County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE
713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
http://cao.co.la.ca.us

DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

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Fourth District

MICHAEL D. ANTONOVICH
Fifth District

December 16, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

MANAGEMENT OF GRANT FUNDS - 2003 FEMA SUPPLEMENTAL GRANT FOR COMMUNITY EMERGENCY RESPONSE TEAMS (CERT) (ALL SUPERVISORIAL DISTRICTS AFFECTED) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Chief Administrative Office, Office of Emergency Management to request and manage up to $236,000 in 2003 Federal Emergency Management Agency (FEMA) Supplemental Grant funds from the Governor's Office on Service and Volunteerism (GO SERV).

2. Approve the attached signature resolution which authorizes the Chief Administrative Office, Office of Emergency Management to manage this grant through December 4, 2006.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The 2003 FEMA Supplemental Grant for Community Emergency Response Teams (CERT) is part of a multi-year grant program to assist local governments to build volunteer capability for CERT. This is the second grant year. This grant is part of a nationwide Homeland Security effort to engage citizens in volunteer efforts aimed at helping their communities become safer, stronger, and better prepared for preventing and handling terrorism, crime, and disasters. The 2003 grant differs from last year's grant as it does not include funding to support Citizen Corps Councils. The 2003 grant funds will be used to support local CERT programs to increase capacity and/or create new CERT programs within the Los Angeles County Operational Area, focusing on the most underserved communities. In California, the overarching goal of this grant is to integrate CERT programs into the existing Standardized Emergency Management System (SEMS).

Implementation of Strategic Plan Goals

This grant addresses the following County Strategic Plan goals:

- Goal No.1: *Service Excellence*, Strategy 1, Develop standards for user-friendly service by providing support to local governments that will increase their ability to build and maintain volunteer CERT teams.

- Goal No. 3: *Organizational Effectiveness*, Strategy 3, Collaborate across functional and jurisdictional boundaries by supporting the existing Operational Area-wide CERT Advisory Committee whose mission is to oversee the development of CERT programs throughout the 88 cities and unincorporated areas of Los Angeles County.

- Goal No. 4: *Fiscal Responsibility*, Strategy 2, Invest in public infrastructure by providing grant funds to continue supporting the Los Angeles County Fire CERT program.

- Goal No. 5: *Children's and Families' Well Being*, Strategy 3, Engage individual departments and Operational Area partners in their planning efforts towards achieving the five outcomes for children and families by implementing the CERT programs to enhance the safety and survival of families following both "manmade" and natural disasters.

- Goal No. 8: *Public Safety,* Strategy 3, Expand the capacity of County departments and Operational Area partners to utilize CERT volunteers to assist in preparedness and response efforts for terrorism and other disasters.

FISCAL IMPACT:

This is a fully funded reimbursement grant from the Federal Emergency Management Agency. There are no cost-share or matching fund requirements.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Governor's Office on Service and Volunteerism (GO SERV) has provided the Los Angeles County Operational Area with specific guidelines for the administration and management of this grant. These guidelines detail the activities and expenditures that are allowable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Office of Emergency Management will manage this grant with input from the Operational Area Advisory Board (OAAB) and the Operational Area CERT Advisory Committee.

CONCLUSION

Upon execution by the Board of Supervisors, please send an adopted copy of this action to the Office of Emergency Management for processing.

Respectfully submitted,

DAVID E. JANSSEN
Chief Administrative Officer

DEJ:SRH
CP:SS:cm

Attachment

c: County Counsel
Auditor-Controller
Los Angeles County Fire Department
Los Angeles County Sheriff's Department
Operational Area Advisory Board
CERT Advisory Committee

GOVERNING BODY RESOLUTION

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE
(Governing Body)

COUNTY OF LOS ANGELES THAT
(Legal Applicant Organization Name)

ADMINISTRATOR, Office of Emergency Management (OEM), OR
(Name or Title of Authorized Agent)

ANY ASSISTANT ADMINISTRATOR, OEM , OR
(Name or Title of Authorized Agent)

N/A
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named legal applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance through the Community Emergency Response Team (CERT) and Citizen Corps grants administered by the Governor's Office on Service and Volunteerism.

This authorization is valid through December 4, 2006 .
(Date)

Passed and approved this _____ day of _____ , 2003 .

CERTIFICATION

I, _____, duly appointed and
(Name)

_____ of the _____
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the _____ of the _____ on this
(Governing Body) (Name of Legal Applicant)

_____ day of _____, 2003 .

Date: _____

_____
(Official Position)

APPROVED AS TO FORM
LLOYD W. PELLMAN, County Counsel
BY Eric R Young
DEPUTY

_____
(Signature)