



THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

BOARD OF SUPERVISORS

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First District

Yvonne Garthwaite Burke
Second District

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Third District

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Fourth District

Michael D. Antonovich
Fifth District

November 20, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AMENDMENT NO. 4 TO NOTICE OF COOPERATIVE AGREEMENT NO. U52/CCU900455-22-4 FOR TUBERCULOSIS ELIMINATION AND LABORATORY SERVICES
(All Districts) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Health Services, or his designee, to sign the attached Amendment No. 4, Notice of Cooperative Agreement No. U52/ CCU900455-22-4, (Exhibit I) from the Federal Centers for Disease Control and Prevention (CDC) to carry over \$33,192 in unobligated funds from Calendar Year (CY) 2002 to CY 2003, as authorized by the CDC, increasing the total grant allocation from \$6,722,232 to \$6,755,424 for CY 2003 for Tuberculosis (TB) Elimination and Laboratory services, with no increase in net County cost.
2. Delegate authority to the Director of Health Services, or his designee, to accept and sign the Notice of Cooperative Agreement for CY 2004 from the CDC for the provision of TB Elimination and Laboratory services substantially similar to the NCA for 2003, and up to 25% over the base award for CY 2003, contingent upon review and approval by County Counsel and notification to the Board offices.
3. Delegate authority to the Director, or his designee, to accept amendments to NCAs for TB Elimination and Laboratory Services from the CDC, for CY 2003 and CY 2004 substantially similar to the NCA for CY 2003, which do not exceed 25% of the base award for each CY, subject to review and approval by County Counsel and notification to the Board offices.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS:

In approving these actions, the Board is authorizing the Director of Health Services, or his designee, to sign Amendment No. 4, Notice of Cooperative Agreement (NCA) No. U52/CCU900455-22-4, with the CDC for the continued provision of TB Elimination and Laboratory Services, and delegate authority to the Director of Health Services, or his designee, to accept subsequent funding for the TB program.

FISCAL IMPACT/FINANCING:

Amendment No. 4, NCA No. U52/CCU900455-22-4, carries over \$33,192 in unobligated funds from CY 2002 to CY 2003, increasing the total grant allocation from \$6,722,232 to \$6,755,424 for CY 2003.

Program expenditures are 100% offset by CDC funds. There are no additional net County costs associated with this action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

For a number of years, the Board has approved funding from the CDC to support TB Control Elimination and Laboratory Program services.

The Department approved Amendment No. 1 to NCA No. U52/CCU900455-21-1 from the CDC in the amount of \$3,277,972 for the period of July 1, 2002 through December 31, 2002, to support the continuation of TB program activities.

On March 28, 2003, the Department received Amendment No. 2, NCA No. U52/CCU900455-22-2, from the CDC which provided full funding for CY 2002 and also included the carry over of unobligated funds in the amounts of \$769,788 and \$208,860 from CY 2002 to CY 2003.

On May 8, 2003, the Department received Amendment No. 3 as NCA No. U52/CCU900455-22-3 which was an administrative modification and adjusted the Direct Assistance funding to reflect 9 months of CY 2003. No action was necessary by the Department.

On June 19, 2003, the Department received Amendment No. 4, NCA U52/CCU900455-22-4, from the CDC authorizing the carry over of unobligated funds in the amount of \$33,192 to support an increase in the employee benefits rate effective January 1, 2003.

County Counsel has reviewed and approved Amendment No. 4 to the NCA (Exhibit I) as to form.

Attachment A provides additional information.

CONTRACTING PROCESS:

Not applicable.

The Honorable Board of Supervisors
November 20, 2003
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IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of the recommended action will provide continued funding support for the TB Elimination and Laboratory Program services during CY 2003.

When approved, the Department of Health Services requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:kh

Attachments (2)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

BLETCD:KS
10/30/03

SUMMARY OF AGREEMENT1. TYPE OF SERVICES:

Provision of services to control the incidence and transmission of Tuberculosis (TB) within Los Angeles County through consultation, surveillance, and identification and treatment of latent infection and active TB disease.

2. AGENCY/CONTACT PERSON:

Federal Centers for Disease Control and Prevention
 Procurement and Grants Office
 2920 Brandywine Road, Room 300
 Atlanta, Georgia 30341
 Attention: William J. Ryan, Jr., Grants Management Officer
 Contact: Jesse Robertson, Grants Management Specialist
 Telephone: (770) 488-2747 Facsimile: (770) 488-2670
 e-mail address: jtr4@cdc.gov.

3. TERM OF AGREEMENT:

The project period is effective September 30, 1982 through December 31, 2004. Amendment No. 4 provides carryover funds for the budget period effective January 1, 2003 through December 31, 2003.

4. FINANCIAL INFORMATION:

Amendment No. 4, NCA No. U52/CCU900455-22-4, approves the carryover of unobligated funds in the amount of \$33,192 from CY 2002 to CY 2003, increasing the County's maximum obligation from \$6,722,232 to \$6,755,424 for CY 2003. Program expenditures are 100% offset by CDC funds. There are no additional net County costs associated with this action.

