WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

"To Enrich Lives Through Effective And Caring Service"

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

April 16, 2013

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES
11 April 16, 2013
SACHI A. HAMAI
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

LAC+USC MEDICAL CENTER
ACCEPT GRANT WITH UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
APPROVE APPROPRIATION ADJUSTMENT
APPROVE AMENDMENT TO THE EXECUTIVE CAMPUS
PLANNER CONSULTANT SERVICES AGREEMENT
(FIRST DISTRICT)
(4 VOTES)

SUBJECT

These actions will accept a United States Environmental Protection Agency grant to perform environmental site investigation services, approve an appropriation adjustment, and approve an amendment to the Executive Campus Planner Consultant Services Agreement for the LAC+USC Medical Center Campus.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the Phase II site investigation activities exempt from the California Environmental Quality Act as they involve feasibility and planning studies and information collection for the reasons stated in this letter and in the record of the Project.

2. Authorize the Chief Executive Officer, or his designee, to accept a grant in the amount of $200,000 from the United States Environmental Protection Agency to perform environmental site investigation services at the LAC+USC Medical Center Campus.

3. Approve the appropriation adjustment in the amount of $200,000 to increase appropriation in the Project and Facility Development Fund to fund environmental site investigation services, which is

offset revenue through acceptance of a United States Environmental Protection Agency grant.

4. Authorize the Chief Executive Officer, or his designee, to amend the Executive Campus Planner Consultant Services Agreement with Lee, Burkhart, Liu, Inc. (Agreement No. CP-03), to provide environmental site investigation as part of the Executive Campus Planner services for the LAC+USC Medical Center Campus Plan for a maximum not-to-exceed cost of $200,000, via a contract amendment that is approved as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will accept the United States Environmental Protection Agency (USEPA) grant to fund environmental site investigation services at the LAC+USC Medical Center campus, and authorize an amendment to the current Executive Campus Planner Consultant Services Agreement to perform the site investigation services.

In June 2010, the Chief Executive Officer (CEO) submitted an application to the USEPA under the Brownfield Assessment Competitive Grant Programs to assist local governments with investigative assessment and/or remediation of sites in the East Los Angeles area. The Phases I and II environmental investigative assessment will review the past history of selected identified property areas to assist where there may be contaminants which must be remediated. Additionally, the final environmental investigation results will identify the best methods for making the site safe and clean for a new proposed future use. Beginning Phase II investigation services are dependent upon the results and completion of Phase I.

The review of County-owned properties in the East Los Angeles area, resulted in no eligible property to perform the grant authorized environmental site investigative services. In May 2012, the County requested the USEPA's approval to allow the LAC+USC Medical Center Campus as an eligible property site due to its close proximity to the East Los Angeles area. In June, 2012, the USEPA approved the LAC+USC Medical Center Campus and awarded the County a grant to conduct Phases I and II site investigation assessments for hazardous substance.

In March 2012, the Board approved an Executive Campus Planner Consultant Services Agreement with Lee, Burkhart, Liu, Inc. (LBL) for the LAC+USC Medical Center campus to develop a Master Plan to guide the redevelopment of the campus to more efficiently provide essential health care services and meet the needs of the surrounding communities, including initial environmental site investigation services.

It is recommended that the Board accept the grant, authorize the CEO to execute a grant agreement with USEPA for the Phases I and II site investigation assessments, and amend the Executive Campus Plan Consultant Services Agreement to allow for additional environmental site investigations services offset by the USEPA grant.

Implementation of Strategic Plan Goals

The recommended actions meet the Board approved County Strategic Plan Goal of Operational Effectiveness (Goal 1), by completing the proposed additional investigation services in the most efficient and cost-effective manner. It also directs us to provide Integrated Services Delivery (Goal 3) by maximizing opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

FISCAL IMPACT/FINANCING

The proposed Amendment No. 1, which will encompass the changes reflected in Recommendation No. 4, increases the LBL consultant agreement by an aggregate amount of $200,000 in USEPA approved grant. This will revise the maximum contract total amount to $3,200,000. The attached appropriation adjustment will increase appropriation in the Project and Facility Development Fund by $200,000 with an increase in offsetting revenue approved with the acceptance of the USEPA grant. Upon the Board's approval of the USEPA grant, sufficient funds will be available Fiscal Year 2012-13 Project and Facility Development Budget for approval of this amendment.

The LBL Executive Campus Planner Consultant Services Agreement is funded by net County cost $3,000,000, and $200,000 USEPA grant.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed grant agreement with USEPA will be reviewed and approved as to form by County Counsel prior to execution by the CEO.

A standard Consultant Services Agreement amendment, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring displaced County employees will be included.

LBL is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

The Phase I activities covered under the USEPA grant and amended Consultant Services Agreement are not considered a project under the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. Phase I includes document review activities, which will not result in direct or indirect physical changes to the environment.

The Phase II activities covered under the USEPA grant and amended the Executive Campus Planner Consultant Services Agreement are statutorily exempt from CEQA under Section 15262 of the State CEQA Guidelines. The proposed Phase II activities include feasibility and planning studies, including limited site investigation activities for possible future actions which the Board has not yet approved and, which do not include adoption of a plan that will have a legally binding effect on later activities.

