



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Russ Guiney, Director

John Wicker, Chief Deputy Director

Executive Offices • 433 South Vermont Avenue • Los Angeles, CA 90020-1975 • (213) 738-2961

July 29, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

26 July 29, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL OF AMENDMENT NO. 1 TO HACIENDA HEIGHTS AREA PARKS  
CONTRACT NO. 78068 TO ADD A NEWLY CONSTRUCTED PARK  
AND INCREASE THE CONTRACT SUM  
(SUPERVISORIAL DISTRICT 4) (3 VOTES)**

**SUBJECT**

The purpose of the recommended action is to amend the existing Hacienda Heights Area Parks Maintenance Contract No. 78068, approved on November 12, 2013, to add the newly-constructed Orange Grove Park.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the approval of Amendment No. 1 to the Hacienda Heights Area Parks Maintenance Contract with L. Barrios and Associates Inc., is categorically exempt from the California Environmental Quality Act because it provides park maintenance of existing landscape facilities for the reasons stated herein and the reasons reflected in the record of the Contract.
2. Find that the additional park maintenance services can be more economically performed by an independent contractor rather than by Los Angeles County employees, as amended, and remains cost effective.
3. Approve and instruct the Director of the Department of Parks and Recreation to execute and sign Amendment No. 1 to the Hacienda Heights Area Parks Maintenance Contract No. 78068, with L. Barrios and Associates Inc. to expand the scope of work by adding Orange Grove Park. The annual contract amount will increase from \$314,343 to \$366,110, for park maintenance services, effective upon Board approval.

4. Authorize the Director of Parks and Recreation to increase the annual cost of Hacienda Heights Area Parks Maintenance Contract No. 78068 by ten percent, as needed, totaling up to \$36,611, as a contingency amount, for unforeseen services/emergencies and/or additional work within the scope of the contract, which could increase the total annual contract amount to a maximum of \$402,721.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to amend the existing Hacienda Heights Area Parks Maintenance Contract No. 78068 (Contract), approved by your Board on November 12, 2013, to include the newly-constructed Orange Grove Park, and provide park maintenance services.

The private sector has been providing park maintenance services for the Hacienda Heights Area Parks since 1990 as part of the continued effort, on behalf of the Department of Parks and Recreation (Department), to provide the best possible service to the public in a cost-effective manner.

The Department's cost analysis for the Contract show that these services have been and continue to be performed more economically by an independent contractor. The proposed Amendment No. 1 will enable the Department to provide park maintenance services for the newly-constructed Orange Grove Park at the present service levels, and ensure the continued enjoyment for patrons of the Orange Grove Park.

### **Implementation of Strategic Plan Goals**

The recommended Contract will further the County's Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1) by maximizing the effectiveness of park maintenance services, structure, and operations to support timely delivery of customer-oriented and efficient public services; and by strengthening and enhancing the County's capacity to sustain essential County services through proactive and prudent fiscal policies and stewardship.

### **FISCAL IMPACT/FINANCING**

The annual cost for providing park maintenance services for Orange Grove Park will be increased by \$51,767, increasing the total Contract sum of the Contract from \$314,343 to \$366,110.

The following are the recommended potential maximum Contract costs:

- Initial Term of five years: \$1,830,550.
- Initial Term of five years, plus the three option years: \$2,928,880.
- Initial Term of five years, plus the three option years, plus the annual 10 percent contingency: \$3,221,768.

The Department will not request that the Contractor perform services that will exceed the approved maximum Contract amount, which may include the contingency fee or COLA increase, without the prior approval of the Board.

The recommended action will not have an impact on the County's General Fund. The Department's Fiscal Year (FY) 2014-15 Operating Budget includes sufficient appropriations for the recommended Amendment No 1 at the current rates of the subject Contract.

### **OPERATING BUDGET IMPACT**

Based on the recommended actions, the Department will experience additional ongoing operating costs of \$51,767. The Department has sufficient appropriation in its Operating Budget as it received funding for this increase as part of its FY 2013-14 New Facilities Request.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On May 23, 2013, the Department released a solicitation to provide parks maintenance services for the Hacienda Heights Area Parks. On November 12, 2013, your Board approved a Contract with L. Barrios and Associates Inc., to provide the parks maintenance services for Hacienda Heights Area Parks.

Subsequently, the Department completed the construction of the new Orange Grove Park, requiring a contract amendment of the current Hacienda Heights Area Parks Contract, in order to provide park maintenance services to this newly-constructed park. The park maintenance services will be provided at the same service levels as the current contract, and maintain the same cost effectiveness.

The Proposition A cost analysis continues to indicate that the recommended action for parks maintenance services continues to be performed more economically by the private sector. The annual contract cost of \$366,110, represents the contractor's direct cost for the Hacienda Heights Area Parks and the newly-constructed Orange Grove Park. This represents an estimated savings of \$148,574, less than the estimated annual County cost of \$514,683 to perform similar services for one year.

