



Los Angeles County Regional Park And Open Space District

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September 09, 2014

The Honorable Board of Directors
County of Los Angeles
Regional Park and Open Space District
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

1-P September 9, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Directors:

**ALLOCATE CITIES EXCESS FUNDS AVAILABLE TO
THE FIFTH SUPERVISORIAL DISTRICT AND AUTHORIZE AWARD AND ADMINISTRATION OF A
GRANT TO THE CITY OF COVINA FOR
THE JOSLYN SENIOR CITIZEN'S CENTER IMPROVEMENTS PROJECT
(FIFTH DISTRICT)
(3 VOTES)**

SUBJECT

Approval of the recommended actions will allocate \$650,000 in Cities Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the City of Covina for the proposed Joslyn Senior Citizen's Center Improvements Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Joslyn Senior Citizen's Center Improvements Project is categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the project.
2. Allocate \$650,000 in Cities Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the City of Covina for the proposed Joslyn Senior Citizen's Center Improvements Project.
3. Authorize the Director of the Department of Parks and Recreation, in his capacity as the Director of the Los Angeles County Regional Park and Open Space District, to award a grant to the City of Covina in the amount of \$650,000 for the proposed Joslyn Senior Citizen's Center Improvements Project if applicable conditions have been met, and to administer the grant as of the date of this

action and pursuant to the procedures in the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Excess Funds account.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allocate \$650,000 in Cities Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition), to the City of Covina (City) for the proposed Joslyn Senior Citizen's Center Improvements Project (Project).

On August 15, 2006, the Board approved the allocation of \$650,000 in Fifth Supervisorial District Cities Excess Funds to the City for the construction of a 10,000 square-foot Sport Center. However, before construction of the Sport Center Project began, the City determined that its Joslyn Senior Citizen's Center (Center) was in urgent need of repair. The Center opened to the public in 1979. It is the only senior recreation facility in the City. Due to age and frequent use, the Center requires general improvements and rehabilitation in order to continue serving its patrons. The City has requested that the \$650,000 initially allocated for the Sport Center Project be used for the proposed Project instead.

The Center is located at 815 North Barranca Avenue in the City of Covina. The proposed Project consists of general improvements to the existing facility, including mechanical system upgrades, replacement of roofing, windows, doors, cement plaster, and siding, repair of exterior wall, and existing tile roof. The total Project cost is estimated at \$1,100,000. The recommended \$650,000 in Cities Excess Funds will be supplemented by \$450,000 in local impact fees from the City.

It is also recommended that the Director of the Department of Parks and Recreation (Director), in his capacity as Director of the Los Angeles County Regional Park and Open Space District, be authorized to award the grant, when applicable conditions have been met, such as grantee qualifications, consistency between the projects and requirements of the 1996 Proposition, and grantee agreement with California Environmental Quality Act (CEQA) requirements for the project, if applicable, and to administer the grant pursuant to the Procedural Guide previously approved by the Board.

Implementation of Strategic Plan Goals

The recommended actions will further the Board-approved County Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by enhancing safe and accessible senior citizen recreational and health-promoting opportunities in the City of Covina in the Fifth Supervisorial District.

FISCAL IMPACT/FINANCING

Sufficient appropriation for the Excess Funds grant, in the amount of \$650,000, is budgeted in the Fifth Supervisorial District's portion of the Los Angeles County Regional Park and Open Space District (RPOSD) Excess Funds Project Fund, HD6.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving

grants of Excess Funds. The City has met this requirement.

The 1996 Proposition provides a method for determining, each fiscal year, the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended grant will be funded from the Excess Funds available to the Fifth Supervisorial District for Cities projects.

The Board may establish additional conditions on grants of Excess Funds. The Director will be authorized to award grants when all applicable conditions have been met. Any funds allocated by the Board, but not encumbered by award of a grant contract in the same fiscal year, shall be available for allocation by the Board in the following fiscal year.

On June 2, 2009, the Board approved the Procedural Guide to govern the administration of RPOSD grants. The Procedural Guide will appropriately govern the administration of the recommended grant as well.

ENVIRONMENTAL DOCUMENTATION

All projects funded by RPOSD are required to comply with CEQA as a condition of the grant. The lead agency is responsible for preparing the appropriate environmental documentation for the project. The City is the lead agency for the proposed Project.

The proposed Project is categorically exempt from CEQA according to Sections 15301(d) and 15302(c) of the State CEQA Guidelines, and Classes 1(c) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the Project involves restoration and rehabilitation of deteriorated or damaged structures, facilities or mechanical equipment to meet current standards of public health and safety, and replacement of existing utility systems and facilities involving negligible or no expansion of capacity.

CONTRACTING PROCESS

A Project Agreement will be entered into and administered under authority delegated to the Director and pursuant to the Procedural Guide approved by the Board in 2009 only if all applicable conditions of the grant have been met. The Project Agreement will be approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

These actions will have no impact on any other projects funded by RPOSD, but are required so that the City may proceed with the proposed Project in the Fifth Supervisorial District, if all applicable conditions are met.

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects/Debt Management Division; and one to the Department of Parks and Recreation.

The Honorable Board of Supervisors

9/9/2014

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Russ Guiney". The signature is fluid and cursive, with a prominent initial "R" and a long, sweeping tail.

RUSS GUINEY

Director

RG:JB:WRO:aa

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors