremont	City of Claremont	Senior Case Management	D96123-15	CD - Senior Programs	05A	\$20,231
Commerce	City of Commerce	Community Based Policing Program	D97137-15	CD - Anti-Crime	05I	\$15,203
Countywide	Shelter Partnership, Inc.	S. Mark Taper Foundation Shelter Resource Bank	E96601-15	Homelessness	03T	\$150,000
Covina	City of Covina	Senior Information and Referral	601181-15	CD - Senior Programs	05A	\$10,000
Covina	City of Covina	Senior Case Management	601194-15	CD - Senior Programs	05A	\$10,000
Covina	City of Covina	Senior Nutrition	601198-15	CD - Senior Programs	05A	\$10,000
Covina	City of Covina	Second Start Literacy Program	D96153-15	CD - Public Services	05	\$17,345
Cudahy	City of Cudahy	Parenting Classes/JADE	601345-15	CD - Public Services	05	\$21,730

2015-2016 Public Service Activities

<u>Jurisdiction</u>	<u>Agency</u>	<u>Project Title</u>	<u>Project No.</u>	<u>Priority Need</u>	<u>HUD Code</u>	<u>Budget</u>
Cudahy	City of Cudahy	Clara Street Park Food Distribution	D96179-15	CD - Public Services	05	\$27,840
Culver City	City of Culver City	Senior & Disabled Services Program	D96189-15	Special Needs/Non-Homeless	05B	\$28,633
Diamond Bar	City of Diamond Bar	YMCA Child Care and Day Camp Programs	600873-15	CD - Youth Programs	05L	\$11,813
Diamond Bar	City of Diamond Bar	Senior Programming	D96904-15	CD - Senior Programs	05A	\$18,459
Hawaiian Gardens	City of Hawaiian Gardens	Neighborhood Clean-Up Program	D97254-15	CD - Public Services	05	\$20,897
La Mirada	City of La Mirada	Senior Services Program	600507-15	CD - Senior Programs	05A	\$33,917
La Puente	City of La Puente	Senior Services	D96309-15	CD - Senior Programs	05A	\$49,635
La Verne	City of La Verne	Senior Hot Lunch Program	D96318-15	CD - Senior Programs	05A	\$20,318
Lawndale	City of Lawndale	Senior Activities	D96349-15	CD - Senior Programs	05A	\$45,943
Lomita	City of Lomita	Lifeline Personal Response System	D96370-15	CD - Senior Programs	05A	\$13,000
Malibu	City of Malibu	Day Labor Exchange and Job Referral	D96926-15	CD - Public Services	05H	\$6,935
Maywood	City of Maywood	Graffiti Removal Program	601410-15	CD - Anti-Crime	05I	\$54,577
San Dimas	City of San Dimas	Youth Scholarship Program	601695-15	CD - Public Services	05	\$10,000
San Gabriel	City of San Gabriel	Parks & Recreation Youth Program	D96803-15	CD - Youth Programs	05L	\$36,960
San Gabriel	City of San Gabriel	Graffiti Removal Program	D99806-15	CD - Anti-Crime	05I	\$10,000
San Marino	City of San Marino	Senior Outreach Program	600807-15	CD - Senior Programs	05A	\$5,773
Signal Hill	City of Signal Hill	Food Distribution	D96546-15	CD - Senior Programs	05A	\$8,649
South Pasadena	City of South Pasadena	Senior Nutrition Program	601657-15	CD - Senior Programs	05A	\$18,222
Temple City	City of Temple City	Youth Scholarship Program	D97755-15	CD - Youth Programs	05D	\$26,400
Walnut	City of Walnut	Senior Citizen Activities	600804-15	CD - Senior Programs	05A	\$16,563
West Hollywood	City of West Hollywood	Programs for the Homeless	D96835-15	Homelessness	03T	\$33,788
					CDBG	\$2,310,175
ESG	Los Angeles Homeless Services Authority	Shelter Operations	601749-15	Homelessness	03T	\$1,180,658
ESG	Los Angeles Homeless Services Authority	Street Outreach	601750-15	Homelessness	03T	\$102,770
ESG	Los Angeles Homeless Services Authority	Rapid Re-Housing	601751-15	Homelessness	05Q	\$338,526
ESG	Los Angeles Homeless Services Authority	Homeless Management Information Systems (HMIS)	601752-15	Homelessness	03T	\$116,487
					ESG	\$1,738,441

2015-2016 Planning and Administration Activities

Jurisdiction	Agency	Project Title	Project No.	Priority Need	HUD Code	Budget
CDBG-Countywide	Community Development Division	Urban County Program Administration	XX600-15	CD- Planning & Administration	21A	\$4,653,368
CDBG-Countywide	Community Development Division	Fair Housing Assistance Program	601129-15	Housing	21D	\$200,000
					CDBG	\$4,853,368
ESG	Los Angeles Homeless Services Authority	Emergency Solutions Grant Administration	601748-15	Homelessness	21A	\$140,955
HOME	Economic and Housing Development Division	HOME Administration	600894-15	Housing	21H	\$1,243,100

Appendix L: Revised Citizen Participation Plan



APPENDIX L. CITIZEN PARTICIPATION PLAN – REVISED ON APRIL 24, 2015

The CDC must develop and follow a Citizen Participation Plan to receive federal funds for the CDBG, HOME, and ESG programs. The Citizen Participation Plan covers the five-year Consolidated Plan, each subsequent Annual Action Plan, each year's Consolidated Annual Performance and Evaluation Report, and any Substantial Amendments to the Consolidated Plan or its five Annual Action Plans.