County Counsel has approved the attached Amendment, as to form, and L. Barrios and Associates Inc., has executed the Amendment.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed approval of the Amendment No. 1 to the Contract is categorically exempt from the California Environmental Quality Act (CEQA) according to Section 15301 (h) of the State CEQA Guidelines, and Class 1(j) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Contract consists of park maintenance services at an existing facility involving negligible or no expansion of use.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The approval of the recommended action will ensure the continued provision of park maintenance services at Hacienda Heights Area Parks and the newly-constructed Orange Grove Park, to be provided by L. Barrios and Associates Inc. There will be no impact to existing staff.

### **CONCLUSION**

It is requested that two adopted copies of the action taken by your Board be forwarded to the Department of Parks and Recreation. Should you have any questions please contact Armando Ramirez at (626) 821-4655 or [aramirez@parks.lacounty.gov](mailto:aramirez@parks.lacounty.gov), Kandy Hays at (626) 821-4600 or [khays@parks.lacounty.gov](mailto:khays@parks.lacounty.gov), Kasey Dizon at (213) 738-2986 or [kdizon@parks.lacounty.gov](mailto:kdizon@parks.lacounty.gov), or Kaye Michelson at (213) 738-2955 or [kmichelson@parks.lacounty.gov](mailto:kmichelson@parks.lacounty.gov).

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Russ Guiney". The signature is fluid and cursive, with a prominent initial "R" and a long, sweeping tail.

RUSS GUINEY

Director

RG:JW:RM:

KEH:CM:AR:rc

Enclosures

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors

**AMENDMENT NUMBER 1 TO CONTRACT NUMBER 78068  
FOR PARK MAINTENACE SERVICES FOR HACIENDA HEIGHTS AREA PARKS**

**THIS AMENDMENT NUMBER 1 TO THE PARK MAINTENACE SERVICES CONTRACT**, made and entered this \_\_\_\_\_ day of \_\_\_\_\_, 2014

BY AND BETWEEN THE

**COUNTY OF LOS ANGELES**, a body corporate and politic, hereinafter referred to as "County",

AND

**L. BARRIOS & ASSOCIATES, INC.**, hereinafter referred to as "Contractor" for park maintenance services, hereinafter referred to as "services" for **Hacienda Heights Area Parks**, hereinafter referred to as "facility".

**RECITALS**

**WHEREAS**, on November 12, 2013, the County Board of Supervisors (Board) approved Contract Number 78068 (Contract) with L. Barrios & Associates, Inc., for the provision of park maintenance services for Hacienda Heights Area Parks; an

**WHEREAS**, the County and Contractor agree to expand the park maintenance service requirements, as set forth in Exhibit B, Statement of Work, of the Contract to include the park maintenance services to the newly constructed Orange Grove Park; and

**WHEREAS**, the County and Contractor agree to expand the park maintenance service requirements, as set forth in Exhibit B, Statement of Work, of the Contract to include the park maintenance to the newly constructed Orange Grove Park; and

**WHEREAS**, the Director has prepared said Amendment Number 1 and Contractor concurs with the proposed modifications:

**NOW THEREFORE**, in consideration of the mutual promises, covenants and conditions set forth herein, the County and the Contractor agree that the Contract between them shall be amended as follows:

**1.0 STATEMENT OF WORK**

The existing Exhibit B, Statement of Work, Section 2.0, Facilities to be maintained, of the Contract is amended to include the following: Orange Grove Park, 14517 Orange Grove Avenue, Hacienda Heights”.

**2.0 CONTRACTOR’S SERVICES**

The Contractor’s services shall be expanded to include the park maintenance services of the newly constructed Orange Grove Park Facility, 14517 Orange Grove Avenue, Hacienda Heights, in the manner and form described in Exhibit B, Statement of Work, Section II, “On-Going Maintenance Tasks”, of the Contract.

**3.0 PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

The Contractor shall provide the required park maintenance services at Orange Grove Park in accordance with the attached Exhibit 14, Pricing and Billing Schedule and Performance Frequencies, for an annual cost of Fifty One Thousand Seven Hundred Sixty-Six Dollars and Sixty-Seven Cents (\$51,766.67) and to increase the Annual Contract Costs for all facilities to Three Hundred Sixty-Six Thousand One Hundred Nine Dollars and Sixty-Seven Cents (\$366,109.67).

**4.0 RATIFICATION**

All other terms, conditions, covenants and promises of the Contract not affected by this Amendment Number 1, shall remain in full force and effect and are hereby reaffirmed.

**5.0 EFFECTIVE DATE**

The effective date of this Amendment Number 1 shall be the date, month, and year first written above.

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