



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

GAIL FARBER, Director

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

July 9, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

### ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

28 July 9, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**ADOPT AND ADVERTISE  
CONSTRUCTION OF SIDEWALKS NEAR VALLEYDALE, NORTHAM,  
AND VILLACORTA ELEMENTARY SCHOOLS  
IN THE UNINCORPORATED COMMUNITIES OF  
CHARTER OAK (ISLANDS), CITRUS (COVINA ISLANDS), AND  
SOUTH SAN JOSE HILLS  
(SUPERVISORIAL DISTRICTS 1 AND 5)  
(3 VOTES)**

### SUBJECT

This action is to approve and advertise the project for construction of sidewalks near Valleydale, Northam, and Villacorta Elementary Schools in the unincorporated communities of Charter Oak (Islands), Citrus (Covina Islands), and South San Jose Hills; find the project categorically exempt from the provisions of the California Environmental Quality Act; adopt the plans and specifications; and delegate certain responsibilities to the Director of Public Works or her designee to carry out this project.

### IT IS RECOMMENDED THAT THE BOARD:

1. Find that this project is categorically exempt from the provisions of the California Environmental Quality Act.
2. Approve and advertise the project and adopt the plans and specifications that are on file in the Construction Division of the Department of Public Works for construction of sidewalks near Valleydale, Northam, and

Villacorta Elementary Schools in the unincorporated communities of Charter Oak (Islands), Citrus (Covina Islands), and South San Jose Hills, at an estimated construction contract cost between \$650,000 and \$775,000.

3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids to be received and opened on August 6, 2013, in accordance with the Instruction Sheet for Publishing Legal Advertisement.
4. Delegate to the Director of Public Works or her designee the following authority in connection with this contract: (1) approve and execute change orders within the same monetary limits delegated to the Director of Public Works under Section 2.18.050 of the Los Angeles County Code relative to the construction of County buildings; (2) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in Public Contract Code Sections 4100 et seq. and 5100 et seq., respectively; (3) accept the project upon its final completion; (4) release retention money withheld consistent with the requirements of Public Contract Code Sections 7107 and 9203; and (5) extend the date and time for the receipt of bids consistent with the requirements of Public Contract Code Section 4104.5.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is for the Board to approve and advertise the project, adopt the plans and specifications, and delegate certain responsibilities to the Director of Public Works or her designee to carry out this project.

The limits of the project are as follows:

- Backton Avenue – Shipman Avenue to Villacorta Street
- Backton Avenue – Gemini Street to Calcutta Street
- Backton Avenue – Renault Street to Hurley Street
- Shipman Avenue – Backton Avenue to Villacorta Street
- Calcutta Street – Backton Avenue to Bainford Avenue
- Glenthorne Street – Hambledon Avenue to Bainford Avenue
- Enid Avenue – Orkney Street to Newburgh Street
- Orkney Street – End of Orkney Street at the cul-de-sac to City of Azusa boundary
- Renwick Road – Enid Avenue to City of Azusa boundary
- Newburgh Street – Enid Avenue to City of Azusa boundary

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Integrated Services Delivery (Goal 3). The recommended actions will help achieve these goals by providing improved roadways and parkways, which will benefit the communities.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$650,000 to \$775,000. The total project cost is estimated to be \$1,601,700. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, consultant services, survey, right-of-way and utility clearances, materials testing, inspection, removal of numerous trees and encroachments, extensive community outreach, contract administration, change order contingency, and other County services.

This project will be administered utilizing State transportation grant funding under the State Safe Routes to School Program under existing County/State Master Agreement No. 77276. Under this program, the maximum eligible project cost amount of \$895,500 will be financed using the State grant.

Funding for this project is included in the First and Fifth Supervisorial Districts' Road Construction Programs in the Fiscal Year 2013-14 Road Fund Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project is part of the Department of Public Works' ongoing highway construction and maintenance program. It will be advertised in accordance with Section 20392 of the State Public Contract Code.

This project is to be completed in 55 working days. It is estimated the work will start in December 2013 and be completed in March 2014.

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel.

The award of the contract will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The project specifications contain provisions requiring the contractor to comply with

terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to: the County Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110); Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; the Los Angeles County's Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the County to award construction contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

### **ENVIRONMENTAL DOCUMENTATION**

This roadway resurfacing portion of this project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Sections 15301(c) and 15303(d) of CEQA Guidelines, and Class 1, Subsections (h)(4), (j), (n), (x)(14), and (x)(16) of the revised County Environmental Document Reporting Procedures and Guidelines adopted by the Board. These exemptions provide for minor

The Honorable Board of Supervisors  
July 9, 2013  
Page 5

alterations of existing roadway facilities, including sidewalks, landscaping, and accessory structure removal.

### **CONTRACTING PROCESS**

This project will be contracted on an open-competitive bid basis. A recommendation for award by the Board will be made upon review of the bids. The contract will be awarded to a responsible contractor who submits the lowest responsive bid meeting the criteria established by the Board and the State Public Contract Code.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on the County website for upcoming bids.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by providing improved roadways and parkways, which will benefit the communities.

### **CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,



GAIL FARBER  
Director of Public Works

GF:JTS:lg

c: Chief Executive Office (Rita Robinson)  
County Counsel  
Executive Office  
Internal Services Department (Countywide Contract Compliance)