This Citizen Participation Plan is organized in the following structure, and includes an Anti-Displacement and Relocation Plan and plans for citizen participation for environmental reviews and Section 108, EDI, and BEDI grant programs:

- I. PURPOSE**
- II. CITIZEN PARTICIPATION OPPORTUNITIES**
- III. AMENDMENTS AND ADMINISTRATIVE UPDATES**
- IV. CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**
- V. TECHNICAL ASSISTANCE**
- VI. COMPLAINTS AND GRIEVANCES**
- VII. ANTI-DISPLACEMENT & CITIZEN PARTICIPATION FOR OTHER PROGRAMS**

I. PURPOSE

On February 5, 1988, the President signed into law the Housing and Community Development Act of 1987, which, among its many provisions, requires jurisdictions to develop and follow a written Citizen Participation Plan. The Los Angeles County Citizen Participation Plan is intended to ensure full citizen participation in the Los Angeles Urban County program. All community development, housing and emergency shelter activities, either proposed or currently being implemented under the CDBG, ESG, and HOME programs are governed by the provisions herein.

This Citizen Participation Plan sets forth the policies and procedures for citizen participation in Los Angeles County's Consolidated Planning Process. The CDC, as the lead agency for the Consolidated Plan, carries out the responsibility for following the citizen participation process.

This Citizen Participation Plan encourages citizens to participate in the Consolidated Planning process from the beginning. It outlines the procedures for community approval of the Consolidated Plan, for addressing concerns and complaints, and for making amendments to the plan after approval.

Participation Emphasis

The Citizen Participation Plan emphasizes the need to provide citizens with adequate information and to afford them the opportunity to give meaningful input. It encourages participation among our potential program beneficiaries: persons of extremely low, low, and moderate incomes and residents of slum and blighted areas. In addition, it allows citizens to participate in a collaborative process that involves proposing activities and assessing performance.

Levels of Citizen Involvement

This Citizen Participation Plan delineates two (2) levels of citizen involvement. It discusses the extent of involvement required at the local or city level and that required at the regional or countywide level. The CDC, as the administrator of the Los Angeles Urban County program, assumes responsibility for compliance with all citizen participation provisions.

Definition of Terms

For this Citizen Participation Plan, specific definitions must be provided. The CDC and its participating cities are referred to as administering agencies. The term Consolidated Plan refers to both the five-year Consolidated Plan and the Annual Action Plan. Public hearing refers to both public hearings and community meetings for purposes of this Citizen Participation Plan as well as for meeting the requirements for public hearings under the CDBG regulations [Title 24 of the Code of Federal Regulations, Part 91.105(e)(1)].

Because of the diversity of the Los Angeles Urban County and its CDBG beneficiaries, each administering agency may exercise the liberty to expand on the provisions herein. This Citizen Participation Plan and its mandates may not be construed to restrict the responsibility or authority of the County of Los Angeles or any of its CDBG participating cities for the development and execution of its community development program and the Consolidated Plan.

II. CITIZEN PARTICIPATION OPPORTUNITIES

Each aspect of the Consolidated Plan requires different levels of citizen participation. Specific activities are described in each section of the plan itself.

Advertisement and Public Notice

Citizens must be given adequate notice of all hearings and meetings through advertisements in the Los Angeles Times and/or other local publications of general circulation, serving the community of affected citizens. Public notice shall indicate the date, time, location, and purpose(s) of the meeting as well as disclose information that will contribute significantly to the public's understanding of the issues to be discussed at the meetings and hearings. In areas where the CDC has determined that there is substantial non-English speaking population within its jurisdiction, the hearing notice will be published in English and in the appropriate language(s). Public hearings and community meetings will be advertised at least 14 calendar days in advance of the hearing and at the beginning of official public comment periods.

The CDC will use additional means of advertising as appropriate, including: posting notices on the CDC's Web site; mailing flyers, distributing or posting notices at libraries, parks, and other public areas; posting banners at public venues; placing radio public service announcements; developing press releases; and sending notices to community organizations.

Access to Meetings for Persons with Disabilities and Non-English Speaking Persons

Administering agencies shall ensure that architectural barriers do not preclude the attendance of disabled persons at meetings and hearings convened under this Citizen Participation Plan. In addition, accommodations will be made, upon request, for attendees who are either visually or hearing impaired.

For requests for special accommodations or materials in alternative format, please contact Raymond Webster at (626) 586-1755 (VOICE) or the California Relay Service at (800) 735-2959 (TTY) and reference Mr. Webster with at least five business days' notice.

For local meetings in areas with significant non-English speaking population, translators shall be provided and meeting materials made available in the appropriate languages.

