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October 18, 2012

TO: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe
Supervisor Michael D. Antonovich

FROM: Wendy L. Watanabe Wendy L Watanabe
Auditor-Controller by Jim Schneiderman

SUBJECT: **PROPOSITION A CONTRACT – DEPARTMENT OF HEALTH SERVICES HOUSEKEEPING SERVICES AGREEMENT FOR FACILITIES IN GROUPS 1 AND 3 (Board Agenda Item 16, October 23, 2012)**

Item 16 on your Board's Agenda for October 23, 2012 is a request from the Department of Health Services (DHS) to approve a Proposition A contract with Sodexo America, LLC to provide housekeeping services at DHS and Department of Public Health facilities in Groups 1 and 3, which include the San Fernando Valley and Coastal Clusters.

We have reviewed and approved the Proposition A cost analysis prepared by DHS, which indicates that the contract is cost-effective.

The contract complies with the Living Wage Ordinance. The contract also allows the County to provide a Cost of Living Adjustment (COLA) in the fourth and fifth years of the contract. The COLA provision is consistent with Board policy.

Please call me if you have any questions, or your staff may contact Robert Campbell at (213) 253-0101.

WLW:JLS:RGC

c: William T Fujioka, Chief Executive Officer
Sachi A. Hamai, Executive Officer, Board of Supervisors
Mitchell H. Katz M.D., Director, Department of Health Services
Public Information Office