



## Los Angeles County Regional Park And Open Space District

Administrative Offices. 510 S. Vermont Avenue Los Angeles, CA 90020-1975. (213) 738-2981. <http://openspacedistrict.lacounty.info>

November 05, 2014

The Honorable Board of Directors  
County of Los Angeles  
Regional Park and Open Space District  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Directors:

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

2-P November 5, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**ALLOCATE CITIES EXCESS FUNDS AVAILABLE TO THE FIRST SUPERVISORIAL DISTRICT  
AND AUTHORIZE AWARD AND ADMINISTRATION OF AN EXCESS FUNDS GRANT TO THE  
CITY OF LOS ANGELES FOR THE EL SERENO RECREATION CENTER IMPROVEMENTS  
PROJECT  
(FIRST DISTRICT)  
(THREE VOTES)**

### SUBJECT

Approval of the recommended actions will allocate an amount not to exceed \$200,000 in Cities Excess Funds, available to the First Supervisorial District, for a grant to the City of Los Angeles for general improvements to the existing El Sereno Recreation Center.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Allocate an amount not to exceed \$200,000 in Cities Excess Funds, available to the First Supervisorial District pursuant to the Safe Neighborhood Parks Proposition of 1996, for a grant to the City of Los Angeles for the proposed El Sereno Recreation Center Improvements Project.
2. Authorize the Director of the Department of Parks and Recreation, in his capacity as the Director of the Los Angeles County Regional Park and Open Space District, to award a grant not to exceed \$200,000 to the City of Los Angeles for the proposed El Sereno Recreation Center Improvements Project when applicable conditions have been met, and to administer the grant as of the date of this action and pursuant to guidelines in the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Excess Funds account.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allocate an amount not to exceed \$200,000 in Cities Excess Funds, available to the First Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition) for a grant to the City of Los Angeles (City) for the proposed El Sereno Recreation Center Improvements Project (Project).

The proposed Project consists of general improvements to the existing El Sereno Recreation Center, including purchase and permanent installation of a prefabricated restroom building at the baseball field and other amenities. The estimated total project cost is \$550,000. The recommended Cities Excess Funds will be supplemented by \$350,000 of Community Development Block Grant funds.

It is also recommended, that the Director of the Department of Parks and Recreation (Director), in his capacity as Director of the Los Angeles County Regional Park and Open Space District, be authorized to award a grant when applicable conditions have been met, such as: grantee qualifications, consistency between the projects and requirements of the 1996 Proposition, and grantee agreement with California Environmental Quality Act (CEQA) requirements for the project; and to administer the grant pursuant to the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects previously approved by the Board.

In order to be eligible to utilize Excess Funds, a grantee must have expended or committed to expenditure all of the funds allocated to that grantee in the Safe Neighborhood Parks Propositions of 1992 and 1996 (1992 and 1996 Propositions A). Therefore, the City will not be able to receive reimbursement under the recommended grant until all their unspent 1992 and 1996 Propositions A funds are committed to expenditure through an executed Grant Project Agreement. Recommendations to the Board for reallocation of the City's remaining 1992 and 1996 Propositions A funds will appear on a future agenda.

## **Implementation of Strategic Plan Goals**

The recommended actions will further the Board-approved County Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by enhancing health-promoting recreational opportunities in the First Supervisorial District.

## **FISCAL IMPACT/FINANCING**

Sufficient appropriation for the grant in the amount of \$200,000 is budgeted in the First Supervisorial District's portion of the Los Angeles County Regional Park and Open Space District (RPOSD) Excess Funds Project Fund, HD6.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The 1996 Proposition requires that agencies to which funds were allocated under the 1992 and 1996 Propositions A encumber all such funds prior to receiving grants of Excess Funds. The City will meet this requirement after the reallocation and commitment of its remaining 1992 and 1996 Proposition A funds.

The 1996 Proposition provides a method for determining, each fiscal year, the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the 1992 and 1996 Propositions A. The recommended grant will be funded from the Excess Funds available to the First Supervisorial District for Cities projects.

The Board may establish additional conditions on grants of Excess Funds. The Director will be authorized to award grants when all applicable conditions have been met. Any funds allocated by the Board, but not encumbered by award of a grant contract in the same fiscal year, shall be available for allocation by the Board in the following fiscal year.

On June 2, 2009, the Board approved the Procedural Guide to govern the administration of RPOSD grants. The Procedural Guide will appropriately govern the administration of the recommended grant as well.

### **ENVIRONMENTAL DOCUMENTATION**

All public agency projects funded by RPOSD are required to comply with CEQA as a condition of the grant. The lead agency for the proposed Project is the City, and as such, the City is responsible for preparing the appropriate environmental documentation for the proposed project.

Upon completion of the appropriate environmental documentation by the City for the proposed Project, we will return to the Board to seek approval for the environmental documentation prior to construction of the proposed Project.

### **CONTRACTING PROCESS**

A Grant Project Agreement will be entered into and administered under authority delegated to the Director, and pursuant to the Procedural Guide approved by the Board in 2009 only if all applicable conditions of the grant have been met. The Project Agreement will be approved as to form by County Counsel.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of these recommendations will authorize the Director to award a grant to the City for proposed Project located in the First Supervisorial District in the community of El Sereno in the City of Los Angeles. The proposed Project will have no impact on any other RPOSD-funded projects.

### **CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office, Facilities and Asset Management Division, and one to the Department of Parks and Recreation.

The Honorable Board of Supervisors

11/5/2014

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Russ Guiney". The signature is fluid and cursive, with a long horizontal stroke at the end.

RUSS GUINEY

Director

RG:JB:WRO:aj

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors