COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

29 January 15, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

January 15, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF BEVERLY HILLS AND THE LOS ANGELES AREA FIRE CHIEFS ASSOCIATION FOR THE TRANSFER, ACCEPTANCE, AND INSTALLATION OF SMART CLASSROOM PROJECT EQUIPMENT (ALL DISTRICTS) (3-VOTES)

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting authorization for the Fire Chief, or his designee, to enter into a Memorandum of Understanding (MOU) between the District, the City of Beverly Hills, and the Los Angeles Area Fire Chiefs Association for the transfer, acceptance, and installation of Smart Classroom Project equipment purchased with grant funds awarded to the City of Beverly Hills to that purpose, and to also authorize the Fire Chief to enter into future MOUs with other jurisdictions for the transfer, acceptance and installation of Smart Classroom Project equipment purchased with grant funds.

IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:

1. Authorize the Fire Chief, or his designee, to enter into a MOU with the City of Beverly Hills and the Los Angeles Area Fire Chiefs Association for the transfer, acceptance, and installation of Smart Classroom Project equipment received from the City of Beverly Hills that was purchased with grant funds through the Urban Area Security Initiative (UASI) and State Homeland Security (SHS) Grant Programs.

2. Authorize the Fire Chief, or his designee, to enter into future MOUs and/or agreements with other jurisdictions to accept Smart Classroom Project equipment and/or services received by other jurisdictions via the grant funding, if approved as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Through the Urban Area Security Initiative (UASI) and State Homeland Security (SHS) Grant Programs, the Los Angeles Area Fire Chiefs Association (LAAFCA) received grant funding to implement the Smart Classroom Project. The Smart Classroom Project supports the development and delivery of multi-jurisdictional and multi-disciplined training by the installation of video conferencing equipment at various regional training centers throughout Los Angeles County. Rather than send personnel and emergency resources to a centralized location for specialized training, this project will enable training to be delivered regionally.

On behalf of the LAAFCA, the City of Beverly Hills agreed to procure and implement the Smart Classroom Project on behalf of the fire services agencies slated to participate in this endeavor. Two District sites, the Del Valle Training Center and the North County Training Center in Lancaster, will benefit by receiving video conferencing equipment that will be installed by Beverly Hill's contractor, CDW Government LLC. The UASI and SHS grant funding awarded provides the necessary equipment, media components, installation, and warranty to support this project.

The District is requesting delegated authority for the Fire Chief, or his designee, to enter into a MOU with the City of Beverly Hills and the Los Angeles Area Fire Chiefs Association for the transfer, acceptance, and installation of Smart Classroom Project equipment purchased with grant funds. Such MOU will require the District to utilize and maintain the equipment in accordance with all related planning, implementation, site management, site administration, maintenance, support, and reporting activities as outlined in the MOU. In addition, the District is requesting the Fire Chief be authorized to enter into future MOUs or agreements with other jurisdictions for the transfer, acceptance and installation of Smart Classroom Project equipment received by other jurisdictions via grant funding, if approved as to form by County Counsel. Future Smart Classroom Project phases may include grant funding opportunities to support additional District training sites.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan Goal Number 1, Operational Effectiveness, to "maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services."

FISCAL IMPACT/FINANCING

The UASI and SHS Grant Programs are fully funded by the Department of Homeland Security Office of Grants and Training with funding released through the California Emergency Management Agency (CalEMA) to the City of Los Angeles Mayor's Office for UASI; and, Los Angeles County Chief Executive Office (CEO) for SHS. There is no cost-share or matching fund requirements.

There is no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

CalEMA has provided specific guidelines for the management and administration of these grants that detail allowable activities and expenditures. The subject MOU to accept Smart Classroom Project equipment will require the District to follow these guidelines. The subject MOU, as well as any future MOUs accepting grant-funded Smart Classroom Project equipment, will be approved as to form by County Counsel.

CONTRACTING PROCESS

The City of Beverly Hills executed an Agreement with CDW Government LLC on October 2, 2012, for all hardware, software, equipment, and services related to the Smart Classroom Project. This Agreement has been reviewed by both the Internal Services Department and County Counsel.

The MOU has been approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

As required by DHS FEMA, grant recipients awarded funding for the installation of equipment in a facility are subject to all applicable Environmental and Historic Preservation (EHP) requirements. To date, the District has received EHP approval issued by FEMA and was granted authorization for the Smart Classroom Project to proceed into the installation phase for the Del Valle and North County Training Centers.

All applicable EHP requirements will be complied with should future Smart Classroom Project phases include grant funding for additional District training sites.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enhance the abilities of District and multi-discipline emergency responders to provide effective and essential levels of public safety to residents throughout the Los Angeles-Long Beach Urban Area and Los Angeles County Operational Area.

CONCLUSION

Upon approval by your Honorable Board, please electronically submit a Statement of Proceedings to the following:

Consolidated Fire Protection District of Los Angeles County
Executive Office – Emergency Operations
Chief Deputy Michael T. Metro
Mike.Metro@fire.lacounty.gov

Respectfully submitted,

DARYL L. OSBY, FIRE CHIEF

DLO:heo

c: Chief Executive Office
County Counsel
Auditor-Controller