



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

JACKIE CONTRERAS, Ph.D.
Acting Director

Board of Supervisors

GLORIA MOLINA
First District
MARK RIDLEY-THOMAS
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

July 12, 2011

#8 JULY 12, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST TO APPROVE AMENDMENT NUMBER TWO WITH ONE EXISTING GROUP HOME
FOSTER CARE CONTRACTOR TO INCREASE THE CONTRACTED CAPACITY
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

This is to request your Board's approval to execute Amendment Number Two to the Group Home Foster Care Services (GH) contract number 07-023-017 with Deliann-Lucile Corporation, to increase the contracted capacity by two beds for placement of female youth; and to delegate authority to the Director of Department of Children and Family Services (DCFS), or Director's designee, and the Chief Probation Officer (CPO) of the Probation Department (Probation), or designee, to execute amendments in substantially similar form to the attached Amendment Number Two to the Deliann-Lucile Corporation GH contract, to existing GH Contracts in instance of capacity increases. This contracted capacity increase will not exceed the total GH annual budgeted placement costs of \$200 million.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and execute Amendment Number Two to Contract Number 07-023-017 with Deliann-Lucile Corporation (Attached) to increase the contracted bed capacity from six (6) to eight (8) beds for placement of female youth. The increase of capacity beds will result in an increase in their Maximum Annual Contract Sum by \$192,451 which is within the total GH annual budgeted allotment. The term of this Amendment is the date of execution by your Board through October 31, 2011, with an option to extend by written notification for each of the two remaining 12-month renewal periods through October 31, 2013, and for a period not to exceed six (6) additional months by written notification beyond the then current expiration date, if such additional time is necessary to complete the solicitation or negotiation of a new Contract. The estimated annual placement cost for the GH

program is \$200 million, using 36 percent Federal, 33 percent State and 31 percent Net County Cost (NCC).

2. Delegate authority to the Director of DCFS, or Director's designee, and the CPO, or designee, to execute amendments in substantially similar form to the attached Amendment Number Two to the Deliann-Lucile Corporation GH contract to the existing GH Contracts in instances of capacity increases, after County Counsel and Chief Executive Officer (CEO) approval, and instruct DCFS to notify your Board in writing, within ten (10) workdays of executing the Amendments.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

DCFS and Probation has the responsibility of ensuring the safety and welfare of children under its supervision as described in the California Welfare Institutions Code, Section 300. GHs offer more structured out-of-home environments to children who need a higher level of care than that provided in a family setting.

This amendment will enable Deliann-Lucile Corporation to make it possible for DCFS and Probation to continue to ensure the safety and well-being of children under its care. The increase of Deliann-Lucile Corporation's, bed capacity from six (6) to eight (8) beds will allow the agency to increase by two (2) beds the placement options for DCFS and Probation youth either taken into or returned to protective custody by DCFS personnel.

The recommended actions will ensure continuous availability of contracted beds for placement of youth requiring a safe, nurturing and protective environment. Without approval of the recommended actions, the GH program will have fewer contracted readily available beds for placement of youth.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan (CSP), Goal No. 1, Operational Effectiveness Plan to maximize the effectiveness of the County's processes, structure, and operations to support timely delivery of customer-oriented and efficient public services, and Goal No. 2, Children, Family and Adult Well-Being, which will enable DCFS and Probation to work collaboratively with GHs to provide a safe, protective, and nurturing environment for youth under its supervision.

FISCAL IMPACT/FINANCING

The total estimated annual placement cost for this amendment is \$877,286 to be financed using 36 percent Federal (\$315,823), 33 percent State (\$289,504) and 31 percent NCC (\$271,959), and the total of all Group Home annual placement costs is \$200 million. Sufficient funding is included in the Fiscal Year (FY) 2011-12 Adopted Budget, and FY 2012-13 will be included in the Budget Request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October, 21, 2008, your Board adopted the GH Master Agreement. The initial term of the GH Master Agreement was November 1, 2008 through October 31, 2009, with an option to extend for up to four (4) additional 12 month renewal periods through October 31, 2013, and for six months beyond the current expiration date, if such time is necessary for the completion of a solicitation or negotiation

of a new contract.

The contractor is in compliance with all Federal, State, Board and CEO requirements.

DCFS has evaluated and determined that the Amendment is in compliance with the California Department of Social Services (CDSS) Contracting Policies Manual 23.604.38(i) which requires all contracts to include provision for an amendment. The amendment also complies with CDSS Contracting Policies Manual 23.604.4.41 and the new unit price does not exceed the unit price as originally determined through competitive selection.

County Counsel and the CEO have reviewed this Board Letter and the attached Amendment Number Two. The Amendment Number Two was approved as to form by County Counsel.

CONTRACTING PROCESS

The current 80 contractors were solicited through a Request for Statement of Qualification (RFSQ) process conducted by DCFS and Probation. Prior to the release of the RFSQ, DCFS obtained approval from CDSS to utilize the RFSQ solicitation process, as this process is not a recognized formal solicitation process under CDSS' regulation 23-600 series. The RFSQ was released on August 31, 2007. The RFSQ was advertised in local newspapers and on the Internal Services Department's and DCFS' websites. Responses were received from 167 organizations, of which 91 qualified GH Contractors were awarded a contract by your Board on October 21, 2008.

