



Los Angeles County
Board of Supervisors

June 06, 2012

Gloria Molina
First District

Mark Ridley-Thomas
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVAL OF AMENDMENT TO AGREEMENT FOR TUTORING AND MENTORING PROGRAM FOR NURSING STUDENTS (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

Mitchell H. Katz, M.D.
Director

Hal F. Yee, Jr., M.D., Ph.D.
Chief Medical Officer

Christina Ghaly, M.D.
Deputy Director, Strategic Planning

SUBJECT

Request approval to extend the Tutoring and Mentoring Program Agreement with El Camino College - Compton Community Education Center, and delegate authority for future amendments to extend the term of the Agreements with Glendale Community College, Los Angeles Valley College, East Los Angeles College, Los Angeles Harbor College, and El Camino-Compton Community College.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of Health Services (Director), or his designee, to execute Amendment No. 3 to Tutoring and Mentoring Program (Program) Agreement No. H-703497 with El Camino College - Compton Community Education Center (ECC-CCEC), effective upon Board approval, to extend the Agreement term for one year for the period of July 1, 2012 through June 30, 2013, with the option to extend future amendment term on a bi-annual basis for up to six years, for the continued provision of Program services, and to increase the maximum obligation by \$90,000 for the extended period, for a revised total maximum obligation of \$450,000 for the entire Agreement term.
2. Delegate authority to the Director of Health Services, or his designee, to execute future amendments to the Program Agreements with Glendale Community College (GCC), Los Angeles Valley College (LAVC), East Los

313 N. Figueroa Street, Suite 912
Los Angeles, CA 90012

Tel: (213)240-8101
Fax: (213) 481-0503

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To ensure access to high-quality, patient-centered, cost-effective health care to Los Angeles County residents through direct services at DHS facilities and through collaboration with community and university partners.

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Angeles College (ELAC), Los Angeles Harbor College (LAHC), and ECC-CCEC, to extend the Agreements term on a bi-annual basis for up to six years, and to adjust the County's maximum obligation accordingly, subject to review and approval by County Counsel and the Chief Executive Office, with notice to your Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Through the Program Agreements, the County provides financial assistance to community colleges to assist nursing students with improving their study skills and enhancing their academic performance. The programs at each of the community colleges are designed to cover overall learning activities. These programs include the provision of nursing advisors, tutors, study workshops, skill labs, and individual/group sessions to strengthen clinical skills.

Approval of the first recommendation will authorize the Director to sign an Amendment, substantially similar to Exhibit I, to extend this Agreement term for one year to be coterminous with the other colleges. This extension will continue the provision of tutoring and mentoring program for nursing students since the current Agreement with ECC-CCEC will expire on June 30, 2012.

An ongoing shortage of nurses in the County health system has been exacerbated by California law which mandates that health care facilities meet specific nurse -to-patient staffing ratios with Registered Nurses (RN). The County is addressing this issue in a variety of ways, including through the establishment of tutoring and mentoring programs, which provide academic assistance to students enrolled in qualified RN programs at local colleges. The ultimate goal of using such programs is to increase the number of RN candidates who may be considered for County employment.

The Office of Nursing Affairs (ONA) is responsible for coordinating and monitoring the Program. The success rate of the Program is demonstrated by an increase in hiring of RNs for Department of Health Services (DHS) facilities. A total of 173 graduate nursing students have been hired by DHS since FY 2006-07 through the first quarter of FY 2011-12. On October 26, 2011, Nursing Directors from each of the respective colleges participated in an annual roundtable discussion about their nursing school programs. They evaluated the need for continued use of the Program, and expressed great interest in on-going efforts to strengthen the Program and to enhance student preparation for the National Council Licensing Exam for Registered Nurses (NCLEX-RN). The Nursing Directors agreed that the Program's efforts to ensure success on the NCLEX-RN exam will help increase the pool of qualified applicants for staff Nurse entry-level positions within DHS facilities.

Approval of the second recommendation will allow the Director to sign future amendments with GCC, LAVC, ELAC, LAHC, and ECC-CCEC to extend each Agreement term bi-annually for up to six years. The current Agreements with GCC, LAVC, and LAHC will expire on June 30, 2013, and the Agreement with ELAC will expire on July 31, 2013.