Limited English Proficient Persons and the Language Access Plan

The CDC will make every effort to ensure that Limited English Proficient (LEP) persons have meaningful access to federally funded programs and services as is required under Title VI of the Civil Rights Act of 1964.

The Los Angeles Urban County has a diverse population where many languages are spoken. The major languages spoken other than English are Spanish, Chinese, Korean, and Russian. A substantial number of persons that speak these languages do not speak English or speak English very well and are considered Limited English Proficient (LEP).

Regardless of which language a person speaks or their ability to speak English, the CDC will make every effort to ensure that they have meaningful access to federal funding services through either oral interpretation or written translations of vital documents.

Since the Los Angeles Urban County has such a large number of LEP persons, all countywide public notices and public hearings must ensure that language services are provided or available. For example, each year the public notice for the Annual Action Plan will be printed in various languages and translation services will be provided as necessary for the public hearing.

However, many programs and services delivered within the Los Angeles Urban County, including those carried out by participating cities, have distinct service areas and, as such, an assessment must be made by each agency administering the activity to determine which language services should be provided based on the identified LEP population in the service area.

To assist participating agencies, the CDC has developed a bulletin instructing them to conduct the four-factor analysis and develop their own Language Access Plan (LAP) to ensure that LEP persons have meaningful access to their federally funded programs and services. The CDC will also provide technical assistance to assist the agencies in conducting the four-factor analysis and in developing their Language Access Plans.

The four-factor analysis is as follows:

Factor 1: Determine the number or proportion of LEP persons served or encountered in the eligible service area.

Factor 2: Determine the frequency with which LEP persons come in contact with program.

Factor 3: Determine the importance of the information, services, program, or the activity to people's lives.

Factor 4: Assess costs versus resources and benefits in providing language services.

The CDC is confident that no person will be denied federally funded services based on their ability to speak English.

Information and Access to Public Records

All citizens will be given reasonable access to information and records regarding the Consolidated Plan and the programs and projects it covers. Such information and records will be available at the offices of the administering agencies, Monday through Friday from 8:00 a.m. to 5:00 p.m., or within normal business hours of the agencies.

Copies of the Consolidated Plan shall be available upon request. These documents may be obtained from the CDC in accordance with the CDC's fee policy for copies.

The Consolidated Plan, Action Plan, and Consolidated Annual Performance Report (CAPER) will be available in alternative formats accessible to persons with disabilities, or in other languages upon request. Please telephone the Community Development Commission at (616) 586-1755 to request copies in alternative formats. You may also submit your request in writing to the following:

County of Los Angeles
Community Development Commission
700 W. Main Street
Alhambra, CA 91801
Attn: Community Development Block Grant Division/Consolidated Plan

Most reasonable requests shall be filled at no cost to the public. Administering agencies reserve the right to charge a fee for duplicating documents when such requests are not reasonable. Reasonableness shall be determined by a combination of the number of copies requested; the size (pages and/or dimensions) of the document; the length of time needed to compile the data; and the direct costs to the administering agency to duplicate the document.

Copies may be requested in person, by mail, email or by telephone. Program records maintained on file, or requiring research and compilation, shall be provided within a reasonable time period upon receipt of a written request, which specifically states the information desired. All books and records relating to the Consolidated Plan shall be maintained and available for a minimum period of five years. Current copies of all major documents related to the Consolidated Plan and Consolidated Annual Performance and Evaluation Report (CAPER) will be posted on the CDC's Web site at www.lacdc.org.

This paragraph is not intended to supersede the provisions of the Freedom of Information Act of 1966, as amended, which covers all programs and activities in the Consolidated Plan.

Citizen comments for all matters related to the Consolidated Plan can be directed to:

County of Los Angeles
Community Development Commission
700 W. Main Street
Alhambra, CA 91801
Attn: Community Development Block Grant Division/Consolidated Plan

Citizen Participation in Unincorporated Areas

Before submission of the five-year Consolidated Plan and each Annual Action Plan, administering agencies must solicit citizen input at all stages of the community development planning process through public meetings. The meetings are held in targeted areas at times and locations throughout the Urban County convenient to potential and actual program beneficiaries, including locations in strategic areas, to encourage attendance by extremely low, low, and moderate-income persons and persons living in slum or blighted areas.

The CDC holds five (5) community meetings each year at the beginning of the planning process. Citizens are notified of the locations of the community meetings through advertisements in several newspapers not less than 14 calendar days before the first meeting. These meetings are held to obtain citizens' views on housing and community development needs and to give citizens the opportunity to review program performance.

To facilitate substantive input, persons attending the meetings are furnished with the following information:

- The range of housing and community development activities that may be undertaken with CDBG (including HUD guaranteed loans), ESG, and HOME funds.
- Specific examples of activities that were undertaken to benefit their community during the most recently completed program year including: descriptions of these activities, their locations, and the funds allocated or expended. At least one copy of the annual CAPER will be available to the public for this purpose.
- The amount of funds expected to be available to the Urban County (including the annual grants, program income, surplus from urban renewal settlement, and proceeds from HUD guaranteed loans).
- The amount of funds expected to be available to each Supervisorial District for the unincorporated areas of the County (including the annual grant allocation, program income, and land proceeds).

