

Education Committee

Los Angeles County Commission for Women

MEETING DATE: January 30, 2012

TIME: 12:00 p.m. – 1:15 p.m.

CHAIRPERSON: Alice Petrossian

RECORDER: Emma De Jesus, on behalf of Alice Petrossian

PRESENT: Education Chair Petrossian, President Becerra-Jones, Vice President Tanberg, Commissioner Escandon

| AGENDA ITEM | DISCUSSION | ACTION | RESPONSIBLE |
|--|---|---|------------------------------------|
| A. Welcome and appointment of Members | New Commissioner Escandon, along with President Becerra-Jones and Vice President Tanberg were greeted. Commissioner Escandon joined at 12:05 p.m. | No Action | Rhonda Rangel Emma De Jesus |
| B. Review of Tentative Scholarship Timeline | Timeline approved with the following: <ul style="list-style-type: none"> • 4/9/12 - Application deadline • 5/7/12 – Application Review deadline by selection committee • 6/19/12 – Tentative Board Presentation | Staff to send out request to all Commissioners for a Nomination to the Selection Committee. Due by Friday, 2/3/12 Staff to distribute Selection Committee packets 4/16/12 | Rhonda Rangel Emma De Jesus |
| C. Review and approval of 2011 Scholarship <ul style="list-style-type: none"> • Criteria • Application | 1. Criteria – Add Allied Health School of Nursing to agency list and extend application age limit to 26 years old. 2. Application <ul style="list-style-type: none"> ○ Cover Page to include Possible Uses of Scholarship Money in addition to tuition, and Benefits from receiving scholarship (Educational Orientation, Board of Supervisors televised Award presentation, other services and programs ○ Add Allied Health School of Nursing to agency list ○ Add requirement to attend tentative June 19, 2012 Board of Supervisors Presentation and Orientation. ○ Section 3 - Add Anticipated College Major | Staff to make all necessary changes for final review from Chair prior to disbursement via email and to website. Staff will review all applications for completeness and compile list and packets of submitted applications for Selection Committee | Emma De Jesus Emma De Jesus |

| | | | |
|--|--|--|----------------------|
| <ul style="list-style-type: none"> • Required Docs • Rating Instrument Sheet | <ul style="list-style-type: none"> ○ Section 4A – Change Personal Statement question to read: Describe a personal quality, talent, accomplishment important to you or an obstacle you have faced in your life and have overcome. ○ Section 4C – Question should read: What value beyond financial support will the Commission for Women Scholarship have for you? <p>3. Required Documents – OK</p> <p>4. Rating Instrument Sheet</p> <ul style="list-style-type: none"> ○ Add Rating Instrument to Application for reference to applicant ○ Title change from 2011 Rating Instrument to: “2011 Evaluation Sheet” ○ Add to Recommendations from 2 different organizations (Section 5) – 5 points for each recommendation letter ○ Move Recommendations from 2 different organizations (Section 5) just above Total Points. Therefore giving total Possible Points to 100. ○ Add <u>ALL APPLICANTS MUST PASS MINIMUM REQUIREMENT BEFORE FURTHER CONSIDERATION CAN BE MADE</u> | <p>Staff to make all necessary changes for final review from Chair prior to disbursement via email and to website.</p> <p>Staff will review all applications for completeness and compile list and packets of submitted applications for Selection Committee</p> | <p>Emma De Jesus</p> |
|--|--|--|----------------------|

| | | | |
|---|--|--|------------------------------------|
| D. Partnering Agencies | President Becerra-Jones made a recommendation to add Allied Health School of Nursing to agency list | Add to application | Emma De Jesus |
| E. 2011 Scholarship Orientation and Reception | June 19, 2012 Tentative Date Require attendance to Board of Supervisors Presentation and Orientation. | Add to application | Emma De Jesus |
| F. Next Meeting Date | 3/29/12 teleconference at 9:00 a.m. <ul style="list-style-type: none"> • Determine Presenters to Scholarship Orientation | Staff will reserve Teleconference line for meeting Staff will send reminder notice with Agenda to all Committee members | Rhonda Rangel Emma De Jesus |