Community colleges participating in the Program do not have funding allocated for mentoring programs and tutoring of nursing students. As colleges navigate through financial challenges and budget cuts, the Program continues serve a beneficial role in the academic preparation for the nursing students, particularly by offering tutoring in focused subject areas. In addition, Nurse Recruiters coordinate with the Program to host an annual orientation and recruitment day, and provide information and assistance with the application process for the nursing students when applying for RN positions within DHS. Graduating students are encouraged to apply to entry-level RN positions at any of the DHS hospitals, multi-ambulatory care centers and comprehensive health

centers.

Implementation of Strategic Plan Goals

The recommended actions support Goal 1, Operational Effectiveness, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The maximum obligation to ECC-CCEC for the extended term from July 1, 2012 through June 30, 2013 is \$90,000, for a revised total maximum obligation of \$450,000 for the entire Agreement term.

Funding is included in the Department's Fiscal Year 2012-13 Recommended Budget, and will be requested in future fiscal years, as needed.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In an effort to address the overall nursing shortages in the County system, your Board initially instructed DHS to establish a Program in 1999 with ELAC, and in 2003 with GCC, and LAVC. Subsequently, your Board approved several amendments to those Agreements to extend the term of each in order to continue to provide this valuable service.

On September 16, 2008, your Board approved an Agreement for a Program at ECC-CCEC.

On June 9, 2009, your Board approved extension amendments for the agreements with GCC, LAVC, ELAC, and ECC-CCEC, and approved reduced allocations to \$180,000 for the two-year extension term for each agreement.

On January 1, 2011, your Board approved an Agreement in the 4th Supervisorial District with LAHC in order to establish a Program similar to the other colleges in the other Supervisorial Districts.

County Counsel has reviewed and approved Exhibit I as to form.

CONTRACTING PROCESS

Not Applicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board approval of the recommended actions will ensure continuance of the Program for nurse students, which will generate qualified nursing staff for consideration of employment at DHS facilities and address the overall nursing shortages in the County system.

The Honorable Board of Supervisors

6/6/2012

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mitchell Katz". The signature is written in a cursive, flowing style.

Mitchell H. Katz, M.D.

Director

MHK:ev

Enclosures

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

DEPARTMENT OF HEALTH SERVICES TUTORING/MENTORING PROGRAM
EL CAMINO COLLEGE-COMPTON COMMUNITY
EDUCATIONAL CENTER AGREEMENT

AMENDMENT No. 3

THIS AMENDMENT is entered into this _____ day of

_____, 2012,

by and between

COUNTY OF LOS ANGELES
(hereafter "County"),

and

EL CAMINO COLLEGE-COMPTON
COMMUNITY EDUCATIONAL CENTER
(hereafter "Contractor").

WHEREAS reference is made to that certain document entitled
"DEPARTMENT OF HEALTH SERVICES TUTORING/MENTORING PROGRAM EL
CAMINO COLLEGE-COMPTON COMMUNITY EDUCATIONAL CENTER
AGREEMENT", dated September 16, 2008, and further identified as County Agreement
No. H-703497; and

WHEREAS, it is the intent of the parties hereto to extend the Agreement through
June 30, 2013, and to make other hereinafter described changes; and

WHEREAS, said Agreement provides that changes may be made in the form of
a written amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties hereto agree as follows:

1. This Amendment shall become effective on July 1, 2012.

2. The first subparagraph of Agreement, Paragraph 1, TERM, shall be revised to read as follows:

"1. TERM: The term of this Agreement shall commence effective September 16, 2008 and shall continue in full force and effect, unless sooner terminated or canceled as provided herein, to and including June 30, 2013.

The County shall have the sole option to extend this Agreement term on a bi-annual basis for up to six years. To implement an extension of time, an Amendment to the Agreement shall be prepared by the County and then executed by the Contractor and by the Director or his designee.

3. Paragraph 4, MAXIMUM OBLIGATION OF COUNTY, shall be revised as follows:

"4. MAXIMUM OBLIGATION OF COUNTY: During the term of this Agreement, the maximum obligation of County for all services provided hereunder shall not exceed Four Hundred and Fifty Thousand Dollars (\$450,000). Program expenditures shall be in accordance with the description of services described in Exhibits A, A-1, and A-2 and for the program costs described in Exhibits B-1, B-2, B-3, B-4, and B-5 attached hereto and incorporated herein by reference.

The County reserves the right to adjust the allocation of Program funds as described in Exhibits B-1, B-2, B-3, B-4, and B-5 only upon review and approval of Contractor's written request and justification. In such event, Contractor must submit their request to the Administrator according to the provision set forth in the Agreement under 16. NOTICES."

4. Paragraph 5, COMPENSATION, shall be revised as follows:

“5. COMPENSATION:

A. During the period of September 16, 2008 through June 30, 2010, County agrees to compensate Contractor for performing services described in this Agreement in two payments. The first payment of One Hundred Twenty Thousand Dollars (\$120,000) will be made on or about October 1, 2008. The second payment of Sixty Thousand Dollars (\$60,000) will be made on or about December 1, 2009.

B. During the period of July 1, 2010 through June 30, 2012, County agrees to compensate Contractor for performing services described in this Agreement in two payments. The first payment of Ninety Thousand Dollars (\$90,000) will be made on or about October 1, 2010. The second payment of Ninety Thousand Dollars (\$90,000) will be made on or about October 1, 2011.

C. During the period of July 1, 2012 through June 30, 2013, County agrees to compensate Contractor for performing services described in this Agreement in two payments. The first payment of Ninety Thousand Dollars (\$90,000) will be made on or about October 1, 2012.”

5. Agreement Paragraph 12, ENTIRE AGREEMENT, shall be deleted in its entirety and replaced with the following language:

“12. ENTIRE AGREEMENT: The body of this Agreement, including ADDITIONAL PROVISIONS, Exhibit A, Exhibit A-1, Exhibit A-2, Exhibit B-1, Exhibit B-2, Exhibit B-3, Exhibit B-4, Exhibit B-5, Exhibit C, Exhibit D, Exhibit E, Exhibit F, and Attachments I through IX, shall constitute the complete and exclusive statement of understanding between the parties which supersedes all previous agreements, written or oral , and all the communications between the parties to the subject matter of this Agreement.”

6. As of July 1, 2012, Exhibits A-2, B-5, and Attachments VIII and IX shall be added to the Agreement, attached hereto and incorporated in the Agreement by reference.

7. Except for the changes set forth hereinabove, Agreement shall not be changed in any other respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be executed by its Director of Health Services and Contractor has caused this Amendment to be executed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
Michell H. Katz, M.D.
Director of Health Services

EL CAMINO COLLEGE-COMPTON COMMUNITY
EDUCATIONAL CENTER _____
Contractor

By _____
Signature

Printed Name

Title _____
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM
BY THE OFFICE OF THE
COUNTY COUNSEL

EXHIBIT A-2

Department of Health Services Tutoring/Mentoring Program

STATEMENT OF WORK

1. **DESCRIPTION OF SERVICES:** The purpose of the Department of Health Services Tutoring/Mentoring Program (hereinafter referred to as "Program") is to provide El Camino College Compton Center Nursing Department (hereinafter referred to as "Center") with financial assistance to offer personalized academic and clinical support for nursing students. The Program is designed to improve study skills and enhance the overall learning process. The Program's goal is to assist each nursing student from the Center's Nursing Department to seek employment in County Health Facilities thereafter.

