County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

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Second District

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Third District

DON KNABE
Fourth District

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Fifth District

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#34 FEBRUARY 21, 2012

SACHI A. HAMAI
EXECUTIVE OFFICER

February 21, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

DEPARTMENT OF PARKS AND RECREATION:
PETER F. SCHABARUM EQUESTRIAN CENTER
REFURBISHMENT PROJECT
APPROVE CAPITAL PROJECT, PROJECT BUDGET
AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87131
ADOPT YOUTH EMPLOYMENT PLAN
(FOURTH DISTRICT) (3 VOTES)

SUBJECT

Approval of the recommended actions will approve the Capital Project budget, appropriation adjustment, and adopt Youth Employment Plan for the Peter F. Schabarum Equestrian Center Refurbishment Project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the Peter F. Schabarum Equestrian Center Refurbishment exempt from the California Environmental Quality Act because the Project consists of rehabilitation and replacement of existing structures, construction of new, small structures, and minor alterations to the condition of land as stated in the letter herein.

2. Approve the Peter F. Schabarum Equestrian Center Refurbishment Project, Capital Project No. 87131, and budget in the amount of $321,000.

3. Approve the appropriation adjustment in the amount of $321,000 offset by County Excess Funds available to the Fourth Supervisorial District from the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (Proposition A) for the Peter F. Schabarum Equestrian Center Refurbishment Project, Capital Project. No. 87131.

4. Authorize the Director of Parks and Recreation to deliver the Peter F. Schabarum Equestrian Center Refurbishment Project using a Board-approved Job Order Contractor.

5. Adopt the Youth Employment Plan as required by the County of Los Angeles Regional Park and Open Space District Procedural Guide.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the Peter F. Schabarum Equestrian Center Refurbishment Project (Project) exempt from the California Environmental Quality Act (CEQA), approve the Project and authorize the Department of Parks and Recreation (Department) to deliver the Project.

The Project, which is located at 17250 East Colima Road in Rowland Heights, will consist of refurbishment of the Peter F. Schabarum Equestrian Center. The Project includes replacement of 40 horse stalls; re-configuration of the existing arena; implementation of erosion control measures to direct wastewater runoff from the stables; upgrades to security lighting system and fencing; replacement of picnic benches, tables, lockers and storage containers; removal and replacement of the existing office trailer; and replacement of various equestrian amenities. The Project will also include various accessibility upgrades to comply with current Americans with Disabilities Act standards.

The Project will be administered by Department staff and a Board-approved Job Order Contractor (JOC) will perform the refurbishment work.

Approval of the Youth Employment Plan (Attachment III), which is required to comply with the County of Los Angeles Regional Park and Open Space District's (District) Youth Employment Policy, will authorize at-risk youth to perform weed abatement and general clean-up along the trails.

Implementation of Strategic Plan Goals

The proposed recommendations support the Board approved County Strategic Plan Goals of Operational Effectiveness (Goal 1), and Community and Municipal Services (Goal 3), by enhancing recreational opportunities that benefit County residents and providing access to equestrian recreation in the Fourth Supervisorial District.

Green Building/Sustainable Design Program

Portions of the Project will support your Board's Green Building/Sustainable Design Program by reducing the need for refurbishment and repairs, and by providing the best usage of the site. Green elements such as energy efficient lighting, recycled wood products, and drainage Best Management Practices will be utilized in various aspects of the Project.

FISCAL IMPACT/FINANCING

The total Project cost, including plans and specifications, plan check, construction, miscellaneous expenditures, and County services is estimated at $321,000. The Project Schedule and Budget Summary are included in Attachment II.

Approval of the appropriation adjustment (Attachment I), will provide $321,000 in County Excess Funds available to the Fourth Supervisorial District from the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (Proposition A) to fully fund the Project.

Upon your Boards approval of the appropriation adjustment, sufficient appropriation will be available for implementation of the Project.

Operating Budget Impact

The Department does not anticipate any one-time, start-up, or ongoing costs resulting from this Project. The Project provisions have maintenance requirements that will be fulfilled with existing park staff and resources.

The site is proposed to be managed and maintained by a concessionaire who will contract with the County and will be agreed upon at a later time.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 26, 1997, your Board, acting as the governing body of the District, adopted a Youth Employment Policy (Policy) for projects funded by the Safe Neighborhood Parks Propositions of 1992 and 1996 (Proposition A). The District's Policy requires that the governing body of the grantee adopt a Youth Employment Plan for each Proposition A funded project at a duly noticed public meeting.

ENVIRONMENTAL DOCUMENTATION

The Project is categorically exempt from CEQA according to Sections 15301(d), 15302(c), and 15304(a) of the State CEQA Guidelines and Classes 1(c) (t), 2(e), and 4(a) of the County's Environmental Document Reporting Procedures and Guidelines, because the Project consists of rehabilitation and replacement of existing structures, construction of new, small structures, and minor alterations to the condition of land.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on other County services or projects at this facility.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, and to the Department of Parks and Recreation.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:VM:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Parks and Recreation

ATTACHMENT I

APPROPRIATION ADJUSTMENT FOR PETER F. SCHABARUM EQUESTRIAN CENTER REFURBISHMENT PROJECT CAPITAL PROJECT NO. 87131 (FOURTH DISTRICT) (3 VOTE)

FY 2011 - 12

FINANCIAL SOURCES:

Department of Parks and Recreation
Capital Projects/Refurbishments
Various 4th District Park Improvements (4)
A01-CP-6014-65043-77111
Capital Assets – Building & Improvements
Decrease Appropriation 321,000

Department of Parks and Recreation
Capital Projects/Refurbishments
Peter F. Schabarum Park
Equestrian Center Refurbishment (4)
A01-CP-91-R400-65043-87131
Rev.: Reg Park & Open Space DT/CP
Increase Revenue 321,000

642,000

FINANCIAL USES:

Department of Parks and Recreation
Capital Projects/Refurbishments
Various 4th District Park Improvements (4)
A01-CP-91-R400-65043-77111
Rev.: Reg Park & Open Space DT/CP
Decrease Revenue 321,000

Department of Parks and Recreation
Capital Projects/Refurbishments
Peter F. Schabarum Park
Equestrian Arena Refurbishment (4)
A01-CP-6014-65043-87131
Capital Assets – Building & Improvements
Increase Appropriation 321,000

642,000

Justification:
The appropriation adjustment will fully fund Peter F. Schabarum Equestrian Center Refurbishment Project.

BA#061 Karen Shiraima 2/9/12

PINK (1)

BA FORM 09/09

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 600

DEPARTMENT OF PARKS AND RECREATION

February 21, 2012

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-12

3 - VOTES

SOURCES	USES
SEE ATTACHED	SEE ATTACHED

SOURCES TOTAL: $ 642,000

USES TOTAL: $ 642,000

JUSTIFICATION

THE APPRORPIRATION ADJUSTMENT IS NECESSARY TO FULLY FUND PETER F. SCHABARUM EQUESTRIAN CENTER REFURBISHEMNT PROJECT.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

AUTHORIZED SIGNATURE [NAME]

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED) 34 FEB 21 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ---

☐ ACTION

☑ RECOMMENDATION

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

AUDITOR-CONTROLLER BY Karen Shikuma

B.A. NO. 061 Feb 9 20 12

CHIEF EXECUTIVE OFFICER BY

Feb 9 20 12

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

ATTACHMENT II

DEPARTMENT OF PARKS AND RECREATION:
PETER F. SCHABARUM EQUESTRIAN CENTER
REFURBISHMENT PROJECT
CAPITAL PROJECT NO. 87131

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Approval	2/21/2012
Construction Documents	5/31/2012
Jurisdictional Approvals	6/30/2012
JOC Contract	7/15/2012
Start Construction	8/15/2012
Substantial Completion	11/30/2012
Project Acceptance	12/31/2012

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	$ 0
Construction	
Purchase Order Contract	0
Job Order Contract	$310,000
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	1,000
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	**$ 311,000**
Programming/Development	0
Plans and Specifications*	0
Consultant Services	
Site Planning	0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration / Gordian	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
Subtotal	**$0**
Miscellaneous Expenditures – Furniture	0
Jurisdictional Review/Plan Check/Permit	0
County Services	0
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	5,000
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	3,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
Office of Contract Compliance	2,000
Subtotal	**$10,000**
TOTAL	**$321,000**

ATTACHMENT III

DEPARTMENT OF PARKS AND RECREATION: PETER F. SCHABARUM EQUESTRIAN CENTER REFURBISHMENT PROJECT CAPITAL PROJECT NO. 87131

YOUTH EMPLOYMENT PLAN

BACKGROUND (Scope of Work)

The Project, which is located at 17250 East Colima Road in Rowland Heights, consists of refurbishment of the Peter F. Schabarum Equestrian Center. The Project includes replacement of 40 horse stalls; re-configuration of the existing arena; implementation of erosion control measures to direct wastewater runoff from the stables; upgrades to security lighting system and fencing; replacement of picnic benches, tables, lockers and storage containers; removal and replacement of the existing office trailer; and replacement of various equestrian amenities. The Project will also include various accessibility upgrades to comply with current Americans with Disabilities Act standards

Tasks that may be performed by At-Risk Youth

Youth will perform weed abatement and general clean-up duties at the trailhead and along the trails.

Estimated Cost of Youth Employment

It is estimated that the Department will expend a minimum of $1,000 in youth employment on this Project.

Method of Youth Employment

The Department employs youth to work in various areas of the Department through its Youth Enhancing Parks Program (YEPP). This program allows the Department to recruit youth to work on projects based on their training, experience, and physical class. Youth are employed in or near the community in which they live.

Youth Employment Goal:

The Youth Employment Goal (YEG) for the County of Los Angeles was $15,739,507.43. The County has exceeded this goal.