

July 26, 2013

To: Executive Board

Subject: **Sole Source Contract Award – Inspection, Removal and Installation of On-Board Surveillance System**

Recommendation

Authorize the Executive Director to negotiate final contract terms and conditions and award a sole-source contract to TransITSolutions in the amount of \$150,327.72 to:

1. Remove 47 sets of vehicle on-board surveillance equipment from 47 retired coaches and install them on 47 newly procured coaches; and
2. Provide and install 17 new on-board surveillance equipment on 17 newly procured coaches.

Background

Foothill Transit's vehicle on-board surveillance was designed, manufactured, and installed by TransITSolutions and is essential to providing Foothill Transit's mission to provide safe on-street service. The system, currently installed on every Foothill Transit bus, consists of a Security Camera DVR, Security Camera 500 Gb Removable Hard Drive, and Security Camera LCD Monitor and captures bus cabin activity as well as rear and curbside views while in service. The surveillance system also serves as an investigative tool for accident and crime investigations. When the surveillance equipment outlives the service life of a bus, as is the case when a bus is retired and replaced, the equipment is removed and reinstalled on another vehicle.

In January 2012, the Foothill Transit Executive Board authorized the exercise of an option order on Agreement No. 09-001 with North American Bus Industries (NABI) for the purchase of 34 coaches. In December 2012, the Foothill Transit Executive Board authorized the Executive Director to negotiate final contract terms and conditions and enter into Agreement No. 12-040 with NABI for the purchase of 30 42-foot coaches. These 64 buses will be manufactured simultaneously and will need to have Foothill Transit's on-board surveillance equipment installed prior to in-service deployment.

At the May Executive Board Meeting, proposed Fall Service 2013 Service Enhancements were presented and approved. The service enhancements were developed to provide existing customers a better customer experience as well as to attract new riders by increasing service frequency and extending operating hours on various lines. Several local lines were identified that will benefit from the approved service enhancements.

The service enhancements will require 17 additional buses to the current fleet. As such, only 47 buses – the last 17 remaining diesel coaches and 30 of the oldest CNG fueled



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coaches - will be retired instead of 64. With only 47 buses being retired, Foothill Transit will need to purchase 17 new surveillance systems that will be installed on the new buses.

Budget Impact

This procurement is part of the Bus Replacement capital program, for which funding has been included in Foothill Transit's approved FY 2014 Business Plan and Budget.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Roland M. Cordero', with a long horizontal flourish extending to the right.

Roland M. Cordero
Director of Maintenance and Vehicle Technology

A handwritten signature in blue ink, appearing to read 'Doran J. Barnes', with a long horizontal flourish extending to the right.

Doran J. Barnes
Executive Director