The Program shall provide the following services: (1) identify, refer and track nursing students who fit within the criteria of the Program, as described in paragraph 3; (2) provide lectures in medical/surgical nursing, mental health, and other courses as described in the Center's School of Nursing Modules as well as preparing nursing students to pass the National Council Licensing Exam for Registered Nurses (NCLEX-RN); (3) provide seminars and/ or workshops, as a supplement to the nursing curriculum, on topics such as written and oral communication skills, academic advisement, stress management, study skills, pharmacology reviews, clinical remediation, information competency, math computation calculations and other subjects; (4) participate with County Health Facilities in the active recruitment of nursing students for permanent employment with County upon students' graduation and licensure as registered nurses; (5) circulate the County of Los Angeles, Department of Health Services (DHS) benefit information and the Employment Information Flyer (Attachment IX) to all DHS Program participants at the end of each 8 week quarter, 4-5 week winter intersession, and 4-5 week or longer summer sessions; (6) provide The

EXHIBIT A-2

Department of Health Services Tutoring/Mentoring Program

Office of Nursing Affairs (ONA) with written information about the recruitment event activities offered in collaboration with ONA, (such as graduation, pinning ceremonies, semester “kick offs”, and nursing job fairs); and (7) the Contractor will comply with the requirements related to the implementation, monitoring, and evaluation instruments provided in Attachments I – IV of the Agreement.

2. PROGRAM STATUS AND EXPENDITURE REPORTS

Contractor agrees to provide quarterly program status reports and quarterly expenditure status reports to ONA according to the following schedule:

REPORTING PERIOD	DUE DATE
Fall 2012 (October 1, 2012 to December 31, 2012)	1/31/2013
Winter 2013 (January 1, 2013 to March 31, 2013)	4/30/2013
Spring 2013 (April 1, 2013 to June 30, 2013)	7/31/2013
Summer 2013 (July 1, 2013 to September 30, 2013)	10/31/2013
Fall 2013 (October 1, 2013 to December 31, 2013)	1/31/2014
Winter 2014 (January 1, 2014 to March 31, 2014)	4/30/2014
Spring 2014 (April 1, 2014 to June 30, 2014)	7/31/2014
Summer 2014 (July 1, 2014 to September 30, 2014)	10/31/2014

Quarterly program reports shall include the number of nursing student graduates, the attrition rate for the nursing student population in the Centers, the number of tutoring sessions provided, the names of the tutoring and mentoring courses provided to assist with the Program curriculum (Attachment VIII), the names of the Program instructors and the date when such courses were provided, the number of nursing students by ethnicity enrolled in the Program, the NCLEX-RN passage rate for (including first-time examinees), number of nursing graduates

EXHIBIT A-2

Department of Health Services Tutoring/Mentoring Program

employed by the (DHS), and job placement rates of nursing students within one year of graduation.

Quarterly expenditure reports shall be based upon quarterly financial reports generated internally by Contractor. The quarterly expenditure report shall include: the expenditure categories identified in Exhibits B-5 and B-6, including the name, position title of personnel, and new staff hired within the quarter.

ONA may request that additional reporting information be included in the quarterly reports, and will notify Contractor of such requests in advance of each report deadline whenever possible.

3. **PROGRAM ELIGIBILITY REQUIREMENT**

Nursing students who are registered at the Center are eligible for the Program if they: (1) request academic assistance from the Contractor, (2) receive less than seventy-five percent (75%) on any nursing course examination at the Center, (3) have an academic history demonstrating incomplete performance of or noncompliance with the nursing curriculum standards at the Center, or (4) are otherwise identified as needing academic assistance or referred by the school staffing representative at the Center.

4. **PROGRAM EVALUATION**

Contractor shall evaluate its Program a minimum of once per quarter by using written evaluations from students for each program activity as described in Attachment I-IV of the Agreement.

These evaluations will: (1) identify nursing students who receive less than seventy-five percent (75%) on any nursing course examination at the Center, and these students will be referred to the Program for academic assistance; and (2) track the nursing student's passage rate for the NCLEX-

EXHIBIT A-2

Department of Health Services Tutoring/Mentoring Program

RN exam (including the rate for first time test takers), and prepare a written assessment if less than 75% of the graduates are not passing NCLEX-RN per the Board Registered Nurse quarterly reports. Another goal of the Program is to ensure that at least 90% participating nursing students indicate that the activities are beneficial. The Nurse Advisor will implement a plan of corrective action (POCA) for any activities that do not meet these standards.

