



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA  
Chief Executive Officer

September 27, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

## RESPONSES TO THE 2010-2011 CIVIL GRAND JURY FINAL REPORT (ALL DISTRICTS – 3 VOTES)

### SUBJECT

This letter recommends that your Board: approve the responses to the findings and recommendations of the 2010-2011 Civil Grand Jury Final Report; instruct the Executive Officer of the Board of Supervisors to transmit copies of this report to the Grand Jury upon approval by your Board; and instruct the Executive Officer of the Board of Supervisors to file a copy of this report with the Superior Court upon approval by your Board.

### IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the responses to the 2010-2011 findings and recommendations of the Grand Jury that pertain to County government matters under the control of your Board.
2. Instruct the Executive Officer of the Board of Supervisors to transmit copies of this report to the Grand Jury upon approval by your Board.
3. Instruct the Executive Officer of the Board of Supervisors to file a copy of this report with the Superior Court upon approval by your Board.

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

13 October 4, 2011

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

*"To Enrich Lives Through Effective And Caring Service"*

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**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Section 933 (b) of the California Penal Code establishes that the county boards of supervisors shall comment on grand jury findings and recommendations which pertain to county government matters under control of those boards.

On June 30, 2011, the 2010-2011 County of Los Angeles Civil Grand Jury released its Final Report containing findings and recommendations directed to various County and non-County agencies. County department heads have reported back on the Grand Jury recommendations; these responses are attached as the County's official response to the 2010-2011 Civil Grand Jury Report.

The recommendations directed to all future Grand Juries have been forwarded to the 2011-2012 Grand Jury for consideration. Recommendations that make reference to non-County agencies have been referred directly by the Grand Jury to those entities. The Los Angeles County Employees Retirement Association (LACERA) has responded directly to the Grand Jury on Recommendation No. 7 regarding the report on State of Public Pensions in Los Angeles County.

**Implementation of Strategic Plan Goals**

These recommendations impact and are consistent with all five of the Countywide Strategic Plan Goals:

- **Goal No. 1 - Operational Effectiveness:**
  - Maximize the effectiveness of the County's processes, structure, and operations to support timely delivery of customer-oriented and efficient public services.
  
- **Goal No. 2 – Children, Family and Adult Well-Being:**
  - Enrich lives through integrated, cost-effective and client-centered supportive services
  
- **Goal No. 3 – Community and Municipal Services:**
  - Enrich the lives of Los Angeles County residents and visitors by providing access to cultural, recreational and lifelong learning facilities programs; ensure quality regional open space, recreational and public works infrastructure services for County residents; and deliver customer-oriented municipal services to the County's diverse unincorporated communities.

- Goal No. 4 – Health and Mental Health Services:
  - Improve health and mental health outcomes and efficient use of scarce resources, by promoting proven service models and prevention principles that are population-based, client-centered and family-focused.
  
- Goal No. 5 – Public Safety:
  - Ensure that the committed efforts of the public safety partners continue to maintain and improve the safety and security of the people of Los Angeles County.

**FISCAL IMPACT/FINANCING**

Certain Grand Jury recommendations require additional financing resources. In some cases, financing has been approved by your Board in the current fiscal year's budget. Departments will assess the need for additional funding during the 2012-13 budget cycle, as appropriate.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with California Penal Code Section 933 (b), the following departments have submitted responses to the 2010-2011 County of Los Angeles Civil Grand Jury Final Report:

<b>ATTACHMENT</b>	<b>DEPARTMENT</b>
A	Chief Executive Office
B	Chief Information Office
C	Children and Family Services
D	District Attorney
E	Health Services
F	Probation
G	Public Health
H	Sheriff

Please note that the Departments of Children and Family Services and Probation have both responded to the Grand Jury Report on Transition Age Youth.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Not applicable.

Respectfully submitted,



William T Fujjoka  
Chief Executive Officer

WTF:EFS:MKZ

FC:BAM:ib

Attachments (8)

- c: Executive Office, Board of Supervisors
- Sheriff
- District Attorney
- Auditor-Controller
- Chief Information Office
- Children and Family Services
- County Counsel
- Health Services
- Internal Services
- LACERA
- Probation
- Public Health

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DEPARTMENT	ATTACHMENT
Chief Executive	A
Chief Information Office	B
Children and Family Services	C
District Attorney	D
Health Services	E
Internal Services	F
Public Health	G
Sheriff	H

Please note that the Departments of Children and Family Services and Probation have both responded to the Grand Jury Report on Transition Age Youth.



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ROBERT BARNETT  
CHIEF INFORMATION OFFICER

August 18, 2011

To: William T. Fujita  
Chief Executive Officer

From: Robert Barnett  
Chief Information Officer

# ATTACHMENT B

5010-2011 GRANT JULY 2011 HIGH TECHNOLOGY  
FORENSICS AND CYBER SECURITY CRIME FIGHTING IN THE DIGITAL AGE

This is in response to your memo dated July 11, 2011 requesting the information below regarding the 2010-2011 Grant July recommendations for High Technology Forensics and Cyber Security Crime Fighting in the Digital Age.

## RECOMMENDATION NO. 3a

The Los Angeles County (LAC) Chief Information Office (CIO) and Internal Services Department should conduct internal reviews concerning cyber security and infrastructure protection from cyber-attacks and ransomware:

- a) LAC must have protocols, policies and procedures facilitating timely, efficient rapid response by the most able Cyber security resources available, and enable emergency response by other agencies, if warranted, in the event of a Cyber intrusion, fire, breach, or other Cyber-attack.

## RESPONSE

The recommendation has not yet been implemented, but will be in the future along with a timeline for implementation.

