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September 30, 2011

TO: Supervisor Michael D. Antonovich, Mayor
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

FROM: Wendy L. Watanabe by Judi E. Thomas
Auditor-Controller

SUBJECT: **PROPOSITION A CONTRACT – DEPARTMENT OF HEALTH SERVICES HOUSEKEEPING STAFFING SERVICES (BOARD AGENDA 10/4/11, ITEM 22)**

Item 22 on your Board's Agenda for October 4, 2011 is a request from the Department of Health Services (DHS) to approve a sole source Proposition A contract with Diamond Contract Services, Inc., for supplemental housekeeping staffing services at LAC+USC Medical Center.

We have reviewed and approved the Proposition A cost analysis prepared by DHS, which indicates the contract is cost effective. The contract complies with the Living Wage Ordinance, and does not include a Cost of Living Adjustment (COLA).

Please call me if you have any questions, or your staff may contact Robert Campbell at (213) 253-0101.

WLW:JLS:RGC:mwm

c: William T. Fujioka, Chief Executive Officer
Mitchell H. Katz, M.D., Director, Department of Health Services
Sachi A. Hamai, Executive Officer
Public Information Office
Audit Committee