5. **PERSONNEL:** For the purpose of this Agreement, Program staff will perform the following duties:

- A. **Nurse Advisor:** The Nurse Adviser shall: (1) serve as the Program Coordinator; (2) select and supervise Program faculty and student workers in concurrence with Nursing Department Chairperson; (3) develop and schedule preparatory lectures and workshops throughout the school year, including the summer and winter sessions; (4) identify, refer and track nursing students who fit within the criteria of the Program; (5) provide learning activities for ongoing retention of students; (6) document all Program activities, including the Program evaluations referenced in Attachments I-IV and the quarterly Program reports and expenditure reports referenced in this Exhibit A-2, Paragraph 2; (7) identify pre-nursing students and provide academic counseling to ensure success with the Associate Degree in Nursing (ADN) Program; (8) function as a liaison between the Program and ADN faculty; (9) identify and refer nursing students in need of financial assistance; (10) recruit nursing students for County employment upon graduation and licensure as Registered Nurses; and (11) document the number of nursing students who accept positions within DHS clinics and hospitals.

EXHIBIT A-2

Department of Health Services Tutoring/Mentoring Program

- B. **Faculty Instructors/Tutors:** Faculty Instructors/Tutors (herein defined as “Faculty Instructors”) shall meet with small groups of approximately 3 or more nursing students per tutoring session. The Faculty Instructor shall participate in the preparatory lectures and workshops and clinical tutoring/mentoring courses provided by this Program. In addition, sign-in sheets for each tutoring session shall be maintained by the Program and include: the Faculty Instructor’s name, participant names, date, length of the tutoring session, and brief description of content covered during the tutoring session. Copies of the sign-in sheets shall be retained by Contractor and made available to ONA’s monitor upon request.
- C. **Teaching Assistants/Student Tutors:** Under the supervision of the Nurse Advisor and other Program staff, the Teaching Assistant/Student Tutors (herein defined as “Student Tutors”) will: (1) assist nursing students with the use of learning laboratory and resources; (2) assist nursing students on computers; (3) supervise nursing students when practicing clinical skills; and (4) assist the Program staff with other duties as needed.
- D. **Student Workers:** Under the supervision of the Nurse Advisor and other Program staff, the Student Workers will (1) assist program staff with typing, filing, and other duties as needed; (2) manage the distribution of learning resource materials; and (3) act as peer counselors for nursing students.

BUDGET SUMMARY

Department of Health Services **Fiscal Year: 2012 - 2013**

District: **Compton Community College District**

College(s): **El Camino College - Compton Community Educational Center**

Object of Expenditure	Classification	Line	Total Program Funds Requested
1000	Instructional Salaries	1	46,920
2000	Noninstructional Salaries (Dean & Student Worker	2	27900
3000	Employee Benefits	3	7,552
4000	Supplies and Materials	4	4167
5000	Other Operating Expenses and Services	5	
Total Direct Costs		8	86,539
Total Indirect Costs (4% of line 8)		9	3461
Total Project Costs		10	90,000

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and federal regulations.

Wanda Morris, RN, MN
Dean, Health & Human Services

Project Director Name/Title

4/13/12

(Authorized Signature)

Date

**BUDGET DETAIL SHEET
LOS ANGELES COUNTY DEPARTMENT OF HEALTH SERVICES
MENTORING PROGRAM**

B-5

District: Compton Community College

College: El Camino College-Compton Community Educational Center

Program Year: 2012 - 2013		
Source of Funds: DHS Mentoring Program		
Item	Total # of Hours Hourly Salary	Project Funds Requested
Fall 2012 - Spring 2013		
Instructional Supplies		
Instructional Material Fa 2012 - Sp 2013	Supplemental Instruction Material / NCLEX-RN Preparation Material (40 *104.18)	4,167
Fall 2012		
Nursing Advisor	2 hrs/wk x 16 weeks = 32 hours x 65/hr	2,080
	Benefits - 14%	291
Directed Study in Nursing		
Faculty Tutor (Dosage Calc Clinic)	2.0 hr/wk x 16 weeks = 320 X \$60/hr	1,920
	Benefits - 14%	269
Faculty Tutors (Simulation Lab)	10 hrs/wk x 16 weeks = 192 hours x 60/hr	9,600
	Benefits - 14%	1,344
Faculty Tutors (Individual / Group Remediation)	6 hrs/wk x 16 weeks = 96 hours x 60/hr	5,760
	Benefits - 14%	806
Student Worker	30 hrs/wk x 16 weeks = 480 hours x 15/hr	7,200
	Subtotal	33,438