Community Meeting Format

Citizens are invited to attend community meetings to learn about the programs and services available to them through the CDC, the Housing Authority, and other Urban County CDBG programs. They are also invited to express their views on their neighborhood's housing and community development needs. The community meetings are comprehensive, interactive forums for citizens, facilitated by CDC staff, to identify community and economic development needs.

The goals of the meetings include increasing public attendance through a proactive marketing strategy, which includes partnerships with community leaders and organizations, direct mailings to unincorporated area residents, and local advertisements. The meetings provide a less formal and more interactive forum using examples of existing projects benefiting the neighborhood and a discussion of the community needs and local programs. In addition, a survey is administered to receive input on neighborhood housing and community development needs.

Briefings

In addition to annual community meetings, the CDC also involves the public in citizen advisory meetings and holds or attends other meetings to inform the public on specific CDBG or HOME funded programs. The CDC also holds or participates in homebuyer fairs throughout the County to ensure that residents are aware of CDBG and HOME funded programs that offer first-time homebuyer assistance. Lastly, the CDC, upon request by Supervisorial District or the public, attends regularly scheduled meetings by various nonprofit or civic organizations to inform them of available CDBG-funded programs as well as the availability of funding within their geographic area.

Involvement of Public Housing Residents

The CDC, in consultation with the Housing Authority of the County of Los Angeles (HACoLA) staff, specifically markets the community meetings to public housing residents through direct mailings, fliers, and announcements at resident council meetings to encourage public housing residents to participate in the planning process. The HACoLA's Housing Commission also holds a public hearing each year to consider the approval of the Action Plan as well as specific CDBG-funded programs that may affect public housing residents.

Community Meeting Comment Period

County residents have the opportunity to present oral or written comments by attending a community meeting. Residents unable to attend a community meeting are invited to submit written comments during the community meeting period and up to 30 days after the last community meeting for inclusion in a summary of the community's input used during the County's planning process.

The CDC will include all public comments made both orally and in writing in the Consolidated Plan. The CDC will attach a summary of these comments and a summary of comments not accepted (and the reasons therefore) to the Consolidated Plan.

Publishing the Final Consolidated Plan

Following the public hearing, the Board of Supervisors authorizes submission of the final Consolidated Plan to HUD. The CDC shall make copies of the final Consolidated Plan available to the public for review at the CDC, at several public libraries throughout the County, and on the CDC Web site: www.lacdc.org. Final copies shall also be made available to the participating cities.

Citizen Participation in Participating Cities

Beginning on March 10, 2015, participating cities are to adhere to the requirements as described in the following bulletin:

March 10, 2015

IMMEDIATELY

1 5

TO: PARTICIPATING CITIES

This Bulletin supersedes Grants Management Unit (GMU) Bulletin No. 14-0014, titled “*Public Noticing Requirements for Change to Amendments to CDBG Projects*,” originally issued on June 14, 2014, and all other Bulletins regarding the GMU Substantial Amendment process. It outlines public noticing requirements, defines terminology, and identifies other actions that must take place as well as the documentation that must be submitted to the Community Development Commission (CDC).

I. Purpose

The County of Los Angeles must describe the activities that are planned and how the Federal grants will be used for each fiscal year, as mandated by the U.S. Department of Housing and Urban Development (HUD). The CDC, as the Entitlement grantee, meets this requirement by publishing the Five-Year Consolidated Plan and five (5) annual One-Year Action Plans (Action Plan).

After the Board of Supervisors approves the Action Plan in May of each year, any additions, deletions, or certain changes to the proposed activities must be reported to HUD. These modifications constitute a Substantial Amendment to the Action Plan and specific actions must be taken in order to meet regulatory obligations, as described in the sections below.

II. Planning Process

Cities annually plan the use of their Community Development Block Grant (CDBG) funding, determining how best to use these funds to support the housing and community development needs of their community. This planning is done in conjunction with a city’s staff, elected officials, and the public. The following describes the difference between projects that are included in the Action Plan from those that are not:

Annual Activity Planning

CDBG activity planning is conducted prior to the start of the fiscal year. After city authorization, annual projects are included in the County’s Action Plan, which is later approved by the Board of Supervisors. Projects included in this process are considered part of the County’s annual activity planning, which is submitted and approved by HUD before the start of the Program Year.

Off-Cycle Activity Planning

Cities periodically engage in activity planning outside of the annual planning process. In these instances, actions to modify or significantly change a city’s program are considered to be off-cycle changes and by definition are categorized as Substantial Amendments, if they involve the following types of program changes:

1. A new activity that was **not** included in the Action Plan (Proposed Project);
2. A funded activity described in the Action Plan, but cancelled during the Program Year (Cancelled Project); or

3. A project listed in the Action Plan is changed from one (1) eligibility activity to another (Revised Project).

III. Following the Citizen Participation Plan

In order to comply with HUD regulations as they relate to citizen participation (24 CFR §91.105(c)(2), Citizen Participation Plan; Local Governments), the public must be given notice as well as the opportunity to submit comments for both Annual Activity Planning and Off-Cycle Activity Planning. Acceptable methods of meeting the requirements of the Citizen Participation Plan include:

- Publication of the proposed action in a local newspaper whose primary circulation is within the area serving the community of affected citizens;
- Posting notices in public buildings within the jurisdiction of the administering agency, which include, but are not limited to, public libraries and city hall; or
- Holding public meetings within the city or area affected by the amendment to the approved Action Plan.

