County of Los Angeles
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May 15, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES
45 May 15, 2012
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
AS-NEEDED DISASTER CONSTRUCTION
PROJECT MANAGEMENT SERVICES
AWARD CONSULTANT SERVICES AGREEMENT
VARIOUS DISASTER RECOVERY PROJECTS
(ALL DISTRICTS) (3 VOTES)**

## SUBJECT

These actions will award and authorize the execution of a consultant services agreement with Parsons Environment & Infrastructure Group, Inc., to provide as-needed disaster construction project management services to assist the Department of Public Works with its disaster recovery program.

## IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and authorize the Director of Public Works, or her designee, to execute a consultant services agreement with Parsons Environment & Infrastructure Group, Inc., for a $5,000,000 not-to-exceed fee to be financed from the Federal and State Disaster Aid budget to provide as-needed disaster construction project management services. The agreement will be for a 3-year term with two optional 1-year extensions commencing on the date of the initial notice to proceed; provided, however, that where services for a given project have been authorized, but are not completed, prior to the stated expiration date, the expiration date of

the agreement will be automatically extended to allow for the completion of such services, subject to the stated monetary limitation of the agreement.

2. Delegate authority to the Director of Public Works, or her designee, to approve and execute any of the optional 1-year extensions relating to the aforementioned contract.

## PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will enhance the capability of the Department of Public Works (Public Works) to respond to and recover from declared disasters.

During past disasters, the County of Los Angeles (County) has augmented its construction project management services from the private sector. Recent nationwide disasters have highlighted the need for the County to also be better equipped to recover from declared disasters. As part of the County's disaster preparedness for the region, the recommended as-needed agreement will assist Public Works in responding to recovery needs of the County for declared disasters. Expenditures will be reimbursed through disaster assistance funding from the Federal Emergency Management Agency (FEMA) and the California Emergency Management Agency (Cal EMA), insurance proceeds of commercial insurance carriers, and net County cost, if applicable.

It is anticipated that in the event of a major disaster, the number of projects managed by Public Works will increase substantially and suddenly. To ensure availability of adequate resources with the appropriate level of training and experience to execute work in response to a disaster without loss of continuity, we are recommending an as-needed disaster construction project management services contract with Parsons Environment & Infrastructure Group, Inc. (Parsons), for a $5,000,000 not-to-exceed fee for a 3-year term with two optional 1-year extensions. The consultant staff, under Public Works' supervision, will perform project management duties for the repair or construction of County facilities in support of the County's disaster recovery efforts.

To ensure the availability of sufficient project management resources to complete active projects at the end of the contract terms, the expiration date of the agreement is subject to the following contract condition: Where services for a given project have been authorized, but are not completed, prior to the stated expiration date, the expiration date of the agreement will be automatically extended to allow for completion of such services. This contract provision does not provide for an increase in the contract amount. This action will allow the active projects to continue without interruption of service.

## Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer oriented and efficient public service.

## FISCAL IMPACT/FINANCING

The cost of the recommended project management services will be funded from the Federal State Disaster Aid (FSDA) budget through Federal and State disaster assistance reimbursement, insurance proceeds, and net County cost, if appropriate. The agreement will be encumbered incrementally in FSDA only as the need for services arises.

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Award of the agreement will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The agreement will contain terms and conditions supporting your Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

## ENVIRONMENTAL DOCUMENTATION

Awarding this agreement will have no potential impact on the environment and is not subject to the California Environmental Quality Act (CEQA).

The proposed action is not a project pursuant to CEQA because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed action, to establish an as-needed consultant project

management services agreement for anticipated future disaster recovery construction projects, is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to your Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA prior to the approval of any activities, which constitute a project pursuant to CEQA.

## CONTRACTING PROCESS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The recommended agreement was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The consultant is in compliance with the requirements of the Chief Executive Officer and your Board. The agreement will be in compliance with the Chief Executive Officer's and your Board's requirements.

On January 30, 2012, Public Works issued a request for proposals to 23 firms for as-needed disaster construction project management services. On February 21, 2012, three firms, Parsons; Resilire Engineering and Consulting, LLC; and Tetra Tech, Inc., submitted the proposals. An evaluation committee, composed of staff from Public Works and the Chief Executive Office, evaluated the proposals. The evaluation was based on proposed organizational structure, support resources, technical and administrative expertise, experience, and proposed work plan. These evaluations were completed without regard to race, creed, color, or gender. Based on review and evaluation of the proposals, the evaluation committee recommended Parsons as the best qualified firm to perform the as-needed disaster construction project management services.

As required by your Board on February 3, 1998, this contract opportunity was listed on the Doing Business with Us website.

Parsons' Community Business Enterprises participation data and 3-year contracting histories are on file with Public Works.

The agreement includes a cost-of-living adjustment provision in accordance with your Board's policy, which was approved on January 29, 2002.

## IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects during the performance of the recommended services.

## CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, County Disaster Administrative Team; and the Department of Public Works, Project Management Division II.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GF
JFK:as

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Internal Services Department
Department of Public Social Services (GAIN/GROW Program)