This response derives from an internal review conducted recently by the CIO concerning Cyber security incident response. The review included numerous documented protocols, policies, and procedures deployed several years before the report that promotes an effective internal incident response. The response may include personnel that are Cyber security professionals from the Internal Services Department (ISD) and the Auditor-Controller (A-C), depending on the type of Cyber-attack. Historically, the ISD and A-C has provided Cyber incident response expertise and



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**RICHARD SANCHEZ**  
CHIEF INFORMATION OFFICER

Telephone: (213) 253-5600  
Facsimile: (213) 633-4733

August 19, 2011

To: William T Fujioka  
Chief Executive Office

From: Richard Sanchez   
Chief Information Office

**2010-2011 GRAND JURY RECOMMENDATIONS FOR HIGH TECHNOLOGY  
FORENSICS AND CYBER SECURITY CRIME FIGHTING IN THE DIGITAL AGE**

This is in response to your memo dated July 11, 2011 requesting the information below regarding the 2010-2011 Grand Jury recommendations for High Technology Forensics and Cyber Security Crime Fighting in the Digital Age.

**RECOMMENDATION NO. 3a**

The Los Angeles County (LAC) Chief Information Office (CIO) and Internal Services Department should conduct internal reviews concerning cyber security and infrastructure protection from Cyber-attacks and terrorism:

- a) LAC must have protocols, policies and procedures facilitating timely, efficient rapid response by the most able Cyber security resources available, and ancillary emergency response by other agencies, if warranted, in the event of a Cyber intrusion, fire wall breach, or other Cyber-attack.

**RESPONSE**

The recommendation has not yet been implemented, but will be in the future along with a timeframe for implementation.

This response derives from an internal review conducted recently by the CIO concerning Cyber security incident response. The review included numerous documented protocols, policies, and procedures deployed several years before this report that promotes an effective internal incident response. The response may include personnel that are Cyber security professionals from the Internal Services Department (ISD) and the Auditor-Controller (A-C), depending on the type of Cyber-attack. Historically, the ISD and A-C has provided Cyber incident response expertise and

support during business and emergency instances in support of the Countywide Computer Emergency Response Team (CCERT). It should be noted, that each department, in accordance with Board of Supervisors' policy is required to have a Departmental Computer Emergency Response Team (DCERT).

To address a timely and effective incident notification in support of the CCERT, an electronic notification system was implemented recently to notify the County's Departmental Information Security Officers (e.g., DCERT), when required, and coordinated by the County's Chief Information Security Officer (CISO).

As Cyber security attacks evolve and become increasingly sophisticated, LAC processes (e.g., CCERT and DCERT) will continually evolve to include, at the minimum, countywide mock drills lead by the CISO. The CCERT, established in June 2004, would achieve this task on a continual basis.

In response to the statement, "the most able Cyber security resources available and ancillary emergency response by other agencies", LAC is planning a competitive solicitation to obtain an Incident Response Services Master Services Agreement (IRS/MSA) with a firm that specializes in Cyber security incident response. The outcome of this solicitation will acquire the most able Cyber security resources to complement ISD and A-C resources, while providing Cyber security incident response services throughout the County. This promotes a consistent incident response methodology and provides a level of expertise to support the continual threat that we are faced with constantly to maintain the confidentiality and integrity of LAC computing resources and assets. Additionally, the CISO will examine opportunities to leverage Cyber security resources at the County of Los Angeles District Attorney's (DA) High Technology Crimes Investigation Unit.

Emergency response notification to other agencies (e.g., State and Federal government) was implemented to engage Cyber security officials prior to the delivery of this report.

In conclusion, plans are underway by the CIO/CISO to establish an IRS/MSA and examine opportunities at the DA's High Technology Crimes Investigation Unit within a 12-month period from the final date of this response.

**RECOMMENDATION NO. 3b**

- b) These should include coordination with key third party vendors. Many basic services within the LAC are provided by third party vendors. The Metropolitan Water District and California Edison are two (2) examples.

## RESPONSE

The recommendation has not yet been implemented, but will be in the future along with a timeframe for implementation.

This response derives from an internal review conducted recently by the Chief Information Office (CIO) concerning Cyber security incident response resulting from a Cyber-attack on our infrastructure (e.g., water systems and power grid). The review included numerous documented protocols, policies, and procedures deployed several years in advance of this report that promotes an effective internal incident response. This response includes personnel that are Cyber security professionals from within this organization as well as external agencies (e.g., California Standardized Emergency Management System).

When a Cyber security attack occurs on LAC infrastructure, the CIO/CISO has inserted themselves into the emergency response notification procedures as facilitated by the County Chief Executive Office, Office of Emergency Management (OEM). OEM has established protocols, policies, and procedures for internal County departments (e.g., ISD and Sheriff), as well as external agencies (e.g., agencies within State and Federal government).

In conclusion, as stated previously (i.e., Recommendation No. 3a), plans are underway by the CIO/CISO to establish an IRS/MSA and examine opportunities at the DA's High Technology Crimes Investigation Unit within a 12-month period from the final date of this response. This agreement will provide Cyber security expertise to support this recommendation, as well.

If you have any questions, please contact me or your staff may contact Robert Pittman, CISO at 213-253-5631 or [rpittman@cio.lacounty.gov](mailto:rpittman@cio.lacounty.gov).

RS:RP:pa

cc: Ellen Sandt, DCEO  
Steve Cooley, District Attorney  
Tom Tindall, Internal Services  
Wendy L. Watanabe, Auditor-Controller  
Brian Mahan, Chief Executive Office