5. GEOGRAPHIC AREA TO BE SERVED:

Countywide.

6. DESIGNATED ACCOUNTABLE FOR PROJECT MONITORING:

James G. Haughton, M.D., M.P.H., Medical Director, Public Health

7. APPROVALS:

Public Health: John F. Schunhoff, Ph.D., Chief of Operations
 Contracts and Grants Division: Riley J. Austin, Acting Chief
 County Counsel (approval as to form): Kelly Auerbach Hassel, Deputy County Counsel

06/19/2003

93.116

DEPARTMENT OF HEALTH AND HUMAN SERVICES
PUBLIC HEALTH SERVICE
CENTERS FOR DISEASE CONTROL AND PREVENTION

SUPERSEDES AWARD NOTICE DATED
05/07/2003
EXCEPT THAT ANY ADDITIONS OR RESTRICTIONS
PREVIOUSLY IMPOSED REMAIN IN EFFECT UNLESS SPECIFICALLY RESCINDED.

NOTICE OF COOPERATIVE AGREEMENT

AUTHORIZATION (LEGISLATION/REGULATION)

PHS ACT, SECT 301(A), 317

GRANT NO. U52/CCU900455-22-4	5. ADMINISTRATIVE CODES CCU52
PROJECT PERIOD FROM 09/30/1982	THROUGH 12/31/2004
BUDGET PERIOD FROM 01/01/2003	THROUGH 12/31/2003

TITLE OF PROJECT (OR PROGRAM)
TUBERCULOSIS ELIMINATION AND LABORATORY

GRANTEE NAME AND ADDRESS
LOS ANGELES COUNTY DEPARTMENT OF HEALTH
DEPARTMENT OF HEALTH SERVICES
313 N FIGUEROA ST. ROOM 808
LOS ANGELES, CA 90012

10. DIRECTOR OF PROJECT (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)
ANNETTE NITTA, M.D. DIR. TB CONTROL
LOS ANGELES COUNTY DEPT OF HLTH SVCS
2615 SOUTH GRAND AVENUE, ROOM 507
LOS ANGELES, CA 90007

1. APPROVED BUDGET (EXCLUDES PHS DIRECT ASSISTANCE)

PHS GRANT FUNDS ONLY TOTAL PROJECT COSTS INCLUDING GRANT FUNDS AND ALL OTHER FINANCIAL PARTICIPATION (PLACE NUMERAL ON LINE) <u>I</u>	
SALARIES AND WAGES.....\$	3,742,441
FRINGE BENEFITS.....\$	1,289,832
TOTAL PERSONNEL COSTS.....\$	5,032,273
CONSULTANT COSTS.....	0
EQUIPMENT.....	0
SUPPLIES.....	26,390
TRAVEL.....	29,652
PATIENT CARE-INPATIENT.....	0
PATIENT CARE-OUTPATIENT.....	0
ALTERATIONS AND RENOVATIONS.....	0
OTHER.....	32,453
CONSORTIUM/CONTRACTUAL COSTS.....	527,888
TRAINEE RELATED EXPENSES.....	0
TRAINEE STIPENDS.....	0
TRAINEE TUITION AND FEES.....	0
TRAINEE TRAVEL.....	0
TOTAL DIRECT COSTS.....\$	5,648,656
INDIRECT COSTS (0.00 % OF S&W/TADC) \$	1,106,768
TOTAL APPROVED BUDGET.....\$	6,755,424
SBIR FEE.....\$	0
FEDERAL SHARE.....\$	6,755,424
NON-FEDERAL SHARE.....\$	0

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

A. AMOUNT OF PHS FINANCIAL ASSISTANCE (FROM 11.U).....\$	6,755,424
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	1,011,839
C. LESS CUMULATIVE PRIOR AWARD(S) THIS BUDGET PERIOD...\$	5,743,585
D. AMOUNT OF FINANCIAL ASSIST. THIS ACTION \$	0

13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT)

BUDGET YEAR	TOTAL DIRECT COSTS	BUDGET YEAR	TOTAL DIRECT COSTS
A. 23	5,430,500	D. 0	0
B. 0	0	E. 0	0
C. 0	0	F. 0	0

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH)

A. AMOUNT OF PHS DIRECT ASSISTANCE.....\$	173,220
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	120,109
C. LESS CUMULATIVE PRIOR AWARDS FROM THIS BUDGET PERIOD \$	53,111
D. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$	0

15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F, OR 45 CFR 92.25, SHALL BE USED IN ACCORDANCE WITH ONE OF THE FOLLOWING ALTERNATIVES: (SELECT ONE AND PUT LETTER IN BOX.)

