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February 11, 2015

To: Audit Committee

From: Dave Chittenden
Chief Deputy Director

Subject: **REVIEW OF BOARD POLICY NO. 3.045
ENERGY AND ENVIRONMENTAL POLICY**

In collaboration with the Chief Executive Office and the Departments of Public Works and Regional Planning, ISD has reviewed the Board Energy and Environmental Policy 3.045, and is recommending the following changes to extend and optimize the County's currently disparate sustainability efforts and reporting mechanisms and strengthen the County's ability to secure additional incremental funding for sustainability efforts.

ISD recommends replacing the previous Energy and Environmental Policy, which had a sunset date of December 20, 2014, to create a Countywide Environmental Sustainability Policy. The policy will convene a Los Angeles County Sustainability Council which will develop a Sustainability Program Framework that promotes and enhances environmental sustainability and will provide regular unified reports on sustainability goals, objectives, metrics and compliance with other sustainability Policies and this Policy.

The first order of business for the Council will be to create a comprehensive inventory of existing and potential future County policies and initiatives related to environmental sustainability and create a unified sustainability framework and dashboard to monitor, track and present progress on the goals established by other County sustainability policies and initiatives in addition to this Policy and Framework.

If you have any question regarding this policy review or recommendations, please contact me at 323 267-2103 or via email at dchittenden@isd.lacounty.gov. Or you may contact Aaron Klemm at 323 482-0590, via email at aklemm@isd.lacounty.gov.

DC:AK:sg

Attachment

c: Acting Executive Officer, Board of Supervisor
Interim Chief Executive Office
Department Public Works
Department of Regional Planning
County Counsel



Los Angeles County
BOARD OF SUPERVISORS POLICY MANUAL

Policy #:	Title:	Effective Date:
3.045	<u>Countywide Energy and Sustainability</u> Policy	12/19/2006

PURPOSE

The Countywide Environmental Sustainability Policy (hereinafter, "Policy") provides direction and guidelines for the development of a County Sustainability Council (hereinafter "Council") and Los Angeles County Sustainability Program Framework (hereinafter "Framework") and enhancement of an energy conservation and

environmental program for County departments. The Council will develop the Framework, which will ensure that County services are provided, internal operations are conducted, and facilities are operated in a manner that: reduces consumption of energy sources; enhances quality of life for residents; and protects natural resources. The Council will establish program goals and objectives under the Framework. The Council will also provide regular updates on the development of program goals and objectives, monitor departmental adherence to the Framework and provide regular reports to the Board of Supervisors on the Council's efforts, achievement of program goals and objectives, and Countywide compliance with the Framework. Establishes the County Office of Sustainability (COS) to develop program goals and objectives and to monitor and provide periodic reports to the Board of Supervisors on the status of the County Energy and Environmental Program.

REFERENCE

August 8, 2006, Board Order 4, Amendment

December 19, 2006, Board Order 44

March 17, 2009 Board Motion

May 12, 2009 Board Motion

May 25, 2010 [Board Motion](#)

[July 3, 2012 Board Motion \(See Section VI, Item 55A\)](#)

[County General Plan, County Community Climate Action Plan \(which is subsumed within the General Plan\), and County Municipal Climate Action Plan, all of which are currently being finalized.](#)

- [County General Plan](#)
- [County Community Climate Action Plan](#)
- [County of Los Angeles Strategic Plan \(See 2014 Update Goal 2, Strategic Initiative 5\).](#)

POLICY

Preamble:

It is the policy of the Board of Supervisors that all County departments provide services, conduct internal operations, and operate facilities in a manner that reduces environmental impacts associated with the consumption of energy, water, and other natural resources; promotes the use of renewable energy sources; and enhances the quality of life. ~~implement the County Energy and Environmental Programs for energy conservation and environmental stewardship. The County Energy and Environmental Policy consists of the following elements:~~

Detailed Description:

- The Policy shall provide authority and direction for County departments to implement sustainability measures throughout the County.
- County departments shall convene to form the aforementioned Council.
 - A. The Council shall consist of a Leadership Committee, a Coordination Committee, and task-based, Cross-Departmental Work Groups:
 - The Leadership Committee shall consist of County Department Directors of Internal Services, Regional Planning, and Public Works. The Leadership Committee shall report to the Chief Executive Office. The Leadership Committee provides leadership to the County Sustainability Council, including prioritizing sustainability initiatives, developing policy and programs, and monitoring overall progress. The Leadership Committee forms task-based Cross-Departmental Work Groups.

