COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

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WENDY L. WATANABE
AUDITOR-CONTROLLER

September 12, 2013

TO: Mark J. Saladino
Treasurer and Tax Collector

FROM: Wendy L. Watanabe
Auditor-Controller

SUBJECT: **TREASURER'S JULY 30, 2013 CASH COUNT**

Pursuant to Government Code Sections 26920 and 26922, the accounts and records of the County Treasurer are examined each quarter. The first phase of these examinations is counting the Treasurer and Tax Collector's (TTC) teller and vault cash, and electronic transit/bus cards.

We conducted a surprise cash count as of the close of business on July 30, 2013. The teller cash, vault cash, and electronic transit/bus cards we counted agreed with TTC's records (see Attachment).

We thank TTC personnel for their cooperation; it resulted in a smooth and efficient cash count. Please call me if you have any questions, or your staff may contact Robert Smythe at (213) 253-0101.

WLW:RS:TK

Attachment

c: Audit Committee

LOS ANGELES COUNTY TREASURER AND TAX COLLECTOR
SCHEDULE OF COUNTED CASH
AS OF THE CLOSE OF BUSINESS ON JULY 30, 2013

TAX COLLECTOR – REGULAR REVOLVING FUND

Description	Per Review	Per TTC's Records	Overage (Shortage)
Change fund Assignments:			
Teller #1	$ 300.00	$ 300.00	$ 0.00
Teller #2	300.00	300.00	0.00
Teller #3	300.00	300.00	0.00
Teller #4	300.00	300.00	0.00
Teller #5	300.00	300.00	0.00
Teller #6	300.00	300.00	0.00
Teller #7	300.00	300.00	0.00
Teller #8	300.00	300.00	0.00
Total Change Fund	2,400.00	2,400.00	0.00
Cash on Hand	2,400.00	2,400.00	0.00
Receipts & Miscellaneous	0.00	0.00	0.00
TOTAL	$ 4,800.00	$ 4,800.00	$ 0.00

TREASURER AND TAX COLLECTOR'S CASH

Location/Description	Per Review	Per TTC's Records	Overage (Shortage)
Vault Cash	$ 2,923.50	$ 2,923.50	$ 0.00
Total Collections	184,831.57	184,831.57	0.00
TOTAL	$ 187,755.07	$ 187,755.07	$ 0.00

OTHER COLLECTIONS

Description	Per Review	Per TTC's Records	Overage (Shortage)
Miscellaneous Collections	$ 0.00	$ 0.00	$ 0.00
MTA Inventory:			
Transit Access Passes	116.00	116.00	0.00
TOTAL	$ 116.00	$ 116.00	$ 0.00