The Phase II activities are also categorically exempt from CEQA under Section 15306 of the State CEQA Guidelines and Class 6 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, as the activity involves data collection, research and resource evaluation activities leading to potential action, which has not been approved, adopted or funded to date.

We will return to the Board for approval of any proposed remediation activities at the site along with

the appropriate environmental documentation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on services to other County departments or to the public.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
DKM:AT:zu

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Health Services

FINANCIAL ASSISTANCE APPLICATION

DATE TO PROJECT OFFICER: JUL 02 2010

File Copy

10-351

REMINDER >>> To avoid delays, please do the following:

Initial Award: **Please DO NOT start your FR or CN** until you receive **an email notification** from GMO.

Amendment Award: There will be **NO email notification**; therefore, you can initiate the FR as soon as you receive this hard copy application from GMO.

TO: [redacted] MAIL CODE: [redacted]

CERTIFIED PROJECT OFFICER __YES __NO REFRESHED _____

CC: _____ (Supervisor)

FROM: Darlene Fernandez, Grants Specialist, MTS-7

APPLICANT: Los Angeles County

GRANT I.D.#: BF-60T53201-0 PROGRAM BF Assessment

The Grants Management Office (GMO) has received an original application for the above mentioned applicant. Your copy is attached for your review. Using IGMS, please prepare a Funding Recommendation (FR) and Commitment Notice (CN).

Application Received Checklist	Complete / Incomplete App
☑ Budget (SF424A)	
☑ Budget Detail	
☑ *Assurances	☑ *Lobbying Certification (<$100K - tribes exempt)
☐ *Procurement ($F- only)	☑ Pre-Award Compliance

(*Certifications not needed for Amendments)

☑ Federal and Recipient Match

☑ Signatures

☑ Workplan

NOTE: For IGMS questions, call **the IGMS Hotline @ 7-4589, Kathy Goetz @ 2-3702, Alba Espitia @ 2-3667, or Renee Chan @ 2-3675.**

** BASED ON NATIONAL POLICY, GRANT PROJECT OFFICERS MUST BE CERTIFIED. OUR RECORDS SHOW THAT YOU ARE NOT A CERTIFIED PROJECT OFFICER. THE FUNDING RECOMMENDATION AND COMMITMENT NOTICE MUST BE SUBMITTED FROM A CERTIFIED PROJECT OFFICER.

County of Los Angeles
CHIEF EXECUTIVE OFFICE
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Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

June 25, 2010

Ms. Carolyn Truong
Grants Management Office, MTS-7
Management & Technical Services Division
U.S. EPA, Region 9
75 Hawthorne Street
San Francisco, CA 94105

Dear Ms. Truong:

APPLICATION FOR BROWNFIELDS ASSESSSMENT GRANT
(R9 Tracking #: 10-351)

The County of Los Angeles is submitting the attached application package as requested. Please note that supplemental information will be provided separately for the Preaward Compliance Review Report (EPA Form 4700-4), Sections III through V.

Please contact Hannah Chen at (213) 974-1953 if you have any questions.

Sincerely,

WILLIAM T FUJIOKA
Chief Executive Officer

David Jan Takata
Senior Manager, CEO
Capital Projects/Debt Management

WTF:SK
DJT:HC:zu

Attachment

c: Sara Russell, EPA Project Manager
Trish Davey, Planning Dynamics Group

RECEIVED
JUN 28 2010
GMO, MTS-7

EPA R9 Tracking #: 10-351

OMB Number: 4040-0004
Expiration Date: 04/31/2012

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission	*2. Type of Application	*If Revision, select appropriate letter(s):
☐ Preapplication	☑ New	
☑ Application	☐ Continuation	* Other (Specify)
☐ Changed/Corrected Application	☐ Revision	

*3. Date Received: 6/25/10

4. Application Identifier:

5a. Federal Entity Identifier:

*5b. Federal Award Identifier: R9 Tracking #: 10-351

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: County of Los Angeles

* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000927

*c. Organizational DUNS: 02-114-7595

d. Address:

*Street1: 500 West Temple Street, Room 754
Street 2:
*City: Los Angeles
County: Los Angeles
*State: California
Province:
Country: USA
*Zip/ Postal Code: 90012

e. Organizational Unit:

Department Name: Chief Executive Office

Division Name: Capital Projects/Debt Management

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms.
First Name: Hannah
Middle Name:
*Last Name: Chen
Suffix:

Title: Senior Analyst, CEO

Organizational Affiliation: County of Los Angeles

*Telephone Number: (213) 974-1953
Fax Number: (213) 626-7827

*Email: hchen@ceo.lacounty.gov

RECEIVED
JUN 28 2010
GMO, MTS-7

OMB Number: 4040-0004
Expiration Date: 04/31/2012

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type: B. County Government

Type of Applicant 2: Select Applicant Type:

- Select One -

Type of Applicant 3: Select Applicant Type:

- Select One -

*Other (specify):

*10. Name of Federal Agency:
U.S. Environmental Protection Agency (EPA)

11. Catalog of Federal Domestic Assistance Number:

CDF 66.818

CFDA Title:

Brownfields Assessment Grants

*12. Funding Opportunity Number: EPA-OSWER-OBLR-09-04

*Title: Proposal Guidelines for Brownfields Assessment Grants

13. Competition Identification Number: EPA-560-F08249

Title:

Request for Proposals for Brownfields Assessment Grants

14. Areas Affected by Project (Cities, Counties, States, etc.):

County of Los Angeles, unincorporated areas in East Los Angeles County

*15. Descriptive Title of Applicant's Project:

COUNTY OF LOS ANGELES -- COMMUNITY-WIDE HAZARDOUS SUBSTANCES AND PETROLEUM ASSESSMENT GRANT

Attach supporting documents as specified in agency instructions.