- A. DEDUCTION
- B. ADDITIONAL COSTS
- C. MATCHING B
- D. OTHER RESEARCH (ADD/DEDUCT OPTION)
- E. OTHER (SEE REMARKS)

THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE PHS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:
A. THE GRANT PROGRAM LEGISLATION CITED ABOVE. B. THE GRANT PROGRAM REGULATION CITED ABOVE. C. THIS AWARD NOTICE INCLUDING TERMS AND CONDITIONS, IF ANY, NOTED BELOW UNDER REMARKS. D. PHS GRANTS POLICY STATEMENT INCLUDING ADDENDA IN EFFECT AS OF THE BEGINNING DATE OF THE BUDGET PERIOD. E. 45 CFR PART 74 OR 45 CFR PART 92 AS APPLICABLE. IN THE EVENT THERE ARE CONFLICTING OR OTHERWISE INCONSISTENT POLICIES APPLICABLE TO THE GRANT, THE ABOVE ORDER OF PRECEDENCE SHALL PREVAIL. ACCEPTANCE OF THE GRANT TERMS AND CONDITIONS IS ACKNOWLEDGED BY THE GRANTEE WHEN FUNDS ARE DRAWN OR OTHERWISE OBTAINED FROM THE GRANT PAYMENT SYSTEM.

REMARKS (OTHER TERMS AND CONDITIONS ATTACHED - YES NO)

SPONSOR: NATIONAL CENTER FOR TB PREVENTION
*IDC RATE BASE: SEE ATTACHED

PHS GRANTS MANAGEMENT OFFICER: (SIGNATURE) *William J. Ryan, Jr.* (NAME-TYPED/PRINT) WILLIAM J. RYAN, JR. (TITLE) GRANTS MANAGEMENT OFFICER

7. OBJ. CLASS. 41.51 18. CRS. EIN: I-956000927-A1 19. LIST NO.: CW-156-R03

FY-CAN	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT. ACTION FIN. ASST	AMT. ACTION DIR. ASST
A.	B.	C.	D.	E.
A.	B.	C.	D.	E.
A.	B.	C.	D.	E.

PHS-5152-1 (CONTINUED)

DATE ISSUED.....: 06/19/2003
GRANT NO.....: U52/CCU900455-22-4
APPROVAL LIST NO: CW-156-R03

FY CAN	DOCUMENT NO.	ADM.CODE	FIN.ASST	DIR.ASST
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DIRECT ASSISTANCE BUDGET:†
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PERSONAL SERVICE:	158,220
TRAVEL.....:	15,000
VACCINE.....:	0
OTHER SERVICE....:	0

NOTICE OF COOPERATIVE AGREEMENT AWARD

(Continuation Sheet)

PAGE 2 of 2	DATE ISSUED
AWARD NO.	
U52/CCU900455-22-4	

The purpose of this amended Notice of Award is to provide carryover of unobligated funds of \$33,192 from budget period Year 21 to budget period Year 2, as requested in the letter dated May 30, 2003. This amount will be subject to reduction if the actual unobligated balance is less.

	<u>Additional</u> <u>Award</u>	<u>Initial</u> <u>Award</u>	<u>Revised</u> <u>Award</u>
Salaries & Wages	\$ -	\$ 3,742,441	\$ 3,742,441
Fringe Benefits	\$ 33,192	\$ 1,256,640	\$ 1,289,832
Consultants	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Supplies	\$ -	\$ 26,390	\$ 26,390
Travel	\$ -	\$ 29,652	\$ 29,652
Other	\$ -	\$ 32,453	\$ 32,453
Contractual	<u>\$ -</u>	<u>\$ 527,888</u>	<u>\$ 527,888</u>
<u>Total Direct Costs</u>	<u>\$ 33,192</u>	<u>\$ 5,615,464</u>	<u>\$ 5,648,656</u>
Indirect Cost (S&W) 0.00%	<u>\$ -</u>	<u>\$ 1,106,768</u>	<u>\$ 1,106,768</u>
TOTAL APPROVED BUDGET	<u>\$ 33,192</u>	<u>\$ 6,722,232</u>	<u>\$ 6,755,424</u>

* Indicates change from previous award.

PLEASE REFERENCE YOUR AWARD NUMBER ON ALL CORRESPONDENCE.



DEPARTMENT OF HEALTH & HUMAN SERVICES

Centers for Disease Control
and Prevention (CDC)
2920 Brandywine Road
Atlanta, GA 30341-3724

JUN 19 2003

Annette Nitta, M.D.
Director TB Control
Los Angeles County Department of Health Services
2615 South Grand Avenue, Room 507
Los Angeles, CA 90007

Reference: Cooperative Agreement No. U52/CCU900455-~~52~~-4

Dear Dr. Nitta:

This correspondence is in reference to your letter dated May 30, 2003 requesting \$33,192 in unobligated funds from budget period Year 21 to budget period Year 22. We have reviewed and approved your request for the carryover of funds. We have attached a revised Notice of Award to this letter.

We trust your program is progressing as planned. If you have any questions, please do not hesitate to contact Jesse Robertson, Grants Management Specialist, at telephone number (770) 488-2747, fax number (770) 488-2670, or e-mail address jtr4@cdc.gov.

Sincerely,



William J. Ryan, Jr.
Grants Management Officer
Acquisition and Assistance
Branch A, Team II

Enclosures

CC: Business Office
J. Elder, M/S E-10
P. Farah, M/S E-10

RECEIVED
JUN 26 2003

LOS ANGELES COUNTY
TUBERCULOSIS CONTROL PROGRAM