



August 31, 2012

To: Executive Board

Subject: **Contract Amendment – Exterior Cladding System Replacement and Related Improvements**

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### **Recommendations**

Authorize the Executive Director to issue Contract Amendment No. 4 to Contract 10-054 for Architectural and Engineering services in the amount of Sixty-Eight Thousand Dollars (\$68,000).

### **Analysis**

At the September 30, 2011 Executive Board Meeting, the Executive Board approved replacement of the existing exterior Travertine cladding system with the “Louvers” design at an estimated cost of Four Hundred Seventy Three Thousand Dollars (\$473,000).

Although an off-the-shelf product, the exterior louver system requires significant coordination with various manufacturers to assist in the development of the assembly details specific to the project.

Several designs were prepared for the first floor elevator lobby area. At the request of Foothill Transit, the lobby was re-designed to be more streamlined and to coordinate with the exterior cladding design.

Signage options for the south fascia of the building were prepared to assist Foothill Transit in negotiations with Chase Bank, whose lease includes certain signage rights on the exterior of the building. Additional studies and renderings were developed demonstrating the size and location of the proposed Chase logo on the south fascia of the building. Also, a separate signage permit was required by the City of West Covina and was not part of the original building permit process.

Foothill Transit has requested that the Consultant provide Construction Administration and develop Record Drawings related to the interior lobby of the Administrative Office Building and related to signage and lighting for the new exterior louvers to be installed on the Administrative Office Building.



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**Fiscal Impact**

The approved Fiscal Year 2013 Business Plan includes funding for Administrative Office Maintenance and Upgrades.

Sincerely,

Roland M. Cordero  
Director of Facilities

Doran J. Barnes  
Executive Director