OMB Number: 4040-0004
Expiration Date: 04/31/2012

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant 22, 25 through 39, 42 and 46

*b. Program/Project: 32,34,35,37,38,39 and 42

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: October 1, 2010

*b. End Date: December 30, 2013

18. Estimated Funding ($):

*a. Federal	$400,000.00
*b. Applicant	
*c. State	
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	$400,000.00

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☑ a. This application was made available to the State under the Executive Order 12372 Process for review on June 25, 2010
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
☐ c. Program is not covered by E.O. 12372

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)
☐ Yes ☑ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☑ **I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.

*First Name: David

Middle Name: Jan

*Last Name: Takata

Suffix:

*Title: Senior Manager, CEO

*Telephone Number: (213) 974-2274

Fax Number: (213) 626-7827

*Email: jtakata@ceo.lacounty.gov

*Signature of Authorized Representative: David Jan Takata

Date Signed: 6/25/10

OMB Number: 4040-0004
Expiration Date: 04/31/2012

Application for Federal Assistance SF-424

Version 02

*Applicant Federal Debt Delinquency Explanation

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

OMB Approval No. 0348-0044

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Brownfields Assessm	66.818	$ 400,000.00	$	$	$	$ 400,000.00
2.						0.00
3.						0.00
4.						0.00
5. Totals		$ 400,000.00	$ 0.00	$ 0.00	$ 0.00	$ 400,000.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Hazardous Substanc	(2) Petroleum Products	(3)		
a. Personnel	$	$	$	$	$ 0.00
b. Fringe Benefits					0.00
c. Travel	2,500.00	2,500.00			5,000.00
d. Equipment					0.00
e. Supplies					0.00
f. Contractual	197,500.00	197,500.00			395,000.00
g. Construction					0.00
h. Other					0.00
i. Total Direct Charges *(sum of 6a-6h)*	200,000.00	200,000.00	0.00	0.00	400,000.00
j. Indirect Charges					0.00
k. TOTALS *(sum of 6i and 6j)*	$ 200,000.00	$ 200,000.00	$ 0.00	$ 0.00	$ 400,000.00
7. Program Income	$ 0.00	$ 0.00	$	$	$ 0.00

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

Previous Edition Usable

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. Brownfields Assessment Grant CDF 66.818 (Years 2 and 3)	$	$	$	$ 0.00
9.				0.00
10.				0.00
11.				0.00
12. TOTAL *(sum of lines 8-11)*	$ 0.00	$ 0.00	$ 0.00	$ 0.00

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	$ 140,000.00	$ 35,000.00	$ 35,000.00	$ 35,000.00	$ 35,000.00
14. Non-Federal	0.00				
15. TOTAL *(sum of lines 13 and 14)*	$ 140,000.00	$ 35,000.00	$ 35,000.00	$ 35,000.00	$ 35,000.00

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Brownfields Assessment Grant CDF 66.818 (Years 2 and 3)	$ 130,000.00	$ 130,000.00	$	$
17.				
18.				
19.				
20. TOTAL *(sum of lines 16-19)*	$ 130,000.00	$ 130,000.00	$ 0.00	$ 0.00

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:	22. Indirect Charges:
0	0

23. Remarks:

BROWNFIELDS ASSESSMENT BUDGET - . COUNTY OF LOS ANGELES

	Task 1 Project Management	Task 2 Community Outreach	Task 3 Inventory	Task 4 QA	Task 5 Phase I	Task 6 Phase II	Task 7 Cleanup and End use Plans Health Mon.	Task 8 Reporting	Total
Personnel									$0.00
Fringe									$0.00
Travel	$5,000.00								$5,000.00
Supplies									$0.00
Equipment*									$0.00
Contractual	$6,000.00	$16,000.00	$12,000.00	Included in Phase II	$161,000.00	$200,000.00	Included in Phase II	Included in Project Management	$395,000.00
Construction*									
Other									$0.00
Indirect*									
Grant Total	$11,000.00	$16,000.00	$12,000.00	$0.00	$161,000.00	$200,000.00	$0.00	$0.00	$400,000.00

** If you anticipate costs in the Equipment budget category, please consult with your EPA Project Officer.*
Indirect costs (shaded in gray) are ineligible expenses under the Brownfields Assessment Program.
Eligible construction costs (shaded in gray) must be allocated under the Contractual budget category.