Requirements

Annual Activity Planning – Participating cities must give its constituency the opportunity to provide input on housing and community development needs by holding one (1) or more community meetings or conducting one (1) public hearing. The notification period for the public meeting must be a minimum of 14 calendar days and the public must have an opportunity to submit comments regarding the proposed activities for the upcoming fiscal year.

Off-Cycle Activity Planning, Substantial Amendments – Participating cities must ensure that the public be given a 30-day notice of a proposed off-cycle change (an activity that is new or cancelled, or has a change in use (revised) from its previously identified eligible project), as well as an opportunity to submit comments on the changes prior to implementation. For Substantial Amendments, it is not required that the notice include the date of the public hearing, although it is recommended.

IV. Content of the Public Notice

The notice must advise the public of the activity being proposed and how and where to submit comments, *as well as when the comment period ends*. The public notice must include all of the following elements:

Requirements

Annual Activity Planning

1. Identify that the action is a part of the Annual Activity Planning process.
2. Include the date of the upcoming public hearing/City Council meeting.
3. Include the Project Number.
4. Include the Project Title.
5. Identify the CDBG dollar amount designated for the activity.
6. Include a clear and concise description of the activity and beneficiaries.
7. Notification to the public of how and where to submit comments.
8. Include the date of when the public comment period ends.

Off-Cycle Activity Planning, Substantial Amendments

1. Identify that the action is a Substantial Amendment to the Action Plan.
2. Identify the type of amendment: Proposed Project, Cancelled Project, or Revised Project.
3. Include the Project Number.
4. Include the Project Title.
5. Identify the CDBG dollar amount of the activity.
6. Include a clear and concise description of the activity and beneficiaries.
7. For Revised Projects, the public notice must describe the information above for both the original and the new project, including reallocated funding amounts.
8. Notification to the public of how and where to submit comments about the proposed changes.
9. Include the date of when the public comment period ends.

V. Proof of Compliance with Public Noticing Requirements

Each city will be responsible for sending a copy of the appropriate documentation to the GMU Program Manager and also for maintaining this documentation in its files.

Documentation Requirements

Annual Activity Planning, (14-day notice period) and *Off-Cycle Activity Planning, Substantial Amendments*, (30-day notice period) require public noticing and documentation in one (1) of the two (2) following methods:

1. **Public Notice Posting:** If noticing the public through public advertising, cities must submit a copy of the official “*Proof of Publication*” and any comments received from the public regarding the project.
2. **Public Place Posting:** If noticing the public by posting in public buildings within the jurisdiction of the administering agency, cities must submit a copy of the notice posted with the city clerk attesting the day and location(s) of the posting, and any comments received from the public regarding the project.

VI. Documented City Council Action

In order to document official action by the jurisdiction, the following is required to be submitted to the GMU Program Manager for all Annual Activity Planning and Off-Cycle Activity Planning Projects. Council action is not required for Cancelled projects. A clear description of the activity and the budget for each action/project must be identified.

Documentation Requirements

After Council action, participating cities are required to submit proof of City Council approval of its proposed activities by utilizing at least one (1) of the following:

- A copy of the adopting Resolution; or
- A copy of the approved signed City Council minutes.

VII. Summary of Documentation to be Submitted to the CDC

Timely completion of the Exhibit A approval process is dependent upon receipt of the required documentation by the GMU Program Manager. In summary, the required documentation for each Annual Activity Planning and Off-Cycle Activity Planning project is listed below:

Annual Activity Planning

Projects Proposed for the Action Plan

Required Documentation to CDC

- 1a. Proof of public notice publication (14-day required); or
- 1b. Certification of public posting (if applicable); and
2. Any public comment(s) received; and
3. Certification of City Council action.

Off-Cycle Activity Planning

Proposed Project

Required Documentation to CDC

- 1a. Proof of public notice publication (30-day required); or
- 1b. Certification of public posting (if applicable); and
2. Any public comment(s) received; and
3. Certification of City Council action.

Cancelled Project

- 1a. Proof of public notice publication (30-day required); or
- 1b. Certification of public posting (if applicable); and
2. Any public comment(s) received.

Revised Project

- 1a. Proof of public notice publication (30-day required); or
- 1b. Certification of public posting (if applicable); and
2. Any public comment(s) received; and
3. Certification of City Council action.

Each participating city gives its constituency the opportunity to provide citizen input on housing and community development needs at a community meeting or public hearing by:

- Holding one or more community meetings or conducting one public hearing with a minimum 14-calendar day notification period.
- Soliciting citizen participation through an advertisement published in a local newspaper whose primary circulation is within the city.
- Soliciting citizen participation through notices posted in public buildings within the city at least 14 calendar days before the meeting date.