Winter 2013		
Item	Total # of Hours Hourly Salary	Project Funds Requested
Nursing Advisor	4 hrs/wk x 5 weeks = 20 hours x 65/hr	1,300
	Benefits - 14%	182
Directed Study in Nursing		
Faculty Tutors (Simulation Lab)	10 hrs/wk x 6 weeks = 60 hours x 60/hr	3,600
	Benefits - 14 %	504
Faculty Tutors (Individual / Group Remediation)	6 hrs/wk x 5 weeks = 30 hours x 60/hr	1,800
	Benefits - 14 %	252
Student Worker	24 hrs/wk x 8 weeks = 192 hours x 15/hr	2,880
	Subtotal	10,518

**BUDGET DETAIL SHEET
LOS ANGELES COUNTY DEPARTMENT OF HEALTH SERVICES
MENTORING PROGRAM**

B-5

Spring 2013		
Item	Total # of Hours Hourly Salary	Funds Requested
Nursing Advisor	2 hrs/wk x 16 weeks = 32 hours x 65/hr	2,080
	Benefits - 14%	291
Directed Study in Nursing		
Faculty Tutor (Dosage Calc Clinic)	2.0 hr/wk x 16 weeks = 320 X \$60/hr	1,920
	Benefits - 14%	269
Faculty Tutors (Simulation Lab)	10 hrs/wk x 16 weeks = 160 hours x 60/hr	9,600
	Benefits - 14%	1,344
Faculty Tutors (Individual / Group Remediation)	6 hrs/wk x 16 weeks = 96 hours x 60/hr	5,760
	Benefits - 14%	806
Student Worker	30 hrs/wk x 16 weeks = 320 hours x 15/hr	7,200
	Subtotal	29,270

Summer 2013		
Item	Hourly Salary	Funds
Nursing Advisor	2 hrs/wk x 12 weeks = 24 hours x 65/hr	1,560
	Benefits - 14%	218
Directed Study in Nursing		
Faculty Tutors (Simulation Lab)	10 hrs/wk x 8 weeks = 96 hours x 60/hr	4,800
	Benefits - 14%	672
Faculty Tutors (Individual / Group Remediation)	6 hrs/wk x 6 weeks = 36 hours x 60/hr	2,160
	Benefits - 14%	302
Student Worker	24 hrs/wk x 10weeks = 240 hours x 15/hr	3,600
	Subtotal	13,313
Subtotal of Fall, Winter, Spring, Summer Sums		86,539
Total Indirect Costs (4% of budget)		3,461
Grand Total of Grant		90,000

Attachment: VIII

El Camino College – Compton Community Educational Center Department of Nursing

Los Angeles County, DHS Mentoring Program

List of Supplemental Tutoring Sessions

July 1, 2012-June 30, 2013

Directive Study in Nursing Subtopics

	Individual/Group Remediation Fundamentals Skills & Concepts
1.	Basic Nursing Concepts
2.	Test Taking/Study Skills
3.	Basic to Intermediate Clinical Skills Review
4.	Nursing Assessment
5.	Communication/Documentation Process

	Individual/Group Remediation Nursing Care Plan Clinic
1.	Nursing Process/Care Plan Review

	Individual/Group Remediation Drug Solution & Dosage Calculation Clinic
1.	Basic – Advanced Pharmacology Review
2.	Drug and Solution Computation – Oral, Parenteral, Intravenous
3.	Medication Administration

	Individual/Group Remediation Medical – Surgical
1.	Cardiac System Review
2.	Respiratory System Review
3.	Neurological System Review
4.	Hematology System Review
5.	Fluid & Electrolyte System Review
6.	Gastrointestinal System Review
7.	Genitourinary System Review