Form Approved OMB No:2030-0020 Approval Expires 04/2012

KEY CONTACTS FORM

Authorized Representative: *Original awards and amendments will be sent to this individual for review and acceptance, unless otherwise indicated.*

Name: David Jan Takata
Title: Senior Manager, CEO
Complete Address: County of Los Angeles, Chief Executive Office
500 W. Temple Street, Room 754 , Los Angeles, CA 90012
Phone Number: (213) 974-2274

Payee: *Individual authorized to accept payments.*

Name: Dawn McDivitt
Title: Manager, CEO
Mail Address: County of Los Angeles, Chief Executive Office
500 W. Temple Street, Room 754 , Los Angeles, CA 90012
Phone Number: (213) 974-2620

Administrative Contact: *Individual from Sponsored Program Office to contact concerning administrative matters (i.e., indirect cost rate computation, rebudgeting requests etc.)*

Name: Hannah Chen
Title: Senior Analyst, CEO
Mailing Address: County of Los Angeles, Chief Executive Office
500 W. Temple Street, Room 754, Los Angeles, CA 90012
Phone Number: (213) 974-1953
FAX Number: (213) 626-7827
E-Mail Address: hchen@ceo.lacounty.gov

Principal Investigator: *Individual responsible for the technical completion of the proposed work.*

Name: Hannah Chen
Title: Senior Analyst, CEO
Mailing Address: County of Los Angeles, Chief Executive Office
500 W. Temple Street, Room 754, Los Angeles, CA 90012
Phone Number: (213) 974-1953
FAX Number: (213) 626-7827
E-Mail Address: hchen@ceo.lacounty.gov
Web URL:

County of Los Angeles
Brownfields Assessment Grant Work Program

A. RECIPIENT TITLE

County of Los Angeles R9 Tracking #: 10-351

B. BACKGROUND

The County of Los Angeles will use Community-wide Hazardous Substances ($200,000) and Community-wide Petroleum Product ($200,000) Assessment Grant by the U.S. Environmental Protection Agency (USEPA) to facilitate remediation of blighted and potentially contaminated properties in the unincorporated territory of the County of Los Angeles. The goal of the program is to facilitate redevelopment to beneficial uses for County residents and visitors. A priority of assessment will be County-owned properties or properties adjacent to County-owned properties in the unincorporated areas of East Los Angeles (East LA) which is an older urbanized area which is predominantly occupied by lower income households. The East LA area is also an area with a high concentration of County-owned sites and is an area which is deficient in parks, recreation and open space. Therefore, one of the priorities for assessment program is to determine the sites which are most suitable for park and open space use in the East LA area. Other County owned sites will be reviewed for strategic re-use and redevelopment through a public-private partnership agreement.

The Community-wide Assessment Grant will be used to prioritize the inventory of sites and conduct Phase I Assessments and Phase II Assessments. Priority sites will include those with the greatest possibility for strategic re-use for parks and open space, housing or employment generating uses. In some situations, adjacent privately owned parcels may be prioritized for assessment if such parcels are considered critical for the strategic re-use of County-owned sites. The prioritization of sites will follow key policy direction included in the County of Los Angeles *Strategic Asset Management Plan for 2020*, the County *General Plan*, community specific plans and priorities from our public outreach process.

C. GOALS AND OBJECTIVES

1. EPA Strategic Plan.

This project supports EPA's Strategic Plan and GPRA Goal 4: Healthy Communities and Ecosystems, Objective 4.2 Communities – Sustain, Clean Up, and Restore Communities and the Ecological Systems that Support Them, Sub-objective 4.2.3 Assess, Clean Up and Redevelop Brownfields.

2. Project Goals

The overarching goal of the program is to assess County-owed properties to determine their suitability for re-use to meet multiple public community development needs including the provision of parks and open space in neighborhoods lacking open space or positive re-use of other community

development goals. Towards this larger goal, the County will:

1. Identify, inventory, rank and assess County-owed sites to determine their feasibility, suitability and priority for positive public re-use.
2. Conduct Phase I assessments for priority sites and select the most feasible sites for Phase II assessments.
3. Based on the Phase I and II assessment information develop a list of properties to seek clean-up funds for to ensure successful progress towards re-use.

Outputs:

- Quarterly Progress and Financial Reports
- Property Profile Forms and updates submitted to the ACRES system
- Approximately 18 Phase 1 hazardous materials assessments;
- Approximately 18 Phase 1 petroleum product assessments;
- Approximately 4 Phase II assessments for hazardous materials sites;
- Approximately 4 Phase II assessments for petroleum product sites;
- 3 community meetings in the East Los Angeles area on the grants

Outcomes:

- Inventory and ranking of County owned sites in East LA:
- Sites prioritized for assessment and re-use potential
- 3 community meetings in the East Los Angeles area on the grants resulting in a more informed and engaged citizenry.
- Acres of properties assessed for open space and community use in East LA.
- Acres of County-owned land which is suitable for public park use in order to correct for the extreme deficiency of parks, open space and public facilities in the East LA area.