With submission of its planning documents to the CDC each year, participating cities are required to submit proof of city council approval of its proposed activities in one of the following ways:

- A copy of the adopting resolution or approved city council minutes.
- A letter from the city manager stating that the activities have received city council approval.
- A certification by the city clerk stating that the activities have received city council approval.

This documentation is kept on file at the CDC and is available for public review.

Countywide Public Hearing and Comment Period

After publication of the draft Consolidated Plan, the Board of Supervisors convenes a public hearing to obtain views of County residents on projects proposed for funding in the ensuing program year. The Consolidated Plan, developed and disseminated by the CDC, describes each proposed project in sufficient detail to enable citizens to determine how they may be affected. The CDC shall make copies of the draft Consolidated Plan available to the public for review at the office of the CDC, at public libraries throughout the County and on the CDC's Web site. Citizens will be notified of library locations and the time and location of the public hearing through advertisement of a public notice in several newspapers and on the Internet at least 30 calendar days before the public hearing. Citizens will have 30 calendar days and up to the day of the public hearing to comment. Before the day of the public hearing, comments must be made in writing to the CDC.

On the day of the public hearing, comments may be submitted in writing or made orally to the Board of Supervisors at the public hearing. All public comments made both orally and in writing will be included in the final Consolidated Plan submitted to HUD.

III. AMENDMENTS AND ADMINISTRATIVE UPDATES

As specified in CDBG regulations [Title 24 of the Code of Federal Regulations, Part 91.505(a)], the CDC shall amend the Consolidated Plan when it:

- Changes allocation priorities or funds distribution method;
- Revises policies, data, or goals; or
- Modifies the purpose, scope, location, beneficiaries, or funding of an activity.

Standard Amendments

Amendments that are not considered substantial shall be referred to as standard amendments. Standard amendments do not require citizen participation.

Substantial Amendments

The County of Los Angeles has determined that an amendment is substantial when:

1. A new activity that was **not** included in the Action Plan is proposed;
2. A funded activity described in the Action Plan is cancelled during the Program Year; or
3. A project listed in the Action Plan is changed from one (1) eligibility activity to another.

The CDC will provide affected citizens a period of not less than 30 calendar days to make comments on a substantial amendment before it is implemented. Acceptable methods of meeting the citizen participation requirements include:

- Publication of the availability of the substantial change(s) in a local newspaper. The publication will provide a link to a CDC web page which will provide more detailed information on the substantial amendment(s) and how to provide comments.
- Publication of any proposed change shall appear in a local newspaper whose primary circulation is within the area serving the community of affected citizens;
- Advertisement of the availability of the proposed change on the CDC's website;
- Posting notices in public buildings within the jurisdiction of the administering agency, which include, but are not limited to, public libraries; or
- Holding meetings with citizens' advisory groups within the area affected by the substantial amendment.

Notification to the public shall advise citizens of how and where to submit comments on the proposed changes. A summary of these comments, and a summary of comments not accepted and the reasons therefore, shall be attached to the substantial amendment that is submitted to HUD.

Please see specific participating cities requirements for substantial amendments beginning on page 6.

Activities Exempt from Substantial Amendment Citizen Participation Requirements

It may be necessary to amend the Consolidated Plan in the event of an emergency such as an earthquake, wildfire, severe storm, flood, or mudslide. These amendments may include funding new activities and/or the reprogramming of funds including canceling activities to meet community development needs that have a particular urgency. Therefore, the CDC and/or participating cities may utilize CDBG or HOME funds to meet an urgent need without a 30-day public comment period, which is otherwise required for substantial amendments.

Urgent Needs: To comply with the national objective of meeting community development needs having a particular urgency, an activity will alleviate existing conditions that the CDC certifies:

- Pose a serious and immediate threat to the health and welfare of the community;
- Are of recent origin or recently became urgent;
- The County and/or participating city is unable to finance the activity on its own; and,
- Other resources of funding are not available to carry out the activity.

A condition will generally be considered to be of recent origin if it is developed or became critical within 18 months preceding the CDC's certification.

Records documenting the certification will include:

- A description of the condition that was addressed, showing the nature and degree of seriousness of the threat imposed;
- Evidence that the CDBG activity was designed to address the urgent need;
- Information on the timing of the development of the serious condition; and,

- Evidence confirming that other financial resources to alleviate the need was not available to the county and/or participating city.

Urgent need activities may include the following:

- Clearance of debris;
- Provision of extra security patrols;
- Demolition, clearance and/or reconstruction of damaged property posing an immediate threat to public safety;
- Emergency reconstruction of essential water, sewer, electrical and telephone facilities;
- Emergency repair of streets and sidewalks; and,
- Providing a variety of relief services to individuals.

Administrative Updates

Changes to the Consolidated Plan that do not meet the criteria for standard or substantial amendments and do not require citizen participation are defined as administrative updates. Examples of administrative updates include: grammatical or structural edits that do not substantially change the scope or meaning of an activity; and changes in the coding or eligibility determination of a project that do not change the scope, location, or beneficiaries.

Submission of Amendments and Administrative Updates to HUD

The CDC will submit Substantial Amendments to HUD on a quarterly basis through the IDIS system.. Standard Amendments and Administrative Updates are not formally noticed to the public, nor submitted to HUD. However, documentation describing general changes and/or identifying specific changes will be included in the annual Consolidated Annual Performance and Evaluation Report (CAPER), which is made available to the public.

