County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

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COUNTY OF LOS ANGELES
30 July 31, 2012
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July 31, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF PUBLIC WORKS:
AS-NEEDED COST ESTIMATING SERVICES
VARIOUS COUNTY AND CAPITAL PROJECTS
AWARD CONSULTANT SERVICES AGREEMENTS
(ALL DISTRICTS) (3 VOTES)

SUBJECT

This action will award and authorize the execution of four consultant services agreements for a not-to-exceed fee of $500,000 each for as-needed cost estimating services to be utilized on various County capital and refurbishment projects.

IT IS RECOMMENDED THAT THE BOARD:

1. Award and authorize the Director of Public Works, or her designee, to execute consultant services agreements with Construction Cost Consultants; Faithful+Gould, Inc.; Lenax Construction Services, Inc.; and U.S. Cost, Inc., to provide as-needed cost estimating services for various County projects for a two-year term with one optional one-year extension commencing on the date of the initial Notice to Proceed. The consultant services agreements shall be for a maximum, not-to-exceed amount of $500,000 each for a combined total of $2 million and are for a maximum period of three years; provided, however, that where services for a given project have commenced, but are not completed before the stated expiration date, the expiration date of the agreement will be automatically extended to allow for the completion of such services, subject to the stated monetary limitation.

2. Delegate authority to the Director of Public Works, or her designee, to exercise any of the one-year extensions in her discretion, or that of her designee.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action to execute consultant services agreements with the firms mentioned in this letter will enable the Department of Public Works (Public Works) to provide as-needed cost estimating services for capital and refurbishment projects located throughout the County.

Public Works will utilize the cost estimating services consultants to procure cost estimate reports that will be used to support design and engineering for capital and refurbishment projects. The consultants will provide all technical and support services that may be required to prepare accurate cost estimates for projects such as quantity take-offs (extrapolation of unit costs based on quantities of equipment, materials and/or fixtures identified in construction documents), site visits, computer support, price and productivity references, etc. The consultants may also prepare conceptual (programming) cost estimates, detailed construction document cost estimates, and/or other types of estimates as required by the County; cost estimates using the Construction Specifications Institute Format; cost estimates based on unit prices on Job Order Contracts; and evaluation of cost breakdowns prepared by other consultants hired by the County and independent cost breakdowns for these projects. The consultants will also participate in peer review cost evaluation meetings with County representatives; estimate the construction duration; and review cost of phasing as related to the subject Project.

When services are required for a project, a project-specific scope of work will be negotiated and authorized within the contract limitations. The expiration date of the consultant services agreement is subject to the following contract condition: Where services for a given project have been started, but are not completed prior to the stated expiration date, the expiration date of the consultant services agreement is automatically extended, as necessary, to allow for completion of such services. This is to ensure that there is no loss of continuity of services. In all events, however, the aggregate total of all authorized work will be subject to the maximum monetary limits applicable to said consultant services agreements.

Implementation of Strategic Plan Goals

The updated Countywide Strategic Plan for 2012 directs the provision of Operational Effectiveness (Goal 1) by increasing our ability to manage fluctuations in workload in a responsive manner and provide responsive, efficient, and high-quality public services.

FISCAL IMPACT/FINANCING

No direct impact to the County's General Fund is expected from the recommended actions.

Each of the four consultant services agreements for as-needed cost estimating services will be executed for a not-to-exceed amount of $500,000.

The consultant services agreements will be funded by various County capital and/or refurbishment projects. Sufficient funding for the specified consultant services agreements will be budgeted in the project budgets, which shall be recommended for the Board's approval.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The recommended consultant services agreements were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements. The consultant services agreements will be in compliance with the CEO and the Board's requirements.

Award of the consultant services agreements will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The consultant services agreements will contain terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation will be on file with Public Works. The contractors were selected upon final analysis and consideration without regard to race, creed, color, or gender.

The consultant services agreements include a cost-of-living adjustment provision in accordance with the Board's policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

The proposed action is not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed action, to award consultant services agreements for anticipated future projects, is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to the Board, as necessary, for consideration of appropriate environmental documentation pursuant to CEQA prior to the commencement of any activities under the agreements that may constitute a project.

CONTRACTING PROCESS

On December 12, 2011, Public Works issued a Request for Proposals (RFP) to 26 firms for as-needed cost estimating services. The RFP allowed firms to compete based on one of three sizes: small, medium, or large. Each firm was requested to certify its own size based on its annual revenue and number of employees for competition among other firms in the same size category. On January 17, 2012, 19 firms submitted proposals for as-needed cost estimating services. An Evaluation Committee, consisting of Public Works' staff from Architectural Engineering, Project Management I, and Project Management II Divisions, evaluated the proposals. The evaluations were based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on review and evaluation of the proposals, the Evaluation Committee recommended Construction Cost Consultants; Faithful+Gould, Inc.; Lenax Construction Services, Inc.; and U.S. Cost, Inc.; as the best-qualified firms to perform the as-needed cost estimating services.

As requested by the Board on February 3, 1998, the RFP was listed on the Doing Business with Us website. A copy of the website posting is attached for your reference.

Construction Cost Consultants', Faithful+Gould's, Inc., Lenax Construction Services, Inc., and U.S. Cost, Inc., Community Business Enterprises participation data and three-year contracting histories are on file with Public Works.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the consultant services agreements as they are for non-Proposition A services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements. These consultant services agreements will provide necessary as-needed services for cost estimating in an efficient manner, enhancing the delivery of County capital and refurbishment projects.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:RB:cvb

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Public Works

Award information has not been added at this time.

Bid Information

Bid Number : AED12122011
Bid Title : As-Needed Cost Estimating Services
Bid Type : Construction
Department : Public Works
Commodity : COST ESTIMATING SERVICE
Open Date : 12/12/2011
Closing Date : 1/17/2012 3:00 PM
Notice of Intent to Award : View Detail
Bid Amount : N/A
Bid Download : Not Available
Bid Description : Estimating services to support design and engineering for capital projects and other building renovations.

For a copy of the RFP:
Click here to download documents

Notice to Proposers A issued on January 4, 2011.

Contact Name : Annie Tran
Contact Phone# : (626) 300-2314
Contact Email : antran@dpw.lacounty.gov
Last Changed On : 1/5/2012 10:18:34 AM

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