D. TASKS

Task 1 – Project Management and Planning

a. Task Description

Through-out this process, the County Chief Executive Office will be responsible for grant management, public information and involvement, and community updates, EPA reporting requirements, and management of the selected assessment consultant(s). The County of Los Angeles will provide County staff time for this program on an in-kind basis at an estimated value of $30,000. A sum of $6,000 is allocated to the contractual budget to ensure that the contractor coordinates effectively with the County, U.S. EPA and regulatory agencies. This will allow the County to maximize grant funds on the actual assessment process. Major tasks associated with this effort include:

- Development of a Request for Qualifications/Proposal to selecting a contractor to assist with the inventory and assessment work.

- Develop and monitor the contract with the qualified environmental assessor or firm.

- Determination of the oversight process for the project (regulatory authority, oversight agency, and point of contact). This will include identifying how the County and contractor will work with the State of California Department of Toxic Substances Control and/or Regional Water Quality Control to ensure sampling plans, Phase II assessments and other activities conform to and meet these agencies requirements.

- Coordination with U.S. EPA Region 9 on implementation issues of the grant.

- Legal consultation related to the assessment

- Attending meetings and conferences related to brownfields at the project.

b. Task Budget

Cost: Brownfields Grant $11,000.00 ($5,500 petroleum grant and $5,500 hazardous substances grant)

c. Schedule

Task Start Date: October 1, 2010 Task Completion Date: December 31, 2013

d. Deliverables

The deliverables include:

- Draft RFP/ RFQ or other contractor selection documents
- Letter report describing project regulatory oversight approach, applicable oversight fees for the project, and points of contact for the regulatory agency.
- Correspondence related to review of documents by DTSC or RWQCB.

Task 2 - Community Outreach

a. Task Description

This task includes implementing our strategy for community outreach and public involvement. Because the East LA target area is a very large and diverse area, the budget includes both staff and consultant costs, and translation services. Translation services for outreach materials and workshops may be needed because of the relatively high percentage of Spanish speaking residents and limited-English Asian residents in the East LA area. This task includes holding at least 3 public meetings in East LA on the grant, regular website information updates, and news releases to the media as the program progresses.

Important sub-tasks for community outreach include:

- Prior to initiation of the Phase I Assessments, the County and selected contractor will organize "kick-off" workshops in the East Los Angeles area to describe the grant and

assessment process. At this workshop, participants will receive information on the EPA Brownfields Program, information on the site assessment process and why it is important to assess sites. At this meeting residents by sub-area will be able to give input on the criteria for selecting properties for assessment. The public will also receive information on how they can monitor the progress of the program through periodic updates on the website.

- Maintain and post information and updates on the Los Angeles County web-site regarding the program's progress.
- Develop if necessary, community notification process for selected Phase II properties.

b. Task Budget

Cost: Brownfields Grant $16,000.00 ($8,000 for petroleum grant and $8,000 for hazardous materials grant).

c. Schedule – Community Outreach

Task Start Date: October 1, 2010 Task Completion Date: December 31, 2013

d. Deliverables

Deliverables include:

- Meeting notices for Kick-off Workshops
- Press releases and any press coverage
- Fact sheets and other outreach materials
- Notes from outreach meetings
- Website for outreach (document with paper print)
- Summary of public questions or comments

Task 3 – Conduct Inventory, Site Selection and Site Approval

a. Task Description

The first task in the site selection process will be to update the existing inventory list of County-owned sites and to map these sites. The map of sites can be compared to other major planning documents to determine land use, planned park strategies, connections to trails, and other criteria that will be used to set the criteria for prioritizing sites for assessment.

The second major task will be the development of screening criteria to help prioritize sites for assessment. Criteria will be developed and weighted and applied to candidate sites to determine the priority for assessment. The suitability and feasibility of re-use for parks and open space will be among the criteria along with other factors such as market feasibility for redevelopment, public priority, and potential impact on the environment. The County will work with the community (see community outreach) and our partners to develop the final criteria for prioritizing sites.

The final list of sites for assessment will be initially evaluated for conformity with EPA's eligibility requirements. The list will be sent to EPA for approval.

b. Task Budget

Cost: Brownfields Grant $12,000.00 ($6,000 for petroleum grant and $6,000 for hazardous materials grant).

c. Schedule

Task Start Date: October 1, 2010 Task Completion Date: July 30, 2011

d. Deliverables

Deliverables may include:

- Publicly owned site inventory list
- Criteria to rank sites
- List of ranked sites
- Site approval forms.

Task 4 - Quality Assurance

a. Task Description

The County estimates that approximately 8 sites will receive Phase II assessments. Prior to undertaking any sampling, the contractor(s) will prepare a Quality Assurance Project Plan (QAPP) that meets the approval of California Department of Toxic Substances Control (DTSC) and the U.S. EPA. The County will work in close coordination with EPA to determine the approach and adequacy of sampling plans, Human Health and Safety Plans and other components of the Phase II process.

b. Task Budget

Cost: Brownfields Grant (See Task 6 Phase II—Quality Assurance activities included in this budget).

c. Schedule

Task Start Date: April 2012 Task Completion Date: December 2013

d. Deliverables

Deliverables include:

- Draft QAPP or SAP
- Final QAPP or SAP
- Relevant correspondence from DTSC or RWQCB

