COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

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June 17, 2011

TO: Supervisor Michael D. Antonovich, Mayor
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

FROM: Wendy L. Watanabe
Auditor-Controller

JSchneiderman
for

SUBJECT: **PROPOSITION A CONTRACT – PROBATION DEPARTMENT CLERICAL SERVICES AT FIELD AREA OFFICES (Board Agenda 6/21/11, Item 35)**

Item 35 on your Board's Agenda for June 21, 2011 is a request from the Probation Department (Probation) to approve a Proposition A contract with AppleOne Employment Services for clerical services at Probation's Field Area Offices.

We have reviewed and approved the Proposition A cost analysis prepared by Probation, which indicates that the contract is cost effective. It should be noted that, because the actual amount of clerical services to be provided may be higher or lower than projected, the actual savings from the contract may be more or less than estimated. The contract complies with the County Living Wage Ordinance. The contract also includes a Cost of Living Adjustment provision that is consistent with Board policy.

Please call me if you have any questions, or your staff may contact Robert Campbell at (213) 253-0101.

WLW:JLS:RGC:TK

c: William T Fujioka, Chief Executive Officer
Donald H. Blevins, Chief Probation Officer
Sachi A. Hamai, Executive Officer, Board of Supervisors
Public Information Office
Audit Committee