County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
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WILLIAM T FUJIOKA
Chief Executive Officer

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES
18 October 16, 2012
SACHI A. HAMAI
EXECUTIVE OFFICER

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October 16, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF PUBLIC WORKS:
AS-NEEDED BUILDING-RELATED INSPECTION SERVICES
VARIOUS COUNTY PROJECTS
APPROVE SUPPLEMENTAL AGREEMENTS
(ALL DISTRICTS) (3 VOTES)

SUBJECT

This action will approve supplemental consultant services agreements to increase the not-to-exceed amounts of the three existing consultant services agreements by $400,000 with Bureau Veritas North America, $400,000 with Harris & Associates, and $400,000 with The "G" Crew for as-needed building inspection, special inspection, and Office of Statewide Health Planning and Development Inspection of Record Services for County capital projects. These three existing consultant services agreements will be increased by an aggregate not-to-exceed total of $1.2 million, with no term extension.

IT IS RECOMMENDED THAT THE BOARD:

Approve and authorize the Director of Public Works, or her designee, to execute supplemental consultant services agreements, with no term extension, to increase the not-to-exceed amount of these consultant services agreements by $400,000 with Bureau Veritas North America, $400,000 with Harris & Associates, and $400,000 with The "G" Crew to increase the not-to-exceed amount of these supplemental consultant services agreements by $1.2 million in the aggregate, to continue providing as-needed building inspection, special inspection, and Office of Statewide Health Planning and Development Inspection of Record Services for County capital projects.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will augment the Department of Public Works' (Public Works) building-related inspection services on an as-needed basis and will avoid potential delays resulting from disruption of these services for ongoing projects due to lack of resources. Concurrently, on September 18, 2012, Public Works issued a solicitation for new consultant services agreements for as-needed building-related inspection services through a competitive Request for Proposals (RFP) process to ensure availability of adequate resources for the County's capital projects program. Upon completion of the solicitation and evaluation process for the consultant services, we will return to the Board by January 2013 with recommendations for award of the new consultant services agreements.

Public Works is currently managing approximately 65 capital projects that are either in construction or about to start construction. The available balance of current consultant services agreements capacity for building-related inspection services is depleting more rapidly than anticipated. Based on current needs for the subject services and rates of expenditure of currently active agreements, The "G" Crew consultant services agreement will be expended by October 2012, the Bureau Veritas North America consultant services agreement by December 2012, and the Harris & Associates consultant services agreement by January 2013. With the Board's approval to execute the recommended supplemental consultant services agreements for these services, Public Works will be able to maintain continuity of inspection services for capital projects that will be completed by March 2013, and will allow a smooth transition for use of the newly executed supplemental consultant services agreements for projects with construction extending beyond March 2013.

Implementation of Strategic Plan Goals

The updated Countywide Strategic Plan for 2012 directs the provision of Operational Effectiveness (Goal 1) by increasing our ability to manage fluctuations in workload in a responsive manner and provide responsive, efficient, and high-quality public services; Fiscal Sustainability (Goal 2) by ensuring that the current services will continue without interruptions; and Integrated Service Delivery (Goal 3) by increasing our capacity to handle irregular workloads in a responsive manner.

FISCAL IMPACT/FINANCING

Sufficient funds to finance work orders for these supplemental consultant services agreements are included in the Fiscal Year (FY) 2012-13 Public Works' Internal Service Fund-Facilities Project Management and the FY 2012-13 Capital Projects/ Refurbishments Budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The supplemental consultant services agreements will be in the form previously reviewed and approved by County Counsel. The original consultant services agreements were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements. The consultants are in compliance with the Chief Executive Officer and the Board's requirements.

The supplemental consultant services agreements contain terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The supplemental consultant services agreements include a cost-of-living adjustment provision in accordance with the Board's policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

The proposed action is not a project pursuant to the California Environmental Quality Act (CEQA) because these activities are excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed action to supplement the existing consultant services agreements for anticipated future projects is an administrative activity of government, which will not result in direct or indirect changes to

the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA prior to the commencement of any activities under the supplemental consultant services agreements that may constitute a project.

CONTRACTING PROCESS

On October 29, 2007, Public Works issued an RFP to 47 firms for as-needed building-related inspection services, special inspection, and Office of Statewide Health Planning and Development Inspection of Record services for capital projects. This contracting opportunity was advertised on the County's Doing Business with Us website. Eight firms passed the initial selection phase. On December 17, 2007, an Evaluation Committee, consisting of Public Works' technical staff, evaluated the eight proposals. Evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on their review and evaluation of the proposals, the Evaluation Committee recommended Bureau Veritas North America, Harris & Associates, and The "G" Crew as the best-qualified firms to perform the specified services. On February 19, 2008, the Board approved and awarded the consultant services agreements to the three firms recommended by the Evaluation Committee, each in a $2.5 million not-to-exceed amount, for an aggregate not-to-exceed amount of $7.5 million financed by the Public Works' Internal Service Fund-Facilities Project Management's FY 2008-09 Budget.

As approved by the Board on September 8, 2009, supplemental consultant services agreements with Bureau Veritas North America, Harris & Associates, and The "G" Crew for as-needed building-related inspection services were issued for a not-to-exceed amount of $1.25 million each for a revised total not-to-exceed amount of $3.75 million each, in support of the Board's agreement extension/cost reduction initiative. The requested supplemental consultant services agreements, each for a $400,000 not-to-exceed amount, will increase the not-to-exceed amount of the three supplemental consultant services agreements to $4.15 million each.

Bureau Veritas North America's, Harris & Associates', and The "G" Crew's Community Business Enterprises participation data and 3-year contracting histories are on file with Public Works.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the supplemental consultant services agreement monetary increase. These supplemental consultant services agreements will provide necessary as-needed building-related inspection services to support various County construction projects in an efficient manner, enhancing the delivery of County capital projects.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:RB:cvb

c: Executive Office, Board of Supervisors
County Counsel
Public Works

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