Task 5 – Conduct Phase I Activities

a. Task Description

Based on the inventory and priority list, the County will work with a Qualified Environmental Consultant to prepare up to 30 Phase I Assessments of which up to 15 will be for petroleum sites and up to 15 will be for hazardous materials sites. Each of the Phase I assessments will be conducted in accordance with ASTM 1527-05 Environmental Site Assessment (ESA) standards, and *EPA's All Appropriate Inquiries Final Rule* and shall include a site visit and, interviews. It is estimated that each Phase I assessment may cost approximately $4,250. This is based on recent proposals received for Phase 1 assessments in the LA area. Sites will be identified later based on the inventory and prioritization process.

b. Task Budget

Cost: Brownfields Grant $161,000.00 ($80,500 for petroleum grant and $80,500 for hazardous materials grant).

c. Schedule

Task Start Date: July 30, 2011 Task Completion Date: June 30, 2012

d. Deliverables:

Deliverables include:

- Phase I (AAI) reports (up to 30 reports of which half will be petroleum product sites and half will be hazardous substances sites).
- Updated AAI reports

Task 6 – Conduct Phase II Activities

Of the approximately 30 sites to receive Phase I assessments, approximately 8 of these sites will be identified for Phase II assessment. Therefore, sites are not known at this time but will be identified after the Phase I assessments are completed. The criteria for Phase II assessment will be a priority re-use site with suspected contaminants based on the Phase I assessment. The purpose of the Phase II investigations will be to delineate the areas of contamination and environmental concern at the site, confirm whether further investigation and/or remediation is warranted, and provide a basis for estimating the cleanup and potential remediation cost. Phase II ESAs shall conform with ASTM E1903-97 Standard Guide for Environmental Site Assessment: Phase II Environmental Site Assessment Process. Prior to undertaking any sampling, the contractor(s) will prepare a Quality Assurance Project Plan (QAPP) that meets the approval of California Department of Toxic Substances Control (DTSC) and the U.S. EPA. The County will work in close coordination with EPA to determine the approach and adequacy of sampling plans, Human Health and Safety Plans and other components of the Phase II process. (See also Task 4 above).

b. Task Budget

Cost: Brownfields Grant ~~$200,000.00~~ ($100,000 Petroleum Grant and $100,000 Hazardous Substances Grant).

c. Schedule

Task Start Date: July 2012 Task Completion Date: December 2013

d. Deliverables

Deliverables include:

- Up to 8 ASTM Phase II reports

Task 7 - Cleanup Plans/End Use Planning/ Health Monitoring

Not Applicable

Task 8 - Reporting Activities

a. Task Description

Regular Reporting: The selected environmental consultant will provide monthly status reports to the County that will be used in preparing the Quarterly Progress and Financial reports to EPA. The quarterly reports will document the measurable grant outcomes and outputs stipulated in the Cooperative Agreement Work Plan. The Quarterly Reports will generally follow the format of the approved workplan and will include a list, by project task and budget category, of expenses that will be invoiced and/or have been invoiced during the reporting period. The Quarterly Report will also include a description of cumulative expenditures to date by project task and budget category. The quarterly budget summaries will include information on recipient's cost share Property Profile Forms (PPF). An updated PPF is required each quarter thereafter.

Final Summary Report: The County and selected environmental consultant will prepare a final summary report describing the initial goals and objectives of the brownfields grant, accomplishment of the goals and objectives, and any changes implemented. The report will highlight lessons learned and clearly describe future tasks which will be necessary to complete the cleanup and development of the site(s). The report will describe resources leveraged during the project (other than the EPA grant), how they were used, and any resources leveraged to continue the project after the expiration of the brownfields grant. The report should include any supporting assessment documents or summaries not previously provided. The Final Summary Report will also include a final property profile (OMB NO. 2050-0192.

Project Closeout: The grantee will need to comply with closeout requirements in the Terms and Conditions of the Cooperative Agreement.

b. Task Budget

Cost: Brownfields Grant: See Task 1: Project Management – Costs included in Project Management Budget.

c. Schedule

Project Start Date: December 30, 2010 Project Completion Date: December 30, 2013

d. Deliverables

Project deliverables due to the Project Officer include:

- Quarterly progress reports,
- Property Profile Forms
- Final Summary Report
- Field reports, if applicable

Administrative deliverables due to the Grant Specialist include:

- Annual Financial Status Reports (FSR)
- Final FSR
- MBE/WBE Utilization Reports

