

MOTION BY MAYOR MICHAEL D. ANTONOVICH
AND SUPERVISOR HILDA SOLIS

FEBRUARY 17, 2015

The County needs a user-friendly permitting process that is convenient, eliminates bottlenecks and provides a timely course of action for permit applicants. Currently, residents looking to develop property or open a business in the unincorporated area are required to work with Regional Planning in Downtown Los Angeles, Public Works in Alhambra, Fire in Commerce and Public Health in Baldwin Park. The County does not have a Regional One-Stop Development Center that houses all four agencies in one convenient location. Colocating these four agencies will:

- Provide one convenient location for residents and businesses to process applications and gather information
- Create a central coordinating agency that streamlines communication between staff
- Create uniform time-frames for permit processing and decisions

WE, THEREFORE, MOVE that the Board of Supervisors direct the Chief Executive Officer to report back to the Board in 90 days with the following:

- Identify a location adjacent to or within the Department of Public Works Headquarters in Alhambra that can accommodate the Department of Regional Planning and relevant permit staff from Public Works, Fire and Public Health;
- Provide a draft plan for moving forward that ensures the space requirements for each department are met, identifies a proposed timetable, and addresses transportation options for affected employees;
- Identify the costs associated with the proposed relocation and any technological improvements necessary to equip the regional development center;
- Identify other County departments that can relocate to the space vacated by Regional Planning in the Hall of Records.

WE, FURTHER, MOVE that the Department of Regional Planning and the Public Works report back to the board in 60 days on their progress on implementing their electronic permit processing system.

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MDA:evo
relocatingregionalplanning

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