



**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020  
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PHILIP L. BROWNING  
Director

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Chief Deputy Director

Board of Supervisors  
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MARK RIDLEY-THOMAS  
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Fifth District

December 16, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

16 December 16, 2014

Dear Supervisors:

  
PATRICK OZAWA  
ACTING EXECUTIVE OFFICER

**REQUEST TO APPROVE SIX MONTH EXTENSION TO THE COMMUNITY CHILD ABUSE  
COUNCILS COORDINATION SERVICES CONTRACT  
(ALL SUPERVISORAL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Department of Children and Family Services (DCFS) is requesting approval to extend the Community Child Abuse Councils Coordination (CCACC) services contract with the Los Angeles Community Child Abuse Councils Coordination Project (LACCACCP) for six (6) months effective January 1, 2015, through June 30, 2015, to allow sufficient time to complete the Request for Proposal (RFP) process for the provision of CCACC services tentatively scheduled to start on or before July 1, 2015. The current CCACC services contract with LACCACCP expires December 31, 2014.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of DCFS, or designee, to execute a contract amendment (substantially similar to that in Attachment A) with LACCACCP to extend the provision of CCACC services effective January 1, 2015, through June 30, 2015. The estimated cost for the requested six (6) month contract extension is \$45,000; and the funding detail is outlined under the Fiscal Impact Section. Sufficient funding is included in the Department's Adopted Budget for FY 2014-15.
2. Delegate authority to the Director of DCFS, or designee, to execute contract amendments with LACCACCP to increase/decrease the Maximum Annual Contract Sum in the event of budget allocation increases or decreases not to exceed 10 percent of the Maximum Annual Contract Sum. Approval from County Counsel will be obtained prior to executing such amendment, and the Director will notify the Board and the CEO in writing within 10 business days after execution.

3. Delegate authority to the Director of DCFS, or designee, to execute contract amendments to extend the contract on a month-to-month basis for a period not to exceed six (6) months beyond June 30, 2015, in the event a new contract is not in place. Approval from County Counsel will be obtained prior to executing such an amendment, and the Director will notify the Board and the CEO in writing within 10 business days after execution.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The extension will allow DCFS time to complete the CCACC services solicitation that is currently in process, with an anticipated new contract start date of July 1, 2015. If the contract is not in place by July 1, 2015, the current contract will be extended on a month-to-month basis as indicated in recommendation number three (3) above. On January 29, 2014, CDSS approved the County's request to extend the term of CAPIT contracts, which included the CCACC services contract with LACCACCP through December 31, 2014.

DCFS released the CCACC services RFP on August 8, 2014, to fulfill the service needs that are being provided by the existing Contractor, LACCACCP. The Proposers' Conference was held on August 18, 2014. The deadline for the submission of the proposals was September 18, 2014. DCFS has completed the evaluation process, and currently conducting activities associated with completion of the solicitation process.

### **Implementation of Strategic Plan Goals**

This contract is consistent with the principles of the Countywide Strategic Plan, Goal 1: Operational Effectiveness, by maximizing opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services. This goal: 1) allows more children to remain safely in their homes; 2) reduces the reliance on out-of-home care through the provision of intensive, focused, individualized services; 3) reduces the number of children and their length of stay in congregate care while ensuring that individualized case planning and appropriate community alternatives are in place; and 4) reduces the timelines to permanency.

### **FISCAL IMPACT/FINANCING**

The estimated cost for the six (6) month extension is \$45,000 (see Attachment A). The total cost for the period of January 1, 2015, through June 30, 2015, is financed using AB 2994 Special Revenue Funds, plus an additional 33.3 percent in-kind match contribution provided by the contractor. Sufficient funding is included in the Department's FY 2014-15 Adopted Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Funding for the Child Abuse Councils comes from the trust funds established by AB 2994/Imbrecht (Chapter 1399, Statutes of 1982). The legislation was intended to fund a child

abuse council in each county. ICAN is LA County's official child abuse council, and was designated by the Board to establish funding priorities for AB 2994 and AB 1733. ICAN did not

want to be the only council to take this funding, but rather support community-based child abuse councils throughout the county.

The current contract with LACCACCP was executed in 2003. At that time, ICAN recommended to the Los Angeles County Board of Supervisors that funds be allocated to fund CCACC services. These services were procured through a Request for Proposals (RFP) process designed for the CAPIT contracts in 2003, at which time LACCACCP was awarded the contract to provide CCACC services.

The funds for CCACC services were included in CAPIT's funding structure to establish a community council with the primary purpose of coordination of the community's efforts to prevent and respond to child abuse issues.

The CAPIT contracts, which included the CCACC services contract, were effective July 1, 2003, through June 30, 2005, with Board delegated authority for the Director of DCFS to extend the contracts to June 30, 2006. The contracts were extended via Board delegated authority effective July 1, 2006, through June 30, 2008. The State approved the County's request to extend the contracts for an additional two (2) years, from July 1, 2008, through June 30, 2010 with an option to extend through June 30, 2011, unless terminated earlier, to give County sufficient time to develop a new program service delivery model, which better coordinates the Promoting Safe and Stable Families (PSSF) and CAPIT services in one continuum.