E. Schedule of Milestones & Deliverables

County of Los Angeles Schedule of Milestones

Fiscal Year	Quarter	Quarterly Report Due	Milestones and Deliverables Due with Quarterly Report	Status
2010-2011	1st	Jan 30th	▪ Selection of Project Manager/ Revised Workplan ▪ Begin selection of Contractor to complete Site Assessment Work and Related Documents (RFP/RFQ) ▪ Begin preparation of County-owned sites list and draft criteria for priority sites.	
2010-2011	2nd	April 30th	▪ Contractor selected and contract executed ▪ Site inventory created ▪ Draft Site Selection Criteria finalized. ▪ Community Outreach Strategy, mailing list and outreach materials	
2010-2011	3rd	July 30th	▪ Hold Community Outreach Meetings ▪ Finalize site selection criteria ▪ Rank and Prioritize Sites.	
2010-2011	4th	Oct. 30th	▪ EPA Approval of Initial Sites ▪ Begin Phase I Assessments	
2011-2012	1st	Jan 30th	▪ Continue Phase I Assessments	
2011-2012	2nd	April 30th	▪ Complete Phase I Assessments ▪ Begin Ranking and Prioritization of sites for Phase II	
2011-2012	3rd	July 30th	▪ Final List of Phase II sites ▪ Coordination with EPA, DTSC for QAPPs ▪ Begin Phase II	
2011-2012	4th	Oct. 30th	▪ Continue Phase II Assessments ▪ Coordination with EPA, DTSC for QAPPs	
2012-2013	1st	Jan. 30	▪ Continue Phase II Assessments ▪ Coordination with EPA, DTSC for QAPPs ▪	
2012-2013	2nd	April 30th	▪ Continue Phase II Assessments ▪ Coordination with EPA, DTSC for QAPPs	

County of Los Angeles Schedule of Milestones

Fiscal Year	Quarter	Quarterly Report Due	Milestones and Deliverables Due with Quarterly Report	Status
2012-2013	3rd	July 30th	▪ Continue Phase II Assessments ▪ Coordination with EPA, DTSC for QAPPs	
2012-2013	4th	Oct. 30th	▪ Continue Phase II Assessments ▪ Coordination with EPA, DTSC for QAPPs ▪ Begin Draft Final Report	
2013-2014	1st	December 30	▪ Final Close-out Report	
On-Going			▪ Project Management and Reporting ▪ Citizen and Agency Coordination	
Quarterly			▪ Quarterly Progress Reports ▪ Quarterly Financial Status Reports ▪ Property Profile Forms ▪ ACRES data	

F. Budget Summary

County of Los Angeles East LA Area Community Wide Assessment Grant						
Budget Category	TASKS 1 and 8: Project Management and Reporting	TASK 2: Community Outreach	TASK 3: Inventory	TASK 5: Phase I Assessments	TASKS 4 and TASK 6: Phase II and QAP	TOTAL
Petroleum Products Grant						
Personnel	*	*	*	*	*	*
Fringe Benefits	*	*	*	*	*	*
Travel	$2500	*	*	*	*	$2500
Equipment	$0	$0	$0	$0	$0	$0
Supplies	*	*	*	*	*	*
Contractual	$3,000	$8,000	$6,000	$80,500	$100,000	$197,500
Sub- Total	$5,500	$8,000	$6,000	$80,500	$100,000	$200,000
Hazardous Materials Grant						
Personnel	*	*	*	*	*	*
Fringe Benefits	*	*	*	*	*	*
Travel	$2500	*	*	*	*	$2500
Equipment	$0	$0	$0	$0	$0	$0
Supplies	*	*	*	*	*	*
Contractual	$3,000	$8,000	$6,000	$80,500	$100,000	$197,500
Sub-Total	$5,500	$8,000	$6,000	$80,500	$100,000	$200,000
Total (both Grants)	$11,000	$16,000	$12,000	$161,000	$200,000	$400,000

OMB Approval No. 0348-0040

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination of the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally-assisted construction subagreement.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) Related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance will Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) Pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) Which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE Senior Manager, CEO
APPLICANT ORGANIZATION County of Los Angeles	DATE SUBMITTED June 25, 2010

FORM

Approved By OMB: No. 2030-0020 Expires 04-30-2012

Preaward Compliance Review Report for
All Applicants and Recipients Requesting EPA Financial Assistance
Note: Read instructions on other side before completing form.

I. Applicant/Recipient (Name, Address, State, Zip Code).
COUNTY OF LOS ANGELES

DUNS No.
02-114-7595

II. Is the applicant currently receiving EPA assistance?
NO

III. List all civil rights lawsuits and administrative complaints pending against the applicant/recipient that allege discrimination based on race, color, national origin, sex, age, or disability. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7. See instructions on reverse side.)
Separate attachment will be provided.

IV. List all civil rights lawsuits and administrative complaints decided against the applicant/recipient within the last year that allege discrimination based on race, color, national origin, sex, age, or disability and enclose a copy of all decisions. Please describe all corrective action taken. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7. See instructions on reverse side.)
Separate attachment will be provided.

V. List all civil rights compliance reviews of the applicant/recipient conducted by any agency within the last two years and enclose a copy of the review and any decisions, orders, or agreements based on the review. Please describe any corrective action taken. (40 C.F.R. § 7.80(c)(3))
Separate attachment will be provided.