IV. CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

Current regulations require that the CDC prepare and submit to HUD by September 30 of each year a Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER allows HUD, local officials, and the public to evaluate the CDC's overall performance, including whether activities and strategies undertaken during the preceding year actually made an impact on the goals and needs identified in the five-year Consolidated Plan and Annual Action Plan.

Before submitting the CAPER to HUD, a notice is published in a newspaper of general circulation that serves the community of affected citizens. The notice will indicate that copies of the CAPER are available for public review for a period of not less than 15 calendar days. The document will be available for review at the offices of the CDC, at several public libraries throughout the County, and on the CDC's Web site: www.lacdc.org.

The notification will also advise citizens of how and where to submit comments on the CAPER. A summary of these comments, and a summary of comments not accepted and the reasons therefore, shall be attached to the CAPER before it is submitted to HUD.

Availability of Final Capers

The final CAPER, which includes the most recent completed program year, will be available at the annual community meetings to inform affected citizens of specific activities that were undertaken in their communities.

V. TECHNICAL ASSISTANCE

Citizens are encouraged to recommend activities and types of activities that should be undertaken to meet housing and community development needs. Groups representative of extremely low-, low- and moderate-income persons desiring to develop project proposals may contact their respective administering agencies for technical assistance. Each respective administering agency will determine the level and type of technical assistance on a case-by-case basis.

VI. COMPLAINTS AND GRIEVANCES

Citizens, administering agencies, and other interested parties may submit complaints and grievances regarding the Consolidated Plan. Complaints should be in writing, specific in their subject matter, and include facts to support allegations. The following are considered to constitute complaints to which a response is due:

- The administering agency has purportedly violated a provision of this Citizen Participation Plan.
- The administering agency has purportedly violated a provision of the CDBG, ESG, or HOME program regulations.
- The administering agency, or any of its contractors, is purportedly engaging in questionable practices resulting in waste, fraud, or mismanagement of any program funds.

Residents may also present complaints and grievances orally or in writing at the community meetings and/or public hearing. All public comments, including complaints and grievances, made either orally or in writing within the 30-day public comment period, will be included in the final Consolidated Plan.

Timely Response

Upon receipt of a written complaint, the administering agency shall respond to the complainant within 15 calendar days and maintain a copy of all related correspondence, which will be subject to CDC review. If the matter cannot be satisfactorily resolved with the administering agency, the complainant may appeal to the CDC by submitting copies of all pertinent correspondence and supporting documentation.

Within 15 calendar days of receiving the complaint, the CDC shall discuss the matter with the administering agency and respond to the complainant in writing. A copy of the CDC's response will be transmitted, concurrently, to the complainant and to the administering agency. If due to unusual circumstances, the administering agency finds that it is unable to meet the prescribed time limit, the limit may be extended by written notice to the complainant. The agency's notice must include the reason for the extension and the date on which a response is expected to be generated, which may be based on the nature and complexity of the complaint.

VII. ANTI-DISPLACEMENT & CITIZEN PARTICIPATION FOR OTHER PROGRAMS

The Citizen Participation Plan includes an Anti-Displacement and Relocation Plan that describes how the County will help persons who must be temporarily relocated or permanently displaced due to the use of CDBG, HOME, or ESG funds.

Background

The CDC has adopted a policy that requires that a relocation assessment be completed in any circumstance in which it is anticipated even one person will be displaced as the result of a project. This policy exceeds all state and federal requirements. The purpose of this assessment is to ensure that the CDC is advised early in the process of any major relocation problems that could be encountered in a project. The early recognition of problems gives the CDC the opportunity to cancel a project if there are excessive displacements in a project.

In addition, the CDC follows the Citizen Participation process required in Paragraph 6012 of the State of California Relocation Regulations and HUD relocation regulations found in HUD Transmittal 1378 Paragraph 2-2. A summary of that process follows:

“All persons who may be displaced, neighborhood groups, formed relocation committees or similar individuals or organizations shall be given an opportunity and will be encouraged fully and meaningfully to participate in reviewing the relocation plans and/or assessments.”

Displacement

Displacement occurs when a person moves as a direct result of federally assisted acquisition, demolition, conversion, or rehabilitation activities, because he or she is:

- Required to move;
- Not offered a decent, safe, sanitary, and affordable unit in the project; or
- Treated “unreasonably” as part of a permanent or temporary move.

The term displaced person means any person that moves from real property or moves his or her personal property from real property permanently as a direct result of one or more of the following activities:

- Acquisition of, or written notice of intent to acquire, or initiation of negotiations to acquire, such real property, in whole or in part, for a project.
- Rehabilitation or demolition of such real property for a project.
- Rehabilitation, demolition, or acquisition (or written notice of intent) of all or a part of other real property on which the person conducts a business or farm operation, for a project.

A person may also be considered displaced if the necessary notices are not given or provided in a timely manner and the person moves for any reason.