- The Coordination Committee shall consist of Sustainability Officers (leads) of County Departments recommended by the Leadership Committee and shall report to the Leadership Committee. The Coordination Committee coordinates actions/projects and priorities, recommends County sustainability goals and targets, and recommends development of new policies and programs.
- Cross-Departmental Work Groups shall consist of representatives of County Departments with recommendation by the Leadership Committee to conduct specific tasks as needed. Work Groups shall report to the Coordination Committee. Work Groups are tasked with specific actions and projects such as to conduct studies, evaluate existing practices and gaps, or make recommendations to the Coordination Committee for appropriate actions, timelines, and resource needs.

B. The Council shall develop the Framework that will:

- Create an inventory of existing and future County policies and initiatives related to sustainability. Create a dashboard using consistent performance metrics Countywide to monitor, track, and present progress and accomplishments toward targets established under the policies and initiatives.
- Develop and maintain environmental sustainability programs for County services and internal operations and develop consistent approaches to measuring progress and accomplishments within departments and Countywide. The County has implemented, and will continue to implement, a wide variety of environmental sustainability programs as part of policy, regulatory requirements, and legislation. The Council will organize, describe and update these collective efforts as part of the Framework.
- Facilitate inter-departmental collaboration on: coordinating Countywide sustainability programs and efforts; developing synergies between departmental programs; exchanging information; sharing technology; coordinating communications to the Board as well as to regional, statewide or other sustainability stakeholders; and leading efforts to acquire funding for promotion or implementation of Countywide and/or regional sustainability programs.
- Assess, evaluate and generate responses to: Board requests or motions on Countywide sustainability issues; local or regional sustainability policies or activities; State or Federal sustainability policy or legislation; Governor Executive Orders related to sustainability; and/or State ballot initiatives on sustainability issues.

- Establish a schedule for providing regular reports or other communications on development of programs goals and objectives, progress towards accomplishment of goals and objectives, the Council's efforts and Countywide (departmental) compliance within the Framework.
- Subsequently, publish an annual (or other regular interval) report describing the progress made to develop and track the key performance indicators of the programs.
- Through selected representatives, represent the County in collaboration with other local, regional, statewide or other sustainability programs or efforts; at regulatory and legislative venues dealing with sustainability issues; and at other sustainability activities and events.
- Determine if funding or revenue generation is necessary in conjunction with its activities.

- ~~Energy and Water Efficiency Program~~
- ~~Environmental Stewardship Program~~
- ~~Public Outreach and Education Program~~
- ~~Sustainable Design Program~~

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- ~~The County will establish and maintain an Energy and Environmental Program targeted at reducing greenhouse gas production due to County operations and will participate with other regional stakeholders in reducing greenhouse gas production Countywide.~~
- ~~The County will develop and maintain a Climate Action Plan for internal County operations and for County Unincorporated Areas; and participate in regional efforts to develop and implement a Countywide Climate Action Plan (CAP); the Countywide CAP will include creation of a Greenhouse Gas (GHG) emissions baseline, establishment of GHG emissions reduction targets, creation of strategies to achieve those targets, and development of a climate change adaption model.~~
- ~~The COS will serve as a single point of contact with the County for: Coordination of and support for County and Countywide activities; providing assessment and advice on new program elements, legislative, and regulatory issues that impact the Energy and Environmental Policy.~~
- ~~The County will implement a wide variety of energy and environmental programs as part of policy, regulatory requirements, and legislation. All of the County's efforts in these areas shall be organized, described and updated on a single County "green"~~

website.

➤ ~~The County will continue to incorporate sustainable, “green building” technologies into the design of new capital improvements and major refurbishment projects; and specifically the County will achieve Leadership in Energy & Environmental Design (LEED) certification at the Silver level for all new County buildings of at least 10,000 square feet in size.~~

➤ ~~The County will establish a goal of reducing energy consumption in County facilities by 20% by the year 2015 using 2003 as the benchmark.~~

~~All of the Policy activities listed above, and others are discussed in more detail in the addendum to this policy.~~

RESPONSIBLE DEPARTMENTS

~~The Internal Services Department (ISD) shall provide oversight for the Energy and Environmental Policy through its COS. ISD shall work with all Departments within the County to implement the Policy and programs. ISD shall coordinate implementation of the Board Policy with the Chief Executive Office, Department of Public Works, and Department of Regional Planning shall convene initial meetings under the Policy toward the development of the Council and Framework.~~

~~ISD shall continue to advise and support the Chief Executive Office and Department of Public Works on the incorporation of sustainable, “green building” technologies into the County’s Capital program.~~

DATE ISSUED/SUNSET DATE

Issue Date: December 19, 2006

Sunset Review Date: December 19, 2010

Issue Date: February 17, 2011

Sunset Review Date: December 20, 2014

Issue Date: ??, 2015

Sunsets Review Date: ??, 2019