VI. Is the applicant requesting EPA assistance for new construction? If no, proceed to VII; if yes, answer (a) and/or (b) below.
Yes (No)

a. If the grant is for new construction, will all new facilities or alterations to existing facilities be designed and constructed to be readily accessible to and usable by persons with disabilities? If yes, proceed to VII; if no, proceed to VI(b). Yes No

b. If the grant is for new construction and the new facilities or alterations to existing facilities will not be readily accessible to and usable by persons with disabilities, explain how a regulatory exception (40 C.F.R. § 7.70) applies. Yes No

VII.* Does the applicant/recipient provide initial and continuing notice that it does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs or activities? (40 C.F.R. § 5.140 and § 7.95) (Yes) No

a. Do the methods of notice accommodate those with impaired vision or hearing? Yes No

b. Is the notice posted in a prominent place in the applicant's offices or facilities or, for education programs and activities, in appropriate periodicals and other written communications? (Yes) No

c. Does the notice identify a designated civil rights coordinator? (Yes) No

VIII.* Does the applicant/recipient maintain demographic data on the race, color, national origin, sex, age, or handicap of the population it serves? (40 C.F.R. § 7.85(a)) YES

IX.* Does the applicant/recipient have a policy/procedure for providing access to services for persons with limited English proficiency? (40 C.F.R. Part 7, E.O. 13166) YES

X.* If the applicant/recipient is an education program or activity, or has 15 or more employees, has it designated an employee to coordinate its compliance with 40 C.F.R. Parts 5 and 7? Provide the name, title, position, mailing address, e-mail address, fax number, and telephone number of the designated coordinator. N/A

XI* If the applicant/recipient is an education program or activity, or has 15 or more employees, has it adopted grievance procedures that assure the prompt and fair resolution of complaints that allege a violation of 40 C.F.R. Parts 5 and 7? Provide a legal citation or Internet address for, or a copy of, the procedures. N/A

For the Applicant/Recipient

I certify that the statements I have made on this form and all attachments thereto are true, accurate and complete. I acknowledge that any knowingly false or misleading statement may be punishable by fine or imprisonment or both under applicable law. I assure that I will fully comply with all applicable civil rights statutes and EPA regulations.

A. Signature of Authorized Official	B. Title of Authorized Official	C. Date
	Senior Manager, CEO	6/25/10

For the U.S. Environmental Protection Agency

I have reviewed the information provided by the applicant/recipient and hereby certify that the applicant/recipient has submitted all preaward compliance information required by 40 C.F.R. Parts 5 and 7; that based on the information submitted, this application satisfies the preaward provisions of 40 C.F.R. Parts 5 and 7; and that the applicant has given assurance that it will fully comply with all applicable civil rights statutes and EPA regulations.

A. Signature of Authorized EPA Official	B. Title of Authorized EPA Official	C. Date
See ** note on reverse side		

United States
Environmental Protection Agency

R9 Tracking #: 10-351
EPA Project Control Number

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, **LOANS AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

David Jan Takata, Senior Manager, CEO
Typed Name & Title of Authorized Representative

Signature and Date of Authorized Representative

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB
0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action:
- [ ] a. contract
- b. grant
- c. cooperative agreement
- d. loan
- e. loan guarantee
- f. loan insurance

2. Status of Federal Action:
- [ ] a. bid/offer/application
- b. initial award
- c. post-award

3. Report Type:
- [ ] a. initial filing
- b. material change

For Material Change Only:
year _____ quarter _____
date of last report _____

4. Name and Address of Reporting Entity:
[X] Prime [ ] Subawardee
Tier _____, *if known*:

County of Los Angeles
Chief Executive Office
Capital Projects/Debt Management
500 W. Temple St. Rm 754
Los Angeles, CA 90012

Congressional District, *if known*: 22,25 through 39, 42 and 46

5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:

N/A

Congressional District, *if known*:

6. Federal Department/Agency:
US Environmental Protection Agency,
Grants Management Office, MTS-7
Management & Technical Services Division
U.S. EPA, Region 9

7. Federal Program Name/Description:
N/A - no lobbying activities

CFDA Number, *if applicable*: _____

8. Federal Action Number, *if known*:
N/A

9. Award Amount, *if known*:
$ N/A

10. a. Name and Address of Lobbying Registrant
(*if individual, last name, first name, MI*):

N/A

b. Individuals Performing Services (*including address if different from No. 10a*)
(*last name, first name, MI*):

N/A

11. ation requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less that $10,000 and not more than $100,000 for each such failure.

Signature: David Jan Takata
Print Name: David Jan Takata
Title: Senior Manager, CEO
Telephone No.: (213) 974-2274 Date: 6/25/10

Federal Use Only:

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Standard Form LLL (Rev. 4/2012

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BA FORM 09/09

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

April 16, 2013

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2012-13

4 - VOTES

SOURCES		USES	
PROJECT & FACILITY SEVELOPMENT A01-CF-90-9031-10190 FEDERAL GRANT INCREASE REVENUE	$200,000	PROJECT & FACILITY SEVELOPMENT A01-CF-2000-10190 SERVICES AND SUPPLIES INCREASE APPROPRIATION	$200,000
SOURCES TOTAL: $	200,000	**USES TOTAL:** $	200,000

JUSTIFICATION

This appropriation adjustment will provide Grant funding from the United State Environmental Protection Agency to perform environmental site investigation at the LAC+USC Med Center Campus.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

AUTHORIZED SIGNATURE [NAME]

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

11 APR 16 2013

SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ---

☐ ACTION

☑ RECOMMENDATION

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

AUDITOR-CONTROLLER BY

B.A. NO. 191

April 3 2013

CHIEF EXECUTIVE OFFICER BY

April 3 2013

SEND 6 COPIES TO THE AUDITOR-CONTROLLER