



County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

29 June 6, 2012

Sachi A. Hamai
 SACHI A. HAMAI
 EXECUTIVE OFFICER

June 06, 2012

The Honorable Board of Supervisors
 County of Los Angeles
 383 Kenneth Hahn Hall of Administration
 500 West Temple Street
 Los Angeles, California 90012

Dear Supervisors:

RECOMMENDATION TO APPROVE NINE-MONTH EXTENSION OF THE FIVE GENERAL RELIEF OPPORTUNITIES FOR WORK ORIENTATION, RAPID EMPLOYMENT AND PROMOTION AND JOB SKILLS PREPARATION CLASS SERVICES CONTRACTS (ALL DISTRICTS – 3 VOTES)

SUBJECT

The Department of Public Social Services (DPSS) continues to require the services of five contractors to provide General Relief Opportunities for Work (GROW) Orientation, Rapid Employment and Promotion and Job Skills Preparation Class Services (GROW Job Services) to the County's General Relief Program participants. These services assist participants in obtaining employment. DPSS recommends that the County extend these contracts for nine months to allow for a competitive solicitation.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Delegate authority to the Acting Director of DPSS or her designee to prepare and execute contract amendments, in substantially similar form as Enclosure I, with the five current GROW Job Services contractors for the amounts indicated on Enclosure II. The amendments extend the term of the contracts for a period of nine months through March 31, 2013 at an estimated cost of \$ \$4,838,823 including \$112,500 in maximum possible bonuses. The estimated cost will be partially offset by federal funds allocated for the CalFresh Employment and Training (CFET) program.
2. Delegate authority to the Acting Director of DPSS or her designee to prepare and sign amendments to each contract to add any relevant updated terms and conditions that result in any increase, or decrease of no more than ten percent of the original contract amounts when the change is necessitated by additional and necessary services that are required in order to comply with changes in federal, State or County requirements. The approval of the Chief Executive Office (CEO)

and County Counsel will be obtained prior to executing such amendments.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action will allow DPSS to continue to provide vital job services to the County's GROW Program participants to help them obtain jobs and achieve self-sufficiency. Additionally, the recommended action will also provide an additional nine months of savings from the Board's 2009 Extension/Reduction Initiative. At that time, the GROW Contractors agreed to reduction in payments ranging from five to seven percent. The Department estimates savings from the recommended nine-month extensions to be \$273,264

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goal #2 – Children, Family and Adult Well-Being, Strategy 1: Client-Center Integrated Services: Develop and implement client-centered approaches through integrated services and best practices.

FISCAL IMPACT/FINANCING

The total cost of the extension for the five GROW Job Services contracts for the nine-month period is \$4,838,823, which includes a \$112,500 maximum bonus amount (\$22,500 per agency where applicable). These costs are partially offset by federal revenue allocated for the CFET Program. The CFET revenue is estimated at \$2,206,503. The remaining funding will be net County cost (NCC). The NCC is estimated at \$2,632,320.

Funding for the contract extensions is included in the Department's Fiscal Year (FY) 2012-13 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The current contracts for these services expire on June 30, 2012. The recommended contract amendments will extend the current contracts for the same monthly fees. The contracts with LACOE include provisions to adjust payments based on actual expenses incurred.

California Department of Social Services Regulation 23-650.1.18 provides that contracts may be negotiated without formal advertising, with California Department of Social Services (CDSS) approval, when necessitated by unique circumstances. The unique circumstances are our continued efforts to deliver effective and efficient service to a diverse and continuously increasing population, while at the same time dealing with budget shortfalls.

The CEO and County Counsel have reviewed this Board letter. The contract amendments have been approved as to form by County Counsel.

CONTRACTING PROCESS

The current five GROW Job Services contracts were awarded in 2006 as a result of a Request for Proposal process. The contracts began on July 1, 2006, with an expiration date of June 30, 2009, and amended to extend for six months. Subsequently, the contracts were extended through

December 31, 2011 under the Board of Supervisors' Extension/Reduction Initiative. The contracts were extended through June 30, 2012 to align the expiration dates of the GROW Contracts with the expiration date of the Greater Avenues for Independence (GAIN) and Refugee Employment (REP) Job Service Contract, in order to procure GROW, GAIN and REP Job Services in a single solicitation. Due to the cost savings from extending the GROW Job Services Contracts and other factors, it was determined not to pursue this option.

The new contract extensions are needed to provide time for a GROW solicitation process. CDSS approved the extension of these contracts for an additional nine months.

CONTRACT PERFORMANCE

Monitoring for the five GROW Job Services contracts is performed on a quarterly basis. Based on the monitoring results for the period of October 1, 2011 through December 31, 2011, overall, the contractors are in compliance with the contract requirements.

The expected performance outcome for these five contracts is to prepare Los Angeles County GROW participants to seek and obtain unsubsidized employment. Despite the increased competition for available jobs due to the poor economy, the GROW contractors continue to meet the contractually prescribed job placement goals.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended action will permit the uninterrupted provision of job services to GROW participants. The recommended action will not infringe on the role of the County in relationship to its residents, and the County's ability to respond to an emergency will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

Upon Board approval, the Executive Office, Board of Supervisors, is requested to return one adopted stamped Board letter to DPSS.

