



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
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*"To Enrich Lives Through Effective And Caring Service"*

Board of Supervisors  
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Fifth District

July 15, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

19 July 15, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**DEPARTMENT OF PUBLIC WORKS:  
CARSON SHERIFF'S STATION EXPANSION PROJECT  
ESTABLISH CAPITAL PROJECT AND RELATED APPROVALS  
CAPITAL PROJECT NO. 87023  
(SECOND DISTRICT)  
(3 VOTES)**

#### **SUBJECT**

Approval of the recommended actions will establish the proposed Carson Sheriff's Station Expansion Project, Capital Project No. 87023; approve the project scope and budget; and authorize the Department of Public Works to proceed with preparation of the design-build scoping documents for the Project and to proceed with the preparation of the environmental documents for the Project.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Establish Capital Project No. 87023 for the Carson Sheriff's Station Expansion Project.
2. Approve the \$5,100,000 proposed budget for the Project.
3. Authorize the Director of Public Works, or her designee, to use a Board-approved as-needed architectural/engineering consultant to prepare the design-build scoping documents.
4. Authorize the Director of Public Works, or her designee, to use a Board-approved as-needed environmental consultant to prepare an appropriate environmental document pursuant to the California Environmental Quality Act.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will establish the proposed Carson Sheriff's Station Expansion Project (Project), Capital Project No. 87023, and approve the Project budget; and authorize the Department of Public Works (Public Works) to proceed with the preparation of the design-build scoping documents for the Project, and to proceed with preparation of the appropriate environmental documents for the Project. The Carson Sheriff's Station is located at 21356 South Avalon Boulevard in the unincorporated Los Angeles County.

The proposed Project will provide modifications to the Carson Sheriff's Station, which includes constructing a two-story office space addition where the current front entry portico exists, constructing a new front entrance, and retrofitting the current fire sprinkler system throughout the ground floor. This remodeling will help establish optimal space efficiency and utilization for the benefit of the Carson Sheriff's Station staff and the general public. Considering the needs for community services and emergency Sheriff's Department services, it is recommended that the design-build project delivery method be used for this Project. A previously Board-approved as-needed architectural/engineering (A/E) design services agreement will be used to prepare the design-build scoping documents, and a previously Board-approved as-needed environmental review services agreement will be used to prepare the appropriate environmental documents.

## **Implementation of Strategic Plan Goals**

Approval of the recommended actions will establish the proposed Carson Sheriff's Station Expansion Project (Project), Capital Project No. 87023, and approve the Project budget; and authorize the Department of Public Works (Public Works) to proceed with the preparation of the design-build scoping documents for the Project, and to proceed with preparation of the appropriate environmental documents for the Project. The Carson Sheriff's Station is located at 21356 South Avalon Boulevard in the unincorporated Los Angeles County.

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## **FISCAL IMPACT/FINANCING**

The total Project budget is estimated at \$5,100,000, which includes the preparation of scoping documents, plan check fees, design and construction, change order, contingency, consultant services, miscellaneous expenditures, Civic Art allocation, and County services.

This Project is fully funded with prior year net County cost currently appropriated in Capital Project No. 87023. The proposed Project Schedule and Budget Summary are included in Attachment A.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Public Works will carry out preparation of the appropriate design-build scoping documents, using a previously Board-approved as-needed A/E design services agreement and will carry out the appropriate environmental review and document preparation, using a previously Board-approved as-needed environmental review services agreement.

The contracts contains terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunities (GROW) Programs; Board Policy 5.060, Report of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

As required by the Board, language has been incorporated into the project contract documents stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal Income tax law (Federal Income Tax Law, Internal Revenue Service Notice 1015).

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and as amended on December 15, 2009, the proposed Project budget includes 1 percent of design and construction costs to be allocated to the Civic Art Fund.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended action is not a project under the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed activity is an administrative activity of government, which will not result in direct or indirect physical changes to the environment. The appropriate environmental documentation will be completed and submitted to the Board for consideration when Public Works returns to the Board for approval of the proposed Project, pursuant to CEQA prior to commencement of any work, which may constitute a project.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended services.

### **CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division; the Sheriff's Department, Facilities Planning Bureau; and the Department of Public Works, Project Management Division II.

The Honorable Board of Supervisors

7/15/2014

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. Fujioka for". The signature is fluid and cursive.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:SHK:DJT

TJ:MJD:zu

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Arts Commission  
Auditor-Controller  
Public Works  
Sheriff

**ATTACHMENT**

**DEPARTMENT OF PUBLIC WORKS:  
CARSON SHERIFF'S STATION EXPANSION PROJECT  
ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT BUDGET  
CAPITAL PROJECT NO. 87023  
(SECOND DISTRICT)  
(3 VOTES)**

**I. ANTICIPATED PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Design-Build Project Scoping Documents	01/31/2015
Environmental Review and Documentation	12/29/2014
Design-Build Award	07/31/2015
Construction Substantial Completion Project Acceptance	07/31/2017 10/01/2017

<b>Budget Category</b>	<b>Total Project Budget</b>
Land Acquisition	\$ 0
Construction	\$ 2,894,936
Change Order (15 percent)	\$ 434,240
Subtotal	\$ 3,329,176
Utilities	\$ 35,000
Telecom Equipment	\$ 20,000
Civic Art (1 percent)	\$ 30,449
<b>Subtotal</b>	<b>\$ 3,414,625</b>
Equipment	\$ 0
Plans and Specifications (Design-Build Scoping Documents)	<b>\$ 150,000</b>
Consultant Services	
Cost Estimating	\$ 13,000
Scheduling	\$ 13,000
Geotechnical	\$ 25,000
Deputy Inspection (Materials Testing)	\$ 30,000
Environmental Documents	\$ 125,000
Topo Survey	\$ 20,000
Abatement	\$ 25,000
Subtotal	<b>\$ 251,000</b>
Miscellaneous Expenditures	
FF&E	\$ 30,000
Office of Countywide Contract Compliance	\$ 18,835
Printing and Legal Advertising	\$ 3,500
Subtotal	<b>\$ 52,335</b>
Jurisdictional Reviews and Plan Check	<b>\$ 45,000</b>
County Services	
Contract Administration	\$ 31,609
Code Compliance and Quality Control Inspections	\$ 172,031
AED Contract Compliance	\$ 20,000
Project Management	\$ 476,382
Secretarial	\$ 22,728
Document Control	\$ 60,135
Consultant Contract Recovery	\$ 37,022
Project Technical Support	\$ 64,733
Subtotal	<b>\$ 884,640</b>
Prior Expenditures	<b>\$ 302,400</b>
<b>TOTAL</b>	<b>\$ 5,100,000</b>