Relocation of Displaced Persons

When a substantial number of persons will be displaced from their dwellings the CDC shall encourage the residents and community organizations in the displacement area to form a relocation

committee. The committee shall include, when applicable, residential owner occupants, residential tenants, business people, and members of existing organizations within the area. In lieu of initiating a new process of citizen participation, public entities, which have conducted or are conducting a citizen participation process as part of an existing development program, will be utilized and committees they formed may be substituted if the goals of Citizen Participation will be reached.

During the relocation planning process the CDC will, at a minimum, guarantee the following:

1. Timely and full access to all documents relevant to the relocation program.
2. The provision of technical assistance necessary to interpret elements of the relocation plan and other pertinent materials.
3. The right to submit written or oral comments and objections, including the right to submit written comments on the relocation plan and to have these comments attached to the plan when it is forwarded to the local legislative body or the head of the state agency for approval.
4. Prompt, written response to any written objections or criticisms.
5. Assurances that families living in the project area will be given the opportunity, if feasible, to return to the project area after completion of project activities.

Change in Use of Real Property

The standards described in this section apply to real property within the administering agency's control, which is acquired or improved in whole or in part using CDBG funds in excess of \$25,000. These standards shall apply from the date CDBG funds are spent for the property until five years after closeout of the grant from which the assistance to the property was provided.

A recipient cannot change the use or planned use of any property (including beneficiaries of such use) from that for which the acquisition or improvement was made unless the recipient provides affected citizens with an opportunity to comment on, any change, and either:

1. The new use of such property qualifies as meeting one of the national objectives and is not a building for the general conduct of government; or
2. The recipient determines, after consultation with affected citizens, that it is appropriate to change the property's use to another use which does not meet a national objective and reimburses the CDBG program in the amount of the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of and improvements to the property.

Citizens will be informed of changes in the use or planned use of property by means of a notice, which will be published in a newspaper of general circulation that serves the community of affected citizens. The notice will provide a description of the proposed change in use or planned use of the property and will also advise citizens of how and where to submit comments. Citizens will have an opportunity to comment on the proposed change in use or planned use of property for a period of not less than 15 days.

Further details on changes in use requirements are set forth in the CDBG regulations [Title 24 of the Code of Federal Regulations, Part 570.505].

Citizen Participation for Environmental Reviews

In accordance with the provisions of 24 CFR Part 58, the CDC has assumed from HUD the role of “Responsible Entity” for certain federally funded programs within the County of Los Angeles. As a “Responsible Entity,” the CDC must assume the responsibility for environmental review, decision-making, and action that would otherwise apply to HUD under the National Environmental Policy Act of 1969 (NEPA) and other provisions of law that further the purposes of NEPA.

The CDC maintains a written record of the environmental review undertaken for every project or program receiving CDC administered federal funds. This environmental review record (ERR) is available for public inspection. Moreover, certain projects require publication of specific actions/findings, which include a description of the activity, its location, and identification of any measures required to mitigate potentially significant adverse effects. Public comment periods are included in the review process as prescribed by NEPA and 24 CFR Part 58.

Citizen Participation for Loan Guarantee Programs

In accordance with Section 108 regulations, Subpart M-Loan Guarantees [Title 24 of the Code of Federal Regulations, Part 570.704], the CDC will comply with the following pre-submission and citizen participation requirements before submitting an application for Section 108 loan guarantee assistance to HUD. These requirements will also apply to the submission of an Economic Development Initiative (EDI), and Brownfield Economic Development Initiative (BEDI) application.

1. The CDC will develop a proposed application to include the community development objectives and activities the CDC proposes to pursue and carry out with the Section 108 funds. Each activity will be described in sufficient detail, including the provision under which the project is eligible, the national objective it meets, the amount of funds expected to be used, and the activity’s location to allow citizens to determine the degree to which they will be affected. The proposed application will also indicate which activities will generate program income and where citizens may obtain additional information about proposed activities. The proposed application will also include a description of the pledge of grants required under Title 24 of the Code of Federal Regulations, Part 570.705(b)(2).
2. The CDC will also publish countywide a public notice which will include its proposed application so as give affected citizens an opportunity to examine the application’s contents and to make comments. The public notice will also advise citizens on how and where to submit comments as well as notify citizens of when and where a public hearing will be held at which they can provide further input on the proposed application. The public notice will be published at least 14 calendar days in advance of the public hearing.
3. A minimum of two (2) public hearings, held at different stages of the Consolidated Plan citizen participation process, will be held for the purpose of obtaining the views of citizens and formulating or responding to proposals and questions. At least one of these hearings will be held before submission of a Section 108 application to HUD to obtain the views of citizens on community development and housing needs. At the hearing, each activity will be described in sufficient detail including: the provision under which the project is eligible, the national objective to be met, the amount of funds expected to be used, and the activity’s location so that citizens can determine the degree to which they will be affected. Citizens will have up to 14 calendar days and including the day of the public hearing to comment.

4. Once the CDC has published the public notice and held the public hearing, the CDC will determine if the proposed application needs to be modified, based on comments and views received, before submitting the application to HUD. Upon completion, the final application will be made available to the public at the CDC's office.

We Build Better Lives
& Better Neighborhoods