Attachment: VIII

El Camino College – Compton Community Educational Center Department of Nursing

Los Angeles County, DHS Mentoring Program

List of Supplemental Tutoring Sessions

July 1, 2012-June 30, 2013

8.	Mock Code Blue
9.	Acid Base Balance & ABG Interpretation
10.	Ear, Nose and Throat Complications
11.	Endocrine System Review
12.	Care of the Diabetic Client – Controlled and Uncontrolled
13.	Basic – Advanced Pharmacology Review as it relates to the various components in Medical Surgical Nursing

	Individual/Group Remediation Maternal Child Health
1.	Care of the OB GYN Client
2.	Women's Health Review
3.	Care of the Pediatric Client
4.	Basic – Advanced Pharmacology Review as it relates to Women's Health and OBGYN Client

	Individual/Group Remediation Psychiatric
1.	Mental Health Nursing Review
2.	Crisis & Substance Abuse
3.	Communication/Process of Recording
4.	Anxiety Disorders
5.	Mood Disorders
6.	Defense Mechanisms
7.	Basic – Advanced Pharmacology Review

Attachment: VIII

El Camino College – Compton Community Educational Center Department of Nursing

Los Angeles County, DHS Mentoring Program

List of Supplemental Tutoring Sessions

July 1, 2012-June 30, 2013



**Attachment: IX
LOS ANGELES COUNTY
DEPARTMENT OF HEALTH SERVICES**



LOS ANGELES COUNTY EMPLOYMENT APPLICATIONS ARE AVAILABLE AT:

OFFICE OF NURSING AFFAIRS – ADMINISTRATION

Vivian Branchick, RN – Chief Nursing Officer /
Director of Nursing Affairs/vbranchick@dhs.lacounty.gov
Grace Ibanez, RN – Nursing Director/ gIbanez@dhs.lacounty.gov
Katherine Cho, RN, MSN - Assistant Nursing Director / katcho@dhs.lacounty.gov
Felecia West, Management Secretary / fewest@dhs.lacounty.gov
313 North Figueroa, Room 904
Los Angeles, CA 90012
(213) 240-7702 / Fax# (213) 482-9421

Nurse Recruiter List

HARBOR-UCLA MEDICAL CENTER

Joy Bostic, RN, MSN - Nurse Recruiter
1000 West Carson Street, Main Unit-Room 1L2
Torrance, CA 90509
(310) 222-2512/ Fax: (310) 787-0065/ jbostic@dhs.lacounty.gov

HIGH DESERT HEALTH SYSTEMS

Mary Lang, RN, MSN – Nurse Recruiter
44900 N. 60th Street West, Nursing Administration
Lancaster, CA 93536
(661) 945-8585/ Fax : (661) 940-3550/ mlang@dhs.lacounty.gov

LAC+USC HEALTHCARE NETWORK

Debi Popkins Farris, RN, BSN, CHCR, ANDA - Nurse Recruiter
1200 N. State Street, Room C2C112 Inpatient Tower
Los Angeles, CA 90033
(323) 409-4664/ Fax: (323) 441-8039/ dpopkins@dhs.lacounty.gov

MARTIN LUTHER KING, JR. / MULTI-SERVICE AMBULATORY CARE CENTER

Katherine Cho, RN, MSN, ANDA – Nurse Recruiter
12021 South Wilmington Avenue, Room 5C21
Los Angeles, CA 90059
(562) 401-6881 / Fax# (213) 482-9421/ katcho@dhs.lacounty.gov

RANCHO LOS AMIGOS NATIONAL REHABILITATION CENTER

Rindy Stewart, RN, MSN, ANDA - Nurse Recruiter
7601 E. Imperial Highway, Harriman Bldg., Rm. 156
Downey, CA 90242
(562) 401-7912/ Fax# (562) 803-6231/ rlstewart@dhs.lacounty.gov

VALLEYCARE OLIVE VIEW- UCLA MEDICAL CENTER AND HEALTH CENTER

Nina Tethers, RN – Nurse Recruiter
14445 Olive View Drive, Nursing Education Center, Suite 212
Sylmar, CA 91342
(818) 364-3317/ Fax# (818) 364-3326/ NTethers@dhs.lacounty.gov

WEBSITE: <http://www.ladhs.org/wps/portal/nursing>