The Honorable Board of Supervisors

6/6/2012

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Respectfully submitted,

A handwritten signature in cursive script that reads "Sheryl L. Spiller".

SHERYL L. SPILLER

Acting Director

SLS:rl

Enclosures

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors
Deputy Chief Executive Officer

**AMENDMENT NUMBER SIX
TO THE CONTRACT BY AND BETWEEN
THE COUNTY OF LOS ANGELES AND**

**TO PROVIDE
GENERAL RELIEF OPPORTUNITIES FOR WORK ORIENTATION, RAPID EMPLOYMENT
AND PROMOTION AND JOB SKILLS PREPARATION CLASS SERVICES**

Reference is made to the Agreement entitled "General Relief Opportunities for Work Orientation, Rapid Employment and Promotion and Job Skills Preparation Class Services Contract by and between _____ (CONTRACTOR) and the County of Los Angeles (COUNTY)" dated June 29, 2006, Amendment One, dated June 22, 2009, Amendment Two dated December 30, 2009, Amendment Three dated July 5, 2011, Amendment Four, dated July 14, 2011, and Amendment Five, dated December 19, 2011, further identified as County Contract Number CMD ____-06 (all hereinafter referred to as "Contract").

WHEREAS, Section 17000.6(f) of the Welfare and Institutions Code permits counties to continue the General Relief Mandate relief grant level if they provide a mandatory Welfare-to-Work program equivalent to that provided to CalWORKs recipients; and

WHEREAS, this Contract is further authorized by California Government Code Section 26227 and 31000, Welfare and Institutions Code, Section 11320 et. Seq.; and

WHEREAS, CONTRACTOR desires to provide the General Relief Opportunities for Work (GROW) Program and is qualified by reason of experience, preparation, organization, staffing, and facilities to provide the required GROW services; and

WHEREAS, it is to the mutual benefit of COUNTY and CONTRACTOR to extend the term of the Contract and to modify certain provisions.

NOW THEREFORE, COUNTY and CONTRACTOR hereby agree to amend this Contract as follows:

- I. This Amendment shall commence and be effective on June 30, 2012.
- II. Contract, Part 4.0, Term of Contract, is deleted in its entirety and replaced as follows:
 - 4.0 TERM OF CONTRACT
 - 4.1 The term of this Contract shall be from June 29, 2006 through March 31, 2013, unless sooner terminated in whole or in part as provided in this Contract.
 - 4.2 CONTRACTOR shall notify DPSS in writing when the Contract is within six (6) months from the expiration dates provided herein above.
- III. Contract, Part 5.0, Contract Payment, Section 5.1, Maximum Contract Amount, Subsection 5.1.1, is deleted in its entirety and replaced as follows:
 - 5.1.1 The total not-to-exceed maximum Contract amount is \$ _____ which includes \$ _____ for direct GROW services and \$ \$202,500 for the maximum bonus compensation amount for the entire term of this Contract. The Maximum not-to-exceed annual or semi-annual basic compensation amount for direct GROW services

Except for the changes set forth hereinabove, this Contract shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number Six to be subscribed on its behalf on the ____ day of _____, 2012 by the Acting Director of the Department of Public Social Services and the CONTRACTOR has subscribed the same through its authorized officer. The person(s) signing on behalf of CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind CONTRACTOR and that he or she holds the stated position noted below.

COUNTY OF LOS ANGELES

By _____
Sheryl L. Spiller, Acting Director
Department of Public Social Services

Date

CONTRACTOR

By _____
Signature

Date

Print Name and Title

APPROVED AS TO FORM:

JOHN KRATTLI
ACTING COUNTY COUNSEL

By _____
Allison Morse
Senior Deputy County Counsel

Date

**GROW ORIENTATION, RAPID EMPLOYMENT AND PROMOTION AND
JOB SKILLS PREPARATION CLASS SERVICES CONTRACT EXTENSION
AMOUNTS FOR PERIOD OF
JULY 1, 2012 THROUGH MARCH 31, 2013**

Agency	DPSS GROW Sites	Total nine-month extension cost	Total Bonus Provision Allowance	New Contract Maximum
Chicana Service Action Center	Metro East San Gabriel Valley Pomona	\$301,662.00 \$228,510.00 <u>\$122,346.00</u> \$652,518.00	\$22,500	\$5,551,914
Jewish Vocational Service	Lancaster Rancho Park Glendale San Fernando	\$242,352.00 \$264,429.00 \$141,444.00 <u>\$157,356.00</u> \$805,581.00	\$22,500	\$6,182,775
Los Angeles County Office of Education	South Special South Central Southwest Special	\$738,783.00 \$420,480.00 <u>\$755,856.00</u> \$1,915,119.00	\$22,500	\$17,908,971
Managed Career Solutions, Inc.	Wilshire Special Pasadena	\$192,699.00 <u>\$171,612.00</u> \$364,311.00	\$22,500	\$2,748,147
Weingart Center Association	Civic Center Metro Special	\$371,934.00 <u>\$616,860.00</u> \$988,794.00	\$22,500	\$6,314,358
TOTAL		\$4,726,323	\$112,500	\$38,706,165