An additional extension was approved by CDSS on March 12, 2011 to extend the contracts from July 1, 2011 through June 30, 2012, with an option to extend by written notice for one (1) additional year, from July 1, 2012 through June 30, 2013, and an option to extend for an additional six (6) months by written notice from July 1, 2013 through December 31, 2013, unless terminated earlier. DCFS exercised Board delegated authority to extend the contracts for another six (6) month period from January 1, 2014 through June 30, 2014. On January 29, 2014, CDSS approved the County's request to extend the term of the existing contracts for an additional six (6) month period from July 1, 2014, through December 31, 2014.

## **CONTRACTING PROCESS**

On March 15, 2011, CDSS approved another six (6) month extension effective, January 1, 2014 through June 30, 2014 to the CAPIT program, that included the CCACC services contract with LACCACCP. On January 29, 2014, CDSS approved an additional request from the County to extend the term of the existing contracts for another six (6) month period, from July 1, 2014, through December 31, 2014.

The CCACC services are embedded in the CAPIT contracts that were formerly solicited via an RFP in 2003. The final six (6) month term will be funded with DCFS realignment funds.

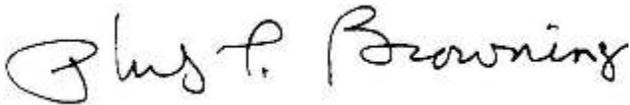
## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the CCACC services contract with LACCACCP will continue to help facilitate improved family outcomes and improve child safety in their homes without a break in service until a new contract is in place.

**CONCLUSION**

Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one (1) adopted stamped Board Letter to the Department of Children and Family Services.

Respectfully submitted,

A handwritten signature in black ink that reads "Philip L. Browning". The signature is written in a cursive style with a large initial "P".

PHILIP L. BROWNING

Director

PLB:CMM:EM

LTI:KAF:JAR:mn

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors



**AMENDMENT NUMBER \_\_\_\_\_**

**COMMUNITY CHILD ABUSE COUNCILS COORDINATION SERVICES**

**AB 2994 CONTRACT**

**CONTRACT NUMBER \_\_\_\_\_**

**WITH**

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AMENDMENT NUMBER \_\_\_\_\_  
COMMUNITY CHILD ABUSE COUNCILS  
COORDINATION (CCACC) SERVICES  
AB 2994 CONTRACT  
CONTRACT NUMBER \_\_\_\_\_

This Amendment Number \_\_\_\_\_ (“Amendment”) to Community Child Abuse Councils Coordination (CCACC) Services Contract, Contract Number 02-025-40-A (“Contract”) adopted by the Board of Supervisors on June 24, 2003, is made and entered into by and between the County of Los Angeles, (“COUNTY”), and \_\_\_\_\_, (“CONTRACTOR”), for administration of CCACC Services on this \_\_\_ day of \_\_\_\_\_ 2015.

**WHEREAS**, COUNTY and CONTRACTOR are parties to a CAPIT Program contract and CONTRACTOR has been providing CCACC Services to the COUNTY;

**WHEREAS**, the County wishes to extend the CCACC services contract for an additional six (6) month period from January 1, 2015, through June 30, 2015; and

**WHEREAS**, this Amendment is prepared pursuant to the provisions set forth in Section **22.0 Changes and Amendments**; and

**NOW, THEREFORE**, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 3.0, TERM AND TERMINATION**, Subsection 3.7 is added to read as follows:

3.7 The term of this Contract shall be extended for a period of six (6) months beginning January 1, 2015, through June 30, 2015 unless terminated by COUNTY, at its sole discretion, or as otherwise permitted in this contract, by notice of termination to the CONTRACTOR. The date upon which such termination becomes effective shall be no less than ten (10) days after the notice is sent.

2. **Section 4.0 CONTRACT SUM**, Subsection 4.2.2 is added to read as follows:

4.2.2 The total amount payable under this Contract for the period January 1, 2015, through June 30, 2015, shall not exceed \$ 45,000.00 .

3. **Section 6.0 CONTRACT FUNDING**, Subsection 6.2.3, is added to read as follows:

6.2.3 The Annual Contract Sum for FY 2014-15, which shall consist of the funding for the period January 1, 2015, through June 30, 2015.

FIRST DISTRICT                    \$ \_\_\_\_\_

|                 |    |       |
|-----------------|----|-------|
| SECOND DISTRICT | \$ | _____ |
| THIRD DISTRICT  | \$ | _____ |
| FOURTH DISTRICT | \$ | _____ |
| FIFTH DISTRICT  | \$ | _____ |
| ANNUAL TOTAL    | \$ | ----- |

4. **Exhibit B-5**, Budget for the period January 1, 2015, through June 30, 2015, is attached hereto and is made part of Exhibit B, Budget.

**ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.**

AMENDMENT NUMBER \_\_\_\_\_  
COMMUNITY CHILD ABUSE COUNCILS  
COORDINATION (CCACC) SERVICES  
AB 2994 CONTRACT  
CONTRACT NUMBER \_\_\_\_\_

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number \_\_\_\_\_ to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number \_\_\_\_\_ to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

\_\_\_\_\_  
PHILIP L. BROWNING, DIRECTOR  
Department of Children and Family Services

\_\_\_\_\_  
CONTRACTOR

By \_\_\_\_\_

Name: \_\_\_\_\_

Title \_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_  
Tax Identification Number

APPROVED AS TO FORM:

THE OFFICE OF COUNTY COUNSEL  
JOHN F. KRATTLI, COUNTY COUNSEL

BY \_\_\_\_\_  
David Beaudet, Senior Deputy County Counsel