DCFS has evaluated and determined that no additional contracting process was necessary in preparation of the Amendment to the current contract for Group Home capacity increase. DCFS has determined that the increase in capacity is in compliance with CDSS Contracting Policies Manual 23.604.4.41 and 23.604.4.42. Deliann-Lucile Corporation was approved by CDSS to increase its bed capacity from six (6) to eight (8) beds and there is no cost increase in the unit price. The contract renegotiated and the new unit price does not exceed the unit price as originally determined through competitive selection.

The Living Wage Program (County Code Chapter 2.201) and Cost-of-Living Adjustment do not apply to these contracts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions would ensure the continuous availability of contracted beds for placement of youth under DCFS or Probation supervision.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted copy of the Board Letter and Amendment to:

- 1) Department of Children and Family Services
Attention: Armand Montiel, Assistant Division Chief
Contracts Administration Division

The Honorable Board of Supervisors

7/12/2011

Page 4

425 Shatto Place, Room 400
Los Angeles, California 90020

2) Probation Department
Contracts and Grants Management Division
Attn: LaTasha Howard
9150 East, Imperial Highway
Downey, California 90242

3) Office of County Counsel
Attention: Laura Hinojosa, Associate County Counsel
648 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Respectfully submitted,



JACKIE CONTRERAS, Ph.D.
Acting Director



DONALD H. BLEVINS
Chief Probation Officer

AJ:CMM
AM:CC:va

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



AMENDMENT NUMBER TWO

TO

**GROUP HOME FOSTER CARE SERVICES
CONTRACT NUMBER 07-023-017**

WITH

DELIANN-LUCILE CORPORATION

77586

**AMENDMENT NUMBER TWO TO
GROUP HOME FOSTER CARE SERVICES
CONTRACT NUMBER 07-023-017**

WITH

DELIANN-LUCILE CORPORATION

This Amendment Number Two to Group Home Foster Care Services Contract Number 07-023-017 (hereinafter referred to as "Contract"), adopted by the Board of Supervisors on July 12, 2011, is made and entered into by and between County of Los Angeles, (hereinafter referred to as "COUNTY") and Deliann-Lucile Corporation. (hereinafter referred to as "CONTRACTOR"), is made this day of July 12, 2011. The Catalog of Federal Domestic Assistance (CFDA) number is 93.658.

WHEREAS, CONTRACTOR provides Group Home Foster Care Services to COUNTY on Contract Number 07-023-017; and

WHEREAS, CONTRACTOR has modified its Group Home Foster Care License and increased its total licensed capacity by two (2) beds with facility license number 198203559 and capacity change effective date December 4, 2008; and

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Section 5.0, CHANGES AND AMENDMENTS, in the Group Home Contract; and

WHEREAS, on October 21, 2008, the Board of Supervisors approved the Group Home Foster Care Services Contracts with qualified non-profit corporations for group home foster care services; and

WHEREAS, CONTRACTOR warrants that it possesses the competence, expertise and personnel necessary to provide such services, and for the purposes of this Contract considers itself a sub-recipient insofar as compliance with Office of Management and Budget (OMB) Circular A-133.

NOW THEREFORE, COUNTY and CONTRACTOR agree to amend the Group Home Foster Care Services Contract as follows:

1. EXHIBITS, Exhibit K-II, Group Home Facility License, has been deleted in its entirety and replaced with Exhibit K-II B.

EXCEPT AS PROVIDED IN THIS AMENDMENT NUMBER TWO, ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

77586

AMENDMENT NUMBER TWO TO GROUP HOME FOSTER CARE SERVICES
CONTRACT NUMBER 07-023-017

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number Two to be subscribed by its Mayor and the seal of such Board to be hereto affixed and attested by the Executive Office thereof, and CONTRACTOR has caused this Amendment Number Two to be subscribed in its behalf by its duly authorized officer as of the day, month and year first above written. The person signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR.



ATTEST:

SACHI A. HAMAI
Executive Officer-Clerk of the
Los Angeles County
Board of Supervisors

COUNTY OF LOS ANGELES

By Mike Antonovich
Mayor, Board of Supervisors

By Benjamin Zuvola
Deputy

I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By Benjamin Zuvola
Deputy

CONTRACTOR

By Mary L. Davis

Name MARY L. DAVIS

Title CEO

By [Signature]

Name Charles L. Davis

Title CEO

95-479 5548

Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
ANDREA S. ORDIN, COUNTY COUNSEL

BY Laura Hinojosa
Senior
Laura Hinojosa, Associate County Counsel

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

8

JUL 12 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

77586



State of California
Department of Social Services

Facility Number: 198203559
Effective Date: 11/15/02 Total Capacity: 8

In accordance with applicable provisions of the Health and Safety Code of California, and its rules and regulations; the Department of Social Services hereby issues CAPACITY CHANGE EFFECTIVE DATE: 12/04/08

this License to

DELIANN-LUCILE CORPORATION

to operate and maintain a GROUP HOME

Name of Facility

DELILU ACHIEVEMENT HOME
1564 W.36TH PLACE
LOS ANGELES CA 90018

This License is not transferable and is granted solely upon the following:

FACILITY IS LICENSED TO SERVE EIGHT FEMALES, AGES 12 THROUGH 17 YEARS
AMBULATORY ONLY.

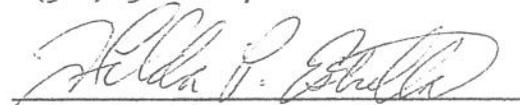
Client Groups Served: CHILDREN

Complaints regarding services provided in this facility should be directed to:

LA METRO & VALLEY CR DISTRICT OFFIC (310) 568-1807

Jo Frederick

Deputy Director,
Community Care Licensing Division


Authorized Representative
of Licensing Agency